

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, February 17, 2026
High School Library, 3525 Fireline Road, Palmerton, PA
All public meetings are video recorded and viewable via livestream for the purpose of public broadcast.

1. CALL TO ORDER: 5:30 P.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

| | | | | | |
|-------------|---------------|----------|------------|-------------|------------|
| Dr. Connell | Ms. Haas | Ms. King | Mr. Mazepa | Mrs. Paules | Mr. Paules |
| Ms. Snyder | Dr. Friebolin | Mr. Kish | Dr. Heaney | Atty. Conn | |

3. STUDENT REPORTS:

4. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any items or issues relating to school district policies and operations. Please know that this is not a question-and-answer session, but rather a time when residents and/or taxpayers are allotted five (5) minutes each to comment on matters of concern, official action, or deliberation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation submitted via email shall be an option. Each public participation section is limited to 30 minutes. We ask that you be respectful during your allotted time. Please note that public interruption of the meeting will detract from the meeting.

5. OTHER #1:

A. Motion for the Board of School Directors to accept the resignation of Alyson Krawchuk-Boschen as School Director of the Palmerton Area School Board effective end of day February 3, 2026.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for the Board of School Directors to appoint Robert Moyzan as School Director of Palmerton Area School Board to conclude the term left by Magin Gursky’s resignation.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

C. Motion for the Board of School Directors to appoint Kristen Schaible as School Director of Palmerton Area School Board to conclude the term left by Alyson Krawchuk-Boschen’s resignation.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

ADMINISTER OATH OF OFFICE:

6. SUPERINTENDENT’S REPORT:

7. ASSISTANT SUPERINTENDENTS’ REPORTS:

8. BOARD MEMBER REPORTS:

9. OLD BUSINESS:

10. MEETING MINUTES:

- A. Motion for the Board of School Directors to approve the board meeting minutes from January 6, 2026 and January 20, 2026 (enclosures).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. CONSENT AGENDA:

- A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. FISCAL:

- A. Motion for the Board of School Directors to approve Change Order #1 from Hatzel & Buehler, Inc. to furnish, install, and circuit additional smoke and heat detectors per drawings dated August 30, 2024 for the S. S. Palmer Elementary renovation in the amount of \$10,087.00 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- B. Motion for the Board of School Directors to approve Change Order #2 from Hatzel & Buehler, Inc. to furnish and install additional paging speakers and phones as requested by the district and additional paging speakers and jacks for additional paging system phones in new first floor offices for the S. S. Palmer Elementary renovation in the amount of \$7,941.00 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- C. Motion for the Board of School Directors to approve Change Order #3 from Hatzel & Buehler, Inc. to furnish and install additional card readers for nurses' office, security office, and front main entrance doors and composite access control cable to main security panel for the S. S. Palmer Elementary renovation in the amount of \$5,485.00 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- D. Motion for the Board of School Directors to approve Change Order #4 from Hatzel & Buehler, Inc. to furnish and install fiber optic cable, rack mount, connectors, and new fiber to network rack for the S. S. Palmer renovation in the amount of \$4,552.00 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- E. Motion for the Board of School Directors to approve the 2026-2027 Proposed Operating Budget for the Carbon Career & Technical Institute calling for Receipts and Expenditures in the amount of \$9,915,441.00 for the Fiscal Year July 1, 2026 to June 30, 2027 (enclosure).

Motion by: _____ Seconded by: _____

Vote: Yes _____ No _____ Absent _____ Abstentions _____

- F. Motion for the Board of School Directors to approve the Lehigh Carbon Community College Operating Budget, Debt Service/Leases, and Capital Budget for the fiscal year 2026-2027 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- G. Motion for the Board of School Directors to approve the 2026-2027 General Operating Budget of the Carbon Lehigh Intermediate Unit #21 for the fiscal year July 1, 2026 to June 30, 2027 (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- H. Motion for the Board of School Directors to approve the proposal from Barry Isett & Associates, Inc. for environmental services at the high school (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- I. Motion for the Board of School Directors to approve the letter dated January 14, 2026, from Lower Towamensing Township asking the district to reimburse \$2,500.00 in costs involved with drafting and advertising the no-parking ordinance on Fireline Road and purchasing and installing the no parking/tow away zone signs.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- J. Motion for the Board of School Directors to approve the Public School Facility Improvement Grant Resolution in the amount of \$69,000.00 to be used for asbestos abatement in the high school related to the relocation of the high school offices. (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

13. OTHER #2:

- A. Motion for the Board of School Directors to accept the resignation of Alyson Krawchuk-Boschen as Carbon Career & Technical Institute Joint Operating Committee Representative effective February 3, 2026.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- B. Motion for the Board of School Directors to accept the resignation of Erin Snyder as Carbon Career & Technical Institute Joint Operating Committee Alternate Representative effective February 17, 2026.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

