

APPROVED

Item VII. A. 1  
Motion by: Michael H. Head  
Seconded by: Timothy Thomas  
Motion carried 7-0



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413  
www.oneida-boces.org

VII A. 1.  
Approval of Minutes of the  
Regular Meeting of December 16,  
2025  
January 14, 2026

Cooperative Board 2025-2026  
T: 315.793.8558  
F: 315.223.4704

**UNAPPROVED  
MINUTES OF THE REGULAR  
MEETING OF DECEMBER 16, 2025**

The rescheduled Regular meeting of the Board of Cooperative Educational Services was held on Tuesday, December 16, 2025 at 5:30 p.m. in the Howard D. Mettelman Learning Center, 4747 Middle Settlement Road, New Hartford, New York.

**MEMBERS PRESENT**

- Michelle Anderson, President
- Gary P. Nelson, Vice President
- Steve Boucher
- Elaine M. Falvo
- Michael H. Head
- Kristin Hubley
- Heather Johnson
- Stephen Stanton
- Timothy Thomas

**MEMBERS EXCUSED**

- Joseph H. Hobika, Jr.
- Anthony J. Nicotera
- Ryan P. Rogers

- Juan Camacho, Ex-Officio Member
- Jeffrey M. Reppel, Ex-Officio Member

**OTHERS PRESENT**

- Patricia N. Kilburn, Ed.D.      District Superintendent
- Christopher Hill              Assistant Superintendent
- Scott Morris                    Assistant Superintendent
- Lori A. Wrobel                 Clerk of the Board

Date

Introduction

Members Present

Members Excused

Others Present

Michelle Anderson, *President*, Gary P. Nelson, *Vice President*,  
Steve Boucher, Elaine M. Falvo, Michael H. Head, Joseph H. Hobika, Jr., Kristin Hubley,  
Heather Johnson, Anthony J. Nicotera, Ryan P. Rogers, Stephen Stanton, Timothy Thomas

*Dedicated professionals collaborating with component districts and the community, developing and deploying leading-edge educational services, career opportunities and support services, essential to all students' success.*

**ITEM I. CALL THE REGULAR MEETING TO ORDER**

A quorum was noted and Michelle Anderson called the Regular Meeting to order at 5:37 p.m.

**ITEM II. PLEDGE OF ALLEGIANCE**

Michelle Anderson led the Board with the Pledge of Allegiance.

**ITEM III. RECOGNITION OF VISITORS**

Heather Cole, Esq., Ferrara Law Firm  
John Longtin, PERB Facilitator  
Andrea Falvo  
Noel Ames, Police Science/Criminal Justice Teacher  
Diana Giffune, BTA President

**ITEM IV. RECOGNITION**

There are no Student Presenters scheduled for December.

**ITEM VI. REPORTS**

None.

**ITEM V. COMMUNICATIONS**

None.

**ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 12, 2025**

Motion by: Michael H. Head  
Seconded by: Kristin Hubley

Moved, that the minutes of the Regular Meeting of November 12, 2025 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Ryan P. Rogers	
Elaine M. Falvo			
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Anthony J. Nicotera			
Ryan P. Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 9-0

**ITEM VIII. EXECUTIVE SESSION**

Motion by: Steve Boucher  
 Seconded by: Kristin Hubley

Moved, that the Cooperative Board enter into Executive Session at 5:38 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Ryan P. Rogers	
Elaine M. Falvo			
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Anthony J. Nicotera			
Ryan P. Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 9-0

**Executive Session Items:**

	discussing the employment history of particular persons
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
x	discussing collective negotiations pertaining to the BTA Union
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

Motion by: Michael H. Head  
 Seconded by: Elaine M. Falvo

Moved, that the Cooperative Board exit the Executive Session and return to the General Session at 6:38 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Ryan P. Rogers	
Elaine M. Falvo			
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Anthony J. Nicotera			
Ryan P. Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 9-0

