

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, January 12, 2026 at 6:30 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: Jenny Tessendorf

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK ABSENT: Deborah Sundlov

OTHERS PRESENT: On file

Executive Session

Upon a motion made Mrs. Miller, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved calling an Executive Session at 5:15 p.m. to discuss the employment history of twelve particular persons.

Return to Open Session

Upon a motion made by Mrs. Miller, seconded by Dr. Schneider, with all present voting yes, the Board of Education returned to Open Session at 5:30 p.m.

The Board took a break from 5:30 p.m. to 6:30 p.m.

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 5:30 p.m. with third grader Amahd Faniel leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm introduced Mrs. Jennifer Frary, PTSA President, and Mrs. Amy Hall, PTSA Secretary, who introduced Ms. Susan Brown from Genesee Valley PTA to present Superintendent Jamie Farr with the Administrator of the Year Award.

Public Comments

There were no public comments.

Board Meeting Minutes

Upon a motion made by Mrs. Personale, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved the December 8, 2025 Regular Board Meeting minutes.

APPROVED: MINUTES

Board Student Representative

Gillian Vit reported on the successful PRISM concert, student participation in the DECA Regional Championship, the Scott Zahn Memorial Classic, where the girls won both the Varsity and Junior Varsity games, and the upcoming IB pinning scheduled for this week.

Superintendent's Report

Superintendent Farr noted that, on the Supplemental Agenda, certified substitute teacher Stacy DiCristina has declined the position and will be removed from the agenda.

He also noted that nominations for Graduate of Distinction are open, with the induction ceremony scheduled during Homecoming Week. Additionally, Lindsay LeTran joined Superintendent Farr at a legislative brunch attended by approximately 75 people, where she was one of two students selected to speak with legislators.

Fall Athletic Recognition

Mrs. Caroline Chapman, Athletic Director, and communications, recognized fall athletes with many in attendance.

Assessment – 40 Steps, LLC

Upon a motion made by Mrs. Calabrese, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the voting on updated assessment.

APPROVED: ASSESSMENT

WHEREAS, 40 Steps, LLC filed tax certiorari proceedings challenging the assessment on its property located at 4655 County Road 16, in the Town of Canandaigua for the 2023-24 and 2024-25 tax years; and

WHEREAS, 40 Steps, LLC, Inc. has proposed settlement of the proceedings upon the reduction of the 2024 and 2025 assessments as set forth below; and

Address	Tax Parcel Number	Revised Assessment
4655 County Road 16	140.11-1-11.00	\$2,540,735

WHEREAS, 40 Steps, LLC has agreed to waive any real property tax refunds for the property for the 2024-25 and 2025-26 tax years; and

WHEREAS, the Town of Canandaigua supports the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceeding pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceedings commenced by 40 Steps, LLC in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
2. This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Amy Calabrese	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jenny Tessoroff	Absent
Mrs. Beth Thomas	Voting Yes

Mrs. Jeanie Grimm

Voting Yes

The Resolution was thereupon declared adopted.

Consensus Agenda

Upon a motion made by Mrs. Miller, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda and Supplemental.

APPROVED: CONSENSUS AGENDA AND SUPPLEMENTAL

Business

1. Treasurer's Report

the Treasurer's Report for the Period of November 1, 2025 – November 30, 2025. Additional information is included as an attachment and is filed.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2025 – November 30, 2025. Additional information is included as an attachment and is filed.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2025 – November 30, 2025. Additional information is included as an attachment and is filed.

4. Professional Services Agreement

an agreement with Steven Caamano from Cheer Instructions for tumbling instruction at \$15 per student, per hour for the 2025-2206 school year.

5. Agreement

an agreement with the County of Ontario for use of voting machines on May 19, 2026 for the 2026-2027 annual election.

6. Partnership for Excellence

a Partnership for Excellence with Empire State University.

7. Field Observation

the request of Mrs. Emily Bonadonna, Primary School Principal:

- Kaitlyn Stocker, SUNY Empire with Nichole Boyer for Spring 2026

8. Nursing Clinical Hour Placement

the request of Ms. Kris VanDuyne, Middle School Principal:

- Kelly Lucas, Empire State University with Kelly Smith/Lorraine Ryan- January 12-April 24, 2026

9. Field Placement- 40 Hour

the request of Mr. Brian Amesbury, Primary School Principal:

- Ileana Sandoval, Hobart William Smith with Julie Lawrence- January 20-May 4, 2026

10. Confidential Delivery

of a delivery rate of \$50 per each pick up of a confidential delivery(s).

11. Volunteer Coaches

the request of Mrs. Caroline Chapman, Athletic Director, of the below volunteer coaches:

- Jim Kelly- Ice Hockey
- Brooke Rizzo- Girls Basketball

12. Donation

the request of Mrs. Marissa Logue, Academy Principal to accept a donation of a Moosmann 98A bassoon (serial number 6203), valued at \$4,995, from former RPO bassoonist Abe Weiss. Mr. Weiss was Jessica Perry’s private lesson teacher during her high school years, and the donation is made in her honor.

13. Surplus Books

the request of Mrs. Emily Bonadonna is to declare as surplus the attached listing of Primary School books.

