

College Credit Plus (CCP) — A Guide for Students (Grades 7–12)

What is College Credit Plus (CCP)?

College Credit Plus (CCP) is a **free college credit program** available to students in **Ohio** (grades 7–12). It lets you take **real college courses** while you're still in middle school or high school — and earn **both high school and college credit at the same time (dual credit)**.

- You can take classes at an Ohio public college or university, or from some approved private colleges.
 - Courses can be taken **online**, at your **high school**, or **on a college campus**.
 - You pay **no tuition, books, or fees** for courses if you're in a public school and take approved classes.
-

Who Can Participate?

- Any student in grades 7–12 who is an Ohio resident.
 - You must be academically ready — schools and colleges often look at your grades or test scores to decide if you qualify.
-

How Does CCP Work?

1. **Apply and get approval** from your high school and a college partner.
2. **Choose courses** that match your interests and academic goals.
3. **Take your classes** (online, at high school, or at a college campus).
4. **Earn college and high school credit** at the same time.

Example:

If you take **English Composition through CCP**, you could earn:

- A **high school English credit**
- A **college English credit**

Both for the same class!

Benefits of College Credit Plus

☒ **Save Time**

You can complete **college credits before graduation**, so you may finish college earlier.

☒ **Save Money**

Ohio pays for eligible students' college credits (tuition, books, and fees), so you pay **little to nothing** if you stay in the program and follow the rules.

Explore Interests

You can take introductory college courses in many areas — like math, science, writing, history, or even career fields — to figure out what you enjoy.

Boost College Preparedness

CCP can help you get used to **college-level work**, pacing, and expectations.

Flexible Options

Courses can be:

- In person,
 - Online,
 - In your high school.
-

Drawbacks / Challenges of CCP

College-Level Work Can Be Hard

These classes are more challenging than typical high school courses. You need good habits like time management and study skills.

Grades Count

Grades often become part of your **permanent college transcript**. A low grade in CCP may affect future college admissions or GPA.

Course Limits

There are sometimes limits on how many credits or types of courses you can take.

Attendance & Deadlines

College courses often have **strict attendance rules**, major deadlines, and less teacher support than high school classes.

Transfer Limits

While many colleges accept CCP credits, **not all credits transfer to every college or degree program**, especially out-of-state or private schools.

Is CCP the Right Choice for You?

- Consider College Credit Plus if you:
Are ready for **college-level work**,

- Want to **save time and money** on college,
- Like the idea of **getting a jump start** on your future goals.

Talk with your **school counselor and family** to make the best plan for you.



Department of Higher Education

College Credit Plus

INTENT TO PARTICIPATE IN COLLEGE CREDIT PLUS PUBLIC SCHOOLS

Please Indicate the Academic Year for which this Intent Form is for	
School Name	
Student Name	
Student Grade Level Next Year	
Parent/Guardian Name	
Home Address	
Parent Phone Number	
Parent Email Address	
Student Phone Number	
Student Email Address	

Select Date of Submission	☐ April 1 st (For the upcoming Academic Year) ☐ November 1 st (For the next semester or term only) <i>Any student who provides notification by the first day of April may be approved to participate in the program for the next full school year. Any student who provides notification by the first day of November may be approved to participate in the program for the next semester or term only. Any student who fails to provide the notification by the required date may not participate in the program in the next semester or term without the written consent of the principal, or equivalent.</i>
---------------------------	---

DECLARATION OF INTENT

I would like to declare my intent to participate in the College Credit Plus program. I understand that signing this form does not require that I participate during the upcoming school year or the next semester or term, and I may decide not to participate without consequence.

I also understand that it is my responsibility to notify my school if I do not gain admission to my selected institution of higher education or choose not to participate in the program.

In addition, I certify that I have received counseling about the College Credit Plus program concerning the rules and regulations for both my school and the college, and that I understand my responsibilities, the benefits and possible risks of participating in the College Credit Plus program.

Please sign and return this form to the secondary school by **the deadline period selected above.**

Parent Signature _____ Date _____

Student Signature _____ Date _____



**Department of
Higher Education**

College Credit Plus

Counseling Session for College Credit Plus Participation

This document provides confirmation of counseling for the College Credit Plus program.

Date	
Student's Name	
Parent's or Guardian's Name	

The counseling session must occur before the student participates in the College Credit Plus program. Each public and participating nonpublic secondary school shall provide counseling services to students in grades six through eleven and to their parents before the students participate in the College Credit Plus program to ensure that students and parents are fully aware of the possible consequences and benefits of participation.

Counseling information shall include:

- Program eligibility;
- The process for granting academic credits;
- Any necessary financial arrangements for tuition, textbooks, and fees;
- Criteria for any transportation aid;
- Available support services;
- Scheduling;
- Communicating the possible consequences and benefits of participation, including all of the following:
 - The consequences of failing or not completing a course under the program, including the effect on the student's ability to complete the secondary school's graduation requirements;
 - The effect of the grade attained in a course under the program being included in the student's grade point average, as applicable;
 - The benefits to the student for successfully completing a course under the program, including the ability to reduce the overall costs of, and the amount of time required for, a college education.
- The academic and social responsibilities of students and parents under the program;
- Information about and encouragement to use the counseling services of the college in which the student intends to enroll;
- The standard packet of information for the program developed by the Chancellor of the Ohio Department of Higher Education. (See the higher.ed.ohio.gov/ccp for more information.)
- Information about the potential for mature subject matter, as defined in section 3365.035 of the Revised Code, in courses in which the student intends to enroll through the program and notification that courses will not be modified based upon program enrollee participation regardless of where course instruction occurs. The information shall include the permission slip described in division (B) of section 3365.035 of the Revised Code (attached).
- Secondary schools must also provide information of the administrative rules of Course Eligibility (OAC 3333-1-65.12) and Underperforming Students (OAC 3333-1-65.13).
- Information about Options A and B to include the following details:
 - Public Schools
 - Option A: The student/family will be financially responsible for tuition and the cost of all textbooks, materials, and fees associated with the College Credit Plus course.
 - Under Option A, the student/ family must work directly with the college to arrange to make payment

