Marjory Stoneman Douglas High School

5901 Pine Island Rd, Parkland, FL 33076

browardschools.com/stonemandouglas | Phone: (754) 322 – 2150

Request for Transcript

If we are sending transcripts electronically, mail, need a transcript printed, there is a **fee for each** transcript, $2.00 in-state and $3.00 out-of-state colleges.

Current Seniors Only – If we are sending transcripts through **Common APP** – it is a **one-time** fee of $2.00 for in-state colleges and a **one-time fee** of $3.00 for out-of-state colleges.

To request transcripts- complete transcript request form, pay via the e-store (https://osp.osmsinc.com/browardfl/), email transcript request form, receipt for transcripts, and ID to andrea.ulfe@browardschools.com **all-in-one email.**

TODAY'S DATE: _____ EMAIL ADDRESS: _____

LAST NAME: _____ MIDDLE INITIAL: _____ FIRST NAME: _____

STUDENT NUMBER: _____ GRADUATION YEAR: _____

DATE OF BIRTH: _____/_____/_____ PHONE NUMBER: _____

Month Day Year

CHOOSE OPTION(S) BELOW:

- ☐ I would like to pick-up my **official** transcripts # of copies ____.
- ☐ I would like to pick-up my **unofficial** transcripts # of copies ____.
- ☐ I would like my **official** transcripts mailed # of copies ____.
- ☐ I would like my official transcript sent through Common App

☐ **Via Common App:** **Institution Name:** _____

Institution Name: _____

☐ **Via Mail:** **Institution Name:** _____

Institution Address: _____

City: _____ **State:** _____ **Zip Code:** _____

☐ I would like my **unofficial** transcripts mailed # of copies ____.

Name: _____

Institution Address: _____

City: _____ **State:** _____ **Zip Code:** _____

I would like my official transcripts sent **electronically** to the following school(s) below:

- ☐ Broward College
- ☐ Florida A&M University
- ☐ Florida Atlantic University
- ☐ Florida Gulf Coast University
- ☐ Florida International University
- ☐ Florida Polytechnic University
- ☐ Florida State University
- ☐ Hillsborough College
- ☐ Palm Beach State College
- ☐ Santa Fe College
- ☐ Seminole State College of Florida
- ☐ Tallahasee State College
- ☐ University of Central Florida
- ☐ University of Florida
- ☐ University of North Florida
- ☐ University of South Florida
- ☐ University of West Florida
- ☐ Valencia College

Transcripts will be ready for pick up within 2 school days.

***NOTE: If you graduated more than 7 years ago, you will need to contact Broward County School Board's Record Retention Office at (754) 321 – 3150 to request transcripts.**