

GREATER LOWELL TECHNICAL HIGH SCHOOL

SCHOOL COMMITTEE MEETING

January 15, 2026 – 6:30 P.M.

CALL TO ORDER

Chairman Morin called the school committee meeting to order at 6:30 p.m. and announced Committeeman Gitschier would be participating at tonight's meeting remotely.

ROLL CALL

Members

Present: Mr. Sheehan, Mr. Gitschier, Mr. LeMay, Mr. Richardson, Mr. Hogan, Mr. Morin

Members Absent: Mr. Bahou, Mr. Nocco

Also

Present: Jill Davis, Superintendent-Director
Michael Barton, Assistant Superintendent/Principal
Michael Knight, School Business Administrator
David Bradley, District Treasurer
Lisa Martinez, Director of Technology, Enrollment & Information
Recording Secretary

PUBLIC APPEARANCE

There was no public appearance.

SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications

REPORT OF STUDENT REPRESENTATIVE

Student Representative, Anna DiBona provided an update of recently held clubs and sporting events.

APPROVAL OF MINUTES

MOTION: by Mr. LeMay, seconded by Mr. Sheehan to approve the minutes from the meeting of December 18, 2025.

ROLL CALL VOTE: 6 Yes, 2 Absent (Mr. Bahou, Mr. Nocco)

REPORT OF DISTRICT TREASURER

MOTION: by Mr. Hogan, seconded by Mr. Sheehan to waive the reading of the warrant.

ROLL CALL VOTE: 6 Yes, 2 Absent (Mr. Bahou, Mr. Nocco)

MOTION: by Mr. Richardson, seconded by Mr. Sheehan to approve expenditures for the sum of \$3,619,051.08 allocated as follows:

Warrant 2150B	dated 12/26/2025	Payroll # 1039	1,456,208.01
Warrant 215MLA	dated 12/26/2025	Payroll # 2150ML	15,610.73
Warrant 2151A	dated 01/09/2026	Payroll # 1041	1,226,188.22
Warrant 2151	dated 01/02/2026	Accounts Payable	470,942.46
Warrant 2151-1	dated 01/16/2026	Accounts Payable	430,888.48
Warrant 2151-3	dated 01/02/2026	Cafeteria Plan (2150B)	5,933.70
Warrant 2151-4	dated 01/16/2026	Cafeteria Plan (2151A)	6,656.84
Warrant 2151-7	dated 01/16/2026	Lowell Five Cr Card Fees	3,946.66
Warrant 2151-6	dated 01/16/2026	Sales Use/Meals Tax	2,675.98

ROLL CALL VOTE: 6 Yes, 2 Absent (Mr. Bahou, Mr. Nocco)

REPORT OF GENERAL COUNSEL

There was no report of general counsel.

REPORT OF SUPERINTENDENT-DIRECTOR

Superintendent Davis began by providing an update to the committee that the number of senior students participating in cooperative education employment opportunities reported as of December 31st indicates 235 senior students which is 44% of the class of 2026. Superintendent Davis added that the Junior class students will begin cooperative education participation starting in February.

Superintendent Davis asked Ms. Lisa Martinez, Director of Technology, Enrollment & Information to provide an update on the FY26 admissions. Ms. Martinez informed the members that the new Admission Policy approved in October is now being implemented with new enrollment software launched and includes a new lottery component for application processing. Applications total 1,088 as of January 14th, compared to 1,125 in September, 2024, showing a slight decrease. Ms. Martinez added that the two-month delay in the application window opening due to new software launch explains the current numbers and expects the number to increase in the coming weeks. Ms. Martinez continued by providing information relating to the student awareness requirement, Grade 10 application process, application timeline and communication, as well as current school enrollment data as follows:

Student Awareness Requirement

- Eighth grade sending school tours occurred successfully from late September through October with all sending school districts participating.

- Eighth grade open house on December 11th attracted over 2,000 attendees for hands-on demonstrations in technical shops.
- Virtual information sessions scheduled for January 20th and 22nd provide additional student awareness opportunities.
- Three total opportunities exist for student awareness including tours, open house, and virtual sessions plus Department of Education module option.
- Student awareness serves as qualifier providing one lottery ticket with incomplete applications excluded from consideration. Additional information session planned for May or June specifically for 10th grade applicants to meet awareness requirements.

Grade 10 Applications Process

- Currently 74 applicants for grade 10 seats with June 1, 2026 deadline waiting for grade 9 records.
- Grade 10 admission depends on available open seats in specific programs with no guarantees provided. Students must apply for specific programs of interest with separate lotteries conducted for each program.
- Student awareness requirements apply equally to grade 10 applicants with special sessions planned.

Application Timeline and Communication

- Information sharing occurs through school counselor breakfast meetings with sending schools who distribute details to students.
- Website information, newspaper coverage, and billboard advertising communicate application deadlines for grade 9.
- Lottery results expected mid-March for grade 9 and early July for grade 10 with email and postal mail notifications.
- Live lottery requirement will be conducted virtually through Final Sight software with public access and a week's notice.
- February 2nd serves as drop-dead date for student awareness completion with staff working to help applicants meet requirements.
- Enrollment deadline provides ten (10) calendar days from acceptance notification for student commitment.
- Placement testing scheduled for April 11th serves academic scheduling needs rather than admission requirements.

Current School Enrollment

- Five-year enrollment data show increases since 2022 school year with slight decrease for 2026.
- Higher than normal student mobility during summer 2025 contributed to enrollment changes.

REPORT OF BUSINESS MANAGER

School Business Administrator Mr. Knight provided the committee with an explanation of the budget line transfers request and asked for approval totaling in the amount of \$612,369.

MOTION: by Mr. Sheehan, seconded by Mr. LeMay to approve the budget line item transfers.

ROLL CALL VOTE: 6 Yes, 2 Absent (Mr. Bahou, Mr. Nocco)

School Business Administrator Mr. Knight asked the committee for their approval to extend the upcoming copier lease agreement from a three-year lease renewal to a five-year lease renewal. Mr. Knight stated that by moving to a five-year lease option, it would reduce the monthly cost from approximately \$2,500 down to \$2,018.57; providing a \$500 monthly savings. Mr. Knight added that the lifespan of the copiers typically ranges from seven (7) to ten (10) years, making a five-year lease feasible without impact concerns, adding supplies, maintenance, and support coverage continuing throughout the lease life.

MOTION: by Mr. Sheehan, seconded by Mr. LeMay to approve extending the upcoming copier lease agreement from a three-year lease renewal to a five-year lease renewal.

ROLL CALL VOTE: 6 Yes, 2 Absent (Mr. Bahou, Mr. Nocco)

OLD BUSINESS

Outstanding Items from Previous Meetings

1. Superintendent's Wall (O'Hare)
2. Building Security (Sheehan)

NEW BUSINESS

There was no new business.

COMMITTEEPERSON MOTION

There were no committeeperson motions.

REPORT OF SUB-COMMITTEES

There was no report of sub-committees.

ADJOURN

MOTION: by Mr. Sheehan, seconded by Mr. Hogan to adjourn the meeting at 6:59 p.m.

ROLL CALL VOTE: 6 Yes, 2 Absent (Mr. Bahou, Mr. Nocco)

Respectfully submitted,



Colette Edmonds
Recording Secretary

Meeting Documents:

Meeting Notice

Agenda

Minutes for Approval: December 18, 2025

Copy of 2025 Cooperative Education Report

Budget Transfer Request

Year-to-Date Budget Report