

Call to Order	The meeting was called to order by Vice-Chairman Larry Steiger at 6:00 PM in the Board Room at the Educational Services Center, with the following trustees also present: Tim Albin, Mary Brunner, Mark Christensen, and Rollo Williams. Lisa Durgin and Tim Hallinan were absent. Others participating in the meeting included Alex Ayers, Superintendent; Kirby Eisenhauer, Deputy Superintendent; Dave Bartlett, Associate Superintendent for Instructional Support; Melanie Sylte Human Resources Manager; Alison Gee, Attorney; and Tracy Peterson, Secretary to the Board. Also present: John and Cindi Rueschhoff, Win Hammond, Jacque Holden, Alexis Bunes, April Kleim, Alisha McAmis, Anne Jones, Brittini Arbach, Alan Arbach, Robin Hoff, Jordan Hoff, Michael Steward, Kayla Hurd, Kathryn Hurd, Lydia Hurd, Mark Shrum
Celebrations	Buffalo Ridge Elementary teachers Alexis Bunes and Mark Shrum, along with the Student Leadership Team, celebrated winning the ERA canned food drive for the seventh consecutive year. Over the course of two weeks, they collected approximately 11,000 canned food donations.
Academic Reports	Buffalo Ridge Elementary Principal Nate Cassidy shared the school's academic report. Thunder Basin High School Principal Mike Daniel shared the school's academic report.
Board Committee Reports	There were no committee reports.
Consent Agenda	A motion was made by Mr. Christensen and seconded by Mr. Williams to approve all items on the Consent Agenda. The motion carried unanimously.
Minutes	Minutes of the January 13, 2026, Board of Trustees regular meeting were approved. Minutes of the January 13, 2026, Board of Trustees dinner meeting were approved.
Human Resources Actions	The following actions taken by the Human Resources Department were approved:

EDUCATION SUPPORT
PERSONNEL

<u>NEW HIRES - REGULAR</u>	
Bailey Hansen	Custodian/TBHS
Trisha Jordan	Special Programs Ed. Asst./Wagonwheel
Bonnie Olson	Custodian/Rozet
<u>NEW HIRES – SUBSTITUTE/TEMPORARIES</u>	
Andrea Marshall	Bus Driver in Training/Transportation
<u>RECOMMENDATION FOR RE-HIRE</u>	
Melanie Sylte	Human Resources Manager/ESC
<u>TRANSFERS</u>	
Lydia Martinez-Bartell	FROM: SPEA – High Needs/Conestoga TO: SPEA – High Needs/Hillcrest
Sebrina Pacheco	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Ashley Pitter	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Kyle Riley	FROM: Custodian/CCHS TO: Assistant Head Custodian/TBHS
Amy Schubert	FROM: SPEA – High Needs/Hillcrest TO: ESL Assistant/Hillcrest
<u>RESIGNATIONS</u>	
Abigail Godwin	Custodian/TBHS
Brittney Murray	SPEA – ED/Paintbrush
Tristin Potter	SPEA – High Needs/Hillcrest
Danielle Sanchez	Instructional Teacher Assistant/Stocktrail
Pearl Waldner	Special Programs Bus Assistant/Transportation
<u>EXTRA DUTY RESIGNATIONS</u>	
Lydia Martinez-Bartell	CAT Assistant/Conestoga
<u>REQUEST TO SERVE</u>	
Ellie Wilson requests professional leave to attend the NEA National Leadership Summit from March 13 to March 15, 2026, as the Wyoming Northeast Region Representative. All Summit-related expenses will be fully covered, with no cost to the district.	

CERTIFIED

RECOMMENDATION FOR HIRE

Jaden Allen Athletic Trainer/CCHS

RECOMMENDATION FOR RE-HIRE

David Bartlett Associate Superintendent for Instructional Support/ESC
Kirby Eisenhauer Deputy Superintendent/ESC

RESIGNATIONS

Laura Miller Library/Media Specialist/0.5 Cottonwood & 0.5 WJSHS
Stephanie Neely Fifth Grade Teacher/Cottonwood
Riki Sloan Kindergarten Teacher/Paintbrush
Cristina Torre Perez Kindergarten Teacher/Stocktrail
Tatum Zickefoose Science Teacher/TBHS

SUBSTITUTE TEACHER NEW HIRES

Lisa Eichenberger Substitute Teacher/All Schools
Andrea Jimenez Romero Substitute Teacher/All Schools
Ginger Laduke Substitute Teacher/All Schools
Anita Martin Substitute Teacher/All Schools
Cambree Miller Substitute Teacher/CCHS
Jonnaye Rosenau Substitute Teacher/All Schools
Theresa Smith Substitute Nurse/All Schools
Eduardo Ulloa Substitute Teacher/Meadowlark/Little Powder
Alvaro Villar Serrano Substitute Teacher/All Schools
Elizabeth Wood Substitute Nurse/All Schools

