TCA Board of Directors Meeting

(Open to the Public)

Monday, January 12, 2026, 6:00 - 7:45 p.m.

North Campus – **Secondary School, 1st Floor, Room 1102**

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

Board Meeting Agenda

Presentation Time/Start Time

I. Call to Order (6:00 P.M.) — 1 min (6:00) (6:00)

Mrs. Hawkins called the meeting to order at 6:00 PM.

II. Pledge of Allegiance/Mission/Roll Call — 2 min (6:01) (6:01)

Roll Call: (Director Brightwell: Here // Director Fleming: Here // Director Fradette: Here // Director Heyns: Here // Director Moffat: Here // Vice-Chair Young: Here // Chair Hawkins: Here). A quorum was present.

III. Approval of Agenda — 2 min (6:03) (6:02)

Motion: Mr. Young moved to approve the agenda and was seconded.

Discussion: None

Vote: By a roll call vote of 7-0 the Board approved the motion. (Director Brightwell; Yea // Director Fleming; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

IV. Celebrate TCA: CP Talent Show Highlight — 5 min (6:05) (6:02)

Action: (Harris)
Motion: (Info)
Rationale: to highlight accomplishments of TCA students, staff, and parents

We opened our Board meeting with a special improv piano performance by College Pathways student Ruthie Saxon, a talented ninth-grader. It was a joyful and beautiful way to begin the meeting.

V. Comments from the Audience (Community members have 3 minutes to address the Board). — 10 min (6:10) (6:08)

NOTE: Per procedural rules, if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group.

- There were no audience comments.

VI. Comments from the Board of Directors — 10 min (6:20) (6:08)

- Mrs. Moffat acknowledged the recent passing of Mr. Wilburn's wife and expressed condolences on behalf of the Board.
- Mrs. Hawkins noted that the Board is now entering the latter half of the school year, which often progresses more quickly than the first. She shared that the Board and Cabinet will continue their work with intention, careful attention to detail, and a focus on supporting students.

VII. Legal Update — 5 min (6:30) (6:12)

Action: (Miller)
Motion: (Info)
Rationale: to provide Board governance training/best practice information

- Mr. Farmer, TCA Attorney, shared the Colorado legal session is about to begin. He also included a brief governance training focused on the Colorado Open Meeting Law.

VIII. Report of the President — 10 min (6:30) (6:28)

Action: (Thomason)

Motion: (Info)
Rationale: to highlight cabinet activities (President, Operations, Academics, Human Resources, Finance)
Dr. Thomason highlighted the following items from his report:

- The January 5th State of the School address welcomed staff back from winter break. The message emphasized the story of the ship *Endurance* and reaffirmed the school's commitment to challenging the mind and encouraging the heart.
- The Leadership Team is completing a book study on *Unreasonable Hospitality* with a focus on identifying and developing leaders. The final section of the book study will conclude in March.
- The December match raised more than $350,000 to date and continues to grow.

IX. Consent Agenda 3 min (6:40) (6:38)

Board Directed items to be removed from Consent Agenda:
Motion: (Vote) to file the Consent Agenda

A. Finance (VanGampleare)
1. November Financials

B. Building Corp Director Appointments

C. Confirmation of Administrative Committee Work

D. SAC Minutes
1. High School
   a. SAC Meeting Minutes, December 4, 2025
   b. Resource Priorities, December 19, 2025

It was determined that item IX.C. would be moved to XI.A. for further discussion.

Motion: Mr. Fradette moved to approve the consent agenda (aside from IX.C.) and was seconded.
Discussion: None.
Vote: By a roll call vote of 7-0 the Board approved the motion. (Director Brightwell; Yea // Director Fleming; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

X. Minutes: December 8, 2025 2 min (6:43) (6:40)

Action: (Altman)
Motion: (Vote) to approve the December 8, 2025 minutes
Rationale: to provide a record of the Board meeting for files
Motion: Mrs. Moffat moved to approve the minutes and was seconded.
Discussion: None.
Vote: By a roll call vote of 7-0 the Board approved the motion. (Director Brightwell; Yea // Director Fleming; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

Break 5 min (6:45) (6:40)

XI. Discussion Agenda Items (6:45)

A. Items removed from Consent Agenda

Confirmation of Administrative Committee Work (moved from placeholder IX.C.)
Motion: Mr. Fradette moved to approve the item and was seconded.
Discussion:

- Mr. Young shared that he conducted a thorough review of both TCA and D20 policies, including the newly adopted library policy. He noted that all procedures were followed correctly and clarified that the Board's vote pertained to process rather than specific policy content.
- Mrs. Moffat emphasized the Board's support for staff and administration and the appropriate work that was done. While acknowledging the public interest for the library policies, she expressed there could have been better transparency around the discussion, and a presentation would have been more appropriate. She cautioned that the Board has one sole employee, the President, and approving work completed by staff may set unintended precedent.
- Mr. Heyns reported that the Governance Committee did not believe a full Board presentation was necessary and shared that legal review had confirmed the policies were in compliance.
- Mrs. Hawkins commended the staff for their professionalism, time, and effort in their work. She expressed trust in the committee's work and noted that Board approval, while appreciated, was not necessary. She felt the item did not belong on the consent agenda and had concern setting precedent.
- Mr. Jolly stated that the approach taken was appropriate and necessary, given the unprecedented nature of the policy.

