

SCHEDULING INSTRUCTIONS

9TH GRADE



Directions: Complete the following checklist and input course requests in PowerSchool.

COURSE SELECTION

- Use the Planning Guide, Course Description Book, and consultations with teachers to select the best courses for you.
- Create a **balanced** schedule that supports both your academic and emotional well-being.
- When selecting courses, note semester classes are 0.5 credits and year-long classes are 1.0 credit; course requests must total 6.0 credits
- Select at least three alternates that are different from your requested electives. Students must choose alternates knowing they might not get their first choice.

POWERSCHOOL

- Submit course requests online through the PowerSchool Parent Portal.
- Click "Class Registration" to select the exact courses and alternates you chose from the Planning Guide.
- Enter course requests within the online scheduling window.
- Contact pssupport@troy.k12.mi.us for login or technology assistance.
- If families have any issues with technology and cannot submit requests by the deadline, students should bring their Planning Guide to their counselor meeting with courses and alternates selected so we can input them together.

STUDENT COUNSELOR MEETINGS

High school counselors will meet individually with all middle school students to finalize requests, answer questions, and make any necessary or preferred changes.

FAQ FOR SCHEDULING

I can't submit my schedule because it says I do not have enough credits. What should I do?

Make sure you are selecting both semester 1 and semester 2 for year-long courses (i.e. Biology, World Language, Math, English, year-long electives). Make sure you have selected at least 3 alternate courses.

PowerSchool won't let me register for a course I want to take. What do I do?

It is likely that you are attempting to register for a course that is not grade appropriate. Select another course and discuss your concern with your counselor during your meeting.

What if I change my mind about my schedule after I submit it on PowerSchool?

Any necessary or preferred changes will be made during your individual counselor meeting.

When do I sign up for summer school?

Registration for summer school opens early April through Troy Continuing Education.

Register at this site: troy.ce.eleyo.com

Is Intro to Physical Activity required?
What is the difference between Intro to PE 1 and 2?

Yes, Intro to PE is required. Intro to PE 2 is designed for the more competitive student in both team & individual activities.

If I plan on playing a sport, do I still need to take Intro to PE?

You must still complete the Intro to PE course. You can waive the second PE elective course requirement with two seasons of any TSD sport or two seasons of marching band.

How does a test out work?

A test out is intended for a student who already has a comprehensive understanding of the curriculum, not for students who are 'self-studying.' The test out information is typically released in late February. Test out exams are administered in April and May. For scheduling purposes, you will schedule the next appropriate course in succession. If you successfully pass the test out, your counselor will change your schedule manually.

**Example: I intend to test out of geometry. What do I schedule in PowerSchool? You will still select geometry and your counselor will change the course when the test out results are released.*

What if my parent wants to meet with my counselor?

We meet with our students first. If, after all scheduling is complete, a parent wishes to meet, an appointment can be requested.

Does AP Human Geography cover World History 1 and 2?

Successful completion of both semesters replaces **only** World History 1.

For more information please visit the High School Scheduling Hub:

