

Educator Excellence Award

The Educator Excellence Award (E2) program recognizes district certified or licensed educators who demonstrate teaching excellence and positively represent their fellow educators. Nominees may include classroom teachers, specialists, counselors and school nurses. This award is not intended to recognize building administrators.

Each recipient will receive a \$500 unrestricted grant and other celebratory items.

The Olathe Public Schools Foundation (OPSF) will choose up to 2 Educator Excellence Award winners each month, September through May, but nominations are accepted throughout the year. Nominations will be kept on file for consideration for up to three semesters from the time they are received.

Ready to Nominate Your Favorite Educator? It's Easy!

1. Collect letters of recommendation from at least 1 student, 1 parent and 1 colleague of the nominee. These 3 nominators may not be related to each other or the nominee. While 3 letters are required, there is no limit to the number of nomination letters. Additional letters may be from students, parents, colleagues, volunteers, vendors, etc.
2. Complete the Educator Excellence Award nomination form on the next page. Make sure to get a signature from the nominee's building administrator.
3. Turn in the completed packet (letters and nomination form) to the main office at the nominee's building or directly to the OPSF.

Criteria for Consideration

- Excels in meeting educational needs of students
- Excels in communicating with parents
- Excels in working with staff within the educational environment



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Helpful Hints

- View a list of past E2 winners on the OPSF website. In most cases, educators are not eligible for repeat recognition.
- Nomination letters should be heartfelt and provide good reasons why the person should be selected, but they don't need to be lengthy.
- Nomination letters may be drawn or dictated for nominators for whom letter writing is not possible.
- Letters may be submitted in any language.
- You may nominate someone you interacted with in the past. You don't need to interact with them currently (Ex: your child's teacher from 2 years ago).
- "Team" nominations are not accepted. Each nominee must have their own separate nomination packet.
- Contact the nominee's building administrator or the OPSF office if you need assistance.
- Visit the OPSF website for sentence starter ideas.

Educator Excellence Award Nomination Form

STEP #1

Nominee: _____ Date: _____

Building: _____ Grade/Content Area: _____

Number of years employed by the Olathe School District: _____

Coordinating Nominator: _____ Phone: _____

Address/District Building: _____ Email: _____

STEP #2

Collect a minimum of 3 letters that address the below criteria. Nominators should not be related to each other or the nominee. Nominators do not need to have a current relationship to the nominee. List other nominators on an additional sheet.

Student nominator: _____ Email: _____ Phone: _____

Parent nominator: _____ Email: _____ Phone: _____

Colleague nominator: _____ Email: _____ Phone: _____

STEP #3

Principal/Administrator Name (Please Print): _____

Principal/Administrator Signature: _____

Each nomination should include a minimum of three letters of recommendation from non-related individuals describing how the educator meets all of the below criteria. Please give specific examples.

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STEP #4

Attach this form to the 3+ recommendation letters and submit the completed packet to the nominee's building's main office or directly to the Olathe Public Schools Foundation.

PDF copies may be emailed to foundation@olatheschools.org.



Recognition Program Sponsor