**ADJOURNMENT OF PUBLIC PORTION OF THE MEETING**

Motion by: Timothy Thomas  
Seconded by: Kristin Hubley

Moved, that the Cooperative Board adjourn the public portion of the Cooperative Board Meeting in order to have a discussion outside the scope of the Open Meetings Laws pertaining to matters made confidential under the Family Educational Rights and Privacy (FERPA) at 6:38 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Ryan P. Rogers	
Elaine M. Falvo			
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Anthony J. Nicotera			
Ryan P. Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 9-0

**RESUME REGULAR DECEMBER 16, 2025 OHM BOCES COOPERATIVE BOARD MEETING**

Motion by: Elaine M. Falvo  
Seconded by: Michael H. Head

Moved, that the Cooperative Board resume the public portion of the December 16, 2025 OHM BOCES Cooperative Board Meeting at 6:57 p.m.;

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Ryan P. Rogers	
Elaine M. Falvo			
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Anthony J. Nicotera			
Ryan P. Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 9-0

**EXECUTIVE SESSION**

Motion by: Michael H. Head  
 Seconded by: Timothy Thomas

Moved, that the Cooperative Board re-enter into Executive Session at 6:57 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Ryan P. Rogers	
Elaine M. Falvo			
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Anthony J. Nicotera			
Ryan P. Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 9-0

**Executive Session Items:**

<input checked="" type="checkbox"/>	discussing the employment history of particular persons
<input type="checkbox"/>	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
<input type="checkbox"/>	discussing collective negotiations pertaining to the BTA Union
<input type="checkbox"/>	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
<input type="checkbox"/>	discussing the (administration) (preparation) (grading) of the _____ exam
<input checked="" type="checkbox"/>	discussing proposed litigation
<input type="checkbox"/>	discussing matters which could imperil public safety if disclosed

Motion by: Michael H. Head  
 Seconded by: Kristin Hubley

Moved, that the Cooperative Board exit the Executive Session and return to the General Session at 7:02 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Ryan P. Rogers	
Elaine M. Falvo			
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Anthony J. Nicotera			
Ryan P. Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 9-0

**ITEM IX. D. 8. APPROVAL OF THE RETIREMENT OF TEACHING ASSISTANT**

Motion by: Gary P. Nelson  
Seconded by: Michael H. Head

Moved, that the Cooperative approved the retirement of Teaching Assistant Valerie Starczewski effective January 31, 2026.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Ryan P. Rogers	
Elaine M. Falvo			
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Anthony J. Nicotera			
Ryan P. Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 9-0

**ITEM IX. D. 9. TABLE APPOINTMENT OF A LONG-TERM SUBSTITUTE TEACHER (REFERENCE: PERSONNEL REPORT ITEM, C, c, 1, b, 1)**

Motion by: Gary P. Nelson  
Seconded by: Kristin Hubley

Moved, that the Cooperative Board table action on the recommendation for the appointment of a Long-Term Substitute Teacher, Reference: Personnel Report Item: C, c, 1, b, 1).

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Ryan P. Rogers	
Elaine M. Falvo			
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Anthony J. Nicotera			
Ryan P. Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 9-0

**ITEM IX. MOTION TO APPROVE THE CONSENT AGENDA (B., C., D), WITH THE EXCEPTION OF ITEM C., c, 1, b, 1)**

Motion by: Elaine M. Falvo  
Seconded by: Michael H. Head

Moved, that the Cooperative Board accepts the Treasurer's Report for October 2025 (Item IX. B. 1), the Budget Adjustment Report for October 2025 (Item IX. B. 2), the Personnel Report (Item IX. C – minus Item C., c, 1, b, 1), and Action Items (Item IX.D.1, IX.D.2, IX.D.3, IX.D.4, IX.D.5, IX.D.6 and IX.D.7).

