

ABERDEEN SCHOOL DISTRICT NO. 5
Regular Meeting of the Board of Directors
Miller Junior High School
February 17, 2026

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Accounts Payable
3. Overnight/Out-of-State Trip Requests
4. Gifts to the District

Comments from the Board

Student Representatives

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Presentations

1. [Miller Junior High School Annual Report](#)

Old Business

1. [Policy 5011 Sexual Harassment of Staff Prohibited](#)
2. [Policy 5010 Discrimination-Free Workplace](#)

Superintendent Reports

1. Professional Development Day
2. [Seismic Safe Schools & Capital Projects](#)
3. CTE Program Update
4. Legislative Update
5. Portrait of a Graduate

Financial Services

1. [Fiscal Status Report](#)

Board Meeting Agenda
February 17, 2026

New Business

1. [Printer Purchase](#)
2. Next Meeting

Executive Session / Closed Session

1. [Personnel Report](#)
2. Assignment Exception

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

February 17, 2026

5:30 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on February 3, 2026, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for January are enclosed for your review and approval.
3. Overnight and Out-of-State Trip Requests
 - a. The boys and girls wrestling teams at Aberdeen High School are requesting permission to travel to Lakewood to participate in the state tournament on Feb. 19-21.
 - b. The boys swim team at Aberdeen High School is requesting permission to travel to Federal Way to participate in the state tournament on Feb. 19-21.
4. Gifts to the District –
 - a. Aberdeen Rotary Business Week at Aberdeen High School has received donations of more than \$14,000.00 from the following:
 - Weyerhaeuser, \$937.50;
 - Peak Credit Union, \$1,200.00;
 - Greater Grays Harbor/Timberland Bank, \$2,500.00;
 - Ingram, Zelasko & Goodwin, \$1,000.00;
 - Sierra Pacific Foundation, \$1,000.00;
 - Aberdeen Rotary, \$7,500.00, and
 - Harbor Pacific Bottling, product donations.
 - b. Hoquiam Plywood has donated an assortment of plywood for use in the construction program at Aberdeen High School valued at \$6,996.20.

Comments from the Board

Comments from Student Representatives

Comments from the Public

The Board welcomes public comment on agenda items. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes.

Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Board Information
February 17, 2026

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Presentations

1. Miller Junior High School – Principal John Meers will present the 2025-2026 annual report and school improvement plan for Miller Junior High School. [Enclosure 2](#)

Old Business

1. Policy 5011 – Human Resources Director Christi Clinkingbeard will present an update to Policy 5011 – Sexual Harassment of Staff Prohibited for second reading and adoption. [Enclosure 3](#)
2. Policy 5010 – Director Clinkingbeard will present an update to Policy 5010 – Discrimination-Free Workplace for second reading and adoption. [Enclosure 4](#)

Superintendent Reports

1. Professional Development Day – Superintendents Lynn Green and Traci Sandstrom will provide an overview of the staff trainings that took place in the district today.
2. Seismic Safe Schools and Capital Projects – The superintendents will be joined by Construction Project Manager Manuel Saldivar-Aguirre of the ESD 112 Construction Services Group to provide an update on the seismic and other capital projects work taking place in the district. Board approval is requested for the following:
 - a. The educational specification report from TCF Architecture for new elementary schools in Aberdeen focused on South Aberdeen. [Enclosure 5](#)
 - b. A revision in the amount of \$22,500 to the contract with Haley & Aldrich to conduct additional geotechnical analysis at the site for the new Harbor Learning Center. [Enclosure 6](#)
3. CTE Program Update – Superintendent Green will share information about Career and Technical Education events.
4. Legislative Update – The superintendents will provide an update on the legislative session currently under way in Olympia.
5. Portrait of a Graduate – The superintendents will provide an update on the work taking place in the district to implement the mission, vision, values and goals embedded in the Portrait of a Graduate.

Board Information
February 17, 2026

Financial Services

1. Fiscal Status Report – Executive Director of Business and Operations Elyssa Louderback will present the Fiscal Status Report for January. [Enclosure 7](#)

New Business

1. Printer Purchase – Superintendent Sandstrom will present a recommendation for the purchase of printers to replace outdated equipment. [Enclosure 8](#)
2. Next Meeting – The next regular meeting of the Board is scheduled for 5:30 p.m. Tuesday, March 3, 2026, in the Community Room at Aberdeen High School. A reminder that the Board's winter workshop is planned for 9 a.m. Saturday, March 7, at the Administration Building.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 10 minutes under RCW 42.30.110 (g): to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 9](#)
2. Assignment Exception – Matthew Boyes

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – February 3, 2026

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 5:30 p.m. Tuesday, February 3, 2026, in the Community Room at Aberdeen High School. In attendance were Directors Mardi Emard-Colburn, Jeanne Marll, Annica Mizin and Suzy Ritter, along with Student Representatives Kassandra Kumarasinghe and Leticia Alvarenga, Superintendents Lynn Green and Traci Sandstrom and 21 patrons and staff.

CALL TO ORDER

The meeting began with the flag salute.

On a motion by Vice President Ritter and seconded by Director Mizin, the Board approved the Consent Agenda, which included the minutes from the regular meeting on January 20, 2026, and an out-of-state trip request from GEAR UP to travel to Astoria and Warrenton, Ore., to visit the Marine & Environmental Research & Training Station on April 24.

CONSENT AGENDA

Student Representative Leticia Alvarenga shared information about how students are demonstrating support for a former student undergoing cancer treatments. Student Representative Kassandra Kumarasinghe reported that she was able to tour Central Park Elementary School, including the Thrive Program, and that the high school's Knowledge Bowl team will be traveling to a meet on Feb. 5.

COMMENTS FROM
STUDENT
REPRESENTATIVE

Principal Mindi Hammill and Principal Intern Amber Melville presented the annual report and school improvement plan for McDermoth Elementary School.

MCDERMOTH
ANNUAL REPORT

Superintendent Green and Athletic Director Doug Farmer outlined the sports league changes that will see the AHS Football team playing in the Greater St. Helens League for the next two years. Director Farmer noted that the first football game of the 2026 season this fall will be Aberdeen hosting Hoquiam.

SPORTS LEAGUE
CHANGES

Superintendents Green and Sandstrom provided updates on the Seismic Safe Schools Program.

SEISMIC AND
CAPITAL PROJECTS

Superintendent Sandstrom provided an update on bills and proposals impacting schools that are currently under consideration in the Legislature.

LEGISLATIVE
UPDATE

Superintendents Green and Sandstrom provided an update on the work taking place in the district to implement the mission, vision, values and goals embedded in the Portrait of a Graduate.

PORTRAIT OF A
GRADUATE

On a motion by Vice President Ritter and seconded by Director Mizin, the Board awarded the contract for emergency repairs to the roof of the grandstands on the visitors' side at Stewart Field to the low bidder, John Lupo Construction of Aberdeen, in the amount of \$113,995.

STEWART FIELD
GRANDSTAND
PROJECT

Aberdeen School Board Minutes
February 3, 2026

On a motion by Vice President Ritter and seconded by Director Mizin, the Board awarded the contract for roof repairs at Miller Junior High School to the low bidder, A-1 Roofing, Inc., in the amount of \$13,750 plus tax and permit.

MILLER ROOF
REPAIR PROJECT

Superintendent Lynn Green presented an update to Policy 5011 regarding the prohibition on the sexual harassment of staff for first reading.

POLICY 5011 SEXUAL
HARASSMENT OF
STAFF PROHIBITED

Superintendent Lynn Green presented an update to Policy 5010 regarding a discrimination-free workplace for first reading. The Board requested additional information about the proposed changes.

POLICY 5010
DISCRIMINATION-
FREE WORKPLACE

On a motion by Director Mizin and seconded by Vice President Ritter, the Board approved renewal of the agreement with the state Department of Ecology for the location of equipment on the roof of the Hopkins Building for monitoring outdoor air quality.

2026-2027 ECOLOGY
AGREEMENT

On a motion by Director Mizin and seconded by Director Marll and with Vice President Ritter abstaining, the Board approved an agreement with the YMCA of Grays Harbor for the use of Camp Bishop at Lost Lake for Outdoor School in the spring.

YMCA OUTDOOR
SCHOOL CONTRACT

On a motion by Director Mizin and seconded by Director Emard-Colburn, the Board declared as surplus an inventory of equipment and materials as presented.

SURPLUS

President Durney announced that the next regular meeting is scheduled for 5:30 p.m. Tuesday, February 17, at Miller Junior High School.

NEXT MEETING

At 6:22 p.m., President Durney recessed the meeting for an executive session expected to last 20 minutes under RCW 42.30.110 (g): to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Vice President Ritter departed for the remainder of the meeting due to another commitment. At 6:42 p.m. the session was extended for eight minutes.

EXECUTIVE
SESSION

The meeting reconvened in regular session at 6:50 p.m.

On a motion by Director Mizin and seconded by Director Marll, the Board approved the Personnel Report.

PERSONNEL
REPORT

Under certificated matters the Board accepted the resignation of Kenneth Erickson, a teacher at Aberdeen High School, effective Aug. 25, 2026; approved the hiring of Kallie Distler, Kris Gienger, Bailey Lundy and Natalie Tillery as substitutes for the district and accepted the resignation of Arthur Hoover as a substitute effective Jan. 26.

CERTIFICATED

Under classified matters, the Board approved the hiring of Vanessa Lambert as a

CLASSIFIED

Aberdeen School Board Minutes
February 3, 2026

Food Service worker at A.J. West Elementary School with a start date to be determined; approved the hiring of Amy Grannemann and Gienelle Harless as assistant coaches (0.5 FTE each) for Girls' Golf at Aberdeen High School effective March 2; accepted the resignation of Jacob Prater as an assistant coach for Football at Aberdeen High School effective Dec. 1 and approved the hiring of Dennis Bradley, Aaron Clifford, Angel Howard, Norman Marsh, Oliver Stanton, Rylie Stephenson, Mariah Stewart, Jessika Timentwa, Nicole Tucker-Jardot and Britton Turner as substitutes for the district.

There being no further business, the regular meeting was adjourned at 6:50 p.m.

