

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue, Cardiff-by-the-Sea, California

REGULAR MEETING OF THE GOVERNING BOARD
AGENDA

THURSDAY, FEBRUARY 12, 2026

5:00 PM PUBLIC MEETING

CARDIFF SCHOOL MULTIPURPOSE ROOM • 1888 MONTGOMERY AVENUE • CARDIFF-BY-THE-SEA, CA 92007

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board meeting are available for inspection upon request at the Cardiff School District, 1888 Montgomery Avenue, Cardiff or on our [website](#).

The public's health and well-being are a top priority for the Board of Trustees of the Cardiff School District and you are urged to take all appropriate health and safety precautions.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Board of Trustees, please contact the Office of the Superintendent at (760) 632-5890, Extension 101. Notification 24 hours prior to the meeting will enable the District to make the necessary arrangements to ensure accommodation and accessibility to this meeting.

TO ADDRESS THE GOVERNING BOARD REGARDING AN ITEM ON THE AGENDA:

Members of the audience may address the Board of Trustees on items that are within the Board's subject matter jurisdiction. Persons wishing to address the Board concerning items on the agenda are invited to do so when the item is addressed at the meeting. Please complete and submit a written request to the secretary before the meeting. When the Board President invites you to speak, please state your name for the record. In the interest of time and order, each speaker is allotted a maximum of three (3) minutes. When your speaking time expires you will be prompted with a 15-second warning.

I. ORGANIZATIONAL ITEMS

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Ms. Rhea Stewart, President

Mr. Shad Thielman, Clerk

Mr. Richard Brocchini, Member

Mr. Andrew Howard, Member

Mr. Ashok Swaminathan, Member

Ms. Jill Vinson, Superintendent

D. Approve Agenda for February 12, 2026

(All items are action unless labeled information.)

E. Approve Minutes from the Regular Meeting of January 15, 2026

II. HEARING SESSION

- A. Public Comments *(The purpose of the Board meeting is to conduct the School Board's business in public. The Board welcomes and encourages public comments, however, in accordance with the Brown Act, Board members may not respond to comments during the public comment portion of the agenda. Any member of the public who wishes to address the Board on an item on the agenda or on another topic which lies within the Governing Board's jurisdiction may do so, but must submit a written request. Please hand your form to the secretary before the meeting. Presentations are limited to 3 minutes per person per topic. The total amount of time to be allowed on any item is fifteen minutes, unless the time limit is waived by a majority vote of the Board. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; or 3) refer the matter to a future agenda.)*
- B. Cardiff Elementary Teachers Association
- C. ELAC/DELAC
- D. School Site Council
- E. Cardiff SEA
- F. School Reports
- G. Reports on Workshops/Conferences
- H. Superintendent's Report

III. CONSENT CALENDAR

Items listed in the Consent Calendar are considered to be routine and are acted on by the Board in one motion unless members of the Board request specific items to be discussed or pulled. It is understood that the Superintendent recommends approval on all Consent Items. Each item of the Consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- A. Approve Current Business Items:
 - 1. Purchase Orders; January 2026
 - 2. Commercial Warrants #14-382320 to #14-391379; \$240,128.31
 - 3. Payroll Warrants January 2026; \$994,811.83
- B. Approve Enrollment Report as of February 9, 2026
- C. Approve the 2025-26 Comprehensive Safety Plan
- D. Approval and Ratification of Contracts and Agreements
- E. Removal of Items from Consent Calendar
- F. Approve Consent Calendar

IV. BUSINESS & FINANCE

- A. Review and Accept Annual Audit Ending June 30, 2025
- B. Approve Resolution 25-26-04 Authorizing Competitive Negotiation for Area Network Electronics

V. GENERAL FUNCTIONS

- A. 2026 CSBA Delegate Assembly Election Region 17 (9 vacancies)
- B. Supplement to the Annual Update for the 2025-26 LCAP (*Information*)
- C. Approve Revised 2025-26 Declaration of Need for Fully Qualified Educators

VI. FUTURE AGENDA ITEMS

VII. ANNOUNCEMENT: ADJOURNING TO CLOSED SESSION

- A. Conference with the District's labor negotiator, Jill Vinson, Regarding Negotiations with the Cardiff Elementary Teachers Association– Government Code Section 54957.6

VIII. RECONVENE TO OPEN SESSION

IX. REPORT FROM CLOSED SESSION

X. ADJOURNMENT OF MEETING

CARDIFF SCHOOL DISTRICT
1888 Montgomery Avenue
Cardiff-by-the-Sea, California 92007

MINUTES
REGULAR BOARD MEETING, JANUARY 15, 2026

The Regular Board Meeting of the Governing Board of the Cardiff School District was held on Thursday, January 15, 2026, in the Cardiff School Multipurpose Room, located at 1888 Montgomery Ave, Cardiff-by-the-Sea, California. President Stewart called the meeting to order at 5:04 p.m. and led the trustees and visitors in the Pledge of Allegiance.

Members Present: Howard, Brocchini, Stewart, Swaminathan, Thielman

Members Absent: 0

Administrators Present: Vinson, Giroux, Scheftner

The agenda for the January 15, 2026, Regular Board meeting was approved as presented.

MOTION: Howard

SECOND: Thielman

AYES: Howard, Brocchini, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

The minutes from the Regular and Organizational Board Meeting of December 11, 2025 were approved as written.

MOTION: Howard

SECOND: Brocchini

AYES: Howard, Brocchini, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

Hearing Session:

- There were no public comments.
- No report from CETA
- No report from ELAC/DELAC
- The School Site Council reviewed the safety plan at its meeting on January 13th. The next meeting will be on May 19th
- The Cardiff SEA Board is doing an Annual Giving campaign push ahead of Valentine's Day, and they are deep into planning for their fundraising gala in March.

- Principal Giroux reported that teacher Corinne Rector led a professional development session for staff titled “Meet the Robots.” Teachers came to the STEAM lab to explore the four robots and collaborate on how to use them in their classrooms. Kindness Week kicks off on January 26th. Students are currently taking the second i-Ready diagnostic. In art, kindergartners are making tear art owls, first-graders are making penguins with watercolor, and second-graders are making monoprints of the New York skyline. Students are gearing up for the 100th day of school on January 22nd. The majority of our kindergarten students have a good grasp of grade-level phonemic awareness and fluency skills. First grade will now focus more on comprehension strategies for the remainder of the year to prepare them for second grade. All of our second-grade classes have visited the Midway, which directly connects to their social studies unit of “Everyday Heroes and Biographies”.
- Principal Scheftner reported that it has been a nice return after Winter Break. Students are doing well and enjoying the new furniture in the library. Many exciting events are upcoming, including Movie Night, Kindness Week, the Wildcat Band Winter Concert, the Cardiff Way Assembly, Parenting in a Digital World, and Ability Awareness Week. Ada Harris teachers participated in iReady professional development for each grade level, stretching their thinking and helping them learn to use the tool more effectively. Third graders are rehearsing for America's Tall Tales Play, while fourth graders are continuing to learn about the Great State of California. Fifth graders are taking field trips to Cabrillo National Monument, and sixth graders are goal-setting and beginning a new novel study. 5th- and 6th-grade students are concluding co-ed Flag Football intramurals.
- The Toy Fair at Ada Harris was enjoyed by the trustees. Trustee Brocchini and Superintendent Vinson look forward to their upcoming Masters in Governance class.
- Superintendent Vinson invited the Board to the Cyber Safety Cop Parent Night. District Technology Coordinator Rossi is working on our eRate cycle and preparing for eRate equipment, and she mentioned that an RFQ approval is upcoming. Access controls will be installed in offices over the summer. Staff is preparing for online registration, which has been moved up to February 2nd this year. Next week, the District plans to roll out nominations for Teacher of the Year and Classified Employee of the Year.

The Consent Calendar was approved as presented.

MOTION: Howard

SECOND: Swaminathan

AYES: Howard, Brocchini, Stewart, Swaminathan, Thielman

NOES: 0

ABSENT: 0

CBO Jasper gave a brief budget update.

The 2026-27, 2027-28, 2028-29, and 2029-30 Academic-Year Calendars were discussed and approved as presented.

MOTION: Thielman
SECOND: Howard
AYES: Howard, Brocchini, Stewart, Swaminathan, Thielman
NOES: 0
ABSENT: 0

The Cardiff School District Tech Forward Plan was approved as presented.

MOTION: Howard
SECOND: Brocchini
AYES: Howard, Brocchini, Stewart, Swaminathan, Thielman
NOES: 0
ABSENT: 0

The 2026 Board Governance Protocols were approved as presented.

MOTION: Thielman
SECOND: Swaminathan
AYES: Howard, Brocchini, Stewart, Swaminathan, Thielman
NOES: 0
ABSENT: 0

Future agenda items include the LCAP mid-year report, the annual audit report, the safety plan, and an RFP for approval for network equipment.

There being no other regular business to come before the Board, the meeting was adjourned to closed session at 5:37 p.m. The meeting reconvened to open session at 6:58 p.m. President Stewart reported that no action was taken during the closed session.

There being no other business to come before the Board, the meeting was adjourned at 6:59 p.m.

Respectfully submitted,

Shad Thielman, Clerk

Jill Vinson, Superintendent

JANUARY 2025 PO LISTING

PO	Date	Supplier	Fund	Resource	Goal	Function	Object	Site	Description	Amount
INSTRUCTIONAL SUPPLIES										
6088	1/8/26	AMAZON CAPITAL SERVICES	0100	6500000	5760	3120	4300000	000	SPED Instructional Supplies	\$ 676.08
6084	1/8/26	AMAZON CAPITAL SERVICES	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 112.14
6081	1/8/26	PRO-ED	0100	6500000	5760	3120	4300000	000	SPED Instructional Supplies	\$ 192.02
6085	1/8/26	AMAZON CAPITAL SERVICES	0100	6770000	1110	1000	4300012	000	Art Supplies	\$ 241.52
	1/12/26	MARGIT BOYESEN	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 204.60
6097	1/15/26	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 140.83
6097	1/15/26	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 211.05
6099	1/15/26	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 205.75
6099	1/15/26	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 188.56
6099	1/15/26	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 41.48
6104	1/26/26	ORIENTAL TRADING COMPANY, INC.	0100	0000000	1110	1000	4300000	222	Instructional Supplies	\$ 81.32
6111	1/29/26	S.W. SCHOOL SUPPLY	0100	0000000	1110	1000	4300000	111	Instructional Supplies	\$ 95.54
6113	1/29/26	S.W. SCHOOL SUPPLY	0100	6770000	1110	1000	4300012	000	Art Supplies	\$ 34.48
6113	1/29/26	S.W. SCHOOL SUPPLY	0100	6770000	1110	1000	4300012	000	Art Supplies	\$ 82.75
										\$ 2,508.12

NON-INSTRUCTIONAL SUPPLIES										
6092	1/8/26	AMAZON CAPITAL SERVICES	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 30.69
6082	1/8/26	AMAZON CAPITAL SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 63.54
5901	1/8/26	HOME DEPOT CREDIT SERVICES	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 1,036.51
5893	1/8/26	WEX BANK	0100	0000000	0000	8110	4300000	000	Automotive Supplies	\$ 100.04
6089	1/8/26	APPLE INC.	0100	0000000	0000	2420	4300005	000	Technology Supplies	\$ 1,996.30
5902	1/15/26	LEES LOCK & SAFE	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 22.36
	1/15/26	WestEd	0100	0000000	0000	2700	4300000	111	Office Supplies	\$ 244.80
	1/20/26	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 140.00
	1/20/26	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 759.74
	1/20/26	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2420	4300005	111	Technology Supplies	\$ 99.72
	1/20/26	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	2420	4300111	222	Technology Supplies	\$ 219.12
	1/22/26	JENNIFER HATTER	0100	0000000	0000	7100	4300000	000	Office Supplies	\$ 48.87
	1/26/26	DOCUMENT TRACKING SERVICES	0100	0000000	0000	7200	4300000	000	Office Supplies	\$ 425.00
5884	1/26/26	SHERWIN WILLIAMS	0100	0000000	0000	8200	4300000	000	Maintenance Supplies	\$ 12.27
	1/29/26	MAINTEX, INC.	0100	0000000	0000	8110	4300000	000	Repair Services	\$ 327.05
5893	1/29/26	WEX BANK	0100	0000000	0000	8110	4300000	000	Automotive Supplies	\$ 203.43
										\$ 5,729.44

4000 (SUPPLIES) TOTALS: BALANCE: 377,550 ACCUMULATED BALANCE: 369,354 REMAINING BALANCE: 8,196

UTILITIES										
5878	1/8/26	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for November	\$ 4,972.75
5904	1/8/26	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	222	Services for December	\$ 854.40
5904	1/8/26	EDCO WASTE & RECYCLING SERVICE	0100	0000000	0000	8200	5500002	111	Services for December	\$ 854.41
	1/8/26	AT&T	0100	0000000	0000	7200	5900001	000	Services for December	\$ 138.34
	1/8/26	AT&T	0100	0000000	0000	7200	5900001	000	Services for December	\$ 17.74
	1/8/26	AT&T	0100	0000000	0000	7200	5900001	000	Services for December	\$ 215.64
5931	1/12/26	SAN DIEGUITO WATER DISTRICT	0100	0000000	0000	8200	5500003	111	Services for December	\$ 1,129.39
	1/12/26	AT&T	0100	0000000	0000	7200	5900001	000	Services for December	\$ 941.82
	1/12/26	AT&T	0100	0000000	0000	7200	5900001	000	Services for December	\$ 376.11
	1/12/26	AT&T	0100	0000000	0000	7200	5900001	000	Services for December	\$ 66.75
5878	1/20/26	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for December	\$ 362.59
5878	1/22/26	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	111	Services for December	\$ 7,043.56
5878	1/29/26	SAN DIEGO GAS & ELECTRIC	0100	0000000	0000	8200	5500001	222	Services for December	\$ 10,132.40
										\$ 27,105.90

SERVICES										
5905	1/8/26	EVERDRIVEN TECHNOLOGIES	0100	0000000	5760	3600	5100000	000	Transportation	\$ 7,340.50
5930	1/8/26	MISSION LINEN & UNIFORM	0100	0000000	0000	8110	5600000	000	Services for December	\$ 446.48
5868	1/8/26	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	7200	5600000	000	Maintenance Services	\$ 269.10
5868	1/8/26	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	2700	5600000	222	Maintenance Services	\$ 269.10
5868	1/8/26	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	2700	5600000	111	Maintenance Services	\$ 269.12

5867	1/8/26	TOSHIBA FINANCIAL SERVICES	0100	0000000	0000	7200	5600000	000	Lease Payment - January	\$	1,217.64
	1/8/26	DANIEL NOVOA	0100	0000000	1110	1000	5800000	000	Music Boosters	\$	150.00
	1/8/26	FREDRICKS ELECTRIC, INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	475.00
	1/8/26	HARRIS SCHOOL SOLUTIONS	0100	0000000	0000	2420	5800000	000	Merchant Fees - Nov/Dec	\$	5.00
	1/8/26	JAN-PRO	0100	0000000	0000	8200	5800000	000	Professional Services	\$	4,680.00
	1/8/26	KHOI LE	0100	0000000	1110	1000	5800000	000	Music Boosters	\$	375.00
	1/8/26	MATTHEW LEFEBVRE	0100	0000000	1110	1000	5800000	000	Music Boosters	\$	600.00
5900	1/8/26	PRIMO BRANDS	0100	0000000	0000	7200	5800000	000	Services for December	\$	343.76
5856	1/8/26	RANCHO SANTA FE SECURITY	0100	0000000	0000	2700	5800000	111	Services for Jan-Mar	\$	270.00
5856	1/8/26	RANCHO SANTA FE SECURITY	0100	0000000	0000	2700	5800000	222	Services for Jan-Mar	\$	270.00
	1/8/26	SAN DIEGO COUNTY VECTOR CONTROL PROGRAM	0100	0000000	0000	8200	5800000	000	Professional Services	\$	37.08
5899	1/8/26	STERICYCLE	0100	0000000	0000	7200	5800000	000	Services for December	\$	211.78
5946	1/8/26	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for December	\$	4,130.80
5946	1/8/26	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for December	\$	5,552.04
5946	1/8/26	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for December	\$	6,914.60
5946	1/8/26	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for December	\$	4,130.80
5946	1/8/26	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for December	\$	772.28
5946	1/8/26	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for December	\$	1,921.72
5946	1/8/26	VERBAL BEHAVIOR ASSOCIATES	0100	6500000	5760	1190	5800000	000	Services for December	\$	1,329.04
	1/8/26	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	0100	0000000	0000	7100	5800005	000	Services for November	\$	580.13
5971	1/12/26	SOUTHCOAST HEATING	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	240.00
6022	1/12/26	THE STEPPING STONES GROUP	0100	6500000	5760	3120	5800000	000	Services for December	\$	819.45
5874	1/15/26	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	222	Maintenance Services	\$	201.00
5874	1/15/26	AMERICAN PEST CONTROL	0100	0000000	0000	8200	5500004	111	Maintenance Services	\$	73.00
5868	1/15/26	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	7200	5600000	000	Maintenance Services	\$	314.19
5868	1/15/26	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	2700	5600000	222	Maintenance Services	\$	314.19
5868	1/15/26	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	2700	5600000	111	Maintenance Services	\$	745.90
5868	1/15/26	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	2700	5600000	222	Maintenance Services	\$	745.90
5868	1/15/26	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	7200	5600000	000	Maintenance Services	\$	745.91
5868	1/15/26	TOSHIBA BUSINESS SOLUTIONS	0100	0000000	0000	2700	5600000	111	Maintenance Services	\$	314.19
5876	1/15/26	STANDARD ELECTRONICS	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	717.50
	1/15/26	STATE OF CALIFORNIA	0100	0000000	0000	7200	5800000	000	Fingerprinting Services	\$	64.00
5883	1/15/26	TITAN FIRE PROTECTION	0100	0000000	0000	2700	5800000	222	Maintenance Services	\$	4,320.00
	1/20/26	MISSION FEDERAL CREDIT UNION	0100	6266000	0000	7100	5200000	000	Proessional Development	\$	4,057.95
5894	1/20/26	COASTAL SPEECH THERAPY	0100	6500000	5760	1190	5800000	000	Services for December	\$	2,989.33
	1/20/26	MISSION FEDERAL CREDIT UNION	0100	0000000	0000	7200	5900001	000	Verizon Statement - December	\$	224.82
5961	1/22/26	J.M.D.LANDSCAPE INC.	0100	0000000	0000	8110	5800000	000	Maintenance Services	\$	7,211.38
5971	1/22/26	SOUTHCOAST HEATING	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	345.00
5971	1/22/26	SOUTHCOAST HEATING	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	275.00
5883	1/22/26	TITAN FIRE PROTECTION	0100	0000000	0000	2700	5800000	222	Maintenance Services	\$	1,215.00
5883	1/22/26	TITAN FIRE PROTECTION	0100	0000000	0000	2700	5800000	111	Maintenance Services	\$	1,065.00
5971	1/26/26	SOUTHCOAST HEATING	0100	0000000	0000	8200	5800000	000	Maintenance Services	\$	561.17
	1/26/26	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	0100	0000000	0000	7100	5800005	000	Services for December	\$	3,732.75
	1/29/26	EDAPT SCHOOLS INC	0100	6266000	0000	2420	5200000	000	Proessional Development	\$	6,000.00
	1/29/26	RHEA STEWART	0100	6266000	0000	7100	5200000	000	Proessional Development	\$	1,998.74
	1/29/26	SAN DIEGO CNTY SUPT OF SCHOOLS	0100	6266000	0000	7200	5200000	000	Proessional Development	\$	250.00
	1/29/26	MAXIM HEALTHCARE SERVICES	0100	6500000	5760	1190	5800000	000	Services for November	\$	1,196.25
	1/29/26	MAXIM HEALTHCARE SERVICES	0100	6500000	5760	1190	5800000	000	Services for December	\$	2,255.00
										\$	85,553.59

5000 (SERVICES) TOTALS: BALANCE: 1,560,933 ACCUMULATED BALANCE: 810,050 REMAINING BALANCE: 750,883

CARDIFF

K	Glass	<u>18</u>
K	McNamara	<u>18</u>
K	Robles	<u>17</u>
K	Sallans	<u>18</u>

TOT K 71

1	Douil/Hamilton	<u>19</u>
1	Easson	<u>19</u>
1	Stone	<u>20</u>
1	Stuart	<u>19</u>

TOT 1 77

2	Boyesen	<u>24</u>
2	Kavan	<u>24</u>
2	Payte	<u>23</u>
2	Redding	<u>23</u>

TOT 2 94

Wilson	<u>0</u>	TOT <u>0</u>
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Subtotal 242

DISTRICT TOTAL 614

ADA HARRIS

3	Herrman	<u>24</u>
3	Milliken	<u>24</u>
3	Murray/Ensberg	<u>22</u>
3	Van Lear	<u>19</u>

TOT 3 89

4	Cope	<u>22</u>
4	Brice	<u>19</u>
4	Green	<u>23</u>
4	Mihaly	<u>21</u>

TOT 4 85

5	Atalla	<u>20</u>
5	d'Entremont/Vargas	<u>21</u>
5	Kannegieter	<u>23</u>
5	Price	<u>23</u>
5	Yant	<u>22</u>

5 109

6	Jewell	<u>21</u>
6	Nguyen	<u>20</u>
6	Therriault	<u>19</u>
6	Tiersma	<u>20</u>

TOT 6 80

Rapp	<u>9</u>	TOT <u>9</u>
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Subtotal 372

Cardiff School District
Cardiff-By-The-Sea, California 92007
February 12, 2026

ITEM: APPROVAL AND RATIFICATION OF CONTRACTS AND AGREEMENTS

BACKGROUND

The District maintains agreements with numerous agencies, consultants, contractors, and scholastic organizations.

CURRENT CONSIDERATIONS

The listed agreements and amendments require approval by the Board of Trustees.

FINANCIAL IMPLICATIONS

<u>PROVIDER</u>	<u>SERVICES PROVIDED</u>	<u>EFFECTIVE DATES</u>	<u>AMOUNT</u>
Vista Fence	Fencing at Cardiff School	2/1/26-2/28/26	\$11,742
Vista Fence	Gates at Ada Harris	2/1/26-2/28/26	\$8,988
Mission Federal Credit Union	Professional Services (increase credit limit from \$10K to \$25K)	Effective 3/1/26	N/A

RECOMMENDATION

It is respectfully recommended that the Board approve the listed agreements and/or contracts.

**Cardiff School District
Cardiff-By-The-Sea, California 92007
February 12, 2026**

ITEM: REVIEW AND ACCEPT ANNUAL AUDIT ENDING JUNE 30, 2025

BACKGROUND

Education Code Sections 41020 and 41020.3 specify that districts shall provide for an annual audit of all school funds and shall review the audit at one of its regularly scheduled public meetings.

CURRENT CONSIDERATIONS

The audit report for the school year ending June 30, 2025 has been completed. Copies have been provided to the governing board as an attachment. A hard copy is available for public inspection at the school district office located at 1888 Montgomery Avenue. A representative from Wilkinson, Hadley, King & Co., LLP will be presenting the audit.

FINANCIAL IMPLICATIONS

There are no financial implications.

RECOMMENDATION

It is respectfully recommended that the Board review and accept the audit report for the fiscal year ending June 30, 2025.



Cardiff School District

County of San Diego
Cardiff-By-The-Sea, California

Audit Report
June 30, 2025



Cardiff School District

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June 30, 2025

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Independent Auditor's Report

To the Board of Education
Cardiff School District

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Cardiff School District (the District) as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2025, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter – Change in Accounting Principle

As described in Note A to the financial statements, in the fiscal year ended June 30, 2025 the District adopted new accounting guidance, GASB Statement No. 101 *Compensated Absences* which had a material effect on the financial statements. Our opinion is not modified with respect to this matter.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information as identified in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB) who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying other supplementary information, identified in the table of contents, as required by the *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations, Section 19810* are presented for purposes of additional analysis and are not a required part of the financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

In our opinion, the accompanying supplementary information as identified in the table of contents, are fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Information

Management is responsible for the other information included in the audit report. The other information comprises the Other Information section of the audit report as identified on the table of contents, but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 5, 2025, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



El Cajon, California
December 5, 2025

CARDIFF SCHOOL DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
JUNE 30, 2025
(Unaudited)

The discussion and analysis of Cardiff School District's financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2025. The intent of this discussion and analysis is to look at the District's financial performance as a whole. To provide a complete understanding of the District's financial performance, please read it in conjunction with the Independent Auditor's Report, the District's financial statements and notes to the basic financial statements.

The Management's Discussion and Analysis (MD & A) is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments issued June 1999. Certain comparative information is required to be presented in the MD & A.

FINANCIAL HIGHLIGHTS

- For the 2024-25 fiscal year, total revenues for all governmental funds were \$17,664,471, while total expenditures were \$17,373,037. This resulted in an ending governmental fund balance of \$8,216,411, reflecting the District's continued strong financial position at year-end. In comparison, the prior year saw a 6.0% increase in Local Control Funding Formula (LCFF) sources and a 5.3% increase in general fund expenditures, with a \$596,932 surplus of revenues over expenses and a 14.68% unassigned fund balance reserve.
- The General Fund's LCFF sources for 2024-25 totaled \$12,575,915, comprised of \$386,643 in state apportionment, \$122,260 from the Education Protection Account, and \$12,067,012 in local property taxes. Total General Fund revenues were \$14,509,550, with expenditures of \$14,353,653, resulting in an ending General Fund balance of \$3,592,590.
- The District maintained a positive operating result in 2024-25, with revenues exceeding expenditures in both the governmental and general funds, supporting the District's ability to meet its ongoing obligations and maintain healthy reserves.
- GASB Statement 101 was implemented during 2024-25 resulting in inclusion of sick leave that is more likely than not to be used or paid out in long-term liabilities.