C. Motion for the Board of School Directors to appoint Erin Snyder as Carbon Career & Technical Institute Joint Operating Committee Representative effective February 18, 2026 to conclude the remaining 3-year term through December 2027.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

D. Motion for the Board of School Directors to appoint Stacey Connell as Carbon Career & Technical Institute Joint Operating Committee Alternate Representative effective February 18, 2026 to conclude the 1-year term through December 2026.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

14. PUBLIC PARTICIPATION:

15. FOR THE GOOD OF THE ORDER:

16. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, February 17, 2026

1. FISCAL:

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer’s reports (enclosures)
- C. Approve budget transfers (enclosure)
- D. Approve tuition reimbursements (enclosure)

2. PERSONNEL:

- A. Approve Jenifer Wargo as Grade 1 Teacher at Parkside Education Center at Master’s +15, Step 6, at an annual salary of \$59,091 prorated effective February 18, 2026 with a start date to be determined
- B. Approve retroactively Michele O’Neill as Long-Term Substitute Grade 3 Teacher at S. S. Palmer Elementary at Bachelor’s, Step 1, at an annual salary of \$52,301 prorated for the remainder of the 2025-2026 school year effective December 18, 2025
- C. Approve retroactively Sarah Zaborowski as Long-Term Substitute Grade 3 Teacher at Towamensing Elementary at Bachelor’s, Step 1, at an annual salary of \$52,301 prorated for the remainder of the 2025-2026 school year effective January 22, 2026
- D. Approve Linda Crisanti as Instructional Assistant at S. S. Palmer Elementary at a rate of \$19.19 per hour effective February 18, 2026
- E. Acknowledge the following horizontal movements effective the second semester of the 2025-2026 school year:

| | |
|-------------------|------------------------------|
| Jennifer Harrison | Master’s to Master’s +30 |
| Monique Hofford | Master’s +45 to Master’s +60 |
| Brad Landis | Master’s +30 to Master’s +45 |
| Kayla Masington | Master’s to Master’s +15 |
| Lauren Salerno | Master’s to Master’s +30 |
| Ryan Sharkazy | Master’s +45 to Master’s +60 |

- F. Approve the following for Family & Medical Leave:

| | |
|----------------|---|
| Employee # 562 | Effective on or about April 29, 2026, not to exceed twelve (12) weeks |
|----------------|---|

- G. Approve the following uncompensated leave request:

| | |
|---------------|--|
| Employee #314 | Additionally effective from March 3, 2026 through June 1, 2026 |
|---------------|--|

H. Approve the following Coaches for the remainder of the 2025-2026 school year:

| | | | |
|----------------|---------------------------------|------------------|--|
| Michael Noyola | Track Assistant Coach | \$2,826 prorated | Retroactively effective January 23, 2026 |
| Analise Yacone | Track Volunteer Assistant Coach | -- | Effective February 18, 2026 |

I. Accept the following retirements:

| | | |
|----------------|-------------------------------------|--|
| Marcia Heinick | Instructional Assistant-Towamensing | Effective the final day of the 2025-2026 school year |
| Kathy Lower | Instructional Assistant-Parkside | Effective the final day of the 2025-2026 school year |

J. Approve Jennifer Borger as Palmerton Area Music Parents’ Association (PAMPA) Volunteer Chaperone for the remainder of the 2025-2026 school year effective February 18, 2026

K. Approve the following Substitutes at the prevailing substitute rates effective February 18, 2026:

| | |
|-----------------|--------------------|
| Sarah Molder | Substitute Teacher |
| Savanna Serfass | Substitute Teacher |

L. Accept retroactively the following resignations:

| | | |
|---------------|---------------------------|----------------------------|
| Jessica Cohen | Assistant Board Secretary | Effective January 22, 2026 |
| Sage Nalesnik | Track Assistant Coach | Effective January 23, 2026 |

3. OTHER:

A. Approve the 2026-2027 school district calendar (enclosure)

B. Approve the 2026-2027 High School Program of Studies (enclosure)

C. Approve the following field trip requests (enclosures):

| | | |
|--|------------------------|---|
| HS Boys’ Wrestling regional tournament | Warwick HS, Lititz | February 27, 2026 through February 28, 2026 |
| HS Boys’ Wrestling state tournament | Giant Center, Hershey | March 5, 2026 through March 7, 2026 |
| FBLA State Leadership Conference | Hershey Lodge, Hershey | April 12, 2026 through April 15, 2026 |

D. Approve the second reading and adoption of the following policies (enclosures):

- 1) Policy #320 Freedom of Speech by Employees
- 2) Policy #335 Family & Medical Leaves
- 3) Policy #336 Personal Necessity Leave
- 4) Policy #343 Paid Holidays
- 5) Policy #351 Controlled Substance Abuse
- 6) Policy #718 Service Animals in Schools