ADJOURN

Lynn Green, Secretary

Jennifer Durney, President

Traci Sandstrom, Secretary

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 17, 2026, the board, by a _____ vote, approves payments, totaling \$2,169,742.85. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 839238 through 839238, totaling \$2,169,742.85

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
839238	1ST SECURITY BANK PAYROLL/PERS	01/29/2026	2,169,742.85
1	Computer	Check(s) For a Total of	2,169,742.85

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 17, 2026, the board, by a _____ vote, approves payments, totaling \$2,112,129.63. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 839239 through 839269, totaling \$2,112,129.63

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
839239	1st Security Bank-Child Suppo	01/30/2026	1,958.00
839240	Aberdeen High School-AHS Schol	01/30/2026	70.00
839241	Aberdeen Sch Dist Kitchen Fund	01/30/2026	20.00
839242	Aberdeen School District-SERS	01/30/2026	137,439.90
839243	Aberdeen School District-TRS	01/30/2026	301,199.90
839244	Aberdeen School District Defer	01/30/2026	24,549.00
839245	Bank Of The Pacific	01/30/2026	728,929.52
839246	Cnty/city Mun Ees	01/30/2026	3,692.24
839247	Dynamic Collectors	01/30/2026	2,197.09
839248	E.S.D.#113 Unemployment Coop	01/30/2026	16,962.38
839249	Ed.Serv.Dist.#113	01/30/2026	37,149.56
839250	Employment Security	01/30/2026	35,070.16
839251	EMPLOYMENT SECURITY DEPT LTC	01/30/2026	10,784.48
839252	First Choice Health	01/30/2026	1,339.25
839253	GESA	01/30/2026	4,285.00
839254	HCA-SEBB BENEFITS-600D01	01/30/2026	730,108.00
839255	HCA-SEBB FLEX SPEND-600D01	01/30/2026	6,385.12
839256	Legal Shield	01/30/2026	63.80
839257	Michael G Malaier, Trustee	01/30/2026	520.00
839258	Peak Credit Union	01/30/2026	240.00
839259	Peak Credit Union Scholarship	01/30/2026	67.00
839260	Peak Credit Union Pse Local D	01/30/2026	67.00
839261	Pse Of Wa	01/30/2026	7,856.58
839262	SB&C LTD	01/30/2026	807.21
839263	The Standard Insurance Company	01/30/2026	5,754.51
839264	Tsa Consulting Group Inc	01/30/2026	11,947.00
839265	United Way	01/30/2026	241.38
839266	Veba Contributions-Y1286.001	01/30/2026	16,530.77
839267	Wa State School Ret Assn	01/30/2026	63.00
839268	Wea Chinook	01/30/2026	38.50
839269	Wea Payroll Deductions	01/30/2026	25,793.28

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As of February 17, 2026, the board, by a _____ vote, approves payments, totaling \$475,507.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: CAPITAL PROJECTS
Warrant Numbers 839271 through 839275, totaling \$475,507.55

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
839271	FOSTER GARVEY PC	02/17/2026	1,799.50
839272	Haley & Aldrich, Inc.	02/17/2026	11,031.58
839273	KCDA Purchasing Coop.	02/17/2026	446,063.87
839274	Perkins Coie LLP	02/17/2026	2,685.50
839275	TCF Architecture	02/17/2026	13,927.10
5	Computer	Check(s) For a Total of	475,507.55

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 17, 2026, the board, by a _____ vote, approves payments, totaling \$13,090.56. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB
Warrant Numbers 839276 through 839290, totaling \$13,090.56

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
839276	Aberdeen School District #5 -	02/17/2026	75.49
839277	Boone, Stacey L	02/17/2026	190.56
839278	Erwin-Svoboda, Ruth Margretta	02/17/2026	272.25
839279	Fife High School	02/17/2026	425.00
839280	Mark Morris High School	02/17/2026	100.00
839281	North Beach Jr/sr High School	02/17/2026	200.00
839282	Port Angeles High School	02/17/2026	350.00
839283	Raymond Jr Sr High School	02/17/2026	250.00
839284	SOUTH COUNTY HOBBY	02/17/2026	1,215.06
839285	Stevens Ptso	02/17/2026	700.00
839286	US Foods - Seattle	02/17/2026	111.75
839287	Washington FBLA	02/17/2026	490.00
839288	Washington Officials Associati	02/17/2026	8,421.45
839289	Weatherwax Asb Fund	02/17/2026	29.00
839290	WF WEST HIGH SCHOOL	02/17/2026	260.00

15 Computer Check(s) For a Total of 13,090.56

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 17, 2026, the board, by a _____ vote, approves payments, totaling \$7,789.49. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX
Warrant Numbers 839373 through 839373, totaling \$7,789.49

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
839373	Bank Of The Pacific (use Tax)	02/17/2026	7,789.49
1	Computer	Check(s) For a Total of	7,789.49

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 17, 2026, the board, by a _____ vote, approves payments, totaling \$775,967.55. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 839293 through 839372, totaling \$775,967.55

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
839293	1ST SECURITY BANK PAYROLL/PERS	02/17/2026	1,752.63
839294	Aberdeen School Dist-Cte Impre	02/17/2026	460.15
839295	Aberdeen Office Equipment Inc	02/17/2026	8,428.93
839296	Aberdeen Sanitation	02/17/2026	11,145.55
839297	Aberdeen Sd #5 Revolving Fund	02/17/2026	48.85
839298	Airgas Usa, Llc	02/17/2026	3.12
839299	Amazon Capital Services	02/17/2026	7,677.70
839300	Architectural Woods, Inc	02/17/2026	709.94
839301	Ats Automation, Inc	02/17/2026	7,898.76
839302	Auto-Chlor	02/17/2026	229.07
839303	AWSI/DISA GLOBAL SOLUTIONS	02/17/2026	1,012.98
839304	Barnes & Noble	02/17/2026	1,646.12
839305	Best Buy Stores, LP	02/17/2026	6,993.13
839306	Bmi Radio	02/17/2026	421.00
839307	Cascade Natural Gas	02/17/2026	38,244.50
839308	Consolidated Electrical Distri	02/17/2026	9,179.15
839309	CHARLIES PRODUCE	02/17/2026	18,325.35
839310	CHAVEZ, MARIA	02/17/2026	4,387.50
839311	Cintas Corporation	02/17/2026	11,379.18
839312	City Of Aberdeen	02/17/2026	15,047.68
839313	Clay Art Center	02/17/2026	2,630.40
839314	Comcast	02/17/2026	527.51
839315	COMMUNITY BASED IMPREST CASH F	02/17/2026	125.92
839316	Corp. of Catholic Archbishop o	02/17/2026	350.00
839317	Dairy Fresh Farms	02/17/2026	15,180.49
839318	DILLANOS COFFEE ROASTERS INC	02/17/2026	91.20
839319	Elma School District	02/17/2026	25,837.78
839320	ESD 113	02/17/2026	36,202.83
839321	Espresso Products Direct (epd	02/17/2026	1,459.68
839322	Evans, Craven & Lackie, PS	02/17/2026	6,743.03
839323	Ferrellgas	02/17/2026	3,537.78
839324	Follett School Solutions, Inc	02/17/2026	8,536.61
839325	Franz Family Bakeries	02/17/2026	2,820.80

Check Nbr	Vendor Name	Check Date	Check Amount
839326	Gh County Water District #2	02/17/2026	670.00
839327	Grays Harbor Stamp Works	02/17/2026	59.62
839328	Greater Grays Harbor, Inc	02/17/2026	2,159.00
839329	Harbor Auto & Truck Parts	02/17/2026	3,384.99
839330	Harbor Disposal Co Inc	02/17/2026	741.82
839331	HD SUPPLY	02/17/2026	863.32
839332	Home Depot Pro Institutional	02/17/2026	2,736.11
839333	Hoquiam School District #28	02/17/2026	150,492.69
839334	James Bennett DBA Olympic Pen	02/17/2026	150.00
839335	Jostens Inc	02/17/2026	21.49
839336	KCDA Purchasing Coop.	02/17/2026	994.84
839337	LAKEVIEW SPEECH THERAPY	02/17/2026	17,242.50
839338	Lemay Mobile Shredding	02/17/2026	426.87
839339	McCleary School District #65	02/17/2026	14,700.00
839340	MOMENTUM TELECOM INC	02/17/2026	885.58
839341	Multi-Health Systems Inc.	02/17/2026	5,080.40
839342	Natl Assoc For Music Edu-Membe	02/17/2026	157.00
839343	NCC Educational Partnerships	02/17/2026	1,500.00
839344	Northwest Architectural Produc	02/17/2026	16,182.02
839345	Northwest Textbook Depository	02/17/2026	787.07
839346	NORTHWEST SPEECH LLC	02/17/2026	13,156.00
839347	NORTHWEST LEGAL PROCESS LLC	02/17/2026	150.00
839348	Ocosta School Dst #172	02/17/2026	15,362.42
839349	OSPI	02/17/2026	3,404.38
839350	Parris, Trinity A	02/17/2026	2,050.00
839351	Petrocard Inc	02/17/2026	21,671.96
839352	Philbrick MD, Darey	02/17/2026	240.00
839353	Pioneer Healthcare Services LL	02/17/2026	15,241.60
839354	Public Consulting Group, Inc	02/17/2026	5,308.24
839355	Pud #1 Of Grays Harbor Co	02/17/2026	46,035.05
839356	Read Naturally	02/17/2026	418.87
839357	Ricoh Usa Inc	02/17/2026	275.10
839358	Robert Opfer DBA Freeman Pest	02/17/2026	194.71
839359	Scholastic Magazines	02/17/2026	594.50
839360	Securly	02/17/2026	545.40
839361	SOLACE HEALTHCARE SCHOOL SERVI	02/17/2026	14,592.00
839362	SOLIANT EDUCATION	02/17/2026	24,695.25
839363	Sound Publishing, Inc.	02/17/2026	531.88
839364	State Auditor's Office	02/17/2026	2,782.00
839365	Sunshine Enterprises, Inc	02/17/2026	3,284.08
839366	T-MOBILE	02/17/2026	1,949.68
839367	Ted Brown Music	02/17/2026	319.60
839368	US Foods - Seattle	02/17/2026	74,133.52
839369	VESTIS	02/17/2026	40.20
839370	Walsworth	02/17/2026	113.98
839371	Wasa Region 113	02/17/2026	350.00
839372	YMCA	02/17/2026	60,256.49

80 Computer Check(s) For a Total of 775,967.55

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Boys and Girls Wrestling

School Aberdeen High School

Advisor Jeff Hatton/Craig Yakovich Phone _____

Date(s) of Trip 2/19 - 2/21/26 Destination Lakewood, WA

Lodging Location Comfort Inn & Suites Lakewood

Objective of Trip Wrestling State

Number of Students TBD Number of Chaperones TBD

Cost per Student N/A Cost per Chaperone N/A

Funding Source/Account Code 2120

Funding Source/Account Code _____

Type of Transportation BUS Bus Form required: Yes No

ASB Approval Ashley Kohlmeier Date 2/12/26

Principal Approval Alan Rusk Date 2/12/26

Board Approval _____ Date _____

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Boys Swim

School Aberdeen High School

Advisor Rob Burns Phone _____

Date(s) of Trip 2/19 - 2/21/26 Destination Federal Way, WA

Lodging Location Hampton Inn & Suites Seattle/Federal Way

Objective of Trip Boys Swim State

Number of Students 18 Number of Chaperones 2

Cost per Student N/A Cost per Chaperone N/A

Funding Source/Account Code 2120

Funding Source/Account Code _____

Type of Transportation BUS Bus Form required: Yes No

ASB Approval Ashley K. Philmeier Date 2/12/26

Principal Approval Charon Rucko Date 2/12/26

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

Aberdeen School District #5


Career and Technical Education

410 North 'G' Street
Aberdeen, WA 98520
Fax (360) 538-2057
E-mail lgreen@asd5.org

Lynn Green, Director
Phone (360) 538-2038
Kim Edwards, Secretary
Phone (360) 538-2039

February 10, 2026

TO: Board of Directors,
Aberdeen School District

FROM:  Lynn Green,
Career and Technical Education

RE: Business Week Donations

The following is a list of local businesses and donations made to Aberdeen Rotary Business Week:

Weyerhaeuser	\$ 937.50
Peak Credit Union	\$1,200.00
Greater Grays Harbor/Timberland Bank	\$2,500.00
Ingram, Zelasko & Goodwin	\$1,000.00
Sierra Pacific Foundation	\$1,000.00
Aberdeen Rotary	\$7,500.00
Harbor Pacific Bottling	Product Donations

Enrollment in all of our Career and Technical Programs is without regard to Race, Color, National Origin, Sex, or Disability.

ABERDEEN



Aberdeen School District

216 North G Street
Aberdeen, WA 98520
360-538-2000
Fax 360-538-2014
www.asd5.org

Office of the Superintendent
360-538-2002

Traci Sandstrom
Co-Superintendent
Teaching and Learning
Technology
360-538-2123


Lynn Green
Co-Superintendent
Career & Technical Education
360-538-2038

Elyssa Louderback
Business & Operations
360-538-2007

Christi Clinkingbeard
Human Resources
360-538-2003

Stefanie Lamont
Special Education
360-538-2017

TO: Traci Sandstrom, Co-Superintendent
Board of Directors, ASD5

FROM:  Lynn Green, CTE Director

RE: Donation

DATE: February 10, 2026

The Career and Technical Education construction program has received a plywood donation from Hoquiam Plywood. The donation is an assortment of full plywood sheets ranging from 3/8" to 1 1/2" thick. The value of the plywood is approximately \$6,996.20.

We kindly request Board approval for this generous donation. Thank you.

Miller Junior High Board Report

February 17, 2026



Miller Junior High Demographics



Total Students	615	
Male	319	52%
Female	296	48%
Free and Reduced	381	62%
SPED	106	17%
EL	102	16%
504	27	4%
High Cap	34	5%
White	302	49%
Asian	6	2%
Two or More Races	57	9%
American Indian/Alaskan Native	11	2%
African American	8	1%
Native Hawaiian	1	0.01%
Hispanic	230	37%

School Improvement Goals

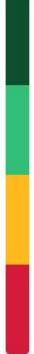
SY 2025-2026 SMARTIE Goal #1: By spring 2026, the number of students school-wide who are at grade level in ELA according to our iReady assessment will increase by ten percentage points from the fall assessment in September 2025 to the spring assessment in May 2026. The students in our identified groups will increase by five percentage points. Those groups are Hispanic/Latino; English Language Learners, Low Income and Students with Disabilities. The fall baseline percentage of students who were at grade level are as follows: All students- 26%; Hispanic/Latino- 15%; English Language Learners- 1%; Low Income- No Data available; Students with Disabilities- 5%

School Improvement Goals

SY 2025-2026 SMARTIE Goal #2: By spring 2026, the number of students school-wide who are at grade level in Math according to our iReady assessment will increase by ten percentage points from the fall assessment in September 2025 to spring assessment in May 2026. The students in our identified groups will increase by five percentage points. Those groups are Hispanic/Latino; English Language Learners, Low Income and Students with Disabilities. The fall baseline percentage of students who were at grade level are as follows: All students-13%; Hispanic/Latino- 4%; English Language Learners- 0%; Low Income- No Data available; Students with Disabilities- 3%

School Improvement Goals

SY 2025-2026 SMARTIE Goal #3: By spring 2026, the percentage of out-of-school suspensions for all students and students in our identified groups will decrease by 20% from the number of out-of-school suspensions that occurred during the 2024-25 school year, as measured by the Suspension reports in Skyward. Those groups are Hispanic/Latino; English Language Learners, Low Income and Students with Disabilities. The total number of suspensions for the 2024-25 school year was 193. The total number of suspensions by identified group for 2024-25 were: Hispanic/Latino- 40; English Learners- 16; Students with Disabilities- 44



On Track for College/Career Readiness 🟩

Student has attended 95% or more of school days at this school this year.

On Track for Graduation 🟩

Student has attended 90% or more, and less than 95% of school days at this school this year.

At Risk 🟡

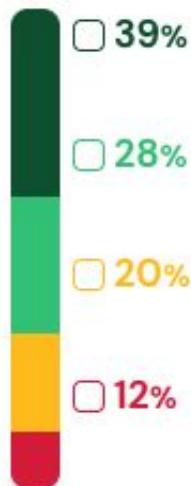
Student has attended 80% or more, and less than 90% of school days at this school this year.

Critical 🔴

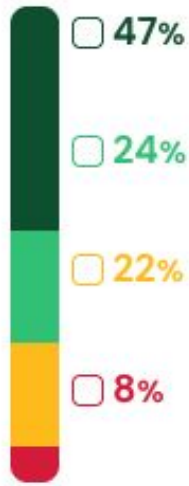
Student has attended less than 80% of school days at this school this year.

Attendance Data

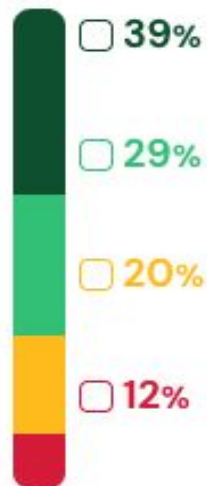
Overall



6th Grade









7th Grade



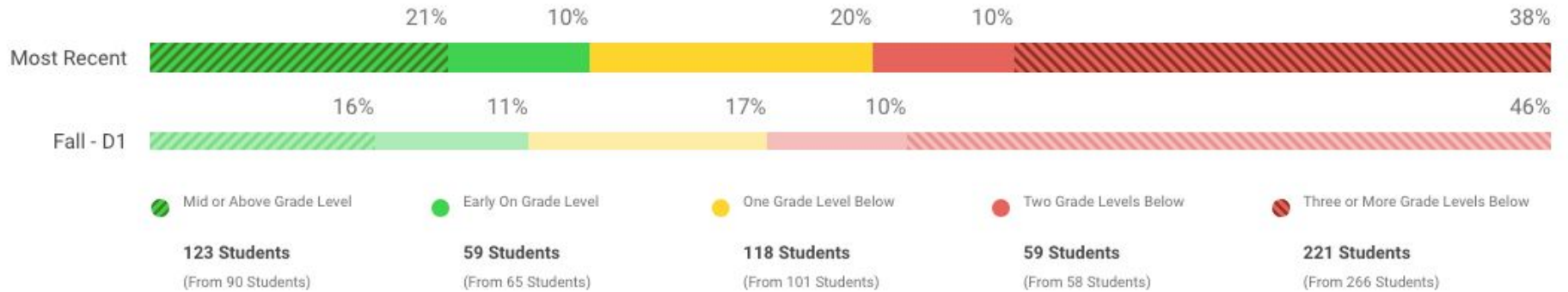
8th Grade



SEL Data

Supportive Relationships	87%		Around the 60th percentile	—	0
Positive Feelings	60%		Around the 40th percentile	—	+ 1
Challenging Feelings	51%		Around the 60th percentile	—	+ 2
Social Awareness	49%		Around the 20th percentile	—	- 1
Emotion Regulation	43%		Around the 40th percentile	—	- 2
Self-Efficacy	41%		Around the 30th percentile	—	0

Academic Data- Reading iReady Benchmark- Overall



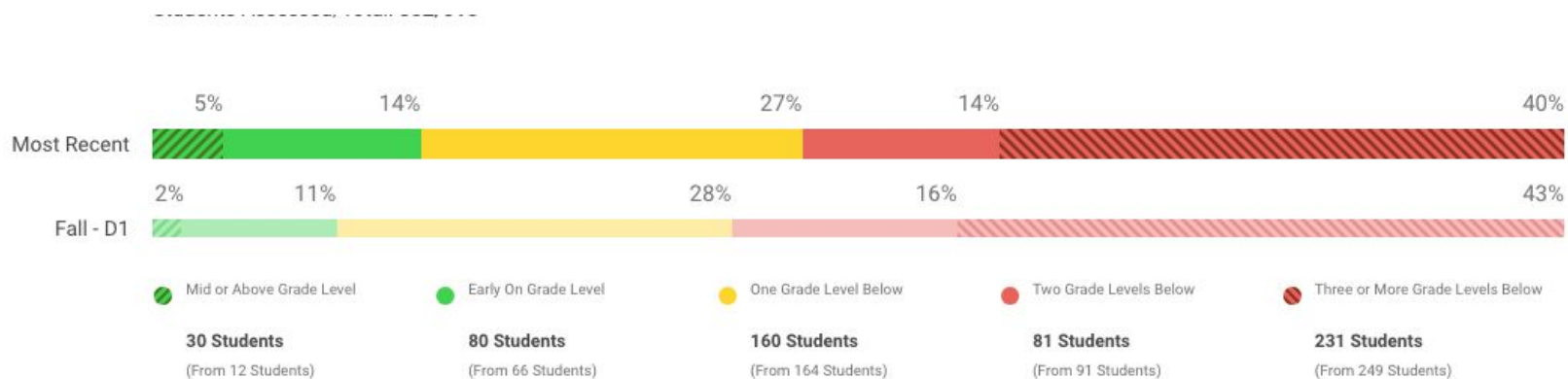
Academic Data- Reading iReady Benchmark- By Grade

Grade		Overall Grade-Level Placement					
Grade 6	Most Recent		24%	7%	21%	12%	36%
	Fall - D1		16%	9%	19%	11%	45%
Grade 7	Most Recent		20%	12%	16%	12%	40%
	Fall - D1		14%	13%	16%	12%	45%
Grade 8	Most Recent		19%	11%	24%	7%	38%
	Fall - D1		17%	10%	18%	7%	48%

Reading Support: Activities and Monitoring

- EL/ELA/MTSS Collaboration
- iReady/ Guided Pathways
- Hooked on Phonics
- AVID Strategies
- GEAR UP Tutoring
- Flex
- Data Action Meetings

Academic Data- Math iReady Benchmark- Schoolwide



Academic Data- Math iReady Benchmark- By Grade

Grade		Overall Grade-Level Placement					
Grade 6	Most Recent		8%	16%	28%	16%	31%
	Fall - D1		2%	13%	30%	20%	35%
Grade 7	Most Recent		3%	15%	27%	14%	41%
	Fall - D1		2%	12%	29%	14%	42%
Grade 8	Most Recent		5%	10%	27%	11%	46%
	Fall - D1		2%	10%	25%	13%	51%

Math Support: Activities and Monitoring

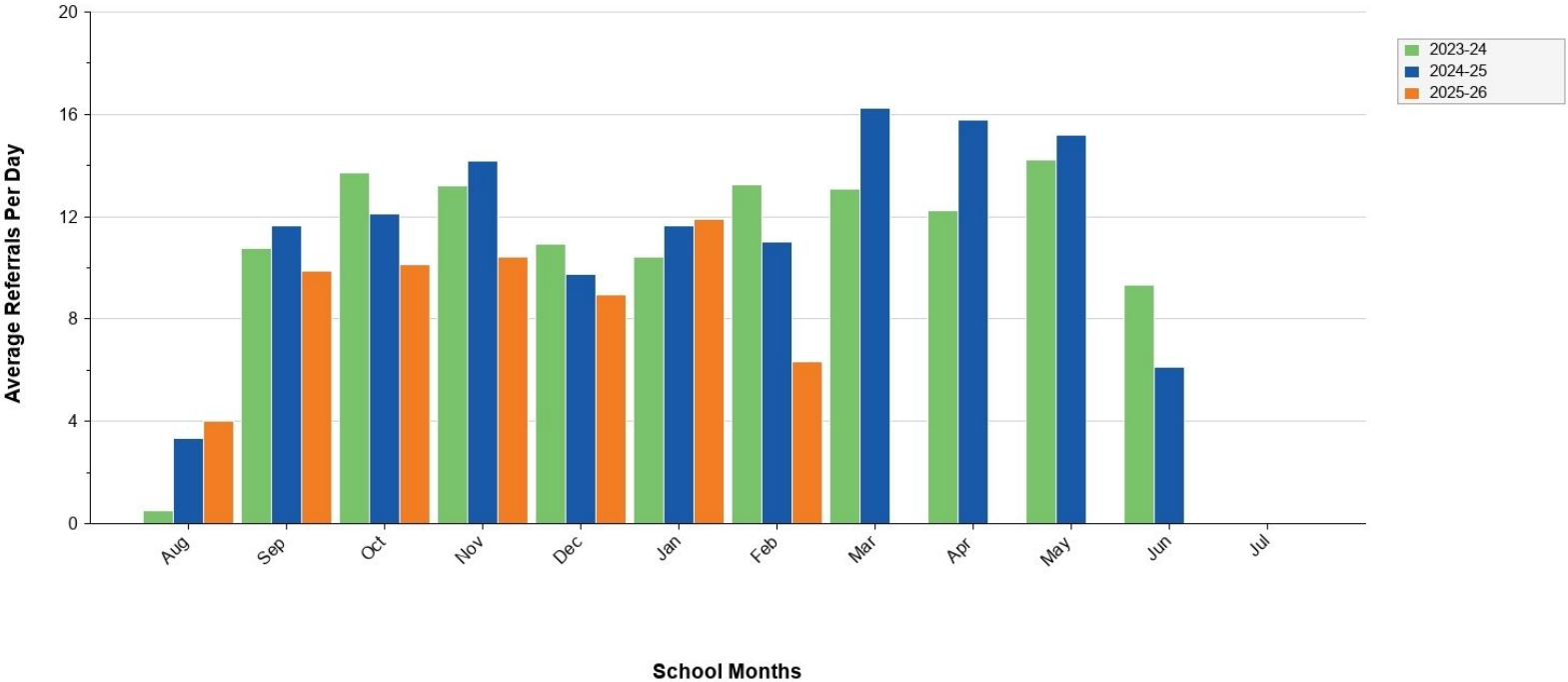
- iReady/ Guided Pathways
- MTSS Intervention (6th Grade Focus)
- Bridges Math
- Data Action Meetings
- ESD 113/Carnegie Coaching

Behavior Data - SWIS



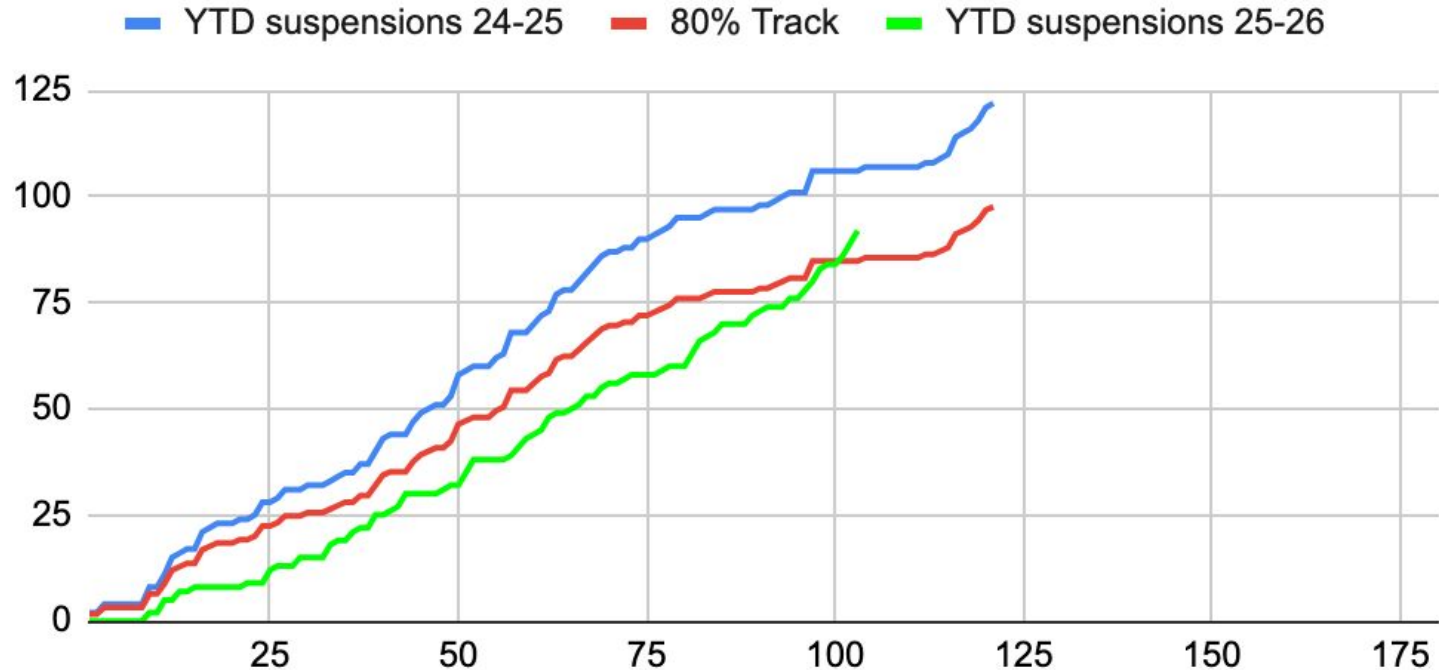
Average Referrals Per Day Per Month - Multi-Year

All, 2023-24 - 2025-26



Suspensions (Goal #3)

YTD suspensions 24-25 and YTD suspensions 25-26



Discipline Support: Activities & Monitoring

- PBIS
- SWIS
- Behavior Support Specialists
- Leaving the Village
 - Accountability Projects
 - Time Out, Tag Out, Take Out
 - Structured Day

Student, Family and Community Engagement

STEAM Night

Art Showcase

Impact Academy After
School Family Nights

Keeping Kids Safe in a
Digital World

PTO Art Silent Auction

Time Capsule Project

Monthly Newsletter

Social Media/Website

AVID Family Night

Academic Showcase Night

MJH CTE Day



Miller Music



Explorer Classes



CTE Field Trips



ASB



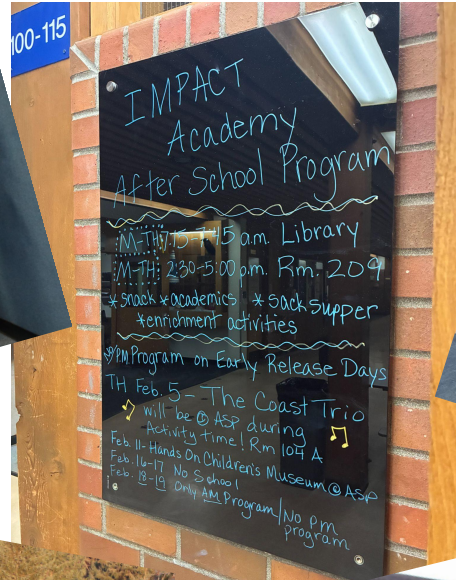
ASB Spirit Assemblies



Spirit Week



Impact Academy



GEAR UP



Athletics



AVID



SEXUAL HARASSMENT OF DISTRICT STAFF PROHIBITED

This district is committed to a positive and productive education and working environment free from discrimination, including sexual harassment. This commitment extends to all employees and other persons involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation, or at a class training held elsewhere.

Definitions

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur student to adult, adult to adult or can be carried out by a group of students or adults and will be investigated by the district even if the alleged harasser is not a part of the school staff or student body. The district prohibits sexual harassment of district employees by other students, employees or third parties involved in school district activities.

The term “sexual harassment” is defined by the regulations implementing the federal law Title IX of the Education Amendments Act of 1972 at 34 C.F.R. § 106.30.

Under federal and state law, the term “sexual harassment” may include:

1. Acts of sexual violence;
2. Unwelcome sexual or gender-directed conduct or communications that interferes with an individual's employment performance or creates an intimidation, hostile, or offensive environment;
3. Unwelcome sexual advances;
4. Unwelcome requests for sexual favors;
5. Sexual demands when submission is a stated or implied obtaining work opportunity or other benefit;
6. Sexual demands where submission or rejection is a factor in a work or other school-related decision affecting an individual.

A “hostile environment” for an employee is created where the unwanted conduct is sufficiently severe or pervasive to create a work environment that a reasonable person would consider intimidating, hostile, or abusive.

Investigation and Response

If the district knows, or reasonably should know, that sexual harassment has created a hostile environment, the district will promptly investigate to determine what occurred and will take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end sexual harassment, eliminate the hostile environment, prevent its occurrence and, as appropriate, remedy its effects. The district will take prompt, equitable and remedial

action within its authority every time a report, complaints and grievance alleging sexual harassment comes to the attention of the district, either formally or informally.

Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Regardless of whether the misconduct is reported to law enforcement, school staff will promptly investigate to determine what occurred and take appropriate steps to resolve the situation to the extent that such investigation does not interfere with an on-going criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve sexual harassment.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending staff or third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

Retaliation against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

Staff Responsibilities

The superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt timelines and delineate staff responsibilities under this policy.

Any school employee who witnesses sexual harassment or receives report, informal complaint, or written complaint about sexual harassment is responsible for informing the district's Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

This policy applies to sexual harassment (including sexual violence) targeted at district employees carried out by a student, employee, or a third party involved in school district activities.

A formal complaint filed by an employee or filed by or on behalf of a student complainant against an employee respondent will be investigated under the definitions, requirements, and procedures of Policy 3205 and Procedure 3205P.

Reports of sex discrimination and sexual harassment will be referred to the district's Title IX Coordinator. Reports of discrimination based on sexual orientation, gender expression, gender identity, ethnicity, race, creed, color, national origin, religion, homelessness, immigration or

citizenship status, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained guide dog or service animal, honorably discharged veteran or military status, or age, or complaints alleging violations of the Boy Scouts of America Act will be referred to the district's Civil Rights Compliance Coordinator.

Reports of disability discrimination or harassment will be referred to the district's Section 504 Coordinator.

Notice and Training

The superintendent will develop procedures to provide information and education to district staff, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum sexual harassment recognition and prevention and the elements of this policy will be included in staff, and regular volunteer orientation. This policy and the procedures, which include the complaint process, will be posted in each district building in a place available to staff, parents, volunteers and visitors. Information about the policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee and reproduced in each staff, volunteer and parent handbook. Such notices will identify the District's Title IX coordinator and provide contact information, including the coordinator's email address.

Policy Review

The superintendent will make an annual report to the board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The superintendent is encouraged to involve staff, volunteers and parents in the review process.

Cross References:	Policy 3205 3207 3210 3211 3240 3421 5010	Sexual Harassment of Students Prohibited Prohibition of Harassment, Intimidation and Bullying Nondiscrimination Gender Inclusive Schools Student Conduct Expectations and Reasonable Sanctions Child Abuse, Neglect, and Exploitation Prevention Nondiscrimination and Affirmative Action
Legal References:	RCW 28A.640.020 WAC 392-190-058 20 U.S.C. 1684-188 34 C.F.R. § 106	Regulations, guidelines to eliminate discrimination—Scope—Sexual harassment policies Sexual harassment
Adoption Date:	06/05/95	
Revised:	05/02/00; 02/15/05; 03/31/15; 12/20/16; 05/20/25; _____	

NONDISCRIMINATION AND AFFIRMATIVE ACTION
DISCRIMINATION-FREE WORKPLACE

Definition

“Protected status” is short for the phrase “age, sex, race, ethnicity, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, homelessness, immigration or citizenship status, marital status, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained dog guide or service animal by a person with a disability.”

Nondiscrimination

The district is committed to an educational and working environment free from discrimination and harassment based on a person’s protected status.

The district will not deny any person the benefit of, or subject any person to discrimination in employment, recruitment, promotion, advancement, consideration, or selection in connection with employment based on their protected status.

The district will make all employment decisions in a non-discriminatory manner and will not limit, segregate, or classify any person in a way that could adversely affect their employment opportunities or status based on their protected status.

The district will not enter into any contractual or other relationship that directly or indirectly results in the discrimination of any person in connection with employment based on their protected status.

The district will not grant preferential treatment to applications for employment based on an applicant's enrollment at any education institution or entity that only predominantly admits students based on sex, race, color, or national origin if the giving of such preferences has the effect of discriminating based on sex, race, color, or national origin.

Equal Employment Opportunity

The district will provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion, and training.

To promote equal employment opportunities, the district will develop a program or plan in accordance with WAC 392-190-0592.

~~The district shall provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion and training. Such equal employment opportunity will be provided without discrimination with respect to race, color, national origin, creed, religion, age, honorably discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, genetic information, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability.~~

~~The superintendent shall designate a staff member to serve as the Compliance Officer.~~

Affirmative Action

The district, as a recipient of public funds, is committed to undertake affirmative action, which will make effective equal employment opportunities for staff and applicants for employment. Such affirmative action shall include a review of programs, the setting of goals and the implementation of corrective employment procedures to increase the ratio of aged, persons with disabilities, ethnic minorities, women and Vietnam veterans who are under-represented in the job classifications in relationship to the availability of such persons having requisite qualifications. Affirmative action plans may not include hiring or employment preferences based on gender or race, including color, ethnicity or national origin. Such affirmative action will also include recruitment, selection, training, education and other programs.

The superintendent will develop an affirmative action plan which specifies the personnel procedures to be followed by the staff of the district and will ensure that no such procedures discriminate against any individual. Reasonable steps will be taken to promote employment opportunities of those classes that are recognized as protected groups—aged, persons with disabilities, ethnic minorities and women and Vietnam veterans, although under state law racial minorities and women may not be treated preferentially in public employment.

This policy, as well as the affirmative action plan, regulations and procedures developed according to it, shall be disseminated widely to staff in all classifications and to all interested patrons and organizations. Progress toward the goals established under this policy will be reported annually to the Board of Directors.

Examples of Employment Discrimination

Employment discrimination may include the following:

1. Unfair treatment based on an employee's protected status, including unfair or separate treatment in pay scale, assignment of duties, opportunities for advancement, conditions of employment, hiring practices, leaves of absence, hours of employment, and assignment of instructional and non-instructional duties.
2. Harassment based on an employee's protected status by supervisors, co-workers, or others in the workplace that is so severe or persistent that it creates a hostile environment.
3. Denial of a reasonable workplace accommodation that an employee needs because of religious beliefs or a disability.
4. Retaliation because an employee complained about employment discrimination or assisted with an employment discrimination investigation or lawsuit.
5. Making employment or placement decisions based on stereotypes or assumptions about one's protected status.
6. Discriminating against individuals married to or otherwise associated with people of a certain group.

7. Prohibiting an employee from using the restroom consistent with his or her gender identity.

These are examples of employment discrimination and are not an exhaustive list.

Discriminatory Harassment

The district prohibits discriminatory harassment in the workplace. Discriminatory harassment is unwelcome or offensive conduct directed toward a person based on their protected status that is sufficiently severe or pervasive to create an environment that a reasonable person would consider intimidating, hostile, or offensive. Petty slights, annoyances, or isolated incidents, unless extremely serious, will not rise to the level of discriminatory harassment.

Harassing conduct may include, but is not limited to, offensive jokes, slurs, epithets, name-calling, physical assaults, threats, intimidation, ridicule, mockery, insults, put-downs, offensive objects or pictures, and interference with work performance.

When the district becomes aware of potential discriminatory harassment, it will promptly investigate the conduct and, as appropriate, take reasonable steps to prevent and promptly correct the harassing conduct.

Employment of Persons with Disabilities

In order to fulfill its commitment of nondiscrimination to those with disabilities, the following conditions will prevail:

1. The district will not discriminate against a qualified individual based on their disability, nor will the district limit, segregate, or classify any applicants for employment or any staff member in any way that adversely affects their opportunities or status because of their disability. This prohibition applies to all aspects of employment, from recruitment to promotions, and includes fringe benefits and other elements of compensation.
2. The district will reasonably accommodate the known physical or mental limitations of an otherwise qualified disabled applicant or staff member unless it is clear that an accommodation would impose an undue hardship.
 - a. Reasonable accommodations may include making facilities used by staff readily accessible and usable by persons with disabilities, job restructuring, part-time or modified work schedules, acquisition or modification of equipment or devices, the provision of readers or interpreters, and other similar actions.
 - b. An undue hardship means an accommodation would be unduly costly, extensive, substantial or disruptive, or would fundamentally alter the nature or operation of the district. In determining whether an accommodation would impose an undue hardship on the district, the district may consider, among other things, the cost of the accommodation, the district's size, the district's financial resources, and the nature and structure of its operations.

3. The district will not use any employment tests or criteria that screen out persons with disabilities unless the tests or criteria are clearly and specifically job-related, and the district will not use such tests or criteria if alternative tests or criteria that do not screen out persons with disabilities are available.
 4. While the district may not make pre-employment inquiries as to whether an applicant has a disability or as to the nature and severity of any such disability, it may inquire into an applicant's ability to perform job-related functions.
- ~~A. No qualified person with disabilities will, solely by reason of a disability, be subjected to discrimination, and the district will not limit, segregate or classify any applicants for employment or any staff member in any way that adversely affects his/her opportunities or status because of a disability. This prohibition applies to all aspects of employment from recruitment to promotions and includes fringe benefits and other elements of compensation.~~
- ~~B. The district will make reasonable accommodation to the known physical or mental limitations of an otherwise qualified disabled applicant or staff member unless it is clear that an accommodation would impose an undue hardship on the operation of the district program. Such reasonable accommodations may include:~~
- ~~1. Making facilities used by staff readily accessible and usable by persons with disabilities, and~~
 - ~~2. Job restructuring, part-time or modified work schedules, acquisition or modification of equipment or devices, the provision of readers or interpreters and other similar actions in determining whether or not accommodation would impose an undue hardship on the district, factors to be considered include the nature and cost of the accommodation.~~
- ~~C. The district will not make use of any employment test or criteria that screens out persons with disabilities unless:~~
- ~~1. The test or criteria is clearly and specifically job-related, and~~
 - ~~2. Alternative tests or criteria that do not screen out persons with disabilities are available.~~
- ~~D. While the district may not make pre-employment inquiry as to whether an applicant has a disability or as to the nature and severity of any such disability, it may inquire into an applicant's ability to perform job-related functions.~~
- ~~E. Any staff member who believes that there has been a violation of this policy or the law prohibiting discrimination because of a disability may initiate a grievance through the procedures for staff complaints.~~

Nondiscrimination for Military Service

The district will not discriminate against any person who is a member of, applies to be a member, performs, has performed, applies to perform, or has an obligation to perform service in a uniformed service, on the basis of that participation in a uniformed service. This includes initial employment, retention in employment, promotion, or any benefit of employment. The district will also not discriminate against any person who has participated in the enforcement of these rights under state or federal law.

Complaint Procedure

The district will adopt a complaint procedure in accordance with chapter 392-190 WAC.

Annually, the district will publish a notice of the complaint procedure in a way that is reasonably calculated to inform all employees of it. The district will provide the notice in a language each employee can understand, which may require language assistance in accordance with Title VI of the Civil Rights Act of 1964 for those with limited English proficiency.

The district will not adopt any policy, procedure, or practice that would limit a person’s right to file a complaint under the complaint procedure.

Compliance Officer

The superintendent will designate an employee who is responsible for monitoring and coordinating the district’s compliance with chapter 392-190 WAC and the guidelines the Office of the Superintendent of Public Instruction has adopted under WAC 392-190-005.

The compliance officer is responsible for ensuring that all complaints filed under the complaint procedure are promptly investigated and resolved.

Retaliation Prohibited

The district will not intimidate, threaten, coerce, or discriminate against any individual who seeks to secure their rights under this policy or chapter 392-190 WAC or because the individual has filed a complaint under the complaint procedure. Further, the district will not tolerate someone else retaliating against another because they sought to secure their rights under this policy or chapter 392-190 WAC or because they have filed a complaint under the complaint procedure.

Any person who retaliates will be subject to appropriate discipline.

Cross References:	Policy 2030 5011 5270 5407	Service Animals in Schools Sexual Harassment of District Staff Prohibited Resolution of Staff Complaints Military Leave
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Legal References:	RCW 28A.400.310	Law against discrimination applicable to district’s employment practices
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49.60	Discrimination — Human rights commission
49.60.030	Freedom from discrimination — Declaration of civil rights
73.16	Employment and Reemployment
RCW 28A.640.020	Regulations, guidelines to eliminate discrimination — Scope — Sexual harassment policies
RCW 28A.642	Discrimination prohibition
49.60.180	Unfair Practices of Employers
RCW 49.60.400	Discrimination, preferential treatment prohibited
WAC 392-190	Equal Education Opportunity – Unlawful Discrimination Prohibited
WAC 392-190-0592	Public school employment — Affirmative action program
42 USC 2000e1 – 2000e10	Title VII of the Civil Rights Act of 1964
20 USC 1681 - 1688	Title IX Educational Amendments of 1972
42 USC 12101 – 12213	Americans with Disabilities Act
8 USC 1324	(IRCA) Immigration Reform and Control Act of 1986
38 USC 4301-4333	Uniformed Services Employment and Reemployment Rights Act
29 USC 794	Vocational Rehabilitation Act of 1973
34 CFR 104	Nondiscrimination on the basis of handicap in Programs or activities receiving federal financial assistance
38 USC 4212	Vietnam Era Veterans Readjustment Act of 1974 (VEVRAA)

Adoption Date: 04/17/95
 Adopted Combined: 5010, 5011, 5012 – 10/04/05
 Revised: 10/04/05, 2/05/08, 11/03/09, 12/01/09; 06/21/11; 12/20/16; _____

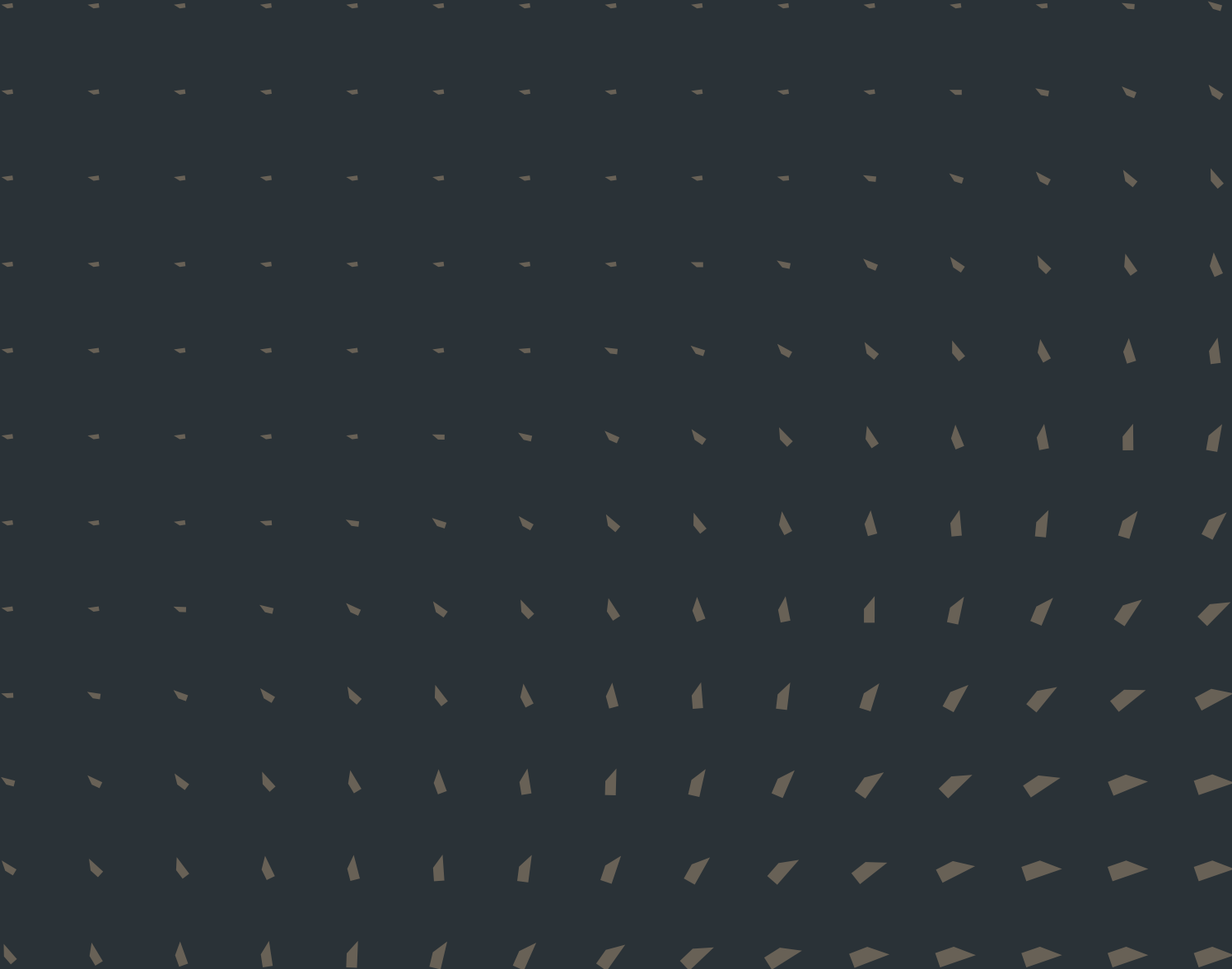


Education Specifications

North Elementary + South Elementary Schools

ABERDEEN SCHOOL DISTRICT
02/11/2026

TCF Architecture
124 N. "I" Street Tacoma, WA 98403
tcfarchitecture.com





ASD Elementary Schools

Introduction	01
<i>Roles and Communication Route</i>	
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01

Introduction



education specifications



Preparations for two new elementary schools kicked off in Spring 2025 with a Design Advisory Committee (DAC) meeting to discuss project goals, project sites, proposed sizes and upcoming school tours. The project was then paused until Fall 2025 when property acquisition was being finalized and a tentative schedule for the South Elementary School replacement was in place.



In late October school district leaders, DAC representatives and representatives working on a similar project in Pacific Beach toured three local elementary schools - Southworth Elementary in Yelm, Peter G. Schmidt and Littlerock Elementary Schools in Tumwater. The site visits provided an opportunity to engage with leadership, faculty and staff at each school in order to gain insight into program spaces and utilization, adjacencies, facilities operations as well as building and site organization.

At the end of October, three afternoons and evenings were dedicated to workshops to develop these educational Specifications (Ed Specs) with stakeholders from each program area. The discussions addressed both the North and South replacement elementary schools, working with attendees on which elements of the program varied due to the differences in programmed square footage and capacity. The discussion focused on Administration / Reception / Secured Entry; student services (OT/PT, itinerant offices, shared spaces), shared common spaces (Multi-purpose room, Gymnasium, Kitchen), Library, general and specialty classrooms and support spaces (collaborative space, special education, pre-kindergarten).

The resulting educational specification consolidates insights gathered from these meetings and tours, as well as follow up site visits by the design team to better understand specialty programs to serve as a foundation for determining the size, layout and programmatic needs for the elementary school replacement projects.

Roles + Communication Route

Aberdeen School District

Traci Sandstrom

North + South Site Elementary Schools

School Principals

Staff, Parents, Students

ESD 112 /Construction Services Group

Andy Twyman

Manuel Saldivar-Aguirre

Drew Pearson

TCF Architecture

Steve Wachtler

Andrew Hickman

Ally Beardemphl



About Aberdeen School District

Aberdeen School District

Mission: To facilitate an innovative and empowering learning experience for every student

Vision: A community of confident critical thinkers who are adaptable, responsible and effective communicators

Values:

- Every student can learn
- Positive relationships
- Respectful culture
- Growth Mindset
- Attendance matters
- Future focused
- Shared accountability
- Healthy choices

OUTDOOR - HIKING/FISHING

What does this review relate to?

Aberdeen

**What is memorable about this place/
event for you?**

Surrounded by beautiful nature. We have camping, swimming, hiking, and the ocean all within a half hour drive.

What does this review relate to?

Fishing and Clam Digging

**What is memorable about this place/
event for you?**

Huge tourist attraction.

What does this review relate to?

Fishing in Aberdeen/Grays Harbor.

**What is memorable about this place/
event for you?**

I used to fish the rivers: Chehalis Blue Slough N. River; The Netty at Westport.

Why do you want us to know about this?

The upper Chehalis is beautiful to experience.

What does this review relate to?

Iron Springs

**What is memorable about this place/
event for you?**

Adventure Hiking

Why do you want us to know about this?

Ancient Trees

What does this review relate to?

Fishing, Clamming

**What is memorable about this place/
event for you?**

Chehalis River

What does this review relate to?

Lake Swano

**What is memorable about this place/
event for you?**

Nice Hiking

What does this review relate to?

The "pits"

**What is memorable about this place/
event for you?**

Going to play as a child; Charlie Angels other play

Why do you want us to know about this?

It is where our new site is.

Extra Comments:

- Olympic Forest
- Beautiful Sunsets

SPORTS:

What does this review relate to?

X Country Races

**What is memorable about this place/
event for you?**

MaKarenko Park

Why do you want us to know about this?

School Memories

What does this review relate to?

Bishop Complex; Pioneer Park

**What is memorable about this place/
event for you?**

A lot of sports - Baseball, Softball

What does this review relate to?

Sports Complex

**What is memorable about this place/
event for you?**

Pioneer Park

EDUCATION:

What does this review relate to?

Grays Harbor College

**What is memorable about this place/
event for you?**

- Graduated from there.
- Adding more programs and degrees

**Why do you want us to know about
this?**

It is important to the community.

What does this review relate to?

Grays Harbor College Music Program

**What is memorable about this place/
event for you?**

The music here and the history.

**Why do you want us to know about
this?**

Known for stellar performances.

What does this review relate to?

Grays Harbor College

**What is memorable about this place/
event for you?**

Going to a lot of events and music
performance.

**Why do you want us to know about
this?**

Giving small town students to get a
higher education.

THEATRE AND MUSIC

What does this review relate to?

Music Icon

**What is memorable about this place/
event for you?**

Birthplace of Kurt Cobain

**Why do you want us to know about
this?**

Played with him as a child.

What does this review relate to?

D&R Theater

**What is memorable about this place/
event for you?**

Jazz Performance / Music Performance

What does this review relate to?

Driftwood and Bishop Center

**What is memorable about this place/
event for you?**

As a theater kid having the chance to
perform.

**Why do you want use to know about
this?**

Big music influence.

LOCAL HISTORY

What does this review relate to?

Lady Washington

**What is memorable about this place/
event for you?**

Everything/everywhere she has been.

**Why do you want us to know about
this?**

Been in movies, and travels

What does this review relate to?

Historical Seaport

**What is memorable about this place/
event for you?**

Old Weyerhauser

What does this review relate to?

Tall ships - Lady Washington

**What is memorable about this place/
event for you?**

The ship travels all over promoting Grays
Harbor tourism.

**What is memorable about this place/
event for you?**

Mall trips (no longer there); Theater

What does this review relate to?

The Lighthouse and Westport

**What is memorable about this place/
event for you?**

Still functioning but not in original site.
Went on field trips.

Why do you want us to know about this?

Tours and open to view.

What does this review relate to?

Splash Fest; Farmers Market

What is memorable about this place/event for you?

Seabrook Concerts, Hiking, Paddle boarding

Why do you want use to know about this?

Sports, Lakes

What does this review relate to?

Aberdeen was the 1st settled city west of Olympia.

What is memorable about this place/event for you?

The history...was back to the early 1800s.

Why do you want us to know about this?

Aberdeen was separate from S.S.

What does this review relate to?

Aberdeen's history of education - Sam Benn's Salt House.

What is memorable about this place/event for you?

We own the property.

Why do you want us to know about this?

The 1st school house, Mrs. Stewart and other women taught.

What does this review relate to?

Compass Rose

What is memorable about this place/event for you?

Behind Walmart

Why do you want us to know about this?

Stand behind and it the middle to hear echos.

What does this review relate to?

Swansons

What is memorable about this place/event for you?

A store franchise around for decades.

What does this review relate to?

Logging History - Log Pavilion

What is memorable about this place/event for you?

Built by Rotary Club.

Why do you want us to know about this?

Long rich history.

What does this review relate to?

Cooney Mansion

What is memorable about this place/event for you?

Near the Golf Course (Highland Original founder/Pioneer of Cosmopolis)

What do you want us to know about this?

Beautiful Landmark

Extra Comments:

- Westport Winery

- Local Art

ABERDEEN, WASHINGTON

“LUMBER CAPITAL OF THE WORLD”



GRAYS HARBOR

MOCLIPS - CLAMMING

SEABROOK CONCERTS

IRON SPRINGS

COPALIS - CLAMMING

GRAYS HARBOR COAST - FISHING

HIKING TRAILS OF ABERDEEN

(Provided by Grays Harbor Tourism):

- John's River Wildlife Area
- Chehalis River Trailway
- Lake Swano Trails
- Basich Trailway
- Morrison Riverfront Walkway
- Stewart Park Trail
- Sherwood Forest Trail
- SouthShore Mall

HIKING TRAILS OF HOQUIAM:

- Grays Harbor National Wildlife Refuge, Bowerman Basin, Sandpiper Trail
- Healthy Hoquiam River Loop
- Elton Bennett Park
- Prospect to Endresen Walking Trail

HIKING TRAILS OF COSMOPOLIS

- Makarenko Park Trail
- Mill Creek Park Trail

GRAYS HARBOR COAST - FISHING

SHERWOOD FOREST TRAIL

ELTON BENNETT PARK

PROSPECT TO ENDRESEN WALKING TRAIL

GRAYS HARBOR NATIONAL WILDLIFE REFUGE

GRAYS HARBOR - FISHING

HEALTHY HOQUIAM RIVER LOOP

CHEHALIS RIVER - FISHING

STEWART PARK TRAIL

MORRISON RIVERFRONT WALKWAY

LAKE ABERDEEN - FISHING

SCHOOL SITE

BASICH TRAILWAY

- MAKARENKO PARK TRAIL
- MILL CREEK PARK TRAIL
- SOUTHSORE MALL
- LAKE SWANO TRAILS

WESTPORT WINERY GARDEN RESORT

CHEHALIS RIVER TRAILWAY

JOHN'S RIVER WILDLIFE AREA

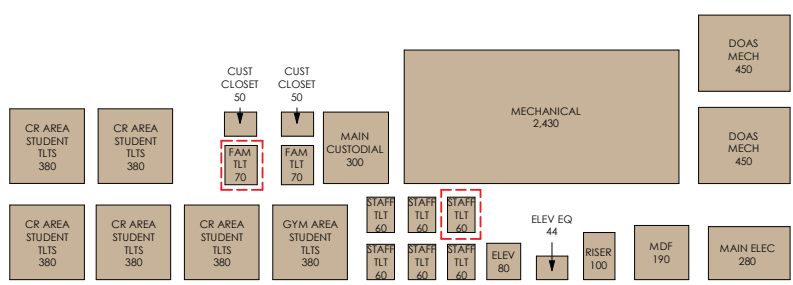
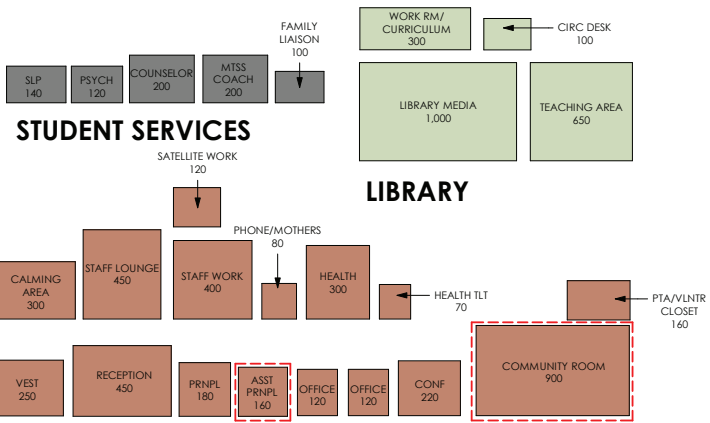
TWIN HARBOR - CLAMMING

- OUTDOOR 
- SPORTS 
- EDUCATION 
- THEATER + MUSIC 
- LOCAL HISTORY 

02

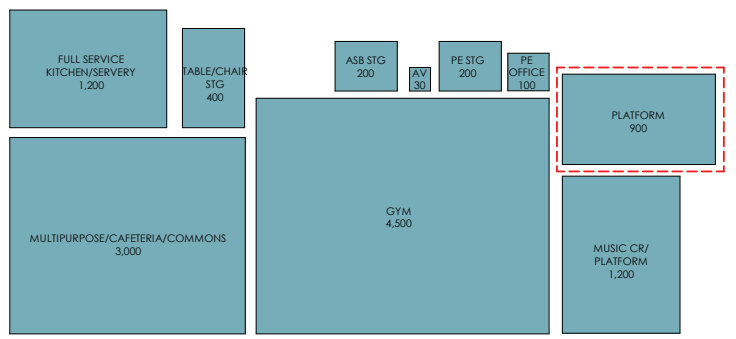
Spatial Relationships



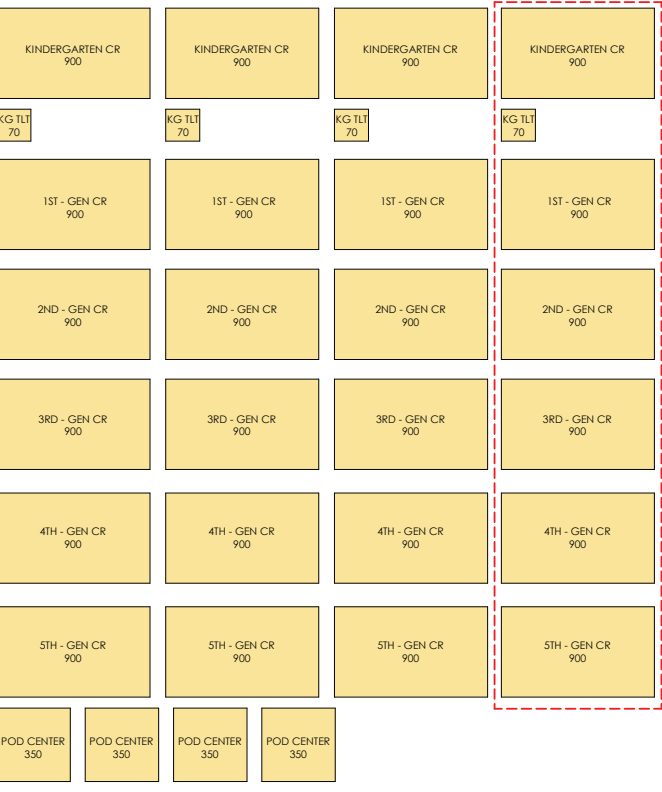


SERVICES+SUPPORT

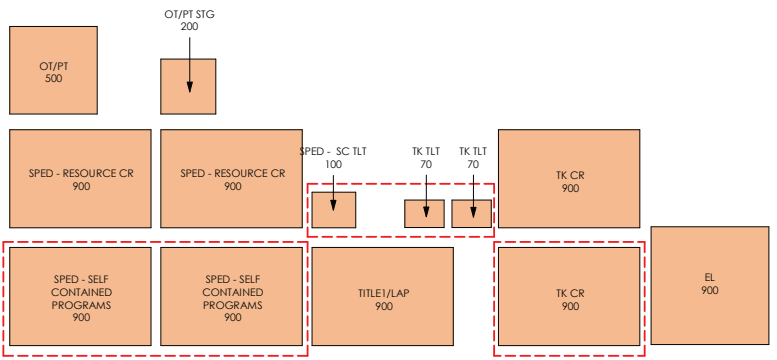
ADMINISTRATION



ACTIVITIES

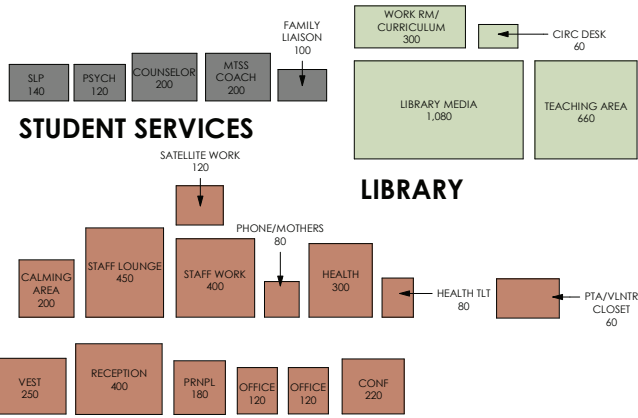


CLASSROOMS



SPECIALTY CLASSROOMS

Programs/Spaces not included at South ES



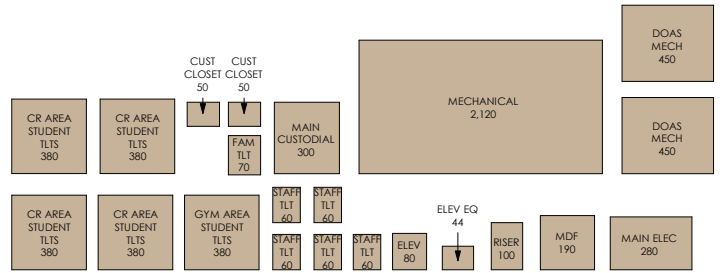
STUDENT SERVICES

LIBRARY

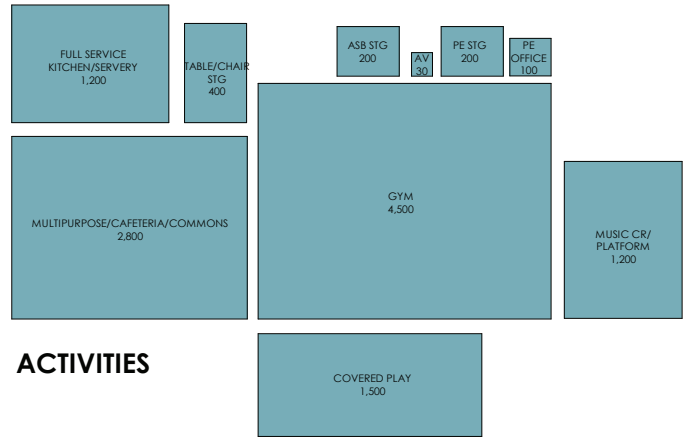
ADMINISTRATION



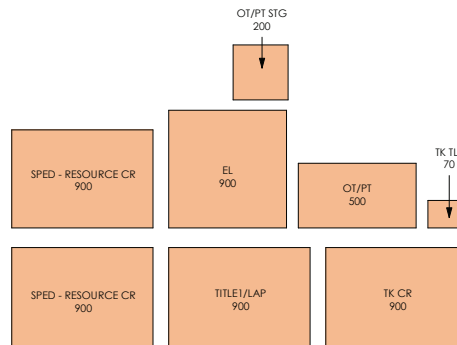
CLASSROOMS



SERVICES+UPPORT



ACTIVITIES



SPECIALTY CLASSROOMS

Department / Room	TARGET PROGRAM AREA			Students / Room	Total Student Count	Classroom Count	Staff Count	Remarks
	Proposed Quantity	Proposed Area	Total Area					
ADMINISTRATION								
Main Entry Vestibule/Lobby	1	250	250					Security & energy vestibule.
Reception	1	400	400				3	Reception desk to include 3 workstations. 2 secretaries plus one extra
Calming Area	1	200	200					4 calming stations total
Principal Office	1	180	180				1	
Assistant Principal Office	0	160	0					
Itinerant/Shared Offices	2	120	240				2	
Conference Room	1	220	220					Accommodate 10-12 people
Staff Lounge	1	450	450					
Staff Workroom	1	400	400					
Satellite Staff Workroom	1	120	120					
Phone Room/ Mothers Room	1	80	80					
Health Room	1	300	300				1	Direct connection to Admin. (1) Nurse, (2) Cots; Confirm need for shower.
Health Toilet Room	1	80	80					
PTA/Volunteer Closet	1	160	160					
Internal Circulation (18%)			554.4					
SUBTOTAL ADMINISTRATION			3,634				7	
STUDENT SERVICES								
SLP Office	1	140	140				1	Provide a sink in the SLP office.
Psych Office	1	120	120				1	
Counselor Office	1	200	200				1	Need space for groups of 4-6 students.
MTSS Coach Office	1	200	200				1	
Family Liaison	1	100	100				1	
SUBTOTAL STUDENT SERVICES			760				5	
LIBRARY/ MEDIA CENTER								
Book Stacks	1	1,080	1,080					
Teaching Area	1	660	660					
Circulation Desk	1	60	60				1	
Workroom/Curriculum Storage	1	300	300					
SUBTOTAL LIBRARY			2,100				1	