Overview of the Financial Statements

This annual report consists of the following parts – management's discussion and analysis (this section), the basic financial statements, required supplementary information, other supplementary information, and findings and recommendations. These statements are organized so the reader can understand the Cardiff School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The Basic Financial Statements

The first two statements are district-wide financial statements, the Statement of Net Position and the Statement of Activities. These statements provide information about the activities of the whole School District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the School District's more significant funds with all other non-major funds presented in total in one column.

The financial statements also include notes that explain some of the supplementary information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements. A comparison of the District's general fund budget is included.

Reporting the School District as a Whole

Statement of Net Position and the Statement of Activities

These two statements provide information about the District as a whole using methods similar to those used by private-sector companies. The Statement of Net Position includes all the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources using the accrual basis of accounting. This basis of accounting takes in account all the current year's revenues and expenses regardless of when cash is received or paid. These statements report information on the district as a whole and its activities in a way that helps answer the question, "How did we do financially during 2024-25"

The change in net position is important because it tells the reader that, for the School District as a whole, the financial position of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Increases or decreases in the net position of the District over time are indications of whether its financial position is improving or deteriorating, respectively. The relationship between revenues and expenses indicates the District's operating results. However, the District's goal is to provide services to our students, not to generate profits as commercial entities. One must consider many non-financial factors, such as the quality of education provided, condition of school buildings and other facilities, and changes to the property tax base of the District, to assess the overall health of the District.

Reporting the School District's Most Significant Funds

Fund Financial Statements

The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs. Some funds are required to be established by State law. However, the District establishes other funds to control and manage money for specific purposes.

Governmental Funds

Most of the School District's activities are reported in governmental funds. The major governmental funds of the District are the General Fund, the Building Fund, and the Capital Projects Fund for Blended Component Units. Governmental funds focus on how money flows into and out of the funds and the balances that remain at the end of the year. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's operations and services that help determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

Enterprise Funds

The District also operates one Enterprise Fund, the Childcare Services Fund. This fund reflects the activity of the childcare program for which the District charges fees for services provided. The fund is reported using full accrual accounting which includes all assets and liabilities, including those that are long-term in nature.

Custodial Funds

The District is the trustee, for the Foundation Private Purpose Trust Fund. All of the District's Custodial activities are reported in separate Statements of Custodial Net Position. We exclude these activities from the District's other financial statements because the District cannot use these assets to finance its operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

FINANCIAL ANALYSIS OF THE GOVERNMENT WIDE STATEMENTS

The Comparative Statement of Net Position (Table 1)

The Comparative Statement of Net Position provides a snapshot of the District's financial position at the end of the fiscal year and highlights year-over-year changes in assets, liabilities, and net position for both governmental and business-type activities.

For governmental activities, total assets decreased slightly by 0.49% from \$33,158,750 at June 30, 2024, to \$32,997,635 at June 30, 2025. This decrease was primarily due to a reduction in capital assets, which declined by \$389,891 (1.59%), reflecting ongoing depreciation and limited new capital investment. Current assets increased modestly by \$228,776 (2.64%), indicating stable liquidity.

Total liabilities for governmental activities decreased by \$1,562,981 (3.53%), mainly due to a reduction in long-term liabilities, which fell by \$1,565,788 (3.62%). Deferred inflows of resources also decreased by \$266,765 (21.98%), while deferred outflows decreased by \$250,110 (5.99%).

The District's total net position for governmental activities improved by \$1,418,521 (17.37%), from \$(8,167,182) at June 30, 2024, to \$(6,748,661) at June 30, 2025. This improvement, while significant, still leaves the District with a negative net position, largely attributable to the long-term obligations associated with pension and OPEB liabilities. The unrestricted net position improved by \$826,818 (14.78%), and the net investment in capital assets improved by \$1,312,646 (18.10%), while restricted net position decreased by \$720,943 (15.41%) as restricted resources were utilized for their intended purposes.

For business-type activities (Child Care Services Fund), total assets decreased by \$145,907 (32.68%), and total liabilities decreased by \$35,315 (5.39%). However, the unrestricted net position became more negative, declining by \$198,999 (285.55%), resulting in a total net position of \$(268,689) at June 30, 2025, compared to \$(69,690) at the prior year-end. This reflects ongoing challenges in the business-type activities, primarily due to operating losses in the Child Care Services Fund.

Overall, the District's financial position showed improvement in 2024-25, with reductions in liabilities and a less negative net position for governmental activities. However, the District continues to face challenges related to long-term obligations and the financial performance of its business-type activities.

(Table 1)
Comparative Statement of Net Position

	GOVERNMENTAL ACTIVITIES			
	6/30/2025	6/30/2024	Change	% Change
Assets				
Current Assets	\$ 8,897,248	\$ 8,668,472	\$ 228,776	2.64%
Capital Assets	24,100,387	24,490,278	(389,891)	-1.59%
Total Assets	32,997,635	33,158,750	(161,115)	-0.49%
Deferred Outflows	3,926,468	4,176,578	(250,110)	-5.99%
Liabilities				
Current Liabilities	1,046,258	1,043,451	2,807	0.27%
Long-Term Liabilities	41,679,408	43,245,196	(1,565,788)	-3.62%
Total Liabilities	42,725,666	44,288,647	(1,562,981)	-3.53%
Deferred Inflows	947,098	1,213,863	(266,765)	-21.98%
Net Position				
Invested in Capital Assets, Net	(5,938,343)	(7,250,989)	1,312,646	-18.10%
Restricted	3,956,887	4,677,830	(720,943)	-15.41%
Unrestricted	(4,767,205)	(5,594,023)	826,818	-14.78%
Total Net Position	\$ (6,748,661)	\$ (8,167,182)	\$ 1,418,521	-17.37%
	BUSINESS TYPE ACTIVITIES			
	6/30/2025	6/30/2024	Change	% Change
Assets				
Current Assets	\$ 300,524	\$ 446,431	\$ (145,907)	-32.68%
Total Assets	300,524	446,431	(145,907)	-32.68%
Deferred Outflows	169,927	224,934	(55,007)	-24.45%
Liabilities				
Current Liabilities	12,458	11,899	559	4.70%
Long-Term Liabilities	607,500	643,374	(35,874)	-5.58%
Total Liabilities	619,958	655,273	(35,315)	-5.39%
Deferred Inflows	119,182	85,782	33,400	38.94%
Net Position				
Unrestricted	(268,689)	(69,690)	(198,999)	285.55%
Total Net Position	\$ (268,689)	\$ (69,690)	\$ (198,999)	285.55%

The Comparative Statement of Activities (Table 2)

The Comparative Statement of Activities provides insight into the District's financial performance by presenting revenues, expenses, and changes in net position for both governmental and business-type activities for the fiscal years 2023-24 and 2024-25.

For governmental activities, total revenues increased slightly from \$16,905,713 in 2023-24 to \$17,029,750 in 2024-25, an increase of \$124,037. The largest sources of revenue continued to be local property taxes, which rose by \$741,609, and taxes levied for debt service, which increased by \$119,826. However, operating grants and contributions decreased by \$709,183, and miscellaneous revenues also declined. Federal and state aid not restricted to specific purposes decreased by \$60,862, while interest and investment earnings increased by \$174,884, reflecting improved investment returns.

Total expenses for governmental activities increased from \$14,334,181 in 2023-24 to \$14,689,747 in 2024-25, an increase of \$355,566. The largest expense category remained instruction, which increased by \$396,521. General administration expenses also rose by \$154,348, while plant services expenses decreased by \$99,837. Other expense categories, including instruction-related services and pupil support services, saw moderate changes.

As a result, the increase in net position for governmental activities was \$2,340,003 in 2024-25, compared to \$2,571,532 in 2023-24. The beginning net position for 2024-25 was further reduced by a GASB 101 implementation adjustment of \$(921,482), resulting in an ending net position of \$(6,748,661) for governmental activities.

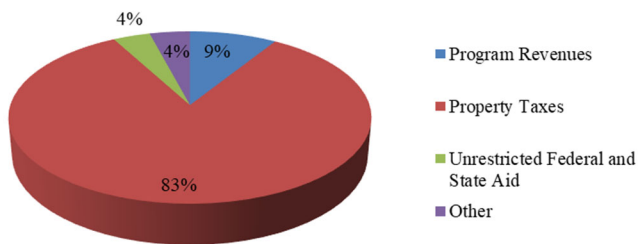
For business-type activities (Child Care Services Fund), total revenues decreased from \$830,466 in 2023-24 to \$616,874 in 2024-25, a decline of \$213,592, primarily due to a reduction in charges for services. Expenses increased from \$653,043 to \$815,873, an increase of \$162,830. This resulted in a negative change in net position of \$(198,999) for 2024-25, compared to a positive change of \$177,423 in the prior year, reflecting ongoing challenges in the Child Care Services Fund.

Overall, the District's governmental activities continued to show a positive change in net position, though at a slightly reduced level compared to the prior year. The business-type activities experienced a reversal, moving from a positive to a negative change in net position. The District's financial results continue to be driven by local property tax revenues and careful management of expenditures, but challenges remain in maintaining positive results in business-type activities.

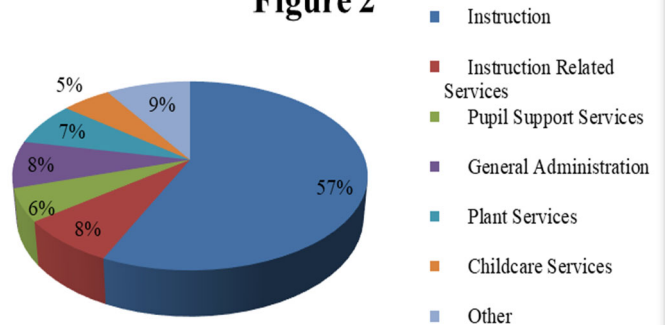
(Table 2)
Comparative Statement of Change in Net Position

	Governmental Activities		Business Type Activities	
	Year Ended June 30, 2025	Year Ended June 30, 2024	Year Ended June 30, 2025	Year Ended June 30, 2024
Revenues				
Program revenues				
Charges for services	\$ 21,500	\$ 26,502	\$ 608,013	\$ 822,850
Operating grants and contributions	948,249	1,657,432	-	-
General revenues				
Taxes levied for general purposes	12,067,012	11,325,403	-	-
Taxes levied for debt service	2,602,956	2,483,130	-	-
Federal and state aid not restricted	670,269	731,131	-	-
Interest and investment earnings	456,186	281,302	8,861	7,616
Miscellaneous	263,578	400,813	-	-
Total Revenues	<u>17,029,750</u>	<u>16,905,713</u>	<u>616,874</u>	<u>830,466</u>
Expenses				
Instruction	8,816,719	8,420,198	-	-
Instruction Related Services	1,208,153	1,260,335	-	-
Pupil Support Services	861,980	803,744	-	-
General Administration	1,243,869	1,089,521	-	-
Plant Services	1,154,276	1,254,113	-	-
Childcare Services	-	-	815,873	653,043
Other	1,404,750	1,506,270	-	-
Total Expenses	<u>14,689,747</u>	<u>14,334,181</u>	<u>815,873</u>	<u>653,043</u>
Increase (Decrease) in Net Position	2,340,003	2,571,532	(198,999)	177,423
Net Position - Beginning Balance	(8,167,182)	(10,738,714)	(69,690)	(247,113)
Adjustment for GASB 101 Implementation	(921,482)	-	-	-
Net Position - Ending Balance	<u>\$ (6,748,661)</u>	<u>\$ (8,167,182)</u>	<u>\$ (268,689)</u>	<u>\$ (69,690)</u>

**Sources of Revenue for the 2024-25
Fiscal Year Figure 1**



**Expenses for the 2024-25 Fiscal Year
Figure 2**



FINANCIAL ANALYSIS OF THE FUND STATEMENTS

The fund financial statements provide a detailed view of the District's individual operations, focusing on the inflows, outflows, and balances of spendable resources using the modified accrual basis of accounting. These statements help assess the District's ability to finance its programs in the near term and provide insight into the financial health of each major and nonmajor governmental fund.

For the fiscal year ended June 30, 2025, the District's governmental funds reported a combined ending fund balance of \$8,216,411, an increase of \$291,434 from the prior year. The General Fund ended the year with a fund balance of \$3,592,590, the Special Reserve Fund for Capital Outlay Projects with \$1,461,597, the Bond Interest and Redemption Fund with \$2,532,684, and nonmajor governmental funds with \$629,540. The majority of the General Fund balance remains unassigned, providing flexibility for future needs. The increase in total fund balance reflects the District's continued prudent fiscal management and strong property tax base.

General Fund Budgetary Highlights

The District's General Fund budget is revised throughout the year to reflect changes in state funding, enrollment, and other factors. For 2024-25, the original revenue budget was \$14,237,404, which was increased slightly to \$14,250,716 in the final budget. Actual revenues exceeded the final budget by \$258,834, primarily due to higher-than-expected property tax collections and interest income.

Expenditures were originally and finally budgeted at \$13,882,241, but actual expenditures were \$14,353,653, exceeding the final budget by \$471,412. The overages were mainly in certificated salaries, classified salaries, books and supplies, services and other operating expenditures, and capital outlay, reflecting both underestimated costs and unbudgeted capital improvements.

The net change in fund balance for the General Fund was \$(238,778), which was \$247,501 less than the final budget projection. The ending fund balance was \$3,591,276, lower than both the original and final budget projections. Despite these variances, the District maintained a healthy reserve, and the excess expenditures were not considered violations of laws, regulations, contracts, or grant agreements, nor did they have a material effect on the financial statements.

Context and Trends

The MD&A for the prior year (2023-24) emphasized that the fund financial statements are essential for understanding the District's operations and financial position, as they show the resources available for future spending. The District's practice of revising the budget throughout the year in response to state and local changes, as well as maintaining reserves above the state-recommended minimum, continues to support its financial stability.

CAPITAL ASSET AND DEBT ADMINISTRATION

The District's investment in capital assets as of June 30, 2025, totaled \$24,100,387 (net of accumulated depreciation), a slight decrease from \$24,490,278 at June 30, 2024. This decrease of \$389,891 (1.6%) is primarily attributable to annual depreciation expense of \$713,611 exceeding new capital outlays. The District's capital assets include land, buildings, site improvements, and equipment, with land remaining unchanged at \$787,808. The most significant changes were continued depreciation of buildings and equipment, with limited new acquisitions during the year. The District continues to maintain and invest in its facilities to support educational programs, while monitoring capital needs and funding sources.

(Table 3)
Comparative Schedule of Capital and Lease Assets
June 30, 2025 and 2024

	<u>2025</u>	<u>2024</u>	<u>Net \$</u> <u>Change</u>	<u>Net %</u> <u>Change</u>
Land	\$ 787,808	\$ 787,808	\$ 0	0.0%
Land Improvements	384,571	107,790	276,781	256.8%
Buildings & Improvements	31,451,073	31,451,073	0	0.0%
Equipment	549,403	502,464	46,939	9.3%
Less Accumulated Depreciation for				
Land Improvements	(123,792)	(102,408)	(21,384)	20.9%
Buildings & Improvements	(8,685,081)	(8,057,963)	(627,118)	7.8%
Equipment	(263,595)	(198,486)	(65,109)	32.8%
Total	<u>\$ 24,100,387</u>	<u>\$ 24,490,278</u>	<u>\$ (389,891)</u>	<u>-1.6%</u>

As of June 30, 2025, the District's long-term debt consisted of \$24,066,730 in general obligation bonds and \$5,972,000 in certificates of participation, for a total of \$30,038,730. This represents a decrease from the prior year, when the balances were \$25,581,267 for general obligation bonds and \$6,160,000 for certificates of participation, totaling \$31,741,267. The reduction in outstanding debt is primarily due to scheduled principal repayments on both the bonds and certificates. The District's annual debt service requirements for bonds and certificates are scheduled through 2049 and 2047, respectively.

(Table 4)
Comparative Schedule of Long-Term Debt
June 30, 2025 and 2024

	<u>2025</u>	<u>2024</u>	<u>Net \$</u> <u>Change</u>	<u>Net %</u> <u>Change</u>
General Obligation Bonds	\$ 24,066,730	\$ 25,581,267	\$ (1,514,537)	-5.9%
Certificates of Participation	<u>5,972,000</u>	<u>6,160,000</u>	<u>(188,000)</u>	<u>-3.1%</u>
Total Long-Term Debt	<u>\$ 30,038,730</u>	<u>\$ 31,741,267</u>	<u>\$ (1,702,537)</u>	<u>-5.4%</u>

The District continues to monitor its capital and debt position closely, ensuring that facilities are maintained and that debt obligations are met through prudent fiscal management and long-term planning.

FACTORS BEARING ON THE DISTRICT'S FUTURE

The 2025-26 California enacted budget, and requisite trailer bills approved new and or augmented funding streams for transitional kindergarten add-on in the Local Control Funding Formula, the Student Support and Professional Development Discretionary Block Grant, the Learning Recovery Emergency Block Grant and additional appropriations for local education agencies (LEA) participating in the Expanded Learning Opportunities Program Tier 2.

Funded average daily attendance (ADA) has changed drastically in recent years as the Governor and Legislature provided additional relief to combat the significant declining enrollment. Those policies provided an off-ramp rather than a fiscal cliff, which ended last year. The 2024-25 fiscal year was the final year for LEAs to benefit from the positive impact of the 2021-22 hold harmless policies; however, moving forward, LEAs will continue to be able to claim ADA based on current-year, prior-year, or a three-year average, whichever is greater.

Beginning in 2025-26, LEAs are allowed to recover up to ten absences per year through the inaugural Attendance Recovery program. This program is available to LEAs serving classroom-based student populations and can be offered before and after school, as well as during weekends and intersessions.

Cash deferrals are back for a second consecutive year with \$1.9 billion scheduled to be deferred from June 2026 to July 2026. Although state revenues are trending ahead of projections, it is still prudent to plan as if the deferrals will occur as planned.

Despite positive outlooks for school funding, costs of salaries, pensions, and other employee benefits continue to rise. The District is monitoring the budget closely to ensure all financial obligations are met and the District remains fiscally strong.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, parents, investors, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information, please contact the Business Office, at Cardiff School District, 1888 Montgomery Avenue, Cardiff, CA 92007.

Basic Financial Statements

Cardiff School District

Statement of Net Position

June 30, 2025

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Assets			
Cash	\$ 8,363,995	\$ 287,889	\$ 8,651,884
Receivables	532,804	12,635	545,439
Inventory	449	-	449
Capital Assets:			
Land	787,808	-	787,808
Improvements	384,571	-	384,571
Buildings	31,451,073	-	31,451,073
Equipment	549,403	-	549,403
Less Accumulated Depreciation	(9,072,468)	-	(9,072,468)
Total Assets	32,997,635	300,524	33,298,159
Deferred Outflows of Resources	3,926,468	169,927	4,096,395
Liabilities			
Accounts Payable and Other Current Liabilities	881,952	12,458	894,410
Unearned Revenue	164,306	-	164,306
Long-Term Liabilities:			
Due Within One Year	2,385,850	2,453	2,388,303
Due in More Than One Year	39,293,558	605,047	39,898,605
Total Liabilities	42,725,666	619,958	43,345,624
Deferred Inflows of Resources	947,098	119,182	1,066,280
Net Position			
Net Investment in Capital Assets	(5,938,343)	-	(5,938,343)
Restricted for:			
Capital Projects	406,173	-	406,173
Debt Service	2,532,684	-	2,532,684
Educational Programs	749,088	-	749,088
Other Purposes (Expendable)	266,993	-	266,993
Other Purposes (Nonexpendable)	1,949	-	1,949
Unrestricted	(4,767,205)	(268,689)	(5,035,894)
Total Net Position	\$ (6,748,661)	\$ (268,689)	\$ (7,017,350)

The accompanying notes to the financial statements are an integral part of this statement.

Cardiff School District

Statement of Activities

For the Year Ended June 30, 2025

Functions	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business Type Activities	Total
Governmental Activities:						
Instruction	\$ 8,816,719	\$ 21,500	\$ 335,421	\$ (8,459,798)	\$ -	\$ (8,459,798)
Instruction-Related Services						
Instructional Supervision and Administration	15,735	-	-	(15,735)	-	(15,735)
Instructional Library, Media and Technology	465,890	-	-	(465,890)	-	(465,890)
School Site Administration	726,528	-	(5,137)	(731,665)	-	(731,665)
Pupil Services						
Home-to-School Transportation	72,485	-	-	(72,485)	-	(72,485)
Food Services	314,887	-	355,544	40,657	-	40,657
All Other Pupil Services	474,608	-	155,369	(319,239)	-	(319,239)
General Administration						
Centralized Data Processing	20,296	-	-	(20,296)	-	(20,296)
All Other General Administration	1,223,573	-	(3,387)	(1,226,960)	-	(1,226,960)
Plant Services	1,154,276	-	10,789	(1,143,487)	-	(1,143,487)
Ancillary Services	50,655	-	46,821	(3,834)	-	(3,834)
Interest on Long-Term Debt	1,203,131	-	-	(1,203,131)	-	(1,203,131)
Transfers Between Agencies	150,964	-	52,829	(98,135)	-	(98,135)
Business Type Activities:						
Child Care Services	815,873	608,013	-	-	(207,860)	(207,860)
Total	<u>\$ 15,505,620</u>	<u>\$ 629,513</u>	<u>\$ 948,249</u>	<u>\$ (13,719,998)</u>	<u>\$ (207,860)</u>	<u>\$ (13,927,858)</u>
General Revenues:						
Taxes and Subventions:						
Taxes Levied for General Purposes				\$ 12,067,012	\$ -	\$ 12,067,012
Taxes Levied for Debt Service				2,602,956	-	2,602,956
Federal and State Aid, Not Restricted				670,269	-	670,269
Interest and Investment Earnings				456,186	8,861	465,047
Miscellaneous				263,578	-	263,578
Total General Revenues				<u>16,060,001</u>	<u>8,861</u>	<u>16,068,862</u>
Change in Net Position				2,340,003	(198,999)	2,141,004
Net Position - 7/1/2024, as Previously Stated				(8,167,182)	(69,690)	(8,236,872)
Adjustment for GASB 101 Implementation (Note A)				(921,482)	-	(921,482)
Net Position - 7/1/2024, as Restated				<u>(9,088,664)</u>	<u>(69,690)</u>	<u>(9,158,354)</u>
Net Position - 6/30/2025				<u>\$ (6,748,661)</u>	<u>\$ (268,689)</u>	<u>\$ (7,017,350)</u>

The accompanying notes to the financial statements are an integral part of this statement.

Cardiff School District

Balance Sheet – Governmental Funds

June 30, 2025

	General Fund	Special Reserve Fund for Capital Outlay Projects	Bond Interest and Redemption Fund	Nonmajor Governmental Funds	Total Governmental Funds
Assets					
Cash and Investments	\$ 4,187,188	\$ 1,056,404	\$ 2,532,684	\$ 587,719	\$ 8,363,995
Accounts Receivable	478,547	10,531	-	43,726	532,804
Due from Other Funds	-	394,675	-	-	394,675
Stores Inventories	-	-	-	449	449
Total Assets	<u>\$ 4,665,735</u>	<u>\$ 1,461,610</u>	<u>\$ 2,532,684</u>	<u>\$ 631,894</u>	<u>\$ 9,291,923</u>
Liabilities and Fund Balance					
Liabilities:					
Accounts Payable	\$ 514,164	\$ 13	\$ -	\$ 2,354	\$ 516,531
Due to Other Funds	394,675	-	-	-	394,675
Unearned Revenue	164,306	-	-	-	164,306
Total Liabilities	<u>1,073,145</u>	<u>13</u>	<u>-</u>	<u>2,354</u>	<u>1,075,512</u>
Fund Balance:					
Nonspendable Fund Balances	1,500	-	-	449	1,949
Restricted Fund Balances	793,163	-	2,532,684	629,091	3,954,938
Assigned Fund Balances	1,333	1,461,597	-	-	1,462,930
Unassigned Fund Balances	2,796,594	-	-	-	2,796,594
Total Fund Balance	<u>3,592,590</u>	<u>1,461,597</u>	<u>2,532,684</u>	<u>629,540</u>	<u>8,216,411</u>
Total Liabilities and Fund Balance	<u>\$ 4,665,735</u>	<u>\$ 1,461,610</u>	<u>\$ 2,532,684</u>	<u>\$ 631,894</u>	<u>\$ 9,291,923</u>

The accompanying notes to the financial statements are an integral part of this statement.

Cardiff School District

Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position June 30, 2025

Total fund balances governmental funds:	\$ 8,216,411
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Amounts reported for assets, deferred outflows of resources, liabilities, and deferred inflows of resources for governmental activities in the statement of net position are different from amounts reported in governmental funds because:

Capital assets: In governmental funds, only current assets are reported. In the statement of net position, all assets are reported, including capital assets and accumulated depreciation.

Capital assets relating to governmental activities, at historical cost	33,172,855	
Accumulated depreciation	<u>(9,072,468)</u>	
Net		24,100,387

Unmatured interest on long-term debt: In governmental funds, interest on long-term debt is not recognized until the period in which it matures and is paid. In the government-wide statement of activities, it is recognized in the period that it is incurred. The additional liability for unmatrued interest owing at the end of the period was:

(365,421)

Long-term liabilities: In governmental funds, only current liabilities are reported. In the statement of net position, all liabilities, including long-term liabilities, are reported. Long-term liabilities relating to governmental activities consist of:

General obligation bonds payable	24,066,730	
Certificates of participation payable	5,972,000	
Net pension liability	9,364,458	
Total OPEB liability	1,272,975	
Compensated absences	<u>1,003,245</u>	
Total		(41,679,408)

Deferred outflows and inflows of resources relating to pensions: In governmental funds, deferred outflows and inflows of resources relating to pensions are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions are reported.

Deferred outflows of resources relating to pensions	3,833,493	
Deferred inflows of resources relating to pensions	<u>(747,511)</u>	
Net		3,085,982

The accompanying notes to the financial statements are an integral part of this statement.

Cardiff School District

Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position, Continued June 30, 2025

Deferred outflows and inflows of resources relating to other postemployment benefits (OPEB): In governmental funds, deferred outflows and inflows of resources relating to OPEB are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to OPEB are reported.

Deferred outflows of resources relating to OPEB	92,975	
Deferred inflows of resources relating to OPEB	<u>(199,587)</u>	
	Net	<u>(106,612)</u>
Total net position governmental activities:		<u>\$ (6,748,661)</u>

Cardiff School District

Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds For the Year Ended June 30, 2025

	General Fund	Special Reserve Fund for Capital Outlay Projects	Bond Interest and Redemption Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues					
State Apportionment	\$ 386,643	\$ -	\$ -	\$ -	\$ 386,643
Education Protection Account Funds	122,260	-	-	-	122,260
Local Property Taxes	12,067,012	-	2,602,956	-	14,669,968
Federal Revenue	241,132	-	-	75,784	316,916
Other State Revenue	635,936	-	-	275,624	911,560
Interest and Investment Income	277,205	58,126	90,532	30,323	456,186
Other Local Revenue	779,439	-	-	21,499	800,938
Total Revenues	14,509,627	58,126	2,693,488	403,230	17,664,471
Expenditures					
Current Expenditures:					
Instruction	9,297,313	-	-	-	9,297,313
Instruction - Related Services	1,332,146	-	-	-	1,332,146
Pupil Services	574,743	-	-	324,871	899,614
Ancillary Services	50,655	-	-	-	50,655
General Administration	1,241,846	-	-	-	1,241,846
Plant Services	1,169,507	-	-	-	1,169,507
Other Outgo	150,964	-	-	-	150,964
Capital Outlay	133,614	190,106	-	-	323,720
Debt Service:					
Principal	188,000	-	403,029	-	591,029
Interest	214,865	-	2,101,378	-	2,316,243
Total Expenditures	14,353,653	190,106	2,504,407	324,871	17,373,037
Excess (Deficiency) of Revenues Over (Under) Expenditures	155,974	(131,980)	189,081	78,359	291,434
Other Financing Sources (Uses):					
Transfers In	-	394,675	-	-	394,675
Transfers Out	(394,675)	-	-	-	(394,675)
Total Other Financing Sources (Uses)	(394,675)	394,675	-	-	-
Net Change in Fund Balance	(238,701)	262,695	189,081	78,359	291,434
Fund Balance, Beginning of Year	3,831,291	1,198,902	2,343,603	551,181	7,924,977
Fund Balance, End of Year	\$ 3,592,590	\$ 1,461,597	\$ 2,532,684	\$ 629,540	\$ 8,216,411

The accompanying notes to the financial statements are an integral part of this statement.

Cardiff School District

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended June 30, 2025

Total change in fund balances, governmental funds:	\$ 291,434
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Amounts reported for governmental activities in the statement of activities are different from amounts reported in governmental funds because:

Capital outlay: In governmental funds, the costs of capital assets are reported as expenditures in the period when the assets are acquired. In the statement of activities, costs of capital assets are allocated over their estimated useful lives as depreciation expense. The difference between capital outlay expenditures and depreciation expense for the period is:

Expenditures for capital outlay	323,720	
Depreciation expense	<u>(713,611)</u>	
	Net	(389,891)

Debt service: In governmental funds, repayments of long-term debt are reported as expenditures. In the government-wide statements, repayments of long-term debt are reported as reductions of liabilities. Expenditures for repayment of the principal portion of long-term debt were:

591,029

Unmatured interest on long-term debt: In governmental funds, interest on long-term debt is recognized in the period that it becomes due. In the government-wide statement of activities, it is recognized in the period that it is incurred. Unmatured interest owing at the end of the period, less matured interest paid during the period but owing from the prior period was:

1,098,935

Compensated absences: In governmental funds, compensated absences are measured by the amounts paid during the period. In the statement of activities, compensated absences are measured by the amounts earned. The difference between compensated absences paid and compensated absences earned was:

(47,193)

Pensions: In governmental funds, pension costs are recognized when employer contributions are made. In the statement of activities, pension costs are recognized on the accrual basis. This year, the difference between accrual-basis pension costs and actual employer contributions was:

854,014

Cardiff School District

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities, Continued For the Year Ended June 30, 2025

Other postemployment benefits (OPEB): In governmental funds, OPEB expenses are recognized when employer OPEB contributions are made. In the statement of activities, OPEB expenses are recognized on the accrual basis. This year the difference between OPEB expenses and actual employer OPEB contributions was: (72,502)

Amortization of debt issue premium or discount or deferred gain or loss from debt refunding: In governmental funds, if debt is issued at a premium or at a discount, the premium or discount is recognized as an Other Financing Source or an Other Financing Use in the period it is incurred. In the government-wide statements, the premium or discount, plus any deferred gain or loss from debt refunding, is amortized as interest over the life of the debt. Amortization of debt issue premium or discount, or deferred gain or loss from debt refunding for the period is: 14,177

Change in net position of governmental activities: \$ 2,340,003

Cardiff School District

Statement of Net Position – Enterprise Fund

June 30, 2025

	Enterprise Fund Child Care Services Fund
Assets	
Current Assets	
Cash and Investments	\$ 287,889
Accounts Receivable	12,635
Total Current Assets	300,524
Total Assets	\$ 300,524
Deferred Outflows of Resources	
OPEB Related	\$ 11,171
Pension Related	158,756
Total Deferred Outflows of Resources	\$ 169,927
Liabilities	
Current Liabilities	
Accounts Payable	\$ 12,458
Total Current Liabilities	12,458
Noncurrent Liabilities	
Net Pension Liability	543,587
Net OPEB Liability	63,913
Total Noncurrent Liabilities	607,500
Total Liabilities	\$ 619,958
Deferred Inflows of Resources	
OPEB Related	\$ 15,529
Pension Related	103,653
Total Deferred Inflows of Resources	\$ 119,182
Net Position	
Unrestricted (Deficit)	\$ (268,689)
Total Net Position	\$ (268,689)

The accompanying notes to the financial statements are an integral part of this statement.

Cardiff School District

Statement of Revenues, Expenses, and Changes in Net Position – Enterprise Fund June 30, 2025

	Enterprise Fund Child Care Services Fund
Operating Revenues	
Child Care Service Fees	\$ 608,013
Total Operating Revenues	<u>608,013</u>
Operating Expenses	
Classified Salaries	523,255
Employee Benefits	220,570
Books and Supplies	48,293
Services and Other Operating Expenses	<u>23,755</u>
Total Operating Expenses	<u>815,873</u>
Operating Income (Loss)	<u>(207,860)</u>
Non-Operating Revenues/(Expenses)	
Interest and Investment Income	<u>8,861</u>
Total Nonoperating Revenues/(Expenses)	<u>8,861</u>
Change in Net Position	(198,999)
Total Net Position - Beginning	<u>(69,690)</u>
Total Net Position - Ending	<u><u>\$ (268,689)</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

Cardiff School District

Statement of Cash Flows – Enterprise Fund

June 30, 2025

	Enterprise Fund
	Child Care Services Fund
Cash Flows from Operating Activities	
Cash Received from Customers	\$ 852,614
Cash Payments for Payroll and Benefits	(691,292)
Cash Payments to Other Suppliers for Goods and Services	(71,489)
Net Cash Provided (Used) by Operating Activities	89,833
Cash Flows from Investing Activities	
Cash from Interest and Investments	8,330
Net Cash Provided (Used) by Investing Activities	8,330
Net Increase (Decrease) in Cash and Cash Equivalents	98,163
Cash and Cash Equivalents, Beginning of Year	189,726
Cash and Cash Equivalents, End of Year	<u>\$ 287,889</u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities	
Operating Income (Loss)	\$ (207,860)
Change in Assets and Liabilities:	
Decrease (Increase) in Operating Accounts Receivable	244,601
Decrease (Increase) in Deferred Outflows of Resources	55,007
Increase (Decrease) in Accounts Payable	559
Increase (Decrease) in Net Pension Liability	(41,748)
Increase (Decrease) In Net OPEB Liability	5,874
Increase (Decrease) in Deferred Inflows of Resources	33,400
Net Cash Provided (Used) by Operating Activities	<u>\$ 89,833</u>

The accompanying notes to the financial statements are an integral part of this statement.

Cardiff School District

Notes to the Financial Statements

For the Year Ended June 30, 2025

A. Summary of Significant Accounting Policies

Cardiff School District (District) accounts for its financial transactions in accordance with the policies and procedures of the California Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to accounting principles generally accepted in the United States of America (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

1. Reporting Entity

The District operates under a locally elected Governing Board of Trustees form of government and provides educational services to grades K-6 as mandated by the state. A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments and agencies that are not legally separate from the District. For the District, this includes general operations, special revenue funds, capital facilities funds, debt service funds, student-related activities, and childcare services.

2. Component Units

Component units are legally separate organizations for which the District is financially accountable. Component units may also include organizations that are fiscally dependent on the District in that the District approves their budget, the issuance of their debt or the levying of their taxes. In addition, component units are other legally separate organizations for which the District is not financially accountable but the nature and significance of the organization's relationship with the District is such that exclusion would cause the District's financial statements to be misleading or incomplete. The District has no component units. Additionally, the District is not a component unit of any other reporting entity as defined by GASB.

3. Basis of Presentation

Government-Wide Statements. The statement of net position and the statement of activities display information about the primary government (the District). These statements include the financial activities of the overall government. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenue, and other non-exchange transactions. Business type activities are financed in whole or in part by fees charged to external parties.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

The statement of activities presents a comparison between direct expenses and program revenue for each function of the District's governmental activities, and business type activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reserved for the statement of activities. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting of operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each program or business segment is self-financing or draws from general revenues of the District.

Fund Financial Statements. The fund financial statements provide information about the District's funds. Separate statements for each fund category – governmental and proprietary – are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as non-major funds.

Governmental funds are used to account for activities that are governmental in nature. Governmental activities are typically tax-supported and include education of pupils, operation of food service programs, construction and maintenance of school facilities, and repayment of long-term debt.

Enterprise funds are used to account for activities that are proprietary in nature. Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

Major Governmental Funds

The District reports the following major governmental funds:

General Fund: The general fund is the primary operating fund of the District. It is used to account for all activities except those that are required to be accounted for in another fund.

Special Reserve Fund for Capital Outlay Projects: This fund exists primarily to provide for the accumulation of general fund moneys for capital outlay purposes (*Education Code §42840*). This fund may also be used to account for any other revenues specifically for capital projects that are not restricted to other capital projects funds. Other authorized resources that may be deposited into this fund are proceeds from the sale or lease-with-option-to-purchase of real property (*Education Code §17462*) and rentals and leases of real property specifically authorized for deposit into the fund by the governing board (*Education Code §41003*).

Bond Interest and Redemption Fund: The Bond Interest and Redemption Fund is used for the repayment of bonds issued for the District (*Education Code §15125 through §15262*). The County of San Diego Auditor maintains control over the District's Bond Interest and Redemption Fund. The principal and interest on the bonds must be paid by the County Treasurer from taxes levied by the County Auditor-Controller.

Cardiff School District

Notes to the Financial Statements, Continued
For the Year Ended June 30, 2025

Non-Major Governmental Funds

The District reports the following non-major governmental funds categorized by the fund type:

Special Revenue Funds: Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The District maintains the following nonmajor special revenue funds:

Cafeteria Special Revenue Fund: This fund is used to account separately for federal, state, and local resources to operate the food service program (*Education Code §38091 through §38093*). The Cafeteria Special Revenue Fund shall be used only for those expenditures authorized by the governing board as necessary for the operation of the District's food service program (*Education Code §38091 and §38100*).

Capital Projects Funds: Capital projects funds are established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). The District maintains the following nonmajor capital projects funds:

Building Fund: This fund exists primarily to account separately for proceeds from the sale of bonds (*Education Code §15146*) and may not be used for any purpose other than those for which the bonds were issued. Other authorized revenues to the Building Fund are proceeds from the sale or lease-with-option-to-purchase of real property (*Education Code §17462*) and revenue from rentals and leases of real property specifically authorized for deposit into the fund by the governing board (*Education Code §41003*).

Capital Facilities Fund: The Capital Facilities Fund is used primarily to account separately for moneys received from fees levied on developers or other agencies as a condition of approving a development (*Education Code §17620 through §17626*). The authority for these levies may be county or city ordinances (*Government Code §65970 through §65981*) or private agreements between the District and the developer. All funds, including interest earned, are restricted to the purposes specified in *Government Code §65970 through §65981* or *Government Code §65995*, or items specified in agreements with the developer (*Government Code §66006*).

Proprietary Fund

Enterprise Fund: Enterprise funds are used to account for an activity for which a fee is charged to external users for goods or services. An enterprise fund is accounted for on the accrual basis. Capital assets and long-term liabilities are recorded in the fund. All revenues and expenses are recorded, regardless of when they are received or paid. The District reports the following enterprise fund:

Child Care Services Fund: This fund accounts for the activities of the Districts fee based child care program.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

4. Basis of Accounting – Measurement Focus

Government-Wide and Proprietary Financial Statements. The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental Fund Financial Statements. The governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Revenues from local sources consist primarily of property taxes. Property tax revenues and revenues received from the State are recognized under the susceptible-to-accrual concept. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds from general long-term debt and acquisitions under capital leases are reported as other financing sources.

When the District incurs an expenditure or expense for which both restricted and unrestricted resources may be used, it is the District's policy to use restricted resources first, then unrestricted resources.

5. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid or at year end, whichever is sooner.

6. Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. By state law, the District's governing board must adopt a final budget no later than July 1st. A public hearing must be conducted to receive comments prior to adoption. The District's governing board has satisfied these requirements.

These budgets are revised by the District's governing board and district superintendent during the year to give consideration to unanticipated income and expenditures.

Formal budgetary integration was used as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

7. Revenues and Expenses

a. Revenues – Exchange and Non-Exchange

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or expected to be collected soon enough thereafter, to be used to pay liabilities of the current fiscal year. Generally, available is defined as collectible within 60 days. However, to achieve comparability of reporting among California districts and so as to not distort normal revenue patterns, with specific respect to reimbursement grants and corrections to State-aid apportionments, the California Department of Education has defined available for districts as collectible within one year. The following revenue sources are considered to be both measurable and available at fiscal year-end: State apportionments, property taxes, interest, certain grants, and other local sources.

Non-exchange transactions are transactions in which the District receives value without directly giving equal value in return, including property taxes, certain grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose restrictions. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

b. Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable, and typically paid within 90 days. Principal and interest on long-term obligations, which has not matured, are recognized when paid in the governmental funds as expenditures. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds but are recognized in the government-wide financial statements.

8. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, Fund Balance and Net Position

a. Deposits and Investments

Cash balances held in banks and in revolving funds are insured to \$250,000 by the Federal Depositary Insurance Corporation (FDIC). All cash held by the financial institutions is fully insured or collateralized. For purposes of the statement of cash flows, highly liquid investments are considered to be cash equivalents if they have a maturity of three months or less when purchased.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

In accordance with Education Code §41001, the District maintains substantially all its cash in the San Diego County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds, except for the Tax Override Funds, in which interest earned is credited to the general fund. Any investment losses are proportionately shared by all funds in the pool.

The county is authorized to deposit cash and invest excess funds by California Government Code §53648 et seq. The funds maintained by the county are either secured by federal depository insurance or are collateralized.

Information regarding the amount of dollars invested in derivatives with San Diego County Treasury was not available.

b. Stores Inventories and Prepaid Expenditures

Inventories are recorded using the purchases method in that the cost is recorded as an expenditure at the time individual inventory items are purchased. Inventories are valued using the first-in/first-out (FIFO) method and consist of expendable supplies held for consumption. Reported inventories are equally offset by a non-spendable fund balance designation, which indicates that these amounts are not “available for appropriation and expenditure” even though they are a component of net current assets.

The District has the option of reporting an expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditures during the benefiting period.

c. Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of the donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. A capitalization threshold of \$5,000 is used.

Capital assets are being depreciated using the straight-line method over the following estimated useful lives:

Asset Class	Estimated Useful Life
Buildings & Improvements	20 - 50 Years
Land Improvements	10 - 25 Years
Equipment	5 - 15 Years

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

d. Lease Assets & Lease Liabilities

A lease is defined as a contract that conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for a period of time in an exchange or exchange-like transaction. Examples of nonfinancial assets include buildings, land, vehicles and equipment. In accordance with GASB Statement 87, the District records lease assets and lease liabilities with a capitalization threshold of \$5,000. Lease assets are amortized over the shorter of the useful life of the underlying asset (as defined in capital assets policy) or the lease term. Lease liabilities are reduced as principal payments on the lease are made.

e. Subscription Assets & Subscription Liabilities

A subscription based information technology arrangement (SBITA) is a contract that conveys control of the right to use another party's information technology software, alone or in combination with tangible capital assets, as specified in the contract for a period of time in an exchange or exchange-like transaction. SBITAs result in a subscription asset and subscription liability on the date of inception in accordance with GASB Statement 96 which are recorded at present value using an imputed interest rate based on the best available borrowing rate for the District in the year of inception. The District has established a capitalization threshold for subscription assets and liabilities of \$5,000. The subscription assets are amortized over the subscription term. The subscription liabilities are reduced as principal payments on the agreements are paid.

f. Compensated Absences

Employees of the District are granted vacation, sick leave, and other types of compensated absences in accordance with District policy and labor agreements. Compensated absences are absences for which employees will be paid, such as vacation, sick leave, and certain types of sabbatical leave when agreed upon in contracts or labor agreements. Under the District's policies, vacation leave and sick leave may be carried forward from year to year, subject to limits established by policy.

A liability for compensated absences is recognized when earned by employees if (a) the leave is attributable to services already rendered, (b) the leave accumulates and may be carried forward to future periods, and (c) it is more likely than not that the leave will be used for time off or otherwise paid in cash or settled through noncash means. The liability is measured using the pay or salary rates in effect as of the financial statement date, plus salary-related payments that are directly and incrementally associated with payments for compensated absences, as required by GASB Statement No. 101.

In accordance with GASB Statement No. 101, unused sick leave that, upon retirement, is converted to provide or enhance a defined benefit pension is excluded from the compensated absences liability. The value of such converted leave is instead included in the measurement of the District's net pension liability in accordance with applicable GASB standards.

In governmental funds, only the portion of the liability that is expected to be liquidated with expendable available financial resources is reported as a fund liability; the remainder is reported in the government-wide financial statements.

The District measured the liability based on a historic look back period of five years with a first-in-first-out flows assumption for use of accrued balances.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

g. Unearned Revenue

Unearned revenue represents amounts received in advance of the period in which the District is legally entitled to the resources. In the governmental funds, unearned revenue is reported as a liability until the underlying revenue recognition criteria have been met. Typical sources of unearned revenue include advance payments for services and grant proceeds received before all eligibility requirements have been satisfied.

h. Interfund Activity

Interfund activity results from loans, services provided, reimbursements or transfers between funds. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures or expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers in and transfers out are netted and presented as a single "Transfers" line on the government-wide statement of activities. Similarly, interfund receivables and payables are netted and presented as a single "Internal Balances" line of the government-wide statement of net position.

i. Fund Balances – Governmental Funds

Fund balances of the governmental funds are classified as follows:

Nonspendable Fund Balance represents amounts that cannot be spent because they are either not in spendable form (such as inventory or prepaid items) or legally required to remain intact (such as revolving cash accounts or principal of a permanent fund).

Restricted Fund Balance represents amounts that are subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations, or may be imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance represents amounts that can only be used for a specific purpose because of a formal action by the District's governing board. Committed amounts cannot be used for any other purpose unless the governing board removes those constraints by taking the same type of formal action. Committed fund balance amounts may be used for other purposes with appropriate due process by the governing board. Commitments are typically done through adoption and amendment of the budget or resolution. Committed fund balance amounts differ from restricted balances in that the constraints on their use do not come from outside parties, constitutional provisions, or enabling legislation.

Assigned Fund Balance represents amounts which the District intends to use for a specific purpose, but that do not meet the criteria to be classified as restricted or committed. Intent may be stipulated by the governing board or by an official or body to which the governing board delegates the authority. Specific amounts that are not restricted or committed in a special revenue, capital projects, debt service, or permanent fund are assigned for purposes in accordance with the nature of their fund type or the fund's primary purpose. Assignments within the general fund convey that the intended use of those amounts is for a specific purpose that is narrower than the general purposes of the District itself.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

Unassigned Fund Balance represents amounts which are unconstrained in that they may be spent for any purpose. Only the general fund reports a positive unassigned fund balance. Other governmental funds might report a negative balance in this classification because of overspending for specific purposes for which amounts had been restricted, committed or assigned.

When an expenditure is incurred for a purpose for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds.

j. Minimum Fund Balance Policy

The District has adopted a policy to maintain a minimum economic uncertainty reserve of at least 4% of the total general fund expenditures and other financing uses, or \$88,000, whichever is greater. The reserve may be increased from time to time in order to address specific anticipated revenue or cash flow shortfalls. The primary purpose of this reserve is to avoid the need for service level reductions in the event of economic downturn. The District is committed to maintaining a prudent level of financial resources to protect against the need to reduce service levels because of temporary revenue shortfalls or unpredicted expenditures. Because amounts in the nonspendable, restricted, committed, and assigned categories are subject to varying constraints in use, the Reserve for Economic Uncertainties consists of balances that are otherwise unassigned.

k. GASB 54 Fund Presentation

GASB Statement No. 54 defines a special revenue fund as a fund that has a special revenue source that is either restricted or committed to the financing of particular activities, that compose a substantial portion of the inflows of the fund, and that are reasonably expected to continue. The Special Reserve Fund for Other Post-Employment Benefits (Fund 20) does not have continuing revenue sources that are either restricted or committed in nature. As such this fund does not meet the definition of special revenue funds under the provisions of GASB Statement No. 54. This fund has been combined with the general fund for reporting purposes.

l. Deferred Inflows and Deferred Outflows of Resources

Deferred outflows of resources is a consumption of net position that is applicable to a future reporting period. Deferred inflows of resources is an acquisition of net position that is applicable to a future reporting period. Deferred outflows of resources and deferred inflows of resources are recorded in accordance with GASB Statement numbers 63 and 65.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

m. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources relating to pension, deferred inflows of resources relating to pension, pension expense, information about the fiduciary net position of the CalPERS Schools Pool Cost-Sharing Multiple-Employer Plan (CalPERS Plan) and CalSTRS Schools Pool Cost-Sharing Multiple Employer Plan (CalSTRS Plan), and additions to/deductions from the CalPERS Plan and CalSTRS Plan fiduciary net positions have been determined on the same basis as they are reported by the CalPERS Financial Office and CalSTRS Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

Generally accepted accounting principles require that the reported results must pertain to liability and asset information within certain timeframes. For this report, the following time frames are used:

Valuation Date	June 30, 2023
Measurement Date	June 30, 2024
Measurement Period	July 1, 2023 to June 30, 2024

n. Postemployment Benefits Other than Pensions (OPEB)

For purposes of measuring the total OPEB liability, deferred outflows of resources related to OPEB and deferred inflows of resources related to OPEB, and OPEB expense have been determined by an independent actuary. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms.

Generally accepted accounting principles require the reported results must pertain to liability and asset information within certain defined timeframes. For this report the following timeframes are used:

Valuation Date	July 1, 2023
Measurement Date	June 30, 2024
Measurement Period	July 1, 2023 to June 30, 2024

9. Property Taxes

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County Auditor-Controller bills and collects the taxes on behalf of the District. Local property tax revenues are recorded when received.

10. Use of Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

11. Fair Value Measurements

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles as defined by Governmental Accounting Standards Board (GASB) Statement No. 72. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The hierarchy is detailed as follows:

Level 1 Inputs:	Quoted prices (unadjusted) in active markets for identical assets or liabilities that a government can access at the measurement date.
Level 2 Inputs:	Inputs other than quoted prices included within Level 1 that are observable for an asset or liability, either directly or indirectly.
Level 3 Inputs:	Unobservable inputs to an asset or liability.

12. New Accounting Pronouncements

The District has adopted accounting policies compliant with new pronouncements issued by the Government Accounting Standards Board (GASB) that are effective for the fiscal year ended June 30, 2025. Those newly implemented pronouncements are as follows:

Description	Date Issued
GASB Statement No. 99 <i>Omnibus 2022</i> (Portions related to financial guarantees and derivative instruments)	Apr-22
GASB Statement No. 100 <i>Accounting Changes and Error Corrections</i> (Amendment of GASB Statement No. 62)	Jun-22
GASB Statement No. 101 <i>Compensated Absences</i>	Jun-22
GASB Statement No. 102 <i>Certain Risk Disclosures</i>	Dec-23
GASB Implementation Guide No. 2023-1 <i>Implementation Guidance Update 2023</i>	Jun-23
GASB Implementation Guide No. 2025-1 <i>Implementation Guidance Update 2025 (Question 4.16 ONLY)</i>	Jun-25

The adoption of GASB Statement No. 99, GASB Statement No. 102, GASB Implementation Guide No. 2023-1 and GASB Implementation Guide No. 2025-1 did not have a material impact on the District's financial position, results of operations, or disclosures in the financial statements.

The adoption of GASB Statement No. 100 resulted in enhanced note disclosures and financial statement presentation but did not result in a material change to the District's financial position.

The adoption of GASB Statement No. 101 resulted in a material change to the District's Net Position for inclusion of a portion of sick leave that meets reporting requirements consistent with the requirements of the GASB pronouncement.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

13. Accounting Changes and Error Corrections

Effective for the fiscal year ended June 30, 2025, the District implemented GASB Statement No. 100, *Accounting Changes and Error Corrections*. GASB 100 requires that changes to or within the financial reporting entity, including changes in fund classification, be reported by adjusting the beginning balances of the affected funds as if the change occurred at the start of the reporting period. The statement also requires enhanced disclosures regarding accounting changes and error corrections.

Error Corrections

No error corrections were identified or recorded during the fiscal year ended June 30, 2025.

Change in Accounting Principle

Effective July 1, 2024, the District implemented GASB Statement No. 101, *Compensated Absences*, which establishes new recognition and measurement criteria for compensated absences. As a result, the District changed its method of accounting for compensated absences to comply with the new standard. The implementation of GASB Statement No. 101 resulted in a restatement of the beginning net position of governmental activities as of July 1, 2024. The affected financial statement line item is "Compensated Absences Payable." The change in accounting principle resulted in the following restatement of beginning net position:

	<u>Government- Wide Financial Statements</u>
Beginning Net Position as Reported in June 30, 2024 Audit Report	(8,167,182)
Adjustments to Beginning Balance:	
GASB 101 Implementation	<u>(921,482)</u>
Beginning Net Position, as Restated	<u><u>\$ (9,088,664)</u></u>

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

B. Compliance and Accountability

1. Finance Related Legal and Contractual Provisions

In accordance with GASB Statement No. 38, "Certain Financial Statement Note Disclosures", violations of finance-related legal and contractual provisions, if any are reported below, along with actions taken to address such violations:

<u>Violation</u>	<u>Action Taken</u>
None Reported	Not Applicable

2. Deficit Fund Balance or Fund Net Position of Individual Funds

The following funds are funds having deficit fund balances or fund net position at year end, if any, along with remarks which address such deficits:

<u>Fund Name</u>	<u>Deficit Amount</u>	<u>Remarks</u>
Childcare Services	\$ (268,689)	Consistent with the requirements in GASB Statement No. 68 & GASB Statement No. 75 the District has recorded the liability for Pension and Other Post Employment Benefits; however, the District has elected not to fully fund the liabilities at this time.
Enterprise Fund		

C. Fair Value Measurements

The District's investments at June 30, 2025, categorized within the fair value hierarchy established by generally accepted accounting principles, were as follows:

	<u>Amount</u>	<u>Fair Value Measurement Using</u>		
		<u>Quoted Prices in Active Markets for Identical Assets (Level 1)</u>	<u>Significant Other Observable Inputs (Level 2)</u>	<u>Significant Unobservable Inputs (Level 3)</u>
External investment pools measured at fair value				
San Diego County Treasury	\$ 8,619,097	\$ -	\$ 8,619,097	\$ -
Total investments by fair value level	<u>\$ 8,619,097</u>	<u>\$ -</u>	<u>\$ 8,619,097</u>	<u>\$ -</u>

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code §41001). The fair value of the District's investments in the pool is reported in the accounting financial statements as amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of the portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

The San Diego County Treasury is not registered with the Securities and Exchange Commission (SEC) as an investment company; however, the County Treasury acts in accordance with investment policies monitored by a Treasury Oversight Committee consisting of members appointed by participants in the investment pool and up to five members of the public having expertise, or an academic background in, public finance. In addition, the County Treasury is audited annually by an independent auditor.

Cardiff School District

Notes to the Financial Statements, Continued
For the Year Ended June 30, 2025

D. Cash and Investments

As of June 30, 2025, the District held the following cash and cash equivalents:

	General Fund	Special Reserve Fund for Capital Outlay Projects	Bond Interest and Redemption Fund	Nonmajor Governmental Funds	Total Governmental Funds
Cash in County Treasury	\$ 4,152,420	\$ 1,055,900	\$ 2,531,476	\$ 587,439	\$ 8,327,235
Cash in County Treasury - FMV Adjustment	1,981	504	1,208	280	3,973
Cash in Bank and in Revolving Fund	32,787	-	-	-	32,787
Total Cash and Cash Equivalents	<u>\$ 4,187,188</u>	<u>\$ 1,056,404</u>	<u>\$ 2,532,684</u>	<u>\$ 587,719</u>	<u>\$ 8,363,995</u>
	Enterprise Fund				
Cash in County Treasury	\$ 287,752				
Cash in County Treasury - FMV Adjustment	137				
Total Cash and Cash Equivalents	<u>\$ 287,889</u>				

1. Cash in County Treasury

In accordance with Education Code §41001, the District maintains substantially all of its cash in the San Diego County Treasury as part of the common investment pool (\$8,327,235 as of June 30, 2025). The fair value of the District's portion of this pool as of that date, as provided by the pool sponsor, was \$8,619,097. Assumptions made in determining the fair value of the pooled investment portfolios are available from the County Treasurer.

2. Cash on Hand, In Banks, and in Revolving Fund

Cash balances on hand and in banks (\$31,287 as of June 30, 2025) and in revolving fund (\$1,500 as of June 30, 2025) are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC).

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

3. Investments Authorized by the California Government Code and the District's Investment Policy

The table below identifies the investment types that are authorized for the District by the California Government Code (or the District's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the District's investment policy where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustee that are governed by the provisions of debt agreements of the District, rather than the general provisions of the California Government Code or the District's investment policy.

<u>Authorized Investment Type</u>	<u>Maximum Remaining Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
Local Agency Bonds, Notes, Warrants	5 Years	None	None
Registered State Bonds, Notes, Warrants	5 Years	None	None
U.S. Treasury Obligations	5 Years	None	None
U.S. Agency Securities	5 Years	None	None
Banker's Acceptance	180 Days	40%	30%
Commercial Paper	270 Days	25%	10%
Negotiable Certificates of Deposit	5 Years	30%	None
Repurchase Agreements	1 Year	None	None
Reverse Repurchase Agreements	92 Days	20% of Base	None
Medium-Term Corporate notes	5 Years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 Years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

4. Analysis of Specific Deposit and Investment Risks

GASB Statement No. 40 requires a determination as to whether the District was exposed to the following specific investment risks at year end and if so, the reporting of certain related disclosures:

a. Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The county treasury is restricted by Government Code §53635 pursuant to §53601 to invest only in time deposits, U.S. government securities, state registered warrants, notes or bonds, State Treasurer's investment pool, bankers' acceptances, commercial paper, negotiable certificates of deposit, and repurchase or reverse repurchase agreements. The ratings of securities by nationally recognized rating agencies are designed to give an indication of risk.

At June 30, 2025, credit risk for the District's investments was as follows:

<u>Investment Type</u>	<u>Rating</u>	<u>Rating Agency</u>	<u>Amount</u>
County Treasurer's Investment Pool	Unrated	Not Applicable	\$ 8,619,097

b. Custodial Credit Risk

Deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the District's name. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the government, and are held by either the counterparty or the counterparty's trust department or agent but not in the District's name.

At June 30, 2025, the District's bank balances were fully insured or collateralized and were therefore not exposed to custodial credit risk.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

c. Concentration of Credit Risk

This risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government Code. Investments in any one issuer that represent five percent or more of the total investments are either an external investment pool and are therefore exempt. As such, the District was not exposed to concentration of credit risk.

d. Interest Rate Risk

This is the risk that changes in interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District maintains pooled investments with the San Diego County Treasury with a fair value of \$8,619,097. The average weighted maturity for this pool was 562 days at June 30, 2025.

e. Foreign Currency Risk

This is the risk that exchange rates will adversely affect the fair value of an investment. At year end, the District was not exposed to foreign currency risk.

5. Investment Accounting Policy

The District is required by GASB Statement No. 31 to disclose its policy for determining which investments, if any, are reported at amortized cost. The District's general policy is to report money market investments and short-term participating interest-earning investment contracts at amortized cost and to report nonparticipating interest-earning investment contracts using a cost-based measure. However, if the fair value of an investment is significantly affected by the impairment of the credit standing of the issuer or by other factors, it is reported at fair value. All other investments are reported at fair value unless a legal contract exists which guarantees a higher value. The term "short-term" refers to investments which have a remaining term of one year or less at time of purchase. The term "nonparticipating" means that the investment's value does not vary with market interest rate changes. Nonnegotiable certificates of deposit are examples of nonparticipating interest-earning investment contracts.

The District's investments in external investment pools are reported at an amount determined by the fair value per share of the pool's underlying portfolio, unless the pool is a 2a7-like, in which case they are reported at share value. A 2a7-like pool is one which is not registered with the Securities and Exchange Commission (SEC) as an investment company, but nevertheless has a policy that it will, and does, operate in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

E. Accounts Receivable

There are no significant receivables which are not scheduled for collection within one year of year end. Accounts receivable balances as of June 30, 2025, consisted of:

	Major Governmental Funds			
	General	Special	Nonmajor	Total
	Fund	Reserve Fund for Capital Outlay Projects	Governmental Funds	Governmental Funds
Federal Government				
Special Education Programs	\$ 240,997	\$ -	\$ -	\$ 240,997
Child Nutrition	-	-	7,375	7,375
State Government				
Special Education Programs	68,707	-	-	68,707
Lottery	47,499	-	-	47,499
Child Nutrition	-	-	31,103	31,103
LCFF State Aid	26,292	-	-	26,292
Other State Programs	5,838	-	-	5,838
Local Sources				
Interest	51,421	10,531	5,248	67,200
UCSD Writing Grant	35,436	-	-	35,436
Other Local Sources	2,357	-	-	2,357
Total Accounts Receivable	<u>\$ 478,547</u>	<u>\$ 10,531</u>	<u>\$ 43,726</u>	<u>\$ 532,804</u>
		Child Care		
		Services Fund		
Local Sources				
Childcare service fees	\$ 12,104			
Interest	531			
Total Accounts Receivable	<u>\$ 12,635</u>			

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

F. Leases Receivable

The District holds a facilities lease agreement with Quality Children's Services for use of District owned facilities. The lease began July 1, 2019 with an initial term of June 30, 2023 and a right to extend for an additional three years to June 30, 2025. The lease began at a rate of \$5,810 in 2019-20 with periodic increases to \$6,500 in 2024-25. The lease receivable is measured as the present value of the future minimum rent payments expected to be received during the lease term at a discount rate of 3.15%, which is an imputed rate.

Description	Balance Beginning of Year	Current Year Additions	Current Year Principal Collected	Balance End of Year
Quality Children's Services	\$ 76,685	\$ -	\$ 76,685	\$ -
Total Leases Receivable	<u>\$ 76,685</u>	<u>\$ -</u>	<u>\$ 76,685</u>	<u>\$ -</u>

Description	Balance Beginning of Year	Current Year Additions	Current Year Amortization	Balance End of Year
Quality Children's Services	\$ 67,069	\$ -	\$ 67,069	\$ -
Total Deferred Inflows	<u>\$ 67,069</u>	<u>\$ -</u>	<u>\$ 67,069</u>	<u>\$ -</u>

G. Capital Assets

Capital asset activity for the year ended June 30, 2025, was as follows:

Governmental Activities	Beginning Balances	Increases	Decreases	Ending Balances
Capital assets not being depreciated:				
Land	\$ 787,808	\$ -	\$ -	\$ 787,808
Total capital assets not being depreciated	<u>787,808</u>	<u>-</u>	<u>-</u>	<u>787,808</u>
Capital assets being depreciated:				
Improvements	107,790	276,781	-	384,571
Buildings	31,451,073	-	-	31,451,073
Equipment	502,464	46,939	-	549,403
Total capital assets being depreciated	<u>32,061,327</u>	<u>323,720</u>	<u>-</u>	<u>32,385,047</u>
Less accumulated depreciation for:				
Improvements	(102,408)	(21,384)	-	(123,792)
Buildings	(8,057,963)	(627,118)	-	(8,685,081)
Equipment	(198,486)	(65,109)	-	(263,595)
Total accumulated depreciation	<u>(8,358,857)</u>	<u>(713,611)</u>	<u>-</u>	<u>(9,072,468)</u>
Total capital assets being depreciated, net	<u>23,702,470</u>	<u>(389,891)</u>	<u>-</u>	<u>23,312,579</u>
Governmental activities capital assets, net	<u>\$ 24,490,278</u>	<u>\$ (389,891)</u>	<u>\$ -</u>	<u>\$ 24,100,387</u>

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

Depreciation was charged to functions as follows:

	Governmental Activities
Instruction	\$ 662,753
Instruction Related Services	8,211
Pupil Services	9,089
General Administration	20,296
Plant Services	13,262
Total	<u>\$ 713,611</u>

H. Interfund Balances & Activities

1. Due To and From Other Funds

Balances due to and due from other funds at June 30, 2025 consisted of the following:

Interfund Receivable (Due From Other Funds)	Interfund Payable (Due To Other Funds)	Amount	Purpose
Special Reserve for Capital Outlay Projects	General Fund	\$ 394,675	Capital Projects Contribution
	Total	<u>\$ 394,675</u>	

2. Transfers To and From Other Funds

Transfers to and from other funds at June 30, 2025, consisted of the following:

Transfers In	Transfers Out	Amount	Purpose
Special Reserve for Capital Outlay Projects	General Fund	\$ 394,675	Capital Projects Contribution
	Total	<u>\$ 394,675</u>	

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

I. Accounts Payable

Accounts payable balances on the government-wide financial statements as of June 30, 2025, consisted of:

	Government-Wide Financial Statements		
	Governmental Activities	Business-Type Activities	Total
Vendor payables	\$ 468,761	\$ 12,458	\$ 481,219
Payroll and related benefits	47,770	-	47,770
Accrued Interest	365,421	-	365,421
Total Accounts Payable	<u>\$ 881,952</u>	<u>\$ 12,458</u>	<u>\$ 894,410</u>

Accounts payable balances on the fund financial statements financial statements as of June 30, 2025, consisted of:

	Major Governmental Funds			
	General Fund	Special Reserve Fund for Capital Outlay Projects	Nonmajor Governmental Funds	Total Governmental Funds
Vendor payables	\$ 466,394	\$ 13	\$ 2,354	\$ 468,761
Payroll and related benefits	47,770	-	-	47,770
Total Accounts Payable	<u>\$ 514,164</u>	<u>\$ 13</u>	<u>\$ 2,354</u>	<u>\$ 516,531</u>

	Child Care Services Fund
Vendor payables	\$ 12,458
Total Accounts Payable	<u>\$ 12,458</u>

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

J. Unearned Revenue

Unearned revenue balances as of June 30, 2025, consisted of:

	General Fund
Federal Government	
Special Education Programs	\$ 7,230
ESSA: Title I	32,990
State Government	
Universal Pre-Kindergarten	124,086
Total Unearned Revenue	<u>\$ 164,306</u>

K. Short Term Debt Activity

The District accounts for short-term debts for maintenance purposes through the General Fund. The proceeds from loans are shown in the financial statements as other financing sources. The District did not issue any short-term debt during the fiscal year ended June 30, 2025.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

L. Fund Balance Classifications of the Governmental Funds

Ending fund balance classifications of the governmental funds for the year ended June 30, 2025, consisted of:

	Major Governmental Funds				Total Governmental Funds
	General Fund	Special Reserve Fund for Capital Outlay Projects	Bond Interest & Redemption Fund	Nonmajor Governmental Funds	
Nonspendable Fund Balances					
Revolving Cash	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500
Stores Inventory	-	-	-	449	449
Total Nonspendable	<u>1,500</u>	<u>-</u>	<u>-</u>	<u>449</u>	<u>1,949</u>
Restricted Fund Balances					
Capital Projects	-	-	-	406,173	406,173
Debt Service	-	-	2,532,684	-	2,532,684
Educational Programs	749,088	-	-	-	749,088
Child Nutrition Program	-	-	-	222,918	222,918
Other Purposes	44,075	-	-	-	44,075
Total Restricted	<u>793,163</u>	<u>-</u>	<u>2,532,684</u>	<u>629,091</u>	<u>3,954,938</u>
Assigned Fund Balances					
Capital Projects	-	1,461,597	-	-	1,461,597
Other Postemployment Benefits	1,333	-	-	-	1,333
Total Assigned	<u>1,333</u>	<u>1,461,597</u>	<u>-</u>	<u>-</u>	<u>1,462,930</u>
Unassigned Fund Balances					
For Economic Uncertainty	589,933	-	-	-	589,933
Other Unassigned	2,206,661	-	-	-	2,206,661
Total Unassigned	<u>2,796,594</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,796,594</u>
Total Fund Balance	<u>\$ 3,592,590</u>	<u>\$ 1,461,597</u>	<u>\$ 2,532,684</u>	<u>\$ 629,540</u>	<u>\$ 8,216,411</u>

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

M. Long Term Obligations

1. Long-Term Obligation Activity

Long-term obligations include debt and other long-term liabilities. Changes in long-term obligations for the year ended June 30, 2025, are as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Amounts Due Within One Year
Governmental Activities					
General Obligation Bonds					
Principal Balance	\$ 22,316,036	\$ -	\$ 403,029	\$ 21,913,007	\$ 438,007
Bond Premium	888,250	-	14,177	874,073	16,247
Accreted Interest	2,376,981	149,640	1,246,971	1,279,650	1,331,993
Total General Obligation Bonds	25,581,267	149,640	1,664,177	24,066,730	1,786,247
Certificates of Participation	6,160,000	-	188,000	5,972,000	194,000
Total OPEB Liability*	1,155,988	116,987	-	1,272,975	39,677
Net Pension Liability*	10,313,371	-	948,913	9,364,458	-
Compensated Absences*	956,052	47,193	-	1,003,245	365,926
Total Governmental Activities	\$ 44,166,678	\$ 313,820	\$ 2,801,090	\$ 41,679,408	\$ 2,385,850

	Beginning Balance	Increases	Decreases	Ending Balance	Amounts Due Within One Year
Business Type Activities					
Total OPEB Liability*	\$ 58,039	\$ 5,874	\$ -	\$ 63,913	\$ 2,453
Net Pension Liability*	585,335	-	41,748	543,587	-
Total Business Type Activities	\$ 643,374	\$ 5,874	\$ 41,748	\$ 607,500	\$ 2,453

*Other long-term liabilities

- Payments for general obligation bonds are made from the bond interest and redemption fund.
- Payments for certificates of participation are made from the general fund.
- Payments for pension contributions are made from the general fund and the childcare services enterprise fund.
- Payments for OPEB contributions are made from the general fund and the childcare services enterprise fund.
- Payments for compensated absences are made from the general fund.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

2. General Obligation Bonds

The District's bonded debt consists of various issues of general obligation bonds that are generally callable with interest payable semiannually. Bond proceeds pay primarily for acquiring or constructing capital facilities. The District repays general obligation bonds from voter-approved property taxes.

On March 7, 2000, registered voters authorized the issuance of \$11,000,000 principal amount of general obligation bonds. The bonds were authorized to finance the repair, renovation, and construction of certain District property and facilities and pay costs of issuance incurred in connection with the issuance of the bonds. The bonds represent a general obligation of the District, payable solely from ad valorem taxes for the payment of the principal and of interest on the bonds upon all property subject to taxation by the District without limitation of rate or amount (except as to certain personal property which is taxable at limited rates). Of the total amount originally authorized, no amounts remain unissued.

On November 8, 2016, registered voters authorized the issuance of \$22,000,000 principal amount of general obligation bonds. The bonds were authorized to finance the repair, renovation, and construction of certain District property and equipment and pay costs of issuance incurred in connection with the issuance of the bonds. The bonds represent a general obligation of the District, payable solely from ad valorem taxes for the payment of the principal and of interest on the bonds upon all property subject to taxation by the District without limitation of rate or amount (except as to certain personal property which is taxable at limited rates). Of the total amount originally authorized, no amounts remain unissued.

General obligation bonds at June 30, 2025 consisted of the following:

	<u>Date of Issue</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Amount of Original Issue</u>
2000 Election, Series A	7/19/2000	4.00 - 6.45%	8/1/2025	\$ 10,990,035
2016 Election, Series A	2/23/2017	2.00 - 5.00%	8/1/2046	14,000,000
2016 Election, Series B	2/14/2019	3.00 - 5.00%	8/1/2048	8,000,000
Total General Obligation Bonds				<u>\$ 32,990,035</u>

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
2000 Election, Series A					
Principal Balance	\$ 691,036	\$ -	\$ 348,029	\$ 343,007	\$ 343,007
Premium	22,054	-	11,108	10,946	10,946
Accreted Interest	2,376,981	149,640	1,246,971	1,279,650	1,331,993
2016 Election, Series A					
Principal Balance	13,770,000	-	-	13,770,000	-
Premium	427,905	-	-	427,905	-
2016 Election, Series B					
Principal Balance	7,855,000	-	55,000	7,800,000	95,000
Premium	438,291	-	3,069	435,222	5,301
Total General Obligation Bonds	<u>\$ 25,581,267</u>	<u>\$ 149,640</u>	<u>\$ 1,664,177</u>	<u>\$ 24,066,730</u>	<u>\$ 1,786,247</u>

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

The annual requirements to amortize the bonds outstanding at June 30, 2025 are as follows:

Year Ended June 30,	Principal	Interest	Accreted Interest	Total
2026	438,007	\$ 849,607	1,331,993	\$ 2,619,607
2027	140,000	844,107	-	984,107
2028	185,000	836,357	-	1,021,357
2029	235,000	825,857	-	1,060,857
2030	285,000	813,681	-	1,098,681
2031-2035	2,360,000	3,777,058	-	6,137,058
2036-2040	4,360,000	3,030,238	-	7,390,238
2041-2045	6,970,000	1,977,192	-	8,947,192
2046-2050	6,940,000	527,834	-	7,467,834
Total	<u>\$ 21,913,007</u>	<u>\$ 13,481,931</u>	<u>\$ 1,331,993</u>	<u>\$ 36,726,931</u>

Accreted Interest

Accreted interest is the process of systematically increasing the carrying amount of capital appreciation bonds to their estimated value at the maturity date of the bond. The District imputes the effective interest rate, using the present value, the face value, and the period of the bond and multiplies the effective interest rate by the book value of the debt at the end of the period.

Amounts represented in the repayment schedule for accreted interest are reflective of 100% of amounts to be repaid. Amounts represented as accreted interest in the debt summary are reflective of amounts that have accrued as of June 30, 2025.

Premium

Bond premium arises when the market rate of interest is lower than the stated interest rate on the bond. Generally Accepted Accounting Principles (GAAP) require that the premium increase the face value of the bond and then amortize the premium over the life of the bond.

Premiums issued on general obligation bonds resulted in effective interest rates as follows:

	2000 Series A	2016 Series A	2016 Series B
Total Interest Payments on Bonds	\$ 13,217,006	\$ 12,803,103	\$ 6,854,484
Less Bond Premium	<u>(266,374)</u>	<u>(435,053)</u>	<u>(446,382)</u>
Net Interest Payments	<u>12,950,632</u>	<u>12,368,050</u>	<u>6,408,102</u>
Par Amount of Bonds	10,999,035	14,000,000	8,000,000
Periods	25	30	30
Effective Interest Rate	4.71%	2.94%	2.67%

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

3. Certificates of Participation

On May 14, 2020 the Board of Directors of the Cardiff School District issued Resolution 19-20-13 for the authorization, execution, and delivery of a lease-sublease agreement issued in the form of certificates of participation for an amount not to exceed \$3,000,000. The purpose of the issuance is to finance capital improvements to school facilities at Ada W. Harris Elementary School and Cardiff Elementary School and to pay the costs of issuing the debt. Initial valuations estimated issuance of \$2,495,000. Final valuation of leased property was determined to be \$2,725,000, which represented the final issued amount of the certificates of participation. The debt bears an interest rate of 3.15% with semi-annual principal and interest payments due December 1 and June 1 annually through June 1, 2045.

On July 1, 2022 the Board of Directors of the Cardiff School District issued Resolution 22-23-01 for the authorization, execution, and delivery of a lease-sublease agreement issued in the form of certificates of participation for an amount not to exceed \$4,000,000. The purpose of the issuance is to finance capital improvements to school facilities at Ada W. Harris Elementary School and Cardiff Elementary School and to pay the costs of issuing the debt. Initial valuations estimated issuance of \$3,850,000. Final valuation of leased property was determined to be \$3,932,000, which represented the final issued amount of the certificates of participation. The debt bears an interest rate of 3.75% with semi-annual principal and interest payments due December 1 and June 1 annually through June 1, 2047.

The following represents certificates of participation as of June 30, 2025:

	<u>Date of Issue</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Amount of Original Issue</u>
2020 Certificates of Participation	5/20/2020	3.15%	6/1/2045	\$ 2,725,000
2023 Certificates of Participation	7/7/2022	3.75%	6/1/2047	3,932,000
Total COPs				<u>\$ 6,657,000</u>

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
2020 Certificates of Participation					
Principal balance	\$ 2,419,000	\$ -	\$ 83,000	\$ 2,336,000	\$ 85,000
2023 Certificates of Participation					
Principal balance	3,741,000	-	105,000	3,636,000	109,000
Total COPs	<u>\$ 6,160,000</u>	<u>\$ -</u>	<u>\$ 188,000</u>	<u>\$ 5,972,000</u>	<u>\$ 194,000</u>

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

The annual requirements to amortize certificates of participation outstanding at June 30, 2025 are as follows:

Year Ended June 30,	Principal	Interest	Total
2026	\$ 194,000	\$ 208,260	\$ 402,260
2027	201,000	201,426	402,426
2028	208,000	194,363	402,363
2029	216,000	187,037	403,037
2030	223,000	179,417	402,417
2031-2035	1,239,000	773,654	2,012,654
2036-2040	1,472,000	539,318	2,011,318
2041-2045	1,753,000	260,421	2,013,421
2046-2050	466,000	21,994	487,994
Total	<u>\$ 5,972,000</u>	<u>\$ 2,565,890</u>	<u>\$ 8,537,890</u>

4. Compensated Absences

As of June 30, 2025 compensated absences consisted of the following:

	Balance July 1, 2024	Current Year Changes	Balance June 30, 2025	Due Within One Year
Vacation liability	\$ 34,570	\$ 2,435	\$ 37,005	\$ 37,005
Sick leave	921,482	44,758	966,240	328,921
Total	<u>\$ 956,052</u>	<u>\$ 47,193</u>	<u>\$ 1,003,245</u>	<u>\$ 365,926</u>

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

N. Pension Plans

1. General Information about the Pension Plans

a. Plan Descriptions

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Certificated employees are members of the California State Teachers' Retirement System (CalSTRS) and classified employees are members of the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and Local Government resolution. Support by the State for the CalSTRS plan is such that the plan has a special funding situation as defined by GASB Statement No. 68. CalSTRS and CalPERS issue publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on their respective websites.

b. Benefits Paid

CalSTRS and CalPERS provide service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at 62 for normal benefits or at age 55 with statutorily reduced benefits. Employees hired prior to January 1, 2013 are eligible to retire at age 60 for normal benefits or at age 55 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. All members are eligible for death benefits after one year of total service.

