

**Christine Duncan Heritage Academy**  
**Governing Council Meeting Agenda**  
 February 17, 2026 at 5:00 p.m.

Click on Link to join Christine Duncan Zoom GC Meeting: [Zoom Link](#)  
 Christine Duncan YouTube Link to GC Meeting: [YouTube](#)

Call to Order: Time \_\_\_\_ p.m. /Roll Call: Dr. Barbara M. Medina

**Governing Council Members:**

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nahomi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		

**Quorum:** \_\_\_ Yes \_\_\_ No

**Others Present:**

Dr. Jesús Moncada, Executive Director; Mr. Casey Benavidez, Principal; Mr. Kyle Hunt, Finance; Mr. Dan Hill, Attorney; Analy Morales, Translator

Approval or Disapproval of Agenda for February 17, 2026 Dr. Barbara M. Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nahomi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		

Approval or Disapproval of Meeting Minutes for January 21, 2026 Dr. Barbara M. Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		

Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nahomi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		

Approval or Disapproval of Meeting Minutes of November 19, 2025 Dr. Barbara M. Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nahomi Chevere	Member		
Mrs. Pamela Tanguistengo	Member		
Mr. Timothy Woodard	Member		

**Public Comments** (3 minutes maximum for comment) Dr. Barbara M. Medina

**Reports:**

President's Report (3 minutes)	Dr. Barbara M. Medina
Finance Committee Report (3 minutes)	Ms. Silvia Fraire-Niño
Audit Committee Report (3 minutes)	Dr. Barbara M. Medina
Facilities Committee Report (3 minutes)	Mr. Tim Woodard
Student Achievement and Strategic Plan Committee (3 minutes)	Dr. Edward Monaghan
Student Council Report (3 minutes)	TBA
Executive Director/Principal's Report (10 minutes)	Dr. Jesús Moncada and Mr. Casey Benavidez

**Discussion/Action Items:**

A. Budget Update, BARS, vouchers, financials, bank reconciliation (Motion, 2<sup>nd</sup>, Approve, Disapprove)  
-Mr. Kyle Hunt

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nahomi Chevere	Member		
Mrs. Pamela Tangistengo	Member		
Mr. Timothy Woodard	Member		

B. Approval or Disapproval of Incoming Governing Council Member (Monica Aguilar)

--Dr. Barbara M. Medina

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nahomi Chevere	Member		
Mrs. Pamela Tangistengo	Member		
Mr. Timothy Woodard	Member		

C. Discussion of Possible Partnership with Building Hope on Facilities/Construction

--Dr. Barbara M. Medina

D. Update on Food Services

-Dr. Moncada

Name	Title	Present	Absent
Dr. Barbara M. Medina	President		
Dr. Edward Monaghan	Vice President		
Ms. Silvia Fraire-Niño	Treasurer		
Ms. Vilma Alejandra Alvarez	Secretary		
Mrs. Elma Garcia	Member		
Mrs. Nahomi Chevere	Member		
Mrs. Pamela Tangistengo	Member		
Mr. Timothy Woodard	Member		

E. Recommendations of Agenda Items for March 17 and questions/concerns/suggestions for Dr. Moncada from Governing Council (Discussion)

-Dr. Barbara M. Medina

Adjournment

-Dr. Barbara M. Medina

**Meeting Adjournment:** Time \_\_\_\_ p.m.

Next meeting date: March 17, 2026 at 5:00 PM