SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

December 17, 2025
5:00 P.M.
Meeting # 942

Personnel Commission Members	Arrived
Sandy Handin, Chairperson	5:00 P.M.
Kathleen Hobiger, Vice Chairperson	5:00 P.M.
Lori Rhoades, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M

The meeting was called to order at 5:01 P.M. by Sandy Handin, Chairperson. **Call to Order**

The flag salute was led by Ms. Handin. **Flag Salute**

Agenda
On a motion by Ms. Rhoades, seconded by Ms. Hobiger, and carried, the Personnel Commission approved the Agenda, as amended. Motion #25.1217.1
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Consent Agenda
On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Consent Agenda, as presented. Motion #25.1217.2
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Minutes
On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of November 19, 2025, as presented. Motion #25.1217.3
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

No comments. Commission Comments

CSEA Chapter 310 president gave an update on CSEA negotiations. Public Comments

Personnel Items
Ms. Henson discussed the current trends in resignations, retirements and leaves, updates to some classification requirements, as well as upcoming recruitments and trainings that have been completed. Director's Report

General Items
The 2025-2026 Budget Status was reviewed and discussed. 2025-2026 Budget Status

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission elected Ms. Hobiger as Chairperson of the Personnel Commission for a one-year term, to commence at the first meeting held in January 2026. Annual Election of Officers – Chairperson Motion #25.1217.4
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission elected Ms. Rhoades as Vice Chairperson of the Personnel Commission for a one-year term, to commence at the first meeting held in January 2026.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Annual Election of Officers – Vice Chairperson
Motion #25.1217.5

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Revision of Classification HR Representative, Planning and Recruitment, as amended.
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Revision of Classification HR Representative, Planning and Recruitment
Motion #25.1217.6

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Revision of Personnel Commission Rules Article V Rule 5.20.1-4, as presented.
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Revision of Personnel Commission Rules Article V Rule 5.20.1-4-Second Reading and Adoption
Motion #25.1217.7

Closed Session was tabled.

Closed Session

Information

Future Commission meeting dates were announced:
January 14, 2026…… February 18, 2026 ….. March 18, 2025..... 5:00 p.m. Board Room

Meeting Dates

Lead Custodian; School Services Assistant II.

Job Opportunities

2026 CSPCA Conference, Director Evaluation.

Future Consideration

Adjournment

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 5:49 P.M.
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Motion #25.1217.8

Sandy Handin, Chairperson

Kathleen Hobiger, Vice Chairperson

Lori Rhoades, Member