14. Field Trip- Initial Approval

the request of Mrs. Marissa Logue for initial approval of the below field trip:

- DECA State Conference, Rochester, NY- March 4-6, 2026

15. Athletic Field Trip- Initial and Final

the request of Mrs. Caroline Chapman for initial and final approval of the below trip:

- Wrestling, Jamestown, NY, December 12-14, 2025

16. Recommendations of the Committee on Special Education

of the Committee on Special Education meeting dates of May 16, October 1, November 4, 13, 17, 18, 20, 21, 24, 25, December 1, 2, 3, 4, 5, 8, 9, 10, 11, 12, and 15.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Marcia Gardner	School Bus Monitor	Resignation	12/9/2025
Michelle Sheen-Nazelrod	School Monitor	Resignation in order to accept another position in the District	1/4/2026
Caitlin Calkins	Teacher Aide	Resignation in order to accept another position in the District	12/14/2025
Karyn Hall-Dayle	Teacher Aide	Resignation	12/19/2025
Mary Rippey	Teacher Aide	Resignation	12/18/2025
Nicholas Bogardus	Custodial Worker	Resignation	1/2/2026
Chad Trickey	Custodial Worker	Resignation	1/7/2026
Ed Traphagen	Teacher Aide	Resignation	1/22/2026
Taylor Whittaker	Teacher Aide	Resignation	1/23/2026



B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Caitlin Calkins	Administrative Aide	12/15/2025	\$18.29/hr.
Cynthia Phillips	School Bus Driver Trainee	12/8/2025	\$16.00/hr.
Heather Dietzel	School Registered Nurse	1/12/2026	Step 10 (Pro-rated)
Fiona Ross-McGuire	Substitute Teacher Aide	1/5/2026	\$16.00/hr.
Ryan Bremer	Substitute Teacher Aide	1/5/2026	\$16.00/hr.
Xen Smith	Custodial Worker	1/5/2026	\$16.00/hr.
Trendell Davis	Custodial Worker	1/5/2026	\$16.00/hr.
Peyton McCaffrey	Teacher Aide	1/6/2026	\$16.75/hr.
Tessie May Kieck	Teacher Aide	1/12/2026	\$16.75/hr.
Chad Trickey	Custodial Worker	1/6/2026	\$16.00/hr.
Ava Pendergast	Substitute Teacher Aide	1/12/26	\$16.00/hr.

2. Instructional Personnel

A. Resignation

- 1) of Megan Myers, Teacher Of The Deaf, who has resigned from the District effective January 16, 2026.

B. Leave of Absence

- 1) of Sara Costello, Academy Social Studies Teacher, for a leave of absence for the 2026-2027 school year.

C. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) of Meghan Davis who worked for our District as a Teacher Aide from 2021 – 2025. She is now appointed to a 1.0 FTE, 4-year probationary Teaching Assistant with a tenure area of Teaching Assistant effective January 5, 2026.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Meghan Davis	Teaching Assistant, Level I	1/5/2026	Step 1 (Pro-rated)	4-years

2) Tenure Appointments

the following staff member for a tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent, and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Vernon Tenney	Coordinator of Support Services	1/20/2026



3) 2025-2026 Winter Coach

the following individual to a Winter coaching position at rate per CTA contract:

D'Alessandro, Kai JV Boys Swimming 0.9 FTE (Change from 0.8) 2B

4) 2025-2026 Spring Coach

the following individual to a Spring coaching position at rate per CTA contract:

Currin Rosato Varsity Softball 1E

5) Mentors

the following individual is recommended to be Mentors for the 2025-2026 school year at rates in accordance with contract:

<u>Mentor</u>	<u>Mentee</u>	<u>Level</u>	<u>Effective</u>
Jessica Kaiser	Shaynee Juliano	2	11/1/2025

6) Contract Substitute Teachers

the following individual to Contract Substitute Teacher positions for the 2025 – 2026 school year at the contractual rate:

Leslie Bell- Primary School

7) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of one year of college where applicable:

- Mallory Dixon
- Molly Snyder
- Meckenzie Taft
- Anthony DeBalso
- Tyler DeRue
- Brooke Rizzo
- Ella Wade
- Emma Marshall
- Georgianna Zanutto

End of Consensus Agenda

Discuss Budget Guidelines, Process, and Calendar

Upon a motion made by Mrs. Thomas, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved/accepted the District Budget Guidelines, Process, and Calendar.

APPROVED: BUDGET GUIDELINES, PROCESS, AND CALENDAR

1. Make staffing decisions that meet the intellectual, social and emotional needs of students that reflect enrollment data, that prepare them to be successful.
2. Continue to evaluate and reduce costs through budget efficiencies, partnerships and shared services.
3. Strategically utilize fund balance and reserves to mitigate programmatic impact in the near and long-term future.
4. Maintain a transparent system of continual communication with the public.



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5. Minimize cuts during restrictive tax cap cycles by making decisions based on right-sizing and consideration of the levy that best meets the needs of the district.

Board Committee Reports

Policy Committee

Mrs. Beth Thomas reported out on behalf of the Policy Committee which met on December 17, 2025. The Committee discussed and updated the purchasing regulation upon the recommendations of the Audit Committee and reviewed the Non Resident Student policy.

Upcoming Events

- January 14- CA Jazz Concert
- January 19- Martin Luther King, Jr.- No School
- January 21- 8th Grade Parent Night
- January 21- Elementary School Small Ensemble
- January 23- Grades 9-12- No School
- January 26- Board of Education Meeting
- January 27- 4th & 5th Grade Chorus Concert
- February 1- UPK Application Opens
- February 2- Elementary Band & Orchestra Informance I
- February 2- Elementary Band & Orchestra Informance II
- February 6, 7, 8- Middle School Musical
- February 9- Board of Education Meeting
- February 10- Frieda O'Hanlon Oral Spelling Contest
- February 12- Middle School Small Ensemble Concert
- February 16-20- February Break- No School
- February 26- District Orchestra Concert
- February 27- School Board Candidate Petitions Available
- February 27- UPK Application Deadline

Adjournment

Upon a motion made by Dr. Schneider, seconded by Mr. Johnson, all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:58 p.m. The next Regular meeting will be on January 26, 2026 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk