

MINNEOTA PUBLIC SCHOOLS | SCHOOL BOARD REGULAR MEETING | AGENDA

Wednesday, February 18, 2026 @ 5:00 pm | Conference Room #103

- 1. Regular Order of Business**
 - 1.1. Call to Order Chair Thostenson
 - 1.2. Pledge of Allegiance
 - 1.3. Roll Call
 - 1.4. Approval of the Meeting AgendaM/S/V
 - 1.5. Recognition of Visitors and Guests
 - 1.6. Viking Pride: Positive Comments by School Board Members and Administration..... I/D
- 2. Presentation**
 - 2.1. Generative Artificial Intelligence: David Berner, SWWC Service Cooperative..... I/D
- 3. Business Agenda**
 - 3.1. Student Enrollment
 - 3.2. Student Activity Account
 - 3.3. Financial Report
 - 3.4. Approve Bills-Check RegisterM/S/V
- 4. Leadership Reports**
 - 4.1. School Board and Committee Reports: School Board Members
 - 4.2. Activities Director/Community Education Coordinator: Patty Myrvik
 - 4.3. Elementary Principal/Curriculum Coordinator: Nicolle Johnston
 - 4.4. High School Principal: Lindsey Larson
 - 4.5. Superintendent: Scott Monson
- 5. Approve Consent Agenda Items M/S/V**
 - 5.1. Minutes of the January 21, 2026 Regular Meeting
 - 5.2. Personnel Items
 - 5.3. 2026-2027 Online College in the High School Memorandum of Agreement
 - 5.4. Fundraiser Requests
- 6. Items Removed from the Consent Agenda.....I/D/M/S/V**
- 7. Previous Business**
 - 7.1. Approve the 2025-2026 Budget RevisionM/S/V
 - 7.2. Approve the 2026-2027 School Calendar I/D/M/S/V
- 8. New Business**
 - 8.1. Approve the 2025-2027 Master Agreement Between ISD #414 and Minneota Education Minnesota Organization (MEMO)M/S/V
 - 8.2. Approve 2026-2027 SWWC Service Cooperative Membership AgreementsM/S/V
 - 8.3. Accept the E-Rate Bid of \$7,875 From Data Center Warehouse for (5) Uninterruptable Power Supply BatteriesM/S/V
 - 8.4. Approve a Resolution Non-Renewing a Probationary Teacher, Jolene Condelli..... M/S/V-RC
 - 8.5. Approve a Resolution Non-Renewing a Probationary Teacher, Lucas Damm..... M/S/V-RC
 - 8.6. Approve a Resolution Non-Renewing a Probationary Teacher, Shelby Domeier..... M/S/V-RC
 - 8.7. Approve a Resolution Non-Renewing a Probationary Principal, Lindsey Larson M/S/V-RC
 - 8.8. Approve the 2026-2027 High School Registration Guide I/D/M/S/V
 - 8.9. Discuss Potential State Tournaments and Calendar Impacts..... I/D
 - 8.10. Approve a Resolution Directing the Administration to Make Recommendations Regarding the Reduction and/or Discontinuance of Programs and Positions and Reasons Therefor M/S/V-RC
 - 8.11. Policy and Procedures Review
 - 8.1.1 Policy #506: Student Discipline
 - 8.1.2 Policy #526: Hazing Prohibition
 - 8.1.3 Policy #801: Equal Access to School Facilities
 - 8.1.4 Policy #901: Community Education
 - 8.1.5 Policy #904: Distribution of Materials on School District Property by Nonschool Persons
 - 8.1.6 Policy #905: Advertising
 - 8.1.7 District Procedures: Movies and Films
 - 8.12. Resolution for Acceptance of Gifts, Donations, and Grants..... M/S/V-RC
 - 8.13. Approve a School Board Special Meeting at 5:30 pm on Wednesday, March 4, 2026M/S/V
- 9. Calendar Review: Meeting & DatesI/D**
- 10. Adjournment..... M/S/V**

BUSINESS

AGENDA

Student Enrollment Overview | 2/12/2026

Grade	2020-2021 Funded	2021-2022 Funded	2022-2023 Funded	2023-2024 Funded	2024-2025 Funded	Current	2026-2027 Projected	2027-2028 Projected	2028-2029 Projected
PreK	6.8	6.1	5.3	7.6	9.4	46	45	45	45
HK/K	22.6	39.3	31.8	42.1	29.7	37	33	22	30
1st Grade	31.1	23.8	39.1	33.0	41.2	32	38	34	22
2nd Grade	30.1	31.4	25.5	41.8	32.8	45	34	40	36
3rd Grade	42.3	33.9	32.6	29.0	42.2	32	46	38	41
4th Grade	28.0	42.9	36.3	31.5	30.9	40	32	45	38
5th Grade	37.0	24.9	46.6	37.5	33.2	33	42	33	47
6th Grade	36.2	37.5	23.5	46.2	38.1	33	33	42	33
7th Grade	46.8	47.6	53.3	42.6	53.4	48	44	38	50
8th Grade	46.4	46.3	48.1	54.3	45.4	53	49	45	39
9th Grade	45.0	50.1	44.9	49.3	54.7	50	56	57	50
10th Grade	45.6	43.7	49.0	45.1	50.3	51	50	56	57
11th Grade	48.3	45.0	42.7	46.2	46.0	52	51	49	55
12th Grade	49.2	45.7	42.6	42.7	43.0	43	50	48	52
Total (K-12)	508.8	512.2	516.0	541.1	540.8	549	556	548	550
K-12 +/- from Previous Year	-17.8	3.4	3.8	25.1	-0.3	8	7	-8	2

Student Activity Account – Month End January 2026

Fund #	Description	Receipt	Expense
4	Student Council - Brad's Market		\$ 27.00
4	Student Council - Pepsi		\$ 290.00
4	Student Council - Viking Coca Cola		\$ 366.75
8	Junior Class - Borch's		\$ 84.00
8	Junior Class - ISD 414		\$ 192.05
14	FFA - Ewel		\$ 130.00
4	Student Council - Lobby Pop	\$ 580.00	
4	Student Council - Lobby Pop	\$ 450.00	
14	FFA - Sales	\$ 444.00	
January 2026 Totals		\$ 1,474.00	\$ 1,089.80

Fund Name	FY26 Beginning Balance	January 2026		Year-To-Date			Ending Balance	+/- From SOY
		Receipts	Expenses	Receipts	Expenses	Transfers		
FCCLA	\$ 15,529.65	\$ -	\$ -	\$36,294.00	\$43,387.49	\$ -	\$ 8,436.16	-45.7%
FFA	\$ 2,392.22	\$ 444.00	\$ 130.00	\$ 1,606.00	\$ 1,620.51	\$ -	\$ 2,377.71	-0.6%
Grade 11	\$ 5,156.18	\$ -	\$ 276.05	\$11,281.75	\$ 6,761.80	\$(4,356.18)	\$ 5,319.95	3.2%
Grade 12	\$ 21.27	\$ -	\$ -	\$ 1,038.60	\$ 344.20	\$ 4,334.91	\$ 5,050.58	23645.1%
National Honor Society	\$ 737.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 737.48	0.0%
Student Council	\$ 6,108.65	\$ 1,030.00	\$ 683.75	\$ 6,685.35	\$ 5,138.93	\$ 21.27	\$ 7,676.34	25.7%
January 2026 Totals	\$ 29,945.45	\$ 1,474.00	\$ 1,089.80	\$ 56,905.70	\$ 57,252.93	\$ (0.00)	\$ 29,598.22	-1.2%

MINNEOTA PUBLIC SCHOOLS

JANUARY 2026 FINANCIAL REPORT SUMMARY

As of January 31, 2026, the district remains **financially stable with strong liquidity**, budget **expenditures pacing appropriately** for mid-year, and **solid investment performance**. January cash flow reductions reflect scheduled debt service activity rather than operational concerns.

Key Highlights

- Total cash and investments at month end: approximately \$5.75 million.
- Net January cash decrease (*approximately \$1.1M*) primarily due to scheduled bond/debt service payments.
- General Fund expenditures: 48% of budget spent year-to-date (*on pace for mid-year*).
- General Fund revenues: 44% of budget received (*consistent with seasonal state aid timing*).
- Salaries (50%) and benefits (47%) tracking predictably within budget.
- Capital expenditures remain low at 11% of budget, preserving flexibility.
- Debt Service Fund obligations are fully current and aligned to budget.

Overall Financial Position







- Liquidity: Strong
- Budget Adherence: On Track
- Investment Performance: Favorable (*4%+ yield environment*)
- Debt Status: Current and Properly Managed
- Risk Level: Low to Moderate (*Typical for Mid-Fiscal Year*)

Account Balances and Cash Flow | End of January 2026

Account	Description - Use	Beginning Balance	Dividends - Interest	Credits - Revenue	Debits - Expenditures	Total Fixed Income	Ending Balance	
State Bank of Taunton [0200]	General	\$ 32,058.15		\$ 897,382.68	\$ 659,149.99		\$ 270,290.84	743.1%
State Bank of Taunton [0218]	Student Activities	\$ 29,214.02		\$ 1,474.00	\$ 1,089.80		\$ 29,598.22	1.3%
State Bank of Taunton [0226]	Petty Cash	\$ 900.00		\$ -	\$ -		\$ 900.00	0.0%
State Bank of Taunton [0234]	Payroll	\$ -		\$ 266,503.64	\$ 266,503.64		\$ -	0.0%
PMA-MN Trust [2023A]	2023A	\$ 481,531.48	\$ 1,488.32	\$ -	\$ -	\$ -	\$ 483,019.80	0.3%
PMA-MN Trust [2023B]	2023B	\$ 2,081,121.05	\$ 2,000.09	\$ -	\$ -	\$ 1,651,400.00	\$ 2,083,121.14	0.1%
PMA-MN Trust [Operating]	Investments	\$ 4,217,675.14	\$ 8,794.80	\$ 735,099.17	\$ 2,082,500.00	\$ 894,900.00	\$ 2,879,069.11	-31.7%
End of January 2026 Totals: All Depositories		\$ 6,842,499.84	\$ 12,283.21	\$ 1,900,459.49	\$ 3,009,243.43	\$ 2,546,300.00	\$ 5,745,999.11	-16.0%
Net Cash Flow Decrease From January 1, 2026 to January 31, 2026							\$ (1,096,500.73)	-16.0%

FINANCIAL REPORT EXECUTIVE SUMMARY

The primary story this month is **normal bond-related cash movement combined with steady midyear budget pacing**.

-  Cash decreased as scheduled, but **reserves remain strong** and liquid.
-  The district continues to **earn strong interest income** while maintaining short-term liquidity and low investment risk.
-  **Spending is currently pacing below** the proportional midpoint of the fiscal year.
-  **Revenue is tracking slightly behind midyear pacing** but within normal seasonal patterns.
-  Our **largest cost area [compensation and benefits] remains stable** and aligned to budget expectations.
-  The district remains **fully current on debt obligations** with appropriate liquidity.



FINANCIAL REPORT

ALL FUNDS | EXPENSES & REVENUES

Sequence: L, Fd		202407			202507			202607		
Description		Budget BUD24	Year to Date	%	Budget BUD25	Year to Date	%	Budget ADP26	Year to Date	%
E	Expenditure									
01	General Fund	7,904,910.00	3,902,926.90	49%	7,930,185.00	4,233,177.26	53%	8,278,726.00	3,996,977.91	48%
02	Food Service Fund	475,972.00	249,736.20	52%	517,663.00	259,836.95	50%	503,120.00	257,457.65	51%
04	Community Service	240,967.00	109,049.89	45%	253,575.00	118,969.63	47%	264,478.00	140,821.56	53%
06	Building Construction Fund	36,000.00	35,378.78	98%	264,358.00	0.00	0%	269,350.00	137,089.90	51%
07	Debt Service Fund	1,177,800.00	1,172,850.00	100%	1,545,578.00	1,545,577.50	100%	1,552,875.00	1,551,200.00	100%
E	Expenditure	9,835,649.00	5,469,941.77	56%	10,511,359.00	6,157,561.34	59%	10,868,549.00	6,083,547.02	56%
R	Revenue									
01	General Fund	(7,760,002.00)	(2,916,820.67)	38%	(7,967,047.00)	(3,443,499.26)	43%	(8,316,367.00)	(3,687,084.66)	44%
02	Food Service Fund	(497,500.00)	(218,289.89)	44%	(501,520.00)	(222,248.73)	44%	(506,870.00)	(249,985.88)	49%
04	Community Service	(174,041.00)	(88,203.50)	51%	(191,756.00)	(106,321.67)	55%	(216,100.00)	(108,434.64)	50%
06	Building Construction Fund	(2,635,533.00)	(2,575,533.08)	98%	(85,000.00)	(63,905.50)	75%	(110,000.00)	(134,623.91)	122%
07	Debt Service Fund	(1,178,297.00)	(973,824.83)	83%	(1,714,917.00)	(1,275,939.34)	74%	(1,588,977.00)	(1,199,453.26)	75%
21	Student Activity Account	0.00	(5,972.07)	0%	0.00	3,583.24	0%	0.00	347.23	0%
R	Revenue	(12,245,373.00)	(6,778,644.04)	55%	(10,460,240.00)	(5,108,331.26)	49%	(10,738,314.00)	(5,379,235.12)	50%



FINANCIAL REPORT

FUND 1 | GENERAL FUND REVENUES

Sequence: Fd, O/S		202407			202507			202607		
Description		Budget BUD24	Year to Date	%	Budget BUD25	Year to Date	%	Budget ADP26	Year to Date	%
01	General Fund									
	000 Local Revenues	(1,818,631.00)	(688,551.43)	38%	(1,630,758.00)	(685,199.93)	42%	(1,845,370.00)	(871,726.31)	47%
	200 State Revenues	(4,736,729.00)	(2,029,530.65)	43%	(4,884,767.00)	(1,970,229.50)	40%	(5,004,144.00)	(2,071,189.33)	41%
	300 State Revenues	(1,017,477.00)	(194,797.02)	19%	(1,227,801.00)	(674,943.94)	55%	(1,321,940.00)	(667,791.00)	51%
	400 Federal Revenues from State	(148,519.00)	(2,053.07)	1%	(183,735.00)	(114,113.01)	62%	(90,032.00)	(22,700.52)	25%
	500 Federal Revenues from Fed Sou	(38,646.00)	0.00	0%	(39,986.00)	0.00	0%	(54,881.00)	(52,770.00)	96%
	600 Loc Sales, Ins Recov & Jdgmnt	0.00	(1,888.50)	0%	0.00	987.12	0%	0.00	(907.50)	0%
01	General Fund	(7,760,002.00)	(2,916,820.67)	38%	(7,967,047.00)	(3,443,499.26)	43%	(8,316,367.00)	(3,687,084.66)	44%



FINANCIAL REPORT

FUND 1 | GENERAL FUND EXPENSES

Sequence: Fd, O/S		202407			202507			202607		
Description	Budget			Budget			Budget			
	BUD24	Year to Date	%	BUD25	Year to Date	%	ADP26	Year to Date	%	
01 General Fund										
100 Salaries & Wages	4,295,935.00	1,999,462.50	47%	4,413,774.00	2,146,986.06	49%	4,409,427.00	2,220,774.52	50%	
200 Employee Benefits	1,119,935.00	508,962.35	45%	1,142,232.00	512,924.23	45%	1,156,833.00	547,093.29	47%	
300 Purchased Services	1,443,025.00	746,640.56	52%	1,488,118.00	800,682.31	54%	1,709,709.00	841,154.21	49%	
400 Supplies & Materials	787,395.00	437,056.52	56%	662,199.00	571,401.65	86%	607,083.00	330,198.62	54%	
500 Capital Expenditures	234,000.00	195,611.48	84%	194,112.00	184,135.69	95%	364,524.00	40,805.34	11%	
800 Other Expenditures	24,620.00	15,193.49	62%	29,750.00	17,047.32	57%	31,150.00	16,951.93	54%	
01 General Fund	7,904,910.00	3,902,926.90	49%	7,930,185.00	4,233,177.26	53%	8,278,726.00	3,996,977.91	48%	





MNTrust Monthly Statement

Minnesota ISD #414

Please Note:

THE FUND WILL BE CLOSED FEBRUARY 16TH IN OBSERVANCE OF THE PRESIDENTS' DAY HOLIDAY

Activity Summary (MN02-31273-0101) Operating

1/1/2026 - 1/31/2026

Investment Pool Summary		IS
Beginning Market Balance		\$3,322,775.14
Dividends		\$8,794.80
Purchases		\$735,099.17
Redemptions		(\$2,082,500.00)
Ending Market Balance		\$1,984,169.11
Average Monthly Rate		3.639%
NAV / Share Price		1.000
Total		\$1,984,169.11
Total Fixed Income		\$894,900.00
Account Total		\$2,879,069.11

Your Representative(s)

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MNTrust Monthly Statement

Minnesota ISD #414

Transaction Activity (MN02-31273-0101) Operating

IS 1/1/2026 - 1/31/2026

Transaction	Trade Date	Settle Date	Description	Redemption	Purchase	NAV / Share Price	Shares this Transaction
12342119	01/02/2026	01/02/2026	Online Wire Redemption	(\$250,000.00)	\$0.00	\$1.000	(250,000.000)
12404240	01/08/2026	01/08/2026	Online Wire Redemption	(\$250,000.00)	\$0.00	\$1.000	(250,000.000)
12448344	01/14/2026	01/14/2026	State Funds Purchase, ISD 0414	\$0.00	\$49,221.99	\$1.000	49,221.990
12459662	01/15/2026	01/15/2026	State Funds Purchase, ISD 0414	\$0.00	\$333,922.44	\$1.000	333,922.440
12518123	01/23/2026	01/23/2026	Online Wire Redemption	(\$200,000.00)	\$0.00	\$1.000	(200,000.000)
12528378	01/26/2026	01/26/2026	State Funds Purchase, ISD 0414	\$0.00	\$32,783.45	\$1.000	32,783.450
12460611	01/27/2026	01/27/2026	Phone Wire Redemption, Debt Service for 2016A, 2016B, & 2018A	(\$973,356.25)	\$0.00	\$1.000	(973,356.250)
12460613	01/27/2026	01/27/2026	Phone Wire Redemption, Debt Service for 2018A, 2023A, & 2023B	(\$409,143.75)	\$0.00	\$1.000	(409,143.750)
12573391	01/30/2026	01/30/2026	State Funds Purchase, ISD 0414	\$0.00	\$319,171.29	\$1.000	319,171.290
	01/31/2026	01/31/2026	Total Dividend Reinvestment	\$0.00	\$8,794.80	\$1.000	8,794.800
				(\$2,082,500.00)	\$743,893.97		(1,338,606.030)

Beginning Market Value: \$3,322,775.14 | Ending Market Value: \$1,984,169.11



MNTrust Monthly Statement

Minnesota ISD #414

Current Portfolio

1/31/2026

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV / Share Price	Face/Par/Shares	Market Value
IS				01/31/2026		IS Account Balance	\$1,984,169.11	3.639%	\$1.000	1,984,169.110	\$1,984,169.11
CD	N	1373684-1	02/04/2025	02/04/2025	02/04/2026	T Bank, National Association, TX	\$239,800.00	4.179%		249,820.190	\$239,800.00
CD	N	1373683-1	02/04/2025	02/04/2025	02/04/2026	GBank, NV	\$239,800.00	4.177%		249,816.450	\$239,800.00
CD	N	1389332-1	10/02/2025	10/02/2025	04/03/2026	Western Alliance Bank, CA	\$180,000.00	3.833%		183,459.150	\$180,000.00
CD	N	1373682-1	02/04/2025	02/04/2025	07/28/2026	Cornerstone Bank, NE	\$235,300.00	4.149%		249,715.770	\$235,300.00
							\$2,879,069.11			2,916,980.670	\$2,879,069.11

Time and Dollar Weighted Average Portfolio Yield: 4.086%

Weighted Average Portfolio Maturity: 61.42 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
IS	68.917%	\$1,984,169.11	IS Account
CD	31.083%	\$894,900.00	Certificate of Deposit

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Cost is comprised of the total amount you paid for the investment (including any fees and commissions) plus any reinvested dividends.

Rate is the average monthly yield for pool investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par/Shares is the amount received at maturity for fixed rate investments or the balance at statement date for pool investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost" for fixed term investments or the balance at statement date for pool investments.

Deposit Codes

N	Single FEIN
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MNTrust Monthly Statement

Minnesota ISD #414

Please Note:

THE FUND WILL BE CLOSED FEBRUARY 16TH IN OBSERVANCE OF THE PRESIDENTS' DAY HOLIDAY

Activity Summary (MN02-31273-0201) 2023A Bonds (Municipal Advisory Account)

1/1/2026 - 1/31/2026

Investment Pool Summary		IS
Beginning Market Balance		\$481,531.48
Dividends		\$1,488.32
Purchases		\$0.00
Redemptions		\$0.00
Ending Market Balance		\$483,019.80
Average Monthly Rate		3.639%
NAV / Share Price		1.000
Total		\$483,019.80
Total Fixed Income		\$0.00
Account Total		\$483,019.80

Your Representative(s)

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Representatives are associated with PMA Securities, LLC

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Naperville, IL 60563



MNTrust Monthly Statement

Minnesota ISD #414

Transaction Activity (MN02-31273-0201) 2023A Bonds

IS 1/1/2026 - 1/31/2026

Transaction	Trade Date	Settle Date	Description	Redemption	Purchase	NAV / Share Price	Shares this Transaction
	01/31/2026	01/31/2026	Total Dividend Reinvestment	\$0.00	\$1,488.32	\$1.000	1,488.320
				\$0.00	\$1,488.32		1,488.320

Beginning Market Value: \$481,531.48 | Ending Market Value: \$483,019.80



MNTrust Monthly Statement

Minnesota ISD #414

Current Portfolio

1/31/2026

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV / Share Price	Face/Par/Shares	Market Value
IS				01/31/2026		IS Account Balance	\$483,019.80	3.639%	\$1.000	483,019.800	\$483,019.80
							\$483,019.80			483,019.800	\$483,019.80

Time and Dollar Weighted Average Portfolio Yield: n/a

Weighted Average Portfolio Maturity: n/a

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
IS	100.000%	\$483,019.80	IS Account

Index

Cost is comprised of the total amount you paid for the investment (including any fees and commissions) plus any reinvested dividends.

Rate is the average monthly yield for pool investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par/Shares is the amount received at maturity for fixed rate investments or the balance at statement date for pool investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost" for fixed term investments or the balance at statement date for pool investments.



MNTrust Monthly Statement

Minnesota ISD #414

Please Note:

THE FUND WILL BE CLOSED FEBRUARY 16TH IN OBSERVANCE OF THE PRESIDENTS' DAY HOLIDAY

Activity Summary (MN02-31273-0202) 2023B Taxable Bonds (Municipal Advisory Account)

1/1/2026 - 1/31/2026

Investment Pool Summary		IS
Beginning Market Balance		\$2,081,121.05
Dividends		\$2,000.09
Purchases		\$0.00
Redemptions		(\$1,651,400.00)
Ending Market Balance		\$431,721.14
Average Monthly Rate		3.639%
NAV / Share Price		1.000
Total		\$431,721.14
Total Fixed Income		\$1,651,400.00
Account Total		\$2,083,121.14

Your Representative(s)

Xander Nguyen

(612) 509-2564

xander.nguyen@ptma.com

Steve Pumper

(612) 509-2565

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Representatives are associated with PMA Securities, LLC

Minnesota ISD #414

504 N. Monroe St.

Minneota, MN 56264



PTMA Financial Solutions

2135 CityGate Lane, 7th Floor
Naperville, IL 60563



MNTrust Monthly Statement

Minnesota ISD #414

Transaction Activity (MN02-31273-0202) 2023B Taxable Bonds

IS 1/1/2026 - 1/31/2026

Transaction	Trade Date	Settle Date	Description	Redemption	Purchase	NAV / Share Price	Shares this Transaction
12372215	01/05/2026	01/05/2026	Phone FRI Redemption	(\$1,651,400.00)	\$0.00	\$1.000	(1,651,400.000)
	01/31/2026	01/31/2026	Total Dividend Reinvestment	\$0.00	\$2,000.09	\$1.000	2,000.090
				(\$1,651,400.00)	\$2,000.09		(1,649,399.910)

Beginning Market Value: \$2,081,121.05 | Ending Market Value: \$431,721.14



MNTrust Monthly Statement

Minnesota ISD #414

Fixed Income Investments

Purchase 1/1/2026 - 1/31/2026

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par/Shares
CD	1394253-1	01/05/2026	01/05/2026	09/15/2026	Affinity Bank, National Association	\$243,700.00	3.600%	249,781.150
CD	1394254-1	01/05/2026	01/05/2026	09/15/2026	FirstBank Southwest	\$243,900.00	3.502%	249,821.310
CD	1394250-1	01/05/2026	01/05/2026	09/15/2027	Bank of China	\$235,100.00	3.655%	249,648.690
CD	1394249-1	01/05/2026	01/05/2026	09/15/2027	First Capital Bank	\$236,500.00	3.342%	249,884.380
CD	1394251-1	01/05/2026	01/05/2026	09/15/2027	GBC International Bank	\$236,600.00	3.322%	249,909.920
CD	1394255-1	01/05/2026	01/05/2026	09/15/2028	Freedom Northwest Credit Union	\$227,900.00	3.530%	249,591.390
CD	1394252-1	01/05/2026	01/05/2026	09/15/2028	Aneca Federal Credit Union	\$227,700.00	3.557%	249,533.250
						\$1,651,400.00		1,748,170.090



MNTrust Monthly Statement

Minnesota ISD #414

Current Portfolio

1/31/2026

Type	Code	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	NAV / Share Price	Face/Par/Shares	Market Value
IS				01/31/2026		IS Account Balance	\$431,721.14	3.639%	\$1.000	431,721.140	\$431,721.14
CD	N	1394253-1	01/05/2026	01/05/2026	09/15/2026	Affinity Bank, National Association, GA	\$243,700.00	3.600%		249,781.150	\$243,700.00
CD	N	1394254-1	01/05/2026	01/05/2026	09/15/2026	FirstBank Southwest, GA	\$243,900.00	3.503%		249,821.310	\$243,900.00
CD	N	1394250-1	01/05/2026	01/05/2026	09/15/2027	Bank of China, NY	\$235,100.00	3.655%		249,648.690	\$235,100.00
CD	N	1394249-1	01/05/2026	01/05/2026	09/15/2027	First Capital Bank, SC	\$236,500.00	3.343%		249,884.380	\$236,500.00
CD	N	1394251-1	01/05/2026	01/05/2026	09/15/2027	GBC International Bank, CA	\$236,600.00	3.323%		249,909.920	\$236,600.00
CD	N	1394255-1	01/05/2026	01/05/2026	09/15/2028	Freedom Northwest Credit Union, ID	\$227,900.00	3.531%		249,591.390	\$227,900.00
CD	N	1394252-1	01/05/2026	01/05/2026	09/15/2028	Aneca Federal Credit Union , LA	\$227,700.00	3.557%		249,533.250	\$227,700.00
							\$2,083,121.14			2,179,891.230	\$2,083,121.14

Time and Dollar Weighted Average Portfolio Yield: 3.500%

Weighted Average Portfolio Maturity: 585.20 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
IS	20.725%	\$431,721.14	IS Account
CD	79.275%	\$1,651,400.00	Certificate of Deposit

Index

Cost is comprised of the total amount you paid for the investment (including any fees and commissions) plus any reinvested dividends.

Rate is the average monthly yield for pool investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par/Shares is the amount received at maturity for fixed rate investments or the balance at statement date for pool investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost" for fixed term investments or the balance at statement date for pool investments.

Minneota Public School
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General Fund	\$515,595.17
02	Food Service Fund	\$55,000.77
04	Community Service	\$634.00
07	Debt Service Fund	\$93,343.75
Report Total		\$664,573.69

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
PMA	01812			US BANK		Wire
			E 07	005 910 000 000 720	2018B Interest	\$13,343.75
			E 07	005 910 000 000 710	2018A Principal	\$80,000.00
PO#:	Voucher #:	51779	Invoice	Invoice No: 3092459	1/15/2026	Paid Amt: \$93,343.75
						Check Amount: \$93,343.75
SBT	3034			elan Corporate		Wire
			E 01	005 257 000 000 305	AsurionWireless - Nashville TN	\$99.00
			E 01	300 211 000 000 401	JUNIOR CLASS REIMBURSEMENT	\$76.76
			E 01	005 110 000 000 401	Walmart Receipt	\$56.43
			E 01	100 203 000 000 401	Amazon Order - Summer Reading Prizes	\$135.69
			E 01	100 203 000 000 401	Amazon Order - Elementary Card	\$26.71
			E 01	300 211 000 000 401	Dollar Tree - HS Card	\$210.22
			E 01	300 211 000 000 401	Dollar General - HS Card	\$22.55
PO#:	Voucher #:	51789	Invoice	Invoice No: 01192026	1/19/2026	Paid Amt: \$627.36
						Check Amount: \$627.36
SBT	00127			COMMISSIONER OF REVENUE		Wire
			B 01	215 013	ST TAX	\$6,536.80
PO#:	Voucher #:	51810	Invoice	Invoice No: S2026140	1/23/2026	Paid Amt: \$6,536.80
						Check Amount: \$6,536.80
SBT	00594			PUBLIC EMPLOYEES RETIREMENT		Wire
			B 01	215 017	PERA	\$8,357.82
PO#:	Voucher #:	51811	Invoice	Invoice No: S2026140	1/23/2026	Paid Amt: \$8,357.82
						Check Amount: \$8,357.82
SBT	00710			TEACHERS RETIREMENT		Wire
			B 01	215 018	TRA	\$24,924.39
PO#:	Voucher #:	51813	Invoice	Invoice No: S2026140	1/23/2026	Paid Amt: \$24,924.39
						Check Amount: \$24,924.39
SBT	2313			Educators Benefit Consultants		Wire
			B 01	215 035	HSA Employee Deduction	\$1,818.80
			B 01	215 085	MED FSA	\$716.67
			B 01	215 086	PAYROLL DEDUCTIONS	\$695.83
PO#:	Voucher #:	51806	Invoice	Invoice No: S2026140	1/23/2026	Paid Amt: \$3,231.30
						Check Amount: \$3,231.30
SBT	3017			EFTPS		Wire
			B 01	215 010	FICA/MD	\$29,321.12

Minneota Public School
Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	3017			EFTPS		Wire			
			B 01 215 011	FED TAX			\$10,970.94		
PO#:	Voucher #:	51808	Invoice	Invoice No: S2026140	1/23/2026	Paid Amt:	\$40,292.06	Check Amount:	\$40,292.06
SBT	3022			Common Remitter		Wire			
			B 01 215 005	PAYANNU			\$5,828.91		
PO#:	Voucher #:	51814	Invoice	Invoice No: S2026140	1/23/2026	Paid Amt:	\$5,828.91		
			B 01 215 005	PAYANNU			\$200.34		
PO#:	Voucher #:	51812	Invoice	Invoice No: S2026140	1/23/2026	Paid Amt:	\$200.34		
			B 01 215 005	PAYANNU			\$598.41		
PO#:	Voucher #:	51807	Invoice	Invoice No: S2026140	1/23/2026	Paid Amt:	\$598.41	Check Amount:	\$6,627.66
SBT	00211			SW/WC SERVICE COOPERATIVES		Wire			
			B 01 215 027	Group Health Insurance			\$36,714.30		
PO#:	Voucher #:	51892	Invoice	Invoice No: Group Health	1/31/2026	Paid Amt:	\$36,714.30	Check Amount:	\$36,714.30
SBT	4275			Northeast Service Coop		Wire			
			B 01 215 032	Group Dental Insurance			\$2,545.00		
PO#:	Voucher #:	51891	Invoice	Invoice No: 2541	1/31/2026	Paid Amt:	\$2,545.00	Check Amount:	\$2,545.00
SBT	00127			COMMISSIONER OF REVENUE		Wire			
			B 01 215 013	ST TAX			\$6,602.31		
PO#:	Voucher #:	51912	Invoice	Invoice No: S2026150	2/10/2026	Paid Amt:	\$6,602.31	Check Amount:	\$6,602.31
SBT	00594			PUBLIC EMPLOYEES RETIREMENT		Wire			
			B 01 215 017	PERA			\$8,491.37		
PO#:	Voucher #:	51913	Invoice	Invoice No: S2026150	2/10/2026	Paid Amt:	\$8,491.37	Check Amount:	\$8,491.37
SBT	00710			TEACHERS RETIREMENT		Wire			
			B 01 215 018	TRA			\$24,709.79		
PO#:	Voucher #:	51915	Invoice	Invoice No: S2026150	2/10/2026	Paid Amt:	\$24,709.79	Check Amount:	\$24,709.79
SBT	2313			Educators Benefit Consultants		Wire			
			B 01 215 035	HSA Employee Deduction			\$1,818.80		
			B 01 215 085	MED FSA			\$716.67		

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	2313			Educators Benefit Consultants		Wire			
			B 01 215 086	PAYROLL DEDUCTIONS			\$695.83		
PO#:	Voucher #:	51908	Invoice	Invoice No: S2026150	2/10/2026	Paid Amt:	\$3,231.30	Check Amount:	\$3,231.30
SBT	3017			EFTPS		Wire			
			B 01 215 010	FICA/MD			\$29,692.98		
			B 01 215 011	FED TAX			\$10,418.51		
PO#:	Voucher #:	51910	Invoice	Invoice No: S2026150	2/10/2026	Paid Amt:	\$40,111.49	Check Amount:	\$40,111.49
SBT	3022			Common Remitter		Wire			
			B 01 215 005	PAYANNU			\$5,828.91		
PO#:	Voucher #:	51916	Invoice	Invoice No: S2026150	2/10/2026	Paid Amt:	\$5,828.91		
			B 01 215 005	PAYANNU			\$200.34		
PO#:	Voucher #:	51914	Invoice	Invoice No: S2026150	2/10/2026	Paid Amt:	\$200.34		
			B 01 215 005	PAYANNU			\$598.41		
PO#:	Voucher #:	51909	Invoice	Invoice No: S2026150	2/10/2026	Paid Amt:	\$598.41	Check Amount:	\$6,627.66
SBT	2819			EMC Insurance Companies		Wire			
			E 01 005 940 000 000 340	Property, Liability Insurance			\$5,889.37		
			E 01 005 760 000 720 340	Auto Insurance			\$669.70		
PO#:	Voucher #:	51940	Invoice	Invoice No: 7002753618	2/10/2026	Paid Amt:	\$6,559.07	Check Amount:	\$6,559.07
SBT	00211			SW/WC SERVICE COOPERATIVES		Wire			
			B 01 215 027	Group Insurance - Payroll Deduction			\$36,756.22		
PO#:	Voucher #:	51943	Invoice	Invoice No: February 3	2/10/2026	Paid Amt:	\$36,756.22	Check Amount:	\$36,756.22
SBT	01418			HORACE MANN		Wire			
			B 01 215 051	KL Auto Insurance			\$115.80		
			B 01 215 051	KL Auto Insurance			\$115.80		
			B 01 215 051	KL Auto Insurance			\$115.80		
PO#:	Voucher #:	51942	Invoice	Invoice No: 202602090000021	2/10/2026	Paid Amt:	\$347.40	Check Amount:	\$347.40
SBT	4275			Northeast Service Coop		Wire			
			B 01 215 032	Group Dental - Payroll Deduction			\$2,545.00		
PO#:	Voucher #:	51947	Invoice	Invoice No: 2579	2/10/2026	Paid Amt:	\$2,545.00	Check Amount:	\$2,545.00

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	3034			elan Corporate		Wire		
			B 01 131 000	Crucial 32GB DDR5 RAM Kit (2x16GB), 5600M			\$1,619.95	
PO#: 11379	Voucher #:	51955	Invoice	Invoice No: Jan26/Feb26 Stmt	2/11/2026	Paid Amt:	\$1,619.95	
		E 01 300 298 239 000 401		VEVOR Utility Service Cart, 2 Shelf 550LBS He			\$77.90	
PO#: 11384	Voucher #:	51956	Invoice	Invoice No: Jan26/Feb26 Stmt	2/11/2026	Paid Amt:	\$77.90	
		E 01 300 230 000 000 430		Preterito vs Imperfecto Grammar Games			\$5.50	
		E 01 300 230 000 000 430		Spanish Weekend Chat Editable			\$3.00	
		E 01 300 230 000 000 430		La Silla Caliente			\$3.50	
		E 01 300 230 000 000 430		La Rutina Diaria Editable			\$3.50	
		E 01 300 230 000 000 430		Tiburones - Editable			\$4.50	
		E 01 300 230 000 000 430		Citas Cortas - Editable			\$3.00	
		E 01 300 230 000 000 430		Llama Mia editable			\$4.50	
		E 01 300 230 000 000 430		Freight			\$1.90	
PO#: 11366	Voucher #:	51957	Invoice	Invoice No: Jan26/Feb26 Stmt	2/11/2026	Paid Amt:	\$29.40	
		E 01 300 230 000 000 430		Guerra de Miel			\$4.81	
PO#: 11387	Voucher #:	51958	Invoice	Invoice No: Jan26/Feb26 Stmt	2/11/2026	Paid Amt:	\$4.81	
		E 01 300 230 000 000 430		White Out Tape			\$6.94	
		E 01 300 230 000 000 430		Post-It Notes			\$5.99	
PO#: 11391	Voucher #:	51959	Invoice	Invoice No: Jan26/Feb26 Stmt	2/11/2026	Paid Amt:	\$12.93	
		E 01 300 341 000 830 430		Paxcoo 100 Pack Keyrings, Split Key Rings Bul			\$6.99	
PO#: 11392	Voucher #:	51960	Invoice	Invoice No: Jan26/Feb26 Stmt	2/11/2026	Paid Amt:	\$6.99	
		E 01 300 260 000 000 430		Elodea Densa Plant			\$59.88	
		E 01 300 260 000 000 430		Freight			\$8.99	
PO#: 11363	Voucher #:	51961	Invoice	Invoice No: Jan26/Feb26 Stmt	2/11/2026	Paid Amt:	\$68.87	
		E 01 300 215 000 000 430		BBC micro:bit v2 Club Pack (10x)			\$175.00	
PO#: 11364	Voucher #:	51962	Invoice	Invoice No: Jan26/Feb26 Stmt	2/11/2026	Paid Amt:	\$175.00	
		E 01 300 212 000 000 430		120 brushes, super value pack of paintbrushes			\$54.19	
		E 01 300 212 000 000 430		144WB Kid paint brushes			\$12.49	
		E 01 300 212 000 000 430		10 - well round plastic palette w/color			\$11.88	
		E 01 300 212 000 000 430		30 pc paint tray palettes			\$23.68	
		E 01 300 212 000 000 430		36 pack bib aprons bulk			\$59.99	
		E 01 300 212 000 000 430		12 pack 16ox wide mouth plastic squeeze condi			\$20.99	
		E 01 300 212 000 000 430		24Pcs 8.5x11 sketch book pads bulk			\$51.99	
		E 01 300 212 000 000 430		40 - 5.5x8.5 top spiral bound			\$46.99	
		E 01 300 212 000 000 430		12 acrylic yarn skeins NOT THE KIT!			\$45.98	
PO#: 11365	Voucher #:	51963	Invoice	Invoice No: Jan26/Feb26 Stmt	2/11/2026	Paid Amt:	\$328.18	
		E 01 005 257 000 000 401		16ft phone cable (2 pack)			\$9.99	

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
SBT	3034			elan Corporate				Wire		
			E 01 005 257 000 000 401	25ft Phone Cable				\$8.70		
PO#: 11369	Voucher #:	51964	Invoice	Invoice No:	Jan26/Feb26 Stmt	2/11/2026		Paid Amt:	\$18.69	
			E 01 300 212 000 000 430	20 gauge wire silver				\$64.95		
			E 01 300 212 000 000 430	60 pack glue sticks				\$37.64		
			E 01 300 212 000 000 430	24 pack wooden ruler				\$19.98		
			E 01 300 212 000 000 430	fine tip sharpies				\$21.04		
			E 01 300 212 000 000 430	Sharpies - 40 count				\$47.24		
			E 01 300 212 000 000 430	Freight				\$5.18		
PO#: 11390	Voucher #:	51965	Invoice	Invoice No:	Jan26/Feb26 Stmt	2/11/2026		Paid Amt:	\$196.03	
			E 01 100 203 030 000 430	J Josephson Classroom Supplies				(\$33.87)		
			E 01 100 203 033 000 430	K Buysse Classroom Supplies				\$12.50		
			E 01 005 110 000 000 401	District Office Supplies				\$32.81		
			E 01 005 640 000 316 366	Staff Development - All Levels				\$1,962.02		
			E 01 005 720 000 000 401	Nurse Membership				\$38.75		
			E 01 300 292 209 000 401	Robotics Supplies				\$69.63		
			E 01 100 203 000 000 430	Elementary Supplies				\$456.36		
			E 01 005 760 000 720 440	Fuel				\$50.31		
			E 01 005 110 000 000 329	Postage				\$425.46		
			E 01 300 294 221 000 401	Wrestling Supplies				\$90.83		
			E 01 005 110 000 000 401	Admin Subscriptions				\$138.40		
			E 01 300 212 000 000 430	Art Supplies				\$78.33		
			E 01 300 292 209 000 401	LYFT Grant - Wazer Tools				\$1,295.00		
			E 01 300 292 236 035 401	Speech Supplies				\$51.96		
			E 01 300 298 000 000 401	Apple Subscription				\$12.74		
			E 01 100 240 000 000 430	PE Supplies				\$69.97		
			E 01 300 294 215 000 401	Baseball Supplies				\$304.25		
			E 01 300 294 221 000 369	9th Grade State Wrestling				\$588.88		
			E 01 300 292 237 000 401	One Act Supplies				\$24.95		
			E 01 005 257 000 000 401	Technology Supplies				(\$28.49)		
			E 01 005 810 000 000 401	Custodial Supplies				\$170.93		
			E 01 300 211 000 000 401	JUNIOR CLASS Reimbursement				\$147.54		
			E 01 300 211 000 000 401	FFA Reimbursement				\$570.00		
PO#:	Voucher #:	51953	Invoice	Invoice No:	Jan26/Feb26 Stmt	2/11/2026		Paid Amt:	\$6,529.26	
			E 01 300 294 221 000 401	75 win patch				\$24.00		
			E 01 300 294 221 000 401	100 win patch				\$12.00		

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	3034			elan Corporate		Wire			
			E 01	300 294 221 000 401	150 win patch		\$6.00		
PO#: 11348	Voucher #:	51954	Invoice	Invoice No:	Jan26/Feb26 Stmt	2/11/2026		Paid Amt:	\$42.00
								Check Amount:	\$9,110.01
SBT	52784	2323		Borch Sporting Goods		Check			
			E 01	300 296 213 000 401	Slip not replacement		\$55.00		
PO#: 11368	Voucher #:	51785	Invoice	Invoice No:	AYA003603-YA00	1/19/2026		Paid Amt:	\$55.00
			E 01	005 810 000 000 401	VBall Pulley Sheave		\$90.00		
			E 01	005 810 000 000 401	3/8" Flanged Bearing		\$30.00		
			E 01	005 810 000 000 401	Shim .03 Thick .5011D x .7500		\$2.00		
			E 01	005 810 000 000 401	Socket Shoulder		\$10.00		
			E 01	005 810 000 000 401	Acorn Cap Nut SS		\$3.00		
PO#:	Voucher #:	51786	Invoice	Invoice No:	AAT013766-YA01	1/19/2026		Paid Amt:	\$135.00
								Check Amount:	\$190.00
SBT	52785	4099		Cole Papers Inc		Check			
			E 01	005 810 000 000 401	KCL090 Essential Jumbo Roll Bath Tissue		\$405.90		
			E 01	005 810 000 000 401	CMX1018 - Brush Roll Assembly		\$265.80		
			E 01	005 810 000 000 401	CMX008 - Standard Vac Bag		\$20.37		
			E 01	005 810 000 000 401	CRZ2090 - Pacific Blue Basic White Fold Paper		\$107.70		
			E 01	005 810 000 000 401	VNG030L Clear Vinyl Powder Gloves		\$35.67		
			E 01	005 810 000 000 401	IPL036 Natural Can Liner HDPE		\$187.50		
			E 01	005 810 000 000 401	BTC001 Toilet Bowl Cleaner		\$163.25		
			E 01	005 810 000 000 401	BTC002 BETCO 1000ML Pink Foaming Soap		\$658.60		
PO#: 11372	Voucher #:	51788	Invoice	Invoice No:	10673609	1/19/2026		Paid Amt:	\$1,844.79
								Check Amount:	\$1,844.79
SBT	52786	4336		Jessica Verly		Check			
			E 01	005 760 000 723 360	Transportation Agreement - 1/5 through 1/6		\$228.90		
PO#:	Voucher #:	51783	Invoice	Invoice No:	1/5 - 1/6	1/19/2026		Paid Amt:	\$228.90
			E 01	005 760 000 723 360	Transportation Agreement - 1/7 through 1/15		\$686.00		
PO#:	Voucher #:	51784	Invoice	Invoice No:	1/7 - 1/15	1/19/2026		Paid Amt:	\$686.00
								Check Amount:	\$914.90
SBT	52787	00505		THE MINNEOTA MASCOT		Check			
			E 01	005 010 000 000 305	Help Wanted - Ads		\$396.00		
PO#:	Voucher #:	51787	Invoice	Invoice No:	1/14/26 Stmt	1/19/2026		Paid Amt:	\$396.00
								Check Amount:	\$396.00

Minneota Public School

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	52788	3867		TOM APPEL		Check			
			E 01	300 292 208 000 401	M Buysse - 25-26 FFA Membership		\$245.00		
PO#:	Voucher #:	51782	Invoice	Invoice No:	25-26 Membership	1/19/2026	Paid Amt:	\$245.00	
							Check Amount:	\$245.00	
SBT	52789	4657		Trent Hennen		Check			
			E 04	005 505 280 321 305	4th Grade - Girls Comm Ed Coach		\$67.00		
PO#:	Voucher #:	51780	Invoice	Invoice No:	4th Grade Girls Comm	1/19/2026	Paid Amt:	\$67.00	
							Check Amount:	\$67.00	
SBT	52790	4658		Trent Hiller		Check			
			E 04	005 505 280 321 305	4th Grade - Comm Ed Girls Coach		\$67.00		
PO#:	Voucher #:	51781	Invoice	Invoice No:	4th Grade Girls Comm	1/19/2026	Paid Amt:	\$67.00	
							Check Amount:	\$67.00	
SBT	52791	4102		AARON BREHMER		Check			
			E 01	300 294 213 000 305	1/20 BBB Official		\$150.00		
PO#:	Voucher #:	51790	Invoice	Invoice No:	1/20 BBB	1/20/2026	Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
SBT	52792	4481		Adam Foslien		Check			
			E 01	300 296 213 000 305	1/23 GBB Official		\$150.00		
PO#:	Voucher #:	51797	Invoice	Invoice No:	1/23 GBB	1/20/2026	Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
SBT	52793	4217		ALEXANDRIA AREA HIGH SCHOOL		Check			
			E 01	300 294 221 000 369	1/24 Wrestling Tournament		\$225.00		
PO#:	Voucher #:	51800	Invoice	Invoice No:	1/24 Wrestling	1/20/2026	Paid Amt:	\$225.00	
							Check Amount:	\$225.00	
SBT	52795	2313		Educators Benefit Consultants		Check			
			E 01	005 110 000 000 401	1st Quarter - Jan, Feb, Mar		\$125.00		
			E 01	005 110 000 000 401	1st Quarter - Jan, Feb, Mar		\$33.00		
PO#:	Voucher #:	51804	Invoice	Invoice No:	40549	1/20/2026	Paid Amt:	\$158.00	
							Check Amount:	\$158.00	
SBT	52796	4444		Eric Hansen		Check			
			E 01	300 294 213 000 305	1/20 BBB Official		\$150.00		
PO#:	Voucher #:	51791	Invoice	Invoice No:	1/20 BBB	1/20/2026	Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
SBT	52797	01527		FRANKS ELECTRIC & PLUMBING INC		Check			
			E 01	005 865 000 381 350	Bathroom Faucet		\$184.05		

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Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	52797	01527		FRANKS ELECTRIC & PLUMBING INC		Check			
			E 01	005 865 000 370 350	Removal of SMART Boards		\$1,863.48		
PO#:	Voucher #:	51803	Invoice	Invoice No: 27193-C	1/20/2026			Paid Amt:	\$2,047.53
								Check Amount:	\$2,047.53
SBT	52798	3830		GARY KACZMAREK		Check			
			E 01	300 294 213 000 305	1/20 BBB Official		\$150.00		
PO#:	Voucher #:	51792	Invoice	Invoice No: 1/20 BBB	1/20/2026			Paid Amt:	\$150.00
								Check Amount:	\$150.00
SBT	52799	4643		Hudson Thostenson		Check			
			E 01	300 296 213 000 305	1/20 JH GBB Official		\$60.00		
PO#:	Voucher #:	51794	Invoice	Invoice No: 1/20 JH GBB	1/20/2026			Paid Amt:	\$60.00
								Check Amount:	\$60.00
SBT	52800	4643		Hudson Thostenson		Check			
			E 01	300 296 213 000 305	1/23 JH GBB Official		\$60.00		
PO#:	Voucher #:	51796	Invoice	Invoice No: 1/23 JH GBB	1/20/2026			Paid Amt:	\$60.00
								Check Amount:	\$60.00
SBT	52801	4661		Joe Kleinwolterink		Check			
			E 01	300 296 213 000 305	1/23 GBB Official		\$150.00		
PO#:	Voucher #:	51799	Invoice	Invoice No: 1/23 GBB	1/20/2026			Paid Amt:	\$150.00
								Check Amount:	\$150.00
SBT	52802	4659		Joey Lacek		Check			
			E 01	300 296 213 000 305	1/20 JH GBB Official		\$60.00		
PO#:	Voucher #:	51795	Invoice	Invoice No: 1/20 JH GBB	1/20/2026			Paid Amt:	\$60.00
								Check Amount:	\$60.00
SBT	52803	00385		JOSTEN'S		Check			
			E 01	005 010 000 000 401	Diploma		\$5.70		
			E 01	005 010 000 000 401	Shipping		\$13.95		
PO#:	Voucher #:	51801	Invoice	Invoice No: 38465832	1/20/2026			Paid Amt:	\$19.65
			E 01	005 010 000 000 401	Cover - Royal		\$9.60		
			E 01	005 010 000 000 401	Shipping		\$18.95		
PO#:	Voucher #:	51802	Invoice	Invoice No: 38479870	1/20/2026			Paid Amt:	\$28.55
								Check Amount:	\$48.20
SBT	52804	4251		Morgan Sanow		Check			
			E 01	300 294 213 000 305	1/20 BBB Official		\$60.00		
PO#:	Voucher #:	51793	Invoice	Invoice No: 1/20 BBB	1/20/2026			Paid Amt:	\$60.00
								Check Amount:	\$60.00

Minneota Public School
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Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
SBT	52805	4615		Steve Coequyt		Check	
			E 01	300 211 000 000 401	2026 Snowball DJ	\$600.00	
PO#:	Voucher #:	51805	Invoice	Invoice No:	2026 Snowball	1/20/2026	Paid Amt: \$600.00
							Check Amount: \$600.00
SBT	52806	01568		Minneota Education Minnesota Organization		Check	
			B 01	215 028	DUES	\$1,261.77	
PO#:	Voucher #:	51809	Invoice	Invoice No:	S2026140	1/23/2026	Paid Amt: \$1,261.77
							Check Amount: \$1,261.77
SBT	52807	3325		VANCE GULLICKSON		Check	
			E 01	300 296 213 000 305	1/23 GBB Official	\$150.00	
PO#:	Voucher #:	51815	Invoice	Invoice No:	1/23 GBB	1/23/2026	Paid Amt: \$150.00
							Check Amount: \$150.00
SBT	52808	4663		Blake Lindstrom		Check	
			E 01	300 296 213 000 305	1/26 GBB Official	\$150.00	
PO#:	Voucher #:	51820	Invoice	Invoice No:	1/26 GBB	1/26/2026	Paid Amt: \$150.00
							Check Amount: \$150.00
SBT	52809	4104		ED WATTS		Check	
			E 01	300 296 213 000 305	1/26 GBB Official	\$150.00	
PO#:	Voucher #:	51818	Invoice	Invoice No:	1/26 GBB	1/26/2026	Paid Amt: \$150.00
							Check Amount: \$150.00
SBT	52810	4662		Jesse Wheelis		Check	
			E 01	300 296 213 000 305	1/26 GBB Official	\$150.00	
PO#:	Voucher #:	51819	Invoice	Invoice No:	1/26 GBB	1/26/2026	Paid Amt: \$150.00
							Check Amount: \$150.00
SBT	52811	4659		Joey Lacek		Check	
			E 01	300 296 213 000 305	1/26 GBB Official	\$60.00	
PO#:	Voucher #:	51816	Invoice	Invoice No:	1/26 GBB	1/26/2026	Paid Amt: \$60.00
							Check Amount: \$60.00
SBT	52812	4543		Parker Freebrug		Check	
			E 01	300 294 213 000 305	1/26 BBB Official	\$150.00	
PO#:	Voucher #:	51823	Invoice	Invoice No:	1/26 BBB	1/26/2026	Paid Amt: \$150.00
							Check Amount: \$150.00
SBT	52813	4196		REID BOT		Check	
			E 01	300 294 213 000 305	1/26 BBB Official	\$150.00	
PO#:	Voucher #:	51821	Invoice	Invoice No:	1/26 BBB	1/26/2026	Paid Amt: \$150.00
							Check Amount: \$150.00

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Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52814	3539		ROBERT DOLAN		Check		
			E 01	300 294 213 000 305	1/26 BBB Official	\$150.00		
PO#:	Voucher #:	51822	Invoice	Invoice No: 1/26 BBB	1/26/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
SBT	52815	3511		SCOTT MONSON		Check		
			E 01	300 296 213 000 305	1/26 GBB Official	\$60.00		
PO#:	Voucher #:	51817	Invoice	Invoice No: 1/26 GBB	1/26/2026	Paid Amt:	\$60.00	
						Check Amount:	\$60.00	
SBT	52816	3324		BLAIR MILLER		Check		
			E 01	300 294 213 000 305	1/30 BBB Official	\$150.00		
PO#:	Voucher #:	51829	Invoice	Invoice No: 1/30 BBB	1/27/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
SBT	52817	3629		BLHS		Check		
			E 04	005 505 280 321 305	2/7 Comm Ed 4th Grade Boys	\$125.00		
			E 04	005 505 280 321 305	2/7 Comm Ed 5th Grade Boys	\$125.00		
PO#:	Voucher #:	51824	Invoice	Invoice No: 2/7 Comm Ed Boys	1/27/2026	Paid Amt:	\$250.00	
						Check Amount:	\$250.00	
SBT	52818	4566		Brilee Anderson		Check		
			E 01	300 298 000 000 185	1/1 -1/15 Games	\$40.00		
PO#:	Voucher #:	51840	Invoice	Invoice No: 1/1 - 1/15	1/27/2026	Paid Amt:	\$40.00	
						Check Amount:	\$40.00	
SBT	52819	00092		CARLSON & STEWART REFRIG		Check		
			E 02	005 770 000 701 350	Exhaust Hood - Kitchen	\$135.74		
PO#:	Voucher #:	51833	Invoice	Invoice No: 74727	1/27/2026	Paid Amt:	\$135.74	
			E 02	005 770 000 701 350	6 Month Preventive Maintenance	\$981.00		
PO#:	Voucher #:	51832	Invoice	Invoice No: 74726	1/27/2026	Paid Amt:	\$981.00	
			E 01	005 810 000 000 350	6 Month Ice Machine Maintenance	\$585.01		
PO#:	Voucher #:	51831	Invoice	Invoice No: 74725	1/27/2026	Paid Amt:	\$585.01	
						Check Amount:	\$1,701.75	
SBT	52820	4550		Carson Becker		Check		
			E 01	300 298 000 000 185	1/1 - 1/15 Games	\$40.00		
PO#:	Voucher #:	51839	Invoice	Invoice No: 1/1 - 1/15	1/27/2026	Paid Amt:	\$40.00	
						Check Amount:	\$40.00	

Minneota Public School

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52821	4444		Eric Hansen		Check		
			E 01	300 294 213 000 305	1/30 BBB Official	\$150.00		
PO#:	Voucher #:	51828	Invoice	Invoice No:	1/30 BBB	1/27/2026	Paid Amt:	\$150.00
							Check Amount:	\$150.00
SBT	52822	4643		Hudson Thostenson		Check		
			E 01	300 294 213 000 305	1/27 JH BBB Official	\$60.00		
PO#:	Voucher #:	51827	Invoice	Invoice No:	1/27 BBB	1/27/2026	Paid Amt:	\$60.00
							Check Amount:	\$60.00
SBT	52823	4457		Jackie Lacek		Check		
			E 01	300 298 000 000 185	1/1 - 1/15 Games	\$120.00		
PO#:	Voucher #:	51837	Invoice	Invoice No:	1/1 - 1/15	1/27/2026	Paid Amt:	\$120.00
							Check Amount:	\$120.00
SBT	52824	4231		JASMINE DESMET		Check		
			E 01	300 298 000 000 185	1/1 - 1/15 Games	\$40.00		
PO#:	Voucher #:	51841	Invoice	Invoice No:	1/1 - 1/15	1/27/2026	Paid Amt:	\$40.00
							Check Amount:	\$40.00
SBT	52825	4240		JEREN ROST		Check		
			E 01	300 298 000 000 185	1/1 - 1/15 Games	\$40.00		
PO#:	Voucher #:	51836	Invoice	Invoice No:	1/1 - 1/15	1/27/2026	Paid Amt:	\$40.00
							Check Amount:	\$40.00
SBT	52826	4029		LOGAN SUSSNER		Check		
			E 01	300 298 000 000 185	1/1 - 1/15 Games	\$160.00		
PO#:	Voucher #:	51835	Invoice	Invoice No:	1/1 - 1/15	1/27/2026	Paid Amt:	\$160.00
							Check Amount:	\$160.00
SBT	52827	4060		LYDIA SUSSNER		Check		
			E 01	300 298 000 000 185	1/1 - 1/15 Games	\$120.00		
PO#:	Voucher #:	51834	Invoice	Invoice No:	1/1 - 1/15	1/27/2026	Paid Amt:	\$120.00
							Check Amount:	\$120.00
SBT	52828	4251		Morgan Sanow		Check		
			E 01	300 294 213 000 305	1/27 JH BBB Official	\$60.00		
PO#:	Voucher #:	51826	Invoice	Invoice No:	1/27 BBB	1/27/2026	Paid Amt:	\$60.00
							Check Amount:	\$60.00
SBT	52829	4531		Niara Gorecki		Check		
			E 01	300 298 000 000 185	1/1 - 1/15 Games	\$80.00		
PO#:	Voucher #:	51838	Invoice	Invoice No:	1/1 - 1/15	1/27/2026	Paid Amt:	\$80.00
							Check Amount:	\$80.00

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	52830	4325		RYAN SNOW		Check			
			E 01	300 294 213 000 305	1/30 BBB Official		\$150.00		
PO#:	Voucher #:	51830	Invoice	Invoice No: 1/30 BBB	1/27/2026			Paid Amt: \$150.00	
								Check Amount: \$150.00	
SBT	52831	00122		VIKING COCA-COLA BOTTLING		Check			
			E 01	300 298 239 000 401	Glacier Water		\$22.25		
			E 01	300 298 239 000 401	Berry Blast Powerade		\$140.00		
			E 01	300 298 239 000 401	Diet Coke		\$143.00		
			E 01	300 298 239 000 401	Dr Pepper		\$214.50		
			E 01	300 298 239 000 401	Diet Dr Pepper		\$71.50		
			E 01	300 298 239 000 401	Mello Yello		\$214.50		
			E 01	300 298 239 000 401	Root Beer		\$35.75		
			E 01	300 298 239 000 401	Cherry Coke		\$35.75		
PO#:	Voucher #:	51825	Invoice	Invoice No: 3852446	1/27/2026			Paid Amt: \$877.25	
								Check Amount: \$877.25	
SBT	52832	00146		CTAM		Check			
			E 01	300 292 236 035 366	CTAM Department Membership		\$50.00		
			E 01	300 292 236 035 366	2025 Conference Fee		\$100.00		
			E 01	300 292 236 035 366	MSCA - MN Speech Coaches Association		\$20.00		
PO#:	Voucher #:	51544	Invoice	Invoice No: 12/4/2025	1/30/2026			Paid Amt: \$170.00	
								Check Amount: \$170.00	
SBT	52833	4308		BLAKE KARAS		Check			
			E 01	300 294 213 000 305	2/2 BBB Official		\$150.00		
PO#:	Voucher #:	51842	Invoice	Invoice No: 2/2 BBB	2/2/2026			Paid Amt: \$150.00	
								Check Amount: \$150.00	
SBT	52834	4643		Hudson Thostenson		Check			
			E 01	300 294 213 000 305	2/2 JH BBB Official		\$60.00		
PO#:	Voucher #:	51846	Invoice	Invoice No: 2/2 JH BBB	2/2/2026			Paid Amt: \$60.00	
								Check Amount: \$60.00	
SBT	52835	4661		Joe Kleinwolterink		Check			
			E 01	300 294 213 000 305	2/2 BBB Official		\$150.00		
PO#:	Voucher #:	51843	Invoice	Invoice No: 2/2 BBB	2/2/2026			Paid Amt: \$150.00	
								Check Amount: \$150.00	

Minneota Public School

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Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52836	4659		Joey Lacek		Check		
			E 01	300 294 213 000 305	2/2 JH BBB Official	\$60.00		
PO#:	Voucher #:	51844	Invoice	Invoice No:	2/2 BBB	2/2/2026	Paid Amt:	\$60.00
							Check Amount:	\$60.00
SBT	52837	3408		RITCHIE VOORHEES		Check		
			E 01	300 294 213 000 305	2/2 BBB Official	\$150.00		
PO#:	Voucher #:	51847	Invoice	Invoice No:	2/2 BBB	2/2/2026	Paid Amt:	\$150.00
							Check Amount:	\$150.00
SBT	52838	3511		SCOTT MONSON		Check		
			E 01	300 294 213 000 305	2/2 JH BBB Official	\$60.00		
PO#:	Voucher #:	51845	Invoice	Invoice No:	2/2 BBB	2/2/2026	Paid Amt:	\$60.00
							Check Amount:	\$60.00
SBT	52839	3518		Andes Tower Hills		Check		
			E 01	300 790 000 000 369	Fitness For Life - Field Trip	\$550.00		
PO#:	Voucher #:	51848	Invoice	Invoice No:	2/4 Field Trip - FFL	2/3/2026	Paid Amt:	\$550.00
							Check Amount:	\$550.00
SBT	52841	4250		American Welding & Gas, Inc		Check		
			E 01	300 301 000 830 433	Welding Supplies	\$13.93		
PO#:	Voucher #:	51852	Invoice	Invoice No:	0011233565	2/4/2026	Paid Amt:	\$13.93
							Check Amount:	\$13.93
SBT	52842	00053		BARNES & NOBLE		Check		
			E 01	300 211 000 000 390	BH PSEO Books	\$378.41		
PO#:	Voucher #:	51851	Invoice	Invoice No:	268351	2/4/2026	Paid Amt:	\$378.41
							Check Amount:	\$378.41
SBT	52843	2927		Big Stone Therapies, Inc.		Check		
			E 01	005 404 000 740 394	PT Mileage	\$11.52		
			E 01	005 404 000 740 394	PT Drive Time	\$58.80		
			E 01	005 404 000 740 394	PT	\$472.50		
			E 01	005 404 000 740 394	PTA Mileage	\$5.76		
			E 01	005 404 000 740 394	PTA Drive Time	\$70.00		
			E 01	005 404 000 740 394	PTA	\$420.00		
PO#:	Voucher #:	51884	Invoice	Invoice No:	30696	2/4/2026	Paid Amt:	\$1,038.58
							Check Amount:	\$1,038.58

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Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	52844	4448		Brian Rodas		Check			
			E 01	300 294 221 000 305	2/5 Wrestling QUAD		\$100.00		
PO#:	Voucher #:	51880	Invoice	Invoice No:	2/5 Wrestling	2/4/2026	Paid Amt:	\$100.00	
							Check Amount:	\$100.00	
SBT	52845	4099		Cole Papers Inc		Check			
			E 01	005 810 000 000 401	Brush Roll Assembly CMX 1018		\$159.48		
			E 01	005 810 000 000 401	CMX008 Standard Vac Bag		\$20.37		
PO#:	Voucher #:	51856	Invoice	Invoice No:	10679889	2/4/2026	Paid Amt:	\$179.85	
							Check Amount:	\$179.85	
SBT	52846	3267		CRAIG NORLAND		Check			
			E 01	300 296 213 000 305	2/6 GBB Official		\$150.00		
PO#:	Voucher #:	51878	Invoice	Invoice No:	2/6 GBB	2/4/2026	Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
SBT	52847	4599		Data Center Warehouse		Check			
			B 01	131 000	HP EliteBook 640 G11 14" Notebook - WUXGA		\$34,950.00		
PO#: 11378	Voucher #:	51850	Invoice	Invoice No:	INV-016735	2/4/2026	Paid Amt:	\$34,950.00	
							Check Amount:	\$34,950.00	
SBT	52848	4104		ED WATTS		Check			
			E 01	300 296 213 000 305	2/6 GBB Official		\$150.00		
PO#:	Voucher #:	51870	Invoice	Invoice No:	2/6 GBB	2/4/2026	Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
SBT	52849	4094		ESJD - SIOUX FALLS		Check			
			E 02	005 770 000 701 490	Food		\$36.50		
			E 02	005 770 000 701 495	Milk		\$3,350.19		
PO#:	Voucher #:	51855	Invoice	Invoice No:	1/31/26 Stmt	2/4/2026	Paid Amt:	\$3,386.69	
							Check Amount:	\$3,386.69	
SBT	52850	3830		GARY KACZMAREK		Check			
			E 01	300 294 213 000 305	2/6 BBB Official		\$150.00		
PO#:	Voucher #:	51874	Invoice	Invoice No:	2/6 BBB	2/4/2026	Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
SBT	52851	00275		GISLASON'S HARDWARE		Check			
			E 01	005 810 000 000 401	Custodial Supplies		\$85.38		
			E 01	300 301 000 830 433	Shop Supplies		\$52.98		
			E 01	300 292 237 000 401	One Act Play Supplies		\$199.09		

Minneota Public School

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Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52851	00275		GISLASON'S HARDWARE		Check		
			E 01	300 298 000 000 401	Athletic Supplies	\$18.98		
PO#:	Voucher #:	51868	Invoice	Invoice No: 1/31/26 Stmt	2/4/2026	Paid Amt:	\$356.43	
						Check Amount:	\$356.43	
SBT	52852	3638		IS Restaurant Design Equipment & Supply		Check		
			E 02	005 770 000 707 530	Tilting Skillet Braising Pan - Electric	\$26,885.10		
PO#: 11335	Voucher #:	51861	Invoice	Invoice No: 042020	2/4/2026	Paid Amt:	\$26,885.10	
						Check Amount:	\$26,885.10	
SBT	52853	00352		J.W. Pepper & Son, Inc.		Check		
			E 01	300 258 233 000 430	2471942E American Pride by Andrew Balent	\$40.00		
			E 01	300 258 233 000 430	10094767E Freedom Finale by Michael Story	\$60.00		
PO#: 11375	Voucher #:	51849	Invoice	Invoice No: 368246324	2/4/2026	Paid Amt:	\$100.00	
						Check Amount:	\$100.00	
SBT	52854	3270		JEFFERY GLADIS		Check		
			E 01	300 296 213 000 305	2/5 GBB Official	\$150.00		
PO#:	Voucher #:	51877	Invoice	Invoice No: 2/5 GBB	2/4/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
SBT	52855	4662		Jesse Wheelis		Check		
			E 01	300 296 213 000 305	2/6 GBB Official	\$150.00		
PO#:	Voucher #:	51869	Invoice	Invoice No: 2/6 GBB	2/4/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
SBT	52856	4437		Jim Reed		Check		
			E 01	300 296 213 000 305	2/5 GBB Official	\$150.00		
PO#:	Voucher #:	51879	Invoice	Invoice No: 2/5 GBB	2/4/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
SBT	52857	2021		Johnson Controls Fire Protection LP		Check		
			E 01	005 865 000 363 305	Service Call - Fire Alarm	\$526.70		
PO#:	Voucher #:	51866	Invoice	Invoice No: 53762280	2/4/2026	Paid Amt:	\$526.70	
						Check Amount:	\$526.70	
SBT	52858	00385		JOSTEN'S		Check		
			E 01	005 010 000 000 401	Royal Blue Cap	\$528.00		
			E 01	005 010 000 000 401	Royal Blue & Yellow Tassel	\$528.00		
			E 01	005 010 000 000 401	Shipping	\$24.96		
PO#:	Voucher #:	51883	Invoice	Invoice No: 38570280	2/4/2026	Paid Amt:	\$1,080.96	
						Check Amount:	\$1,080.96	

Minneota Public School

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52859	4086		KANOA BAYNARD		Check		
			E 01	300 294 213 000 305	2/6 BBB Official	\$150.00		
PO#:	Voucher #:	51876	Invoice	Invoice No: 2/6 BBB	2/4/2026	Paid Amt:	\$150.00	
						Check Amount:	\$150.00	
SBT	52860	4126		KDS REPAIR LLC		Check		
			E 01	005 760 000 720 350	Replace Borken Key - Broom	\$90.00		
PO#:	Voucher #:	51857	Invoice	Invoice No: 1693	2/4/2026	Paid Amt:	\$90.00	
						Check Amount:	\$90.00	
SBT	52861	2738		Lyon County Auditor/Treasurer		Check		
			E 01	005 010 000 000 305	Truth in Taxation Notices	\$743.40		
PO#:	Voucher #:	51865	Invoice	Invoice No: 1/27/2026	2/4/2026	Paid Amt:	\$743.40	
						Check Amount:	\$743.40	
SBT	52862	1828		Minneota Building Materials		Check		
			E 01	300 255 000 000 430	Shop Supplies - JH	\$197.93		
			E 01	300 292 237 000 401	One Act Play Supplies	\$350.64		
			E 01	300 301 000 830 433	Custodial Supplies	\$489.23		
PO#:	Voucher #:	51867	Invoice	Invoice No: 1/31/26 Stmt	2/4/2026	Paid Amt:	\$1,037.80	
						Check Amount:	\$1,037.80	
SBT	52863	2505		Minneota Bus Service		Check		
			E 01	005 760 000 720 305	Tuition Route	\$5,385.06		
			E 01	005 760 000 720 305	Regular Routes	\$34,991.58		
PO#:	Voucher #:	51854	Invoice	Invoice No: 2.2026	2/4/2026	Paid Amt:	\$40,376.64	
						Check Amount:	\$40,376.64	
SBT	52864	4251		Morgan Sanow		Check		
			E 01	300 294 213 000 305	2/6 BBB Official	\$60.00		
PO#:	Voucher #:	51873	Invoice	Invoice No: 2/6 BBB	2/4/2026	Paid Amt:	\$60.00	
						Check Amount:	\$60.00	
SBT	52865	00528		MUSIC STREET		Check		
			E 01	300 258 233 000 430	Steri Spray Mouthpeice Refill	\$21.00		
PO#:	Voucher #:	51862	Invoice	Invoice No: 215672752	2/4/2026	Paid Amt:	\$21.00	
			E 01	300 258 233 000 350	Work Order - Vito 071389	\$40.00		
PO#:	Voucher #:	51863	Invoice	Invoice No: 217103103	2/4/2026	Paid Amt:	\$40.00	
			E 01	300 258 233 000 350	Work Order - Jupiter JTS889	\$30.00		
PO#:	Voucher #:	51864	Invoice	Invoice No: 217305285	2/4/2026	Paid Amt:	\$30.00	
						Check Amount:	\$91.00	

Minneota Public School
Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	52866	4665		Pat Irlbeck		Check			
			E 01	300 294 221 000 305	2/5 Wrestling QUAD		\$305.00		
PO#:	Voucher #:	51882	Invoice	Invoice No:	2/5 Wrestling QUAD	2/4/2026		Paid Amt:	\$305.00
								Check Amount:	\$305.00
SBT	52867	00602		Performance Foodservice - Marshall		Check			
			E 02	005 770 000 701 490	Food Service		\$7,848.92		
			E 02	005 770 000 707 490	Ala Carte		\$265.05		
			E 02	005 770 000 701 401	Supplies		\$1,396.27		
			E 02	005 770 000 701 401	Credit		(\$64.48)		
PO#:	Voucher #:	51859	Invoice	Invoice No:	1/31/26 Stmt	2/4/2026		Paid Amt:	\$9,445.76
								Check Amount:	\$9,445.76
SBT	52868	4453		Peter Janiszewski		Check			
			E 01	300 294 221 000 305	2/5 Wrestling QUAD		\$305.00		
PO#:	Voucher #:	51881	Invoice	Invoice No:	2/5 Wrestling QUAD	2/4/2026		Paid Amt:	\$305.00
								Check Amount:	\$305.00
SBT	52869	3539		ROBERT DOLAN		Check			
			E 01	300 294 213 000 305	2/6 BBB Official		\$150.00		
PO#:	Voucher #:	51875	Invoice	Invoice No:	2/6 BBB	2/4/2026		Paid Amt:	\$150.00
								Check Amount:	\$150.00
SBT	52870	4403		Sysco Western Minnesota, Inc.		Check			
			E 02	005 770 000 701 490	Food Service		\$11,394.78		
			E 02	005 770 000 707 490	Ala Carte		\$244.26		
			E 02	005 770 000 701 401	Supplies		\$115.95		
			E 02	005 770 000 701 401	Credit		(\$36.96)		
PO#:	Voucher #:	51860	Invoice	Invoice No:	1/31/26 Stmt	2/4/2026		Paid Amt:	\$11,718.03
								Check Amount:	\$11,718.03
SBT	52871	3369		TOTAL LAWN CARE		Check			
			B 01	131 000	Round 2 - Early Summer		\$875.00		
			B 01	131 000	Round 4 - Fall		\$875.00		
PO#:	11381	Voucher #:	51853	Invoice	Invoice No:	FY27 Contract	2/4/2026	Paid Amt:	\$1,750.00
								Check Amount:	\$1,750.00
SBT	52872	4664		Trevor Tiefenthaler		Check			
			E 01	300 296 213 000 305	2/6 GBB Official		\$150.00		
PO#:	Voucher #:	51871	Invoice	Invoice No:	2/6 GBB	2/4/2026		Paid Amt:	\$150.00
								Check Amount:	\$150.00

Minneota Public School
Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
SBT	52873	00122		VIKING COCA-COLA BOTTLING		Check
			E 01	300 298 239 000 401	Coke	\$71.50
			E 01	300 298 239 000 401	Diet Coke	\$143.00
			E 01	300 298 239 000 401	Dr Pepper	\$107.25
			E 01	300 298 239 000 401	Diet Dr Pepper	\$71.50
			E 01	300 298 239 000 401	Sprite	\$35.75
			E 01	300 298 239 000 401	Mello Yello	\$143.00
			E 01	300 298 239 000 401	Fairlife Chocolate	\$53.50
			E 01	300 298 239 000 401	Powerade Berry Blast	\$70.00
PO#:	Voucher #:	51858	Invoice	Invoice No: 3852581	2/4/2026	Paid Amt: \$695.50
						Check Amount: \$695.50
SBT	52874	4009		AG PLUS COOPERATIVE		Check
			E 01	005 760 000 720 440	Bus Fuel	\$13,377.75
			E 01	005 760 000 720 440	Van Fuel	\$35.52
			E 01	005 760 000 720 440	LP Gas	\$540.80
			E 01	005 760 000 720 350	Tires, Oil Change	\$166.45
PO#:	Voucher #:	51906	Invoice	Invoice No: 1/31/26 Stmt	2/6/2026	Paid Amt: \$14,120.52
			E 01	005 810 192 000 440	Building Fuel 7504 @ 2.38	\$17,859.52
PO#:	Voucher #:	51893	Invoice	Invoice No: 1/31/26 Stmt	2/6/2026	Paid Amt: \$17,859.52
						Check Amount: \$31,980.04
SBT	52875	4250		American Welding & Gas, Inc		Check
			E 01	300 301 000 830 433	Welding Supplies	\$134.15
PO#:	Voucher #:	51902	Invoice	Invoice No: 0011419792	2/6/2026	Paid Amt: \$134.15
			E 01	300 301 000 830 433	Stryker Jacket Red Flame	\$105.00
			E 01	300 301 000 830 433	Welding Gas	\$465.42
			E 01	300 301 000 830 433	Shipping	\$9.73
PO#:	Voucher #:	51903	Invoice	Invoice No: 0011414316	2/6/2026	Paid Amt: \$580.15
						Check Amount: \$714.30
SBT	52876	00240		Brad's Market		Check
			E 01	300 250 000 000 430	FACS Class - JH	\$189.98
			E 02	005 770 000 701 490	Food Service - Bread	\$1,386.70
			E 02	005 770 000 701 490	Food Service	\$1,061.75
			E 01	100 203 025 000 430	S Buysse Classroom Supplies	\$14.87
			E 01	100 203 021 000 430	J Bradley Classroom Supplies	\$38.88
			E 01	300 298 239 000 401	Concessions Expense	\$203.28
PO#:	Voucher #:	51896	Invoice	Invoice No: 1/31/26 Stmt	2/6/2026	Paid Amt: \$2,895.46
						Check Amount: \$2,895.46

Minneota Public School

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52877	4352		Jessica Moriarty		Check		
			E 01	300 292 236 035 305	Minnewaska Speech Judge	\$125.00		
PO#:	Voucher #:	51901	Invoice	Invoice No:	Speech Judge	2/6/2026	Paid Amt:	\$125.00
							Check Amount:	\$125.00
SBT	52878	4336		Jessica Verly		Check		
			E 01	005 760 000 723 360	Transportation Agreement - 1/28 to 2/5	\$835.20		
PO#:	Voucher #:	51907	Invoice	Invoice No:	1/28 - 2/5	2/6/2026	Paid Amt:	\$835.20
							Check Amount:	\$835.20
SBT	52879	4465		Katie Jenson		Check		
			E 01	300 292 236 035 305	Willmar Speech Meet Judge	\$125.00		
PO#:	Voucher #:	51900	Invoice	Invoice No:	Speech Judge	2/6/2026	Paid Amt:	\$125.00
							Check Amount:	\$125.00
SBT	52880	3949		MATT MYHRE		Check		
			E 01	005 110 000 000 401	ACH Fail for Extracurricular	\$33.56		
PO#:	Voucher #:	51895	Invoice	Invoice No:	ACH Fail	2/6/2026	Paid Amt:	\$33.56
							Check Amount:	\$33.56
SBT	52881	01175		MINN. ELEVATOR SERVICE, INC.		Check		
			E 01	005 865 000 347 305	February Monthly Service	\$219.43		
PO#:	Voucher #:	51898	Invoice	Invoice No:	1171204	2/6/2026	Paid Amt:	\$219.43
							Check Amount:	\$219.43
SBT	52882	2381		Minnewaska Public Schools		Check		
			E 01	300 292 236 035 369	Speech Meet Registration Fee	\$70.00		
PO#:	Voucher #:	51897	Invoice	Invoice No:	Speech Meet	2/6/2026	Paid Amt:	\$70.00
							Check Amount:	\$70.00
SBT	52883	00211		SW/WC SERVICE COOPERATIVES		Check		
			E 01	300 298 000 000 305	Knowledge Bowl Registration	\$150.00		
			E 01	005 400 000 372 305	MA Billing Forms	\$508.90		
			E 01	005 257 000 000 305	Technology Integration	\$1,077.33		
			E 01	005 257 000 000 305	Cybersecurity Services	\$1,985.08		
			E 01	005 257 000 000 305	Tech Support	\$503.16		
PO#:	Voucher #:	51905	Invoice	Invoice No:	1/31/26 Stmt	2/6/2026	Paid Amt:	\$4,224.47
			E 01	005 406 000 740 396	Visually Impaired - 1/4 Billing Salary	\$195.00		
			E 01	005 401 000 740 396	Speech 1/4 Billing - Salary	\$16,538.00		
			E 01	005 401 000 740 396	Speech 1/4 Billing - Salary	\$8,672.25		
			E 01	005 401 000 740 397	Speech 1/4 Billing - Benefits	\$5,622.92		
			E 01	005 401 000 740 397	Speech 1/4 Billing - Benefits	\$2,948.57		

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
SBT	52883	00211		SW/WC SERVICE COOPERATIVES		Check	
			E 01	005 401 000 740 366	Speech 1/4 Billing - Travel	\$2,849.08	
			E 01	005 401 000 740 366	Speech 1/4 Billing - Travel	\$1,494.19	
			E 01	005 404 000 740 396	OT 1/4 Billing - Salary	\$9,139.50	
			E 01	005 420 000 740 396	Psychologist 1/4 Billing - Salary	\$4,833.50	
			E 01	005 405 000 740 396	HOH 1/4 Billing - Salary	\$5,945.25	
			E 01	005 405 000 740 397	HOH 1/4 Billing - Benefits	\$2,021.39	
			E 01	005 405 000 740 366	HOH 1/4 Billing - Travel	\$1,413.37	
PO#:	Voucher #:	51904	Invoice	Invoice No:	1/31/26 Stmt	2/6/2026	Paid Amt: \$61,673.02
							Check Amount: \$65,897.49
SBT	52884	3279		TOLK GRAVELING LLC		Check	
			E 01	005 810 191 000 350	Loader Snow Removal	\$1,560.00	
PO#:	Voucher #:	51894	Invoice	Invoice No:	8479	2/6/2026	Paid Amt: \$1,560.00
							Check Amount: \$1,560.00
SBT	52885	4666		Willmar Speech Sponsors		Check	
			E 01	300 292 236 035 369	Speech Meet Registration	\$35.00	
PO#:	Voucher #:	51899	Invoice	Invoice No:	Speech Meet	2/6/2026	Paid Amt: \$35.00
							Check Amount: \$35.00
SBT	52886	4093		ABBY WAGNER		Check	
			E 01	300 296 213 000 305	2/9 GBB Official	\$60.00	
PO#:	Voucher #:	51922	Invoice	Invoice No:	2/9 GBB	2/9/2026	Paid Amt: \$60.00
							Check Amount: \$60.00
SBT	52887	4093		ABBY WAGNER		Check	
			E 01	300 294 213 000 305	2/10 BBB Official	\$60.00	
PO#:	Voucher #:	51924	Invoice	Invoice No:	2/10 BBB	2/9/2026	Paid Amt: \$60.00
							Check Amount: \$60.00
SBT	52888	4308		BLAKE KARAS		Check	
			E 01	300 296 213 000 305	2/9 GBB Official	\$150.00	
PO#:	Voucher #:	51919	Invoice	Invoice No:	2/9 GBB	2/9/2026	Paid Amt: \$150.00
							Check Amount: \$150.00
SBT	52889	4643		Hudson Thostenson		Check	
			E 01	300 296 213 000 305	2/9 GBB Official	\$60.00	
PO#:	Voucher #:	51921	Invoice	Invoice No:	2/9 GBB	2/9/2026	Paid Amt: \$60.00
							Check Amount: \$60.00

Minneota Public School
Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	52890	3631		MICHAEL BRUER		Check			
			E 01 300 296 213 000 305	2/9 GBB Official		\$150.00			
PO#:	Voucher #:	51917	Invoice	Invoice No: 2/9 GBB	2/9/2026		Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
SBT	52891	4251		Morgan Sanow		Check			
			E 01 300 294 213 000 305	2/10 BBB Official		\$60.00			
PO#:	Voucher #:	51923	Invoice	Invoice No: 2/10 BBB	2/9/2026		Paid Amt:	\$60.00	
							Check Amount:	\$60.00	
SBT	52892	4251		Morgan Sanow		Check			
			E 01 300 296 213 000 305	2/9 GBB Official		\$60.00			
PO#:	Voucher #:	51920	Invoice	Invoice No: 2/9 GBB	2/9/2026		Paid Amt:	\$60.00	
							Check Amount:	\$60.00	
SBT	52893	3325		VANCE GULLICKSON		Check			
			E 01 300 296 213 000 305	2/9 GBB Official		\$150.00			
PO#:	Voucher #:	51918	Invoice	Invoice No: 2/9 GBB	2/9/2026		Paid Amt:	\$150.00	
							Check Amount:	\$150.00	
SBT	52894	01568		Minneota Education Minnesota Organization		Check			
			B 01 215 028	DUES		\$1,261.77			
PO#:	Voucher #:	51911	Invoice	Invoice No: S2026150	2/10/2026		Paid Amt:	\$1,261.77	
							Check Amount:	\$1,261.77	
SBT	52895	00092		CARLSON & STEWART REFRIG		Check			
			E 01 300 298 000 000 350	Pop Cooler - Concession Stand		\$1,538.19			
PO#:	Voucher #:	51928	Invoice	Invoice No: 75076	2/10/2026		Paid Amt:	\$1,538.19	
							Check Amount:	\$1,538.19	
SBT	52896	2313		Educators Benefit Consultants		Check			
			E 01 005 110 000 000 305	Flex Plan Administration		\$125.00			
			E 01 005 110 000 000 305	Flex Participant System		\$32.32			
PO#:	Voucher #:	51938	Invoice	Invoice No: 38199	2/10/2026		Paid Amt:	\$157.32	
							Check Amount:	\$157.32	
SBT	52897	4671		Fagen Fighters WWII Museum		Check			
			E 01 300 790 000 000 369	10th Grade Tour		\$147.00			
PO#:	Voucher #:	51937	Invoice	Invoice No: 10th Grade Tour	2/10/2026		Paid Amt:	\$147.00	
							Check Amount:	\$147.00	

Minneota Public School

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
SBT	52898	4374		Granite Telecommunications		Check
			E 01 005 810 000 000 320	Monthly Usage Statement		\$174.26
PO#:	Voucher #:	51929	Invoice	Invoice No: 733725906	2/10/2026	Paid Amt: \$174.26
						Check Amount: \$174.26
SBT	52899	4457		Jackie Lacek		Check
			E 01 300 298 000 000 185	1/16 - 1/31 Games		\$200.00
PO#:	Voucher #:	51933	Invoice	Invoice No: 1/16 -1/31	2/10/2026	Paid Amt: \$200.00
						Check Amount: \$200.00
SBT	52900	4231		JASMINE DESMET		Check
			E 01 300 298 000 000 185	1/16 - 1/31 Games		\$200.00
PO#:	Voucher #:	51931	Invoice	Invoice No: 1/16 - 1/31	2/10/2026	Paid Amt: \$200.00
						Check Amount: \$200.00
SBT	52901	4240		JEREN ROST		Check
			E 01 300 298 000 000 185	1/16 - 1/31 Games		\$120.00
PO#:	Voucher #:	51934	Invoice	Invoice No: 1/16 - 1/31	2/10/2026	Paid Amt: \$120.00
						Check Amount: \$120.00
SBT	52902	4669		Kyle Noyes		Check
			E 04 005 505 280 321 305	Comm Ed Basketball - 4th Grade		\$250.00
PO#:	Voucher #:	51925	Invoice	Invoice No: Comm Ed Basketball	2/10/2026	Paid Amt: \$250.00
						Check Amount: \$250.00
SBT	52903	01682		LAC QUI PARLE SCHOOL		Check
			E 01 300 296 213 000 369	GBB C Squad Tournament		\$60.00
PO#:	Voucher #:	51927	Invoice	Invoice No: GBB C Squad	2/10/2026	Paid Amt: \$60.00
						Check Amount: \$60.00
SBT	52904	4029		LOGAN SUSSNER		Check
			E 01 300 298 000 000 185	1/16 - 1/31 Games		\$40.00
PO#:	Voucher #:	51935	Invoice	Invoice No: 1/16 - 1/31	2/10/2026	Paid Amt: \$40.00
						Check Amount: \$40.00
SBT	52905	4060		LYDIA SUSSNER		Check
			E 01 300 298 000 000 185	1/16 - 1/31 Games		\$120.00
PO#:	Voucher #:	51936	Invoice	Invoice No: 1/16 - 1/31	2/10/2026	Paid Amt: \$120.00
						Check Amount: \$120.00
SBT	52906	3722		MN RIVER VALLEY EDUCATION DISTRICT		Check
			E 01 005 640 000 316 401	MELT 2026 Meals		\$787.50
PO#:	Voucher #:	51939	Invoice	Invoice No: 26-25	2/10/2026	Paid Amt: \$787.50
						Check Amount: \$787.50

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
SBT	52907	4531		Niara Gorecki		Check			
			E 01	300 298 000 000 185	1/16 - 1/31 Games		\$80.00		
PO#:	Voucher #:	51932	Invoice	Invoice No:	1/16 - 1/31		2/10/2026	Paid Amt:	\$80.00
								Check Amount:	\$80.00
SBT	52908	00560		OTTERTAIL POWER CO		Check			
			E 01	005 810 184 000 330	School Building Electricity		\$5,991.97		
			E 01	005 810 192 000 330	Ballfield Electricity		\$254.58		
			E 01	005 810 192 000 330	Liftump Electricity		\$38.24		
			E 01	005 810 192 000 330	Garage Electricity		\$35.68		
PO#:	Voucher #:	51930	Invoice	Invoice No:	1/31/26 Stmt		2/10/2026	Paid Amt:	\$6,320.47
								Check Amount:	\$6,320.47
SBT	52909	4670		Phillip Corbett		Check			
			E 01	300 294 221 000 305	Section WR Official		\$461.80		
PO#:	Voucher #:	51926	Invoice	Invoice No:	Section WR		2/10/2026	Paid Amt:	\$461.80
								Check Amount:	\$461.80
SBT	52910	4322		AFSCME		Check			
			B 01	215 080	1/9 Dues		\$405.05		
			B 01	215 080	1/23 Dues		\$405.05		
PO#:	Voucher #:	51949	Invoice	Invoice No:	January Dues		2/10/2026	Paid Amt:	\$810.10
								Check Amount:	\$810.10
SBT	52911	00017		AMERICAN FAMILY ASSURANCE		Check			
			B 01	215 026	Group Cancer - Payroll Deduction		\$1,168.00		
PO#:	Voucher #:	51941	Invoice	Invoice No:	642505		2/10/2026	Paid Amt:	\$1,168.00
								Check Amount:	\$1,168.00
SBT	52912	3303		Legal Shield		Check			
			B 01	215 033	Group Legal - Payroll Deduction		\$181.40		
PO#:	Voucher #:	51950	Invoice	Invoice No:	01/15/2026		2/10/2026	Paid Amt:	\$181.40
								Check Amount:	\$181.40
SBT	52913	1080		MN NCPERS Life Insurance		Check			
			B 01	215 025	SB Life Insurance		\$16.00		
PO#:	Voucher #:	51944	Invoice	Invoice No:	185001022026		2/10/2026	Paid Amt:	\$16.00
								Check Amount:	\$16.00
SBT	52914	2490		USable Life		Check			
			B 01	215 027	Group Life - Payroll Deduction		\$44.80		
PO#:	Voucher #:	51945	Invoice	Invoice No:	0006390498		2/10/2026	Paid Amt:	\$44.80

Detail Payment Register By Check

Check Number: 52784-2147483647 Payment Date: 1/15/2026-2/28/2026 Period: 202607-202608 Void Status: N

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
SBT	52914	2490		USABLE Life		Check		
			B 01	215 027	Group Life - Payroll Deduction		\$109.20	
PO#:	Voucher #:	51946	Invoice	Invoice No: 0006390489	2/10/2026	Paid Amt:	\$109.20	
						Check Amount:	\$154.00	
SBT	52915	4518		VSP Insurance Co (CT)		Check		
			B 01	215 034	Group Vision - Payroll Deduction		\$227.98	
PO#:	Voucher #:	51948	Invoice	Invoice No: 824602102	2/10/2026	Paid Amt:	\$227.98	
						Check Amount:	\$227.98	
SBT	52916	2505		Minneota Bus Service		Check		
			E 01	005 760 000 726 360	Band Runs		\$503.82	
			E 01	005 760 000 720 305	Routes		\$8,039.28	
			E 01	005 760 000 723 360	ECSE Trips		\$1,411.20	
			E 01	005 640 000 316 366	Teacher Inservice Transp.		\$294.14	
			E 01	300 292 236 733 305	Speech Bussing		\$550.58	
			E 01	300 292 207 733 305	FCCLA Bussing		\$254.38	
			E 01	300 294 213 733 305	BBB Bussing		\$3,320.04	
			E 01	300 296 213 733 305	GBB Bussing		\$3,493.49	
			E 01	300 294 221 733 305	Wrestling Bussing		\$4,033.28	
			E 01	300 790 000 313 305	College Visits		\$213.52	
			E 01	300 298 000 733 305	Knowledge Bowl		\$170.63	
			E 01	300 790 000 733 305	Honor Band Field Trip		\$128.03	
PO#:	Voucher #:	51951	Invoice	Invoice No: January 2026 Trips	2/11/2026	Paid Amt:	\$22,412.39	
						Check Amount:	\$22,412.39	
SBT	52917	4018		PEMBERTON LAW, P.L.L.P		Check		
			E 01	005 110 000 000 305	Professional Services		\$1,574.00	
PO#:	Voucher #:	51952	Invoice	Invoice No: 65	2/11/2026	Paid Amt:	\$1,574.00	
						Check Amount:	\$1,574.00	
							Report Total:	\$664,573.69

LEADERSHIP

REPORTS

MHS Activities and CE Report

February 2026

Winter Activities

Speech: Performing great. Top 5 in first 3 meets

BBB: record 7-15; 3 home games week of Feb 16, playoffs start Feb 26, currently looking like 7 seed. Would host 1st round game

GBB: record 16-7; Start playoffs on Saturday Feb 21, expect to be 3-4 seed depending on some final games in section.

WR: record 26-1; Team sections Feb 12 & 14, Individual section Feb 21.

OTHER

Thank you to the first responders for the terrific response and care in responding on Feb 5 to Landon Pohlen's injury.

He is doing well. In great spirits and working hard in rehab to regain strength and motor control.

Enrollment as of 2/10/26 is 300 (down 6)

- PreK: 46
- K: 37 (down 3)
- 1: 32
- 2: 45
- 3: 33 (down 2)
- 4: 41 (down 1)
- 5: 33
- 6: 33

Elementary Updates

School Board Report

Nicolle Johnston

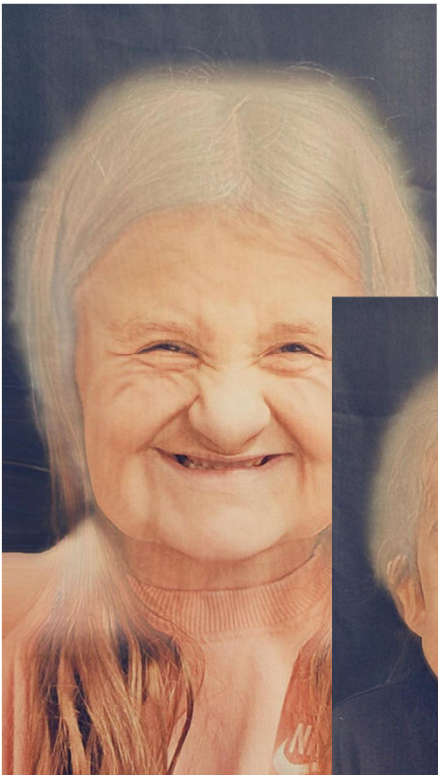
I Love to Read Month

100th Day of School

Playground Student Visions



February 2026





Title Reading Data Update

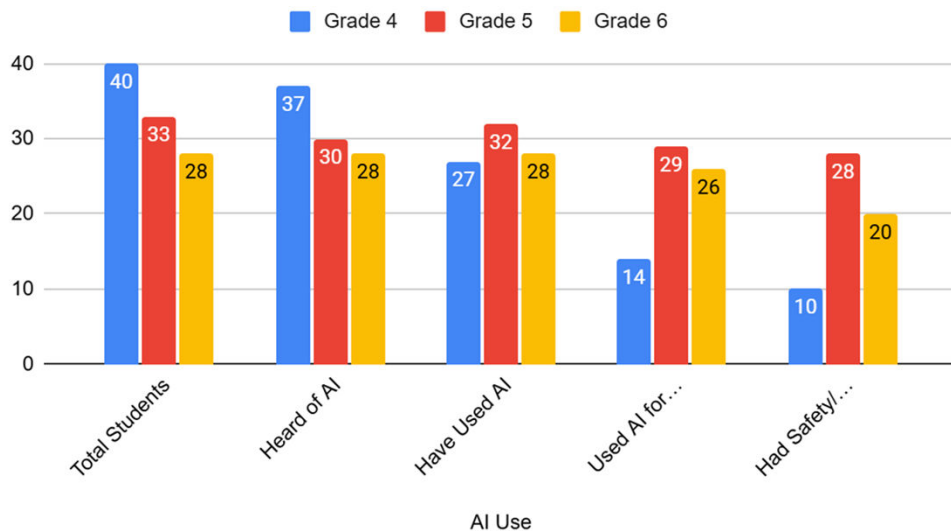
Title groups have been updated based on classroom assessments, observation, and universal screening data.

	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
Progress Monitoring Assessment	Nonsense Word Fluency	CBM	CBM	CBM	CBM	CBM	CBM
Winter Target	6	37	84	110	133	149	159
At Target	3/8	3/8	6/11	3/5	4/4	0/1	2/3
Implications	continued intensive support	continued intensive support	Maintain growth for a few/ Continued support to move students from “approaching” to “meeting” benchmark.	Maintain growth and individualize support for 2 students	Exit/maintain growth/ focus on comprehension in place of fluency	Dyslexia screener/ Dyslexia suspected	Maintain growth and individualize support for 1 student

AI Student Survey

Grades 4-6

Grade 4, Grade 5 and Grade 6



Key Findings

High Awareness & Usage: AI awareness is nearly universal (94%). However, while every 6th grader has used AI, only about two-thirds of 4th graders have, showing a clear developmental jump in exposure.

AI in Schoolwork: There is a dramatic increase in using AI for schoolwork between 4th and 5th grade (from 35% to 87.9%). This suggests that by 5th grade, AI tools are becoming a standard part of the student "toolkit."

The "Safety Gap" in 4th Grade: Only 25% of 4th graders report having had a conversation with an adult about using AI safely, despite 67.5% of them already using the technology. This presents a clear opportunity for targeted curriculum or parent education.

Information Sources: Students are primarily hearing about AI through school and home, followed by video games and apps.

*some discrepancy in a couple kids said they have not heard of AI but then said they have used it.

Key Take-Away

There is a clear need for intentional, developmentally appropriate guidance, not just restrictions.

Family Literacy Night

- Open to all K-4 families (including St. Eds)
- NHS Student Volunteers

Step into Candy Land

Where Reading is
Always Sweet!

K-4 Families

Join Us for a Sweet
Family Literacy
Adventure!



THURSDAY, MARCH 26
4-6 PM
Minneota Public Schools

All activities will be held in the **Viking Gym**, except for BINGO, which will be held in the Conference Room.

- ▶ We will have prizes, snacks, and bottled water
- ▶ Stations will mirror the game Candy Land!

nicolle.johnston@minneotaschools.org



Upcoming Dates

- ❖ Feb 17th: Playground Informational Meeting 4:15-4:45
- ❖ March 13th: End of Quarter 3/Early Out @12:15
- ❖ March 19th: Early Out @1:12 / Parent-Teacher Conferences 1:15-8
- ❖ March 26th: Family Literacy Night 4-6





HIGH SCHOOL
BOARD REPORT

FEBRUARY 2026

Sem 1: Attendance Report

By Grade

- 7th = 96.79%
- 8th = 97.03%
- 9th = 95.78%
- 10th = 95.80%
- 11th = 96.50%
- 12th = 94.91%

Total

96.16 %

Honor Roll

7th grade

- High Honors = 9
- Honors = 11

8th grade

- Distinguished = 5
- High Honors = 13
- Honors = 13

9th grade

- Distinguished = 4
- High Honors = 10
- Honors = 10

10th grade

- Distinguished = 6
- High Honors = 21
- Honors = 4

11th grade

- Distinguished = 10
- High Honors = 9
- Honors = 11

12th grade

- Distinguished = 8
- High Honors = 14
- Honors = 8

53.9% of Minnesota High School Students
have a GPA above 3.33!!

Sem 1: Grade Report

Courses Passed

- 7th Grade = 98.4%
- 8th Grade = 92.9%
- 9th grade = 99.4%
- 10th grade = 99.7%
- 11th grade = 95.9%
- 12th grade = 98.9%

Courses Failed → Students Failing

- 7th Grade = 4 → 4
- 8th Grade = 20 → 9
- 9th Grade = 2 → 2
- 10th Grade = 1 → 1
- 11th Grade = 14 → 7
- 12th Grade = 3 → 3

HIGH SCHOOL HAPPENINGS

- Singing Valentine's was a hit... and quite entertaining!!



Winter tried to slow us down, but SnoBall week was a success!!

- Fitness for Life had a blast skiing at Andes Towers
- On Feb. 11th, 20 students attended the Sioux Falls trade Show

SUPERINTENDENT'S REPORT

GENERAL INFORMATION

-  January 19 MRVED MELT Day Feedback
-  MRVED Fund Balance
-  Legislative Session; Senate File 2909
-  Nexus and Facilities Planning
-  AASA Governing Board and NCE

SUPERINTENDENT'S REPORT

FOOD SERVICE – JANUARY 2026

1. Breakfast

- 41.1% participation; **HIGHEST JANUARY** on record; +7.8%
- 232 breakfasts per day; 3,949 breakfasts total; **+26%** from last year

2. Lunch

- 71.0% participation; **SECOND-HIGHEST JANUARY**
- 436 lunches per day; 7,415 total lunches; **+4.4%** from last year

3. Key Takeaways

- Breakfast participation continues to grow at a significant pace, demonstrating **STRONG STUDENT ACCEPTANCE** and reinforcing the role of supporting student readiness to learn.
- While lunch participation percentages declined modestly compared to last year, **OVERALL LUNCH VOLUMES REMAIN STRONG**. This pattern is consistent with historical post-holiday trends and does not signal a structural or operational concern.
- The program continues to demonstrate **STRONG STUDENT ENGAGEMENT** and **OPERATIONAL EFFICIENCY**.



CONSENT

AGENDA

MINNEOTA PUBLIC SCHOOLS – ISD #414

JANUARY 21, 2026 SCHOOL BOARD REGULAR MEETING MINUTES

A Regular Meeting of the Board of Education of ISD #414, Minneota Public Schools, was called to order by Chair Abby Thostenson on Wednesday, January 21, 2026 at 5:30 pm in the Conference Room.

Roll call was taken. Members present included Emily Coequyt, Jon Buysse, Abby Thostenson, Tom Skorczewski, and Ryan Runia. Nicolle Johnston, Jared Josephson, Kim Caster, Karen Dalager, and Scott Monson also attended. Julie Mead and Martin Hennen were unable to attend the meeting.

Motion by Buysse, second by Runia, to approve the meeting agenda as amended. Motion carried unanimously.

Board members and administration shared recognitions of staff and student accomplishments, including Paraprofessional Recognition Week and Bus Driver Appreciation Day.

Superintendent Monson shared a presentation given to him by the Senior Class Officers, who were unable to attend the meeting.

Superintendent Monson reviewed student enrollment, the Student Activity Fund, and the monthly financial report.

Motion by Skorczewski, second by Buysse, to approve payment of bills and the check register as presented. Motion carried unanimously.

Board committee reports and administrative reports were reviewed.

Motion by Coequyt, second by Runia, to approve the Consent Agenda. Motion carried unanimously.

Motion by Coequyt, second by Skorczewski, to approve the 2026 School Board Meeting dates and times. Motion carried unanimously.

Motion by Buysse, second by Skorczewski, to approve the 2nd reading of 8 (8) policies and one (1) district procedure. Motion carried unanimously.

Motion by Runia, second by Coequyt, to approve the 2026-2027 Budget Parameters and Assumptions as presented. Motion carried unanimously.

Motion by Buysse, second by Skorczewski, to approve Preschool tuition rates for 2026-2027. Motion carried unanimously.

Motion by Skorczewski, second by Coequyt, to approve the 2026-2027 technology budget, including \$30,000 Technology Innovation funding. Motion carried unanimously.

Superintendent Monson shared various considerations related to a 2026-2027 School Calendar and discussion ensued. No action was taken.

Motion by Skorczewski, second by Buysse, to approve the 2026-2027 Post Secondary Enrollment Options Program Guide and Family Checklist. Motion carried unanimously.

Motion by Buysse, second by Runia, to adopt a resolution approving the acceptance of gifts, donations, and grants. Motion carried unanimously by roll call vote.

Motion by Skorczewski, second by Buysse, to change the starting time of the February 18, 2026 School Board Meeting to 5:00 pm. Motion carried unanimously.

Motion by Skorczewski, second by Runia, to adjourn. Motion carried unanimously.

There being no further business, the meeting was adjourned at 6:35 pm.

Respectfully submitted,

Martin Hennen, Clerk

Consent Agenda Personnel Items | February 2026

Resignation or Termination

Name	Position	Effective Date	Details
Samantha Pies	C Squad Volleyball	Immediately	Personnel Reasons

New Contract or New Hire

Name	Position	Salary-Wages	Effective Date
Kent Williams	Head Trap Team Coach	MEMO Contract	2025-2026 Season
Dale Verschelde	Assistant Trap Team Coach	MEMO Contract	2025-2026 Season
Ken DeBoer	Trap Team Volunteer		2025-2026 Season
Nikki DeBoer	Trap Team Volunteer		2025-2026 Season
Brad Minnehan	Trap Team Volunteer		2025-2026 Season
Pat Sarazyn	Trap Team Volunteer		2025-2026 Season
Mike Monnet	Trap Team Volunteer		2025-2026 Season
Ryan Wendt	Trap Team Volunteer		2025-2026 Season
Charlie Callens	Trap Team Volunteer		2025-2026 Season
Kaden Myhre	Trap Team Volunteer		2025-2026 Season
Jackson Verschelde	Robotics Volunteer		2025-2026 Season
Walker Hennen	Head Golf Team Coach	MEMO Contract	2025-2026 Season
Jackson Esping	Assistant Golf Team Coach	MEMO Contract	2025-2026 Season
Zac Corbin	Golf Volunteer		2025-2026 Season
Hunter Pfantz	Golf Volunteer		2025-2026 Season
Heidi Louwagie	Head Softball Coach	MEMO Contract	2025-2026 Season
Patty Myrvik	Junior Varsity Softball Coach	MEMO Contract	2025-2026 Season
Katie Boettger	Junior High Softball Coach	MEMO Contract	2025-2026 Season
Keven Larson	Head Baseball Coach	MEMO Contract	2025-2026 Season
Braeden Panka	Assistant Baseball Coach	MEMO Contract	2025-2026 Season
Chad Johnston	Junior High Baseball Coach	MEMO Contract	2025-2026 Season
Mitchell Bouwman	Junior High Baseball Coach	MEMO Contract	2025-2026 Season
Hillary Buysse	Junior High Softball Coach	MEMO Contract	2025-2026 Season
Bridget Claeys	Extended Day - Hours Substitute	\$29.28/per hour	April 27, 2026 to May 20, 2026
			Beginning of 2026-2027 school year to October 12, 2026

**MEMORANDUM OF AGREEMENT
ONLINE COLLEGE IN THE HIGH SCHOOL
2026–2027 SCHOOL YEAR**

This Agreement is entered into by and between **Alexandria Technical and Community College, Northland Community and Technical College**, and **Northwest Technical College** (collectively referred to as “the Colleges”) and _____ (“the School District”) for participation in the Online College in the High School (OCHS) program.

WHEREAS, the parties agree to comply with Minnesota Post-Secondary Enrollment Options (PSEO) Statute 124D.09 and the terms set forth herein;

NOW, THEREFORE, the parties agree as follows:

I. Responsibilities of the School District

The School District shall:

- Provide prospective students with information regarding the challenges, opportunities, and requirements of online college coursework.
- Verify that students meet minimum GPA or qualifying test scores; administer Accuplacer testing for students who do not meet eligibility requirements.
- Limit first-semester enrollment for qualified sophomores to one Career and Technical Education (CTE) course.
- Designate a coordinator (not required to be faculty) to manage student enrollment with a secure log-in through the OCHS portal, monitor student progress, and ensure engagement with online courses. Grades may be reviewed via request for student to login to D2L Brightspace.
- Notify OCHS staff of any coordinator changes to ensure training and portal access.
- Ensure students have appropriate technology and internet access.
- Communicate with OCHS staff when students are doing poorly to ensure well informed decision making regarding satisfactory academic progress.
- Allow students to request removal of FN grades and conversion of FW grades to W within the withdrawal period.

II. Responsibilities of the Colleges

The Colleges shall:

- Provide coordinator training at no cost to the district.
- Offer a selection of Minnesota Transfer Curriculum (MNTC) and CTE courses based on district requests and enrollment viability.
 - Certain CTE courses may include non-high school students to maintain minimum enrollment.
- Issue invoices approximately 60 days after the start of each term.
- Monitor satisfactory academic progress each term and notify coordinators of students on warning or suspension status. Students with unsuccessful appeals will be dropped from future OCHS courses.

III. Fee Structure

1. **Tuition:**

- Total instructional cost of **\$3,750 per credit** is prorated on a per seat/credit basis to each participating school district each term based on their individual student enrollments.
- The cost per credit invoiced to high schools over the last 10 years has averaged **\$130 per credit** (cost is generally lower in the fall and higher in the spring).
- **Not to exceed** \$164 per credit.

2. **Billing and Payment:**

- The School District will be invoiced within 60 days of term start.
- The School District shall remit payment within 30 days of invoice receipt.
- Districts will be responsible for payment of registrations dropped **7 days or less** before term start **unless** they are replaced by another enrollment—whether by the same or a different student, in the same or a different course—within the first five days of the semester.
- Districts in the Pine to Prairie Perkins Cooperative will incur an additional 3% per credit for indirect costs.

3. **Textbooks:**

- Colleges will endeavor to use free open educational resources when practicable to minimize costs.
- Districts will incur the cost for required books and materials based on course enrollment.
- Unopened materials can be returned without charge in the first three weeks of the term.
- A book buyback option is offered at the end of every term.

IV. Term and Compliance

This Agreement is effective for the 2026–2027 school year. By signing below, the parties affirm compliance with MN PSEO Statute 124D.09 and the terms herein.

School District Superintendent: _____


Date: _____ School District: _____

Alexandria Technical and Community College President: _____ 

Date: 1/29/2026

Northland Community and Technical College President: _____ 

Date: 2/2/2026

Northwest Technical College President: _____ 

Date: 1/30/2026

Fundraiser Requests | February 2026

In Charge	Activity-Group	Title	Description	Date
Shannon Sorensen	Junior Class-Prom	Tip Night at City Hall Bar and Grill		February 23, 2026
Shannon Sorensen	Junior Class-Prom	Egg My Yard	Sell plastic eggs filled with candy and hide in yard	Now through 3/24/26
LeaAnne Bot	FCCLA	Frozen Pizza Sales	Take pre-orders of pizza from Heggie's	March 2-20, 2026
Nicolle Johnston	Playground Committee	PTA Donation of \$12,000 (<i>estimate</i>)		
Nicolle Johnston	Playground Committee	Cookie fundraiser	Eileen's cookies	TBD - March
Nicolle Johnston	Playground Committee	Talent Show (free will donation) with Silent Auction		TBD -April
Jessica Rosa	Senior Class	Tip Night at KB's in Ghent		March 9, 2026
Matt Buysse	FFA	Waffle Feed	The annual waffle feed breakfast	February 22, 2026

PREVIOUS

BUSINESS

PREVIOUS BUSINESS 2025-2026 BUDGET



APPROVE 2025-2026 BUDGET REVISION

Fund	2025-2026 Current Budget			2025-2026 Proposed Budget Revision			
	Revenues	Expenses	Result	Revenues	Expenses	Result	Change
Fund 1: General	\$ 8,316,367	\$ 8,278,726	\$ 37,641	\$ 8,653,540	\$ 8,578,950	\$ 74,590	\$ 36,949
				\$ 337,173	\$ 300,224		
Fund 2: Food Service	\$ 506,870	\$ 503,120	\$ 3,750	\$ 555,750	\$ 600,671	\$ (44,921)	\$ (48,671)
				\$ 48,880	\$ 97,551		
Fund 4: Community Services	\$ 216,100	\$ 264,478	\$ (48,378)	\$ 185,589	\$ 272,613	\$ (87,024)	\$ (38,646)
				\$ (30,511)	\$ 8,135		
Fund 6: Technology	\$ 110,000	\$ 269,350	\$ (159,350)	\$ 135,000	\$ 269,350	\$ (134,350)	\$ 25,000
				\$ 25,000	\$ -		
Fund 7: Debt Service	\$ 1,588,977	\$ 1,552,875	\$ 36,102	\$ 1,592,861	\$ 1,553,750	\$ 39,111	\$ 3,009
				\$ 3,884	\$ 875		
All Funds	\$ 10,738,314	\$ 10,868,549	\$ (130,235)	\$ 11,122,739	\$ 11,275,334	\$ (152,595)	\$ (22,360)



PREVIOUS BUSINESS 2025-2026 BUDGET

- ❑ All Funds: modest projected overall deficit (-\$130K) to a higher deficit (-\$153K).
- ❑ General Fund: a small surplus (\$38K) to a slightly larger surplus (\$75K).
- ❑ Food Service Fund: a slight surplus (\$4K) to a significant deficit (-\$45K).
- ❑ Community Services Fund: a modest deficit (-\$49K) to a higher deficit (-\$87K).
- ❑ Technology Fund: deficit by design; strong fund balance.
- ❑ Debt Service Fund: remains stable, per bond payment schedule.

Summary: expense increases are outpacing revenue changes or adjustments in multiple funds; district is maintaining adequate fund balances; Fund 4 is projecting a significant negative fund balance, which is the most immediate structural concern.



PREVIOUS BUSINESS

DISCUSS AND APPROVE THE 2026-2027 SCHOOL CALENDAR

Themes from surveys:

- 1) Starting date for students
- 2) Timing of conferences
- 3) December 23
- 4) Extended weekends

PREVIOUS BUSINESS

- 52 staff survey responses and 125 parent/family survey responses
- **Overall feedback reflects general satisfaction with the current calendar, with specific areas identified for potential refinements.**

Key Consensus Areas

- ✓ Maintain relatively balanced semesters.
- ✓ End Semester 1 prior to Winter Break.
- ✓ If December 23 is a student day, consider a half-day.
- ✓ Prioritize an earlier May dismissal rather than extending the school year later into May.
- ✓ Maintain most existing extended weekends.



PREVIOUS BUSINESS

August 2026							
S	M	T	W	T	F	S	
						1	17 Workshop Day [All Staff]
2	3	4	5	6	7	8	18 Workshop Day [Licensed Staff]
9	10	11	12	13	14	15	19 Staff Workday
16	17	18	19	20	21	22	PreK-12 Open House [5-7 pm]
23	24	25	26	27	28	29	24 1st Day of School
30	31						

October 2026							
S	M	T	W	T	F	S	
						14	MRVED JSD - No School
				1	2	3	15 EM Conference - No School
4	5	6	7	8	9	10	16
11	12	13	14	15	16	17	23 End of 1st Quarter; 12:15 pm Dismiss
18	19	20	21	22	23	24	29 1:12 pm Dismiss
25	26	27	28	29	30	31	P-T Conferences (1:30-8:00 pm)

December 2026							
S	M	T	W	T	F	S	
		1	2	3	4	5	23 End of 2nd Quarter/1st Semester
6	7	8	9	10	11	12	24 Winter Break
13	14	15	16	17	18	19	31
20	21	22	23	24	25	26	
27	28	29	30	31			

March 2027							
S	M	T	W	T	F	S	
	1	2	3	4	5	6	12 End of 3rd Quarter; 12:15 pm Dismiss
7	8	9	10	11	12	13	22 1:12 pm Dismiss; P-T Conferences
14	15	16	17	18	19	20	25 MRVED JSD - No School
21	22	23	24	25	26	27	26 No School
28	29	30	31				29



Minnesota Public Schools 2026-2027 School Calendar

Approved by the School Board on **NOT YET APPROVED**

July 2026							January 2027													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
			1	2	3	4						1	2							
						4							1							
5	6	7	8	9	10	11	3	4	5	6	7	8	9							
12	13	14	15	16	17	18	10	11	12	13	14	15	16							
19	20	21	22	23	24	25	17	18	19	20	21	22	23							
26	27	28	29	30	31		24	25	26	27	28	29	30							
August 2026							February 2027													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
						1		1	2	3	4	5	6							
						1							12							
2	3	4	5	6	7	8	7	8	9	10	11	12	13							
9	10	11	12	13	14	15	14	15	16	17	18	19	20							
16	17	18	19	20	21	22	21	22	23	24	25	26	27							
23	24	25	26	27	28	29	28													
30	31																			
September 2026							March 2027													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
			1	2	3	4		1	2	3	4	5	6							
						7							12							
6	7	8	9	10	11	12	7	8	9	10	11	12	13							
13	14	15	16	17	18	19	14	15	16	17	18	19	20							
20	21	22	23	24	25	26	21	22	23	24	25	26	27							
27	28	29	30				28	29	30	31										
October 2026							April 2027													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
				1	2	3					1	2	3							
						14														
4	5	6	7	8	9	10	4	5	6	7	8	9	10							
11	12	13	14	15	16	17	11	12	13	14	15	16	17							
18	19	20	21	22	23	24	18	19	20	21	22	23	24							
25	26	27	28	29	30	31	25	26	27	28	29	30								
November 2026							May 2027													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
1	2	3	4	5	6	7							1							
8	9	10	11	12	13	14	2	3	4	5	6	7	8							
15	16	17	18	19	20	21	9	10	11	12	13	14	15							
22	23	24	25	26	27	28	16	17	18	19	20	21	22							
29	30						23	24	25	26	27	28	29							
30							30	31												
December 2026							June 2027													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
			1	2	3	4		1	2	3	4	5	6							
						23														
6	7	8	9	10	11	12	7	8	9	10	11	12	13							
13	14	15	16	17	18	19	14	15	16	17	18	19	20							
20	21	22	23	24	25	26	21	22	23	24	25	26	27							
27	28	29	30	31			28	29	30											
Quarter #1 = 41 days							Potential Snow/Weather Make-Up Days							Quarter #3 = 46 days						
Quarter #2 = 41 days							February 15, March 29, April 23 and End of the Year							Quarter #4 = 46 days						

NEW

BUSINESS

2025-2027 MEMO MASTER AGREEMENT SETTLEMENT OVERVIEW

The School Board Personnel–Negotiations Committee began meeting with representatives of the Minnesota Education Association (MEMO) in December 2025. Negotiations and the meetings were conducted in a respectful and productive manner.

The parties reached a *tentative agreement* on January 14, 2026. Following that date, Darren Clausen and Superintendent Scott Monson met to review, clarify, and finalize the details of the tentative agreement.

The negotiated changes are intended to:

- 🏠 Recognize and reward the work of our teachers;
- 🏠 Support advisors, coaches, and directors;
- 🏠 Improve staff retention and recruitment;
- 🏠 Provide clarity in areas where previous contract language had become outdated or ambiguous;
- 🏠 Encourage timely notice of retirements and resignations to support effective staffing;
- 🏠 Support long-term financial planning for employees; and
- 🏠 Benefit students through stability and continuity in staffing.

Below is a summary of key changes included in the tentative 2025–2027 MEMO Master Agreement. Items are listed in no particular order.

- 1) Established an Employee Referral Compensation Pay provision for licensed staff referring hires who are subsequently employed and retained by the district.
- 2) Added language addressing late retirement or resignation notifications, applying when notice is submitted after April 1.
- 3) Clarified lane change and master’s degree language that had become obsolete or ambiguous.
- 4) Increased the district contribution toward employee family health insurance by \$500.
- 5) Revised and clarified sick leave and Earned Sick and Safe Time (ESST) language.
- 6) Added contract language addressing Minnesota Paid Leave requirements.
- 7) Changed the advance notice requirement for personal leave from 24 hours to 48 hours.
- 8) Created a \$200 district retirement contribution for teachers in years 0-3, for whom no prior match existed.
- 9) Increased the district 403(b) matching contribution cap per teacher from \$26,000 to \$27,000.
- 10) Added a \$3,500 salary increase for each full-time teacher for the 2025–2026 school year.
- 11) Added a \$1,500 salary increase for each full-time teacher for the 2026–2027 school year.
- 12) Removed language that limited how negotiated salary increases were applied to the salary schedule, ensuring the full negotiated increase is reflected and preventing schedule compression.
- 13) Added a 3% increase to both the 2025–2026 and 2026–2027 compensation schedules for co- and extra-curricular assignments.
- 14) Added co- and extra-curricular positions previously included through Memorandums of Understanding into the Master Agreement.

Committee members and administration are available to address questions regarding the agreement.

The two-year settlement is within the district’s long-range budget guidelines and is recommended for approval by the School Board Personnel-Negotiations Committee.

2026-2027 SWWC Memberships and Agreements Price Comparison | 2/5/2026

SWWC Service Component	2025-2026	2026-2027	Change from 2025-2026	
Enrollment	518	554	36	6.9%
Environmental/Occupational Health & Safety Program	\$ 5,754.00	\$ 6,041.00	\$ 287.00	5.2%
Health & Safety Management Assistance Program	\$ 1,299.43	\$ 1,429.37	\$ 129.94	10.0%
RMIC Business Services	\$ 12,192.00	\$ 12,893.10	\$ 701.10	6.3%
RMIC MARSS Revenue Reporting & Fixed Operations	\$ 2,005.00	\$ 2,112.59	\$ 107.59	5.6%
Wide Area Network Consortium Member	Yes			
Basic Technology Services	Included with WAN			
Technology Integration Services	\$ 9,696.00	\$ 9,840.00	\$ 144.00	1.5%
Technology Coordinator Services	\$ 23,821.00	\$ 25,039.00	\$ 1,218.00	5.3%
E-Rate Services	Included with WAN			
Cybersecurity Services	\$ 6,038.00	\$ 6,051.00	\$ 13.00	0.1%
Student Data Privacy Program	\$ 1,950.00	\$ 2,245.00	\$ 295.00	19.1%
Email Security Services	Yes			
Secured Remote Backup	Yes			
School Psychologist	\$ 48,640.00	\$ 53,200.00	\$ 4,560.00	14.8%
Speech-Language Pathologist	\$ 152,500.00	\$ 163,200.00	\$ 10,700.00	7.1%
Teacher of Blind/Visually Impaired	\$ 1,250.00	\$ 2,500.00	\$ 1,250.00	100.0%
Teacher of Deaf/Hard of Hearing	\$ 37,520.00	\$ 28,350.00	\$ (9,170.00)	-34.4%
Occupational Therapy	\$ 57,330.00	\$ 55,660.00	\$ (1,670.00)	-3.1%
Regional ECSE Coordination	\$ 1,941.00	\$ 2,092.00	\$ 151.00	8.5%
Shared SpEd Administrative Services	\$ 40,126.00	\$ 44,511.00	\$ 4,385.00	12.3%
SpEd Cooperative Membership	\$ 18,882.00	\$ 19,293.00	\$ 411.00	3.3%
Total Contract Renewal Cost	\$ 420,944.43	\$ 434,457.06	\$ 13,512.63	3.6%

**SWWC Service Cooperative Contracts Summary
2026-27**

Minneota Public Schools

Enrollment	554
Contract Renewal	Renewal Cost for 2026-27
Environmental/Occupational Health & Safety Program	\$6,041.00
Health & Safety Management Assistance Program	\$1,429.37
RMIC Business Services	\$12,893.10
RMIC MARSS Revenue Reporting & Fixed Operations	\$2,112.59
Wide Area Network Consortium Member	Yes
Basic Technology Services	Included with WAN
Technology Integration Services	\$9,840.00 1 day/month; 9 months + 3 additional days
Technology Coordinator Services	\$25,039.00 20% of full time shared with Lakeview year 1 of 3 years \$1,815 WAN Tech Subscriber Deduction
E-Rate Services	Included with WAN
Cybersecurity Services	\$6,051.00; Year 5 of 5
Student Data Privacy Program	\$2,245.00
Email Security Services	Yes
Secured Remote Backup	Yes
School Psychologist	\$53,200.00
Speech-Language Pathologist	\$163,200.00
Teacher of Blind/Visually Impaired	\$2,500.00
Teacher of Deaf/Hard of Hearing	\$28,350.00
Occupational Therapy	\$55,660.00
Regional ECSE Coordination	\$2,092.00
Shared SpEd Administrative Services	\$44,511.00
SpEd Cooperative Membership	\$19,293.00
Total Contract Renewal Cost	\$434,457.06

Other Programs and Services Available	Contact for Additional Details
RMIC Business Management Services	Email Christine Schmitt
Email Archiving Services	Email Josh Sumption
Website ADA Accessibility & Usability Support	Email Josh Sumption
ON DEMAND IT Certification Training with Stormwind Studios	Email Josh Sumption
Moodle Hosting Services	Email Josh Sumption
Moodle In Your School	Email Josh Sumption
SWWC Private Cloud Hosting	Email Josh Sumption
Curriculum & Instruction Coordination Services	Email Liz Deen
SHARED Curriculum & Instruction Coordination Services	Email Liz Deen
SHARED Services - Literacy Solutions	Email Liz Deen
Literacy Lead Specialist Services	Email Liz Deen
Supplemental Customized Services – T&L Support	Email Liz Deen
STARRS Online Academy	Email Liz Deen
Orientation & Mobility	Email Melanie Kray
ECSE Teacher	Email Melanie Kray
DAPE Teacher	Email Melanie Kray
Physical Therapy	Email Melanie Kray
Behavior Analytic Services	Email Amber Bruns
Mental Health Services	Email Amber Bruns
School Nursing Services	Email Amber Bruns

SWWC SERVICE COOPERATIVE
MEMBERSHIP AGREEMENT
2026-27

THIS AGREEMENT, is executed this 2nd day of February, 2026, (the “Execution Date”) by and between SWWC Service Cooperative (hereinafter referred to as “SWWC”), and Minneota Public School, No. 414, located at Minneota, Minnesota (hereinafter referred to as the “Member”). The provisions contained herein, along with the addenda and attachments thereto, shall constitute the entire agreement and understanding between the parties.

RECITALS

- A. Pursuant to Minnesota Statute § 123A.21, SWWC was formed to perform planning on a regional basis and to assist in meeting the specific needs of clients in participating school districts, cities, counties, and other governmental agencies that could be better provided by a service cooperative than individually by the members themselves. Minnesota Statute § 123A.21 authorizes SWWC to provide those programs and services which are determined to be priority needs of the particular region pursuant to Minn. Stat. § 123A.21, subd. 7, and to assist in meeting special needs which may arise from the fundamental constraints of SWWC’s members.
- B. Membership in SWWC is not compulsory. Members may subscribe to SWWC programs and services available to all members by payment of a one-time membership fee.
- C. Upon agreement between SWWC and the Member, the Member may subscribe to programs and services beyond those offered to all members (“Additional Services”). If a Member subscribes to Additional Services, the Member shall share in the costs, expenses, debts, and liabilities relating to the Additional Services. The costs of the Additional Services are in addition to the membership fee.
- D. As allowed by law, it shall be within the discretion of SWWC’s Board of Directors to determine what programs and services are included with a Full Membership and/or Associate Membership and which are Additional Services.
- E. The parties hereto desire to establish a relationship in which SWWC will provide programs and services to the Member and in which the Member will remit payment for such programs and services specified herein.
- F. SWWC and the Member seek to assure a thorough understanding of the obligations assumed by each.

AGREEMENT

- 1. **Recitals.** The recitals are hereby incorporated into the terms and conditions of this Agreement and SWWC and the Member are bound by the recitals and all of the terms and conditions of the Agreement.
- 2. **Dues.** The SWWC Board of Directors has determined membership fees (“Dues”) as follows:
 - a. **Full Membership:** Full Membership is open to public school districts, cities, counties, and other governmental agencies as defined in Minnesota Statute § 471.59 and are within SWWC’s region. The Dues for a Full Membership are \$25. The Dues are a one-time payment.
 - b. **Associate Membership:** Associate Membership is open to (a) nonpublic schools, partnership agencies, or nonprofit organizations within SWWC’s region and (b) public and nonpublic schools, cities, counties, partnership agencies, nonprofit organizations, and other governmental agencies as defined in Minnesota Statute § 471.59 outside of SWWC’s region. The Dues for an Associate Membership are \$50. The Dues are a one-time payment.
- 3. **Payment.** The Dues shall be paid before either an entity with a Full Membership or an Associate Membership is entitled to participate in any of the programs and/or services offered by SWWC.
- 4. **Additional Services Fees.** In the event that the Member subscribes to any Additional Services, there shall be additional terms and conditions/addendum that govern SWWC providing the Additional Services which will be attached to this Agreement and the additional terms and conditions/addendum shall be a part of this Agreement as if fully restated herein, shall be considered a part of this Agreement, and the Member agrees to be bound by the additional terms and conditions/addendum. The Member acknowledges, understands, and agrees that Additional Services may be modified, discontinued, and/or terminated at any time at the discretion of SWWC. The cost of such Additional Services may be determined by apportioning the approximate cost of each program and service among the members participating in the Additional Service or may alternatively be determined by a flat fee schedule. The attached Additional Service addenda shall state the manner in which the cost of such Additional Service subscribed to shall be calculated during the Term of this Agreement.
 - a. **Payment.** Unless modified by any addenda attached hereto, all payments due SWWC by Member shall be paid on or before August 15.
 - b. **Calculation of Student Enrollment.** If the attached addenda state that the Additional Service Fees are to be assessed on a per student basis, the student enrollment numbers used shall be those identified by the Minnesota Automated

Reporting Student System (MARSS) as of the October 1 Fall Enrollment from the second prior fiscal year (24-25).

The number of students calculated shall be those enrolled in pre-kindergarten through 12th grade education.

5. **Debts/Liabilities for Additional Services.** All Members (whether having a Full Membership or an Associate Membership) that participate in any Additional Services shall be responsible for their proportionate share of all costs, expenses, debts, and liabilities associated with providing the Additional Services and in the event any of the Additional Services are discontinued for whatever reason, any Member participating in the Additional Services shall be responsible for any costs, expenses, debts, and liabilities associated with the discontinuance of the Additional Services.
6. **Indemnification by Member.** To the fullest extent permitted by law, the Member shall protect, indemnify, defend, save, and hold SWWC and its officers, directors, employees, members, agents, representatives, and their successors and assigns harmless from and against any and all loss, damage, liability, cost, and/or expense (including reasonable attorneys' fees and expenses) which SWWC may incur or suffer as a result of any claim, lawsuit, and/or demand of any kind or nature whatsoever arising out of or in connection with: (a) any act or omission by the Member or any of the Member's officers, directors, employees, members, agents, representatives, and their successors and assigns which breach this Agreement; (b) any claim for any breach of any representation and/or warranty given or purportedly given by the Member or anyone acting on behalf of the Member; (c) any third party claim for personal injury, death, damage, economic loss, property damage, or other damage, caused by or arising out of the use, creation, or production of any products and/or services provided by SWWC caused by or resulting from the negligence and/or acts of a Member or the Member's officers, directors, employees, members, agents, representatives, and/or their successors and assigns; (d) any claim for breach of any representation and/or warranty based upon a defect caused by any act or omission by the Member or the Member's officers, directors, employees, members, agents, representatives, and/or their successors and assigns; or (e) any claim, demand, or liability arising from the employment for engagement by Member of any person or entity.
7. **Term; Automatic Renewal.** Unless modified by addenda attached hereto, SWWC's obligations pursuant to this Agreement and any attached addenda shall commence on July 1, 2026 (the "Effective Date") and shall continue for a period of twelve (12) months (the "Initial Term"). This Agreement and all addenda attached hereto shall thereafter automatically and continuously renew from year to year (each, an "Extended Term") unless the Member delivers (a) written notice to SWWC of the Member's intent to withdraw from all SWWC services ("Notice of Intent to Withdraw"), or (b) written notice of the Member's intent to reduce its participation in any previously subscribed-to Additional Services ("Notice of Intent to Reduce Additional Services") by March 1 preceding the first day of the next Extended Term as set forth in Subsections 7(a) and 7(b) below (the "Notice Deadline").
 - a. **Notice of Intent to Withdraw.** The Member may deliver to SWWC a written Notice of Intent to Withdraw from membership and all Additional Services by the Notice Deadline. If not delivered, this Agreement shall renew for the next Extended Term and the Member shall be obligated to pay all dues and fees for the next Extended Term. The Member acknowledges and agrees that failure to provide such Notice of Intent to Withdraw on or before the Notice Deadline shall cause the Term of this Membership Agreement and, notwithstanding the receipt of a timely Notice of Intent to Reduce Additional Services from the Member, the Term of all addenda attached hereto to automatically renew for the next Extended Term. The Member further acknowledges and agrees that the Member may not subscribe to any Additional Service unless membership in SWWC is maintained and continued for the full term of any Additional Service. The Member acknowledges and agrees that if the Member subscribes to any Additional Services that extend over a term of greater than twelve (12) months (referred to herein as an "Obligated Term"), the Member shall be prohibited from withdrawing from membership in SWWC or from such subscribed Additional Service until the Obligated Term of the Additional Service has expired.
 - b. **Notice of Intent to Reduce Additional Services.** The Member may deliver to SWWC a written Notice of Intent to Reduce Additional Services by the Notice Deadline. If not so delivered, the Additional Services shall not be reduced, and the Member shall be obligated to pay all fees for subscribed Additional Services for the next Extended Term. Additionally, a timely Notice of Intent to Reduce Additional Services shall be effective only for those services expiring in the twelve (12) month period following the Notice Deadline and shall not have the effect of reducing the Term of any Additional Services to which the Member has subscribed; each Additional Service to which the Member has subscribed will not be subject to reduction or termination until the expiration date of the current Term of such Additional Service.
8. **Termination.** Notwithstanding any provision in this Agreement to the contrary, this Agreement may be terminated prior to the expiration of the Initial Term or any Extended Term pursuant to any of the following provisions:
 - a. **Breach of Agreement.** Either party may terminate this Agreement by delivery of written notice to the other party if the other party breaches any of the terms and conditions of this Agreement; provided, however, if the breach is curable such notice shall not be effective unless and until such breach remains uncured for a period of thirty (30) days after delivery of such notice. If the breach is nonpayment by the Member of monies due to SWWC the cure period shall be ten (10) days, not thirty (30) days.

- b. **Effect of Termination.** Except as specifically set forth herein, no withdrawal or termination of this Agreement by the Member, whether before or after the Effective Date hereof, and whether voluntary or involuntary, shall relieve the Member of its obligation to pay the full amount due hereunder, including any amounts due pursuant to any attached addenda, nor shall such withdrawal or termination, whether before or after the Effective Date hereof, result in or entitle the Member to the return of any monies previously paid to SWWC for any services subscribed to whether or not such services have been provided or delivered. A breach of this Agreement by SWWC shall entitle the Member to reimbursement of a prorated share of any Additional Service that would remain unused if 1/12 of the service fee were used by SWWC during each month of each Term hereof.

9. General Provisions.

- a. **Notices.** Any notice required or permitted to be given under this Agreement shall be deemed to have been duly delivered: (i) when received if delivered by hand; (ii) the same day if delivered by facsimile sent no later than 4:00 pm (receiver's time) on a business day; (iii) the next business day if sent by facsimile on a non-business day or after 4:00 pm (receiver's time) on a business day; (iv) one (1) business day after placement with a reputable overnight carrier for next morning delivery; or (v) four (4) business days after depositing if placed in the U.S. mails for delivery by registered or certified mail, return receipt requested, postage prepaid and addressed to the appropriate party at the address set forth on the first page of this Agreement. If either party changes its address or facsimile number, such party shall give written notice to the other party of such different address or facsimile number in the manner set forth above.
- b. **Limitation of Liability.** To the fullest permitted by law, in no event shall SWWC be liable for any special, incidental, exemplary, or consequential damages of any kind (including, but not limited to, damages or costs incurred as a result of loss of time, loss of data, loss of profits or revenue, or loss of use) regardless of the form of action, whether in contract, tort, negligence, strict product liability, or otherwise, even if the Member has been informed and/or advised of the possibility of any such damages in advance.
- c. **Entire Agreement.** In addition to SWWC's Bylaws, this Agreement and the additional terms and conditions/addendum (as applicable) sets forth the entire agreement and understanding of the parties with respect to the subject matter hereof, and supersedes any prior or contemporaneous written or oral agreements, undertakings, promises, warranties, or covenants not specifically referred to, attached hereto, or contained in this Agreement, with the exception of SWWC's Bylaws.
- d. **Counterparts.** This Agreement and the additional terms and conditions/addendum (as applicable) may be executed in any number of counterparts which, when taken together, shall constitute a single, binding instrument. Electronic signatures shall be binding on the parties.
- e. **Amendment.** The express terms of this Agreement, including all addenda hereto, shall control and supersede any course of performance and/or customary practice inconsistent with such terms. This Agreement and the additional terms and conditions/addendum (as applicable) may not be amended except upon written agreement of the parties to this Agreement.
- f. **Successors and Assigns.** Neither this Agreement nor any interest in this Agreement may be assigned by the Member without the prior express written approval of SWWC, which may be withheld by SWWC at SWWC's absolute discretion. This Agreement shall be binding upon the successors and permitted assigns of the parties.
- g. **Severability.** If any term of this Agreement or any term of the additional terms and conditions/addendum (as applicable) is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement and the additional terms and conditions/addendum (as applicable), including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.
- h. **Waiver.** No waiver of any term or condition of this Agreement or of the additional terms and conditions/addendum (as applicable) shall be valid unless the waiver is in writing and signed by the party giving the waiver. No waiver by any party of any default, misrepresentation, or covenant hereunder shall be deemed to extend to any prior or subsequent default, misrepresentation, or covenant hereunder or affect in any way any rights arising by virtue of any prior or subsequent occurrence. Any waiver shall be limited to the circumstance or event specifically referenced in the written waiver document and shall not be deemed a waiver of any other term of this Agreement or of the same circumstance or event upon any recurrence thereof.
- i. **No Third-Party Beneficiaries.** This Agreement and the additional terms and conditions/addendum (other than Section 6 with respect to Indemnification) shall not confer any rights or remedies upon any individual or entity other than the parties hereto and their respective successors and permitted assigns.

10. **Signatures.** The individuals signing below hereby represent and warrant that they:

- a. have the full power and authority to bind their respective party to this Agreement and the additional terms and conditions/addendum (as applicable)
- b. have complied with any and all statutory and all legal requirements to bind their respective party.
- c. agree to be bound by the terms and conditions set out in the membership agreement, along with the addenda, which are effective on the date of the last signature (the "Effective Date"). The parties agree the electronic signatures appearing on this Agreement are the same as hand-written signatures for purposes of validity, enforceability, and admissibility.

IN WITNESS WHEREOF, the parties have executed this Agreement in the manner appropriate to each to be effective the day and year entered on the first page hereof.

SWWC MEMBER

SWWC SERVICE COOPERATIVE

BY: _____
Authorized Signature

BY: _____
Authorized Signature

ADDENDUM A
TO MEMBERSHIP AGREEMENT
ENVIRONMENTAL/OCCUPATIONAL HEALTH & SAFETY MANAGEMENT PROGRAM
2026-27

Minneota Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. SWWC is engaged in providing consultation and coordination of services related to the management of environmental health and safety concerns for Members.
2. SWWC agrees to facilitate an Environmental/Occupational Health and Safety Management Program, referred to herein as "E/OHSMP". Said program will be provided by IEA, Inc., 9201 W. Broadway #600, Brooklyn Park, MN 55445.
3. **Included General Services.** The E/OHSMP "General Services" provided by SWWC through IEA can be found at the following website: www.swwc.org/EOHS.
4. **Rate per visit; Annual Fee.** The Member agrees to pay annually a fee equal to the rate per visit (\$863.00) multiplied by the number of visits required by the Member in the most recent fiscal year ("Annual Fee").

The Annual Fee for 2026-27 will be:

\$6,041.00

5. **Term; Payment.** Notwithstanding any provision in the Membership Agreement to the contrary, E/OHSMP General and No-cost Services will be provided to and paid for by the Member for a Term of one year (1 year), commencing as of the Effective Date of the Membership Agreement. The Annual Fee due hereunder shall be payable in three installments on or before July 30, October 15, and February 15 of each fiscal year. This agreement may be terminated for proper cause by either party for any reason upon ninety (90) days written notice to the other party.
6. **Hold Harmless.** That Member recognizes that IEA is solely responsible for the performance of the E/OHSMP. It recognizes that SWWC merely acts as a financial intermediary and has no voice in, and does not exercise control over the manner in which IEA performs its services. Therefore, to the fullest extent permitted by law, the Member agrees to hold harmless SWWC, as well as IEA agents and employees, from and against all claims, damages, losses and expenses, including, but not limited to, reasonable attorneys' fees arising out of or resulting from the performance of IEA's services and to look solely to IEA for redress.
7. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM B
TO MEMBERSHIP AGREEMENT
HEALTH AND SAFETY MANAGEMENT ASSISTANCE SERVICES
2026-27

Minneota Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. **Subscription.** SWWC is engaged in providing consultation and coordination of Health and Safety Management Assistance Services related to the management of environmental health and safety concerns for Members; and the Member hereby subscribes to such services. These services are subject to change and may include:
 - Assisting the Member in identifying and prioritizing health and safety plans and programs.
 - Conducting on-site management assistance work during a minimum of one site visit to the Member site per fiscal year if total square footage is less than 140,000; or a minimum of two site visits to the Member site per fiscal year if the total square footage is greater than or equal to 140,000.
 - Working with the Minnesota Department of Education and other Service Cooperatives in the development of future health and safety workshops, meetings, etc.
 - Directing communication with Minnesota Department of Education.
 - Interpreting mandatory requirements from the Minnesota Department of Education.
 - Assisting in the completion of mandatory reports.
 - Providing personalized service such as summarizing communications (mass emails, etc.) to the Member, drawing attention to what it needs to attend or complete.
 - Assisting in determinations of what is allowable under Long-Term Facility Maintenance (LTFM) funding.
 - Assisting in the coding of LTFM expenditures.
 - Providing interpretations of regulatory agencies.
 - Conducting a mock OSHA building walk through.
 - Assisting in “Machine Guarding”.
2. **Annual Fee.** In consideration for the services described at Section 1 to this Addendum, the Member agrees to pay to SWWC an “Annual Fee” to be calculated as follows:

$$129,943 \text{ square feet} \times \$0.11/\text{square foot} = \underline{\$1,429.37}$$

The Annual Fee shall be payable in one installment in accordance with the provisions of the Membership Agreement.

3. **Type III Vehicle Training – Additional Cost.** At the Member’s election, SWWC also facilitates an on-line Type III vehicle training course. This additional service is offered to the Member at an additional cost, calculated on a per driver basis. Additional information for this service can be found at www.swwc.org/TypeIII.
4. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM C
TO MEMBERSHIP AGREEMENT
REGIONAL MANAGEMENT INFORMATION CENTER (“RMIC”)
2026-27
Minneota Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. The Member hereby subscribes to the Regional Management Information Center Services (“RMIC Services”) pursuant to the terms of the Membership Agreement and this Addendum. The RMIC Services to be provided by SWWC may include finance, payroll, and student administrative support services as outlined below.

2. **Business/SMART SYSTEMS Services; Fees.**

a. **Fixed Operations, License & Workshop.** Fixed Operations, License & Workshop includes the overall fixed operations costs and software licenses for SMART SYSTEMS.

b. **Software Support/Development Assessment.** Members using SMART SYSTEMS software cooperatively finance the needed support to insure reliable software and to provide required and requested enhancements. Software Support/Development Assistance includes all software releases and upgrades for SMART SYSTEMS.

c. **SMART SYSTEMS Support & Business Services.** The SMART SYSTEMS Support & Business Services offsets the cost of staff time used to support the SMART SYSTEMS software and Business Services, and includes overall SMART SYSTEMS, UFARS, and payroll assistance (email and phone support, UFARS edits, submissions, account code conversions, payroll adjustments, reporting for retirement, quarterly reports, STAR Reporting, W-2 processing, fiscal year-end (“FYE”) reporting, etc.). New employee SMART SYSTEMS training will be provided virtually or at the SWWC Office.

d. **Additional Charges.** The following non-exclusive list of additional charges may be billed separately to the Member:

i. Emergency services, training, and additional accounting and payroll/HR services not covered in basic fee will be charged at \$120.00 per hour (billed in one-half hour increments) when provided at the Member’s district office, plus the IRS mileage rate; or will be charged \$95.00 per hour (billed in one-half hour increments) when provided at the RMIC Office.

ii. ACA Electronic Filing will be billed at \$285.00 for Original 1094/1095 B & C Forms and \$285.00 each for Amended 1094/1095 B & C Forms.

iii. Time Tracker: Fixed fee \$750 per district plus:

- 1. \$1,000 (1,000 students or less)
- 2. \$1,500 (1,001 – 2,000 students)
- 3. \$2,250 (2,001 – 3,000 students)

e. **Business/SMART SYSTEMS Services Worksheet:** If applicable, the Member’s Business/SMART Systems service fees shall be calculated as set forth below.

i. FIXED OPERATIONS, LICENSE & WORKSHOP FEE: **\$4,500.00**

ii. SOFTWARE SUPPORT/DEVELOPMENT ASSESSMENT:
554 @ \$10.40 per student = **\$5,761.60**

iii. SMART SYSTEMS SUPPORT & SERVICES FEE:
554 @ \$4.75 per student = **\$2,631.50**

3. **Business UFARS Support Services without access to SMART Systems; Fees.**

a. The Finance UFARS Support & Business Services offsets the cost of staff time used to provide support and includes overall UFARS and general finance assistance (email support, phone support, fiscal year-end (“FYE”))

workshop and materials. This fee is calculated by multiplying the rate set by the SWWC Board of Directors by the Member's student enrollment.

b. **Business Services Worksheet:** If applicable, the fees shall be calculated as set forth below.

i. FINANCE UFARS SUPPORT WITHOUT ACCESS TO SMART SYSTEM

554 @ \$0.00 per student = \$0.00

4. **MARSS/Other Revenue Reporting Services; Fees.**

a. **Fixed Operations & Workshop.** Fixed Operations & Workshop covers the overall fixed operations costs and membership and includes attendance at the annual MARSS Fall workshop.

b. **MARSS/Other Revenue Reporting and Services.** MARSS/Other Revenue Reporting and Service offsets the cost of staff time used to support the Member with multiple submissions of FYE (June 30) and Fall semester MARSS data (phone support, codes and procedures, MARSS edits, submissions, etc.), and includes support of the MARSS Web Edit Program which is used at the district level for editing and reporting of local MARSS data.

c. **Additional Charges.** The following non-exclusive list of additional charges may be billed separately to the Member:

i. Paper and postage will be billed at cost.

ii. MARSS training and emergency services not covered in basic fee will be charged or \$100.00 per hour (billed in one-half hour increments) when provided at the Member's district office, plus the IRS mileage rate; or will be charged \$85.00 per hour (billed in one-half hour increments) when provided at the RMIC Office.

d. **MARSS/Other Revenue Reporting Worksheet.** If applicable, the Member's MARSS/Other Revenue Reporting service fees shall be calculated as set forth below.

i. FIXED OPERATIONS, LICENSE & WORKSHOP FEE: \$1,650.00

ii. MARSS/OTHER REVENUE REPORTING SUPPORT & SERVICE FEE:

554 @ \$0.835 per student = \$462.59

5. **Extended Services; Fees.** In addition to the aforementioned services, the Member has chosen to subscribe, and SWWC agrees to perform those extended business services as per negotiated agreement (RMIC Exhibit A) with the Director of Business Services. The fees for such Extended Services may change from year to year at the discretion of the SWWC Board of Directors. The provision of the Extended Services shall thereafter automatically and continuously renew from year to year (each, an "Extended Term") unless the Member provides SWWC with written notice of its intent to discontinue its subscription to Extended Services on or before March 1 (the "Direct Service Withdrawal Deadline"). If such Notice of Withdrawal from Service is timely executed and delivered to SWWC, such Notice will be effective as of June 30 of the fiscal year in which it was delivered. If not timely delivered, the Member agrees and acknowledges that it shall be obligated to pay all fees for previously subscribed-to Services for the next Extended Term. During the Initial Term of the Membership Agreement, the total fee for the Extended Services shall be:

0 @ \$525.00 per day = \$0.00

6. **Annual Fee; Payment.** In consideration for SWWC's RMIC Services as set forth in this Addendum D, the Member agrees to pay an annual fee to SWWC in the amount outlined below. Notwithstanding and provision in the Membership Agreement to the contrary, the Annual Fee (excluding Extended Services) due pursuant to this Addendum shall be payable in three installments during each Term, with one installment becoming due and payable on or before each of the following dates: July 30, October 15, and February 15. Extended Services shall be paid in monthly installments.

The total cost of RMIC Services for July 1, 2026 through June 30, 2027 is as follows:

Business/SMART SYSTEMS Services (3 installments)	\$12,893.10
Business UFARS Support Services w/out access to SMART Systems (3 installments) . . .	\$0.00
MARSS/Other Revenue Reporting Services (3 installments)	\$2,112.59
Extended Services Subscription (12 installments)	\$0.00
<u>TOTAL CONTRACTED RMIC SERVICES.</u>	<u>\$15,005.69</u>

7. **Term; Automatic Renewal; Timeline for Withdrawal from RMIC Services.** Notwithstanding any provisions in the Membership Agreement to the contrary, the parties' obligations pursuant to this Addendum shall commence on the Effective Date set forth in the Membership Agreement and shall continue for a period of twelve (12) months.
8. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM D
TO MEMBERSHIP AGREEMENT
TECHNOLOGY SERVICES
2026-27

Minneota Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. **Description of Services.** SWWC is engaged in providing certain technology services listed below to its members at the rates listed below.

a. **Technology Services for Members with NO CONTRACT.**

Non-Contracting Entity:	Technology Service:	\$112.00/Hour
	After Hours Support:	\$139.00/Hour
	On-site Training Fee:	\$224.00/Hour
	Cybersecurity Services:	\$313.50/Hour

Note: Round Trip Mileage will be charged at the current IRS rate.

Round Trip Windshield Time will be assessed at the daily rate.

After-hours support shall be any support provided outside of normal support hours (7:00 a.m. to 5:00 p.m. Monday through Friday) or on an SWWC observed holiday.

Participant capacity for on-site training may be restricted depending on the type of training being provided. Capacity will be determined when training is scheduled.

b. **Basic Technology Services.**

i. A Member subscribing to SWWC’s Basic Technology Services shall be entitled to:

1. Access to SWWC’s basic technology services for any employee of the Member.
2. Access to SWWC technology support and integration at discounted rates (discounted rate is dependent on the Member’s contract level), including:
 - Phone support and assessment (additional charges for extended remote support (more than 10 combined minutes per incident) or remote access and site visit support)
 - Development of purchasing specifications for equipment and software
 - Discount pricing for Technology Days as defined below:
 - Discounted admission to technology workshops and presentations
 - Discounted admission rates for SWWC technology conferences
 - Free or discounted fees for SWWC sponsored training sessions
3. Discounted pricing (2% or higher discount) on SWWC Technology Coordinated Consortium Purchase Programs.
4. Complimentary enrollment and participation in SWWC’s BrightBytes Clarity or Modern Learning offering technology evaluation and assessment toolset. Additional fees may apply for professional development, individualized analysis and trainings that may compliment the Clarity tools.

ii. **Basic Technology Service Fee.**

Enrollment less than 501	\$985.00	Enrollment Over 3,000	\$3,230.00
Enrollment 501 to 1,000	\$1,815.00	CCOGA less than 26 employees	\$260.00
Enrollment 1,001 to 2,000	\$2,290.00	CCOGA with 26 or more employees	\$420.00
Enrollment 2,001 to 3,000	\$2,970.00		

c. **Supplemental Technology Support and Integration Services.** The Member may add the following Supplemental Technology Support and Integration Services to its Technology subscription. Such services will entitle the Member to on-site or remote support of network equipment and software (including installations and updates), as well as general assistance to the Member’s current technology leadership and team. The Member will incur additional costs for each service listed below; the additional cost will be billed according to the Member’s Technology Service Rate.

i. **Supplemental Technology Support and Integration Services (On-Call Services) Fees.**

1. A Member subscribing to SWWC’s Basic Technology Services will further be entitled to receipt of on-call services at the following rates:

Technology Service:	\$100.75/Hour
On-site Training Fee:	\$165.75/Hour
Cybersecurity Services:	\$207.50/Hour
After Hours Support:	Billed at normal hourly rate

2. The following additional charges or restrictions may apply:

- Round Trip Mileage will be charged at the current IRS rate;
- After Hours Support shall be billed at the Member’s normal hourly rate;
- Round Trip Windshield Time will be assessed at the daily rate;
- Participant capacity for on-site training may be restricted depending on type of training being provided; capacity will be determined when training is scheduled.

ii. **Supplemental Technology Support and Integration Services “Block Hours”.** A district or entity may purchase block hours at discounted pricing to be utilized on a monthly basis. Block Hours must be used each month and may be carried over one subsequent month. If Block Hours are not used within the following month, they will be forfeited without refund. The following costs, restrictions and stipulations apply to the Member’s purchase of Block Hours:

1. A Basic Technology Services Contract is required in order to receive this pricing.
2. Additional Onsite Trainings will be charged at the rate of \$165.75/hour.
3. Additional Technology Service Hours will be charged at the rate of \$100.75/hour.
4. Block Hour Service Fees:

- 1 day per month block
 - 12 Month Tech Support or Integration Option \$9,840 / year
 - 9 Month Tech Integration Option \$7,650 / year
- 2 days per month block
 - 12 Month Tech Support or Integration Option \$18,816 / year
 - 9 Month Tech Integration Option \$14,760 / year

5. Round Trip Mileage is included in the contract rate.

6. 9 Month options are for Technology Integration services only and days must be scheduled between September 1 and May 31 of the contract year.

d. **Technology Coordination or Integration Services.** A district or entity may contract with SWWC for Technology Coordination and Integration Services at dramatically reduced rates from the on-call Technology Services. The days reflected in this contract shall be scheduled upon contract execution or July 1 of the contract year, whichever is later. Contracted days do not count as on-call days. The days contracted must be scheduled for usage on a regular basis. On-call visits or remote support will be billed out at the normal Contracting Entity On-Call Technology Service rate in addition to the actual contract amount, as needed. On contracts of (3) days per week or more, Members may elect to stack technology coordination and integration services into a single contract. Scheduling of substituted days must be arranged prior upon the establishment of the contract term and substitution must occur in a consistent format to accommodate staffing.

- i. Onsite Training will be charged at the rate of \$165.75/hour.
- ii. Additional technology service hours will be charged at the daily rate that corresponds with the selected contract level.

iii. **Technology Coordinator and Integration Services Fees.** *This service is inclusive of Basic Technology Services; Basic Technology Service Subscription Fee Waived. (Daily rates are provided for comparison purposes only; actual monthly billing will be 1/12th of annual contract.)*

12-Month Contract Rates

- 1 Day per week \$772.00/day = \$40,144 annual contract
- 2 Days per week \$724.00/day = \$75,296 annual contract
- 3 Days per week \$676.00/day = \$87,600 annual contract
- 4 Days per week \$652.00/day = \$110,080 annual contract

9-Month Contract Rates

- 1 Day per week \$814.00/day = \$32,560 annual contract
- 2 Days per week \$772.00/day = \$61,760 annual contract
- 3 Days per week \$730.00/day = \$87,600 annual contract
- 4 Days per week \$688.00/day = \$110,080 annual contract

Note: These rates include Round Trip mileage from SWWC to Technology Office Location at district. Mileage charges apply at the IRS rate for additional travel performed on district business.

e. Full-Time Technology Coordinator Services.

- i. Full-time Technology Coordination Services will place a full-time equivalency of SWWC technology service employees in a district or entity on a full-time basis. Holidays, sick and annual leave time, and professional development will be observed by the Member as a part of this agreement. Substitute Technology staff members may be provided at the discretion of the Member and SWWC. Entities entering into a full-time agreement for the first time must commit to a 3-year agreement as the initial term; the 3-year commitment discount will be applied during this initial term.
- ii. The rate listed below includes Round Trip Mileage from SWWC to Technology Office Location at the District. Mileage charges apply at the IRS rate for additional travel performed on district business.
- iii. The Member shall remain responsible for data retention and backups on days that the SWWC Employee is not on-site.
- iv. **Services Fees.**

1. The “Base Fee” for Full-Time Technology Coordinator or Integration Services shall be:

\$135,600.00 per year

2. On-site training days may be purchased at \$165.75 per hour. Participant capacity for on-site training may be restricted depending on the type of training being provided. Capacity will be determined when training is scheduled.
3. **3-year Full Time Technology Coordinator Service Commitment Discount.** Members that enter into a three 3-year commitment for Full-time Technology Coordination will receive a 5% discount on such services for each of the three (3) years.
4. Full-Time contracts may be split between two neighboring Members or entities. A splitting fee will be assessed to each contracting entity when sharing a full-time contract. Contract splitting fees cover travel and administrative expenses associated with covering multiple Member. Split Contracts may not exceed a total of 5 days per week; additional days added to a full-time contract are subject to the rates associated with the additional service level.

Full Time Contract Splitting Fees: *80/20 Split Contract:* \$1,090.00 per entity

60/40 Split Contract: \$2,180.00 per entity

5. Full-Time contracts may be split between Technology Coordination/Support and Tech Integration. A splitting fee will be assessed to the Member when splitting between Technology Coordination/Support and Tech Integration.

Full Time Contract Splitting Fees: *80/20 Split Contract:* \$1,730.00 per entity

60/40 Split Contract: \$3,460.00 per entity

6. Additional Day Fees, for contracts totaling more than 5 days per week (fee will be divided based on contract assignment for contracts split among two districts): each additional day: \$1,340.00.

f. Comprehensive Cyber Security

- i. Description of Services (the “Services”).

1. The core purposes of the Services are to: (1) mitigate cyber threats, (2) coordination of cyber incident response, when necessary, (3) assist the Member Agency’s technology department’s in protecting the Member’s digital resources, and (4) providing guidance and assistance in cybersecurity to the Member.
2. SWWC will perform annual security assessments and SWWC will use the annual security assessments to provide the Services. The annual security assessment will identify components in the Member’s organization that needs to be addressed to optimize security.
3. In the 1st year of the Term (as that is defined in this Agreement), SWWC shall perform the following:
 - Service entry SC L1 security assessment for the Member within the first 3 months of the Effective Date.
 - A SC L2 security assessment between 6 months and 1 year following the initial SC L1 security assessment.

- A minimum of 2 scans of the Member’s internal and external networks will be performed to assess network nodes for potential vulnerabilities that will need to be addressed by the Member and any issues/vulnerabilities noted are not included in the Services and shall be the sole responsibility of the Member to address and/or fix.
 - Firewall configuration security review.
 - Cybersecurity procedural review.
 - Development of baseline cybersecurity policy and procedure templates and guidance in implementing policies at Member district.
4. In years 2 through 5 of the Term, SWWC shall perform the following:
- 1 SC L3 security assessment.
 - Quarterly scans of the Member’s internal and external networks to assess network nodes for potential vulnerabilities that will need to be addressed by the Member and any issues/vulnerabilities noted are not included in the Services and shall be the sole responsibility of the Member to address and/or fix.
 - Firewall configuration security review.
 - Procedural reviews to analyze current practices that may impact cybersecurity mitigation.
 - Development of cybersecurity policy and procedure templates.
 - Development and assistance in implementation of information security templates.
 - Monitoring and coordinating with Member technology department/teams to ensure the proper application of key operating system application, and system patching.
 - Development and monitoring of system lifecycles to ensure Member is eliminating the use of products and systems deemed to be obsolete.
 - Development of model policies that can be implemented by Member.
 - Develop and assist Member in implementation of a “Zero Trust” security architecture. The “Zero Trust” security architecture policies and procedures will be based on the premises that no individual or device, whether internal or external, should be trusted. The “Zero Trust” security architecture will be based on role-based permissions (defined based on network access role-based permissions) and the least amount of access possible that is necessary to complete an individual’s job functions to ensure the appropriate access level.
 - Development of security continuity plan templates for Member to customize and implement.
 - Inventory management processes that include: assessment or guidance on the processes and policies for the effective implementation of physical inventory practices and development of templates and assistance in implementing equipment lifecycle management systems.
 - Development of templates and assistance in implementation of data lifecycle management procedures that include: data inventory and mapping, security clearances, data transmission and flow, and review of data destruction processes.
 - Threat monitoring and logging that includes: automatic vulnerability scanning when threats relevant to Member’s environment are identified and utilize the Department of Homeland Security and Multistate-I Information Sharing and Analysis Center (MS-ISAC) resources for monitoring and resources.
 - Cyber incident response assistance that includes coordination or response efforts should a cybersecurity event occur and includes the following: providing initial analysis and threat assessment of Member’s situation and aid in coordinating an effective and organized response to mitigate further exposure as a result of the incident. SWWC’s response assistance does not replace the cyber forensics response or investigation that may be required by a cyber-liability insurer.
 - Development and assistance in implementing backup and disaster recovery practices that provide effective mitigation practices for cyber events.
 - Research, development, and evaluation of services to ensure Member’s is on the forefront of cybersecurity.

- Additional services may be added to this Agreement and added services may require added fees. Any additional services must be agreed to in a writing signed by both Parties.
5. **Term.** The term (“the Term”) of this Agreement shall be from the Effective Date until June 30, 2027.
 6. **Services Fees.** The full annual rate will be calculated annually based on the enrollment utilized in all SWWC contracts based on prior year enrollments reported to the Department of Education. All base and per-student fees used to calculate the annual rate for the Term shall remain the same for the full Term unless any additional services are added pursuant to this Agreement. There may be up to 3 discounts that apply to the annual rate. The 3 stackable discounts are whether the Member is a SWWC member (\$2,860 off the base rate and \$.50 off per student), a SWWC technology subscriber (\$1,220 off the base rate and \$0.45 off per student), a user of SWWC technology services of at least 1 day per week (\$2,450 off the base rate and \$0.80 off per student), and a member of the SWWC Wide Area Network Consortium (\$1,400 off the base rate and \$5.15 off per student). Applied discounts to the annual rate shall be applied annually based on Member’s membership and subscribed service participation in each applicable fiscal year. Should SWWC lower its base or per-student pricing for this service in any of the 5 years of the contractual term, the Member shall receive the service at the lower annual rate.

This agreement will be Year 5 of 5 in 2026-2027. Pricing for 2026-27 is locked in at 2022-2023 rates for this service.

Comprehensive Cybersecurity Service contract rates for 5-year contracts established on July 1, 2026 and ending on June 30, 2031.

School Districts		Base Rate	Per Student
	Non-Member	\$11,365.00	\$15.50
	SWWC Associate Member	\$8,925.00	\$14.95
	SWWC Full Member	\$8,365.00	\$14.95
	SWWC Technology Subscriber	\$7,080.00	\$14.50
	Snap-in (must purchase additional technology service at greater than one day/week year-round)	\$4,510.00	\$13.65

Cities, Counties, and Non-Profits		Base Rate	Per Staff
	Non-Member	\$9,820.00	\$145.00
	SWWC Associate Member	\$7,600.00	\$142.80
	SWWC Full Member	\$7,505.00	\$142.80
	SWWC Technology Subscriber	\$6,350.00	\$121.80
	Snap-in (must purchase additional technology service at greater than one day/week year-round)	\$4,040.00	\$108.15

A detailed multi-year Comprehensive Cybersecurity Service Contract will be provided to the District for review and acceptance upon indicating that the District desires to enter into a contractual relationship for the stated services.

g. E-Rate Coordination Services.

- i. The Member may additionally subscribe to SWWC’s E-Rate Coordination Services. Such services include the coordination and filing of E-Rate applications and forms to the Federal Communications Commission (“FCC”) and the Universal Service Administrative Company’s (“USAC”) School and Libraries Division (“SLD”). SWWC’s E-Rate staff will work with the Member’s staff to collect all data necessary to perform the filings.
- ii. **Special Term.** Notwithstanding any provisions in this Addendum or the Membership Agreement to the contrary, the term of any E-Rate Coordination Services subscription shall be equal to one Funding Year (as defined by the FCC and the Universal Service Administration Company). Participation in E-Rate services requires the school’s commitment to a 5-year term aligned to the FCC E-Rate program’s 5-year Category 2 Budget Cycle. The Current 5-year budget cycle covers E-Rate Fund Year 2026 (Fiscal Year 2027) through Fund year 2030 (Fiscal Year 2031). A contract signed for E-Rate Services covering Fiscal Year 2026-2027 will cover the work required to manage E-Rate Fund Year 2026. A Member that enters a 5-year E-Rate services term in the Fiscal Year 2025-26 contract cycle for Fund Year 2026-2030, will be assessed the same annual rate during each of the 5 years in the Category 2 Budget Cycle. Members subscribing to E-Rate Coordination Services during years following Fiscal Year 2025-26 shall, in the first year of the service, be assessed for each preceding Fund Year in the Category 2 Budget cycle.
- iii. **Services Fees.**
 1. Continuation Rates – Standard Rate E-Rate Coordination for Member District with a Fund Year 2026-2030 contract in place during 2025-26:

Enrollment less than 301

\$1,380 annual contract

Enrollment 301 to 700	\$2,340 annual contract
Enrollment 701 to 2,000	\$3,420 annual contract
Enrollment 2,001 to 4,500	\$4,380 annual contract
Enrollment over 4,501	Custom Member Pricing

2. Associate Member Continuation Rates – Standard Rate E-Rate Coordination for Associate Member District with a Fund Year 2026-2030 contract in place during 2025-26:

Enrollment less than 301	\$1,656 annual contract
Enrollment 301 to 700	\$2,808 annual contract
Enrollment 701 to 2,000	\$4,104 annual contract
Enrollment 2,001 to 4,500	\$5,256 annual contract
Enrollment 4,501 to 7,000	\$6,408 annual contract
Enrollment 7,001 to 10,000	\$7,560 annual contract
Enrollment 10,001 to 15,000	\$8,712 annual contract
Enrollment 15,001 to 25,000	\$9,864 annual contract
Enrollment over 25,001	Custom Pricing

3. Contract includes assistance in the research, development, evaluation assistance, and other activities pertaining to requests for proposals (RFP) and appeals, when necessary.

iv. **Current Funding Year.** This Addendum covers all activities pertaining to the E-Rate Funding Year 2026, starting July 1, 2026, through June 30, 2027. The application process will begin in the fall of 2025. Activities pertaining to previous and future funding years falling within the term date of this contract will require a separate contract for the corresponding funding year.

v. Letters of Agency and other contractual documents for E-Rate specific purposes will contain additional regulatory and program rule conditions and contractual language to which SWWC and the Member shall mutually agree.

vi. **SWWC Duties.** SWWC’s duties with regard to E-Rate Coordination Services include:

1. Track and assist in the submission all E-Rate related forms for the Member.
2. Meet with appropriate Member personnel to determine proper submission process and eligibilities for district.
3. Assure all applications and forms submission meet processing standards and submission deadlines.
4. Assist in assuring that the Member meets requirements for E-Rate eligibility including but not limited to the Children’s Internet Protection Act (“CIPA”) and records retention.
5. Assist the Member in maintaining duplicate records on behalf of district for up to 10 years as required by the SLD. Member is ultimately responsible for maintaining archived records of all E-Rate related communications for 5 years following the end of any contract receiving E-Rate funding.
6. Coordinate with service providers for the appropriate application of E-Rate discounts.

vii. SWWC does not guarantee that applications submitted by its staff or clients will necessarily result in funding commitments given the ever-changing rules and their interpretations by the staff of the FCC’s Schools and Libraries Division (“SLD”). SWWC shall not be held responsible in the incident that a funding request is not successful or goes under Privacy Impact Assessment review or audit with the SLD or FCC.

viii. **IMPORTANT:** *E-Rate coordination services do not relinquish the responsibility from the Member to adhere to the program rules and laws placed on the E-Rate program by USAC, the FCC or any other governing agency. SWWC shall under no circumstance be legally or financially responsible for requested or committed funding that is denied or rescinded by USAC or the FCC. The Member is solely responsible for ensuring that all local bid and contract requirements are met by their district when establishing agreements with vendors for E-Rate funded services.*

d. Student Data Privacy Program.

i. Definitions.

1. Technology Provider - established in Minnesota Statute 13.32.subd.1.g. and defines a provider of systems or solutions utilized in a school district as a part of a one-to-one deployment or otherwise that create, receive or maintain education data. Technology providers can be in the form of hardware, software, apps, extensions, plugins, websites, and other solutions that may result in the creation, processing, or maintenance of education data.

2. Approved Technology Provider – A Technology Provider that has been vetted and determined to be in compliance with the statutory requirements of the Minnesota Student Data Privacy Law as defined within Minnesota Statute 13.32.
- ii. A Member subscribing to SWWC’s Student Data Privacy Program shall be entitled to the following.
1. SWWC shall provide to the Member access to the SWWC Data Privacy Program. The Program will provide the Member with several services and functions that will include the assembly of a “Technology Provider” inventory. The listing included in this agreement may not be comprehensive as the Program continues to develop and mature.
 2. The Program shall provide a service, that when appropriately implemented by the Member, will provide solutions allowing the Member to develop the materials necessary to provide parents and students with annual notifications of Technology Providers in use within the Member school system.
 3. SWWC shall provide through its Clearinghouse approval statuses of Member Technology Providers that are discovered both through automated and manual processes.
 4. The Member understands that the status of Technology Providers in the Clearinghouse is determined by assessing the provider against requirements of Minnesota State Law, and the Clearinghouse determined status of products applies universally to all school districts participating in the SWWC Data Privacy Program. SWWC shall hold a contract on behalf of the Member to fulfill the contractual obligations of this agreement. The cost of the 3rd party service is covered by the costs associated with this agreement.
 - The Member shall be provided with access to automated “Technology Provider” discovery tools provided by a 3rd party service provider
 - The Member will have access to a Technology Provider Inventory of approved Technology Providers that have been identified as being in use in their schools.
 - SWWC will provide Member with the ability to view lists of those Technology Providers found to be in use in their schools that are not currently approved.
 5. Data Privacy Agreements will be obtained from Technology Providers for the SWWC Data Privacy Program. Upon finalization of Data Privacy Agreements with Technology Providers, a fully executed copy of the agreement will be made available through the Clearinghouse and attached to the records available through to the Member and through their Technology Provider Inventory listing.
 - The Member confirms that as a Minnesota School District, it is expressly authorizing SWWC Service Cooperative, a public agency defined as Independent School District 991, a statutorily defined joint powers organization under Minnesota Statute 123A.21, to negotiate and execute Data Privacy Agreements on the Member’s behalf, and the Member shall recognize the Data Privacy Agreement as Amendment E to its contract with the defined Technology Provider.
 - SWWC will not, unless expressly authorized to do so under a separate contractual agreement, enter into any agreement that commits the Member to any financial obligation to a Technology Provider.
- iii. In consideration of services covered by this agreement.
1. SWWC will, in good faith, evaluate Technology Provider contracts which may consist of their Terms and Conditions, End User License Agreement, Privacy Policy, Data Privacy Agreement, and other documentation provided by the Technology Provider to provide evidence of their compliance with the Minnesota Student Data Privacy Law.
 - SWWC shall not be responsible for any errors or omissions in the assessment of a Technology Provider’s compliance.
 - SWWC shall not be responsible for any documentation or statements provided by a Technology Provider to make these determinations.
 2. Member District shall review all Technology Provider records identified as being in use in its schools.
 - Member District shall notify SWWC of any known Technology Providers not listed as being in use to have them manually added to the Member District’s inventory.

- Member District shall notify SWWC of any Technology Providers identified as being in use, but not authorized for use in its schools that should be removed from the Member District's inventory.
 - Member District is completely responsible for the timely direct annual communication to parents and students as required by law.
3. Through participation in the SWWC Data Privacy Program, SWWC and Member District will be working collaboratively and in good faith to perform due diligence in the evaluation and vetting of Technology Providers. Member District acknowledges that it is ultimately responsible for the accuracy of data representing its schools and ensuring that the requirements of the Minnesota Student Data Privacy Law are satisfied for Member District's schools.
- iv. **Term.** The term ("the Term") of this Agreement shall be from the Effective Date until June 30, 2027.
- v. **Services Fees.** The "Base Fee" for Student Data Privacy Program shall be \$2,245 per school district per year for SWWC Full Members and \$2,630 per school district per year plus the per student fee of \$.86 per student per year for SWWC Associate Members. Pro-rated pricing for services beginning after July 1st is not available.

e. Email Security Service.

- i. In consideration of services covered by this agreement.
1. Services are compatible with GSuite (Google Mail/Gmail), Microsoft 365, Microsoft Exchange on-premises, and SMTP based Email systems.
 2. Email Security service provides Spam Detection (99.7% effectiveness), advanced multi-layer malware detection, security message delivery, message tracking, virus outbreak response service, email data loss prevention, content disarm and reconstruction, URL click protection, impersonation analysis, cloud sandboxing.
 3. For Microsoft 365 mailboxes, the following features are included in the service: Realtime scanning of mailboxes for existing or newly discovered threats already delivered to an inbox. Post-delivery "clawback" of newly discovered email threats allowing the service or administrators to remove identified threats already delivered to the inbox.
 4. Integration with LDAP is available. The Member is responsible for the setup and provision of domain access credentials for setup of the LDAP service.
 5. Members that begin services after July 1 will receive pro-rated billing for the services based on the actual start date, but no more than 50% of the full annual service fee.
 6. SWWC will perform Email Account Audits periodically to verify the number of email accounts that the Member has in their filtered domain(s) and contact the Member to verify numbers.
 7. The Member is responsible for making minor changes to the DNS records as provided by SWWC, if SWWC does not host the Member's DNS, for the domains to be filtered. SWWC shall be held harmless of issues with DNS records not held by SWWC.
- ii. **Term.** The term ("the Term") of this Agreement shall be from the Effective Date until June 30, 2027.
- iii. **Services Fees.** The annual service fee for this service is \$6.95 per email account per year. An additional one-time setup fee of \$50.00 will be assessed upon initial start of service. The setup fee will be waived for SWWC WAN Participants.

f. Email Archiving Service.

- i. In consideration of services covered by this agreement.
1. The Member may subscribe to Level 1 or Level Services, but not both. The Service is compatible with GSuite (Google Mail/Gmail), Microsoft 365, Microsoft Exchange on premises.
 2. The number of email accounts for which the Services are provided shall be calculated annually based upon the actual number of active email accounts on the email server being archived. Inactive accounts (*i.e.*, former employee accounts) shall continue to be retained according to the Service Level retention

schedules attached hereto as Exhibit A, however those accounts shall no longer be counted in the annual billing as so long as the email account was inactive for the entire period of July 1 through June 30 of the billing year.

3. Emails retained and archived by SWWC under this Agreement will be stored in a database referred to as the "Email Archive". Access to the Email Archive shall be restricted to up to two administrators designated by the Member; one administrator must be the Member's technology administrator.
 4. Member administrators may create legal holds on data within the Email Archive by contacting SWWC's support staff. The creation of a legal hold on data may cause such data to be retained longer than the automated retention period for which the Member has subscribed.
 5. Services provided by SWWC shall provide the Member with an email archival system capable of meeting generally acceptable data retention requirements. The Member acknowledges that the Member is fully responsible for the Member's email archiving and data retention policies and acknowledges that the Level(s) of Service provided by SWWC have been properly selected by the Member to meet the Member's internal policies. Under no conditions shall SWWC be responsible for providing any Services or Level of Service which does not meet the requirements mandated by the Member's email archiving and document retention policies, or local, state or federal laws.
 6. SWWC shall perform backups of any data stored within the Email Archive. In the event of a failure of the Email Archive or any equipment used or associated with the Services provided under this Agreement, SWWC will be unable to guarantee immediate system availability; a period of up to 7 days may be required to replace failed equipment and fully restore archival databases. Upon restoration of the archival system Member data may still be archived if the Member's email system is properly equipped and configured to maintain journaling or archival logs for such purposes. The Member acknowledges that it is the Member's responsibility and obligation to ensure that its email server is properly configured to allow for archival of emails during any disruption in Services.
 7. In the event of loss of Services due to circumstances outside of SWWC's control, such as a reduction in or loss of network connectivity, or general acts of God, SWWC may be unable to archive email and other data in real-time and a delay in archival communications may occur. The Member acknowledges that depending on the Member's server/system settings at, some data may not be archived during prolonged communication issues.
 8. SWWC will perform audits of the Member's email accounts Audits periodically to verify the number of email accounts that a Member has in their archived domain(s) and contact the Member to verify numbers.
 9. If SWWC does not host the Member's email server, the Member shall be responsible for making changes, alterations and updates to the Member's email server as directed by SWWC.
 10. Under no circumstances shall SWWC be liable to the Member for any damages which arise in any way, in whole or in part, as a result of any action, error, mistake or omission, whether or not negligence on the part of SWWC occurs. The Member agrees to indemnify, defend and hold SWWC harmless for any and all claims, demands, suite or actions, including attorneys' fees, arising out of SWWC's performance or failure to perform under the terms of this Agreement.
 11. SWWC shall further be held harmless of any data requests or subpoenas that cannot be met by the Member. Meeting such requests shall be the full responsibility of the Member. Assistance in accessing data to meet such requests may be provided by SWWC staff to the Member's administrators for an additional cost.
- ii. **Term.** The term ("the Term") of this Agreement shall be from the Effective Date until June 30, 2027.
- iii. **Services Fees.**
1. Level 1: Service levels for staff email accounts. Student email archiving provided at no additional charge.
 - Three-year email retention for staff accounts at \$8.80 per staff email account.
 - Five-year email retention for staff accounts at \$10.50 per staff email account.
 2. Level 2: Service levels for student email accounts.

- One-year email retention for student accounts at \$3.30 per student email account.
- Three-year email retention for student accounts at \$5.50 per student email account.

g. Secured Remote Backup Service.

- i. In consideration of services covered by this agreement.
 1. The total amount of data for which the Services are provided shall be calculated annually based upon the actual capacity consumed by the data being backed up. Data capacity consumed will be based on the amount of data utilized during the peak utilization during the fiscal year to allow for SWWC to appropriately provide data capacity sufficient to cover peak utilization for all participating entities in this service.
 2. Data backups will be performed directly from the Member's servers to either the SWWC data center in Windom or Marshall, Minnesota. Replication of the Member's backed up data shall then take place to the SWWC data center that is not the primary data backup site for the Member. Access to data backups shall be restricted only to qualified and trained technology support personnel as defined by the Member.
 3. The Member shall set versioning requirements, retention policies and identify server logical hard disks which will be included in offsite backups. The Member's requests will directly impact the overall amount of data being consumed in this service and therefore directly impacting the billable amount that SWWC shall invoice to the Member.
 4. Pursuant to applicable data retention laws, the Member, its agents, employees and administrators are prohibited from deleting any information from the data backups that is being vaulted for purposes of investigations or data requests by investigative entities or entities having jurisdiction.
 5. Member administrators may create legal holds on data within the data backups by contacting SWWC's support staff. The creation of a legal hold on data may cause such data to be retained longer than the automated retention period for which the Member has subscribed.
 6. Services provided by SWWC shall provide the Member with a data backup solution capable of meeting offsite, disaster recovery compliant standards. The Member acknowledges that the Member is fully responsible for the Member's data backup and data retention policies and acknowledges that the Level(s) of Service provided by SWWC have been properly identified by the Member to meet the Member's internal policies. Under no conditions shall SWWC be responsible for providing any Services or Level of Service which does not meet the requirements mandated by the Member's data backup and retention policies, or local, state or federal laws.
 7. SWWC shall perform backups of any data stored within identified servers in the Member. In the event of a failure of the Data Backup System or any equipment used or associated with the Services provided under this Agreement, SWWC will be unable to guarantee immediate system availability; a period of up to 7 days may be required to replace failed equipment and fully restore hardware related to this service. Upon restoration of the data backup system the Member data may still be backed up to the offsite service if unless already deleted from the Member's servers.
 8. In the event of loss of Services due to circumstances outside of SWWC's control, such as a reduction in or loss of network connectivity, or general acts of God, SWWC may be unable to backup data in real-time and a delay in data backup communications may occur. The Member acknowledges that depending on the Member's server/system settings at, some data may not be backed up during prolonged communication issues.
 9. SWWC will perform audits of the Member's data backup utilization periodically to verify the backup space requirements and retention policies that the Member has identified are being met and that appropriate storage space will continue to be available on SWWC equipment to provide continual backup services.
 10. If SWWC does not host the Member's servers, the Member shall be responsible for making changes, alterations and updates to the Member's servers as directed by SWWC in order to prepare for and install any software required for SWWC to provide Data Backup Services to the Member. The Member may elect to contract with SWWC to provide installation support on the Member's equipment for the

provision of this service, in which case the Member will be billed on an hourly basis based on the Member's hourly subscription rate for SWWC Technology Services.

11. Under no circumstances shall SWWC be liable to the Member for any damages which arise in any way, in whole or in part, as a result of any action, error, mistake or omission, whether or not negligence on the part of SWWC occurs. The Member agrees to indemnify, defend and hold SWWC harmless for any and all claims, demands, suite or actions, including attorneys' fees, arising out of SWWC's performance or failure to perform under the terms of this Agreement.
 12. SWWC shall further be held harmless of any data requests or subpoenas that cannot be met by the Member. Meeting such requests shall be the full responsibility of the Member. Assistance in accessing data to meet such requests may be provided by SWWC staff to Member administrators for an additional cost.
- ii. **Term.** The term ("the Term") of this Agreement shall be from the Effective Date until June 30, 2027.
- iii. **Services Fees.** School districts: \$940.00 annually for first 500 GB of space consumed by the Member's backup files. \$100.00 annually for each additional 100 GB of space by Member's backup files beyond initial 500 GB. Cities, Counties and Other Governmental Agencies: \$735.00 annually for first 200 GB of space consumed by the Member's backup files. \$100.00 annually for each additional 100 GB of space by Member's backup files beyond initial 200 GB.
1. SWWC Technology Solutions representatives and Member designated staff shall establish a customized service level agreement for the Member's backups including:
 - Servers and/or end-user equipment and the corresponding drives to be backed up on those devices.
 - Full and incremental backup strategy for server and computer files.
 - Number of backup versions retained for individual backups.
 - Retention of backups under special circumstances.
 2. The Member defined service level may result in a higher annual fee for additional backup storage space necessary to retain the number of versions or special retention schedules.

h. Website ADA Accessibility and Usability Support with Siteimprove.

- i. In consideration of services covered by this agreement.
 1. The Member hereby agrees to purchase, and SWWC agrees to provide, participation in services through a cooperatively purchased subscription to Siteimprove provided solutions to ensure website usability and ADA compliance.
 2. The Services shall include:
 - Quality Assurance: Crawls website and identifies quality issues.
 - Policy: Allows Customer to set website parameters to ensure consistency in content.
 - Accessibility: Checks website against selected WCAG 2.0 accessibility standards and WAI-ARIA techniques.
 - SEO: Details technical and content-related issues affecting search engine rankings and traffic to the website.
 - Priority: Allows Customer to set criteria for order in which issues and errors are reported. This service requires the implementation of a script on the website.
 - Accessibility Community Membership: Membership to Siteimprove's Accessibility Community.
 - PDF Scanning: Assessment of PDF's on website to ensure accessibility requirements are met.
 - Response: Monitors website's availability and performance.

- Usability: Understand your users' experience on your website with Heat Maps, Scroll Maps, Click Maps, Online User Survey, Internal Search Stats.
- ii. **Term.** The term (“the Term”) of this Agreement shall be from the Effective Date until June 30, 2027.
 - iii. **Services Fees.** Fees for the service are fully dependent on the number of webpages and PDF files contained in the Member’s website. Discounts available to the Member by participating in this service are based on the overall participation of SWWC member school districts.

i. OnDemand IT Certification Training Solution with Stormwind Studios.

- i. In consideration of services covered by this agreement.
 1. The number of licenses for which the Services are provided shall be calculated annually based upon the actual number of active users needing access to the system.
 2. The Member is responsible for informing SWWC of licenses needing to be cancelled or removed from automatic renewal.
 3. The Member may transfer licenses from an employee whose employment is ending to a new employee during the term of this agreement by notifying SWWC of the changes.
 4. SWWC and Member are subject to the terms and conditions of the End-user License Agreement(s) and Terms and Conditions of Stormwind Studios. Under no conditions shall the SWWC be responsible for providing any Services or Level of Service under the terms of this agreement other than the benefit of aggregated purchasing discounts that are passed on to Customer.
 5. SWWC may, at its discretion, offer in-kind or fee-for-service value added offerings that complement the trainings being provided through Stormwind Studios.
 6. Under no circumstances shall SWWC be liable to the Member for any damages which arise in any way, in whole or in part, as a result of any action, error, mistake or omission, whether or not negligence on the part of SWWC occurs. The Member agrees to indemnify, defend and hold SWWC harmless for any and all claims, demands, suite or actions, including attorneys’ fees, arising out of SWWC’s performance or failure to perform under the terms of this Agreement.
- ii. **Term.** The term (“the Term”) of this Agreement shall be from the Effective Date until June 30, 2027.
- iii. **Services Fees.** Ultimate Access includes access to all Stormwind Studios Training Content, which is over 250 courses for technology-industry leading certification preparation.

- \$1,350.00 annually per user license for SWWC Technology Subscribers

j. Moodle Course Hosting Service

- i. In consideration of services covered by this agreement.
 1. SWWC will provide to member with access to courses, as requested by Member, on a shared Moodle server environment in which other member courses will co-exist.
 2. Member will only have access to its own courses and all student information in courses will remain the explicitly accessible by only the Member that owns the courses
 3. Enrollment information for courses shall be supplied by the member prior to the beginning of the course in a format prescribed by SWWC. All enrollment changes following the initial course roster upload will be performed through requests to the SWWC Technology Support Helpdesk either individually or through additional course roster updates.
 4. Self-registration options will be made available to the Member whereas “students” in courses may self-enroll into the course based on criteria mutually agreed upon by the Member and SWWC and fully supported by the Moodle course management system.
 5. There are no limitations to the number of students that are able to be enrolled into a Moodle course.
 6. There is a 10 GB storage limit for each individual course. Courses surpassing the 10 GB limit will be assessed in accordance with the service fees below.

- ii. **Term.** The term (“the Term”) of this Agreement shall be from the Effective Date until June 30, 2027.
- iii. **Services Fees.** Fees for the service are fully dependent on the number of courses requested to be hosted by Member and the storage required by the course being hosted.
 1. An annual service fee of \$90.00 per course will be charged to the Member. The annual service fee will not be pro-rated for courses that are less than a full year.
 2. For courses requiring more than 10 GB of storage capacity, an overage fee of \$15.00 per 1 GB increment over 10 GB will be assessed on the annual service fee billing. Overage fees will not be pro-rated.

k. **Moodle In Your School Service – District-wide Moodle learning management solution.**

- i. In consideration of services covered by this agreement.
 1. Member will have access to the Moodle System on a dedicated Moodle hosting server exclusively accessible by the Member.
 2. Member will be able to fully administer user accounts, enrollments, course creation, teacher assignments, and other administrative functions.
 3. LDAP and other supported directory integration will be available. Additional consultation fees for setup will be assessed if Member requires assistance from SWWC.
 4. Custom URL/domain, and customized themes that are “branded” to Member are supported in this environment. Additional consultation fees for setup will be assessed if Member requires assistance from SWWC.
 5. Storage capacity of 500 GB is included in the base package of this service. Additional storage utilized above 500 GB will be charged to the Member in accordance with the Service Fees below.
- ii. **Term.** The term (“the Term”) of this Agreement shall be from the Effective Date until June 30, 2027.
- iii. **Services Fees.** Fees for the service are based on a flat fee plus a service fee per student enrolled in Member District. Additional fees will be assessed based on the storage required to host the Member’s Moodle Server.
 1. An annual base service fee of \$1,500.00 plus \$1.10 per student will be charged to the Member. The annual service fee will not be pro-rated for agreements beginning after July 1.
 2. For Moodle environments requiring more than 500 GB of storage capacity: an overage fee of \$215.00 per 100 GB increment over 500 GB will be assessed on the annual service fee billing. Overage fees will not be pro-rated.

l. **SWWC Private Cloud Server Hosting.**

- i. In consideration of services covered by this agreement.
 1. The Member hereby agrees to purchase, and SWWC agrees to provide, private cloud server hosting solutions.
 2. The Member must be an active member in the SWWC Wide Area Network Consortium to be eligible to participate in the SWWC Private Cloud Server Hosting.
 3. The Services shall include:
 - A private virtual cloud environment that may be utilized by Members to host servers or other virtualized network appliances, as an extension of the Member’s on-site local area network.
 - An enterprise grade hosting solution is utilized to manage and offer the service as well as the extended services embedded herein.
 - SWWC will assign virtual hardware specifications based on mutually defined and reasonable required resources for the roles of the server(s).
 - SWWC shall provide backup and replication to our secondary data center for all servers hosted in the private cloud environment.

- Upgrades scheduled during normal SWWC operational hours will not incur labor fees. Upgrades scheduled outside of normal SWWC operational hours will be billed at SWWC's regular technology support rates.
 - The Member will deploy the SWWC Wazuh agent on all servers running in the private cloud environment to allow for continuous health and security monitoring by SWWC and Member.
7. SWWC shall make every reasonable effort to ensure private cloud environment uptime and availability including, but not limited to, redundancy of equipment where fiscally responsible, regular backups and replication of environment to backup DR site, battery backups, generator power, resilient network connectivity.
 - SWWC cannot make guarantees of uptime or potential loss of data that may occur because of any circumstances.
 - SWWC shall not be held responsible for downtime or data loss should such events occur.
 - SWWC shall not be held responsible for any cybersecurity incidents that should occur on Member servers hosted in the private cloud environment.
 - Member will retain responsibility for the management and maintenance of Member servers hosted in the private cloud environment.
 8. Member will name SWWC as an additional insured party on its Cybersecurity Insurance Policy and provide SWWC with a certificate of insurance annually.
- ii. **Term.** The term ("the Term") of this Agreement shall be from the Effective Date until June 30, 2027.
 - iii. **Services Fees.** Fees will be contingent upon the number of servers or virtual appliances hosted in the private cloud environment by Member. Additionally, the resources utilized by each server will result in varying costs.
 1. Changes to resource assignments throughout the course of the fiscal year will result in the highest resource assignment during the span of the year being the premise by which the Member shall be charged for the fiscal year.
 2. Base Virtual Machine Fee: \$900 / annually / Specifications – 2 CPU cores, 8 GB RAM, 100 GB storage, 1 network card, Base Windows Server Operating System license.
 - Additional 1 TB storage: \$120 / annually (includes backup and replication services for additional 1 TB storage)
 - Addition 4 GB memory: \$180 / annually
 - Additional CPU core: \$180 / annually
 - Other hardware additions will be priced upon request
2. **Agreement.** Being fully informed of each technology service option available to it, the Member desires to subscribe to those technology services indicated at Section 5 of this Addendum. SWWC agrees to provide such services according to the terms of the Membership Agreement and the terms set forth in this Addendum. The Member agrees to remit timely payment for such services as provided herein.
 3. In Consideration of all contracted supplemental technology services: Contracted Time purchased for Technology Services is for use within the contracting entity only. Services provided at the Member site, or the location of a Member sponsored event, in which attendees other than those of the Member will be in attendance, shall be billed at the "on-site training fee" for entities with no contract as listed in Section 1a.
 4. **Hold Harmless.** SWWC shall hold no liability for any equipment malfunctions, loss of data or data privacy violations that may occur at the Member site. The Member is solely responsible for ensuring that backups, data consistency and retention of data is being performed as well as all other day-to-day operations of the Technology Department of the Member. The Member is responsible for ensuring that all filings, certifications and licensing are met. Loss of funding or fines imposed on the Member are the sole responsibility of the Member and not the responsibility of SWWC. The Member agrees to hold SWWC harmless for any cost, fees or liabilities, including attorneys' fees that SWWC may incur as a result of any service discussed in this Addendum.
 5. **Subscription.** Listed below are the General Technology Services fees for your district based upon what was subscribed to in the previous fiscal year.

Basic Technology Services (payable on or before July 30, 2026)	Included with WAN
Technology Coordinator Services (payable monthly)	\$25,039.00
Technology Integration Services (payable monthly)	\$9,840.00
E-Rate Coordination Services (payable after the Form 470 has been completed)	Included with WAN
Comprehensive Cyber Security Services (payable monthly)	\$6,051.00
Student Data Privacy Program (payable on or before July 30, 2026)	\$2,245.00
WAN Consortium Member	Yes
Email Security Service (payable on or before June 30, 2027)	Yes
Email Archiving Service (payable on or before June 30, 2027)	No
Secured Remote Backup Service (payable on or before June 30, 2027)	Yes
Website ADA – Siteimprove (payable on or before July 30, 2026)	No
OnDemand IT Cert Training – Stormwind (payable on or before June 30, 2027)	No
Moodle Course Hosting Service (payable on or before June 30, 2027)	No
Moodle in Your School Service (payable on or before June 30, 2027)	No
SWWC Private Cloud Server Hosting (payable on or before June 30, 2027)	No

6. **Payment.** SWWC shall invoice the Member for all charges incurred pursuant to this Addendum as such charges accrue. The Member agrees to pay all amounts due SWWC pursuant to this Addendum within forty-five (45) days of receipt of an invoice from SWWC. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
7. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM E
TO MEMBERSHIP AGREEMENT
SPECIAL EDUCATION SERVICES
2026-27

Minneota Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. **Subscription.** The Member hereby subscribes to SWWC's Special Education Services (the "Services"), specifically subscribing to those Services indicated at Section 12 below. As noted at Section 12, the Services are classified as either "Direct Services" or "Administrative Services". As used herein, the phrase "Administrative Services" shall include Special Education Director, and Due Process Specialist services. The Member hereby agrees and acknowledges that the timelines governing its ability to withdraw from such Services depends upon this classification.
2. **Term.** SWWC shall provide the Services to the Member from July 1 through June 30 during the Initial Term (as defined below) and shall continue to provide such services from July 1 through June 30 during each Extended Term (as defined below) in which this Addendum is in effect.
3. **Administrative Services: Automatic Renewal; Timeline for Withdrawal.** Notwithstanding any provisions in the Membership Agreement to the contrary, the parties' obligations regarding the Member's subscription to Administrative Services shall commence on the Effective Date set forth in the Membership Agreement and shall continue for a period of twenty-four (24) months (the "Administrative Services Initial Term"). The provisions of this Addendum shall thereafter automatically and continuously renew from year to year (each, an "Extended Term") unless the Member provides SWWC with a minimum of twelve (12) months' notice of the Member's intent to discontinue its subscription to the Administrative Services by delivering to SWWC a written notice of such intent (referred to as "Notice of Intent to Withdraw from Administrative Services") to SWWC on or before June 30 (the "Administrative Services Withdrawal Deadline"). If such Notice of Intent to Withdraw from Administrative Services is timely executed and delivered to SWWC, such Notice will be effective as of June 30 of the following fiscal year. If not timely delivered, the Member agrees and acknowledges that it shall be obligated to pay all fees for previously subscribed-to Administrative Services for the next Extended Term.
4. **Direct Services: Automatic Renewal; Timeline for Withdrawal.** Notwithstanding any provision in the Membership Agreement or this Addendum to the contrary, the parties' obligations regarding the Member's subscription to Direct Services shall commence on the Effective Date set forth in the Membership Agreement and shall continue for a period of twelve (12) months (the "Direct Services Initial Term"). The provision of this Addendum shall thereafter automatically and continuously renew from year to year (each, an "Extended Term") unless the Member provides SWWC with written notice of its intent to discontinue its subscription to any Direct Service (referred to as "Notice of Withdrawal from Direct Service") on or before March 1 (the "Direct Service Withdrawal Deadline"). If such Notice of Withdrawal from Direct Service is timely executed and delivered to SWWC, such Notice will be effective as of June 30 of the fiscal year in which it was delivered. If not timely delivered, the Member agrees and acknowledges that it shall be obligated to pay all fees for previously subscribed-to Direct Services for the next Extended Term.
5. **Payment.** In exchange for SWWC's agreement to provide the subscribed-for services, the Member acknowledges and agrees that it shall be responsible for the TOTAL ADDENDUM PRICE set forth at Page 2 to this Addendum. SWWC shall estimate such usage for Direct Services for the Member at the beginning of the term. Actual usage shall then be reconciled by SWWC at the final payment at the end of the term. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in four installments, one of each which is due on or before August 15, November 15, February 15, and July 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
6. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.
7. SWWC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations under this Addendum without causing the Member to incur costs or charges in excess of the TOTAL ADDENDUM PRICE set forth below; however, if a personnel's time is not fully utilized Members will share such unused cost proportionally based on overall usage. Specialized equipment for student use is not included. SWWC further agrees to pay all transportation expenses for required service personnel without additional cost or charge to the Member.
8. Required SWWC service personnel who are funded at the lower "Single District Rate" level shall be entitled to receive all of the rights and benefits of personnel who are funded at the "Full Service Rate".
9. The dates and times for the furnishing of the services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.

10. SWWC will exercise its best efforts to provide to the Member the services of those professionals specifically contracted for. However, the Member recognizes that the availability of required SWWC personnel may change.
11. All performance reviews of required service personnel shall be conducted by a SWWC special education administrator and shall be in accordance with the policies and procedures established by SWWC.
12. **Services.** The Member hereby agrees to subscribe to those services indicated below:

<u>Direct Services:</u> includes office/prep time	<u>TOTAL ESTIMATED PRICE</u>
School Psychologist Services	\$53,200.00
Speech/Language Pathologist Services	\$163,200.00
Teacher of the Visually Impaired Services	\$2,500.00
ECSE Teacher Services	\$0.00
DAPE Teacher	\$0.00
Teacher of the Deaf/Hard of Hearing	\$28,350.00
Occupational Therapy Services	\$55,660.00
Orientation and Mobility	\$0.00
Physical Therapy Services	\$0.00
<u>Administrative Services:</u>	
Regional ECSE Coordination Services	\$2,092.00
Special Education Cooperative Membership Fee	\$19,293.00
Shared Special Education Administrative Services	\$44,511.00
Single District Special Education Administrator	\$0.00
Supervision Fee for Direct Services	\$0.00
<u>TOTAL ADDENDUM PRICE</u>	<u>\$368,806.00</u>

SWWC MEMBER

SWWC SERVICE COOPERATIVE

BY: _____
Authorized Signature

BY: _____
Authorized Signature

ADDENDUM F
TO MEMBERSHIP AGREEMENT
BEHAVIORAL HEALTH SERVICES
2026-27

Minneota Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. **Subscription.** The Member has chosen to subscribe to SWWC’s Behavioral Health Services (the “Services”). The Services may include Behavior Analytic Services and Mental Health Services.
2. **Term.** SWWC shall provide the Services to the Member from August 15 through June 15 during the Initial Term (as defined below) and shall continue to provide such services from August 15 through June 15 during each Extended Term (as defined below) in which this Addendum is in effect.
3. **Automatic Renewal; Timeline for Withdrawal.** Notwithstanding any provision in the Membership Agreement or this Addendum to the contrary, the parties’ obligations regarding the Member’s subscription to Services shall commence on the Effective Date set forth in the Membership Agreement and shall continue for a period of twelve (12) months (the “Services Initial Term”). The provision of this Addendum shall thereafter automatically and continuously renew from year to year (each, an “Extended Term”) unless the Member provides SWWC with written notice of its intent to discontinue its subscription to any Services (referred to as “Notice of Withdrawal from Direct Service”) on or before March 1 (the “Direct Service Withdrawal Deadline”). If such Notice of Withdrawal from Service is timely executed and delivered to SWWC, such Notice will be effective as of June 30 of the fiscal year in which it was delivered. If not timely delivered, the Member agrees and acknowledges that it shall be obligated to pay all fees for previously subscribed-to Services for the next Extended Term.
4. **Payment.** In exchange for SWWC’s agreement to provide the Services, the Member acknowledges and agrees that it shall remit payment for the “TOTAL ADDENDUM PRICE” set forth below. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in four equal installments, one of each which is due on or before August 15, November 15, February 15, and July 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
5. SWWC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations under this Addendum without causing the Member to incur costs or charges in excess of the TOTAL ADDENDUM PRICE set forth below. Specialized equipment for student use is not included. SWWC further agrees to pay all transportation expenses for required service personnel without additional cost or charge to the Member.
6. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.
7. The dates and times for the furnishing of the services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.
8. SWWC will exercise its best efforts to provide to the Member the services of those professionals specifically contracted for. However, the Member recognizes that the availability of required SWWC personnel may change.
9. All performance reviews of required service personnel shall be conducted by a SWWC administrator and shall be in accordance with the policies and procedures established by SWWC.
10. **Services.** The Member hereby agrees to subscribe to those services indicated below:

SERVICES	PACKAGE	TOTAL PRICE
Behavior Analytic Services		\$0.00
Mental Health Services		\$0.00
School Nurse Services		\$0.00
TOTAL ADDENDUM PRICE		\$0.00

ADDENDUM G
TO MEMBERSHIP AGREEMENT
CURRICULUM AND INSTRUCTION COORDINATION SERVICES
2026-27

Minneota Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. The Member has chosen to subscribe to Curriculum and Instruction Coordination Services (the “Services”). The services to be provided by SWWC is determined by district priorities and may include Read Act implementation, District Assessment Coordinator, Professional Development, Achievement & Integration plan, Literacy Plan, World’s Best Workforce, standards alignment, curriculum adoption, etc. SWWC provides training/access to shared resources to support teaching and learning growth.
2. **Term.** SWWC shall provide the Services to the Member from July 1 through June 30 during the Initial Term of the Membership Agreement and shall continue to provide such services from July 1 through June 30 during each Extended Term of the Membership Agreement until such time as the Member provides SWWC with written notice of its intent to withdraw from or reduce such Services pursuant to the terms of the Membership Agreement.
3. **Payment.** In exchange for SWWC’s agreement to provide the subscribed-for services, the Member acknowledges and agrees that it shall remit payment for the “TOTAL ADDENDUM PRICE” set forth below. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in three equal installments, one of each which is due on or before August 15, October 15, and February 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
4. SWWC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations under this Addendum without causing the Member to incur costs or charges in excess of the TOTAL ADDENDUM PRICE set forth below. SWWC further agrees to pay all transportation expenses for required service personnel without additional cost or charge to the Member.
5. The dates and times for the furnishing of the services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.
6. In consideration for such services, the Member agrees to pay to SWWC the package cost as calculated below:

TOTAL ADDENDUM PRICE **\$0.00**

7. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM H
TO MEMBERSHIP AGREEMENT
SHARED CURRICULUM AND INSTRUCTION COORDINATION SERVICES
2026-27

Minnesota Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

8. The Member has chosen to subscribe to Shared Curriculum and Instruction Coordination Services (the “Services”). The services to be provided by SWWC may include:

Data Mining and/or Data Retreat
Coordination of Standards Alignment

- Unpacking Standards
- Creating Learning Targets
- Prioritizing Standards
- Creating Common Assessments
- Selecting Appropriate Instructional Strategies

Professional Development

- Coordination/Facilitation of workshops/early release
- Professional Learning Community Implementation
- Support Leadership Teams
- Curriculum Coordination
- Coordination of Standards-Based Curriculum Selection and Implementation

9. **Term.** SWWC shall provide the Services to the Member from July 1 through June 30 during the Initial Term of the Membership Agreement and shall continue to provide such services from July 1 through June 30 during each Extended Term of the Membership Agreement until such time as the Member provides SWWC with written notice of its intent to withdraw from or reduce such Services pursuant to the terms of the Membership Agreement.
10. **Payment.** In exchange for SWWC’s agreement to provide the subscribed-for services, the Member acknowledges and agrees that it shall remit payment for the “TOTAL ADDENDUM PRICE” set forth below. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in three equal installments, one of each which is due on or before August 15, October 15, and February 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
11. SWWC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations under this Addendum without additional cost or charge to the Member. SWWC further agrees to pay all transportation expenses for required service personnel without additional cost or charge to the Member.
12. The dates and times for the furnishing of the services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.
13. In consideration for such services, the Member agrees to pay to SWWC the package cost as calculated below:

TOTAL ADDENDUM PRICE

\$0.00

14. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM I
TO MEMBERSHIP AGREEMENT
LITERACY LEAD SPECIALIST SERVICES
2026-27

Minneota Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. The Member has chosen to subscribe to Literacy Lead Specialist Services (the “Services”). The services to be provided by SWWC may include literacy support, training/coaching on READ Act requirements, and Local Literacy Plan Development.
2. **Term.** SWWC shall provide the Services to the Member from July 1 through June 30 during the Initial Term of the Membership Agreement and shall continue to provide such services from July 1 through June 30 during each Extended Term of the Membership Agreement until such time as the Member provides SWWC with written notice of its intent to withdraw from or reduce such Services pursuant to the terms of the Membership Agreement.
3. **Payment.** In exchange for SWWC’s agreement to provide the subscribed-for services, the Member acknowledges and agrees that it shall remit payment for the “TOTAL ADDENDUM PRICE” set forth below. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in three equal installments, one of each which is due on or before August 15, October 15, and February 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
15. SWWC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations under this Addendum without additional cost or charge to the Member. SWWC further agrees to pay all transportation expenses for required service personnel without additional cost or charge to the Member.
4. The dates and times for the furnishing of the services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.
5. In consideration for such services, the Member agrees to pay to SWWC the package cost as calculated below:

TOTAL ADDENDUM PRICE **\$0.00**

6. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM J
TO MEMBERSHIP AGREEMENT
TEACHING AND LEARNING SUPPLEMENTAL CUSTOMIZED SERVICES
2026-27

Minneota Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. The Member has chosen to subscribe to Teaching and Learning Customized Services (the “Services”). The Services may include the following: math and reading intervention & data support, guided reading support, standards alignment, standards-based grading, curriculum and assessments, PLC work, or best practices in instruction.
 - a. Package A (30 hours) \$6,500 + mileage, Package B (60 hours) \$10,900 + mileage, Package C (120 hours) \$19,500 + mileage, Package D (180 hours) \$27,900 + mileage

Term. SWWC shall provide the Services to the Member from July 1 through June 30 during the Initial Term of the Membership Agreement and shall continue to provide such services from July 1 through June 30 during each Extended Term of the Membership Agreement until such time as the Member provides SWWC with written notice of its intent to withdraw from or reduce such Services pursuant to the terms of the Membership Agreement.

2. **Payment.** In exchange for SWWC’s agreement to provide the Services, the Member acknowledges and agrees that it shall remit payment for the “TOTAL ADDENDUM PRICE” set forth below. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in three equal installments, one of each which is due on or before August 15, October 15, and February 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
3. SWWC agrees to provide all necessary personnel (contingent upon availability), materials, or equipment required to fulfill its obligations under this Addendum without causing the Member to incur costs or charges in excess of the TOTAL ADDENDUM PRICE set forth below. The Member agrees to pay all transportation expenses for required service personnel in addition to the TOTAL ADDENDUM PRICE set forth below, which will be invoiced to the Member at the conclusion of the term of the membership agreement.
4. The dates and times for the furnishing of the Services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.
5. In consideration for such services, the Member agrees to pay to SWWC the TOTAL ADDENDUM PRICE as set forth below:

TOTAL ADDENDUM PRICE **\$0.00**

6. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

ADDENDUM K
TO MEMBERSHIP AGREEMENT
STARRS ONLINE ACADEMY
2026-27

Minneota Public School

This Addendum to the Membership Agreement supplements the Membership Agreement made by the parties and by their acceptance of the terms thereof the parties have agreed to the following additional terms, covenants and responsibilities:

1. The Member has chosen to subscribe to STARRS Online Academy Services (the “Services”). The Services may include the following: Access to supplemental online learning school. Students enrolled in the STARRS Online Academy will have access to a variety of content courses and elective offerings.
2. **Term.** SWWC shall provide the Services to the Member from July 1 through June 30 during the Initial Term of the Membership Agreement and shall continue to provide such services from July 1 through June 30 during each Extended Term of the Membership Agreement until such time as the Member provides SWWC with written notice of its intent to withdraw from or reduce such Services pursuant to the terms of the Membership Agreement.
3. **Payment.** In exchange for SWWC’s agreement to provide the Services, the Member acknowledges and agrees that it shall remit payment at the “PER CREDIT RATE” set forth below. Notwithstanding any provision to the contrary in the Membership Agreement, the Member shall remit payment to SWWC in four installments, one of each which is due on or before October 15, December 15, March 15, and July 15 during the Initial and any Extended Term of the Membership Agreement. The Member further agrees to pay a late payment charge at the rate of one and one half (1 1/2) percent per month, or at the maximum late payment charge permitted by applicable law, whichever is less, on any unpaid amount for each calendar month (or fraction thereof) that such payment is late.
4. SWWC agrees to provide all necessary personnel (contingent upon availability) and instructional materials required to fulfill its obligations under this Addendum without causing the Member to incur costs or charges in excess of the PER CREDIT RATE set forth below. Districts must provide the student access to a laptop, desktop or chrome book and ensure the student has access to high-speed internet. The Member agrees to pay all transportation expenses for required service personnel in addition to the TOTAL ADDENDUM PRICE set forth below, which will be invoiced to the Member at the conclusion of the term of the membership agreement.
5. The dates and times for the furnishing of the Services and materials at issue in this Addendum shall be arranged in advance by mutual agreement between the parties.
6. In consideration for such services, the Member agrees to pay to SWWC the PER CREDIT RATE as set forth below. A minimum of twelve credits are required to enroll in the Services.

PER CREDIT RATE **\$0.00**

7. **Capitalized Terms.** Unless otherwise defined in this Addendum, all capitalized terms shall have the same meaning ascribed to such terms in the Membership Agreement.

Scott Monson

From: Devann Shultz
Sent: Saturday, January 31, 2026 12:13 PM
To: Scott Monson
Subject: E-rate Information for Agenda Item 8.2

Scott,

Below is the relevant E-Rate information for **Agenda Item 8.2**.

- **Action:** Accept the E-Rate bid of **\$7,875** from **Data Center Warehouse (DCW)** for **five (5) UPS (uninterruptible power supply) batteries**.
- These batteries will **only** be connected to network switches that were purchased using prior E-Rate funds, ensuring compliance with program requirements.

The final E-Rate reimbursement amount will be based on last year's **Free and Reduced Lunch percentage**. Based on current projections, we anticipate approximately **60% E-Rate coverage**, resulting in a district cost of **approximately \$3,150** of the total cost of \$7,875.

We will utilize the **SPI (Service Provider Invoice)** method. This means the district will pay only the non-discounted portion of the cost, and the vendor will apply directly to E-Rate for the remaining 60%.

For clarification on budgeting and timing:

- This is an **E-Rate FY26 project**
- The district's portion will be paid using **School FY27 funds**

I WANT TO NOTE THAT BOTH PRINCIPALS HAVE DONE AN EXCELLENT JOB ENSURING THAT STAFF AND STUDENTS ARE TAUGHT THE NECESSARY DIGITAL CITIZENSHIP MATERIALS TO ENSURE THAT WE CONTINUE TO QUALIFY FOR THIS E-RATE FUNDING.

Our available funds from E-Rate FY26-FY30 total \$111,669.78.

Only the **E-Rate-covered portion** of the cost counts against our available E-Rate funding. The district's share does not.

For this purchase, we expect E-Rate to cover about **\$4,725** of the **\$7,875** total. That means our available E-Rate balance of **\$111,669.78** would drop to approximately **\$106,944.78** after this project.

Please let me know if you need any additional details!

-Devann



DATA CENTER WAREHOUSE

23041 Avenida De La Carlota, Suite 325
Laguna Hills, CA 92653
Phone: 908-382-6578

Vertiv

Number: **Q-153265**

Date: **01/20/2026**

Bill To:
Devann Shultz
Minneota Independent School District #41 902323
Ref: 902323
201 N Jefferson St
Minneota, MN 56264
Phone: (507)872-6175 x:ext1164
Email: devann.shultz@minneotaschools.org

Ship To:
Devann Shultz
Minneota Independent School District #41 902323
201 N Jefferson St
Minneota, MN 56264
Phone: (507)872-6175 x:ext1164
Email: devann.shultz@minneotaschools.org

Item #	Mfr. Part	Description	Price	Qty.	Extended
*1	PSI5-1500RT120LI	Vertiv Liebert PSI5 Lithium-Ion UPS 1500VA/1350W 120V Line Interactive AVR - 2U Rack/Tower Remote Management Capable With Programmable Outlets 5-Year Advanced Replacement Warranty Mfr: VERTIV CO	\$ 1,575.00	5	\$ 7,875.00
1 item(s)				Sub-Total	\$ 7,875.00
				Tax @ 0%	\$ 0.00
				Freight	\$ 0.00
				Total	\$ 7,875.00

(*) Tax exempted Part(s)

Quote Valid Until: 01/30/2026

Payment Details

Pay by: Company PO
Payment Term 30 days

Shipping and Delivery Details

Shipping via: FEDEX Ground

Terms and Conditions

This quote is based on current duty and tax rates. Any increases in duties, tariffs, or related government-imposed fees after this quote but before the order date shall be the sole responsibility of customer.

Please visit <http://datacenterwarehouse.com/terms-and-conditions/> for terms and conditions.

Prepared by: **Anthony Zapata**

Email: **Anthony.Zapata@4dcw.com**

Phone: **908-382-6578**

RESOLUTION NONRENEWING A PROBATIONARY TEACHER

_____ introduced the following resolution and moved its adoption:

WHEREAS, Jolene Condelli is a probationary teacher in Independent District No. 414, Minneota Public Schools.

BE IT RESOLVED, by the School Board of Independent District No. 414, that pursuant to M.S. 122A.40, Subd. 5 and the District Master Agreement, the teaching contract of Jolene Condelli, a probationary teacher in Independent District No. 414, shall be nonrenewed at the end of the 2025-2026 school year, effective Friday, May 22, 2026.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher’s teaching contract.

Voting Record

The motion for the adoption of the preceding resolution was duly seconded by _____ and upon vote being taken thereon,

The following voted in favor thereof:

The following voted against the same:

Whereupon said resolution was declared duly passed and adopted on Wednesday, February 18, 2026

NOTICE OF NONRENEWAL FOR A PROBATIONARY TEACHER

Thursday, February 19, 2026

Ms. Jolene Condelli

Dear Jolene,

You are hereby notified that at the meeting of the School Board of Independent District No. 414, Minneota Public Schools, held on Wednesday, February 18, 2026, a resolution was adopted by a majority vote to not renew your teaching contract for the 2026-2027 school year.

Your employment will terminate at the end of the 2025-2026 school year, effective Friday, May 22, 2026.

Said action of the School Board is taken pursuant to M.S. 122A.40, Subd. 5. and the District Master Agreement.

You may officially request the School Board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is being taken because of licensing requirements – specifically, that you are required to hold appropriate licensure to teach in the position you are assigned to.

Sincerely,

SCHOOL BOARD OF INDEPENDENT DISTRICT NO. 414

Martin Hennen, School Board Clerk

RESOLUTION NONRENEWING A PROBATIONARY TEACHER

_____ introduced the following resolution and moved its adoption:

WHEREAS, Lucas Damm is a probationary teacher in Independent District No. 414, Minneota Public Schools.

BE IT RESOLVED, by the School Board of Independent District No. 414, that pursuant to M.S. 122A.40, Subd. 5 and the District Master Agreement, the teaching contract of Lucas Damm , a probationary teacher in Independent District No. 414, shall be nonrenewed at the end of the 2025-2026 school year, effective May 21, 2026.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher’s teaching contract.

Voting Record

The motion for the adoption of the preceding resolution was duly seconded by _____ and upon vote being taken thereon,

The following voted in favor thereof:

The following voted against the same:

Whereupon said resolution was declared duly passed and adopted on Wednesday, February 18, 2026

NOTICE OF NONRENEWAL FOR A PROBATIONARY TEACHER

Thursday, February 19, 2026

Mr. Lucas Damm

Dear Lucas,

You are hereby notified that at the meeting of the School Board of Independent District No. 414, Minneota Public Schools, held on Wednesday, February 18, 2026, a resolution was adopted by a majority vote to not renew your teaching contract for the 2026-2027 school year.

Your employment will terminate at the end of the 2025-2026 school year, effective Friday, May 22, 2026.

Said action of the School Board is taken pursuant to M.S. 122A.40, Subd. 5. and the District Master Agreement.

You may officially request the School Board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is being taken because of licensing requirements – specifically, that you are required to hold appropriate licensure to teach in the position you are assigned to.

Sincerely,

SCHOOL BOARD OF INDEPENDENT DISTRICT NO. 414

Martin Hennen, School Board Clerk

RESOLUTION NONRENEWING A PROBATIONARY TEACHER

_____ introduced the following resolution and moved its adoption:

WHEREAS, Shelby Domeier is a probationary teacher in Independent District No. 414, Minneota Public Schools.

BE IT RESOLVED, by the School Board of Independent District No. 414, that pursuant to M.S. 122A.40, Subd. 5 and the District Master Agreement, the teaching contract of Shelby Domeier, a probationary teacher in Independent District No. 414, shall be nonrenewed at the end of the 2025-2026 school year, effective Friday, May 22, 2026.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher’s teaching contract.

Voting Record

The motion for the adoption of the preceding resolution was duly seconded by _____ and upon vote being taken thereon,

The following voted in favor thereof:

The following voted against the same:

Whereupon said resolution was declared duly passed and adopted on Wednesday, February 18, 2026

NOTICE OF NONRENEWAL FOR A PROBATIONARY TEACHER

Thursday, February 19, 2026

Ms. Shelby Domeier

Dear Shelby,

You are hereby notified that at the meeting of the School Board of Independent District No. 414, Minneota Public Schools, held on Wednesday, February 18, 2026, a resolution was adopted by a majority vote to not renew your teaching contract for the 2026-2027 school year.

Your employment will terminate at the end of the 2025-2026 school year, effective Friday, May 22, 2026.

Said action of the School Board is taken pursuant to M.S. 122A.40, Subd. 5. and the District Master Agreement.

You may officially request the School Board give its reasons for the nonrenewal of your teaching contract. For your information, however, this action is being taken because of licensing requirements – specifically, that you are required to hold appropriate licensure to teach in the position you are assigned to.

Sincerely,

SCHOOL BOARD OF INDEPENDENT DISTRICT NO. 414

Martin Hennen, School Board Clerk

RESOLUTION NONRENEWING A PROBATIONARY PRINCIPAL

_____ introduced the following resolution and moved its adoption:

WHEREAS, Lindsey Larson is a probationary principal in Independent School District No. 414, Minneota Public Schools; and

WHEREAS, during the 2025–2026 school year, Lindsey Larson has been employed under a Special Permission license issued by the Minnesota Professional Educator Licensing and Standards Board (PELSB);

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 414, that pursuant to Minnesota Statutes section 122A.40, subdivision 5, the contract of Lindsey Larson, a probationary principal in Independent School District No. 414, shall be nonrenewed at the end of the 2025–2026 school year, effective Tuesday, June 30, 2026; and

BE IT FURTHER RESOLVED, that written notice of said nonrenewal be provided to the principal in accordance with Minnesota law.

Voting Record

The motion for the adoption of the preceding resolution was duly seconded by _____ and upon vote being taken thereon,

The following voted in favor thereof:

The following voted against the same:

Whereupon said resolution was declared duly passed and adopted on Wednesday, February 18, 2026

NOTICE OF NONRENEWAL FOR A PROBATIONARY PRINCIPAL

Thursday, February 19, 2026

Ms. Lindsey Larson

Dear Lindsey,

You are hereby notified that at the meeting of the School Board of Independent School District No. 414, Minnesota Public Schools, held on Wednesday, February 18, 2026, a resolution was adopted by a majority vote to not renew your contract as a probationary principal for the 2026–2027 school year.

Your employment with the District will terminate at the end of the 2025–2026 school year, effective Tuesday, June 30, 2026.

Said action of the School Board is taken pursuant to Minnesota Statutes section 122A.40, subdivision 5.

During the 2025–2026 school year, you have been employed in the principal position under a Special Permission license issued by the Minnesota Professional Educator Licensing and Standards Board (PELSB). This notice of nonrenewal is provided in accordance with Minnesota law.

Sincerely,

SCHOOL BOARD OF INDEPENDENT DISTRICT NO. 414

Martin Hennen, School Board Clerk

Minneota High School Registration Book

202~~5~~⁶ - 202~~6~~⁷



MINNEOTA HIGH SCHOOL REGISTRATION HANDBOOK 2026 - 2027

This handbook is designed to help you understand the Minneota High School curriculum and the opportunities available to each student. There are brief descriptions of the courses we plan to offer in the upcoming school year. In some cases, responses to certain classes, teacher availability, and limited facilities will determine whether a course will be offered.

Students should select courses that meet graduation requirements and better prepare them for the future. Students who are still unsure about their future plans should continue to seek answers. Always be ready to seek assistance from others. The high school counselor is here to assist students with ideas and information to help them make the right decision.

At this time, we ask that each student and parent review the registration handbook for course offerings and complete the registration sheet received during your class registration meeting. Be sure to reference this booklet until the registration process is completed.

MINNEOTA HIGH SCHOOL GRADUATION POLICY

For full policy, please refer to ISD #414 Policy 613

In order to participate in Commencement and receive a Minneota Public High School diploma, students are required to successfully complete all current high school courses, tests, and credits according to district and state requirements.

Students must meet all course credit requirements and graduation standards, as established by the state and the school board, in order to graduate from Minneota Public School. All students must also pass the state-identified proficiency tests, Minnesota comprehensive assessments, alternate assessments, and/or other applicable tests. Parents may opt out of the statewide assessments for their student(s) by completing the Parent Refusal form and returning it to the school district office.

In order to participate in commencement, students must have met all district and state credits and meet graduation requirements and have a signed diploma. Foreign exchange students, classified as seniors, as guests of the school, may also participate in commencement if they have passed all classes for their year of residence; however, they will receive a Certificate of Attendance.

MINNEOTA HIGH SCHOOL GRADUATION REQUIREMENTS

9th Grade	Credits	10th Grade	Credits
Language Arts 9	1.0	Language Arts 10	1.0
Earth Science	1.0	Biology	1.0
Algebra I	1.0	Geometry	1.0
American History 9	1.0	American History 10	1.0
PE/Health 9	1.0	Health 10	0.5
11th Grade	Credits	12th Grade	Credits
Language Arts 11	1.0	Language Arts 12	1.0
Chemistry or Physics	1.0	Civics	1.0
Algebra II	1.0	Personal Finance	0.5
World History/Geography	1.0	Credits Required for Graduation: 23	

Commented [LL1]: This is more than the state requirement and hinders the taking of additional electives. Only 1 credit is required throughout high school rather than 1.5.

Additional Requirements:

Visual/Performing Art (1 credit) - Music or Art courses

Vocational/Tech Ed (1 credit) - Ag Tech, Business, or Family & Consumer Science courses

MINNEOTA HIGH SCHOOL GRADING SCALE

Letter Grade	Percentage	Grade Points	Letter Grade	Percentage	Grade Points
A	94-100	4.0	C	73-76	2.0
A-	90-93	3.67	C-	70-72	1.67
B+	87-89	3.33	D+	68-69	1.33
B	83-86	3.0	D	65-67	1.0
B-	80-82	2.67	D-	63-64	0.67
C+	77-79	2.33	F	0-62	0.00

MINNEOTA HIGH SCHOOL HONOR ROLL

The honor roll is published each nine-week period for grades 7 and 8 and each semester for grades 9-12. The seventh- and eighth-grade honor roll will be based on grades in their core classes. Our honor roll is divided into three sections: ~~Distinguished Honor Roll~~ **Summa Cum Laude** (4.00 GPA), ~~High Honor Roll~~ **Magna Cum Laude** (3.666-3.999 GPA), and ~~Honor Roll~~ **Cum Laude** (3.33-3.665 GPA).

Commented [LL2]: Multiple schools in the area are switching to the Latin naming to make things more transparent.

I propose using this not only for honor rolls but also for graduating with honors.

IMPORTANT POST-GRADUATION INFORMATION

Four-Year College Degree

Admission requirements to colleges and universities vary. It is highly desirable that you plan early for your career and college choices. Your academic record and class rank are very important in determining admission to college. If you plan to secure further education, be sure you meet the high school requirements for the college you plan to attend. College catalogs & applications are available online. There are also additional resources in the school counselor's office.

Two-Year Associate's Degree

It is just as important for two-year school-bound students to plan their programs as it is for 4-year college-bound students. There are many schools and areas to choose from, and some may have specific recommendations as to the best subjects to take in high school. Many programs fill quickly, so you are urged to make your selection and application to the various schools in the fall of your senior year. Be sure to check with each school regarding its admission requirements.

The Southwest Minnesota Private Industry Council has resources to help students learn more about various careers. Their campaign, "Know Before You Go," provides easy-to-read labor market information to help students make informed decisions about the range of career options in Southwest Minnesota. Students can visit <https://www.swmnpic.org/> or speak with the school counselor for more information.

Careers in the Military

Some students thrive on the structure and challenge of a military career. Military branches include the Air Force, Army, Coast Guard, Marine Corps, and Navy. Some military jobs have specific physical requirements and/or restrictions. While the military provides education and training, students can also attend college while serving, with tuition assistance available.

NCAA GUIDELINES

As a prospective student-athlete at a Division I or II institution, you have certain responsibilities to attend to before you may participate. Information on registering with the clearinghouse, along with the required documents, is available at <https://web3.ncaa.org/ecwr3/>. Division I and II schools require you to meet the academic standards for NCAA core courses, grade point average (GPA), and test scores. If you intend to participate in college-level athletics, please communicate with the school counselor, who can help you with questions regarding the NCAA.

Division I only – 16 core courses

You will need to take 16 core courses in the following breakdown:

- 4 years of English
- 3 years of Mathematics (Algebra I or higher)
- 2 years of Natural/Physical Science (one must be a lab science)
- 1 year of additional English, Math, or Natural/Physical Science
- 2 years of Social Science
- 4 years of additional core courses

Division II only – 16 core courses

You will need to take 16 core courses in the following breakdown:

- 3 years of English
- 2 years of Mathematics (Algebra I or higher)
- 2 years of Natural/Physical Science (one must be a lab science)
- 3 years of additional English, Math, or Natural/Physical Science
- 2 years of Social Science
- 4 years of additional courses

IMPORTANT REGISTRATION INFORMATION

Keep in mind you are about to make some important decisions concerning your future. Planning a high school program to meet your individual needs and interests is a process involving many factors and choices. In the pages ahead, you will find descriptions of a wide variety of classes that will prepare you for future endeavors. The choices you will make about your classes will affect those endeavors. As a result, the following suggestions are offered.

- Discuss plans with your parents and teachers, as they can provide valuable insight.
- Select courses that will meet Minnesota graduation requirements. That may include registering to retake requirements from any previous years that you haven't passed.
- Select courses that support your future educational and career goals. Choose courses that you are interested in, or that will help you strengthen your skills in the areas that challenge you.
- ****Use the 4-Year Course Planning Guide****
- Consult with the high school counselor to assist you in planning an effective overall educational program.

~~PLAN YOUR SCHEDULES CAREFULLY AS THE OPPORTUNITY TO SWITCH CLASSES WILL BE LIMITED!~~

~~*Prerequisite*—A prerequisite is a subject required before you can take certain other subjects. Please study the descriptions carefully in this booklet to learn whether or not subjects have prerequisites.~~

KEY DETAILS

- **No courses will be allowed to be retaken for credit.**
- Plan your schedules carefully, as the opportunity to switch classes will be limited.
- Your 4-year planner will be collected at the time of registration and returned to you the following year for you to continue planning. You may see it at any time by making an appointment with the school guidance counselor.
- *A prerequisite* is a required course that must be completed and passed in order to take the next course in that sequence. They are listed for each course; please review them alongside the booklet.

SCHEDULE CHANGES

The high school master schedule and staffing are determined by the registration process. For this reason, requests for schedule changes after registration become difficult to accommodate.

Any request for a schedule change must be submitted to the school counselor prior to the start of the school year. Requests will be reviewed by the counselor and principal. Scheduling students in required courses will be a top priority.

Students may not receive all the classes they request on their registration sheet due to scheduling conflicts and/or low-enrollment courses that are dropped. The student's alternative courses will then be scheduled. If alternative courses are unavailable, the school counselor will place the student in the most appropriate class.

During the time period devoted to registration, ample time is given for you to make decisions for your subject selections. Please plan the courses you want to take next year. Changes in registration are unlikely after the original registration.

No changes can be made for REACH, High-STEP, OCHS, or PSEO college courses once the course has started.

Requests can ONLY be made for the following reasons:

- The student does not have the prerequisite(s)
- The student failed a class
- There is an obvious error (two classes at the same time)
- To add a class that is needed to graduate
- The schedule is unbalanced

Schedule changes WILL NOT be made for:

- Request to switch sections
- Have a class with a friend
- Leave to attend non-school-sanctioned occupational activity
- Convenience

Please understand that changing your schedule may create additional uncontrollable changes.

The counselor and principal reserve the right to make changes to schedules when deemed in the best interests of the overall school program. Course availability is subject to minimum course enrollment.

REGISTRATION FOR 7TH AND 8TH GRADE

Junior high schedules are similar for 7th and 8th grades. One period per day will be for elective courses, each a quarter-long course. Students will also have a music period. Students can choose between band, choir, or study hall. This is the only period that students can choose a course. The remaining periods are of core classes. Junior high schedules will remain the same from the first to the second semester for core classes. Changes may occur due to shifts in student enrollment or as determined by the school counselor and principal.

Required Courses:

Ag Tech	Quarter
Art	Quarter
FACS	Quarter
Intro to Computers	Quarter
Language Arts	Year
Science	Year
Math	Year
Social	Year
PE/Health	Year

Students in junior high will have the option to choose which music class they would like:

- Band (Tuesday & Friday) with a Study Hall (Monday & Thursday)
- Choir (Monday & Thursday) with a Study Hall (Tuesday & Friday)
- Band (Tues & Fri) and Choir (Mon & Thurs)

Wednesdays will alternate between Band and Choir days.

Students who are not interested in a music class will attend a junior high study hall.

AGRICULTURE AND TECHNOLOGY

Fish and Wildlife

(Fulfills Vocational/Tech Ed Requirement)

Grades 9-12

Semester

Maximum: 20

The Fish and Wildlife course covers the history of wildlife management. Students will study wildlife management to understand the ecological, physical, and environmental concepts related to wildlife and the protection of our natural resources. Students will have the opportunity to study wildlife ecology and make decisions on appropriate ways to manage and protect these populations. Students will have the opportunity to gain hands-on experience with various animals and explore wildlife in the woods.

Woods I - Intro to Woodworking

(Fulfills Vocational/Tech Ed Requirement)

Grades 9-12

Semester

Maximum: 20

During this introductory course in woodworking technology, each student will participate in operating tools and equipment common in the modern woodworking industry. Emphasis will be placed on safety, proper tool and equipment use, and development of skills in cutting, surfacing, assembly and finishing operations. Each student will be expected to develop a plan or design and then construct one or more projects of their own choosing at a level they can handle.

Woods II - Intermediate Woodworking

(Fulfills Vocational/Tech Ed Requirement)

Grades 10 - 12

Semester

Prerequisite: Woods I

Maximum: 15

Woods II is designed for students who wish to deepen their woodworking knowledge and expand their technical skills. Students will refine their proficiency with woodworking machinery and explore more advanced joinery techniques, project planning, and material selection. Additional focus is placed on precision, craftsmanship, and intermediate-level design. Students will complete a self-selected project that demonstrates increased complexity and skill development beyond the introductory level.

Woods III – Advanced Woodworking & Design (Fulfills Vocational/Tech Ed Requirement)

Grades: 11–12

Semester

Prerequisite: Woods II

Maximum: 10

Woods III offers advanced students the opportunity to pursue high-level woodworking design, fabrication, and craftsmanship. This course emphasizes independent project development, advanced joinery methods, detailed planning, and problem-solving in construction. Students will work with a wider range of materials and techniques, including specialty tools and advanced finishing methods. Each student will design, draft, and construct a major project that demonstrates mastery of woodworking skills and creative design.

Metals & Welding (Fulfills Vocational/Tech Ed Requirement)

Grades 9-12

Semester

Maximum: 18

During this introductory course in metals & welding, each student will participate in operating tools and equipment common in the modern metal industry. Emphasis will be placed on safety, proper use of tools and equipment, and the development of welding skills in both Oxy-Acetylene and Arc welding processes. Skills in using plasma torches and Oxy-Acetylene cutting torches will be covered.

LEEPStart Welding (Fulfills Vocational/Tech Ed Requirement)

Grades 11-12

Yearlong

Maximum: 18

Prerequisite: Metals & Welding or Teacher approval

Provides students with an introduction to welding skills and concepts combined with core foundational-level welding certifications. Topics covered are welding safety, principles of welding, welding math & measurements, various arc welds, fabrication, and more! This course provides students with a competitive advantage in the career marketplace. Students can earn nationally recognized LEEPStart certifications that are fully qualified and job-ready.

Advanced Welding Technology & Fabrication (Fulfills Vocational/Tech Ed Requirement)

Grades: 11–12

Length: Semester

Prerequisite: LEEPStart Welding

Maximum: 8

Advanced Metals & Welding is designed for advanced students ready to apply high-level welding, fabrication, and design skills. This course emphasizes mastery of multiple welding processes, advanced fabrication methods, metal layout and forming, and complex project planning. Students will troubleshoot weld quality, work with diverse metals, and utilize advanced shop tools and machinery. Each student will plan, design, and construct a major fabrication project that reflects professional-level welding techniques, craftsmanship, and technical understanding.

Building Trades / Fundamentals of Carpentry (Fulfills Vocational/Tech Ed Requirement)

Grades 11-12

Semester

Maximum: 9

Prerequisite: Intro to Woodworking or Teacher approval

In this introductory course in construction technology, each student will operate tools and equipment commonly used in the building trades. Areas of study to include: Preparing for the Job; Leveling Instruments and Site Work; Foundation Formwork; Wall and Floor Framing; Roof Framing; Exterior Finish; Interior Finish; Industrialized Building. Emphasis will be placed on safety, proper use of tools and equipment, and the development of skills common to the building trades. These skills will be built through hands-on activities in the school shop or on a project site. Subjects covered will be framing, siding, leveling, and more. Behavior contracts must be signed by students and parents to be approved for this course. Administration approval is required to register for this course.

College REACH: Intro to Animal Science (Fulfills Vocational/Tech Ed Requirement)

Grades 11-12

Semester

Prerequisite: Top half of class rank AND teacher approval

This course introduces students to animal science, with an emphasis on the fundamental concepts of physiology, nutrition, animal breeding, and management as applied to the production of beef cattle, dairy cattle, poultry, sheep, and swine.

College REACH: Principles of Agronomy (Fulfills Vocational/Tech Ed Requirement)

Grades 11-12

Semester

Prerequisite: Top half of class rank AND teacher approval

This course explores the principles and practices of plant and related sciences as applied to increasing productivity and improvement of field crops. Emphasis is on crop selection and improvement through the breeding of crop varieties, seeds, and seedlings, crop growth and development, crop production hazards, and the harvest and storage of field crops.

ART

Intro to Art (Fulfills Visual/Performing Art Requirement)

Grades 9-12

Semester

Students will learn the fundamentals of art by applying them to a variety of 2D and 3D art projects. Students will continue to practice their skills by applying design principles to their projects. They will expand media for more in-depth projects.

3D Art (Fulfills Visual/Performing Art Requirement)

Grades 9-12

Semester

Prerequisite: Art Intro or Teacher approval

Students will use materials such as clay, cardboard, wire, and more to practice design, problem-solving, safe techniques, and hand-building while learning the principles of 3D sculpting. Students will have the opportunity to showcase their art at the art show. They will include a short statement to help explain their piece and encourage the audience to look more closely at the artist's work.

Drawing I (Fulfills Visual/Performing Art Requirement)

Grades 9-12

Semester

Prerequisite: Art Intro or Teacher approval

The students will practice different drawing methods using various media. We will practice various techniques, including blending, hatching, and more. Students will practice still-life, doodling, sketching, and drafting using a range of techniques and materials, including printmaking and wood-burning.

Drawing II

(Fulfills Visual/Performing Art Requirement)

Grades 9-12

Semester

Prerequisite: Drawing I

The students will apply what they have learned from Drawing I to their work in Drawing II. We will practice different techniques and explore the meanings behind artworks, and how to use different media to convey them. Students will practice figure drawing, sketching, and drafting using a range of techniques and materials, including printmaking and wood-burning.

Painting I

(Fulfills Visual/Performing Art Requirements)

Grades 10-12

Semester

Prerequisite: Drawing or Teacher approval

Students will use what they have practiced in drawing to further their work in painting. The painting course will go through the elements and properties of all painting materials. Students will paint in 2D and 3D styles. We will use different mediums including acrylic, gouache, and watercolor.

Painting II

(Fulfills Visual/Performing Art Requirements)

Grades 10-12

Semester

Prerequisite: Painting I

Students will apply what they have practiced in Painting I to further their work. The painting course will go through the elements and properties of all painting materials. Students will paint in 2D and 3D styles. We will use different mediums including acrylic and oil.

BUSINESS

Computers IT Exploration

(Fulfills Vocational/Tech Ed Requirement)

Grade: 9-12

Semester

Tech Titans in the Making: Build Your Future with IT Exploration. Calling all tech-curious minds! Are you fascinated by how the internet works, how apps are created, or how data shapes our world? Then plug into IT Exploration, a hands-on course designed to unleash your inner tech whiz! Get ready to:

- **Unravel the mysteries of IT:** From learning about computers to coding basic games, dive deep into the essential skills of the digital age: office productivity, digital media, computing systems, programming, and data analysis.
- **Go beyond textbooks:** Forget boring lectures! This course is all about doing. You'll tackle real-world projects, like designing a website, analyzing social media trends, or even creating your own mobile app.
- **Master Daxtronics Scoreboard Operations:** Take control of the game! Learn the ins and outs of running a Daxtronics scoreboard, from displaying scores and stats to managing animations and sound effects. Impress your peers and make game night epic!
- **Build your own digital domain:** Dive into the world of website building and launch your own website! Showcase your creativity, share your passions, and build your online presence.
- **Discover your tech niche:** Whether you're a coding mastermind, a design guru, a data detective, or a digital scorekeeper extraordinaire, there's something for everyone in IT Exploration. You'll explore diverse career paths and find the perfect tech fit for your future.
- **Turn your imagination into reality:** Build an awesome project portfolio that showcases your newfound skills and creativity. Impress colleges and future employers with your tech savvy!

More than just coding: IT Exploration is about so much more than just learning cool software. You'll develop essential 21st-century skills like:

- **Critical thinking and problem-solving:** Learn to analyze complex situations and design innovative solutions.
- **Collaboration and communication:** Work together with your classmates to conquer tech challenges and share your ideas effectively.
- **Creativity and innovation:** Think outside the box and design projects that are both fun and functional.

So, are you ready to unlock your tech potential? IT Exploration is your gateway to a world of possibilities. Join us and discover the exciting world of information technology, from mastering scoreboards to building your own digital empire! This course is ideal for students who are interested in technology, curious about different tech careers, want to develop essential 21st-century skills, love to learn and create through hands-on projects, and aspire to be scorekeepers and website builders. **Get ready to explore, create, and innovate!**

College REACH: Introduction to Business (Fulfills Vocational/Tech Ed Requirement)

Grades: 11-12

Semester

Prerequisite: Top half of class rank AND teacher approval

This course provides a survey of the business world. Upon completion, students should understand business concepts and how to apply them in real-world settings. The course will give you a better understanding of future career paths in business and related fields.

On the Job Training (OJT)

Grade: 11-12

One or Two semesters

The course is open to high school students interested in exploring careers through a mix of classroom learning and on-the-job training. OJT provides students with real-world work experience and builds practical skills across fields including nursing, marketing, automotive repair, fashion design, computer science, agriculture, hospitality, plumbing, and more.

Students will spend one period of their daily schedule at an approved workplace. They must work at least 40 hours per month and submit pay stubs to the OJT coordinator. OJT is an excellent opportunity for seniors to apply the technical, academic, and employability skills they've learned in school in a real work setting.

The program also includes a classroom component. For the first two to three weeks, students will meet at school to learn essential workplace skills and safety. After that, students will report to their job sites but may return to the classroom as needed for additional soft-skills instruction. The OJT coordinator will also observe students at their workplace.

Course requirements include weekly record-keeping, additional assignments, teacher visits, and employee evaluations. Students must receive approval from the instructor and the school before enrolling.

Each student is responsible for securing their own OJT job placement. Worksites must be arranged by the second week of the semester and approved by the coordinator.

Program Highlights (may include)

- Personal finance
- Safety-on-the-job
- Interviewing skills
- Career exploration
- Soft skill development
- Job Shadowing
- Worksite visits
- Skills Needed for Success
- Dependability and a strong work ethic
- Required weekly class attendance
- Ability to work as a team member
- Excellent communication skills
- Basic reading, writing, and math skills
- Willingness to improve your people skills

Program Requirements

Each student must agree to:

- Attend the OJT seminar and additional classes as needed
- Verify 40 hours/month worked with copies of pay stubs from the employer
- Obtain a job by the start of the course and stay employed throughout the course
- Communicate with the instructor before any changes in employment while enrolled in the course

Personal Finance

Grade: 12 (REQUIRED)

Semester

You are now preparing to leave high school, and whether you pursue further education or enter the workforce, **your life will change**. Engage in simulation exercises to learn about personal finance concepts. Topics covered to ease the transition include:

- Budgeting basics
- Saving money
- Credit and debit
- Consumer awareness
- Career readiness
- College planning
- Financial services
- The role of insurance
- Investing and retirement

NEW BUSINESS COURSE OFFERINGS

Sports/Entertainment Marketing

(Fulfills Vocational/Tech Ed Requirement)

Grades: 10-12

Semester

Students will learn key marketing concepts and vocabulary related to the sports and entertainment industries. The course covers core marketing functions, including channel management, marketing information management, planning, pricing, product/service management, selling, branding, and promotion.

Students will explore how event marketing elements—such as endorsements, sponsorships, corporate partnerships, merchandising, and venues—work together. By creating promotional campaigns, they will learn how distribution channels function in different entertainment sectors and how companies reach specific target markets.

Students will also analyze how the elements of the promotional mix come together to form a complete marketing campaign and plan. Learning activities include using the internet as a marketing channel, conducting market research, developing a marketing campaign, and operating a simulated sports or entertainment business.

This course supports career pathways such as Entertainment Media Coordinator, Event Sponsorship Coordinator, and Sports Marketing Account Manager.

Digital Media Production (Graphic Design 1/Multimedia & Video 1)

Grades: 9-12 (Fulfills Vocational/Tech Ed Requirement)
Semester

This introductory course teaches students the foundational skills needed to create professional digital media for business use. Students will learn the technical, artistic, and conceptual basics of graphic design and digital multimedia, including design elements, layout principles, style, and core software skills for creating both static graphics and time-based media. The course focuses on practical applications for business communication—such as marketing, sales, and internal messaging. Students will explore graphic media creation, basic video editing, and digital content production. A key component includes simulating real-world design work: students will create and revise digital projects based on client goals and feedback. They will also learn to evaluate digital presentations for clarity, effectiveness, and purpose, and to address the ethical and legal considerations of media production.

Travel and Tourism Management (Fulfills Vocational/Tech Ed Requirement)

Grades: 10-12
Semester

In this course, students will learn sales, management, marketing, and entrepreneurship skills used in the travel and tourism industry. The instruction includes tourism marketing procedures, destination geography, international travel, business and leisure travel, and how climate affects tourism. Students will develop strong communication skills for working with employees and guests, build effective leadership abilities, and learn key Guest Services Management (GSM) practices. Career pathways connected to this course include Travel Coordinator, Airport Manager, and Customer Service Representative.

Web Site Design (Fulfills Vocational/Tech Ed Requirement)

Grades: 9-12
Semester

Students will learn the basics of web design and development using HTML5 and CSS3. They will create multi-page websites that include text, graphics, multimedia, and interactive elements. The course covers HTML5, CSS3, graphic optimization, and multimedia to build functional, engaging sites. Website design software may also be incorporated. Students will learn to design websites that meet client needs and communicate a clear business brand and message using design principles and elements. Career pathways connected to this course include Web Designer, Web Developer, and Interface Developer

FAMILY AND CONSUMER SCIENCE

Introduction to Design

(Fulfills Vocational/Tech Ed Requirement)

Grades: 10 -12

Semester

Whether it is creating interiors for tiny houses, upcycling fashion, or designing apparel for aging populations, this course will introduce students to the world of interior and fashion design. Students will apply the elements and principles of design as they explore the creative process to meet individual needs. Emphasis is placed on applying design skills to bring a product to market. Students will also gain entrepreneurial skills necessary for successful marketing. This course will provide opportunities for career exploration and familiarize students with the background and knowledge needed to pursue careers in interior and apparel design.

Child Development

(Fulfills Vocational/Tech Ed Requirement)

Grades: 10-12

Semester

Tech Prep College Credit Certificate

Students will learn about theories of child development, effective parenting skills, discipline, pregnancy, prenatal development, heredity, birth, and infant care. The physical, social, intellectual, and language development of infants, toddlers, and preschoolers is studied. A case study, observations of children from newborn to 6 years, and a parenting simulation are included in this course.

Family/Teen Issues

(Fulfills Vocational/Tech Ed Requirement)

Grades: 10-12

Semester

This course is for students interested in learning about personal, family, and social challenges. Emphasis is on communication, decision-making, and building stable relationships with family and peers. The course enables students to implement positive coping mechanisms and promotes self-understanding. It addresses issues that impact teenagers: self-concept, family, and peer relationships. Topics include birth order, personality, dating, mate selection, engagement, marriage, family planning, divorce, aging, elderly, personal loss, death and dying, and domestic violence. Emphasis is placed on students taking personal responsibility for their lives and on implementing the 7 Habits of Highly Effective Teens.

Innovative Foods

(Fulfills Vocational/Tech Ed Requirement)

*Grades: 9-12**Semester,**Maximum: 20*

Food is all around us. Explore Innovative Foods and learn about the methods and techniques of food preparation, food technology, product development, food choices, food safety and sanitation, and food-borne illnesses. Experience food science as it relates to the function of ingredients in recipes, develop a new food product, and challenge classmates in Cupcake Wars. We are what we eat, learn about nutrition and the function of nutrients, and diet-related disorders. Students in Innovative Foods will develop lifelong skills in teamwork, meal preparation, project management, and time management.

ProStart I

(Fulfills Vocational/Tech Ed Requirement)

*Grades: 9-12**Semester, Maximum: 15**Prerequisite: Innovative Foods I or Teacher approval**Tech Prep College Credit Certificate*

Students will apply skills gained in Innovative Foods I to deepen their knowledge of nutrition and food preparation. Topics include baking muffins, coffee cakes, bread, pies, cookies, and cakes; cake decorating; grilling; international and regional American foods; wellness issues related to food; consumer food choices; and the management, planning/preparation of foods for special occasions.

ProStart II

(Fulfills Vocational/Tech Ed Requirement)

*Grades: 10-12**Semester**Maximum: 15**Prerequisite: Innovative Foods I and ProStart I or Teacher approval**Tech Prep College Credit Certificate*

Students will receive hands-on training for career opportunities in the foodservice and culinary arts industries. Students will have the opportunity to operate a restaurant and use commercial food service equipment. They will perform quantity food preparation for catering, bakery, restaurant, hospitality, and fast-food business operations.

College REACH Basic Nutrition

(Fulfills Vocational/Tech Ed Requirement)

*Grades: 11-12**Semester**Prerequisite: Top half of class rank AND teacher approval*

Basic Nutrition is designed for all students, especially those interested in careers in healthcare or medicine, and for athletes. This course examines the relationship between nutrition, physical performance, and overall wellness. Students will learn how to choose nutritious foods for healthy lifestyles and peak performance. Health and disease prevention through nutrition, physical activity, and wellness practices are essential components of the course. Students will examine nutrient sources, how the body processes them, body composition, current dietary guidelines, and the impact of dietary choices on health.

NEW FACS COURSE OFFERINGS

Baking and Pastry Arts

(Fulfills Vocational/Tech Ed Requirement)

Grades: 10 -12

Semester

Baking & Pastry Arts prepares you for successful careers as baking and pastry professionals through building a strong foundation of principles and skills, and then using specific applications and recipes. Once these techniques are understood and practiced, you will be able to prepare a wide array of baked goods, pastries, and confections. Students will also explore gluten-free baking recipe planning and preparation, as well as adapting recipes to accommodate other allergies and/or dietary restrictions.

Tastes of Cultures

(Fulfills Vocational/Tech Ed Requirement)

Grades: 10 -12

Semester

The Taste of Culture course explores the connections between what we eat and the cultures around us. As we move around the globe, this course will cover the history and topography of each region's dietary customs, cuisines, and cooking methods. By examining cultural, spiritual, and social influences on food choices, you can develop an awareness and understanding of diverse populations in our society.

Commented [LL3]: If it hits the standards, it could also cover the ethnic studies course.

LANGUAGE ARTS

Language Arts 9

Grade 9 (REQUIRED)

Full Year

Language Arts 9 uses a series of reading and writing projects to enhance students' reading, analyzing, and writing abilities and to prepare them for the expectations of Language Arts 10. This course offers students a diverse selection of fiction, nonfiction, drama, and poetry to enhance learning. Students will participate in novel studies, classroom discussions, writing assignments, presentations, and other activities.

Language Arts 10

Grade 10 (REQUIRED)

Full Year

Language Arts 10 will continue to focus on enhancing reading and writing abilities to prepare students for the expectations of Language Arts 11 and the MCA Reading test. Possible projects include literary analysis essays, novel studies, classroom discussions, debates, presentations, and other activities. Students will read fiction, nonfiction, poetry, and drama throughout the course.

Language Arts 11

Grade 11 (REQUIRED)

Full Year

Language Arts 11 expands reading and writing skills by exploring modern American literature and poetry from multicultural perspectives, and by analyzing historical speeches and documents. Students engage in a variety of challenging writing and speaking assignments that develop their skills in interpretation, analysis, and communication. They will present their work in forms of analytical essays, research papers, speeches, and presentations.

Language Arts 12

Grade 12 (REQUIRED)

Full Year

Language Arts 12 is designed to serve as final preparation for students' reading, writing, and speaking skills before they graduate from high school. Activities in the classroom may include novel studies, classroom discussions, debates, business writing, literary analysis, and more. Additionally, students will read a variety of literature, including fiction, nonfiction, drama, and poetry, throughout the course.

MATH

Algebra I

Grade 9 (REQUIRED)

Full Year

This course follows Algebra 8--Linear Algebra. The topics covered will include the MCA and the ACT tests for students in their junior year. The content includes a review of Linear Algebra, Systems of Equations and Inequalities, Exponential Functions, Polynomials, Quadratics, Radicals, Rational Expressions and Functions, and Data Analysis and Probability. These topics will also need to be learned to succeed in Geometry and Algebra II.

Geometry

Grade 10 (REQUIRED)

Full Year

Geometry follows Algebra I in the college preparation sequence. This course is crucial for every student who plans to continue their education after high school. Geometry is a key component of the math portion of the ACT. It is typically required by most colleges and prepares students for future courses in trigonometry and calculus. The primary emphasis of geometry is to enhance problem-solving skills, strengthen reasoning, and develop abstract thinking. The course covers an introduction to reasoning (inductive and deductive); properties of parallel and perpendicular lines; properties of triangles, including congruence and similarity; properties of polygons; an introduction to trigonometry; properties of circles; areas and volumes of 2D and 3D objects; and concludes with more complex probability concepts.

Algebra II

Grade 11 (REQUIRED)

Full Year

Algebra II is a course that will cover the mathematical concepts and methods that you will need to know in order to be successful on Minnesota's high-stakes tests, as well as entrance into college. The following topics will be covered during the course of Algebra II: algebraic reasoning and proof, inequalities and linear programming (with one and two variables), polynomial expressions and functions, quadratic polynomials, complex numbers, rational expressions and functions, modeling sequential change using recursion and iteration (arithmetic and geometric sequences), iterating functions, inverse functions, and properties of common logarithms.

College REACH Algebra

Grade 12

Semester

Prerequisite: Must have completed Algebra II AND teacher approval

A study of the fundamental concepts of algebra. Topics include equations and inequalities; polynomial, rational, exponential, and logarithmic functions and their graphs; and systems of linear equations. The required preparation is three years of high school mathematics, including at least Algebra II.

College REACH Probability & Statistics

Grade 12

Semester

Prerequisite: Must have completed Algebra II AND teacher approval

This course focuses on the principles of probability and statistics. Emphasis will be on learning basic probability and statistical principles and applying them to real-world data. Introduction to measures of central tendency, measures of dispersion, frequency distributions, large and small samples, testing of hypotheses, and correlation analysis. Use of computers in statistical analysis. The required preparation is three years of high school mathematics, including at least Algebra II.

College REACH Pre-Calculus

Grade 12

Semester

Prerequisite: Must have completed College REACH Algebra AND teacher approval

This course reviews the math concepts of college algebra and then extends those ideas to trigonometry and analytic geometry. Exponential, logarithmic, and polynomial functions are emphasized in the review. The course explores the math of rectangular coordinates and angles, solutions of right triangles, unit circles, radian measure, trigonometric functions and their inverse, trigonometric graphs, trigonometric equations and identities, complex numbers, conic sections, and other analytic geometry topics such as polar coordinates, parametric equations, sums and geometric series, and vectors.

MUSIC

Concert Band

Grades 9-12

Full Year

Prerequisite: Tryout with Instructor

Concert Band consists of students who have achieved a strong level of proficiency on a band instrument. Concert band will allow for student instrumentalists to become exposed to a variety of music through concert band, jazz band, pep band, solos, and ensembles. Participation in the pep band at sporting events is a component of this course.

(Fulfills Visual/Performing Art Requirement)

Concert Choir

(Fulfills Visual/Performing Art Requirement)

Grades 9-12

Full Year

Prerequisite: Tryout with Instructor

Concert Choir's goal is to expose students to quality choral music from a variety of genres while focusing on the essentials of good singing/vocal health. The choir gives several concerts each year, performs at school and community events, and in MSHSL section large group and solo/ensemble competitions. Evaluation is based on 1) daily attendance, 2) attitude and effort, 3) participation in concerts/required performances, and 4) occasional written assignments.

PHYSICAL EDUCATION and HEALTH EDUCATION**Physical Education/Health Education 9**

Grade 9 (REQUIRED)

Full Year

A course continuation in physical education will review previously learned skills and introduce new skills, rules, and strategies, tailored to the student's ability and progress. Units will include fall, winter, and spring sports. Students will also study social problems and their impact on adolescents' health and welfare. Topics to be emphasized include mental and social health, growth and development, body systems, substance use and misuse, and additional topics of general interest. Child development will be the primary component of this program and will focus on understanding young children, how they develop, and the influence of culture, media, and technology on health.

Health Education 10

Grade 10 (REQUIRED)

Semester

The units covered in this course are nutrition, substance use and dependency, family life issues, disease prevention, sex education, sexually transmitted diseases, environment and your health, and public and consumer health protection. Students must demonstrate the ability to administer first aid and CPR to receive certification. Students are also required to do one in-depth research paper on a health topic of their choice.

CPR/First Aid

Grades 10-12

Semester

This course is designed to provide students with the basic knowledge and skills to manage a range of medical and trauma-related emergencies. Participants in this course will be certified in CPR, AED, and First Aid for Adults, Children, and Infants in accordance with the American Heart Association Guidelines.

Fitness for Life

Grades 10-12

Semester

Maximum: 24

This activity-based class will help students explore and participate in a variety of fitness activities to enhance their physical well-being throughout life. A lifetime goal-setting process will be implemented during the course. Throughout the semester, the students will have access to the weight room, gymnasiums, fitness videos, and community resources to improve their fitness level. The goal is to enable students to experience a wide variety of activities they can choose to participate in throughout life to promote their health. We will also take field trips to explore fitness opportunities outside of our city limits. These will include, but are not limited to, downhill skiing, ice skating, the YMCA, and golfing.

Men's / Women's Weightlifting:

Grades 10-12

Semester: Men's one semester/ Women's one semester

Maximum: 12

We will have one section for men's weightlifting and one for women's weightlifting. This course is designed to provide students with an opportunity to learn weight training concepts and techniques for achieving optimal physical fitness. Students will benefit from comprehensive weight training and cardiorespiratory endurance training. Students will learn the basic fundamentals of weight training, strength training, and overall fitness training and conditioning. The course includes both lecture and activity sessions. Students will be empowered to make wise choices, meet challenges, and develop positive behaviors in fitness, wellness, and movement activity for a lifetime. Guest strength coaches will come and speak with the students. In addition, students will be responsible for developing a program tailored to their strengths and areas for improvement.

Strength and Conditioning

Grades 10-12

Semester

Maximum: 15

Strength Training and Conditioning I provides any student with an opportunity to learn basic strength and conditioning principles and develop the associated training skills and techniques. **NO PRIOR TRAINING EXPERIENCE IS REQUIRED**, since the course is designed to meet the needs of the beginner as well as the experienced fitness enthusiast. The objective of the course is to provide students with the working knowledge and basic skills to make wise choices, meet challenges, and develop positive behaviors in fitness, wellness, and movement activities for a lifetime. It provides a viable elective option for out-of-season athletes; however, one does not need to be an athlete to register.

Sports Officiating

Grades 11 - 12

Semester

Maximum: 24

This course introduces high school students to the skills, rules, communication techniques, and professional expectations required to officiate youth and high school athletic events. Students will explore multiple sports, learn to interpret rules, strengthen decision-making skills, and gain confidence in managing games, conflict, and high-pressure situations.

Topics to be covered include:

- Roles and responsibilities of sports officials
- Fundamental rules for commonly officiated sports (football, volleyball, basketball, baseball/softball, wrestling)
- Game mechanics and positioning
- Hand signals, whistle use, and timing procedures
- Managing conflict with coaches, players, and spectators
- Professionalism, ethics, and code of conduct
- Safety considerations and injury response basics
- Pre-game and post-game duties
- Understanding different levels of play (youth, JV, varsity)
- Pathways to becoming a certified official in Minnesota

Students will be expected to:

- Participate in real-game officiating with lower-level or youth events.
- Understand basic rules and mechanics of multiple sports
- Demonstrate proper use of hand signals, whistle control, and movement patterns
- Apply conflict-management strategies confidently and professionally
- Understand the expectations of officials at the youth and high school levels
- Be prepared to seek local officiating opportunities or pursue MSHSL training

Driver's Education

Grades 9th grade

Semester

Maximum: 24

This course provides students with the foundational knowledge and skills needed to become safe, responsible, and informed drivers on Minnesota roadways. Students will learn core concepts from the Minnesota Driver's Manual and the How to Drive book, including traffic laws, defensive driving strategies, risk management, vehicle operation basics, and the responsibilities of being a licensed driver. The final exam will be a mock permit, so if you pass, your chances of passing the real one are very high. The course is classroom-based and designed to prepare students for the written permit exam and real-life driving situations.

Topics to be covered include:

- Minnesota traffic laws and driving regulations
- Understanding signs, signals, and roadway markings
- Basic vehicle control and operation
- Managing visibility, time, and space
- Sharing the road safely with other drivers, pedestrians, and cyclists
- Driver readiness (physical, emotional, and environmental factors)
- Defensive driving techniques
- Risk perception and decision-making
- Handling emergencies and adverse conditions
- Alcohol, drugs, and the impact on driving ability
- Responsibilities of vehicle ownership and maintenance

Commented [LL4]: Included for potential purposes.

DUAL CREDIT: HEALTH SCIENCE CAREER ACADEMY (HSCA)

The High-STEP Health Science Academy program aims to shape the future of healthcare professionals in the region. High-STEP provides health science coursework and work-based learning experiences that prepare students for rewarding careers in healthcare.

The program is uniquely designed for students interested in health and health science. Each student receives a quality education, experiences, and opportunities that prepare them for post-secondary pathways and careers. Students take specific courses in their junior year, and by senior year, they can narrow their interests through more specialized courses.

Health Science Technology

Grade 11

Fall Semester

College credit course

This course prepares healthcare professionals to work efficiently in various healthcare settings. It focuses on developing essential workplace skills, including accountability, responsibility, and effective communication. The course also emphasizes healthcare ethics, legal issues, safety standards, and personal wellness for healthcare professionals. It is a part of the Minnesota Health Care Core Curriculum and provides a foundation for exploring careers in mental health.

Medical Terminology

Grade 11

Spring Semester

College credit course

Medical Terminology for Healthcare Professionals is a comprehensive course that provides students with a strong foundation in medical terminology. This course will equip students with the essential skills and knowledge to understand, use, and communicate medical terminology effectively across healthcare settings. By the end of the period, students will be proficient in building, spelling, pronouncing, and analyzing medical terms. They will also gain a deep understanding of the major structures, functions, and medical specialties of the body's systems.

Sports Medicine: Introduction

Grade 12

Fall Semester

Looking for a career in sports medicine? It's a broad field that includes nutrition, healthy lifestyle, fitness, anatomy, biomechanics, and exercise. Explore popular career paths, day-to-day duties, emergency care for athletes, and legal obligations. Get started in this fascinating field today.

Sports Medicine: Injury Prevention

Grade 12

Spring Semester

Get ready to take your knowledge of human biomechanics to the next level with Sports Medicine 1b: Injury Prevention. You'll expand your understanding of the human body, learn how to evaluate and prevent injuries, and become an expert in keeping athletes functioning at their peak. Let's hit the field of sports medicine!

Basic Nursing

Grade 12

Available in both semesters

This course meets federal and state requirements for eligibility for the state test to become an NA-R. It covers basic human needs and the health/illness continuum. The course prepares students to perform basic nursing skills safely, which is essential to function as a Nursing Assistant. Minnesota State Colleges and Universities have developed this 80-hour curriculum. Students will participate in online curriculum studies, laboratory skills, and clinical rotations to gain hands-on experience. Upon course completion, students will be qualified to take the Competency Evaluation at an approved Minnesota Technical College test site. Optional First Aid / CPR Training available.

Anatomy & Physiology: Introduction

Grade 12

Fall Semester

Learn how to understand the human body by studying anatomy and physiology. Discover the functions and diseases of skeletal, muscular, nervous, and cardiovascular systems, as well as cell structure and processes.

Anatomy & Physiology: Discovering Form & Function

Grade 12

Spring Semester

Explore more body systems and their interrelation. Learn about the lymphatic, immune, respiratory, digestive, urinary, and endocrine systems, reproductive systems, genetics, and accurate patient documentation. Understand the technology used in healthcare.

SCIENCE

Earth Science

Grade 9 (REQUIRED)

Full Year

Earth Science will provide a foundational understanding of Earth's systems, including the geosphere (rocks and minerals), hydrosphere (water), atmosphere (weather), and space. Students will explore topics including plate tectonics, geologic time, weather patterns, climate change, natural hazards, and Earth's place in the solar system. Students will incorporate hands-on laboratory activities and investigations to solidify concepts.

Biology

Grade 10 (REQUIRED)

Full Year

Biology is the study of living things in the world around us and how they interact with each other and with humans. This course will take a hands-on approach, utilizing lab experiments, activities, and field trips.

Course Objectives:

1. Students will be able to apply the scientific method to problem-solving activities, including experiments, investigations, and field studies.
2. Students will understand biological concepts, including cell theory, heredity, adaptations, cycles, and energy flow in living systems, and the behavior of organisms.
3. Students will learn about the relationships and interactions between living things, including humans, and between living things and their environment.

Chemistry

Grade 11 (REQUIRED TO TAKE CHEMISTRY OR PHYSICS)

Full Year

Chemistry is the study of the composition and behavior of matter and its role in our daily lives. This course will take a hands-on approach, utilizing lab experiments and activities.

Course Objectives:

1. Students will be able to apply the scientific method to problem-solving activities, including experiments and investigations.
2. Students will understand chemical concepts such as atomic theory, relationships between structure and properties, bonding, periodicity, solutions, chemical reactions, and the interactions of energy and matter.
3. Students will understand the historical significance of major advances in chemistry.

American History II

Grade 10 (REQUIRED)

Full Year

This class is structured around an inquiry approach to history. Students will be responsible for reading outside sources, participating in classroom discussions, and applying what they have learned to question decisions made and implemented in America over time. In addition to textbook and lecture materials, the course will include notes, presentations, videos (full or in clips as needed), primary and secondary resources from teacher materials or online sources, novels, and audio clips from a variety of sources.

Units Covered

Developing a Nation: 1900-1920

WWI - Depression: 1914-1932

Times of Crisis: 1932-1960

Redefining America: 1954-Present

World History/Geography

Grade 11 (REQUIRED)

Full Year

World History is truly an adventure in exploring the world's different civilizations: their beginnings, development, and, oftentimes, demise. A selective overview from ancient times to the present will help explain why civilizations operate as they do, how they interact with other cultures, and how we arrived at our current state through conflict, resource constraints, war, and alliances. The course is upper-level and includes numerous visual, geographic, audio, and primary and secondary sources for learning. We will also use readings and maps to deepen our understanding. You will be guaranteed to have many intriguing discussions and arguments in this year-long course!

Civics

Grade 12 (REQUIRED)

Full Year

Get ready to explore the major ideas that shape our country, our government, and our economy. In this course, you'll learn where you stand on key issues, how our democracy works, and what it means to be an active, informed citizen. You'll examine political beliefs, analyze political cartoons, discuss current events, and study important documents like the Constitution and the Bill of Rights. You'll also learn about your rights and responsibilities as a U.S. citizen and how people influence public opinion, policy, and decisions at all levels of government.

You'll investigate questions such as:

- How are laws made?
- What does Congress do?
- How do the President and the Supreme Court affect daily life?
- How can the government adapt to serve its people better?

The course then shifts to economics. You'll explore:

- How prices are set
- Supply and demand
- Taxes and tariffs
- Minimum wage
- The stock market
- Pensions and Social Security
- Monetary vs. fiscal policy
- How government and the economy interact

These topics help students understand capitalism, the free market, and how economic systems function in the U.S. and globally. By the end of the course, you'll have a strong understanding of how our country works—its foundations, its systems, and how you can contribute to its future as an informed member of your community, state, and nation.

Ethnic Studies

Grades: 9-12

Semester

This semester-long course helps students understand social studies through the histories, cultures, and experiences of diverse communities. Students will learn how identities—such as race, ethnicity, religion, gender, and social class—are formed and understood in society.

The class explores how different groups have been represented over time and how systems such as racism and discrimination have developed and persisted. Students will also study the many ways people and communities have worked for justice, equality, and social change.

Using research methods from ethnic and Indigenous studies, students will analyze historical documents, personal stories, and media to understand whose voices have been highlighted—and whose have been overlooked. Students will connect past movements, such as the civil rights movement, to issues communities face today.

Commented [LL5]: New Minnesota State requirement. Could also be covered by the new offering Taste of Cultures if the standards were being met.

SPANISH

Spanish I

Grades 10-12

Full Year

Hola! Come and learn how to speak español! This comprehensible input-based Spanish program will help students learn to understand, read, write, and speak Spanish. Through reading, writing, listening, storytelling, skits, games, conversation, and song, you will learn the basics of communication in another language. Topics covered will include introductions, greetings, likes/dislikes, food, clothing, family, weather, present-tense verbs, and more. This course also covers the culture of Spanish-speaking countries.

Spanish II

Grades 11-12

Full Year

Prerequisite: Passing grade in Spanish I

¡Vamos a continuar! Now that you have developed a basic understanding of the fundamentals of Spanish, it is time to broaden your horizons. Increase your vocabulary by expanding on the topics from Spanish I. Students will learn to follow directions, express opinions, make comparisons, and discuss past events. This course will also continue to explore the cultures of Spanish-speaking countries.

Spanish III

Grade 12

Semester

Prerequisite: Passing grade in Spanish II

Building on the basics learned in Levels I and II, students will focus on communication through reading, writing, speaking, and listening. We will continue learning about the cultures and customs of Spanish-speaking countries.

THEATER

Intro to Theater

Grades 9-12

Semester

The course is for students interested in theater, with a strong emphasis on performance. Areas covered will include pantomime and movement, improvisation, acting (short scenes, duos, and monologues), memorization, and reading/analyzing plays. The course may cover technical elements of theater as well – sound, lighting, and costumes, as time and resources allow.

ADDITIONAL STUDENT OPPORTUNITIES

Registration for these opportunities will occur at the same time as the high school registration process. Students are required to inform Minneota High School of their intent to enroll in these opportunities during the following school year by May 30 for fall and October 30 for spring. For more information, students should contact the School Counselor, Mrs. Werner. More general PSEO information is available online on [MDE's website](#).

REACH Program

Grades 10-12

Minneota High School has a partnership with Minnesota West Community and Technical College to offer the REACH Program that provides high school students the opportunity to earn college credits without leaving their high school. The REACH program is accredited through the National Association of Concurrent Enrollment Partnerships (NACEP). These courses are taught by credentialed teachers at Minneota High School who work closely with a college faculty member. Students can receive both high school and college credit. Taking these courses allows students to take freshman-level college courses and experience the standards expected of them, while also providing extra assistance that a high school teacher cannot.

These college courses vary in the number of credits. Most are for 3 college credits, but some are for 4. The conversion of college credits to high school credits is 4:1. This means a 4 college credit class is equivalent to 1 high school credit, or a full year of high school credit. These college courses impact GPA and the honor roll more than regular high school courses, so please keep this in mind.

Minneota High School recommends that juniors and seniors have a GPA of at least 3.0. Test scores from either the Accuplacer or ACT will be used to determine course placement. High school sophomores may take Career and Technical Education (CTE) courses if they have a "proficient" score on the 8th-grade MCA - reading portion and meet the requirements of the course.

Below is the list of REACH courses that could be offered. Courses are determined by student enrollment. A minimum of 10-15 students is required for each course. Students cannot drop a REACH course once the class has started.

AGRI 1101 - Intro to Animal Science

AGRI 1102 - Principles of Agronomy

BUS 1101 - Intro to Business

CHEM 1101 - General Inorganic Chemistry I

CHEM 1102 - General Inorganic Chemistry II

HLTH 2240 - Basic Nutrition

MATH 1105 - Intro to Prob & Stats

MATH 1111 - College Algebra

MATH 1113 - Pre-Calculus

Online College in the High School (OCHS)

Grades: 11-12

Online College in the High School (OCHS) is a Minnesota Distance Learning partnership offering a unique approach to concurrent enrollment. OCHS offers college transfer credits in career and technical courses to high school students through a distance-learning format. Students do not travel to campuses and earn dual credit while participating online in the high school setting. There are a variety of courses to choose from. Faculty from Alexandria Technical and Community College, Northland Community and Technical College, and Northwest Technical College teach the online courses.

Online learning requires students to be motivated, work independently, and devote enough hours each week to a course. Students work on and complete assignments according to faculty assigned timelines.

Minnesota High School recommends that juniors and seniors have a GPA of at least 3.0. Test scores from either the Accuplacer or ACT will be used to determine course placement.

If students are interested in taking online college courses, they should see Mrs. Werner to complete registration. Students cannot drop an online college course once the class has started.

Post-Secondary Enrollment Options (PSEO)

Grades: 11-12

The PSEO program at Southwest Minnesota State University (SMSU) is open to juniors and seniors. This program is intended for students who plan to enroll full-time in PSEO courses. Students will attend classes on campus each day. It is not possible to schedule courses at both the high school and college levels through SMSU.

Minnesota High School recommends that juniors be in the top third of their class and have at least a 3.0 GPA, and seniors be in the top half of their class and have at least a 3.0 GPA.

Students will need to meet with the school counselor to ensure they meet graduation requirements before each semester. There are courses that high school students take to meet graduation requirements. SMSU also requires specific forms for each semester. It is recommended that students take 3-4 college classes, or 12-16 credits, each semester. Seniors will also need to leave room in their schedule to take Civics and Personal Finance at the high school.

**RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS REGARDING THE
REDUCTION AND/OR DISCONTINUANCE OF PROGRAMS AND/OR POSITIONS AND REASONS
THEREFOR**

_____ introduced the following resolution and moved its adoption:

WHEREAS, the financial limitations of the District and the underfunding of public education by the federal and state governments dictate that the School Board must minimize and-or reduce expenditures, and

WHEREAS, this minimization and-or reduction in expenditures may necessitate the discontinuance or reduction of programs and/or the discontinuance or reduction of positions, and

WHEREAS, a determination must be made as to whether programs and/or positions must be reduced and/or discontinued,

BE IT RESOLVED, by the School Board of Independent District No. 414, as follows:

That the School Board hereby directs the Superintendent and Administration to consider the discontinuance and/or reduction of programs and/or positions to effectuate economies in the District and minimize and-or reduce expenditures and make recommendations to the School Board for the discontinuance of programs, reduction of programs, discontinuance of positions, and/or the reduction of positions.

Voting Record

The motion for the adoption of the preceding resolution was duly seconded by _____ and upon vote being taken thereon,

The following voted in favor thereof:

The following voted against the same:

Whereupon said resolution was declared duly passed and adopted on Wednesday, February 18, 2026.



Minneota Public School District Policy 506

Adopted: March 2001

Revised: ~~July~~March 2026

506 STUDENT DISCIPLINE

I. PURPOSE

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that individual responsibility and mutual respect are essential components of the educational process. The school board further recognizes that nurturing the maturity of each student is of primary importance and is closely linked with the balance that must be maintained between authority and self-discipline as the individual progresses from a child's dependence on authority to a more mature behavior of self-control.

All students are entitled to learn and develop in a setting that promotes respect for self, others, and property. Proper positive discipline can only result from an environment that provides options and stresses student self-direction, decision-making, and responsibility. Schools can function effectively only with internal discipline based on mutual understanding of rights and responsibilities.

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Overall decorum affects student attitudes and influences student behavior. Proper student conduct is necessary to facilitate the education process and to create an atmosphere conducive to high student achievement.

Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. The position of the school district is that a fair and equitable district-wide student discipline policy will contribute to the quality of the student's educational experience. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56.

In view of the foregoing and in accordance with Minnesota Statutes, section 121A.55, the school board, with the participation of school district administrators, teachers, employees, students,

parents, community members, and such other individuals and organizations as appropriate, has developed this policy which governs student conduct and applies to all students of the school district.

III. DEFINITIONS

- A. "Nonexclusionary disciplinary policies and practices" means policies and practices that are alternatives to dismissing a pupil from school, including but not limited to evidence-based positive behavior interventions and supports, social and emotional services, school-linked mental health services, counseling services, social work services, academic screening for Title 1 services or reading interventions, and alternative education services. Nonexclusionary disciplinary policies and practices include but are not limited to the policies and practices under Minnesota Statutes, sections 120B.12; 121A.575, clauses (1) and (2); 121A.031, subdivision 4, paragraph (a), clause (1); 121A.61, subdivision 3, paragraph (r); and 122A.627, clause (3).
- B. "Pupil withdrawal agreement" means a verbal or written agreement between a school administrator or district administrator and a pupil's parent to withdraw a student from the school district to avoid expulsion or exclusion dismissal proceedings. The duration of the withdrawal agreement cannot be for more than a 12-month period.

IV. POLICY

- A. The school board must establish uniform criteria for dismissal and adopt written policies and rules to effectuate the purposes of the Minnesota Pupil Fair Dismissal Act. The policies must include nonexclusionary disciplinary policies and practices consistent with Minnesota Statutes, section 121A.41, subdivision 12, and must emphasize preventing dismissals through early detection of problems. The policies must be designed to address students' inappropriate behavior from recurring.
- B. The policies must recognize the continuing responsibility of the school for the education of the pupil during the dismissal period.
- C. The school is responsible for ensuring that alternative educational services, if the pupil wishes to take advantage of them, must be adequate to allow the pupil to make progress toward meeting the graduation standards adopted under Minnesota Statutes, section 120B.02 and help prepare the pupil for readmission in accordance with section Minnesota Statutes, section 121A.46, subdivision 5.
- D. For expulsion and exclusion dismissals and pupil withdrawal agreements as defined in Minnesota Statutes, section 121A.41, subdivision 13:
 - 1. for a pupil who remains enrolled in the school district or is awaiting enrollment in a new district, the school district's continuing responsibility includes reviewing the pupil's schoolwork and grades on a quarterly basis to ensure the pupil is on track for readmission with the pupil's peers. The school district must communicate on a

regular basis with the pupil's parent or guardian to ensure that the pupil is completing the work assigned through the alternative educational services as defined in Minnesota Statutes, section 121A.41, subdivision 11. These services are required until the pupil enrolls in another school or returns to the same school;

2. a pupil receiving school-based or school-linked mental health services in the school district under Minnesota Statutes, section 245.4889 continues to be eligible for those services until the pupil is enrolled in a new district; and
3. the school district must provide to the pupil's parent or guardian information on accessing mental health services, including any free or sliding fee providers in the community. The information must also be posted on the school district website.

V. AREAS OF RESPONSIBILITY

- A. The School Board. The school board holds all school personnel responsible for the maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.
- B. Superintendent. The superintendent shall establish guidelines and directives to carry out this policy, hold all school personnel, students, and parents responsible for conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.
- C. Principal. The school principal is given the responsibility and authority to formulate building rules and regulations necessary to enforce this policy, subject to final school board approval. The principal shall give direction and support to all school personnel performing their duties within the framework of this policy. The principal shall consult with parents of students conducting themselves in a manner contrary to the policy. The principal shall also involve other professional employees in the disposition of behavior referrals and shall make use of those agencies appropriate for assisting students and parents. A principal, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student to prevent bodily harm or death to the student or another. A principal shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.
- D. Teachers. All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers shall enforce the Code of Student Conduct. A teacher, in exercising the person's lawful authority may use reasonable force when it is

necessary under the circumstances to correct or restrain a student to prevent bodily harm or death to the student or another. A teacher shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.

- E. Other School District Personnel. All school district personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior shall be as authorized and directed by the superintendent. A school employee, school bus driver, or another agent of a school district, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to the student or another. A school employee, which does not include a school resource officer, shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.

For the purpose of Minnesota Statutes, section 121A.582 (Student Discipline; Reasonable Force), a school resource officer, as defined in Minnesota Statutes, section 626.8482, subdivision 1, paragraph (c) is not a school employee or agent of the district.

- F. Parents or Legal Guardians. Parents and guardians shall be held responsible for the behavior of their children as determined by law and community practice. They are expected to cooperate with school authorities and to participate regarding the behavior of their children.
- G. Students. All students shall be held individually responsible for their behavior and for knowing and obeying the Code of Student Conduct and this policy.
- H. Community Members. Members of the community are expected to contribute to the establishment of an atmosphere in which rights and duties are effectively acknowledged and fulfilled.
- I. Reasonable Force Reports
1. The school district must report data on its use of any reasonable force used on a student with a disability to correct or restrain the student to prevent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c), as outlined in section 125A.0942, subdivision 3, paragraph (b).
 2. Beginning with the 2024-2025 school year, the school district must report annually by July 15, in a form and manner determined by the MDE Commissioner, data from the prior school year about any reasonable force used on a general education student

to correct or restrain the student to prevent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c).

3. Any reasonable force used under Minnesota Statutes, sections 121A.582; 609.06, subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

VI. STUDENT RIGHTS

All students have the right to an education and the right to learn.

VII. STUDENT RESPONSIBILITIES

All students have the responsibility:

- A. For their behavior and for knowing and obeying all school rules, regulations, policies, and procedures;
- B. To attend school daily, except when excused, and to be on time for all classes and other school functions;
- C. To pursue and attempt to complete the courses of study prescribed by the state and local school authorities;
- D. To make necessary arrangements for making up work when absent from school;
- E. To assist the school staff in maintaining a safe school for all students;
- F. To be aware of all school rules, regulations, policies, and procedures, including those in this policy, and to conduct themselves in accord with them;
- G. To assume that until a rule or policy is waived, altered, or repealed, it is in full force and effect;
- H. To be aware of and comply with federal, state, and local laws;
- I. To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with school staff as appropriate;
- J. To respect and maintain the school's property and the property of others;
- K. To dress and groom in a manner that meets standards of safety and health and common

standards of decency and which is consistent with applicable school district policy;

- L. To avoid inaccuracies in student newspapers or publications and refrain from indecent or obscene language;
- M. To conduct themselves in an appropriate physical or verbal manner; and
- N. To recognize and respect the rights of others.

VIII. CODE OF STUDENT CONDUCT

- A. The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy. This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events. This policy also applies to any student whose conduct at any time or in any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.
 - 1. Violations against property including, but not limited to, damage to or destruction of school property or the property of others, failure to compensate for damage or destruction of such property, arson, breaking and entering, theft, robbery, possession of stolen property, extortion, trespassing, unauthorized usage, or vandalism;
 - 2. The use of profanity or obscene language, or the possession of obscene materials;
 - 3. Gambling, including, but not limited to, playing a game of chance for stakes;
 - 4. Violation of the school district's Hazing Prohibition Policy;
 - 5. Attendance problems including, but not limited to, truancy, absenteeism, tardiness, skipping classes, or leaving school grounds without permission;
 - 6. Violation of the school district's Student Attendance Policy;
 - 7. Opposition to authority using physical force or violence;

8. Using, possessing, or distributing tobacco, tobacco-related devices, electronic cigarettes, or tobacco paraphernalia in violation of the school district's Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices Policy;
9. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of alcohol or other intoxicating substances or look-alike substances;
10. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of narcotics, drugs, or other controlled substances (except as prescribed by a physician), or look-alike substances (these prohibitions include medical marijuana or medical cannabis, even when prescribed by a physician, and one student sharing prescription medication with another student);
11. Using, possessing, or distributing items or articles that are illegal or harmful to persons or property including, but not limited to, drug paraphernalia;
12. Using, possessing, or distributing weapons, or look-alike weapons or other dangerous objects;
13. Violation of the school district's Weapons Policy;
14. Violation of the school district's Violence Prevention Policy;
15. Possession of ammunition including, but not limited to, bullets or other projectiles designed to be used in or as a weapon;
16. Possession, use, or distribution of explosives or any compound or mixture, the primary or common purpose or intended use of which is to function as an explosive;
17. Possession, use, or distribution of fireworks or any substance or combination of substances or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration, or detonation;
18. Using an ignition device, including a butane or disposable lighter or matches, inside an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school;
19. Violation of any local, state, or federal law as appropriate;
20. Acts disruptive of the educational process, including, but not limited to, disobedience, disruptive or disrespectful behavior, defiance of authority, cheating, insolence, insubordination, failure to identify oneself, improper activation of fire alarms, or bomb threats;

21. Violation of the school district's Internet Acceptable Use and Safety Policy;
22. Use of a cell phone in violation of the school district's Internet Acceptable Use and Safety Policy;
23. Violation of school bus or transportation rules or the school district's Student Transportation Safety Policy;
24. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property;
25. Violation of directives or guidelines relating to lockers or improperly gaining access to a school locker;
26. Violation of the school district's Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy;
27. Violation of the school district's Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy;
28. Possession or distribution of slanderous, libelous, or pornographic materials;
29. Violation of the school district's Bullying Prohibition Policy;
30. Student attire or personal grooming which creates a danger to health or safety or creates a disruption to the educational process, including clothing that bears a message which is lewd, vulgar, or obscene, apparel promoting products or activities that are illegal for use by minors, or clothing containing objectionable emblems, signs, words, objects, or pictures communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership;
31. Criminal activity;
32. Falsification of any records, documents, notes, or signatures;
33. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic means;
34. Scholastic dishonesty which includes, but is not limited to, cheating on a school assignment or test, plagiarism, or collusion, including the use of picture phones or other technology to accomplish this end;
35. Impertinent or disrespectful words, symbols, acronyms, or language, whether oral or written, related to teachers or other school district personnel;
36. Violation of the school district's Harassment and Violence Policy;

37. Actions, including fighting or any other assaultive behavior, which causes or could cause injury to the student or other persons, or which otherwise endangers the health, safety, or welfare of teachers, students, other school district personnel, or other persons;
38. Committing an act that inflicts great bodily harm upon another person, even though accidental or a result of poor judgment;
39. Violations against persons, including, but not limited to, assault or threatened assault, fighting, harassment, interference or obstruction, attack with a weapon, or look-alike weapon, sexual assault, illegal or inappropriate sexual conduct, or indecent exposure;
40. Verbal assaults or verbally abusive behavior including, but not limited to, use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, degrading to other people, or threatening to school property;
41. Physical or verbal threats including, but not limited to, the staging or reporting of dangerous or hazardous situations that do not exist;
42. Inappropriate, abusive, threatening, or demeaning actions based on race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin, or sexual orientation;
43. Violation of the school district's Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees Policy;
44. Violation of the school district's one-to-one device rules and regulations;
45. Violation of school rules, regulations, policies, or procedures, including, but not limited to, those policies specifically enumerated in this policy;
46. Other acts, as determined by the school district, which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel, or surrounding persons, violate the rights of others, or damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or operations of the school district or the safety or welfare of students or employees.

IX. RECESS AND OTHER BREAKS

- A. "Recess detention" means excluding or excessively delaying a student from participating in a scheduled recess period as a consequence for student behavior. Recess detention does not include, among other things, providing alternative recess at the student's choice.

- B. The school district is encouraged to ensure student access to structured breaks from the demands of school and to support teachers, principals, and other school staff in their efforts to use evidence-based approaches to reduce exclusionary forms of discipline.
- C. The school district must not use recess detention unless:
 - 1. a student causes or is likely to cause serious physical harm to other students or staff;
 - 2. the student's parent or guardian specifically consents to the use of recess detention;
or
 - 3. for students receiving special education services, the student's individualized education program team has determined that withholding recess is appropriate based on the individualized needs of the student.
- D. The school district must not withhold recess from a student based on incomplete schoolwork.
- E. The school district must require school staff to make a reasonable attempt to notify a parent or guardian within 24 hours of using recess detention.
- F. The school district must compile information on each recess detention at the end of each school year, including the student's age, grade, gender, race or ethnicity, and special education status. This information must be available to the public upon request. The school district is encouraged to use the data in professional development promoting the use of nonexclusionary discipline.
- G. The school district must not withhold or excessively delay a student's participation in scheduled mealtimes. This section does not alter a district or school's existing responsibilities under Minnesota Statutes, section 124D.111 or other state or federal law.

X. DISCIPLINARY ACTION OPTIONS

The general policy of the school district is to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the school district. At a minimum, a violation of school district code of conduct, rules, regulations, policies, or procedures will result in a discussion of the violation and a verbal warning. The school district shall, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by the student's misconduct, as determined by the school district. Disciplinary action may include, but is not limited to, one or more of the following:

- A. Student conference with the teacher, principal, counselor, or other school district personnel, and verbal warning;
- B. Confiscation by school district personnel and/or by law enforcement of any item, article, object, or thing, prohibited by, or used in the violation of, any school district policy, rule,

- regulation, procedure, or state or federal law. If confiscated by the school district, the confiscated item, article, object, or thing will be released only to the parent/guardian following the completion of any investigation or disciplinary action instituted or taken related to the violation.
- C. Parent contact;
 - D. Parent conference;
 - E. Removal from class;
 - F. In-school suspension;
 - G. Suspension from extracurricular activities;
 - H. Detention or restriction of privileges;
 - I. Loss of school privileges;
 - J. In-school monitoring or revised class schedule;
 - K. Referral to in-school support services;
 - L. Referral to community resources or outside agency services;
 - M. Financial restitution;
 - N. Referral to police, other law enforcement agencies, or other appropriate authorities;
 - O. A request for a petition to be filed in district court for juvenile delinquency adjudication;
 - P. Out-of-school suspension under the Pupil Fair Dismissal Act;
 - Q. Preparation of an admission or readmission plan;
 - S. Expulsion under the Pupil Fair Dismissal Act;
 - T. Exclusion under the Pupil Fair Dismissal Act; and/or
 - U. Other disciplinary action as deemed appropriate by the school district.

XI. REMOVAL OF STUDENTS FROM CLASS

- A. The teacher of record shall have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, assigning detention or other consequences, or contacting the student's parents. When such measures

fail, or when the teacher determines it is otherwise appropriate based upon the student's conduct, the teacher shall have the authority to remove the student from class pursuant to the procedures established by this discipline policy. "Removal from class" and "removal" mean any actions taken by a teacher, principal, or other school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

Grounds for removal from class shall include any of the following:

1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher's ability to teach or communicate effectively with students in a class or with the ability of other students to learn;
2. Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;
3. Willful violation of any school rules, regulations, policies, or procedures, including the Code of Student Conduct in this policy; or
4. Other conduct, which in the discretion of the teacher or administration, requires removal of the student from class.

Such removal shall be for at least one (1) activity period or class period of instruction for a given course of study and shall not exceed five (5) such periods.

A student must be removed from class immediately if the student engages in assault or violent behavior. "Assault" is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

- B. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian of the student's tenth removal from class and make reasonable attempts to convene a meeting with the student's parent or guardian to discuss the problem that is causing the student to be removed from class.
- C. Procedures for Removal of a Student from a Class.
 1. The teacher will privately ask the student to leave class. If the student does not comply, choices will be given – 1) leave quietly and walk to the principal's office, or 2) the principal will be called to assist you with leaving.
 2. The teacher will inform the principal that a student has been asked to leave the lesson. If the student refuses to leave, the principal may be called upon to assist. If the student will not comply with leaving, the room may be emptied of students and district personnel to remove the audience and to allow learning to continue in

another space.

3. The teacher will complete documentation either through an email or by an oral report given to the principal. Record of the events will be recorded under 'discipline' in JMC.
- D. Period of Time for which a Student may be Removed from a Class (may not exceed five (5) class periods for a violation of a rule of conduct)
- E. Responsibility for and Custody of a Student Removed from Class.
1. Generally, a student will walk him/herself to the principal's office. If the student required assistance leaving the room, it may be decided by the principal to conduct an interview with the student in a nearby room.
 2. The preferred method of how a student will go to the principal's office will be for him/her to walk themselves. If, however, the student is escalated, a team may be needed to help. The walk with support will typically be provided by any or all of the following: school principal, school social worker, school counselor, case manager (if the student is on an IEP), and/or other school personnel as necessary and appropriate.
 3. Any student in grades PreK-2 will be accompanied by an adult. In grades 3-12, students may walk themselves if they have demonstrated compliance.
 4. The student will wait in the front office until the principal is available to meet with him/her.
 5. It is the teacher's responsibility to inform the principal that a student has been asked to leave class. Minimally, a phone call to the office should be made to inform them of this. A short synopsis of why the student was removed should be given. The front office administrative assistants (and principal) will be responsible for ensuring the student arrived safely.
- F. Procedures for Return of a Student to a Specific Class from Which the Student was Removed.
1. Returning to class is contingent upon a required de-escalation, his or her ability to honestly debrief the events, and the offense for which he or she was removed.
- G. Procedures for Notifying a Student and the Student's Parents or Guardian of Violation of the Rules of Conduct and of Resulting Disciplinary Actions;
1. The teacher or the principal will inform the parent(s) or guardian(s) that the student was removed from class.
- H. Students with a Disability; Special Provisions.

1. If the student is on an IEP and is removed from class between 2 to 9 times, a meeting will be arranged with the IEP team.
 2. A student on an IEP who is removed from class 10 or more times, a Manifestation Determination meeting will be held with the IEP team.
 3. If the student is not on an IEP and is removed from class more than 4 times, the student should be brought to the TAT team to determine if further interventions or a referral to the child study team would be appropriate.
- I. Procedures for Detecting and Addressing Chemical Abuse Problems of Students While on School Premises.
 1. Establishment of a chemical abuse preassessment team pursuant to Minnesota Statutes, section 121A.26;
 2. Establishment of teacher reporting procedures to the chemical abuse preassessment team pursuant to Minnesota Statutes, section 121A.29.
 - J. Procedures for Immediate and Appropriate Interventions Tied to Violations of the Code of Student Conduct.
 - K. Any Procedures Determined Appropriate for Encouraging Early Involvement of Parents or Guardians in Attempts to Improve a Student’s Behavior.
 - L. Any Procedures Determined Appropriate for Encouraging Early Detection of Behavioral Problems.
 - M. Any Procedures Determined Appropriate for Referring a Student in Need of Special Education Services to Those Services; and
 - N. Any Procedures Determined Appropriate for Ensuring Victims of Bullying who Respond with Behavior not Allowed under the School's Behavior Policies have Access to a Remedial Response, Consistent with Minnesota Statutes, section 121A.031.

~~O. — Unscheduled Student Removal From Class~~

~~— A public school is encouraged to adopt a school policy on parental notification for unscheduled student removal from class. The public school must consult with child abuse prevention experts to incorporate best practices into the school policy. A public school with a policy on parental notification must include the policy in the employee handbook and disseminate information to school staff regarding child abuse prevention in a school setting.~~

XII. DISMISSAL

- A. “Dismissal” means the denial of the current educational program to any student, including

exclusion, expulsion, and suspension. Dismissal does not include removal from class.

The school district shall not deny due process or equal protection of the law to any student involved in a dismissal proceeding that may result in suspension, exclusion, or expulsion.

The school district shall not dismiss any student without attempting to use nonexclusionary disciplinary policies and procedures before dismissal proceedings or pupil withdrawal agreements, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

The use of exclusionary practices for early learners as defined in Minnesota Statutes, section 121A.425 is prohibited. The use of exclusionary practices to address attendance and truancy issues is prohibited.

B. Violations leading to suspension, based upon severity, may also be grounds for actions leading to expulsion, and/or exclusion. A student may be dismissed on any of the following grounds:

1. Willful violation of any reasonable school board regulation, including those found in this policy;
2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school-sponsored extracurricular activities; or
3. Willful conduct that endangers the student or other students, or surrounding persons, including school district employees, or property of the school.

C. Disciplinary Dismissals Prohibited

1. A pupil enrolled in the following is not subject to dismissals under the Pupil Fair Dismissal Act:
 - a. a preschool or prekindergarten program, including an early childhood family education, school readiness, voluntary prekindergarten, Head Start, or other school-based preschool or prekindergarten program; or
 - b. kindergarten through Grade 3.
2. This section does not apply to a dismissal from school for less than one school day, except as provided under Minnesota Statutes, chapter 125A and federal law for a student receiving special education services.
3. Notwithstanding this section, expulsions and exclusions may be used only after resources outlined under nonexclusionary discipline have been exhausted, and only in circumstances where there is an ongoing serious safety threat to the child or others.