The Plan's provisions and benefits in effect at June 30, 2025 are summarized as follows:

Hire Date	CalSTRS	
	Before Jan. 1, 2013	After Jan. 1, 2013
Benefit Formula	2% at 60	2% at 62**
Benefit Vesting Schedule	5 Years	5 Years
Benefit Payments	Monthly for Life	Monthly for Life
Retirement Age	55 - 60	55 - 62
Monthly Benefits as a % of Eligible Compensation	1.1 - 2.4%*	1.0 - 2.4%*
Required Employee Contribution Rates (2024-25)	10.250%	10.205%
Required Employer Contribution Rates (2024-25)	19.100%	19.100%
Required State Contribution Rates (2024-25)	10.828%	10.828%

*Amounts are limited to 120% of Social Security Wage Base.

**The contribution rate for CalSTRS 2% at 62 members is based, in part, on the normal cost of benefits and may increase or decrease in future years.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

<u>Hire Date</u>	<u>CalPERS</u>	
	<u>Before</u>	<u>After</u>
	<u>Jan. 1, 2013</u>	<u>Jan. 1, 2013</u>
Benefit Formula	2% at 60	2% at 62**
Benefit Vesting Schedule	5 Years	5 Years
Benefit Payments	Monthly for Life	Monthly for Life
Retirement Age	50 - 62	52 - 67
Monthly Benefits as a % of Eligible Compensation	1.1 - 2.5%*	1.0 - 2.5%*
Required Employee Contribution Rates (2024-25)	7.000%	8.000%
Required Employer Contribution Rates (2024-25)	27.050%	27.050%

*Amounts are limited to 120% of Social Security Wage Base

**The rate imposed on CalPERS 2% at 62 members is based on the normal cost of benefits.

c. Contributions

CalSTRS

For the fiscal year ended June 30, 2025, California Education Code §22950 requires members to contribute monthly to the system 10.205% (if hired on or after January 1, 2013) or 10.25% (if hired before January 1, 2013) of the creditable compensation upon which members' contributions under this part are based. In addition, the employer required rates established by the CalSTRS board have been established at 19.10% of creditable compensation for the fiscal year ended June 30, 2025. The CalSTRS Board has the authority to increase or decrease percentages paid specific to reflect the contribution required to eliminate by June 30, 2046, the remaining unfunded actuarial obligation with respect to service credited to members before July 1, 2014, as determined by the Board based upon a recommendation from its actuary. Those adjustments are limited to 1% annually, not to exceed 20.25% of creditable compensation.

CalPERS

California Public Employees' Retirement Law §20814(c) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on July 1 following notice of a change in the rate. The CalPERS Board retains the authority to amend contribution rates. The total plan contributions are determined through CalPERS annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of the employees. For the fiscal year ended June 30, 2025, the employee contribution rate was 7.00% for employees hired prior to January 1, 2013 and 8.00% for employees hired on or after January 1, 2013, and the employer contribution rate was 27.05% of covered payroll.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

On Behalf Payments

Consistent with California Education Code §22955.1, the State of California makes contributions to CalSTRS on behalf of employees working for the District. For the fiscal year ended June 30, 2025 the State contributed 10.828% of salaries creditable to CalSTRS. Consistent with the requirements of generally accepted accounting principles, the District has recorded these contributions as revenue and expense in the fund financial statements (current financial resources measurement focus). The government-wide financial statements have recorded revenue and expense for pension expense paid on behalf of the District (economic resources measurement focus). Contributions reported for on behalf payments are based on the District's proportionate share of the State's contribution for the fiscal year. Contributions made by the state on behalf of the District and the State's pension expense associated with District employees for the past three fiscal years are as follows:

CalSTRS			
Year Ended June 30,	On Behalf Contribution Rate	On Behalf Contribution Amount	On Behalf Pension Expense
2023	10.828%	\$ 581,874	\$ 1,773,121
2024	10.828%	479,864	(153,018)
2025	10.828%	508,912	(84,635)

d. Contributions Recognized

For the fiscal year ended June 30, 2025 (measurement period June 30, 2024), the contributions recognized for each plan were:

Governmental Fund Financial Statements (Current Financial Resources Measurement Focus)

<i>Governmental Funds</i>	CalSTRS	CalPERS	Total
Contributions - Employer	\$ 1,131,680	\$ 562,839	\$ 1,694,519
Contributions - State On Behalf Payments	550,086	-	550,086
Total Governmental Funds	<u>\$ 1,681,766</u>	<u>\$ 562,839</u>	<u>\$ 2,244,605</u>

Enterprise Fund Financial Statements (Economic Resources Measurement Focus)

<i>Enterprise Funds</i>	CalSTRS	CalPERS	Total
Contributions - Employer	\$ -	\$ 75,528	\$ 75,528
Total Enterprise Funds	<u>\$ -</u>	<u>\$ 75,528</u>	<u>\$ 75,528</u>

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

	Government-Wide Financial Statements (Economic Resources Measurement Focus)		
	CalSTRS	CalPERS	Total
<i>Governmental Activities</i>			
Contributions - Employer	\$ 1,109,201	\$ 509,051	\$ 1,618,252
Contributions - State On Behalf Payments	508,912	-	508,912
Total Governmental Activities	<u>\$ 1,618,113</u>	<u>\$ 509,051</u>	<u>\$ 2,127,164</u>
<i>Business-Type Activities</i>			
Contributions - Employer	\$ -	\$ 75,528	\$ 75,528
Total Business-Type Activities	<u>\$ -</u>	<u>\$ 75,528</u>	<u>\$ 75,528</u>
Total Government-Wide Financial Statements	<u>\$ 1,618,113</u>	<u>\$ 584,579</u>	<u>\$ 2,202,692</u>

2. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2024 (measurement date) the District reported net pension liabilities for its proportionate share of the net pension liability of each plan as follows:

	Proportionate Share of the Net Pension Liability		
	<i>Governmental Activities</i>	<i>Business-Type Activities</i>	Total
CalSTRS	\$ 5,937,824	\$ -	\$ 5,937,824
CalPERS	3,426,634	543,587	3,970,221
Total	<u>\$ 9,364,458</u>	<u>\$ 543,587</u>	<u>\$ 9,908,045</u>

The District's net pension liability for each Plan is measured as the proportionate share of the total net pension liability. The net pension liability of each of the Plans is measured as of June 30, 2024. The total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2023 rolled forward to measurement date June 30, 2024 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, as actuarially determined.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

The District's proportionate share of the net pension liability for each Plan as of June 30, 2024 and June 30, 2025 were as follows:

	CalSTRS			CalPERS
		State's		
	District's	Proportionate	Total for	District's
	Proportionate	Share for	District	Proportionate
	Share	District	Employees	Share
		Employees*		
<i>Governmental Activities</i>				
Proportion June 30, 2024	0.008743%	0.004179%	0.012922%	0.009993%
Proportion June 30, 2025	0.008841%	0.004056%	0.012897%	0.009588%
Change in Proportion	0.000098%	-0.000123%	-0.000025%	-0.000405%
<i>Business-Type Activities</i>				
Proportion June 30, 2024	0.000000%	0.000000%	0.000000%	0.001720%
Proportion June 30, 2025	0.000000%	0.000000%	0.000000%	0.001521%
Change in Proportion	0.000000%	0.000000%	0.000000%	-0.000199%

*Represents State's Proportionate Share on behalf of District employees.

a. Pension Expense

	Governmental Activities		
	CalSTRS	CalPERS	Total
Change in Net Pension Liability	\$ (720,907)	\$ (190,721)	\$ (911,628)
State On Behalf Pension Expense	(84,635)	-	(84,635)
Employer Contributions	1,131,680	562,839	1,694,519
Change in Deferrals for:			
Experience Differences	(244,785)	(185,510)	(430,295)
Changes in Assumptions	12,564	92,627	105,191
Changes in Proportionate Share	(5,304)	168,159	162,855
Subsequent Contributions	(48,686)	(41,143)	(89,829)
Earnings Differences	52,431	257,261	309,692
Total Pension Expense	\$ 92,358	\$ 663,512	\$ 755,870

Cardiff School District

Notes to the Financial Statements, Continued
For the Year Ended June 30, 2025

	<i>Business-Type Activities</i>		
	CalSTRS	CalPERS	Total
Change in Net Pension Liability	\$ -	\$ (79,034)	\$ (79,034)
State On Behalf Pension Expense	-	-	-
Employer Contributions	-	80,055	80,055
Change in Deferrals for:			
Experience Differences	-	(29,309)	(29,309)
Changes in Assumptions	-	14,951	14,951
Changes in Proportionate Share	-	100,234	100,234
Subsequent Contributions	-	(4,527)	(4,527)
Earnings Differences	-	41,407	41,407
Total Pension Expense	<u>\$ -</u>	<u>\$ 123,777</u>	<u>\$ 123,777</u>
 Total Pension Expense Government-Wide	 <u>\$ 92,358</u>	 <u>\$ 787,289</u>	 <u>\$ 879,647</u>

b. Deferred Outflows and Inflows of Resources

At June 30, 2025, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<i>Deferred Outflows of Resources</i>		
	CalSTRS	CalPERS	Total
<i>Governmental Activities</i>			
Subsequent Contributions	\$ 1,131,680	\$ 562,839	\$ 1,694,519
Experience Differences	671,727	287,273	959,000
Changes in Assumptions	25,993	75,740	101,733
Changes in Proportionate Share	715,756	229,379	945,135
Earnings Differences	-	133,106	133,106
Total Governmental Activities	<u>2,545,156</u>	<u>1,288,337</u>	<u>3,833,493</u>
<i>Business-Type Activities</i>			
Subsequent Contributions	-	80,055	80,055
Experience Differences	-	45,571	45,571
Changes in Assumptions	-	12,015	12,015
Earnings Differences	-	21,115	21,115
Total Business-Type Activities	<u>-</u>	<u>158,756</u>	<u>158,756</u>
Total Deferred Outflows of Resources	<u>\$ 2,545,156</u>	<u>\$ 1,447,093</u>	<u>\$ 3,992,249</u>

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

	Deferred Inflows of Resources		
	CalSTRS	CalPERS	Total
<i>Governmental Activities</i>			
Experience Differences	\$ (259,824)	\$ (24,525)	\$ (284,349)
Changes in Proportionate Share	(310,917)	(127,985)	(438,902)
Earnings Differences	(24,260)	-	(24,260)
Total Governmental Activities	(595,001)	(152,510)	(747,511)
<i>Business-Type Activities</i>			
Experience Differences	-	(3,890)	(3,890)
Changes in Proportionate Share	-	(99,763)	(99,763)
Total Business-Type Activities	-	(103,653)	(103,653)
Total Deferred Inflows of Resources	\$ (595,001)	\$ (256,163)	\$ (851,164)

Pension contributions made subsequent to the measurement date reported as deferred outflows of resources will be recognized as a portion of pension expense in the year ended June 30, 2026. The remaining amounts reported as deferred outflows or deferred inflows of resources will be recognized as an increase or decrease to pension expense over a multi-year period.

Pension expense resulting from deferred outflows and deferred inflows of resources will be recognized as follows:

<i>Governmental Activities</i>					
Year Ended June 30,	Deferred Outflows of Resources		Deferred Inflows of Resources		Net Effect on Expenses
	CalSTRS	CalPERS	CalSTRS	CalPERS	
2026	\$ 1,428,555	\$ 891,388	\$ (610,853)	\$ (68,658)	\$ 1,640,432
2027	296,874	405,547	293,105	(44,133)	951,393
2028	283,877	33,517	(146,367)	(39,719)	131,308
2029	243,176	(42,115)	(130,886)	-	70,175
2030	243,178	-	-	-	243,178
Thereafter	49,496	-	-	-	49,496
Total	\$ 2,545,156	\$ 1,288,337	\$ (595,001)	\$ (152,510)	\$ 3,085,982
<i>Business-Type Activities</i>					
Year Ended June 30,	Deferred Outflows of Resources		Deferred Inflows of Resources		Net Effect on Expenses
	CalSTRS	CalPERS	CalSTRS	CalPERS	
2026	\$ -	\$ 110,302	\$ -	\$ (48,022)	\$ 62,280
2027	-	49,819	-	(36,115)	13,704
2028	-	5,317	-	(19,516)	(14,199)
2029	-	(6,682)	-	-	(6,682)
Total	\$ -	\$ 158,756	\$ -	\$ (103,653)	\$ 55,103

Cardiff School District

Notes to the Financial Statements, Continued
For the Year Ended June 30, 2025

c. Actuarial Assumptions

Total pension liabilities for the fiscal year ended June 30, 2025, were based on actuarial valuations determined using the following actuarial assumptions:

	CalSTRS	CalPERS
Fiscal Year	6/30/2025	6/30/2025
Measurement Date	6/30/2024	6/30/2024
Valuation Date	6/30/2023	6/30/2023
Actuarial Cost Method	Entry Age Normal	Entry Age Normal
Experience Study Period	2007 - 2022	2000 - 2019
Actuarial Assumptions:		
Discount Rate	7.10%	6.90%
Inflation	2.75%	2.30%
Wage Growth	3.50%	Varies ⁽³⁾
Payroll Growth	3.25%	Varies ⁽³⁾
Investment Rate of Return	7.10%	6.90%
Post Retirement Benefit Increase	2.00% Simple ⁽¹⁾	2.00% - 2.30% ⁽⁴⁾
Mortality	CalSTRS Data ⁽²⁾	CalPERS Data ⁽⁵⁾

(1) CalSTRS post-retirement benefit increases assumed at 2% simple (annually) maintaining 85% purchasing power level.

(2) CalSTRS base mortality tables are custom tables derived to best fit the patterns of mortality among CalSTRS members. The projection scale was set to equal 110% of the ultimate improvement factor from the Mortality Improvement Scale (MP-2019) table issued by the Society of Actuaries.

(3) Varies by entry age and service.

(4) CalPERS post retirement benefit increases assumes 2.00% until PPPA floor on purchasing power applies, 2.50% thereafter.

(5) CalPERS mortality table was developed based on CalPERS specific data. The table includes 15 years of mortality improvement using the Society of Actuaries 90% of scale MP-2016. For more details on this table, please refer to the December 2021 experience study report (based on CalPERS demographic data from 2000 to 2019) that can be found on the CalPERS website.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

d. Discount Rate

The discount rate used to measure the total pension liability was 7.10% for CalSTRS and 6.90% for CalPERS. The projection of cash flows used to determine the discount rates assumed the contributions from the plan members, employers, and state contributing agencies (where applicable) will be made at statutory contribution rates. To determine whether the District bond rate should be used in the calculation of a discount rate for each plan, CalSTRS and CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current discount rates are adequate, and the use of the discount bond rate calculations is not necessary for either plan. The stress test results are presented in detailed reports that can be obtained from CalPERS and CalSTRS respective websites.

The CalPERS discount rate was increased from 7.50% to 7.65% at measurement date June 30, 2015 (Fiscal year June 30, 2016) to correct for an adjustment to exclude administrative expenses. Subsequently CalPERS discount rate was decreased from 7.65% to 7.15% at measurement date June 30, 2017 (Fiscal year June 30, 2018) to adjust for changes resulting from actuarially determined amounts. Finally, the CalPERS discount rate was decreased from 7.15% to 6.90% at measurement date June 30, 2022 (Fiscal year June 30, 2023) resulting from a new actuarial experience study completed.

The CalSTRS discount rate was adjusted from 7.60% to 7.10% for measurement date June 30, 2017 (Fiscal year June 30, 2018) to adjust for changes resulting from a new actuarial experience study.

According to Paragraph 30 of GASB Statement No. 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. The investment return assumption used in the accounting valuation is net of administrative expenses. Administrative expenses are assumed to be 15 basis points. Using this lower discount rate has resulted in a slightly higher total pension liability and net pension liability. CalSTRS and CalPERS checked the materiality threshold for the difference in calculation and did not find it to be a material difference.

CalSTRS and CalPERS are scheduled to review actuarial assumptions as part of their regular Asset Liability Management (ALM) review cycle. CalSTRS completed their ALM November 2019 with new policies in effect on July 1, 2021. CalPERS completed their ALM in 2021 with new policies in effect on July 1, 2022. Both CalSTRS and CalPERS conduct new ALM's every 4 years.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalSTRS and CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and long-term (11-60 years) using a building block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest quarter of one percent.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

The tables below reflect the long-term expected real rate of return by asset class. The rate of return was calculated using capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

CalSTRS

Asset Class	Assumed Asset Allocation	Long-Term Expected Rate of Return ⁽¹⁾	Long-Term Expected Real Rate of Return ⁽²⁾
Public Equity	38.00%	8.00%	5.25%
Real Estate	15.00%	6.80%	4.05%
Private Equity	14.00%	9.50%	6.75%
Fixed Income	14.00%	5.20%	2.45%
Risk Mitigation Strategies	10.00%	5.00%	2.25%
Inflation Sensitive	7.00%	6.40%	3.65%
Cash/Liquid	2.00%	2.80%	0.05%

⁽¹⁾ 20 to 30 year geometric average.

⁽²⁾ Real rates of return are net of assumed 2.75% inflation

CalPERS

Asset Class	Assumed Asset Allocation	Long-Term Expected Real Rate of Return ^{(3),(4)}
Global Equity - cap weighted	30.00%	4.54%
Global Equity - non-cap weighted	12.00%	3.84%
Private Equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-Backed Securities	5.00%	0.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real Assets	15.00%	3.21%
Leverage	-5.00%	-0.59%

⁽³⁾ An expected price inflation of 2.30% used for this period.

⁽⁴⁾ Figures are based on the 2021-22 Asset Liability Management Study.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

e. Sensitivity to Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following represents the District's proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	CalSTRS		
	Governmental	Business-Type	Total
	Activities	Activities	
1% Decrease	6.10%	6.10%	6.10%
Net Pension Liability	\$ 10,561,547	\$ -	\$ 10,561,547
Current Discount Rate	7.10%	7.10%	7.10%
Net Pension Liability	\$ 5,937,824	\$ -	\$ 5,937,824
1% Increase	8.10%	8.10%	8.10%
Net Pension Liability	\$ 2,076,928	\$ -	\$ 2,076,928

	CalPERS		
	Governmental	Business-Type	Total
	Activities	Activities	
1% Decrease	5.90%	5.90%	5.90%
Net Pension Liability	\$ 5,090,297	\$ 807,503	\$ 5,897,800
Current Discount Rate	6.90%	6.90%	6.90%
Net Pension Liability	\$ 3,426,634	\$ 543,587	\$ 3,970,221
1% Increase	7.90%	7.90%	7.90%
Net Pension Liability	\$ 2,052,320	\$ 325,571	\$ 2,377,891

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

3. Total Pension Liability, Pension Plan Fiduciary Net Position and Net Pension Liability

CalSTRS Governmental Activities

	Increase (Decrease)				
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)	State's Share of Net Pension Liability (c)	District's Share of Net Pension Liability (a) - (b) - (c)
Balance at June 30, 2024					
(Previously Reported)	\$ 50,793,797	\$ 40,952,310	\$ 9,841,487	\$ 3,182,756	\$ 6,658,731
Changes for the year					
Change in proportionate share	(98,270)	(79,230)	(19,040)	(93,678)	74,638
Service cost	1,122,813	-	1,122,813	353,115	769,698
Interest	3,592,588	-	3,592,588	1,129,839	2,462,749
Experience differences	392,714	-	392,714	123,505	269,209
Change in assumptions	(690,118)	-	(690,118)	(217,037)	(473,081)
Change in benefits	4,256	-	4,256	1,338	2,918
Contributions:					
Employer	-	1,107,263	(1,107,263)	(348,225)	(759,038)
Employee	-	610,673	(610,673)	(192,052)	(418,621)
State on behalf	-	508,912	(508,912)	(160,049)	(348,863)
Net investment income	-	3,375,532	(3,375,532)	(1,061,577)	(2,313,955)
Other income	-	50,427	(50,427)	(15,859)	(34,568)
Benefit payments ⁽¹⁾	(2,474,676)	(2,474,676)	-	-	-
Administrative expenses	-	(26,181)	26,181	8,234	17,947
Borrowing costs	-	(42,947)	42,947	13,506	29,441
Other expenses	-	(903)	903	284	619
Net changes	1,849,307	3,028,870	(1,179,563)	(458,656)	(720,907)
Balance at June 30, 2025	\$ 52,643,104	\$ 43,981,180	\$ 8,661,924	\$ 2,724,100	\$ 5,937,824

(1) – Includes refunds of employee contributions

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

CalPERS Governmental Activities

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balance at June 30, 2024			
(Previously Reported)	\$ 12,042,919	\$ 8,425,564	\$ 3,617,355
Changes for the year			
Change in proportionate share	(488,080)	(341,474)	(146,606)
Service cost	297,147	-	297,147
Interest	807,005	-	807,005
Experience differences	277,748	-	277,748
Contributions:			
Employer	-	514,766	(514,766)
Employee	-	147,096	(147,096)
Net investment income	-	770,843	(770,843)
Benefit payments ⁽¹⁾	(570,861)	(570,861)	-
Administrative expenses	-	(6,690)	6,690
Net changes	322,959	513,680	(190,721)
Balance at June 30, 2025	<u>\$ 12,365,878</u>	<u>\$ 8,939,244</u>	<u>\$ 3,426,634</u>

CalPERS Business-Type Activities

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balance at June 30, 2024			
(Previously Reported)	\$ 2,072,833	\$ 1,450,212	\$ 622,621
Changes for the year			
Change in proportionate share	(239,822)	(167,786)	(72,036)
Service cost	47,138	-	47,138
Interest	128,020	-	128,020
Experience differences	44,061	-	44,061
Contributions:			
Employer	-	81,660	(81,660)
Employee	-	23,335	(23,335)
Net investment income	-	122,283	(122,283)
Benefit payments ⁽¹⁾	(90,559)	(90,559)	-
Administrative expenses	-	(1,061)	1,061
Net changes	(111,162)	(32,128)	(79,034)
Balance at June 30, 2025	<u>\$ 1,961,671</u>	<u>\$ 1,418,084</u>	<u>\$ 543,587</u>

(1) – Includes refunds of employee contributions

Detailed information about each pension plan's fiduciary net position is available in the separately issued CalSTRS and CalPERS financial reports available on their respective websites.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

O. Postemployment Benefits Other than Pension Benefits (OPEB)

1. Plan Description

The District's defined benefit OPEB plan, Cardiff School District Retiree Health Care Plan (the Plan) provides OPEB for retirees that meet eligibility requirements until age 65. Retirees in the plan are eligible for the same medical plans as active employees. The Plan is a single employer defined benefit OPEB plan administered by the District. Authority to establish and amend the benefit terms and financing requirements lie with the Districts governing board. No assets are accumulated in a trust that meets the criteria in Paragraph 4 of GASB Statement No. 75.

2. Benefits Provided

Certificated Employees

The District provides retiree medical benefits (including prescription drug), dental and vision benefits to eligible retirees and their dependents. Eligibility for retiree health coverage requires retirement under CalSTRS with at least 15 consecutive years of benefit eligible District service. Retiree health benefits end at the earlier of the end of 5 years or the retiree's attainment of age 65. The District contribution for retiree health coverage is to pay up to the same annual cap as active employees in place at retirement (currently \$8,591.80). Dependent coverage (except COBRA continuation) ceases upon the death of the retiree.

Classified & Other Employees

The District provides retiree medical benefits (including prescription drug), dental and vision benefits to eligible retirees and their dependents. Eligibility for the retiree health coverage requires retirement under CalPERS on or after age 55 with at least 15 consecutive years of benefit eligible District service. Retiree health benefits end at the earlier of the end of 5 years or the retiree's attainment of age 65. The District contribution for retiree health coverage is to pay up to the same annual cap as active employees in place at retirement (currently \$10,142). Dependent coverage (except COBRA continuation) ceases upon the death of the retiree.

3. Contributions

The District contributes 100% up to a cap of \$10,142. Retirees are not required to make any contributions, unless the cost of coverage exceeds the cap. For the year ended June 30, 2025 retirees did not make any contributions to the healthcare plan.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

4. Plan Membership

Membership of the plan consisted of the following as of June 30, 2023:

Inactive plan members or beneficiaries currently receiving benefits	2
Inactive plan members entitled to but not yet receiving benefits	0
Active plan members	63
	<u>65</u>

5. Total OPEB Liability

The Cardiff School District's total OPEB liability of \$1,336,888 was measured as of June 30, 2024, and was determined by an actuarial valuation as of July 1, 2023.

6. Actuarial Assumptions and Other Inputs

The total OPEB liability in the actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement unless otherwise specified:

Economic assumptions:

Inflation	2.50% per annum
Salary increases	2.75% per annum, in aggregate
Discount rate	4.21%
Healthcare cost trend rates	8.00% decreasing to 4.50%
Retiree's share of costs	0.00%

The discount rate is the average, rounded to 5 basis points, of the range of 3-20 year municipal bond rate indices: S&P Municipal Bond 20 Year High Grade Index, Bond Buyer 20-Bond GO Index, and Fidelity GO 20 Year Bond Index.

