

SOT Meeting Minutes
Thursday, February 22, 2024 - 3:30PM



School Organizational Team Members

Ian Salzman (Principal)
Brian McClure (Teacher)
Jack Whitefoot (Teacher)
Bridget Wright (Teacher)
Caroline Hall (ESEA)
Rennica Gonsalves (Parent)
Helen Goodale (Parent)
Andrew Hardin (Parent)
Phil Mackey (Parent)
Brianna Baca (Student Representative)
Sarah Rumney (Community Representative)



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Speakers wishing to speak during the public comment period for this meeting may call 799-6881 ext 4100 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other, team members, the principal and school district staff. Speakers who are disruptive will be asked to leave the meeting

1.0 Welcome and Roll Call: Call to order at 3:33 pm

1.1 Review and Approval of Minutes

2.0 New Items reviewed

2.1 Review the [Revised CCSD Student Code of Conduct](#)

Between now and spring break, members of the SOT will review the Addendum and the Code of Conduct book dated 5/22 and then email either Mr. Salzman or Ms. Threadgould their suggestions for updates or revisions. Ms. Poelma will keep a running document of all of the suggestions. Mr. Salzman and Ms. Threadgould will submit the Google Form to the District.

2.2 Review the CCSD [Non-Locking, Signal-Blocking Pouch Guidance](#)

Mr. Salzman shared the idea for using the signal-blocking device. He shared that the District has begun reviewing the original guidance for the pouches. The updated guidance is leaning more towards using the pouches to assist with ensuring that students do not use their devices without permission.

Ms. Poelma and Mr. Salzman shared information about our upcoming pilot program for using the pouches in the classroom. The purpose of the pouches is to minimize classroom disruptions, eliminate/reduce academic dishonesty, and reduce student safety issues that are associated with cell phone use in the classroom. We also have to balance the fact that students need their cell phones during a campus emergency in which an evacuation is required. There are also students who need their phone for medical apps associated with medical needs. The

pilot program will help us determine the best way to use the pouches to balance our school goals and students needs. He added that the policy we write for the pouch use is the most important piece of the implementation.

Mr. Salzman demonstrated how the pouch works. He shared the concerns that parents expressed during our Parent Informational Meeting last week, including hygiene and ensuring the phone's proximity to students. Parents passed around the pouch and discussed whether or not the bags can be written on with a marker.

Ms. Poelma shared the purpose and procedures for the pouch pilot program. Our pilot program will help to ensure that the pouch system is implemented in the best way possible. We will get feedback from both staff members and students.

Comments from the SOT members:

Ms. Goodale shared that Ms. Welch's cell phone procedures are very effective. Mr. Mackey asked about Ms. Welch's method, and Mr. Salzman explained it. He added that we also need to think about the liability concerns.

Mr. McClure expressed that the new pouch seems redundant since we have a cell phone policy that includes the brown paper bag.

Mr. Salzman said that we do need to create and enforce a policy to reduce cell phone use in the classroom.

Ms. Rumney suggested that the cell phone pouch could be used in the same way that the penalty box in Go Guardian is used.

Sienna Ramirez shared that one of her teachers lets the students earn points for completing work and they use the points for cell phone time.

Ms. Jackson suggested that the pouches be used as part of the Standard Testing Procedures to ensure that phones don't make sounds during testing.

Ms. Poelma commented that we are thinking about how to create an effective, manageable, and enforceable cell phone policy for bathroom break use.

Ms. Hall asked for clarification regarding the District's guidance for the cell phone pouches. Ms. Gonsalves asked if the pouches are required by the District. Mr. Salzman explained that the guidance for the pouches has changed somewhat since it was originally released.

Salzman's goal is to gather all of the feedback regarding the benefits and difficulties when implementing the pouches. He added that the policy that we create is the most important component.

Mr. Mackey asked if the District will create the guidance for all of the schools or if the policies will be created by the school sites. Mr. Salzman is not sure.

3.0 Next meeting

- The next meeting will be on March 21, 2024, at 3:30 p.m.

4.0 Public Comment

- Please contact Carol Rasmussen via email if you would like to participate in the public comment portion of this meeting.

Mr. Hardin motioned to adjourn the meeting. Ms. Hall seconded the motion. The motion carried at 4:22 p.m.