St. Anthony Village High School PSEO Information Packet



What is PSEO (Post-Secondary Enrollment Options)?

PSEO allows Minnesota resident students in grades 11 or 12 to take courses, full-time or part-time, at a post-secondary institution. There are also *limited* courses available for students in grade 10. Students who are successful in these courses receive both high school and college credit.

Who is eligible?

Students who are enrolled in high school in grades 11 or 12 (and grade 10 students for limited courses) and meet the admissions requirements of the postsecondary institution they wish to attend are eligible. Each college or university will determine eligibility. Grade 10 students must have a score of 850 or higher on 8th grade MCA Reading.

Which colleges offer PSEO?

Eligible institutions include the University of Minnesota and its branches, all state universities, community colleges, technical colleges, and some private colleges. The Minnesota Department of Education (MDE) has a full list of institutions that offer PSEO. Students may take classes at multiple PSEO institutions. Common schools that SAVHS students have attended are the University of Minnesota, Twin Cities, Minneapolis College, Northwestern and Bethel.

How much does it cost?

There are no tuition costs for PSEO students and books are free. The books are to be returned to the college directly. Failure to return books may result in a fine/fee or withholding of your transcript by the college. Transportation costs are not covered; however, a family may qualify for reimbursement with an income at or below the federal poverty guidelines. If materials for a class will become property of the student, the student must pay the fee. Some PSEO schools may require students to purchase a parking permit.

How does grading work?

Grades are usually sent directly to SAVHS from the college after the completion of the course. However, students are ultimately responsible for making sure the high school receives their PSEO grades. All grades must be reported. The grades reported by the college (including an F for class failure) are the grades placed on the student's high school transcript. SAVHS **will** include a W for a class withdrawal on high school transcripts but no GPA value is assessed. PSEO grades are NOT weighted and we do not adjust any grades.

Do parents have access to their student's grades?

Under federal and state privacy laws, students at colleges or universities have the legal right to control access to information about them, no matter the age of the student. Grades and class schedules are private data. Parents need their child's *written permission*

to access private data about them from the college. SAVHS will only receive a final semester grade to be entered onto the high school transcript.

Successful PSEO Students

PSEO courses are college courses, which are more rigorous than most general high school courses. Students who will be successful in PSEO are responsible students, self-starters, and have good organizational skills. They manage their time, study outside of class, and meet deadlines without reminders.

The PSEO process is student driven. School counselors are a resource for information about the process.

Important things to consider

- **Academic Ability and Maturity -** Is the student academically ready for college level coursework. Is the student mature, responsible and self-disciplined enough to be successful in a college setting.
- **Time Management -** This is an opportunity to take college courses. The academic and social responsibilities are assumed by the student and parent/guardian. You will be expected to effectively manage your time, study outside of class, and meet deadlines and all other requirements without reminders. The college may have different policies surrounding grading, late/missing work, and retake practices. It is your responsibility to know and understand these practices.
- **Transportation -** will the student have a means of transportation to and from the PSEO campus? Low-income students may qualify for reimbursement for transportation costs.
- **Technology -** Your high school provides a Chromebook. If this device does not meet your needs, colleges may have computer labs or loan out laptops to students. High School technology may not be available until the first day of the high school calendar.
- If students elect to take classes online, we encourage them to complete their work at home, at a community library, or on the college campus. If students choose to come to school, we will assign them to study halls. PSEO students must still adhere to the student expectations while in the school (i.e. no cell phones, park in correct lot, do not bring in food for lunch, you are not allowed to come and go throughout the day)
- College and high school calendars do not match up. Students will need to plan accordingly for part time classes taken at SAVHS and be certain to not register for in person PSEO classes that will interfere with SAVHS class. Absences from SAVHS classes for PSEO purposes are not excused.

- Colleges do have the right to restrict the number and kinds of courses PSEO students may take.
- Once a student has registered for a PSEO course, that student has started a college transcript. The GPA earned will follow the student in college and can impact admissions, scholarships, and financial aid.
- Students **must** meet high school graduation requirements. Students should work with their school counselor to understand and confirm the credits accumulated and needed for graduation. Enrollment in an incorrect PSEO course could result in delayed graduation, so careful planning and communication with the high school is important. This is the **student's** responsibility. PSEO courses should be approved by the high school **before** a student registers.
- If a student is experiencing difficulty in a PSEO course, it is important for the student to seek out their college instructor and their high school counselor to discuss concerns and create a plan.
- All courses dropped **must be first approved** by Ms. Edwards. Colleges have designated drop/withdrawal periods, and **failure to comply may** result in a grade of "F" on your high school **and** college transcripts.
- If the class you are taking through PSEO is *also* a required course for high school graduation (e.g., American Government, English courses, U.S. History), and you fail the course you may take and pass the high school equivalency of the course or pass the course through credit recovery.
- Grades earned at the college are NOT weighted. The grade on the college transcript is the grade that is entered on the high school transcript.
- Each college credit is equal to .5 high school credit. Example: a four-credit college course equals 2 high school credits..
- If you are a student supported by a 504/IEP/Health Plan, to ensure your individual needs are met, it is imperative that you make an appointment with the college office for accessibility/disability services.
- All PSEO credits are not guaranteed to be transferred for credit after high school. Ultimately, what credits transfer will be up to the enrolling institution the students attends after high school. Save syllabi from PSEO courses. To check specific courses for transfer credits, students should consult the colleges or universities they are interested in attending and check transferology.com. In order for credits to transfer, students must earn a C or higher in the course.
- MN transfer curriculum courses taken at community colleges will transfer to other Minnesota State universities.
- Students are encouraged to continue all participation in school related activities, events, athletics, etc.
- Full time PSEO students should register for 10-12 credits each semester to stay on track for graduation.