**FINANCIAL REPORT**

Moved, that the Cooperative Board accepts the Report of the Treasurer for October 2025 Item IX B.1 as shown below:

**ITEM IX. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR SEPTEMBER 2025**

**Report of the Treasurer for October 2025**

Capital	\$ 8,444.67
General	\$ 9,158,475.27
School Lunch	\$ 2,184,920.21
Special Aid	\$ 681.60
Scholarships	\$ 67,982.97
Extra-Curricular	\$ 23,917.47
Total	\$11,444,422.19

**ITEM IX. B. 2. MOTION TO ACCEPT THE 2025-2026 BUDGET ADJUSTMENT REPORT FOR OCTOBER 2025**

**Budget Revisions—2025-26  
October 2025 Report**

2025-26 Adopted Budget	\$102,308,508
Commitment Changes	\$ 12,690,277
Net Changes	\$ 720,303
Total	\$115,719,088

**ITEM IX. C. PERSONNEL REPORT**

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

**A.**

**a. RESIGNATIONS**

**1. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	EMILY A. CRIM	LICENSED PRACTICAL NURSE	09/01/2025	11/19/2025
2.	DALILA HASANAGIC	CAREER EXPLORATION SPECIALIST	08/22/2024	11/21/2025
3.	SHELLY A. HEIL	COOK MANAGER	09/01/2025	11/29/2025
4.	BARBARA J. KOWALSKI	FOOD SERVICE HELPER	03/12/2025	11/18/2025

**b. UNPAID LEAVE(S) OF ABSENCE**

**1. Teaching/Certified Staff**

			Start Date	End Date	Reason
1.	ARIANA C. PRATT	SCHOOL SOCIAL WORKER	01/09/2026	TBD	Disability

**2. Non-Instructional/Classified Staff**

			Start Date	End Date	Reason
1.	JAIME R. LAMBERTO	CAREER EXPLORATION SPECIALIST	12/11/2025	TBD	new probationary appointment

**c. APPOINTMENTS**

**1. Teaching/Certified Staff**

**RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **ALYSSA A. DENTON** be appointed as a **GUIDANCE COUNSELOR** in Instructional Programs & Professional Learning, P-TECH for a four year probationary appointment in the Guidance tenure area, commencing December 01, 2025 and ending November 30, 2029 at an annual salary rate of \$51,863.00, prorated.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of Brookfield Central School
- \* Associates Degree in Psychology from Herkimer County Community College
- \* Bachelors Degree in Psychology from SUNY Poly

**Work Experience:**

- \* From September, 2025 through present as an on call substitute at Sauquoit Central School District and Utica Academy of Science
- \* From September, 2024 through September, 2025 as a 5th grade lead teacher at Utica Academy of Science
- \* From December, 2017 through December, 2020 as a school age child care director at Clinton Early Learning Center

Recommend that **LISA M. EBENSPERGER** be appointed as a **TEACHER ASSISTANT** in Instructional Program & Professional Learning, Bridges for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing December 01, 2025 and ending November 30, 2029 at an annual salary rate of \$21,717.00, prorated.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of Herkimer Senior High School

**Work Experience:**

- \* From November, 2023 through December, 2024 as a buildings and grounds worker at Poland Central School
- \* From March, 2022 through November, 2023 as a key holder at the Shoe Department
- \* From February, 2011 through present as an as needed caregiver at Caregiver
- \* From November, 2009 through present as a secretary at Chuck's Welding
- \* From June, 1992 through November, 2009 as a secretary at A&F Trucking

3. Recommend that **SHI-ANNE R. MORGAN** be appointed as a **TEACHER ASSISTANT** in Instructional Programs & Professional Learning, Middle Settlement Academy at Lincoln Ave for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing November 17, 2025 and ending November 16, 2029 at an annual salary rate of \$19,964.00, prorated.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of Dolgeville Central School
- \* Bachelors Degree in sociology/anthropology from Utica University

**Work Experience:**

- \* From June, 2025 through September, 2025 as a childcare worker at the House of the Good Shepherd
- \* From November, 2023 through June, 2025 as a sales associate at Cliff's Market

**b. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)**

Recommend that **SUSAN D. SYNAKOWSKI** be appointed as a **CURRICULUM SUPERVISOR** in Instructional Programs and Professional Learning, PPL, for a temporary appointment commencing July 01, 2025 and ending June 30, 2026 at an annual hourly salary rate of \$55.00.

3.