- Option A allows the student to choose to earn both college credit and high school credit OR only college credit
- Option A must be elected at the time the student registers for college courses
- Students must inform the college and the secondary school of electing Option A and whether student wants to earn both high school and college credits or only college credits
- Option B: The state of Ohio is financially responsible for the eligible course(s) in which the student chooses to enroll.
 - If Option B is selected, the funding for the course will be deducted from the secondary school and redirected to the college.
 - The student will receive high school and college credit.
- Combination of Options A & B: Student/family chooses to be responsible for all tuition, textbooks, materials, and fees for one or more courses. If this option is chosen, the student must inform the college which course(s) will be under Option A and which will be under option B.
- The final date to change the election of Option A or Option B is on or before the college's no-fault withdrawal date

Nonpublic Schools

- For a participating nonpublic secondary school, counseling information shall also include an explanation that funding may be limited and that not all students who wish to participate may be able to do so.¹
- When students apply for state funding, they must submit the Funding Award letter to each higher education institution they attend.
- Nonpublic students that were not awarded all of the requested credits in their Funding Award (Option B) may take additional courses under Option A.

The student and the student's parent shall sign a form, provided by the school, stating that they have received the counseling required and that they understand the responsibilities they must assume in the program.

Signatures:

Student _____

Date _____

Parent/Guardian _____

Date _____

¹ See highered.ohio.gov for funding application deadline, information, and links.



Department of
Education &
Workforce

Department of
Higher Education

Education.Ohio.gov | HigherEd.Ohio.gov

Mike DeWine, Governor Jon Husted, Lt. Governor
Stephen D. Dackin, Director Mike Duffley, Chancellor

Dear College Credit Plus Families,

Thank you for supporting your student's decision to participate in the College Credit Plus (CCP) Program. CCP is Ohio's dual enrollment program that allows your child to complete high school graduation requirements while pursuing a higher education pathway to an in-demand career. Students taking CCP courses are considered both high school and college students. Due to this unique status, we recognize the potential for confusion related to the Federal Rights to Privacy Act (FERPA), specifically the parent or guardian's ability to view their student's educational records at the college level. The purpose of this communication is to reiterate the existing law and options for students and parents.

The U.S. Department of Education (USDOE) administers and enforces FERPA, along with the Protection of Pupil Rights Amendment (PPRA). We at the Ohio Department of Higher Education (ODHE) and the Ohio Department of Education and Workforce (ODEW) hope to enhance your experience with CCP by providing some informational resources.

When a minor-aged student progresses through a K-12 school district, the parents and guardians have the right to access educational records and additional information on their student. However, when a student attends a college or university, these rights transfer to the student regardless of their age.

When a minor-aged student participates in CCP, there are several avenues through which the parent or guardian may access the student's college records and information:

- The student may sign a consent form permitting the release of his/her educational records at the higher education institution to the student's parent(s).
- The parent/guardian or student may provide evidence of the student's dependent status for tax purposes under IRS rules.
 - This is completed at the higher education institution, and inquiries should be directed to the institution's staff.
- The higher education institution will share an enrollment roster and final course grades with the high school each semester.
 - There may be additional information the institution shares.
 - The parent/guardian may view any student information sent to the secondary school by the higher education institution that is part of the high school educational record/transcript of the high school.

25 South Front Street
Columbus, Ohio 43215 U.S.A.
Education.Ohio.gov
614.466.8116

25 South Front Street
Columbus, Ohio 43215 U.S.A.
HigherEd.Ohio.gov
614.466.8100

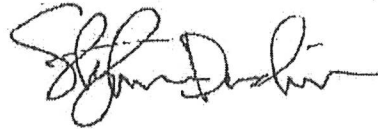
For more information on FERPA, we recommend visiting the USDOE website on student privacy: studentprivacy.ed.gov. The website includes introductory information on FERPA, guides for parents/guardians to understand their rights, and robust training pages. For more information regarding CCP, please refer to the [Ohio Revised Code Chapter 3365](#) to review statutory requirements of College Credit Plus. Rules applied to CCP may be viewed in [Ohio Administrative Code Chapter 3333-1](#), in sections 65 through 65.14. Both can be found at codes.ohio.gov.

Our teams, which can be reached most easily at ccp@highered.ohio.gov, are available to address questions and aid in conversations with your school district or higher education institutions. Thanks for taking advantage of Ohio's outstanding CCP program.

Sincerely,



Mike Duffey
Chancellor
Ohio Department of Higher Education



Stephen Dackin
Director
Ohio Department of Education and Workforce



Department of
Education &
Workforce

Department of
Higher Education