Pros of PSEO:

- Flexible scheduling - plan your classes around your life
- Options - class options you would not have at the high school
- Dual Credit - earn both high school and college credit at the same time
- Exposure to challenging courses
- Jump start to college credits and college life
- Cost of tuition, fees and books/materials are covered

Cons of PSEO:

- Last to register for coursework - you will register in the summer after all other college students have registered. Preferred classes and times may be full.
- If you are part-time you may experience scheduling conflicts between college and high school time frames. SAVHS semester dates do not line up with the college semester dates. You cannot miss your SAVHS classes due to your PSEO schedule.
- Not attending a college course and/or failing a college course may result in any or all of the following: academic warning, academic suspension, GPA drop, dismissal from PSEO, graduation concerns, loss of future financial aid.
- Not following guidelines in choosing courses used to fulfill graduation requirements may result in not graduating on time with your peers
- There is no guarantee that college credits will transfer to another post secondary institution either in MN or another state.
- Not returning books or materials by the deadline may result in a bill for the books or materials.
- Dropping a college class means following college procedures. Dropping a class may have graduation, transcript and extracurricular consequences.

Follow These Steps

THE PSEO PROCESS IS STUDENT-DRIVEN. YOU ARE RESPONSIBLE FOR YOUR APPLICATION AND MATERIALS.

You must notify your school in writing of your intent to enroll in PSEO by **May 30** (for semester 1) or **October 30** (for semester 2). This must be done via completion of the PSEO Contract and Notice of Student Registration form and completion of PSEO schools' applications.

- ☐ Talk to your family about PSEO. *You must provide your own transportation* (based on income guidelines created by the state of MN - eligible families may apply for mileage reimbursement).
- ☐ Attend PSEO Informational Meeting in **January.**
- ☐ Fill out the PSEO Interest Form.
- ☐ Meet individually with Ms. Edwards before April 15 for fall semester start or October 15 for spring semester start.
- ☐ Gather information about the schools you are considering.
- ☐ Look at the college's website and note the **application deadline** particularly in regards to the SAVHS deadlines of May 30 and October 30.
- ☐ Email the Notice of Student Registration form (NOSR) to Ms. Edwards to in pdf form that is able to be completed electronically - no paper copies. This form is required every semester of PSEO participation.
- ☐ Complete online application for desired PSEO school(s).
- ☐ Email completed NOSR form and transcript to PSEO schools applied to or upload them within your application. Transcripts can be found in Skyward under the Portfolio tile.
- ☐ Return the signed PSEO contract to Ms. Edwards. See page 10.
- ☐ If you have a 504, IEP, or health plan, you must work with the college to access the supports on your plan.
- ☐ Look at classes offered at PSEO schools and verify with Ms. Edwards that the classes you are interested in will cover your SAVHS requirements before you register for classes.
- ☐ Register for PSEO classes and be sure that the classes will not interfere with your SAVHS classes if you are a part time PSEO student.
- ☐ **Email a copy of your PSEO schedule to Ms. Edwards each semester**. This must include the course number, name of course, and number of credits.
- ☐ While taking your PSEO classes, check your SAVHS email, Counseling Corner Google Classroom and weekly newsletters on a regular basis. You are responsible for keeping yourself informed about activities and student responsibilities at SAVHS.

Typical PSEO Requirements for SAVHS

SAVHS Requirements	College Courses needed to fulfill SAVHS Requirements	# of College Credits
English Requirements (only required if not completed at the high school)		
English 11 A & B (2 credits)	English/Literature Course	4
English 12 A & B (2 credits)	English Course (Composition or Writing Intensive preferred)	4
Social Studies Requirements (only required if not completed at the high school)		
U.S. History A & B (2 credits)	U.S. History Course	4
U.S. Government (1 credit)	U.S. Government or Intro to Political Science Course	2
Math Requirements (only required if not completed at the high school)		
Math A & B (2 credits)	May not be remedial math, must be higher than Algebra II and will be dependent on college placement.	4
Science Requirements (only required if not completed at the high school)		
Science A & B (2 credits)	Any science class (Chemistry is recommended in 11th grade)	4
Arts Requirements (only required if not completed at the high school)		
Fine Arts (2 credits)	Any art course	4

Typical PSEO Schools and Courses

(This is not meant to be an exhaustive list, only typical courses SAVHS students have taken to fulfill their graduation requirements at our most commonly attended PSEO schools. There are many more elective options available.)