**c. RECOMMENDATION FOR TENURE APPOINTMENT(S)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	LISA M. CORRIGAN	TEACHING ASSISTANT	03/21/2026
2.	MICHAEL A. DEGIOVINE	MUSIC	03/30/2026
3.	VINCENT TRIPODI	PRINCIPAL OF ALTERNATIVE EDUCATION	03/09/2026

**d. RECOMMENDATION FOR MENTORING**

	Title	Start Date	End Date	Salary
	FRANCOISE A. PIRON	11/03/2025	06/30/2026	\$45.00/hr

**2. Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

Recommend that **JAIME R. LAMBERTO** be appointed to a provisional appointment as a **SENIOR CAREER EXPLORATION SPECIALIST** in Support Services, School to Careers, commencing December 11, 2025 at an annual salary rate of \$60,638.00, prorated.

**JAIME R. LAMBERTO** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR CAREER EXPLORATION SPECIALIST**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Sauquoit Valley Central School
- \* Bachelors Degree in History from SUNY Oswego
- \* Masters Degree in Social Studies Adol Ed 7-12

**Work Experience:**

- \* From August, 2023 through present as a Career Exploration Specialist at OHM BOCES
- \* From September, 2011 through May, 2019 as an adjunct professor at Herkimer County Community College
- \* From September, 2011 through December, 2011 as a substitute teacher at the Utica City School District
- \* From March, 2006 through July, 2007 as a community educator at National Center for Missing and Exploited Children

**b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

Recommend that **JAMES R. ALLEN** be appointed to a probationary appointment as a **WEBMASTER** in Support Services, Information Technology, commencing January 06, 2026 at an annual salary rate of \$52,500.00, prorated.

**JAMES R. ALLEN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **WEBMASTER**. **JAMES R. ALLEN** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Graduate of Family Christian Academy
- \* Associates Degree in Computer Science from Grantham University

**Work Experience:**

- \* From September, 2025 through present as a delivery driver for One Moment Logistics
- \* From October, 2014 through present as a web developer for Kaizen Coding
- \* From 2019 through 2019 as a web developer for Rowe Digital
- \* From 2015 through 2019 as a web developer for BTC Digital

2. Recommend that **HALEY L. ROSEEN** be appointed to a probationary appointment as a **COOK MANAGER** in Support Services, School Food Services, commencing November 10, 2025 at an hourly salary rate of \$18.58.

**HALEY L. ROSEEN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COOK MANAGER**. **HALEY L. ROSEEN** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Graduate of Mount Markham Central School District

**Work Experience:**

- \* From March, 2025 through November, 2025 as a patient service food supervisor at Bassett Healthcare
- \* From March, 2021 through February, 2022 as a server at Ocean Blue
- \* From September, 2018 through February, 2022 as a server/trainer at Texas Roadhouse
- \* From February, 2017 through September, 2018 as a host/server at Olive Garden
- \* From January, 2014 through January, 2017 as a sandwich artist at Subway

**c. RECOMMENDATION FOR PART-TIME APPOINTMENT**

1. Recommend that **AUSTIN J. MILLER** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in Support Services, School Food Services, commencing November 07, 2025 at an hourly salary rate of \$15.65.

**AUSTIN J. MILLER** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Waterville Central School District
- \* Associates Degree in Illustration from Mohawk Valley Community College

**Work Experience:**

- \* From July, 2021 through August, 2024 as maintenance at Hannaford's

Recommend that **SARAH N. PEDERSEN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in Support Services, School Food Services, commencing November 12, 2025 at an hourly salary rate of \$15.65.

**SARAH N. PEDERSEN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Dover High School

**Work Experience:**

- \* From 2023 - 2024 as a bartender at Smoking Guns Saloon
- \* From 2023 - 2024 as a financial analyst at AIS
- \* From 2015 - 2023 as a travel (military) disbursing accountant at DFAS

3. Recommend that **SAMANTHA L. PROSSER** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in Support Services, School Food Services, commencing October 31, 2025 at an hourly salary rate of \$15.65.