Mortality rates are based on the SOA Pub 2010 General Total Dataset Headcount Weighted Mortality Table fully generational using Scale MP-2019, the SOA Pub-2010 Teachers Total Dataset Headcount Weighted Mortality Table fully generational using Scale MP-2019, and SOA Pub-2010 Contingent Survivors Total Dataset Headcount Weighted Mortality Table fully generational using Scale MP-2019.

The actuarial cost method used to determine the allocation of the retiree health actuarial liability to the past (accrued), current and future periods is the Entry Age Normal (EAN) cost method. The EAN cost method is a projected benefit cost method which means the "cost" is based on the projected benefit expected to be paid at retirement.

The EAN normal cost equals the level annual amount of contribution from the employee's date of hire (entry date) to their retirement date that is sufficient to fund the projected benefit. As required by GASB 75, the normal cost is calculated to remain level as a percentage of pay. The EAN actuarial accrued liability equals the present value of all future benefits for retired and current employees and their beneficiaries less the portion expected to be funded by future normal costs.

All employees eligible as of the measurement date in accordance with provisions of the Plan were included in the valuation.

Cardiff School District

Notes to the Financial Statements, Continued
For the Year Ended June 30, 2025

7. Changes in Total OPEB Liability

	Governmental Activities	Business Type Activities	Total
Balance at June 30, 2024	\$ 1,155,988	\$ 58,039	\$ 1,214,027
Service Cost	70,048	4,331	74,379
Interest	49,503	3,061	52,564
Change in Proportionate Shares	1,281	(1,281)	-
Changes in Benefit Terms	24,127	1,492	25,619
Experience Differences	(1,962)	(121)	(2,083)
Changes in Assumptions	3,788	234	4,022
Benefit Payments	(29,798)	(1,842)	(31,640)
Net Changes	116,987	5,874	122,861
Balance at June 30, 2025	\$ 1,272,975	\$ 63,913	\$ 1,336,888

8. Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Plan, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current discount rate:

	1% Decrease (3.21%)	Current Discount Rate (4.21%)	1% Increase (5.21%)
Governmental Activities	\$ 1,334,658	\$ 1,272,975	\$ 1,212,082
Business Type Activities	67,010	63,913	60,856
Total OPEB Liability	\$ 1,401,668	\$ 1,336,888	\$ 1,272,938

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

9. Sensitivity of the Total OPEB Liability to Changes in Healthcare Cost Trend Rate

The following presents the total OPEB liability of the Plan, as well as what the District's total OPEB liability would be if it were calculated using a healthcare cost trend rate that is one percentage point lower or one percentage point higher than the current healthcare cost trend rate:

	1% Decrease	Current Healthcare Cost Trend Rates	1% Increase
	7.00%	8.00%	9.00%
	Decreasing to 3.50%	Decreasing to 4.50%	Decreasing to 5.50%
Governmental Activities	\$ 1,223,485	\$ 1,272,975	\$ 1,328,777
Business Type Activities	61,428	63,913	66,715
Total OPEB Liability	<u>\$ 1,284,913</u>	<u>\$ 1,336,888</u>	<u>\$ 1,395,492</u>

10. OPEB Expense

For the fiscal year ended June 30, 2025, the District recognized OPEB expense of \$123,443.

11. Deferred Outflows and Deferred Inflows of Resources Related to OPEB

At June 30, 2025 the District reported deferred outflows and deferred inflows of resources related to OPEB for the following:

	Deferred Outflows of Resources		
	Governmental Activities	Business Type Activities	Total
Changes of Assumptions	\$ 46,881	\$ 2,899	\$ 49,780
Changes in Proportionate Shares	3,536	5,640	9,176
Subsequent Contributions	39,677	2,453	42,130
Experience Differences	2,881	179	3,060
Total Deferred Outflows of Resources	<u>\$ 92,975</u>	<u>\$ 11,171</u>	<u>\$ 104,146</u>

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

	Deferred Inflows of Resources		
	Governmental Activities	Business Type Activities	Total
Experience Differences	\$ (62,313)	\$ (3,854)	\$ (66,167)
Changes of Assumptions	(131,634)	(8,139)	(139,773)
Changes in Proportionate Shares	(5,640)	(3,536)	(9,176)
Total Deferred Inflows of Resources	<u>\$ (199,587)</u>	<u>\$ (15,529)</u>	<u>\$ (215,116)</u>

Amounts reported as deferred outflows and deferred inflows of resources related to OPEB will impact OPEB expense under the following amortization schedule:

	Governmental Activities		
Year Ended June 30,	Deferred Outflows of Resources	Deferred Inflows of Resources	Net Effect on OPEB Expense
2026	\$ 53,765	\$ (35,215)	\$ 18,550
2027	11,691	(34,383)	(22,692)
2028	11,689	(34,381)	(22,692)
2029	8,610	(30,904)	(22,294)
2030	2,219	(29,011)	(26,792)
Thereafter	5,001	(35,693)	(30,692)
Total	<u>\$ 92,975</u>	<u>\$ (199,587)</u>	<u>\$ (106,612)</u>

	Business Type Activities		
Year Ended June 30,	Deferred Outflows of Resources	Deferred Inflows of Resources	Net Effect on OPEB Expense
2026	\$ 3,972	\$ (4,665)	\$ (693)
2027	1,519	(2,217)	(698)
2028	1,521	(2,218)	(697)
2029	1,330	(2,003)	(673)
2030	934	(1,882)	(948)
Thereafter	1,895	(2,544)	(649)
Total	<u>\$ 11,171</u>	<u>\$ (15,529)</u>	<u>\$ (4,358)</u>

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

P. Risk Management

The District is exposed to risk of losses due to:

- Torts,
- Theft of, damage to, or destruction of assets,
- Business interruption,
- Errors or omissions,
- Job related illness or injuries to employees,
- Natural disasters,
- Other risks associated with public entity risk pools

Risk management is the process of managing the District's activities to minimize the adverse effects of these risks. The main element of risk management are risk control (to minimize the losses that strike an organization) and risk financing (to obtain finances to provide for or restore the economic damages of those losses). Risk financing techniques include risk retention, risk transfer to and from an insurer, and risk transfer to a non-insurer.

The District has implemented the risk financing technique of risk transfer to an insurer. The District has purchased property & liability insurance as well as workers compensation insurance to cover any losses resulting from the risks identified above.

There have been no significant changes in property and liability or workers compensation coverage during the current fiscal year.

Q. Participation in Joint Powers Authorities

The District is a member of the San Diego County Schools Risk Management Joint Powers Authority and the San Diego County Schools Fringe Benefits Consortium. The relationship between the District and each JPA is such that the JPA is not a component unit of the District for financial reporting purposes.

These entities have budgeting and financial reporting requirements independent of member units and their financial statements are not presented in these financial statements; however, fund transactions between the entities and the District are included in these statements. Audited financial statements are available from the respective entities.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

R. Commitments and Contingencies

1. State and Federal Allowances, Awards, and Grants

The District has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

2. Litigation

The District is involved in various legal matters which could result in litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all potential litigation is not expected to have a material adverse effect on the overall financial position of the District as of June 30, 2025.

3. Construction Commitments

As of June 30, 2025, the District did not have any construction commitments.

S. Concentration Risk Related to Collective Bargaining Agreements

As of June 30, 2025 approximately 75% of the District's employees are represented by one union, the Cardiff Elementary Teachers Association (CETA). The agreement in effect for the 2024-25 fiscal year expired on June 30, 2025.

The District's reliance on a workforce that is predominantly unionized creates a concentration risk. If the District is unable to successfully negotiate new agreements before the expiration date, or if labor actions such as strikes or work stoppages occur, there could be a significant impact on the District's ability to provide essential services at current levels. Additionally, the outcome of future negotiations may result in increased personnel costs, which could affect the District's ability to meet its financial obligations as they come due.

As of the date of these financial statements, the District is in discussions with the union regarding contract renewals. Management has developed contingency plans to maintain critical operations in the event of a labor disruption. The District is also evaluating the potential financial impact of various negotiation outcomes and has included these considerations in its long-term financial planning.

Management believes that, while negotiations are ongoing, it is more likely than not that an event related to this concentration (such as a significant increase in personnel costs or a temporary disruption of services) could occur within the next twelve months. The District will continue to monitor developments and update its risk assessment as negotiations progress.

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

T. Deferred Outflows of Resources

In accordance with GASB Statement No. 68 & 71, payments made subsequent to the pension plan measurement date and other items as outlined in the GASB pronouncement have been recorded as deferred outflows of resources.

In accordance with GASB Statement No. 75 certain items related to OPEB as identified in the GASB statement are recorded as deferred outflows of resources.

A summary of the deferred outflows of resources as of June 30, 2025, is as follows:

Description	Beginning Balance	Additions & Adjustments	Amortization	Ending Balance
<u>Governmental Activities:</u>				
Pension Related				
CalSTRS	\$ 2,496,892	\$ 373,278	\$ 325,014	\$ 2,545,156
CalPERS	1,586,605	70,553	368,821	1,288,337
OPEB Related	93,081	43,780	43,886	92,975
Total Governmental Activities	4,176,578	487,611	737,721	3,926,468
<u>Business Type Activities:</u>				
Pension Related				
CalPERS	209,838	8,600	59,682	158,756
OPEB Related	15,096	3,652	7,577	11,171
Total Business Type Activities	224,934	12,252	67,259	169,927
Total Deferred Outflows of Resources	\$ 4,401,512	\$ 499,863	\$ 804,980	\$ 4,096,395

Future amortization of deferred outflows of resources is as follows:

Year Ended June 30,	Governmental Activities			Business Type Activities		
	Pension Related	OPEB Related	Total	Pension Related	OPEB Related	Total
2026	\$ 2,319,943	\$ 53,765	\$ 2,373,708	\$ 110,302	\$ 3,972	\$ 114,274
2027	702,421	11,691	714,112	49,819	1,519	51,338
2028	317,394	11,689	329,083	5,317	1,521	6,838
2029	201,061	8,610	209,671	(6,682)	1,330	(5,352)
2030	243,178	2,219	245,397	-	934	934
Thereafter	49,496	5,001	54,497	-	1,895	1,895
Total	\$ 3,833,493	\$ 92,975	\$ 3,926,468	\$ 158,756	\$ 11,171	\$ 169,927

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

U. Deferred Inflows of Resources

In accordance with GASB Statement No. 68 & 71, items as outlined in the GASB statement have been recorded as deferred inflows of resources.

In accordance with GASB Statement No. 75 certain items related to OPEB as identified in the GASB statement are recorded as deferred inflows of resources.

In accordance with GASB Statement No. 87 deferred rent is recorded as a deferred inflow of resources and amortized over the life of the lease receivable.

A summary of the deferred inflows of resources as of June 30, 2025, is as follows:

Description	Beginning Balance	Additions & Adjustments	Amortization	Ending Balance
<u>Governmental Activities:</u>				
Pension Related				
CalSTRS	\$ 780,517	\$ 306,515	\$ 492,031	\$ 595,001
CalPERS	122,099	169,294	138,883	152,510
OPEB Related	244,178	(597)	43,994	199,587
Deferred Rent Income	67,069	-	67,069	-
Total Governmental Activities	<u>1,213,863</u>	<u>475,212</u>	<u>741,977</u>	<u>947,098</u>
<u>Business Type Activities:</u>				
Pension Related				
CalPERS	69,265	83,576	49,188	103,653
OPEB Related	16,517	3,960	4,948	15,529
Total Business Type Activities	<u>85,782</u>	<u>87,536</u>	<u>54,136</u>	<u>119,182</u>
Total Deferred Outflows of Resources	<u>\$ 1,299,645</u>	<u>\$ 562,748</u>	<u>\$ 796,113</u>	<u>\$ 1,066,280</u>

Future amortization of deferred inflows of resources is as follows:

Year Ended June 30,	Governmental Activities			Business Type Activities		
	Pension Related	OPEB Related	Total	Pension Related	OPEB Related	Total
2026	\$ 679,511	\$ 35,215	\$ 714,726	\$ 48,022	\$ 4,665	\$ 52,687
2027	(248,972)	34,383	(214,589)	36,115	2,217	38,332
2028	186,086	34,381	220,467	19,516	2,218	21,734
2029	130,886	30,904	161,790	-	2,003	2,003
2030	-	29,011	29,011	-	1,882	1,882
Thereafter	-	35,693	35,693	-	2,544	2,544
Total	<u>\$ 747,511</u>	<u>\$ 199,587</u>	<u>\$ 947,098</u>	<u>\$ 103,653</u>	<u>\$ 15,529</u>	<u>\$ 119,182</u>

Cardiff School District

Notes to the Financial Statements, Continued

For the Year Ended June 30, 2025

V. Upcoming Accounting Guidance

The Governmental Accounting Standards Board (GASB) issues pronouncements and additional guidance for governmental agencies to establish consistent accounting across all governments in the United States. The following table represents items that have been issued by GASB that will become effective in future periods:

Description	Date Issued	Year Effective
GASB Statement No. 103 <i>Financial Reporting Model Improvements</i>	Apr-24	2025-26
GASB Statement No. 104 <i>Disclosure of Certain Capital Assets</i>	Sep-24	2025-26
GASB Implementation Guide No. 2025-1 <i>Implementation Guidance Update 2025</i> (Except Question 4.16)	Jun-25	2025-26

The effects of the upcoming guidance and pronouncements on the District's financial statements has not yet been determined.

Required Supplementary Information

Cardiff School District

Budgetary Comparison Schedule – General Fund

For the Year Ended June 30, 2025

	Budgeted Amounts		Variance Original to Final Budget Positive/ Negative	Actual	Variance to Final Budget Positive (Negative)
	Original	Final			
Revenues					
LCFF Sources					
State Apportionment	\$ 386,644	\$ 386,644	\$ -	\$ 386,643	\$ (1)
Education Protection Account	122,200	122,200	-	122,260	60
Property Taxes	11,636,423	11,636,770	347	12,067,012	430,242
Federal Revenue	301,260	301,260	-	241,132	(60,128)
Other State Revenue	1,037,559	1,065,983	28,424	635,936	(430,047)
Interest and Investment Income	75,000	75,000	-	277,128	202,128
Other Local Revenue	678,318	662,859	(15,459)	779,439	116,580
Total Revenues	14,237,404	14,250,716	13,312	14,509,550	258,834
Expenditures					
Current Expenditures:					
Certificated Salaries	5,911,906	5,911,906	-	6,220,170	(308,264)
Classified Salaries	2,085,989	2,085,989	-	2,097,701	(11,712)
Employee Benefits	3,293,701	3,293,701	-	3,165,185	128,516
Books and Supplies	463,312	463,312	-	555,589	(92,277)
Services and Other Operating	1,504,968	1,504,968	-	1,633,367	(128,399)
Other Outgo	218,500	218,500	-	150,964	67,536
Capital Outlay	-	-	-	127,812	(127,812)
Debt Service					
Principal	188,000	188,000	-	188,000	-
Interest	215,865	215,865	-	214,865	1,000
Total Expenditures	13,882,241	13,882,241	-	14,353,653	(471,412)
Excess (Deficiency) of Revenues Over Expenditures	355,163	368,475	13,312	155,897	(212,578)
Other Financing Sources (Uses)					
Interfund Transfers Out	(359,752)	(359,752)	-	(394,675)	(34,923)
Net Financing Sources (Uses)	(359,752)	(359,752)	-	(394,675)	(34,923)
Net Change in Fund Balance	(4,589)	8,723	13,312	(238,778)	(247,501)
Fund Balance - Beginning of Year	3,830,054	3,830,054	-	3,830,054	-
Fund Balance - End of Year	\$ 3,825,465	\$ 3,838,777	\$ 13,312	\$ 3,591,276	\$ (247,501)

Cardiff School District

Schedule of the District's Proportionate Share of the Net Pension Liability - CalSTRS Last Ten Fiscal Years

	Fiscal Year									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
District's proportion of the net pension liability (asset)	0.008841%	0.008743%	0.007596%	0.008266%	0.007972%	0.008490%	0.008513%	0.008300%	0.008265%	0.009423%
District's proportionate share of the net pension liability (asset)	\$ 5,937,824	\$ 6,658,731	\$ 5,278,135	\$ 3,761,626	\$ 7,725,589	\$ 7,667,963	\$ 7,824,043	\$ 7,675,860	\$ 6,684,591	\$ 6,344,141
State's proportionate share of the net pension liability (asset) associated with the District	2,724,100	3,182,757	3,219,273	2,437,366	4,282,687	4,402,079	4,283,685	4,524,134	3,986,634	3,183,075
Total	<u>\$ 8,661,924</u>	<u>\$ 9,841,488</u>	<u>\$ 8,497,408</u>	<u>\$ 6,198,992</u>	<u>\$ 12,008,276</u>	<u>\$ 12,070,042</u>	<u>\$ 12,107,728</u>	<u>\$ 12,199,994</u>	<u>\$ 10,671,225</u>	<u>\$ 9,527,216</u>
District's covered payroll*	5,807,335	5,256,681	4,849,362	4,856,731	4,907,690	4,563,606	4,520,949	4,388,633	4,106,199	4,354,685
District's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	102.25%	126.67%	108.84%	77.45%	157.42%	169.61%	178.28%	174.90%	162.79%	145.69%
Plan fiduciary net position as a percentage of the total pension liability	83.55%	80.62%	81.20%	87.21%	71.82%	72.56%	70.99%	69.46%	70.04%	74.02%

*Covered payroll on this schedule is based on measurement date, as such covered payroll represented for each fiscal year is the covered payroll from the prior year as identified on the schedule of contributions.

Cardiff School District

Schedule of the District's Contributions - CalSTRS

Last Ten Fiscal Years

	Fiscal Year									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
Contractually required contribution	\$ 1,131,680	\$ 1,109,201	\$ 1,004,026	\$ 820,512	\$ 784,362	\$ 839,215	\$ 932,149	\$ 652,373	\$ 552,090	\$ 440,595
Contributions in relation to the contractually required contribution	(1,131,680)	(1,109,201)	(1,004,026)	(820,512)	(784,362)	(839,215)	(932,149)	(652,373)	(552,090)	(440,595)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's covered payroll*	\$ 5,925,026	\$ 5,807,335	\$ 5,256,681	\$ 4,849,362	\$ 4,856,731	\$ 4,907,690	\$ 5,725,730	\$ 4,520,949	\$ 4,388,633	\$ 4,106,199
Contributions as a percentage of covered payroll	19.10%	19.10%	19.10%	16.92%	16.15%	17.10%	16.28%	14.43%	12.58%	10.73%

*Covered payroll on this schedule is based on the fiscal year.

Cardiff School District

Schedule of the District's Proportionate Share of the Net Pension Liability – CalPERS

Last Ten Fiscal Years

	Fiscal Year									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
District's proportion of the net pension liability (asset)	0.011109%	0.011713%	0.010805%	0.010398%	0.010936%	0.011822%	0.012203%	0.012087%	0.011973%	0.012278%
District's proportionate share of the net pension liability (asset)	\$ 3,970,221	\$ 4,239,975	\$ 3,717,901	\$ 2,114,375	\$ 3,355,501	\$ 3,445,433	\$ 3,253,704	\$ 2,885,486	\$ 2,364,669	\$ 1,809,817
District's covered payroll*	\$ 2,191,076	\$ 2,027,694	\$ 1,400,175	\$ 1,222,928	\$ 1,362,766	\$ 1,435,334	\$ 1,626,992	\$ 1,552,412	\$ 1,449,886	\$ 1,365,415
District's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	181.20%	209.10%	265.53%	172.89%	246.23%	240.04%	199.98%	185.87%	163.09%	132.55%
Plan fiduciary net position as a percentage of the total pension liability	72.29%	69.96%	69.76%	80.97%	70.00%	70.05%	70.85%	71.87%	73.90%	79.43%

*Covered payroll on this schedule is based on measurement date, as such covered payroll represented for each fiscal year is the covered payroll from the prior year as identified on the schedule of contributions.

Cardiff School District

Schedule of the District's Contributions - CalPERS

Last Ten Fiscal Years

	Fiscal Year									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
Contractually required contribution	\$ 642,894	\$ 584,579	\$ 514,426	\$ 320,780	\$ 253,146	\$ 268,751	\$ 259,250	\$ 223,122	\$ 189,791	\$ 151,305
Contributions in relation to the contractually required contribution	(642,894)	(584,579)	(514,426)	(320,780)	(253,146)	(268,751)	(259,250)	(223,122)	(189,791)	(151,305)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's covered payroll*	2,376,688	2,191,076	2,027,694	\$ 1,400,175	\$ 1,222,928	\$ 1,362,766	\$ 1,435,334	\$ 1,626,991	\$ 1,552,412	\$ 1,449,886
Contributions as a percentage of covered payroll	27.050%	26.680%	25.370%	22.910%	20.700%	19.721%	18.062%	13.714%	12.226%	10.436%

*Covered payroll on this schedule is based on the fiscal year.

Cardiff School District

Schedule of Changes in the District's Total OPEB Liability and Related Ratios – CSD Retiree Health Benefit Plan Last Ten Fiscal Years*

	Fiscal Year									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
Total OPEB liability:										
Service cost	\$ 74,379	\$ 66,351	\$ 86,737	\$ 89,296	\$ 76,584	\$ 74,933	\$ 73,907	\$ 78,324	N/A	N/A
Interest	52,564	49,480	28,661	37,157	45,835	45,400	44,575	38,546	N/A	N/A
Changes of benefit terms	25,619	22,643	(336)	(19,539)	-	-	-	-	N/A	N/A
Experience differences	(2,083)	(47,207)	4,371	(15,232)	(18,110)	(33,254)	-	-	N/A	N/A
Changes of assumptions	4,022	11,889	(125,058)	(92,435)	61,075	29,439	(7,085)	(38,744)	N/A	N/A
Benefit payments	(31,640)	(64,446)	(81,605)	(87,996)	(85,925)	(133,799)	(118,794)	(111,544)	N/A	N/A
Net change in total OPEB liability	122,861	38,710	(87,230)	(88,749)	79,459	(17,281)	(7,397)	(33,418)	N/A	N/A
Total OPEB liability - beginning	1,214,027	1,175,317	1,262,547	1,351,296	1,271,837	1,289,118	1,296,515	1,329,933	N/A	N/A
Total OPEB liability - ending	<u>\$ 1,336,888</u>	<u>\$ 1,214,027</u>	<u>\$ 1,175,317</u>	<u>\$ 1,262,547</u>	<u>\$ 1,351,296</u>	<u>\$ 1,271,837</u>	<u>\$ 1,289,118</u>	<u>\$ 1,296,515</u>	<u>N/A</u>	<u>N/A</u>
Covered payroll**	N/A	N/A	N/A	N/A	5,900,933	5,743,000	5,089,000	5,089,000	N/A	N/A
Total OPEB liability as a percentage of covered payroll	N/A	N/A	N/A	N/A	22.90%	22.15%	25.33%	25.48%	N/A	N/A

*This is a 10-year schedule. However, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future fiscal years until 10 years of information is available.

**Contributions to OPEB are not based on payroll and as such covered payroll is not applicable.

Cardiff School District

Notes to Required Supplementary Information
For the Year Ended June 30, 2025

A. Budgetary Comparison Schedule Reconciliation

As described in Note A to these financial statements, for purposes of reporting in conformity with GASB Statement No. 54, the District's Special Reserve Fund for Other Post-Employment Benefits (Fund 20) does not meet the definition of a special revenue fund and is therefore included with the General Fund for reporting purposes. The budgetary comparison schedule included in the Required Supplementary Information is based on the legally adopted budget for the General Fund only. Below represents a reconciliation between the schedules:

General Fund - Basic Financial Statements Ending Fund Balance	\$ 3,592,590
Less Fund 20 Fund Balance	(1,314)
General Fund - Budgetary Comparison Schedule Ending Fund Balance	<u>\$ 3,591,276</u>
General Fund - Basic Financial Statements Net Change in Fund Balance	\$ (238,701)
Less Fund 20 Net Change in Fund Balance	(77)
General Fund - Budgetary Comparison Schedule Net Change in Fund Balance	<u>\$ (238,778)</u>

B. Excess of Expenditures Over Appropriations

As of June 30, 2025, the District's expenditures which exceeded appropriations in the following categories:

<u>Appropriations Category</u>	<u>Excess Expenditures</u>	<u>Reason for Excess Expenditures</u>
General Fund:		
Certificated Salaries	\$ 308,264	The District underestimated costs of certificated salaries.
Classified Salaries	11,712	The District underestimated costs of classified support salaries.
Books and Supplies	92,277	The District underestimated the costs of books and supplies.
Services and Other	128,399	The District underestimated the costs of services and other operating expenditures.
Capital Outlay	127,812	The District did not budget for capital outlay improvements.

Amounts in excess of appropriations were not considered a violation of any laws, regulations, contracts or grant agreements and did not have a direct or material effect on the financial statements.

Cardiff School District

Notes to Required Supplementary Information, Continued

For the Year Ended June 30, 2025

C. Schedule of District's Proportionate Share – CalSTRS

1. Benefit Changes: Changes in benefits reflect changes enacted by law for benefits offered and eligibility criteria.
2. Changes in Assumptions: Assumptions used in determining the total pension liability of the CalSTRS Plan changed due to actuarial experience studies performed by CalSTRS.