PSEO School	Courses	SAVHS Requirement Met
University of Minnesota, Twin Cities	Intro to Lit: Poetry, Drama, Narrative Lit & Public Life Modern Fiction Into to the Short Story Intro to Creative Writing Intro to Fiction Writing Intro to Literary Nonfiction Writing University Writing	English
	Authority/Rebellion: American History to 1865 Global America: US History Since 1865	US History
	American Democracy in a Changing World Global Politics Politics Around the World Political Ideas	US Government
	College Algebra & Probability Precalculus 1 Calculus 1 Intro to Stat Analysis	Math
	Intro Biology: Evolutionary & Ecological Perspective Evolution & Biology of Sex Environmental Biology Chem Principles 1 Chemistry for Life Sciences General Chemistry 1 Energy & the Environment Intro College Physics Intro Physics for Science & Engineering Intro Physics for Life Science Majors	Science
Bethel	Inquiry Writing Seminar Creative Writing How Stories Change the World	English

	World Literature College Composition	
	History of the United States Intro to US History Survey	US History
	American Politics & Government	US Government
	Statistical Analysis Pre-Calculus Calculus 1 Math for the 21st Century	Math
	Human Biology Intro to Chemistry General Chemistry Astronomy Intro to Molecular & Cellular Bio	Science
Northwestern	College Writing & Research Critical Thinking & Writing Writing Creative Nonfiction Intro to Lit Multiethnic American Lit	English
	Survey of American History	US History
	US National Government	US Government
	Math for Liberal Arts Business Math Precalculus Calculus & Analytic Geometry I Statistics	Math
	Concepts of Chemistry General Chemistry I Concepts of Astronomy	Science
Minneapolis College (MCTC)	College Composition Research & Composition for Change Intro to Creative Writing Intro to Writing Poetry Intro to Writing Fiction Intro to Creative Nonfiction Writing Lit & the Environment	English

	Lesbian, Gay, Bisexual Transgender Queer Lit Science Fiction & Fantasy World Lit African American Lit	
	American History to 1865: Subjugation & Rebellion American History From 1865: Empire & Resistance African-American History to 1865: Diaspora to Liberation African-American History from 1865: Civil Rights & Black Power	US History
	American Gov & Politics Intro to Political Science World Politics	US Government
	Math for Liberal Arts College Algebra Precalculus 1 Intro Statistics Calculus 1	Math
	Intro to Biology Human Biology Environmental Science Intro to Chemistry Chemistry in Your Life Forensic Science 1 Principles of Chemistry 1 Physics in Your Life College Physics 1 Physics for Science & Engineering 1	Science

PSEO CONTRACT

PLEASE RETURN THIS FORM TO MS. EDWARDS

Student Name _____ **Grade** _____

College(s) applying to _____

Student and Parent/Guardian - Please initial each line and sign below:

_____ _____ I understand I am responsible for my own transportation to and from college.

_____ _____ I will provide Ms. Edwards with an official course schedule with number of credits for each course from the college I am attending prior to the start of each semester.

_____ _____ I will notify Ms. Edwards before making any changes (including withdrawing from a class) to my schedule because these changes could prevent me from graduating.

_____ _____ I understand Ms. Edwards does **NOT** have access to my PSEO grades until they are finalized. Therefore, if I am in danger of failing a course, I will notify SAVHS immediately.

_____ _____ I understand that by enrolling in PSEO, I will be treated as a college student; my parents will not have access to my grades, and my ultimate success or failure in PSEO is my responsibility. I understand my PSEO grades may impact my college GPA.

_____ _____ I understand it is my responsibility to keep current with information at my high school. I will check the Counseling Corner google classroom and my SAVHS student email on a regular basis.

_____ _____ I understand that one college credit is equal to .5 high school credit.

_____ _____ I will complete the MDE Notice of Student Registration Form (NOSR)each semester.

_____ _____ I understand that if I am supported by an IEP/504/Health plan, I should make an appointment with the college office for accessibility/disability services and follow their process to align supports.

_____ _____ I understand that if I am in the school building I must adhere to the same expectations that other students have including the cell phone policy. I must report to my SAV Prep and I cannot come and go throughout the school day.

_____ _____ I understand that if I plan to drive to school and park on site, I am required to purchase a parking permit and only park in designated student parking (no parking in staff lot or in front of school).

_____ _____ I understand that PSEO grades are not weighted and will appear on the high school transcript exactly as they do on the college transcript, including Ws.

Student Signature _____

Parent Signature _____

Date _____