**SAMANTHA L. PROSSER** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Herkimer High School

**Work Experience:**

- \* From June, 2025 through present as a sales agent at Nilico
- \* From June, 2024 through July, 2025 as an unloader at Amazon Warehouse
- \* From August, 2021 through September, 2024 as a bartender at Polish Club and American Legion
- \* From January, 2023 through January, 2025 as a personal assistant at Plan It Staffing

**d. RECOMMENDATION FOR PERMANENT APPOINTMENT - (NON-COMPETITIVE CIVIL SERVICE TITLE)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	SAMANTHA A. SCHEER	CAREER EXPLORATION SPECIALIST	04/07/2025

**d. STIPENDS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR ADDITIONAL STIPENDS**

			Date	Stipend
1.	KELLE KIRKLAND	TEACHER OF HOME ECONOMICS	12/15/2025 - 06/3/2026	\$1,200.00 (mentor - prorated)

**e. TERMINATIONS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR TERMINATION OF PROBATIONARY APPOINTMENT**

Based upon the recommendation of the District Superintendent, it is recommended that the employment of **VICTORIA L. ROSE**, a probationary **TEACHER ASSISTANT**, is terminated effective 11/14/2025. The District Superintendent shall notify VICTORIA L. ROSE of this decision forthwith.

**ITEM IX. D. 1. APPROVAL OF BOARD POLICIES (SECOND READING)**

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

1007 Service Animals  
1101 Public Complaints (DELETE)  
4206 Tax Exempt Bons-Post Issuance Compliance  
~~5201 Food Service Program and Meal Charge Policy~~  
5301 Purpose, Use and Administration of District Digital Information System  
5302 Usage of Security Cameras in the OHM BOCES

**ITEM IX. D. 2. APPROVAL OF FISCAL YEAR 2025-2026 INSTRUCTIONAL TECHNOLOGY STATE-WIDE LICENSING AGREEMENTS – ADD ON #1**

Moved, that the Cooperative Board approve Oneida-Herkimer-Madison BOCES' participation in the 2025-2026 State-Wide Instructional Technologies agreement Add-On #1 agreement managed by Erie 1 BOCES and sign the State Wide Licensing Agreement.

**ITEM IX. D. 3. APPROVAL OF FISCAL YEAR 2025-2026 INSTRUCTIONAL TECHNOLOGY STATE-WIDE LICENSING AGREEMENT – ADD ON #2**

Moved, that the Cooperative Board approve Oneida-Herkimer-Madison BOCES' participation in the 2025-2026 State-Wide Instructional Technologies Add-On #2 agreement managed by Erie 1 BOCES and sign the State Wide Licensing Agreement.

**ITEM IX. D. 4. APPROVAL OF SPECIAL PATROL OFFICER AGREEMENT**

Moved, that the Cooperative Board approves the contract with the Oneida County Sheriff's Department and the Oneida-Herkimer-Madison BOCES. To provide Special Patrol Officer services for the 2025-2026 school year.

**ITEM IX. D. 5. APPROVAL OF COLLEGE BOARD CONTRACT**

Moved, that the Cooperative Board approve the agreement between the College Board and the Oneida-Herkimer-Madison BOCES effective immediately.

**ITEM IX. D. 6. APPROVAL OF EXTERNAL CLINICAL AGREEMENT WITH KEUKA COLLEGE**

Moved, that the Cooperative Board approves the attached contract in order to provide the Clinical Agreement with Keuka College.

**ITEM IX. D. 7. APPROVAL OF FACILITIES USE AGREEMENT – FOOD SERVICE**

Moved, that the Cooperative Board authorizes the District Superintendent to enter into the attached Facilities Use Agreement with New Hartford Central School District.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Ryan P. Rogers	
Elaine M. Falvo			
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Anthony J. Nicotera			
Ryan P. Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 9-0

**ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)**

Michelle Anderson noted that the self-evaluation forms are being digitized and will be distributed once finalized.

**ITEM IX. OLD BUSINESS**

None.

**MOTION TO ADJOURN**

Having no further business to come before the meeting, Michael H. Head made a motion to adjourn the meeting at 7:05 p.m.; seconded by Stephen Stanton.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Joseph H. Hobika, Jr.	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher		Ryan P. Rogers	
Elaine M. Falvo			
Michael H. Head			
Kristin Hubley			
Heather Johnson			
Anthony J. Nicotera			
Ryan P. Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 9-0

Respectfully submitted,



Lori A. Wrobel

Clerk of the Board

December 22, 2025