D. Schedule of District's Contributions – CalSTRS

The total pension liability for California State Teachers' Retirement System (CalSTRS) for measurement date June 30, 2024, was determined with a valuation completed June 30, 2023. In determining the total pension liability, the financial reporting actuarial valuation used the following actuarial methods and assumptions:

Reporting Period	June 30, 2016	June 30, 2017	June 30, 2018	June 30, 2019	June 30, 2020
Measurement Date	6/30/2015	6/30/2016	6/30/2017	6/30/2018	6/30/2019
Valuation Date	6/30/2014	6/30/2015	6/30/2016	6/30/2017	6/30/2018
Experience Study	2006 - 2010	2006 - 2010	2010 - 2015	2010 - 2015	2010 - 2015
Actuarial Cost Method	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal
Investment Rate of Return ⁽¹⁾	7.60%	7.60%	7.10%	7.10%	7.10%
Consumer Price Inflation	3.00%	3.00%	2.75%	2.75%	2.75%
Wage Growth (Average)	3.75%	3.75%	3.50%	3.50%	3.50%
Post-Retirement Benefit Increases	2.00% Simple	2.00% Simple	2.00% Simple	2.00% Simple	2.00% Simple

Reporting Period	June 30, 2021	June 30, 2022	June 30, 2023	June 30, 2024	June 30, 2025
Measurement Date	6/30/2020	6/30/2021	6/30/2022	6/30/2023	6/30/2024
Valuation Date	6/30/2019	6/30/2020	6/30/2021	6/30/2022	6/30/2023
Experience Study	2010 - 2015	2015 - 2018	2015 - 2018	2015 - 2018	2007 - 2022
Actuarial Cost Method	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal
Investment Rate of Return ⁽¹⁾	7.10%	7.10%	7.10%	7.10%	7.10%
Consumer Price Inflation	2.75%	2.75%	2.75%	2.75%	2.75%
Wage Growth (Average)	3.50%	3.50%	3.50%	3.50%	3.50%
Post-Retirement Benefit Increases	2.00% Simple	2.00% Simple	2.00% Simple	2.00% Simple	2.00% Simple

(1) – Net of investment expenses but gross of administrative expenses.

CalSTRS uses a generational mortality assumption, which involves the use of base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among CalSTRS members. The projection scale was set equal to 110% of the ultimate improvement factor from the Mortality Improvement Scale (MP-2019) table issued by the Society of Actuaries.

Additional information can be obtained by reviewing the CalSTRS Actuarial Experience Study on the CalSTRS website.

Cardiff School District

Notes to Required Supplementary Information, Continued

For the Year Ended June 30, 2025

E. Schedule of District's Proportionate Share – CalPERS

1. Benefit Changes: Changes in benefits reflect changes enacted by law for benefits offered and eligibility criteria.
2. Changes in Assumptions: Assumptions used in determining the total pension liability of the CalPERS Plan changed due to actuarial experience studies performed by CalPERS.

F. Schedule of District's Contributions – CalPERS

The total pension liability for California Public Employees Retirement System – School Pool (CalPERS) for measurement date June 30, 2024, was determined with a valuation completed June 30, 2023. In determining the total pension liability, the financial reporting actuarial valuation used the following actuarial methods and assumptions:

Reporting Period	June 30, 2016	June 30, 2017	June 30, 2018	June 30, 2019	June 30, 2020
Measurement Date	6/30/2015	6/30/2016	6/30/2017	6/30/2018	6/30/2019
Valuation Date	6/30/2014	6/30/2015	6/30/2016	6/30/2017	6/30/2018
Experience Study	1997 - 2011	1997 - 2011	1997 - 2011	1997 - 2015	1997 - 2015
Actuarial Cost Method	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal
Investment Rate of Return ⁽¹⁾	7.65%	7.65%	7.15%	7.15%	7.15%
Consumer Price Inflation	2.75%	2.75%	2.75%	2.50%	2.50%
Wage Growth (Average)	3.00%	3.00%	3.00%	3.00%	3.00%
Post-Retirement Benefit Increases	2.00% Simple	2.00% Simple	2.00% Simple	2.00% Simple	2.00% Simple

Reporting Period	June 30, 2021	June 30, 2022	June 30, 2023	June 30, 2024	June 30, 2025
Measurement Date	6/30/2020	6/30/2021	6/30/2022	6/30/2023	6/30/2024
Valuation Date	6/30/2019	6/30/2020	6/30/2021	6/30/2022	6/30/2023
Experience Study	1997 - 2015	1997 - 2015	2000 - 2019	2000 - 2019	2000 - 2019
Actuarial Cost Method	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal	Entry Age Normal
Investment Rate of Return ⁽¹⁾	7.15%	7.15%	6.90%	6.90%	6.90%
Consumer Price Inflation	2.50%	2.50%	2.50%	2.50%	2.30%
Wage Growth (Average)	2.75%	2.75%	2.75%	2.75%	Varies by Age
Post-Retirement Benefit Increases	2.00% Simple	2.00% Simple	2.00% Simple	2.00% Simple	2.00 - 2.30%

The mortality table used was developed based on CalPERS specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table please refer to the December 2021 experience study report (based on demographic data from 2000 to 2019) available on the CalPERS website.

Cardiff School District

Notes to Required Supplementary Information, Continued

For the Year Ended June 30, 2025

G. Schedule of Changes in the District's Net OPEB Liability and Related Ratios

- 1) Benefit Changes: The district had benefit changes during the 2024-25 fiscal year consistent with eligibility criteria established with bargaining units.
- 2) Changes in Assumptions: Changes in assumptions reflect changes due to experience studies and updates to discount rates annually.
- 3) The following are the discount rates used for each period:

<u>Year</u>	<u>Discount Rate</u>
2018	3.40%
2019	3.50%
2020	3.51%
2021	2.66%
2022	2.19%
2023	4.09%
2024	4.13%
2025	4.21%

Additional information can be obtained by requesting a copy of the OPEB valuation from the District.

Combining Statements as Supplementary Information

Cardiff School District

Combining Balance Sheet – Nonmajor Governmental Funds

For the Year Ended June 30, 2025

	Special Revenue Fund	Capital Projects Funds		Total Nonmajor Governmental Funds
	Cafeteria Fund	Building Fund	Capital Facilities Fund	
Assets				
Cash and Investments	\$ 185,371	\$ 3,293	\$ 399,055	\$ 587,719
Accounts Receivable	39,901	31	3,794	43,726
Stores Inventories	449	-	-	449
Total Assets	<u>\$ 225,721</u>	<u>\$ 3,324</u>	<u>\$ 402,849</u>	<u>\$ 631,894</u>
Liabilities and Fund Balance				
Liabilities:				
Accounts Payable	\$ 2,354	\$ -	\$ -	\$ 2,354
Total Liabilities	<u>2,354</u>	<u>-</u>	<u>-</u>	<u>2,354</u>
Fund Balance:				
Nonspendable Fund Balances	449	-	-	449
Restricted Fund Balances	<u>222,918</u>	<u>3,324</u>	<u>402,849</u>	<u>629,091</u>
Total Fund Balance	<u>223,367</u>	<u>3,324</u>	<u>402,849</u>	<u>629,540</u>
Total Liabilities and Fund Balance	<u>\$ 225,721</u>	<u>\$ 3,324</u>	<u>\$ 402,849</u>	<u>\$ 631,894</u>

Cardiff School District

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Nonmajor
Governmental Funds
For the Year Ended June 30, 2025

	Special Revenue Fund	Capital Projects Funds		Total Nonmajor Governmental Funds
	Cafeteria Fund	Building Fund	Capital Facilities Fund	
Revenues				
Federal Revenue	\$ 75,784	\$ -	\$ -	\$ 75,784
Other State Revenue	275,624	-	-	275,624
Interest and Investment Income	7,338	195	22,790	30,323
Other Local Revenue	-	-	21,499	21,499
Total Revenues	<u>358,746</u>	<u>195</u>	<u>44,289</u>	<u>403,230</u>
Expenditures				
Current Expenditures:				
Pupil Services	<u>324,871</u>	<u>-</u>	<u>-</u>	<u>324,871</u>
Total Expenditures	<u>324,871</u>	<u>-</u>	<u>-</u>	<u>324,871</u>
Net Change in Fund Balance	<u>33,875</u>	<u>195</u>	<u>44,289</u>	<u>78,359</u>
Fund Balance, Beginning of Year	<u>189,492</u>	<u>3,129</u>	<u>358,560</u>	<u>551,181</u>
Fund Balance, End of Year	<u>\$ 223,367</u>	<u>\$ 3,324</u>	<u>\$ 402,849</u>	<u>\$ 629,540</u>

Other Supplementary Information

Cardiff School District

Schedule of Average Daily Attendance
Year Ended June 30, 2025

	Second Period Report Certificate #D6EAF696		Annual Report Certificate #BA8626CC	
	Original	Revised	Original	Revised
Grades TK/K-3:				
Regular ADA	322.11	N/A	331.38	N/A
Total Grades TK/K-3	322.11	N/A	331.38	N/A
Grades 4-6:				
Regular ADA	274.71	N/A	281.55	N/A
Total Grades 4-6	274.71	N/A	281.55	N/A
Total ADA	596.82	N/A	612.93	N/A

N/A – There were no audit findings which resulted in revisions to average daily attendance (ADA).

Average daily attendance is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to school districts and charter schools. This schedule provides information regarding the attendance of students by grade span and adjustments to the attendance as a result of an audit finding when applicable.

Cardiff School District
Schedule of Instructional Time
Year Ended June 30, 2025

Grade Level	Annual Minutes Requirement	Actual Minutes Offered	J-13A Minutes	Total Minutes	Number of Actual Days Offered (Traditional)	J-13A Days	Total Instructional Days	Status
Kindergarten	36,000	45,800	0	45,800	180	0	180	Complied
1st Grade	50,400	52,470	0	52,470	180	0	180	Complied
2nd Grade	50,400	52,470	0	52,470	180	0	180	Complied
3rd Grade	50,400	56,335	0	56,335	180	0	180	Complied
4th Grade	54,000	56,335	0	56,335	180	0	180	Complied
5th Grade	54,000	56,335	0	56,335	180	0	180	Complied
6th Grade	54,000	56,335	0	56,335	180	0	180	Complied

The District did not request a J-13A waiver during the 2024-25 fiscal year.

This schedule provides the information necessary to determine if the District has complied with Article 8 (commencing with Section 46200) of Chapter 2 of Part 26 of the Education Code. The requirements are as follows:

- 1) EC §46207: As a condition of apportionment the following annual instructional minutes must be offered:
 - To pupils in Kindergarten 36,000 minutes
 - To pupils in grades 1 to 3 50,400 minutes
 - To pupils in grades 4 to 8 54,000 minutes
 - To pupils in grades 9 to 12 64,800 minutes
- 2) EC §46208: As a condition of apportionment 180 school days must be offered for traditional calendars. In order to qualify as a school day the following minimum daily minutes must be met:
 - EC §46112: Grades 1 to 3 230 minutes
 - EC §46113: Grades 4 to 8 240 minutes
 - EC §46114: Kindergarten 180 minutes
 - EC §46141: Grades 9 to 12 240 minutes

Cardiff School District

Schedule of Financial Trends and Analysis Year Ended June 30, 2025

<u>General Fund</u>	<u>Budget 2026 (See Note 1)</u>	<u>2025</u>	<u>2024 (See Note 1)</u>	<u>2023 (See Note 1)</u>
Revenues and Other Financing Sources	\$ 15,089,439	\$ 14,509,550	\$ 14,541,497	\$ 14,394,371
Expenditures and Other Financing Uses	<u>15,260,166</u>	<u>14,748,328</u>	<u>13,944,621</u>	<u>12,915,611</u>
Net Change in Fund Balance	<u>(170,727)</u>	<u>(238,778)</u>	<u>596,876</u>	<u>1,478,760</u>
Ending Fund Balance	<u>\$ 3,420,549</u>	<u>\$ 3,591,276</u>	<u>\$ 3,830,054</u>	<u>\$ 3,233,178</u>
Available Reserves (See Note 2)	<u>\$ 2,409,829</u>	<u>\$ 2,796,594</u>	<u>\$ 2,047,009</u>	<u>\$ 1,671,090</u>
Available Reserves as a Percentage of Total Outgo	<u>15.79%</u>	<u>18.96%</u>	<u>14.68%</u>	<u>12.94%</u>
Long Term Debt (See Note 3)	<u>\$ 28,110,826</u>	<u>\$ 30,038,730</u>	<u>\$ 31,741,267</u>	<u>\$ 33,233,569</u>
Average Daily Attendance at P2	<u>568</u>	<u>597</u>	<u>611</u>	<u>601</u>

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

The general fund balance has increased by \$358,098 (11.08%) over the past two years. The fiscal year 2025-26 budget projects a decrease of \$170,727 (4.75%). For a district of this size, the State recommends available reserves of the greater of \$88,000 or 4% of total general fund expenditures and other financing uses (total outgo), whichever is greater.

Total long-term debt has decreased by \$3,194,839 (9.61%) over the past two years.

Average daily attendance (ADA) has decreased by 4 (0.67%) over the past two years.

Cardiff School District

Schedule of Financial Trends & Analysis, Continued

For the Year Ended June 30, 2025

Notes:

1. AU-C §725.05 requires the following conditions be met to provide an opinion on whether supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole:
 - a) The supplementary information was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements.
 - b) The supplementary information relates to the same period as the financial statements.
 - c) The auditor issued an audit report on the financial statements that contained neither an adverse opinion nor a disclaimer of opinion.
 - d) The supplementary information will accompany the audited financial statements or such audited financial statements will be made readily available by the District.

Three of the above columns are not related to the same period as the financial statements and as such we do not provide an opinion on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole. Additionally, the analysis presented utilizes information from periods outside the period of the financial statements and as such we do not provide an opinion on whether the analysis is fairly stated, in all material respects, to the financial statements as a whole. The information has been presented for analysis only and has not been audited.

2. Available reserves consist of all unassigned fund balances contained within the general fund.
3. Long term debt consists of general obligation bonds and certificates of participation.
4. GASB Statement No. 54 requires the inclusion of the Special Reserve Fund for Other Post-Employment Benefits (Fund 20) with the General Fund for reporting purposes only. This schedule has been prepared without the inclusion of Fund 20.

Cardiff School District

Reconciliation of Annual Financial and Budget Report with Audited Financial Statements Year Ended June 30, 2025

	General Fund (Fund 01)	Cafeteria Fund (Fund 13)	Special Reserve Fund for Other Postemployment Benefits (Fund 20)	Building Fund (Fund 21)	Capital Facilities Fund (Fund 25)	Special Reserve Fund for Capital Outlay Projects (Fund 40)
June 30, 2025, annual financial and budget report fund balances	\$ 3,553,316	\$ 221,944	\$ 1,302	\$ 3,294	\$ 399,055	\$ 1,451,066
Adjustments and reclassifications:						
Increasing (decreasing) the fund balance:						
Understatement of Accounts Receivable	51,409	1,423	12	30	3,794	10,531
Overstatement of Cash in Bank	(3,833)	-	-	-	-	-
Overstatement of Lease Receivable	(76,685)	-	-	-	-	-
Overstatement of Deferred Rent	67,069	-	-	-	-	-
GASB 54 Fund Presentation	1,314	-	(1,314)	-	-	-
Net adjustments and reclassifications	39,274	1,423	(1,302)	30	3,794	10,531
June 30, 2025, audited financial statement fund balances	\$ 3,592,590	\$ 223,367	\$ -	\$ 3,324	\$ 402,849	\$ 1,461,597
	Child Care Services Enterprise Fund (Fund 63)					
June 30, 2025, annual financial and budget report net position	\$ (216,688)					
Adjustments and reclassifications:						
Increasing (decreasing) the net position:						
Understatement of Accounts Receivable	532					
Overstatement of Deferred Outflows of Resources	(55,007)					
Overstatement of Net Pension Liability	41,748					
Understatement of Total OPEB Liability	(5,874)					
Understatement of Deferred Inflows of Resources	(33,400)					
Net adjustments and reclassifications	(52,001)					
June 30, 2025, audited financial statement net position	\$ (268,689)					

Note 1: The Special Reserve Fund for Other Post-Employment Benefits (Fund 20) does not meet the definition of a special revenue fund under the provisions of GASB Statement No. 54. As a result, the fund is being combined with the General Fund for presentation in the basic financial statements.

This schedule provides the information necessary to reconcile the fund balances of all funds as reported on the SACS Annual Financial and Budget Report with the audited financial statements. Funds that required no adjustment are not presented.

Cardiff School District

Schedule of Charter Schools

Year Ended June 30, 2025

As of June 30, 2025, the District is not a sponsoring local educational agency for any charter schools.

This schedule is provided to list all charter schools chartered by the District and displays information for each charter school on whether or not the charter school is included in the District audit.

Other Information

Cardiff School District

Local Education Agency Organization Structure

June 30, 2025

The Cardiff School District was established on February 10, 1913 and is comprised of an area of approximately 3.2 square miles in San Diego County. There were no changes in the boundaries of the District during the current year. The District currently operates two elementary schools serving grades K-6.

GOVERNING BOARD

Name	Office	Term and Term Expiration
Rhea Stewart	President	Four Year Term Expires November 2028
Shad Thielman	Clerk	Four Year Term Expires November 2026
Andrew Howard	Member	Four Year Term Expires November 2026
Ashok Swaminathan	Member	Four Year Term Expires November 2026
Richard Brocchini	Member	Four Year Term Expires November 2028

ADMINISTRATION

Jill Vinson
Superintendent

Courtney Jasper
Chief Business Official

Other Independent Auditors' Reports

Independent Auditor's Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial
Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Education
Cardiff School District

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of the Cardiff School District (the District), as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated December 5, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

We identified certain deficiencies in internal control that we consider to be significant deficiencies, described in the accompanying schedule of findings and questioned costs as item 2025-001.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

District's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



El Cajon, California
December 5, 2025

Independent Auditor's Report on State Compliance and on
Internal Control over State Compliance

To the Board of Education
Cardiff School District

Report on Compliance for Applicable State Programs

Opinion on Each Applicable State Program

We have audited the Cardiff School District's (the District) compliance with the requirements specified in the *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, Section 19810 identified below for the year ended June 30, 2025.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above on each of its applicable state programs for the year ended June 30, 2025.

Basis for Opinion on Each Applicable State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, Section 19810 (the Audit Guide). Our responsibilities under those standards and the Audit Guide are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each applicable state program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's state programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Audit Guide will always detect material noncompliance when it exists.

The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each applicable state program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Audit Guide, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over state compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Audit Guide, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.
- Select and test transactions and records to determine the District's compliance with the state laws and regulations applicable to the following programs:

		Procedures Performed
<u>Local Education Agencies Other than Charter Schools</u>		
A.	Attendance.....	Yes
B.	Teacher Certification and Misassignments.....	Yes
C.	(Reserved).....	N/A
D.	Independent Study.....	N/A
E.	Continuation Education.....	N/A
F.	Instructional Time.....	Yes
G.	Instructional Materials.....	Yes
H.	Ratio of Administrative Employees to Teachers.....	Yes
I.	Classroom Teacher Salaries.....	Yes
J.	Early Retirement Incentive.....	N/A
K.	Gann Limit Calculation.....	Yes
L.	School Accountability Report Card.....	Yes
M.	Juvenile Court Schools.....	N/A
N.	Middle or Early College High Schools.....	N/A
O.	K-3 Grade Span Adjustment.....	Yes
P.	(Reserved).....	N/A
Q.	Apprenticeship: Related and Supplemental Instruction.....	N/A
R.	Comprehensive School Safety Plan.....	Yes
S.	District of Choice.....	N/A
TT.	Home to School Transportation Reimbursement.....	N/A

School Districts, County Offices of Education, and Charter Schools		Procedures Performed
T.	Proposition 28 Arts & Music in Schools.....	Yes
U.	After/Before School Education and Safety Program.....	N/A
V.	Proper Expenditure of Education Protection Account Funds.....	Yes
W.	Unduplicated Local Control Funding Formula Pupil Counts.....	Yes
X.	Local Control and Accountability Plan.....	Yes
Y.	Independent Study - Course Based.....	N/A
Z.	Immunizations.....	No
AZ.	Educator Effectiveness.....	Yes
BZ.	Expanded Learning Opportunities Grant (ELO-G).....	Yes
CZ.	Career Technical Education Incentive Grant.....	N/A
DZ.	Expanded Learning Opportunities Program (ELO-P).....	Yes
EZ.	Transitional Kindergarten.....	No
FZ.	Kindergarten Continuance.....	Yes

N/A – The School District did not offer the program during the current fiscal year or the program applies to a different type of local education agency.

We did not perform procedures for Immunizations because the school sites for the District did not appear on the California Department of Public Health list of LEAs that are subject to the audit of immunizations.

We did not perform procedures for Transitional Kindergarten because there were no students enrolled in a transitional kindergarten program for the 2024-25 fiscal year.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over State Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over state compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over state compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, Section 19810. Accordingly, this report is not suitable for any other purpose.

Handwritten signature in blue ink, reading "William H. King & Co. LLP".

El Cajon, California
December 5, 2025

Auditor's Results, Findings & Recommendations

Cardiff School District

Schedule of Auditor's Results

Year Ended June 30, 2025

FINANCIAL STATEMENTS

Type of auditor's report issued:	<u>Unmodified</u>	
Internal control over financial reporting:		
One or more material weakness(es) identified?	<u> </u> Yes	<u> X </u> No
One or more significant deficiencies identified that are not considered material weakness(es)?	<u> X </u> Yes	<u> </u> No
Noncompliance material to financial statements noted?	<u> </u> Yes	<u> X </u> No

STATE AWARDS

Type of auditor's report issued on compliance for state programs:	<u>Unmodified</u>	
Internal control over applicable state programs:		
One or more material weakness(es) identified?	<u> </u> Yes	<u> X </u> No
One or more significant deficiencies identified that are not considered material weakness(es)?	<u> </u> Yes	<u> X </u> No
Any audit findings disclosed that are required to be reported in accordance with <i>2024-25 Guide for Annual Audits of California K-12 Local Education Agencies</i> ?	<u> </u> Yes	<u> X </u> No

Cardiff School District

Schedule of Findings and Questioned Costs

Year Ended June 30, 2025

Findings represent significant deficiencies, material weaknesses, and/or instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*, or the *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Finding codes as identified in the *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* are as follows:

Five Digit Code	AB 3627 Finding Type
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities
43000	Apprenticeship: Related and Supplemental Instruction
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

A. Financial Statement Findings

Finding Number: 2025-001
Repeat Finding: No
Description: Financial Reporting/Audit Adjustments
Type of Finding: Internal Control – Significant Deficiencies (30000)

Criteria or Specific Requirement

Best practices and internal control frameworks require segregation of duties so that no single individual controls all aspects of a transaction. The person preparing the reconciliation should not be the same person reviewing or approving it. Independent review is essential to detect errors or irregularities in a timely manner.

GAAP and internal control best practices require that all assets, liabilities, deferred outflows of resources, and deferred inflows of resources, be recorded timely and accurately. Effective controls should ensure that all amounts reported are properly calculated, recorded, and reviewed to prevent material misstatements.

GASB Statements No. 68 and 75 require that enterprise funds recognize their proportionate share of pension and OPEB liabilities, deferred outflows/inflows, and related expenses using the accrual basis of accounting. These entries must be allocated using a rational and consistent method, such as covered payroll.

Cardiff School District

Schedule of Findings and Questioned Costs, Continued

Year Ended June 30, 2025

Condition

In our review of financial reporting and unaudited actuals we noted that the same individual who prepares the bank statements is the reviewing individual. Additionally, we noted that the District did not record a receivable for 4th quarter interest in the county treasury received after year end, and did not record changes to leases receivable and the corresponding deferred inflows of resources. Finally, we noted that the District did not record pension and OPEB liability entries with the corresponding changes to deferred outflows of resources, deferred inflows of resources and expenses in the childcare services enterprise fund.

Cause

The District has not established a separate individual to review bank reconciliations. Additionally, the District's closing procedures did not include checks for recording of 4th quarter interest, changes in leases receivable with the corresponding deferred inflows of resources, or pension and OPEB changes and expenses in the childcare services enterprise fund.

Effect

The District's financial statements were misstated and required audit adjustments to correct the misstatements.

Recommendation

Establish segregation of duties processes over the bank reconciliation process to ensure the bank reconciliations are being reviewed by a separate individual from the person preparing the reconciliation. Review the District's closing checklist and update to include checks for recording of 4th quarter interest, changes in leases receivable and corresponding deferred inflows of resources, and recording of pension and OPEB liability changes in the childcare services enterprise fund.

Views of Responsible Officials

See Corrective Action Plan

B. State Award Findings

None



December 5, 2025

To Whom it May Concern:

The accompanying Corrective Action Plan has been prepared as required by the *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* published by the Education Audit Appeals Panel. The name of the contact person responsible for corrective action, the planned corrective action, and the anticipated completion date for each finding included in the current year's Schedule of Findings and Questioned Costs have been provided.

In addition, we have also prepared the accompanying Summary Schedule of Prior Audit Findings which includes the status of audit findings reported in the prior year's audit.

Sincerely,

Courtney Jasper
Chief Business Officer



Cardiff School District

Corrective Action Plan

For the Year Ended June 30, 2025

Financial Statement Finding

Finding Number: 2025-001
Program Name: Financial Reporting/Audit Adjustments
Contact Person: Courtney Jasper
Anticipated Completion Date: June 30, 2026

Planned Corrective Action: Due to the District's small size, segregation of duties is limited; however, in alignment with GASB 100, the District will now include the Superintendent's signature on all bank reconciliations to document independent review. The District also acknowledges that 4th-quarter interest was inadvertently omitted as an oversight related to recent county processing changes, and procedures have been updated to ensure such items are captured to prevent future minor audit adjustments.