D. Suspension Procedures

1. “Suspension” means an action by the school administration, under rules promulgated by the school board, prohibiting a student from attending school for a period of no more than ten (10) school days; provided, however, if a suspension is longer than five (5) school days, the suspending administrator shall provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal for one (1) school day or less where a student with a disability does not receive regular or special education instruction during that dismissal period.
2. School administration must allow a suspended pupil the opportunity to complete all schoolwork assigned during the period of the pupil's suspension and to receive full credit for satisfactorily completing the assignments. The school principal or other person having administrative control of the school building or program is encouraged to designate a district or school employee as a liaison to work with the pupil's teachers to allow the suspended pupil to (1) receive timely course materials and other information, and (2) complete daily and weekly assignments and receive teachers' feedback.
3. If a student's total days of removal from school exceed ten (10) cumulative days in a school year, the school district shall make reasonable attempts to convene a meeting with the student and the student's parent or guardian before subsequently removing the student from school and, with the permission of the parent or guardian, arrange for a mental health screening for the student at the parent or guardian's expense. The purpose of this meeting is to attempt to determine the student's need for assessment or other services or whether the parent or guardian should have the student assessed or diagnosed to determine whether the student needs treatment for a mental health disorder.
4. The definition of suspension under Minnesota Statutes, section 121A.41, subdivision 10, does not apply to a student's dismissal from school for less than one day, except as provided under federal law for a student with a disability. Each suspension action may include a readmission plan. The plan shall include, where appropriate, a provision for implementing alternative educational services upon readmission which must not be used to extend the current suspension. A readmission plan must not obligate a parent or guardian to provide psychotropic drugs to their student as a condition of readmission. School administration must not use the refusal of a parent or guardian to consent to the administration of psychotropic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a school-related activity, or as a basis of a charge of child abuse, child neglect, or medical or educational neglect. The school administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to

surrounding persons or property or where the school district is in the process of initiating an expulsion, in which case the school administration may extend the suspension to a total of fifteen (15) days.

5. A child with a disability may be suspended. When a child with a disability has been suspended for more than five (5) consecutive days or ten (10) cumulative school days in the same year, and that suspension does not involve a recommendation for expulsion or exclusion or other change in placement under federal law, relevant members of the child's IEP team, including at least one of the child's teachers, shall meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's IEP. That meeting must occur as soon as possible, but no more than ten (10) days after the sixth (6th) consecutive day of the suspension or the tenth (10th) cumulative day of suspension has elapsed.
6. Alternative education services must be provided to a pupil who is suspended for more than five (5) consecutive school days. Alternative educational services may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center under Minnesota Statutes, section 123A.05 selected to allow the student to progress toward meeting graduation standards under Minnesota Statutes, section 120B.02, although in a different setting.
7. The school administration shall not suspend a student from school without an informal administrative conference with the student. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school administrator shall notify the student of the grounds for the suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.
8. After the school administration notifies a student of the grounds for suspension, the school administration may, instead of imposing the suspension, do one or more of the following:
 - a. ~~_____~~ a. _____ strongly encourage a parent or guardian of the student to attend school with the student for one day;
 - b. Assign the student to attend school on Saturday as supervised by the principal or the principal's designee; and

description of their testimony; state the date, time, and place of the hearing; be accompanied by a copy of the Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56; describe the nonexclusionary disciplinary practices accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent or guardian of their right to: (1) have a representative of the student's own choosing, including legal counsel at the hearing; (2) examine the student's records before the hearing; (3) present evidence; and (4) confront and cross-examine witnesses. The school district must advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE) and is posted on its website.

6. The hearing shall be scheduled within ten (10) days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good cause by the school district, student, parent, or guardian.
7. All hearings shall be held at a time and place reasonably convenient to the student, parent, or guardian and shall be closed unless the student, parent, or guardian requests an open hearing.
8. The school district shall record the hearing proceedings at district expense, and a party may obtain a transcript at its own expense.
9. The student shall have a right to a representative of the student's own choosing, including legal counsel, at the student's sole expense. The school district shall advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from MDE. The school board may appoint an attorney to represent the school district in any proceeding.
10. If the student designates a representative other than the parent or guardian, the representative must have written authorization from the student and the parent or guardian providing them with access to and/or copies of the student's records.
11. All expulsion or exclusion hearings shall take place before and be conducted by an independent hearing officer designated by the school district. The hearing shall be conducted in a fair and impartial manner. Testimony shall be given under oath and the hearing officer shall have the power to issue subpoenas and administer oaths.
12. At a reasonable time prior to the hearing, the student, parent or guardian, or authorized representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.
13. The student, parent or guardian, or authorized representative, shall have the right to compel the presence of any school district employee or agent or any other person

who may have evidence upon which the proposed dismissal action may be based, and to confront and cross-examine any witnesses testifying for the school district.

14. The student, parent or guardian, or authorized representative, shall have the right to present evidence and testimony, including expert psychological or educational testimony.
15. The student cannot be compelled to testify in the dismissal proceedings.
16. The hearing officer shall prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which must be made to the school board and served upon the parties within two (2) days after the close of the hearing.
17. The school board shall base its decision upon the findings and recommendation of the hearing officer and shall render its decision at a meeting held within five (5) days after receiving the findings and recommendation. The school board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision by the school board must be based on the record, must be in writing, and must state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Commissioner of Education (Commissioner) of the basis and reason for the decision.
18. A party to an expulsion or exclusion decision made by the school board may appeal the decision to the Commissioner within twenty-one (21) calendar days of school board action pursuant to Minnesota Statutes, section 121A.49. The decision of the school board shall be implemented during the appeal to the Commissioner.
19. The school district shall report any suspension, expulsion, or exclusion action taken to the appropriate public service agency when the student is under the supervision of such agency.
20. The school district must report, through the MDE electronic reporting system, each expulsion or exclusion within thirty (30) days of the effective date of the action to the Commissioner. This report must include a statement of alternative educational services given to the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report must also include the student's age, grade, gender, race, and special education status. The dismissal report must include state student identification numbers of affected students.
21. Whenever a student fails to return to school within ten (10) school days of the termination of dismissal, a school administrator shall inform the student and his/her parent or guardian by mail of the student's right to attend and to be reinstated in the school district.

XIII. ADMISSION OR READMISSION PLAN

A school administrator must prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan must include measures to improve the student's behavior, which may include completing a character education program consistent with Minnesota Statutes section 120B.232, subdivision. 1, social and emotional learning, counseling, social work services, mental health services, referrals for special education or 504 evaluation, and evidence-based academic interventions. The plan must include reasonable attempts to obtain and require parental involvement in the admission or readmission process and may indicate the consequences to the student of not improving the student's behavior. The readmission plan must not obligate parents to provide sympathomimetic medication for their child as a condition of readmission.

IV. NOTIFICATION OF POLICY VIOLATIONS

Notification of any violation of this policy and resulting disciplinary action shall be as provided herein, or as otherwise provided by the Pupil Fair Dismissal Act or other applicable law. The teacher, principal or other school district official may provide additional notification as deemed appropriate.

In addition, the school district must report, through the MDE electronic reporting system, each exclusion or expulsion, each physical assault of a school district employee by a pupil, and each pupil withdrawal agreement within thirty (30) days of the effective date of the dismissal action, pupil withdrawal, or assault to the MDE Commissioner. This report must include a statement of the nonexclusionary disciplinary practices, or other sanction, intervention, or resolution in response to the assault given to the pupil in response to the assault and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the pupil's age, grade, gender, race, and special education status.

XV. STUDENT DISCIPLINE RECORDS

The policy of the school district is that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records shall be consistent with applicable school district policies and federal and state law, including the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13.

XVI. STUDENTS WITH DISABILITIES

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was (i) caused by or had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless

the student's educational program provides otherwise. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

XVII. OPEN ENROLLED STUDENTS

The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Options Program (Minnesota Statutes, section 124D.03) or Enrollment in Nonresident District (Minnesota Statutes, section 124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minnesota Statutes, chapter 260A), and the student's case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XVIII. DISCIPLINE COMPLAINT PROCEDURE

Students, parents and other guardians, and school staff may file a complaint and seek corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied.

The Discipline Complaint Procedure must, at a minimum:

1. provide procedures for communicating this policy including the ability for a parent to appeal a decision under Minnesota Statutes, section 121A.49 that contains explicit instructions for filing the complaint;
2. provide an opportunity for involved parties to submit additional information related to the complaint;
3. provide a procedure to begin to investigate complaints within three school days of receipt, and identify personnel who will manage the investigation and any resulting record and are responsible for keeping and regulating access to any record;
4. provide procedures for issuing a written determination to the complainant that addresses each allegation and contains findings and conclusions;

5. if the investigation finds the requirements of Minnesota Statutes, sections 121A.40 to 121A.61, including any local policies that were not implemented appropriately, contain procedures that require a corrective action plan to correct a student's record and provide relevant staff with training, coaching, or other accountability practices to ensure appropriate compliance with policies in the future; and
6. prohibit reprisals or retaliation against any person who asserts, alleges, or reports a complaint, and provide procedures for applying appropriate consequences for a person who engages in reprisal or retaliation.

XIX. DISTRIBUTION OF POLICY

The school district will notify students and parents of the existence and contents of this policy in such a manner as it deems appropriate. Copies of this discipline policy shall be made available to all students and parents at the commencement of each school year and to all new students and parents upon enrollment. This policy shall also be available upon request in each principal's office.

XX. REVIEW OF POLICY

The principal and representatives of parents, students, and staff in each school building shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Preassessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)
Minn. Stat. § 121A.58 (Corporal Punishment; Prone Restraint; And Certain Physical Holds)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 121A.60(Definitions)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.611 (Recess and Other Breaks)
Minn. Stat. § 122A.42 (General Control of Schools)
Minn. Stat. § 123A.05 (State-Approved Alternative Program Organization)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Boards' Approval to Enroll in Nonresident District; Exceptions)
Minn. Stat. Ch. 125A (Special Education and Special Programs)
Minn. Stat. § 152.22, Subd. 6 (Definitions)

Minn. Stat. § 152.23 (Limitations)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. Ch. 260C (Juvenile Safety and Placement)
20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Act)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. § 300.530(e)(1) (Manifestation Determination)

Cross References:

MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 419 (Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction)
MSBA/MASA Model Policy 501 (School Weapons)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 507.5 (School Resource Officers)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 527 (Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches)
MSBA/MASA Model Policy 610 (Field Trips)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 711 (Video Recording on School Buses)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

Discipline Complaint Procedure

Students, parents and other guardians, and school staff (Complainant) may file a complaint and seek corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the behavior and discipline policies are not being implemented appropriately or are being discriminately applied.

The discipline complaint process is initiated when a Complainant completes and submits a Discipline Complaint Form to the school district superintendent or the superintendent's designee.

A Discipline Complaint Form is available on the school district website and in administrative offices.

Investigation of the complaint will commence within three school days of receipt of the complaint. The superintendent will direct the investigation and will designate and identify the school district personnel who will manage the investigation and who are responsible for keeping and regulating access to any resulting record. The school district may use outside counsel as it sees fit.

Upon completion of the investigation, a Written Determination addressing each allegation and containing findings and conclusions will be issued to the Complainant in a manner consistent with the Minnesota Government Data Practices Act.

If the investigation finds the requirements of the Minnesota Pupil Fair Dismissal Act (Minnesota Statutes, sections 121A.40 to 121A.61), including any local policies that were not implemented appropriately, contain procedures that require a corrective action plan to correct a student's record and provide relevant school district staff with training, coaching, or other accountability practices to ensure appropriate compliance with policies in the future, the superintendent or the superintendent's designee will take necessary measures.

Reprisal or retaliation against any person who asserts, alleges, or reports a complaint is prohibited. The school district will take appropriate action consistent with Minnesota law and school district policies in the event that an individual or individuals are found to have engaged in reprisal or retaliation.

**Minneota Public Schools – ISD #414
Discipline Complaint Form**

Date of Complaint: _____

Name of Person Completing Form: _____

Email Address _____ Cell Phone _____

Student Name _____ Grade _____

Applicable Governing Discipline Documents

- Minnesota Pupil Fair Dismissal Act
- School District Student Discipline Policy

Describe your complaint(s) and/or allegation(s) regarding improper implementation of the Minnesota Pupil Fair Dismissal Act and/or the school district student discipline policy or how the procedures in these two documents are being discriminately applied.

Provide additional information you request the school district to consider:

Involved persons may submit additional information related to this complaint.

A Complainant may appeal the school district’s Written Decision by submitting a written notice of appeal to the superintendent or the superintendent’s designee within three (3) school days of the date that the Written Decision is provide to the Complainant. The notice shall set forth the grounds upon which the Complainant appeals the Written Decision.

Signature: _____ Date: _____

For Administrative Use (Notes):

Date Received: _____

Assignment of Investigator: _____

Date Investigation Complete: _____

Written Decision Sent to Complainant: _____

Corrective Action Required: _____

Corrective Action Taken: _____

Notice of Right to Appeal: _____

Matter Closed: _____

Data Practices Act Compliance Conducted: _____

NOTICE OF SUSPENSION

(Date)

(Name of Parent or Guardian)

(Address)

(City, State, Zip)

Dear (Parent or Guardian)

(Name of Student) has been suspended from (name of school) for (number of days) commencing on (date).

The grounds for suspension are:

Briefly, the facts that have been determined are:

The testimony received was:

An administrative conference to determine the above was conducted before

_____, at _____ on _____
(Name of Administrator) (Time) (Date)

pursuant to Minn. Stat. §§ 121A.40-121A.56, a copy of which is enclosed.

The plan of readmission is:

Alternative educational services in the form of homework will be available to be picked up at the school after _____ [date].

While suspended, the student may not come on any school campus except with you for the purpose of discussing conduct.

If you have any questions, please call.

Sincerely,

Administrator

Enc: Minn. Stat. §§ 121A.40-121A.56



Minneota Public School District

Policy 526

Adopted: October 22, 1997

Revised: JulyMarch 20264

526 HAZING PROHIBITION

I. PURPOSE

The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the school district and are prohibited at all times.

II. GENERAL STATEMENT OF POLICY

- A. No student, teacher, administrator, volunteer, contractor, or other employee of the school district shall plan, direct, encourage, aid, or engage in hazing.
- B. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate hazing.
- C. Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy.
- D. Retaliation against a victim, good faith reporter, or a witness of hazing is prohibited.
- E. False accusations or reports of having against a student, teacher, administrator, volunteer, contractor, or other employee are prohibited.
- F. A person who engages in an act of hazing, reprisal, retaliation, or false reporting of hazing or permits, condones, or tolerates hazing shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures.

Consequences for students who commit, tolerate, or are a party to prohibited acts of hazing may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion.

Consequences for employees who permit, condone, or tolerate hazing or engage in an act of reprisal or intentional false reporting of hazing may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of hazing may

include, but not be limited to, exclusion from school district property and events and/or termination of services and/or contracts.

- G. This policy applies to hazing that occurs during and after school hours, on or off school premises or property, at school functions or activities, or on school transportation.
- H. A person who engages in an act that violates school policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.
- I. The school district will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

- A. “Hazing” means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. The term hazing includes, but is not limited to:
 - 1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking, or placing a harmful substance on the body.
 - 2. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product, or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
 - 4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame, or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school.
 - 5. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of school district policies or regulations.
- B. “Immediately” means as soon as possible but in no event longer than 24 hours.
- C. “On school premises or school district property, or at school functions or activities, or on school transportation” means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for

school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting hazing at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

- D. "Remedial response" means a measure to stop and correct hazing, prevent hazing from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of hazing.
- E. "Student" means a student enrolled in a public school or a charter school.
- F. "Student organization" means a group, club, or organization having students as its primary members or participants. It includes grade levels, classes, teams, activities, or particular school events. A student organization does not have to be an official school organization to come within the terms of this definition.

IV. REPORTING PROCEDURES

- A. Any person who believes he or she has been the target or victim of hazing or any person with knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report hazing anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.
- B. The school district encourages the reporting party to use the report form available from the principal or building supervisor of each building or available from the school district office, but oral reports shall be considered complaints as well.

The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving reports of hazing at the building level. Any adult school district personnel who receives a report of hazing prohibited by this policy shall inform the building report taker immediately. Any person may report hazing directly to a school district human rights officer or to the superintendent. If the complaint involves the building report taker, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as a primary contact on policy and procedural matters.

- C. A teacher, administrator, volunteer, contractor, and other school employees shall be particularly alert to possible situations, circumstances, or events which might include hazing. Any such person who witnesses, observes, receives a report of, observes, or has

other knowledge or belief of conduct which may constitute hazing shall make reasonable efforts to address and resolve the hazing in a timely and shall inform the building principal immediately. School district personnel who fail to inform the building report taker of conduct that may constitute hazing or who fails to make reasonable efforts to address and resolve the hazing in a timely manner may be subject to disciplinary action.

- D. Submission of a good faith complaint or report of hazing will not affect the complainant or reporter's future employment, grades, work assignments, or educational or work environment.
- E. Reports of hazing are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of hazing and the record of any resulting investigation.
- F. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to comply with any discovery or disclosure obligations.

V. SCHOOL DISTRICT ACTION

- A. Within three (3) days of the receipt of a complaint or report of hazing, the school district shall undertake or authorize an investigation by school district officials or a third party designated by the school district.
- B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the hazing, the complainant, the reporter, and students, or others pending completion of an alleged investigation of hazing prohibited by this policy.
- C. The alleged perpetrator of the hazing shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.
- D. Upon completion of an investigation that determines hazing has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements, applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; and applicable school district policies and regulations.
- E. The school district is not authorized to disclose to a victim private educational or

personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets or victims of hazing and the parent(s) or guardian(s) of alleged perpetrators of hazing who have been involved in a reported and confirmed hazing incident of the remedial or disciplinary action taken, to the extent permitted by law.

- F. In order to prevent or to respond to hazing committed by or directed against a child with a disability, the school district shall, where determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in hazing.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged hazing, who provides information about hazing, who testifies, assists, or participates in an investigation of alleged hazing, or who testifies, assists, or participates in a proceeding or hearing relating to such hazing. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct.

VII. DISSEMINATION OF POLICY

- A. This policy shall appear in each school's student handbook and in each school's building and staff handbooks.
- B. The school district will develop a method of discussing this policy with students and employees.

Legal References: Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.0311 (Notice of the Rights and Responsibilities of Students and Parents Under the Safe and Supportive Minnesota Schools Act)
Minn. Stat. § 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 514 (bullying Prohibition Policy)
MSBA/MASA Model Policy 525 (Violence Prevention [Applicable to

Students and Staff])



Minneota Public School District Policy 801

Adopted: 1995

Revised: ~~December~~March
20264

801 EQUAL ACCESS TO SCHOOL FACILITIES

I. PURPOSE

The purpose of this policy is to implement the Equal Access Act by granting equal access to secondary school facilities for students who wish to conduct a meeting for religious, political, or philosophical purposes during noninstructional time.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is not to deny equal access or a fair opportunity to, or to discriminate against, any students who wish to conduct a meeting, on the basis of the religious, political, philosophical, or other content of the speech at such meetings.
- B. The school board has created a limited open forum for students enrolled in secondary schools during which noncurriculum-related student groups shall have equal access and a fair opportunity to conduct meetings during noninstructional time.
- C. Student use of facilities under this policy does not imply school district sponsorship, approval, or advocacy of the content of the expression at such meetings.
- D. The school district retains its authority to maintain order and discipline on school premises, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary.
- E. In adopting and implementing this equal access policy, the school district will NOT:
 - 1. influence the form or content of any prayer or other religious activity;
 - 2. require any person to participate in prayer or other religious activity;
 - 3. expend public funds beyond the incidental cost of providing the space for student-initiated meetings;
 - 4. compel any school agent or employee to attend a school meeting if the content of the speech at the meeting is contrary to the beliefs of the agent or employee;

5. sanction meetings that are otherwise unlawful;
6. limit the rights of groups of students based on the size of the group;
7. abridge the constitutional rights of any person.

III. DEFINITIONS

- A. “Limited open forum” means that the school grants an offering to or opportunity for one or more noncurriculum related student groups to meet on school premises during noninstructional time.
- B. “Meeting” includes activities of student groups which are permitted under a limited open forum and are not directly related to the school curriculum. Distribution of literature does not constitute a meeting protected by the Equal Access Act.
- C. “Noninstructional time” means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends, including such other periods that occur during the school day when no classroom instruction takes place.
- D. “Sponsorship” includes the act of promoting, leading, or participating in a meeting. The assignment of a school employee for custodial, observation, or maintenance of order and discipline purposes does not constitute sponsorship of the meeting.
- E. “Secondary school” means any school with enrollment of pupils ordinarily in grades 7 through 12 or any portion thereof.

IV. FAIR OPPORTUNITY CRITERIA

Schools in this school district shall uniformly provide that:

- A. A meeting held pursuant to this policy is voluntary and student-initiated;
- B. There is no sponsorship of the meeting by the school or its agents or employees;
- C. Employees or agents of the school are present at religious meetings only in a nonparticipatory capacity;
- D. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
- E. Nonschool persons may not direct, control, or regularly attend activities of student groups.

V. PROCEDURES

- A. Any student who wishes to initiate a meeting under this policy shall apply to the principal of the building at least 48 hours in advance of the time of the activity or meeting. The student must agree to the following:

1. All activities or meetings must comply with existing policies, regulations, and procedures that govern the operation of school-sponsored activities.
 2. The activities or meetings are voluntary and student-initiated. The principal may require assurances of this fact.
- B. Student groups meeting under this policy must comply with the following rules:
1. Those attending must not engage in any activity that is illegal, dangerous, or which materially and substantially interferes with the orderly conduct of the educational activities of the school. Such activities shall be grounds for discipline of an individual student and grounds for a particular group to be denied access.
 2. The groups may not use the school name, school mascot name, school emblems, the school district name, or any name that might imply school or district sponsorship or affiliation in any activity, including fundraising and community involvement.
 3. The groups must comply with school policies, regulations and procedures governing school-sponsored activities.
- C. Students applying for use of school facilities under this policy must provide the following information to the principal: time and date of meeting, estimated number of students in attendance, and special equipment needs.
- D. The building principal has responsibility to:
1. Keep a log of application information.
 2. Find and assign a suitable room for the meeting or activity. The number of students in attendance will be limited to the safe capacity of the meeting space.
 3. Note the condition of the facilities and equipment before and after use.
 4. Assure proper supervision. The assignment of staff to be present in a supervisory capacity does not constitute school district sponsorship of the meeting or activity.
 5. Assure that the meeting or activity does not interfere with the school's regular instructional activities.
- E. The school district shall not expend public funds for the benefit of students meeting pursuant to this policy beyond the incidental cost of providing space. The school district will provide no additional or special transportation.

- F. Nonschool persons may not direct, conduct, control, or regularly attend meetings and activities held pursuant to this policy.
- G. School district employees or agents may not promote, lead, participate in, or otherwise sponsor meetings or activities held pursuant to this policy.
- H. A copy of this policy and procedures shall be made available to each student who initiates a request to use school facilities.

Legal References: 20 U.S.C. §§ 4071-74 (Equal Access Act)
20 U.S.C. § 7905 (Boy Scouts of America Equal Access Act)
Board of Educ. of Westside Community Schools v. Mergens, 496 U.S. 226 (1990)
Good News Club v. Milford Central School, 533 U.S. 98 (2001)
Child Evangelism Fellowship of Minnesota v. Special Sch. Dist. 1, 690 F.3d 996 (8th Cir. 2012)
Child Evangelism Fellowship of Minnesota v. Elk River Area School Dist. 728, 599 F.Supp. 2d 1136 (D. Minn. 2009)

Cross References: MSBA/MASA Model Policy 902 (Use of School District Facilities and Equipment)

Minneota Public Schools – ISD #414
Application for Use of Facilities Form - Equal Access Act Meeting

Statement of Policy

It is school district policy to grant equal access to school facilities for students who wish to conduct a meeting for religious, political, or philosophical discussion during noninstructional time, pursuant to the Equal Access Act.

Provision of school facilities does not constitute school district sponsorship of such meeting, and the views expressed therein may or may not reflect those of the school administration, staff, or board of education and are neither approved nor disapproved by them.

Name of student initiating request: _____

Organization (if applicable): _____

School: _____

Grade: _____

Home Room: _____

Date of Meeting: _____

Time: _____

Estimated number to attend: _____

Special Equipment needs: _____

(School District Use Only)

Room assigned: _____

Condition of Facilities: _____

Staff (if any) assigned to supervise: _____

Notes: _____



Minneota Public School District Policy 901

Adopted: June 2023

Revised: ~~November~~March 2026

901 COMMUNITY EDUCATION

I. PURPOSE

The purpose of this policy is to convey to employees and to the general public the important role of community education within the school district.

II. GENERAL STATEMENT OF POLICY

The school board affirms a strong commitment to the community education program. The school board welcomes, and strongly encourages use of school buildings and activity areas by the community when not used for regularly scheduled elementary and secondary programs. The school administration should strive to accomplish the following objectives:

- A. Maximum use should be made of public school facilities within the school district service area.
- B. Educational needs and interest of area residents should be determined periodically.
- C. Community resources and expertise of residents should be utilized to develop a vibrant, well-rounded community education program.
- D. Area residents should be encouraged to actively participate in program opportunities.

III. COMMUNITY EDUCATION ADVISORY COUNCIL

- A. The council shall assist in promoting the goals and objectives of the program.
- B. The membership of the community education advisory will consist of members who represent: various service organizations; churches; public and nonpublic schools; local government including elected officials; public and private nonprofit agencies serving youth and families; parents; youth; park, recreation or forestry services of municipal or local government units located in whole or in part within the boundaries of the school district; and any other groups participating in the community education program in the school district.

- C. Bylaws of the community education advisory council shall provide the framework for the organization including criteria pertaining to membership, officers' duties, frequency and structure of meetings and such other matters as deemed necessary and appropriate.
- D. The council will adopt a policy to reduce and eliminate program duplication within the school district.

Legal References: Minn. Stat. § 123B.51 (Schoolhouses and Sites; Uses for School and Nonschool Purposes; Closings)
Minn. Stat. § 124D.19, Subd. 1 (Community Education Programs; Advisory Council)
Minn. Stat. § 124D.20, Subd. 1 (Community Education Revenue)

Cross References: MSBA/MASA Model Policy 902 (Use of School District Facilities and Equipment)



Minneota Public School District Policy 904

Adopted: November 2024

Revised: March 2026

904 DISTRIBUTION OF MATERIALS ON SCHOOL DISTRICT PROPERTY BY NONSCHOOL PERSONS

I. PURPOSE

The purpose of this policy is to provide for distribution of materials appropriate to the school setting by nonstaff and nonstudents on school district property in a reasonable time, place, and manner which does not disrupt the educational program nor interfere with the educational objectives of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district intends to provide a method for nonschool persons and organizations to distribute materials appropriate to the school setting within the limitations and provisions of this policy.
- B. To provide for orderly and nondisruptive distribution of materials, the school board adopts the following regulations and procedures.

III. DEFINITIONS

- A. A. —“Distribution” means circulation or dissemination of materials by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting, or displaying materials, or placing materials in internal staff or student mailboxes.
- B. “Libelous” is a false and unprivileged statement about a specific individual that tends to harm the individual’s reputation or to lower him or her in the esteem of the community.
- C. “Material and substantial disruption” of a normal school activity means:
 - 1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, “material and substantial disruption” is defined as any disruption which interferes with or impedes the implementation of that program.
 - 2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) “material and substantial

disruption” is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

~~D.~~ B.—“Materials” includes all materials and objects intended by nonschool persons or nonschool organizations for distribution. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, underground newspapers whether written by students, employees or others, and tangible objects.

~~E.~~ “Minor” means any person under the age of eighteen (18).

~~A.F.~~ C.—“Nonschool person” means any person who is not currently enrolled as a student in or employed by the school district.

~~B.G.~~ D.—“Obscene to minors” means:

1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

~~E.~~ “Minor” means any person under the age of eighteen (18).

~~F.~~ “Material and substantial disruption” of a normal school activity means:

- ~~1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, “material and substantial disruption” is defined as any disruption which interferes with or impedes the implementation of that program.~~
- ~~2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) “material and substantial disruption” is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in,~~

~~stand-in, walk-out, or other related forms of activity.~~

~~In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.~~

~~C.H.~~ G.—“School activities” means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, other theatrical productions, and in-school lunch periods.

~~H.~~—“Libelous” is a false and unprivileged statement about a specific individual that tends to harm the individual’s reputation or to lower him or her in the esteem of the community.

IV. GUIDELINES

- A. Nonschool persons and organizations may, within the provisions of this policy, be granted permission to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, materials and objects which are appropriate to the school setting.
- B. Requests for distribution of materials will be reviewed by the administration on a case-by-case basis. However, distribution of the following materials is always prohibited. Material is prohibited that:
1. is obscene to minors;
 2. is libelous;
 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
 4. advertises any product or service not permitted to minors by law;
 5. advocates violence or other illegal conduct;
 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person’s race, religion, or ethnic origin);
 7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

- C. Permission for nonschool persons to distribute materials on school district property is a privilege and not a right. In making decisions regarding permission for such distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
 2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
 3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
 4. the quantity or size of materials to be distributed;
 5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
 6. whether distribution would require that nonschool persons be present on the school grounds; and
 7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

If permission is granted pursuant to this policy for the distribution of any materials, the time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any nonschool person wishing to distribute materials must first submit for approval a copy of the materials to the administration at least five days in advance of desired distribution time, together with the following information:
1. Name and phone number of the person submitting the request.
 2. Date(s) and time(s) of day of requested distribution.
 3. If material is intended for students, the grade(s) of students to whom the distribution is intended.
 4. The proposed method of distribution.
- B. The administration will review the request and render a decision. The administration will assign a location and method of distribution and will inform the persons submitting the request whether nonschool persons may be present to distribute the materials. In the event that permission to distribute the materials is denied or limited, the person

submitting the request should be informed in writing of the reasons for the denial or limitation.

- C. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.
- D. In the event that permission to distribute materials is denied, the nonschool person or organization may request reconsideration of the decision by the superintendent. The request for reconsideration must be in writing and must set forth the reasons why distribution is desirable and in the interest of the school community.

VII. VIOLATION OF POLICY

Any party violating this policy or distributing materials without permission will be directed to leave the school property immediately and, if necessary, the police will be called.

VIII. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

Legal References: U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, ~~108 S.Ct. 562, 98 L.Ed.2d 592~~ (1988)
Doe v. South Iron R-1 School District, 498 F.3d 878 (8th Cir. 2007)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)
Cornelius v. NAACP Legal Defense and Educational Fund, Inc., 473 U.S. 788, ~~105 S.Ct. 3439, 87 L.Ed.2d 567~~ (1985)
Perry Education Ass'n v. Perry Local Educators' Ass'n, 460 U.S. 37, ~~103 S.Ct. 948, 74 L.Ed.2d 794~~ (1983)
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036, ~~132 S.Ct. 592~~ (2011)

Cross References: MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 512 (School-Sponsored Student Publications)



Minneota Public School District Policy 905

Adopted: June 2023

Revised: ~~November~~March 2026

905 ADVERTISING

I. PURPOSE

The purpose of this policy is to provide guidelines for the advertising or promoting of products or services to students and parents in the schools.

II. GENERAL STATEMENT OF POLICY

The school district's policy is that the name, facilities, staff, students, or any part of the school district shall not be used for advertising or promoting the interests of a commercial or nonprofit agency or organization except as set forth below.

III. ADVERTISING GUIDELINES

- A. School publications, including publications such as programs and calendars, may accept and publish paid advertising provided they receive advance approval from the appropriate administrator. In no instance shall publications accept advertising or advertising images for alcohol, tobacco, drugs, drug paraphernalia, weapons, or obscene, pornographic, or illegal materials. Advertisements may be rejected by the school district if determined to be inconsistent with the educational objectives of the school district or inappropriate for inclusion in the publication. For example, advertisements may be rejected if determined to be false, misleading, or deceptive, or if they relate to an illegal activity or antisocial behavior. The faculty advisor is responsible for screening all such advertising for appropriateness, including compliance with the school district policy prohibiting sexual, racial, and religious harassment.
- B. The school board may approve advertising in school district facilities or on school district property. Any approval will state precisely where such advertising may be placed. The restrictions listed in Section A. above will apply. Advertising will not be allowed outside the specific area approved by the school board. Specific advertising must be approved by the superintendent or designee. In no instance will an advertising device be erected or maintained within 100 feet of a school that is visible to and primarily intended to advertise and inform or to attract or which does attract the attention of operators and occupants of motor vehicles.
- C. Donations which include or carry advertisements must be approved by the school board.

- D. The school district or a school may acknowledge a donation it has received from an organization by displaying a “donated by,” “sponsored in part by,” or a similar by-line with the organization’s name and/or symbol on the item. Examples include activity programs or yearbooks.
- E. Nonprofit entities and organizations may be allowed to use the school district name, students, or facilities for purposes of advertising or promotion if the purpose is determined to be educationally related and prior approval is obtained from the school board. Advertising will be limited to the specific event or purpose approved by the school board.
- F. Contracts for computers or related equipment or services that require advertising to be disseminated to students will not be entered into or permitted unless done pursuant to and in accordance with state law.
- G. The inclusion of advertisements in school district publications, in school district facilities, or on school district property does not constitute approval and/or endorsement of any product, service, organization, or activity. Approved advertisements will not imply or declare such approval or endorsement.

IV. ACCOUNTING

Advertising revenues must be accounted for and reported in compliance with UFARS. A periodic report shall be made to the school board by the superintendent regarding the scope and amount of such revenues.

Legal References: Minn. Stat. § 123B.93 (Advertising on School Buses)
Minn. Stat. § 125B.022 (Contracts for Computers or Related Equipment or Service)
Minn. Stat. § 173.08 (Excluded Road Advertising Devices)

Cross References: MSBA/MASA Model Policy 421 (Gifts to Employees and School Board Members)
MSBA/MASA Model Policy 702 (Accounting)



Minneota Public School District District Procedures

Adopted: August 2023

Updated: ~~October~~ March 2026

DISTRICT PROCEDURES: MOVIES AND FILMS

1. PURPOSE

The School Board believes that motion pictures, movie video clips, videos documentaries, and other audiovisual materials can be useful effective instructional tools when used appropriately in the educational process. ~~At the same time, t~~The School Board also recognizes its obligation to ensure that such materials believes that the use of movies and videos should be limited, so that they are used legally, align with curriculum standards, respect community values, and do not unnecessarily replace direct instruction and appropriately in achieving legitimate educational objectives while minimizing the loss of classroom instruction time. These procedures establish clear expectations for the educational, age-appropriate, and lawful use of movies and films in District programs. ~~Therefore, it is the School District's purpose to have procedures that promotes the appropriate educational use of movies and videos in schools by maximizing classroom instructional time, encouraging parental participation in the education process, and fostering community values.~~

2. GENERAL STATEMENT OF PROCEDURES

Movies and video content may be used only to support approved curriculum and instructional objectives. They must not be used as filler OR entertainment. Instructional staff share responsibility with administrators to ensure compliance with copyright law, parental expectations, and District standards. ~~It is District procedures to establish course curriculum and work in partnership with parents to promote an appropriate learning environment that reflects community values. Therefore, the following guidelines represent District procedures regarding how and when movies, movie clips and videos may be used as an instructional strategy to supplement approved course curriculum.~~

3. EDUCATIONAL RELEVANCE AND INSTRUCTIONAL USE

- 3.1. Audiovisual materials must have a clear, documented connection to lesson objectives.
 - 3.2. Clips are strongly preferred over full-length films.
 - 3.3. Full-length films may not be shown during the instructional day except with prior administrative approval.
 - 3.4. Movies assigned for viewing outside of class must still meet age-appropriateness and content guidelines.
 - 3.5. Movies may not replace direct instruction and must be integrated into teaching activities.
 - 3.6. Students who do not view a film for any reason must be provided with a comparable alternative without academic penalty.
- ~~3.1. Movies can provide educational value when used along with other curriculum and teaching materials.~~
~~3.2. Movies shown in the classroom must have a direct correlation to a lesson plan as a part of face to face instruction.~~
~~3.3. The showing of movie clips and videos must be limited to a specific educational purpose.~~
~~3.4. In order to minimize loss of instruction time, full length motion picture films may not be shown in class but may be assigned as homework or extra credit.~~
~~3.5. Educationally appropriate clips from motion pictures may be shown.~~

- ~~3.6. General selection criteria should include quality of the overall work, fair and accurate representation of the facts, the reputation and significance of the writer, director and/or performer, and critical acclaim of the work itself.~~
- ~~3.7. It is not appropriate to show movies solely for entertainment purposes in the auditorium or during lunch or recess. Doing so violates copyright law.~~
- ~~3.8. If parents do not want their student to view a movie, the student must be given an alternative activity and cannot be responsible for any assignments based on the content of the film.~~
- ~~3.9. Teachers should also be highly sensitive to the diverse cultures of their students. What may be acceptable in the homes of some students may not be acceptable in the homes of other students, and great sensitivity must be given to the choice of video materials used in the school.~~
- ~~3.10. Images are powerful communicators, and many parents are concerned about the content and effect of media materials used with their children.~~

4. AGE-APPROPRIATE CONTENT GUIDELINES

4.1. Elementary School:

- G-rated content only.
- PG-rated clips permitted with administrator approval and parental notification.

4.2. Middle School:

- G or PG-rated content only.
- PG-rated content requires instructional justification.

4.3. High School:

- G, PG, or PG-13 rated content permitted.
- R-rated content may not be shown in full. Limited clips may be used only when:
 - No suitable alternative exists;
 - The content is essential to curriculum objectives;
 - Administrative approval is obtained;
 - Parents are notified in advance.

4.5. ADMINISTRATOR'S AUTHORIZATION APPROVAL PROCESS

5.1. Any exception requires written approval from the building principal at least five (5) school days prior to use. Requests must include:

- Title and rating
- Instructional purpose and standards alignment
- Specific clips or duration
- Planned dates
- Parent notification method

5.2. Under the District's Public Performance Site License, movie showings may include non-student audiences such as families and community members, provided that the event takes place on school property, follows license advertising restrictions, and that prior approval is given by the building principal.

~~4.1. Exceptions may be made to allow the showing of a motion picture by seeking Administrator authorization:~~

~~4.2. At least five (5) days prior to the showing, the instructor/teacher shall submit to the principal, via email, the following information on the particular films:~~

- ~~4.2.1. Title and brief description~~
- ~~4.2.2. Purpose for showing the movie/video~~
- ~~4.2.3. Match with course objectives~~

- ~~4.2.4. Proposed date(s) of viewing~~
- ~~4.2.5. When and how parents will be notified, or if necessary, grant consent~~
- ~~4.2.6. Audience rating (G, PG, PG-13)~~

~~5. AGE APPROPRIATE MOVIES~~

- ~~5.1. Movie clips shown in class or movies assigned to be viewed outside of class must follow these guidelines:~~
- ~~5.2. Elementary Level: Only G and PG rated movies or movie clips may be shown at the elementary level.~~
- ~~5.3. Junior High Level/Middle School: Only G or PG rated movies or movie clips may be shown.~~
- ~~5.4. High School: Only G, PG, and PG-13 rated movies or clips may be shown. The Board discourages the showing or assigning of any R rated movies or movie clips in school. However, the Board also recognizes that some segments of certain R rated movies may have a valid educational purpose. Therefore, R rated movies are not to be shown or assigned in their entirety, and segments may be shown only if no other means of instruction can present the information.~~

6. COPYRIGHT COMPLIANCE

- 6.1. All District employees must comply with Title 17 of the U.S. Code.
- 6.2. Movies may be shown without a public performance license only when all of the following are met:
 - The showing occurs during face-to-face instruction;
 - A teacher is present;
 - The content directly supports curriculum;
 - Only enrolled students are present;
 - A legally obtained copy is used.
- 6.3. Movies may not be shown for entertainment, assemblies, or non-curricular purposes without a public performance license.
- 6.4. Movies shown under the public performance license must use legally obtained physical media (DVD or Blu-ray). Streaming from personal or commercial streaming platforms is not permitted in order to avoid conflicts with streaming service terms of use.
- 6.5. Movies shown for rewards, celebrations, assemblies, family events, or similar purposes are considered non-instructional and do not fall under instructional exemptions. These showings need to meet the requirements of the District's public performance license.
- ~~6.1. federal copyright laws, as well as publisher licensing agreements. A rented or privately owned movie or video may only be shown in the classroom provided "fair use" exceptions are satisfied:~~
 - ~~6.1.1. The movie or video is shown in the course of face to face teaching activities where a teacher or instructor is present;~~
 - ~~6.1.2. The showing of the movie or video is directly related and of material assistance to the curriculum and lesson objectives and is used as an essential part of the core, required curriculum being taught. (The instructor should be able to show how the use of the motion picture contributes to the overall required course study and syllabus.);~~
 - ~~6.1.3. The showing takes place in a classroom setting with only the enrolled students attending;~~
 - ~~6.1.4. The movie being used is a legitimate copy, not taped from a legitimate copy or taped from TV.~~
 - ~~6.1.5. If the film is a part of direct classroom and curriculum instruction, even entertainment type films can be shown without a license or permission under 17 U.S.C. § 110(1). An example of this would be showing Saving Private Ryan in American History class or Romeo and Juliet in English class.~~
 - ~~6.1.6. If the school or teacher shows these same films for entertainment or reward, a license or~~

~~permission is required. Examples of this are class parties, club activities. It is better to find alternative ways to reward or entertain students during these occasional events.~~

7. PARENT COMMUNICATION AND OPT-OUT

7.1. Parents will be informed in advance when non-G-rated content is used.

7.2. Parents may request an alternative assignment without penalty.

8. ENFORCEMENT

8.1. Failure to comply may result in corrective action consistent with District policy and employee contracts.

7.9. REFERENCES AND RESOURCES

- U.S. Copyright Act, 17 U.S.C. § 110
- Minnesota Department of Education guidance
- The Copyright Act of 1976, Public Law No. 94-553, 90 stat 2541: Title 17; Section 110(i)

RESOLUTION FOR ACCEPTANCE OF GIFTS/DONATIONS/GRANTS

Member _____ introduced the following resolution and moved its adoption:

WHEREAS the below noted party(ies) has generously offered to donate to the School District.

WHEREAS the conditions on this gift are noted [*or “Whereas no conditions are placed on this gift” if applicable*].

Donation – From, Purpose/For, Value, and Date

From Who/m	For Who/What/Purpose	Amount	Date
Minnesota State High School League	Form A Grant	\$ 365.00	1/27/2026
Minnesota State High School League	Form B Grant	\$ 3,500.00	1/27/2026
Borch’s Sporting Goods	Give Back Donation	\$ 200.00	1/30/2026
Minneota PTA	Playground Donation	\$ 11,500	2/11/2026
Total Monthly Donations		\$ 15,565.00	

THEREFORE, BE IT RESOLVED by the Minneota Public School Board of Education to gratefully accept these donation(s) or grant(s).

The motion for adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon,

The following members voted yes:

The following members voted no:

The motion carried/failed.

The foregoing resolution was approved on this 18th day of February, 2026.

Martin Hennen, Clerk