EXTRA DUTY RESIGNATIONS

Terri Hinkel Cross County Head Coach/TBHS
Hailey VanLishout 7/8 Boys Soccer Assistant Coach/Twin Spruce

REQUEST TO SERVE

Mary McGillivray requests professional leave March 13 – March 15, 2026, to attend the NEA National Leadership summit, as the Wyoming Northeast Region Vice President. All Summit-related expenses will be fully covered, with no cost to the district

Warrants

The following warrants were ratified and approved:
Payroll Warrants 239409 - 239514
Combined Fund Warrants 403079 - 403122
ACH Combined Funds 1647, 1649, 1659, 1661, 1663, 1665, 1666
ACH Nutrition Services 1662, 1664, 1676
ACH Student Activities 1660
AP Automation Combined Funds 1673
AP Automation Major Maintenance 1672
AP Automation Nutrition Services 1670
AP Automation Student Activities 1671
Major Maintenance Warrants 14028
Nutrition Services 14121

Bids and Quotes

The following bids and quotes were approved.
1. Custodial Capital Equipment Purchases, FY2026, were awarded to the following:
• Custodial Items – Cowboy Supply House for \$47,187.20 and Norco for \$9,444.08
• Classroom Items – Wyoming Office Supply for \$7,302.60
• Activities Equipment – Major Fitness for \$4,999.98 and Enhance Mats for \$8,000.00
• Nurses Equipment – Cardio Partners for \$15,500.00 and Laerdal for \$10,982.00
• Maintenance and Grounds Items – Absolute Auto for \$14,985.00, ALCO Storage for \$6,150.00 and Casper Mountain Motorsports for \$23,682.10
• Mechanics Equipment – Global Bolting Technologies, Inc. for \$7595.00
2. New Chromebooks were awarded to Virtucom, Inc. for \$319,815.00.
3. ESC and Lakeview Elementary Painting were awarded to Raisley Painting, LLC for \$97,160.00.
4. Thor Guard Updates funding source is as follows: \$87,852.50 is for community and will be paid by CCCPRD, \$89,472.50 is District and will be paid for by CCCPRD Capital Fund 34, for a total of \$177,325.00.
5. E-Rate Networking Projects for Elementary Schools were awarded to the following:
• Advanced Network Management, (Federal E-Rate USAC Portion 60%- \$6,122.85 - District Portion 40%- \$4,081.90) for a total of \$10,204.75

- Slappey Communications (Collins Communications) (Federal E-Rate USAC Portion 60% \$11,753.17 – District Portion 40% \$7,835.44) for a total of \$19,588.61
- Data Center Warehouse (Federal E-Rate USAC Portion 60% \$45,172.30 – District Portion 40% \$30,114.86) for a total of \$75,287.16.

Contracts and Agreements	The following contracts and agreements were approved: 1. Memorandum of Understanding with Sacred Start Counseling 2. Special Education Residential Services Agreement Out-of-State Placement with The Devereux Foundation.
E-Rate Funds	Approval was given to accept E-Rate Grant Funds.
Student Expulsions	Approval was given for Students #21 and #22 to be expelled for one calendar year, with early re-admittance under strict probation.
Surplus Request	Approval was given for the surplus of vehicles and equipment.
Facility Update	Mr. Bartlett provided a facility update on the following: • Conestoga MCER - After reviewing the preliminary draft with the School Facilities Department (SFD), recommendations were made by the District, and the SFD will take those back to their team for review. An updated report will be shared with the Board in the next few weeks. • Campbell County High School - Bids for Phase I open on February 4. The District will work closely with building administration to develop a phased parking plan, ensuring stakeholders are informed of upcoming changes and timelines during the project. Civil work begins next week in preparation for Phase II, with a stadium plan review scheduled with the SFD. • Transportation Facility - On January 14, the JAC approved an additional \$7.4M for the project. Mr. Bartlett thanked Campbell County legislators, Representatives Angelos, Bear, and Senator Driskill, for bringing the request forward and helping it pass. • Old Aquatic Center - The District is collecting estimates for various options to present to the Board to seek direction for the next steps for the facility: mothball the building and save for a future purpose; sell the entire parcel, subdivide the parcel, keep a portion and sell the remaining; demolish the facility and keep the parcel in our inventory for future district project; or repurpose/renovate the old facility. The old Aquatic Center pool has been drained and taken offline, and the surplus item process will begin in March.
Public Comments	Public comments included appreciation for Sean Mathes and his maintenance team for their efficiency and hard work in maintaining the buildings, and gratitude to Curriculum Director Brandon Crosby for collaborating with the state to provide a cost-effective translation device to support a student.
Trustee Celebrations	None.
Adjournment	With no other business before the board, the meeting was adjourned at 7:20 PM.

Chairman

Clerk