Vote: By a roll call vote of 7-0 the Board approved the motion. (Director Brightwell; Yea // Director Fleming; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

B. Cabinet Level Reports

1. **Mid-Year Budget Modification Review** 5 min (6:50) (7:12)

Action: (VanGampleare)
Motion: (Vote) to approve the mid-year budget modifications presented by Mr. VanGampleare
Rationale: to approve changes to the current year budget

- Mr. Yeadon, Controller, presented the Mid-Year Budget Modification and reviewed updated revenue projections and expenditures. TCA remains committed to responsible stewardship despite rising costs and ongoing revenue challenges, while continuing to serve the community.

Motion: Mrs. Moffat moved to approve the item and was seconded.
Discussion:
Vote: By a roll call vote of 7-0 the Board approved the motion. (Director Brightwell; Yea // Director Fleming; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

2. **External Review Update** 5 min (6:55) (7:28)

Action: (Jolly)
Motion: (Information)
Rationale: to provide the Board with information concerning this year's external review

- Mr. Jolly, Director of Academic Services, shared an update from the recent external review as part of TCA's accreditation cycle. He explained that this year's review focused on how TCA supports students who need additional services, including IEPs and 504 plans, and highlighted leadership efforts to strengthen an already successful student support system.

3. **New Course Approval** 5 min (7:00) (7:33)

Action: (Jolly, Galvin)
Motion: (Vote)
Rationale: to review and approve new courses added to TCA's curriculum

- The Board voted to approve the high school course *Personal Finance*, which is already a TCA course and satisfies the associated state requirements.

Motion: Mrs. Moffat moved to approve the item and was seconded.
Discussion:
Vote: By a roll call vote of 7-0 the Board approved the motion. (Director Brightwell; Yea // Director Fleming; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

4. **School Calendar Review/Approval** 5 min (7:05) (7:36)

Action: (Jolly, Harper)
Motion: (Vote) to approve the school calendars for the 2026-27 school year and preliminarily approve the Draft 2027-28 school year calendar
Rationale: to provide the Board an opportunity to approve the 2026-27 school year calendar and preliminary approval of the Draft 2027-28 school year calendar

- Mrs. Kayla Harper, Registrar, shared the process for creating the school calendars. The calendars were presented to the Board and approved for the 2026-27 school year.

Motion: Mr. Brightwell moved to approve the school calendar.
Discussion: None.
Vote: By a roll call of 7-0 the Board approved the motion. (Director Brightwell; Yea // Director Fleming; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

C. Board Level Reports

1. **Announce the Board of Directors Upcoming Election** 5 min (7:10) (7:41)

Action: (Hawkins)
Motion: (Information)
Rationale: to announce the upcoming election and to discuss the search for eligible candidates for TCA's Board

- TCA' s Board of Directors election will take place in March with two board seats open. Mr. James Fradette is term limited and Mr. Steve Young announced he will not be seeking re-election. An informational meeting for prospective candidates will be held on January 27 at 6:00 PM, and candidates will be announced at the February 9 Board meeting.

2. **Capital Construction Committee Update** 5 min (7:15) (7:48)

Action: (Moffat, Hawkins)
Motion: (Information)
Rationale: to provide an update to the Board regarding Capital Construction

- Mrs. Moffat and Mrs. Hawkins updated the Board on the progress of TCA's East Campus construction. The project is moving along swiftly, with foundations poured and slab work underway. Construction is expected to go vertical, with wall installation beginning by the end of January.

3. Leadership Conversation Committee Update 10 min (7:20) (7:54)
Action: (Hawkins/Fleming)
Motion: (Discussion)
Rationale: to share updates with the Board regarding Principal insight

- Mr. Fleming and Mrs. Hawkins met with principals to discuss school culture. The committee emphasized the need for intentional engagement and plans to meet with Dr. Thomason to explore next steps.

D. Board Communication 5 min (7:30) (7:59)
Action: (Moffat)
Rationale: to develop and approve of communication update to community

- Celebrate TCA; calendar approvals; Board election; capital construction committee update

E. Future Board Agenda Items 5 min (7:35) (8:01)

1. Quarterly Financial Report, Info, VanGampleare, Feb
2. Announce Board of Director Candidates, Info, Hawkins, Feb
3. Curriculum Review/Text Review (Elementary), 1st Read, Jolly, Feb
4. Board Budget, 1st Read, Brightwell, Feb
5. Annual Facility Master Plan Report/Deferred Main., Plans, Costs, Info, Pacht, Feb
6. Board Candidates Video Presentations, Hawkins, Feb
7. Working Session Topics for March 2/April 27, Discussion, Hawkins, Feb

F. Comments from the Board of Directors 5 min (7:40) (8:02)

- Mr. Fleming shared that he looks forward to moving beyond recent challenges and focusing on the great things that lie ahead.
- Mrs. Moffat noted that January is Board Appreciation Month and thanked everyone for their time, dedication, and service. She specifically recognized Mr. Young and Mr. Fradette for their service to the Board.
- Mr. Brightwell thanked Mr. Fradette and Mr. Young for their integral roles on the Board. He also shared his enthusiasm for the positive direction TCA is headed.
- Mrs. Hawkins expressed appreciation for everyone's efforts, acknowledging the significant time and dedication required for being a volunteer Board director.

XII. Adjournment (Approx. 7:45 P.M.) (7:45) (8:05)
Motion: Mr. Young moved to adjourn the meeting and was seconded.
Discussion: None.
Vote: By a roll call vote of 7-0 the Board approved the motion. (Director Brightwell; Yea // Director Fleming; Yea // Director Fradette; Yea // Director Heyns; Yea // Director Moffat; Yea // Vice-Chair Young; Yea// Chair Hawkins; Yea).

Laura Moffat
Board Secretary