Cardiff School District

Schedule of Prior Year Audit Findings

Year Ended June 30, 2025

Finding/Recommendation	Status	Explanation if Not Implemented
Finding 2024-001 Unduplicated Pupil Counts <u>Condition</u> The District was unable to support eligibility for students in the “Free/Reduced Priced Meals” category. <u>Recommendation</u> Establish a written process for CalPADS reporting that includes relevant information to ensure accurate and complete reporting. Provide training to all new employees responsible for reporting CalPADS data. Establish a review process over CalPADS reporting to ensure errors are detected and corrected prior to final certification and submission of CalPADS reporting.	Implemented	

RESOLUTION

CARDIFF SCHOOL DISTRICT

Resolution Number 25-26-04

RESOLUTION AUTHORIZING COMPETITIVE NEGOTIATION (PUBLIC CONTRACT CODE SECTION 20118.2)

WHEREAS, the State Legislature has recognized that it is in the public's best interest to allow school districts to consider factors other than price in the procurement of certain technological supplies, services, equipment and maintenance of said equipment; and

WHEREAS, following the adoption by a school district's governing board of certain findings, Public Contract Code section 20118.2 authorizes such procurement through a competitive negotiation process; and

WHEREAS, the District wishes to contract for the purchase and/or installation of technology services and/or equipment to be located at District instruction sites and/or non-instruction sites; and

WHEREAS, the purchase and/or installation of services and/or equipment requires specialized equipment and software, and qualifies for procurement through the legislatively authorized competitive negotiation process set forth in Public Contract Code section 20118.2; and

WHEREAS, the District shall, after the competitive negotiation process, award a contract for the purchase and/or installation of services and/or equipment to the qualified bidder(s) whose proposal(s) are the most advantageous to the District with price and all other factors being considered;

WHEREAS, the District shall, authorize District staff to sign the agreements after the bidding period is concluded and are awarded to the contractor(s) who provide the best value to the District;

NOW THEREFORE BE IT RESOLVED that the Board of Education of the Cardiff Elementary School District hereby finds, determines, and orders as follows:

The foregoing recitals are adopted as true and correct.

1. The purchase and/or installation of services and/or equipment as described in the recitals in subdivision (b) of Public Contract Code section 20118.2, and furthermore such equipment and services are not available in substantial quantities to the general public,

and therefore the Board finds that the District's procurement of such system or systems qualifies under subdivision (b) of Public Contract Code section 20118.2 for purchase through competitive negotiation as described in subdivision (d) of Public Contract Code section 20118.2, and the Board does hereby authorize such procurement. 2. The Superintendent, or designee, is authorized to engage in a competitive negotiation process in compliance with Public Contract Code section 20118.2 for the purchase and/or installation of services and/or equipment procurement and implementation of systems as described in the recitals.

3. The Superintendent, or designee, shall recommend to the Board a qualified bidder for award of a contract for the purchase and/or installation of services and/or equipment, which contract(s) will be the most advantageous to the District with price and all other factors being considered.
4. The Board reserves the right to reject all proposals submitted, pursuant to Public Contract Code section 20118.2.
5. The Superintendent, or designee, is authorized and directed to take such further actions as may be necessary or convenient to carry out said procurement and implementation and signing of the contract(s) thereof.
6. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Governing Board on February 12, 2026 by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)

) SS

COUNTY OF SAN DIEGO)

I Jill Vinson, Clerk/**Secretary** of the Governing Board, do hereby certify that the foregoing is a full and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date February 12, 2026.

Clerk/Secretary of the Governing Board



REQUIRES BOARD ACTION

January 31, 2026
MEMORANDUM

To: CSBA Member Boards and Even-numbered County Board Presidents and Superintendents
From: Dr. Debra Schade, CSBA President
Re: 2026 Ballot for CSBA Delegate Assembly — **U.S. Postmark Deadline is Mon. March 16**

CSBA is transitioning to an all-electronic voting process, beginning with an electronic "option" this year and moving to all-electronic voting in 2027. For those wishing to submit an electronic ballot this year, an email with the unique link to your ballot is sent to the primary contact on file with CSBA for your district or county office on February 1, 2026. Electronic ballot submissions still require board action as described in this memo, however no mailing is required. If both a paper ballot and electronic ballot are submitted, only the electronic ballot will be counted.

Enclosed is the ballot material for election to CSBA's Delegate Assembly from your region or subregion. It consists of: 1) the ballot (on red paper) listing the candidates, the reverse side of which contains the names of ALL current members of the Delegate Assembly from your region or subregion; and 2) the required candidate biographical sketch form and, if submitted, a resume. In addition, provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on red paper is to be completed and returned to CSBA if your district or county board chooses to submit a paper ballot. Ballots must be submitted electronically or postmarked by the U.S. Post Office on or before Monday, March 16, 2026.**

Your Board may vote for up to the number of seats to be filled in the region or subregion as indicated on the ballot. For example, if there are three seats up for election, the Board may vote for up to three candidates. However, your Board may cast no more than one vote for any one candidate. The ballot also contains a provision for write-in candidates; their name and district or county office must be clearly printed in the space provided.

The paper ballot must be signed by the Board President, Board Clerk, or Superintendent as a designee of the board, and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's or county office's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot). If there is a tie vote, a run-off election will be held, and ballots will need to be postmarked on or before April 30. Results will be published by May 11, 2026.

For County Boards of Education Only:

County boards of education may receive up to two emails with unique links for electronic voting: one for their subregion ballot and one for their regional county Delegate ballot, if applicable.

Per Standing Rule 52, in regions with more than one county, each county board of education has one vote to elect the county board member who represents the county board(s) in the region in the Delegate Assembly. One-county regions will appoint the county Delegate. Your county board may vote for only one candidate to fill the Delegate position representing the county boards within your region. Enclosed is the ballot material for election to CSBA's Delegate Assembly of the county board representative from your region. It consists of 1) the ballot (on GREEN paper) listing the candidates, the reverse side of which contains the name of the current member of the Delegate Assembly representing the county boards in your region; and 2) the required candidate biographical sketch form and, if submitted, a resume. In addition, also provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on GREEN paper is to be completed and returned to CSBA if your county board chooses to submit a paper ballot. Like the ballot on red paper for the other Delegate seats in your region, it must be submitted electronically or postmarked by the U.S. Post Office on or before Monday, March 16, 2026.**

The paper ballot on GREEN paper must be signed by the Board President, Board Clerk, or by the County Superintendent, as a designee of the board, and returned in the enclosed envelope. If the envelope is misplaced, you may use your county office's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region number on the bottom left corner of the envelope (this number appears at the top of the ballot). If there is a tie vote, a run-off election will be held, and ballots will need to be postmarked by April 30. The results for the county board seat in each region will also be published by May 11, 2026.

All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2026 – March 31, 2028. The next meeting of the Delegate Assembly takes place on Saturday, May 16 and Sunday, May 17, 2026. Please do not hesitate to contact the Executive Office at nominations@csba.org should you have any questions.

Encs: Ballot on red paper and watermarked "copy" of ballot on white paper
 Ballot on green paper and watermarked "copy" of ballot on white paper
 List of all current Delegates on reverse side of ballot
 Candidate(s)' required Biographical Sketch Forms and optional resumes
 CSBA-addressed envelope to send back ballots

REQUIRES BOARD ACTION

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **MONDAY, MARCH 16, 2026**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2026 DELEGATE ASSEMBLY BALLOT
REGION 17
(San Diego County)
Number of seats: 9 (Vote for no more than 9 candidates)

Delegates will serve two-year terms beginning April 1, 2026 - March 31, 2028

**denotes incumbent*

☐ Eddie Jones (Fallbrook Union HSD)*	☐ Not enough nominations were received for a seventh candidate; however your board may vote to write in the name of a board member to fill this seat.
☐ Melissa Krogh (Warner USD)	
☐ Gee Wah Mok (Del Mar USD)*	☐ Not enough nominations were received for an eighth candidate; however your board may vote to write in the name of a board member to fill this seat.
☐ Dawn Perfect (Ramona USD)*	
☐ Rhea Stewart (Cardiff SD)*	☐ Not enough nominations were received for a ninth candidate; however your board may vote to write in the name of a board member to fill this seat.
☐ Not enough nominations were received for a sixth candidate; however your board may vote to write in the name of a board member to fill this seat.	

Provision for Write-in Candidate Name #1

School District

Provision for Write-in Candidate Name #2

School District

Provision for Write-in Candidate Name #3

School District

Provision for Write-in Candidate Name #4

School District

Signature of Superintendent or Board Clerk

Title

School District Name

Date of Board Action

See reverse side for list of all current Delegates in your Region.

REGION 17 – 21 Delegates (16 elected/5 appointed0)

Director: Eleanor Evans (Oceanside USD)

Below is a list of all elected or appointed Delegates from this Region.

County: San Diego

Barbara Avalos (National SD), term expires 2027
Sabrina Bazzo (San Diego USD), appointed term expires 2027
Maria Betancourt-Castaneda (National SD), term expires 2026
Marti Emerald (Sweetwater Union HSD), appointed term expires 2026
Andrew Hayes (Lakeside Union SD), term expires 2026
Shana Hazan (San Diego USD), appointed term expires 2027
Eddie Jones (Fallbrook Union HSD), term expires 2026
Jane Lea Smith (San Dieguito HSD), term expires 2027
Rudy Lopez (San Ysidro ESD), term expires 2026
Elva Lopez-Zepeda (Sweetwater Union HSD), term expires 2027
Gee Wah Mok (Del Mar Union SD), term expires 2026
Michelle O'Connor-Ratcliff (Poway USD) appointed term expires 2027
Dawn Perfect (Ramona USD), term expires 2026
Zenaida Rosario (San Ydisro ESD), term expires 2027
Barbara Ryan (Santee SD), term expires 2027
Dr. Don Sauter (Jamul-Dulzura Union ESD), term expires 2026 Rhea
Stewart (Cardiff SD), term expires 2026
Marla Strich (Encinitas Union ESD), term expires 2026
Cipriano Vargas (Vista USD), term expires 2027
Sharon Whitehurst-Payne (San Diego USD), appointed term expires 2026

County Delegate:

Guadalupe Gonzalez (San Diego COE), appointed term expires 2027

County

San Diego

View results

Respondent

19

Anonymous

58:05

Time to complete

1. I have been... *

☐

Appointed

☒

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

M. Krogh

3. Full name *

Melissa Krogh

4. Region/subregion *

17



5. Name of District or COE *

Warner Unified School District

6. Years on board *

10

7. Profession

Admin Assistant

8. Contact number *

760-464-8736

9. Primary email address *

melissa.krogh@warnerusd.net

10. Are you an incumbent Delegate? *

☐ Yes

☒ No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

I am interested in rejoining the Delegate Assembly because I believe every district, especially our small and rural ones, deserves to feel connected to the broader organization. From my previous four years of service, I learned that these districts often feel overlooked not by intent, but because of gaps in communication. I am committed to being a steady voice who helps bridge those gaps.

During my earlier service, I maintained perfect attendance at Delegate Assembly meetings and developed a strong understanding of how the assembly functions and how to support productive, inclusive dialogue. After taking a year off for personal reasons, I feel renewed in my ability to serve.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

At the local level, I have been a board member for the past ten years and am currently halfway through my third term. I stay engaged in my community through volunteer work and by serving as a parent advisor to student clubs.

Within CSBA, I have completed two successful terms as a delegate, contributed to the Small School District Advisory Workgroup, and served on the Governance Review Committee, which convenes every twelve years. These experiences have given me a deep understanding of both local and statewide needs, as well as the broader structure of the organization.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

One of the greatest challenges facing school districts today is the declining societal value placed on public education. Districts are expected to deliver high-level academics, comprehensive social-emotional support, and community stability, yet the tools to meet these expectations, funding, personnel, and local control, continue to erode. Unfunded and contradictory mandates pull districts in opposing directions, while increasingly polarized political climates pressure schools to take positions that distract from their core mission: educating students.

CSBA's role is critical: to push back on unfunded mandates, defend the political neutrality schools need to serve all students, and help governance teams re-center the conversation on actual learning instead of political noise. Reestablishing the value of public education requires honesty, advocacy, and a statewide voice that refuses to let schools be pulled away from their purpose.

View results

Respondent

63

Anonymous

29:47

Time to complete

1. I have been... *

☐ Appointed

☒ Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Gee Wah Mok

3. Full name *

Gee Wah Mok

4. Region/subregion *

17



5. Name of District or COE *

Del Mar Union School District

6. Years on board *

7

7. Profession

Attorney

8. Contact number *

(619) 767-8327

9. Primary email address *

gmok@dmusd.org

10. Are you an incumbent Delegate? *



Yes



No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

I am interested in continuing as a Delegate because I believe CSBA is a valuable partner to help further my goal of providing the highest quality education at all our local school districts. An attorney by trade, I am an effective advocate that understands how to solve problems collaboratively and thoughtfully. I am respectful and work well with others. I enjoy listening to all perspectives which I believe leads to more informed decision-making.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

I am in my seventh year on my school board and just completed my third term as Board President. I am in my fifth year as a Delegate. I served on the CSBA Policy Platform Committee and this year I will be serving on the CSBA Legislative Committee.

I came to my board after helping lead our community's efforts in passing a facilities bond measure, which funded the building of two new schools and many other facilities improvements. I am an active volunteer in my son's classroom and also coach his soccer team. I regularly attend CSBA workshops and have completed the Masters in Governance series. I have previously spoken at the Annual Education Conference regarding the Asian American student experience and strongly believe students of all backgrounds and experiences should feel welcome and a sense of belonging at school.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

One of the biggest challenges facing governing boards is the increasing number of unfunded or underfunded state and federal mandates. From special education to the expansion of grade levels, districts are required to deliver additional services without the corresponding resources to do so effectively. Although well-intentioned, this disconnect between legislative goals and local implementation places substantial strain on district budgets and forces governing boards into difficult tradeoffs that can undermine long-term stability.

CSBA plays a vital role in closing that gap by elevating the voices of local boards, advocating for sustainable funding, and ensuring that implementation timelines and expectations reflect on-the-ground realities. Strong collaboration between policymakers and local governance is essential to turning good intentions into lasting, equitable outcomes for students.

View results

Respondent

65

Anonymous

03:52

Time to complete

1. I have been... *

☐ Appointed

☒ Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Rhea Stewart

3. Full name *

Rhea Stewart

4. Region/subregion *

17



5. Name of District or COE *

Cardiff Elementary School District

6. Years on board *

5

7. Profession

Educational Publishing

8. Contact number *

760-803-5848

9. Primary email address *

Rhea.Stewart@cardiffschools.com

10. Are you an incumbent Delegate? *

☒ Yes

☐ No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

I am excited to continue my Delegate Assembly service for my school district and District 17. I also look forward to serving a year as a member of the 2026 AEC Planning committee.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

Cardiff Elementary School District board member, 2020-present; San Dieguito and Cardiff School Districts Independent Citizens Oversight Committees; Delegate Assembly 2024-present; CSBA AEC Planning Committee 2025-2026

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

Funding for all programs, especially special education; closing the achievement gap for all California students;

PROFESSIONAL EXPERIENCE

SCHOOL BOARD MEMBER Cardiff Elementary School District (2020 – Present and 2006 – 2010)

- One of five elected board members for a two-school district, serving approximately 640 students in grades K-6. Annual budget for the district is approximately \$10 million.
- Elected and served as Board President in 2010, 2022-present.

DIRECTOR, MATHEMATICS LEARNING EXPERIENCE DESIGN HMH (2023 – Present)

- People manager of 7 HMH employees and 16 contingent employees.
- Into Math California Grades K-8 and Algebra 1 was adopted by California Board of Education in November 2025.
- Coaches, leads, and advocates for K-12 mathematics scrum teams in delivering value to customers in keeping with capacity constraints, budget, interdependencies across teams, and market expectations, often arriving at and advocating for fresh, innovative solutions that surprise and delight users.

ASSESSMENT DESIGN SPECIALIST Edmentum (2022 – 2023)

- Developed, reviewed, edited, and revise mathematics test items, art, HTML code, and metadata for digital items, including multiple-choice, multiple select, drag-and drop, drop-down, equation editor, graphing, matching, and fill-in-the-blank, across multiple grade levels for a variety of formative and summative assessment needs.
- Developed, interpreted, and implemented asset specifications, item development plans, test blueprints, test designs, and other ancillary documents.
- Developed items, art, stimuli, and assessments based on accessibility considerations.

PROJECT MANAGER, GREAT MINDS MATH Great Minds (2021 – 2022)

- Project management assignments: Mathematics I, California Eureka Math², National Eureka Math² Spanish, Implementation Guide Updates, Louisiana Eureka Math²
- Defined project scope and requirements in collaboration with product managers, content team, writing editors, math auditors, program managers, and production.
- Established and documented workflows, tasks, milestones, and resources needed for successful project outcomes.
- Created project management plan including project charter, communication, staffing, component scope, and risks/issues.

STEM EDITORIAL MANAGER and LEAD EDITOR/INSTRUCTIONAL DESIGNER Aptara Corporation (2017 – 2020)

- Editorial manager for grades 3-12 science and a K-8 mathematics assessment projects, building digital and print items of original content to align to state and national standards.
- Editorial manager for comprehensive K-5 mathematics textbook series. Responsible for Grades K-2 TE, SE, ancillaries, and digital content. Supervised two lead editors, two editorial assistants, and 20 subcontractors.
- Recruited, interviewed, hired, trained, and supervised term-of-project employees and contracted writers and editors.

INSTRUCTIONAL DESIGNER 3 University of California San Diego, Jacobs School of Engineering (2020 – 2021)

- Course architect for curriculum, pedagogy, and design strategy of a novel science/engineering curriculum developed for high school teachers and students.
- Served as the team leader for researching project-based learning, self-regulated learning, and problem-solving methodologies. Interact with UC San Diego colleagues to build a foundation for curriculum ideas and contexts for problem solving in real-world science settings.

Education

- Masters in Governance - California School Boards Association
- Certificate in Geographical Information Systems Technologies - Mesa College, San Diego, CA
- Master of Arts in Education with a Concentration in Educational Technology - San Diego State University
- Multiple Subject Credential with Supplemental Authorization in Mathematics - San Diego State University
- Bachelor of Arts in Mathematics - San Diego State University

View results

Respondent

113

Anonymous

12:13

Time to complete

1. I have been... *

☐

Appointed

☒

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Eddie Jones

3. Full name *

Edgar W. Jones

4. Region/subregion *

17



5. Name of District or COE *

Fallbrook Union High School District

6. Years on board *

5

7. Profession

Firefighter

8. Contact number *

760 802-8420

9. Primary email address *

ejones@fuhisd.net

10. Are you an incumbent Delegate? *

☒ Yes

☐ No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

I want to continue serving the students of my community as a whole. Serving as a California School Board Association (CSBA) delegate has given me the opportunity to advocate for small school districts and continuing as a delegate will give a voice to smaller districts and others in the region with similar demographics and challenges. I have a strong background in leadership with a Master's in Organizational Leadership. I recently completed the Executive Fire Officer (EFO) program at the National Fire Academy, part of the US fire administration. I believe in being proactive whenever possible. My work experiences have allowed me to hone my skills in several areas beneficial to working as a delegate including remaining calm in tense situations and listening to understand versus waiting for a chance to respond.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

I am currently serving as board Vice-President of the Fallbrook Union High School District (FUHSD) and as a delegate for Region 17. I served as the trustee representative for FUHSD at the North Coastal Consortium for Special Education in the 22-23 school year. I am an active member of the Fallbrook Rotary Club. When FUHSD began to compensate board members, I started a scholarship for FUHSD students using the compensation I receive for serving on the board. To better serve my constituents and FUHSD, I make time to attend CSBA events and professional development whenever possible. I submitted a proposal to present at the CSBA Annual Education Conference with the superintendent to share information I think school districts need to know regarding our wildfire challenges and evacuations. Although we were not selected to present, I share those experiences with other board members from various school districts.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

School districts face numerous challenges: funding, infrastructure, student wellness, mental health, and teacher/nurse recruitment and retention. CSBA can help by influencing legislation on these areas. The increasing turnover of board members, who may only serve one term, is a major challenge leading to a lack of experienced leadership. CSBA should offer shorter, targeted training, a "Masters In Governance light" to new board members immediately upon taking office.

View results

Respondent

80

Anonymous

38:44

Time to complete

1. I have been... *

☐

Appointed

☒

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Yes, I consent to be placed on the ballot and serve as a Delegate if elected.

3. Full name *

Dawn Perfect

4. Region/subregion *

17



5. Name of District or COE *

Ramona Unified School District

6. Years on board *

17

7. Profession

School district trustee

8. Contact number *

760.788.1983

9. Primary email address *

dawnperfect@att.net

10. Are you an incumbent Delegate? *



Yes



No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

CSBA is the strongest voice representing school boards in shaping education policy for the state of California and local voices need to be heard in that process.

I value the team of local school board leaders, and our ability to gather information and articulate the priorities of our 42 San Diego school districts to the statewide CSBA organization. I have excellent communication and networking skills, value the uniqueness of each district, and will work diligently to serve and represent Region 17 member districts at the Delegate Assembly.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

I have participated in multiple working groups establishing CSBA's policy platform. Additionally, I have served on the CSBA Nominating Committee in 2016 & 2020 and served several years as the Treasurer for San Diego Region 17

Masters in Governance

CSBA Annual Education Conference - Attendee 15 years

San Diego County Superintendent's Achievement Gap Task Force

Grossmont/Cuyamaca College District Educational Master Plan participant

CSBA Golden Bell Validator

CIF Coordinating Council

District Budget Steering & 7-11 Facilities Committees, School Site Council, PTSA & Booster Clubs

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

Some challenges facing school governing boards are how to stay informed on changing statewide policies affecting school districts, budget uncertainty, and teacher recruitment & retention.

Periodic brief, nut-shell summaries of current topics in education would be a way CSBA could help board members stay up to date. Local training via webinars, short refreshers of MIG topics, and summaries of current legislation would be particularly helpful.

San Diego Region 17 does an especially good job with ongoing training for board members with monthly meetings that include timely issues and inviting guest speakers who are industry experts.

DAWN PERFECT

937 Bricklane Road, Ramona, California 92065

dawnperfect@att.net 760.788.1983

An active volunteer in a variety of organizations, Dawn puts an emphasis on education, both in the classroom and in her community. Through service with an assortment of non-profit groups, Dawn has forged a bond between classroom education and community opportunities available to students.

Since 1999, Dawn has been in the service of the Ramona Community Planning Group, first with specific interests in transportation and infrastructure, followed by town center zoning and planning, and park development. Successful in grant writing, Dawn has helped bring more than a million dollars of taxpayer money back into the community to fund valuable town improvements.

Dawn was first elected to the Ramona Unified Governing Board in 2008, and again in 2012, 2016, 2020, and 2024. She has served as Board President 6 years and Vice President 3 years. Her service to youth also includes many years on the boards of a variety of youth sports organizations, the Ramona Skatepark Champions, and Boy Scouts of America.

Employment: Ramona Parks and Recreation – Executive Director (2016-2023)

Community Activities & Recognitions:

San Diego County Regional School Board Member of the Year 2018

Region 17, California School Boards Association-Treasurer 2016-20, 2024-26

CIF San Diego Section - Coordinating Council

San Diego County (District 2) Sports Advisory Council

Palomar Hospital: Community Action Council

Revitalization Infrastructure Chairperson, reporting to County Supervisor

Ramona Chamber of Commerce Citizen of the Year Nominee 2013

Ramona Intergenerational Campus – Chairperson

Community Planning Group - Trails & Transportation, Parks, Town Center Development

Grossmont/Cuyamaca College District – Educational Master Plan Advisory Group

Friends of the Ramona Library – Lifetime Member

Boy Scouts of America – Award of Merit, Distinguished Commissioner, Council Silver Beaver

Education: San Diego State University, Palomar College; AA General Studies, AA Liberal Arts & Sciences, California School Boards Association, Masters in Governance certification

D. Perfect 2026



Mid-Year LCAP Report 2025-26

GOAL 1 Ensure Excellence in Learning

- The Multitudes Reading Difficulties Screener was given to all K-2 students, with 81% on target. Students needing support receive explicit reading instruction in the learning lab.
- i-Ready second diagnostic data shows students have made one year or more growth in reading and math.
- Teachers participated in “Future of Technology” professional development to enhance their use of digital tools.
- 3 English Learners have been reclassified as English proficient.
- 56.5% of our English Learners made annual progress on the 2024-25 Summative ELPAC, a 2.1% increase over last year.

- We have launched four of the five lifelong learner profile icons, which are now being integrated into daily classroom instruction.
- All staff received professional development on supporting students with ADHD and behavioral needs.
- District-wide Attendance rate is 95.16%.
- District chronic absenteeism rate is 8.18% at the mid-year point and is an increase of 0.90% from last year at the same time.
- Both sites are utilizing independent study contracts and incentives to lower the chronic absenteeism rate

GOAL 2 Support Emotional Growth for All Students

GOAL 3 Improve Parent Participation

- Family events have been planned throughout the school year to increase year-round participation.
- 98% of parents attended fall parent-teacher conferences.
- Increased communication to boost attendance at the 'Parenting in the Digital World' Parent Education Night.
- Shared Reading Difficulties Screener results with all K-2 families.
- The Cardiff SEA Foundation organizes a range of events and activities to encourage active parent participation.



State of California
Commission on Teacher Credentialing
Certification Division
651 Bannon Street, Suite 601
Sacramento, CA 95811

Email: DON@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: _____

Revised Declaration of Need for year: 2025-26

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Cardiff School District District CDS Code: 68007

Name of County: San Diego County County CDS Code: 37

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 2 / 12 / 26 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2026.

Submitted by (Superintendent, Board Secretary, or Designee):

Jill Vinson

Name

Jill Vinson

Signature

Superintendent

Title

760-942-5831

Fax Number

760-632-5890

Telephone Number

2/13/2026

Date

1888 Montgomery Ave Cardiff CA 92007

Mailing Address

jill.vinson@cardiffschools.com

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ Name	_____ Signature	_____ Title
_____ Fax Number	_____ Telephone Number	_____ Date
_____ Mailing Address		
_____ EMail Address		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	1
Bilingual Authorization (applicant already holds teaching credential)	0
List target language(s) for bilingual authorization: _____	
Resource Specialist	0
Teacher Librarian Services	0
Emergency Transitional Kindergarten (ETK)	0

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	0
Single Subject	0
Special Education	0
TOTAL	0

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes ☒ No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program?

☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 0

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

Not applicable
