



**Approval of the minutes from the December 9, 2025 Special Meeting of the KMLC Finance Subcommittee**

Commissioner Alexopoulos MOVED to approve the minutes from the December 9, 2025 special meeting of the KMLC Finance Subcommittee. Commissioner Boutin SECONDED. The motion PASSED unanimously.

**Approval of the minutes from the December 11, 2025 Special Meeting of the KMLC Finance Subcommittee**

Commissioner Bodnar MOVED to approve the minutes from the December 11, 2025 special meeting of the KMLC Finance Subcommittee. Commissioner Boutin SECONDED. The motion PASSED unanimously.

**ELECTION OF OFFICERS**

**Chair**

Commissioner Boutin nominated Commissioner Sparzo for the office of Chair. Commissioner Sparzo accepted the nomination. No additional nominations were presented. Commissioner Sparzo is the new chair of the KMLC.

Chairman Sparzo took control of the meeting at this point.

**Vice Chair**

Commissioner Kendrick nominated Commissioner Sylvestre for the office of Vice Chair. Commissioner Sylvestre accepted the nomination. No additional nominations were presented. Commissioner Sylvestre is the new vice chair of the KMLC.

**Secretary**

Commissioner Sinopoli nominated Commissioner Kendrick for the office of Secretary. Commissioner Kendrick accepted the nomination. No additional nominations were presented. Commissioner Kendrick is the new secretary of the KMLC.

**Treasurer**

Commissioner Sweitzer nominated Commissioner Kawalec for the office of Treasurer. Commissioner Kawalec accepted the nomination.

Commissioner Sinopoli nominated Commissioner Dalrymple for the office of Treasurer. Commissioner Dalrymple accepted the nomination.

VOTE for Commissioner Kawalec: 6 in favor (Alexopoulos, Tartsinis, Kawalec, Sweitzer, Bodnar, Marcavitch)

VOTE for Commissioner Dalrymple : 6 in favor (Boutin, Sylvestre, Sinopoli, Kendrick, Sparzo, Dalrymple)

Commissioner Tartsinis stated that it is her understanding that according to *Robert's Rules of Order*, the chair can only vote to break a tie, not to create a tie. Commissioner Tartsinis read from *Robert's Rules of Order*. There was discussion amongst the commissioners as to whether this was interpreted accurately. Commissioner Sinopoli mentioned that it has always been tradition of the commission that the chair votes. Commissioner Sylvestre stated that according to *Robert's Rules of Order*, the chair always has the right to vote. Commissioner Sweitzer stated that the commission should always follow *Robert's Rules of Order* regardless of tradition.

First Selectman Moll offered the opinion of Town Counsel, in which he stated that the chairman does have voting rights.

The motion for the nomination of treasurer was lost and will be revisited next month. Commissioner Kawalec is still a signer on the accounts in the meantime. Chairman Sparzo would like each candidate for treasurer to speak for a few minutes at the next meeting about their qualifications.

Commissioner Sinopoli MOVED to table this election until next month. Commissioner Marcavitch SECONDED. Motion PASSED unanimously.

## **ELECTION OF SUBCOMMITTEES**

### **Building and Grounds**

Commissioner Sylvestre nominated Commissioner Sinopoli to be chair. Commissioner Sinopoli accepted. Commissioner Sinopoli is the new chair of the Building and Grounds Subcommittee. Additional members: Commissioners Alexopoulos and Marcavitch

### **Community Relations**

Commissioner Dalrymple nominated Commissioner Boutin to be chair. Commissioner Boutin accepted. Commissioner Boutin is the new chair of the Community Relations Subcommittee. Additional members: Commissioners Tartsinis and Bodnar

### **Finance**

Commissioner Sinopoli nominated Commissioner Dalrymple to be chair.  
Commissioner Sweitzer nominated Commissioner Kawalec to be chair.

VOTE for Commissioner Dalrymple: 6 in favor (Boutin, Sparzo, Sinopoli, Kendrick, Dalrymple, Sylvestre)

VOTE for Commissioner Kawalec: 6 in favor (Sweitzer, Kawalec, Alexopoulos, Tartsinis, Bodnar, Marcavitch)

Commissioner Sinopoli MOVED to table the election of the Finance Subcommittee chair.  
Commissioner Marcavitch SECONDED. Motion PASSED unanimously.

Additional members: Commissioners Kawalec, Tartsinis, Sinopoli, and Dalrymple

### **Historical**

Commissioner Sylvestre nominated Commissioner Boutin to be chair.  
Commissioner Boutin is the new chair of the Historical Subcommittee.  
Additional members: Commissioners Marcavitch and Kawalec

### **Personnel**

Commissioner Sinopoli nominated Commissioner Kendrick to be chair.  
Commissioner Kawalec nominated Commissioner Sweitzer to be chair.

VOTE for Commissioner Kendrick: 7 in favor (Bodnar, Boutin, Dalrymple, Kendrick, Sinopoli, Sparzo, Sylvestre)

VOTE for Commissioner Sweitzer: 5 in favor (Alexopoulos, Marcavitch, Kawalec, Sweitzer, Tartsinis)

Commissioner Kendrick is the new chair of the Personnel Subcommittee.  
Additional members: Commissioners Sweitzer, Sinopoli, Marcavitch

### **Policy**

Commissioner Kawalec nominated Commissioner Tartsinis to be chair.  
Commissioner Sinopoli nominated Commissioner Sylvestre to be chair.

VOTE for Commissioner Tartsinis: 6 in favor (Alexopoulos, Tartsinis, Kawalec, Sweitzer, Bodnar, Marcavitch)

VOTE for Commissioner Sylvestre: 6 in favor (Boutin, Sparzo, Sinopoli, Kendrick, Sylvestre, Dalrymple).

Chairman Sparzo MOVED to table this until the next meeting. Commissioner Boutin SECONDED.  
Motion passed unanimously.

Additional members: Commissioners Tartsinis, Sweitzer, Bodnar, Sylvestere, Sinopoli, Kendrick

### **Technology**

Commissioner Marcavitch nominated himself to be chair.  
Commissioner Kendrick nominated Chairman Sparzo to be chair.

VOTE for Commissioner Marcavitch: 5 in favor (Alexopoulos, Tartsinis, Kawalec, Sweitzer, Marcavitch)

VOTE for Commissioner Sparzo: 7 in favor (Boutin, Sparzo, Sinopoli, Bodnar, Kendrick, Dalrymple, Sylvestre)

Chairman Sparzo is the new chair of the Technology Subcommittee.  
Additional members: Commissioner Marcavitch

Chairman Sparzo had a family emergency at 7:35 and needed to leave the meeting. Vice Chair Sylvestre continued the meeting. Chairman Sparzo rejoined at 7:41.

### **COMMUNICATIONS**

None

### **REPORT OF THE DIRECTOR**

Director Vessella summarized her Director's Report. Some highlights include a large increase in Facebook engagement, holiday programming, food and gift drives. Their first fire drill on December 9th went smoothly. Some of the fire alarms were not audible and were repaired. Director Vessella presented her FY 26-27 budget to the First Selectman and the Director of Finance on January 22nd. Commissioner Sinopoli requested that the chair be made aware of such meetings. Director Vessella was agreeable to this.

Director Vessella commented on her plan for Community Needs Assessment, which would include reaching out to the community for feedback on their needs and expectations of a library. She plans to distribute surveys. She would like to reach the population that isn't using the library. She would like to have focus groups across varying demographics (including veterans, homeschool families, RTC and DTC members, seniors, stay-at-home moms).

### **REPORTS OF STANDING COMMITTEES**

#### **Building and Grounds**

Commissioner Alexopoulos commented on the general excitement of the upcoming atrium project, and a conversation with DPW about the courtyard.

#### **Community Relations**

Nothing to report.

#### **Finance**

Commissioner Kawalec sent out the Skye Investments report to all commissioners and will send out the calculations shortly as well.

#### **Historical**

Nothing to report.

#### **Personnel**

Commissioner Kendrick summarized the Personnel Subcommittee meeting from November 20, 2025, in which all subcommittee members came to a consensus that goal-setting and performance evaluations of the library director would be better implemented using a collaborative approach with the Town. Commissioner Kendrick stated that she presented this information to First Selectman Colin Moll and Director of Human Resources Karin Ziemba at a January 16, 2026 meeting. Both Moll and Ziemba were supportive of the idea of collaborating with a representative of the Personnel Subcommittee during this process. Commissioner Kendrick also stated that the Personnel Subcommittee recommends that the Policy Subcommittee evaluate and possibly update the descriptions of the Personnel Subcommittee as is written in the by-laws.

### **Policy**

Commissioner Sinopoli stated that the commission met all the deadlines and requirements for the Connecticut State Library (CSL). These minutes will be sent to the CSL as required.

### **Technology**

Commissioner Sinopoli asked if the commission needs a second signer on the accounts. Commissioner Kawalec suggested that Chairman Sparzo could be a second signer and that she could make the arrangements.

Commissioner Sinopoli MOVED to amend the agenda to discuss the finance committee and to appoint a secondary signer as agenda item IX. Alexopoulos SECONDED. Motion PASSED unanimously.

Commissioner Tartsinis MOVED to designate Chairman Sparzo as the secondary signatory and responsible party as chair of the full commission. Commissioner Marcavitch seconded. Motion PASSED unanimously.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

Commissioner Sylvestre MOVED to adjourn the meeting at 8:28 p.m. Commissioner Marcavitch SECONDED. Motion PASSED unanimously.

Respectfully submitted,  
Nina Kendrick  
February 13, 2026