Room and Area Summary

Department / Room	TARGET PROGRAM AREA			Students / Room	Total Student Count	Classroom Count	Staff Count	Remarks
	Proposed Quantity	Proposed Area	Total Area					
CLASSROOMS								
Kindergarten Classrooms	3	900	2700	19	57	3		
Kindergarten Restrooms	3	70	210		0	3		
General CR's 1st	3	900	2,700	19	57	3	1	
General CR's 2nd	3	900	2,700	19	57	3	1	
General CR's 3rd	3	900	2,700	19	57	3		
General CR's 4th	3	900	2,700	25	75	3	1	
General CR's 5th	3	900	2,700	25	75	3		(1) of 5th grade classrooms could be a flex classroom or outfitting as a maker space depending on capacity needs.
Pod Centers	4	350	1,400					
SUBTOTAL CLASSROOMS			17,810		378	21	3	
SPECIALTY CLASSROOMS								
SPED - Resource Room	2	900	1,800	12	24	2	2	Added (2) Rooms per ASD comments
SPED - Self Contained Programs	0	900	0	0	0	0		Deleted per ASD Comments
SPED - SC Restrooms	0	100	0					Deleted per ASD Comments; Could consider keeping for future flexibility.
Title 1/Lap	1	900	900			1	1	Combined Title 1 and Lap per ASD Comments.
EL	1	900	900			1	1	
TK Classroom	1	900	900	15	15	1	1	
TK Restroom	1	70	70					
OT/PT	1	500	500				1	Ceiling hook for swing.
OT/PT Storage	1	200	200					
SUBTOTAL CLASSROOMS			5,270		39	5	6	
ACTIVITIES								
Multipurpose Room/Cafeteria/Commons	1	2,800	2,800					Exterior covered area off the commons is desirable.
Kitchen / Servery	1	1,200	1,200				1	Includes warming kitchen, cooler, freezer, dry storage, and office.
Table & Chair Storage	1	400	400					
Gym	1	4,500	4,500					Elementary School Sized Gym
PE Office	1	100	100				1	
PE Storage	1	200	200					
AV Closet	1	30	30					
Music Classroom / Platform	1	1,200	1,200			1	1	Added Music Classroom. Combine with platform to conserve space. Operable wall to MP room to be included.
ASB Storage	1	200	200					
Covered Play	1	1,500	1,500					Included at 1/2 square footage in program per OSPI. Actual area of covered play is 3000.
SUBTOTAL ACTIVITIES			12,130			1	3	

Room and Area Summary

Department / Room	TARGET PROGRAM AREA			Students / Room	Total Student Count	Classroom Count	Staff Count	Remarks
	Proposed Quantity	Proposed Area	Total Area					
SERVICE AND SUPPORT								
Classroom Area Student Restrooms	4	380	1,520					
Gym/Cafeteria Student Restrooms	1	380	380					
Staff Restrooms	5	60	300					
Family Restrooms	1	70	70					One with Shower as required by code
Elevator	1	80	80					
Elevator Equipment Room	1	44	44					
Main Custodial	1	300	300				1	
Custodial Closet	2	50	100					
Mechanical Room	1	2,120	2,120					
DOAS Mech Rooms	2	450	900					Locate (1) on each floor close to exterior wall
Main Electrical	1	280	280					
MDF Room	1	190	190					
Riser Room	1	100	100					
SUBTOTAL SERVICE AND SUPPORT			6,384				1	
				Student Count	Total Full Size CR's	Staff Count		
TOTAL NET BUILDING AREA			48,088	417	27	26		
WALLS AND CIRCULATION		30%	14,427					
GROSS BUILDING AREA			62,515					
GROSS BUILDING AREA - OSPI TARGET			62,400					
EXTERIOR SPACES								
Playground	1	5,000	5,000					
Play Field	1	30,000	30,000					As site allows
Early Childhood Play Area								Area to be fenced are adjacent to Early Childhood CR.
Delivery Area								
Trash/Recycle Enclosure								
School Garden								
Bike Parking								As required by code
PARKING								
Parking			203					1 per 300 gross building area per City code
Drop-off Queue Spaces			20					
Bus Pick-up/Drop-off			6					Confirm full and short bus count
Maintenance Parking			2					
Food Service Parking			3					

Room and Area Summary

Department / Room	TARGET PROGRAM AREA			Students / Room	Total Student Count	Classroom Count	Staff Count	Remarks
	Proposed Quantity	Proposed Area	Total Area					
ADMINISTRATION								
Main Entry Vestibule/Lobby	1	250	250					Security & energy vestibule.
Reception	1	450	450				3	Reception desk to include 3 workstations. 2 secretaries plus one extra
Calming Area	1	300	300					6 calming stations total
Principal Office	1	180	180				1	
Assistant Principal Office	1	160	160				1	
Itinerant/Shared Offices	2	120	240				2	
Conference Room	1	220	220					Accommodate 10-12 people
Staff Lounge	1	450	450					
Staff Workroom	1	400	400					
Satellite Staff Workroom	1	120	120					
Phone Room/ Mothers Room	1	80	80					
Health Room	1	300	300				1	Direct connection to Admin. (1) Nurse, (2) Cots; Confirm need for shower.
Health Toilet Room	1	70	70					
Community Room	1	900	900					
PTA/Volunteer Closet	1	160	160					Adjacent to community room. Provide shelves and space for popcorn machine.
Internal Circulation (18%)			770.4					
SUBTOTAL ADMINISTRATION			5,050				8	
STUDENT SERVICES								
SLP Office	1	140	140				1	Provide a sink in the SLP office.
Psych Office	1	120	120				1	
Counselor Office	1	200	200				1	Need space for groups of 4-6 students.
MTSS Coach Office	1	200	200				1	
Family Liaison	1	100	100				1	
SUBTOTAL STUDENT SERVICES			760				5	
LIBRARY/ MEDIA CENTER								
Book Stacks	1	1,000	1,000					
Teaching Area	1	650	650					
Circulation Desk	1	100	100				1	
Workroom/Curriculum Storage	1	300	300					
SUBTOTAL LIBRARY			2,050				1	

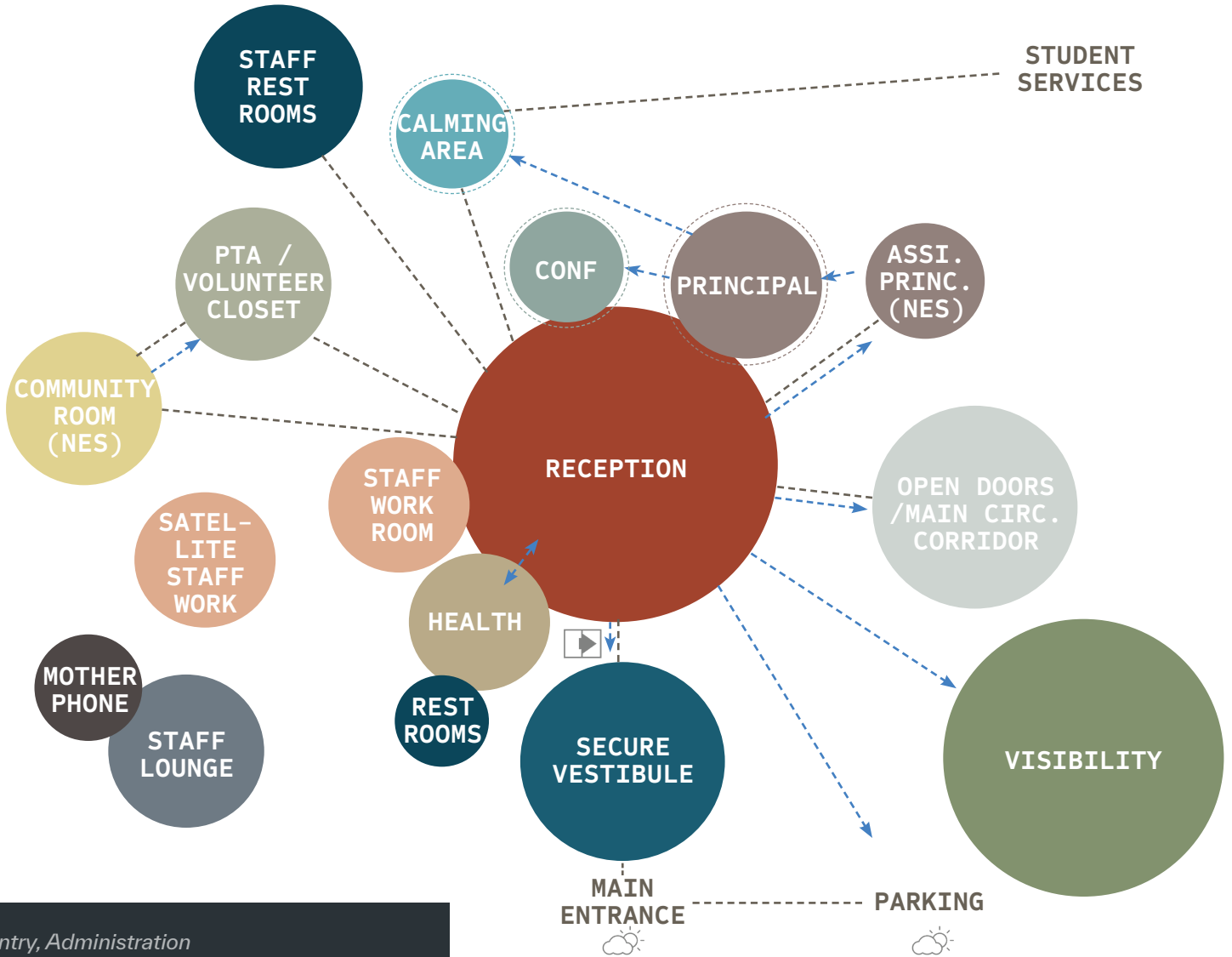
Room and Area Summary

Department / Room	TARGET PROGRAM AREA			Students / Room	Total Student Count	Classroom Count	Staff Count	Remarks
	Proposed Quantity	Proposed Area	Total Area					
CLASSROOMS								
Kindergarten Classrooms	4	900	3600	19	76	4	4	
Kindergarten Restrooms	4	70	280					
General CR's 1st	4	900	3,600	19	76	4	4	
General CR's 2nd	4	900	3,600	19	76	4	4	
General CR's 3rd	4	900	3,600	19	76	4	4	
General CR's 4th	4	900	3,600	25	100	4	4	(1) of 4th grade classrooms could be a flex classroom or outfitting as a maker space depending on capacity needs.
General CR's 5th	4	900	3,600	25	100	4	4	(1) of 5th grade classrooms could be a flex classroom or outfitting as a maker space depending on capacity needs.
Pod Centers	4	350	1,400					Decreased Small Group Room Size and quantity
SUBTOTAL CLASSROOMS			23,280		504	24	24	
SPECIALTY CLASSROOMS								
SPED - Resource Classrooms	2	900	1,800	12	24	2	2	Added additional CR per ASD comments
SPED - Self Contained Programs	2	900	1,800	12	24	2	2	Added additional CR per ASD comments
SPED - SC Restrooms	1	100	100					
Title 1/Lap	1	900	900					Combind rooms
EL	1	900	900			1	1	
TK Classroom	2	900	1,800	15	30	2	2	Added an additional CR and renamed.
TK Toilet	2	70	140		0			Added an additional toilet room.
OT/PT	1	500	500		0			Ceiling hook for swing.
OT/PT Storage	1	200	200		0			
SUBTOTAL CLASSROOMS			8,140		78	7	7	
ACTIVITIES								
Multipurpose Room/Cafeteria/Commons	1	3,000	3,000					
Full Service Kitchen / Servery	1	1,200	1,200				1	Includes full service kitchen, cooler, freezer, dry storage, and office.
Table & Chair Storage	1	400	400					
Gym	1	4,500	4,500					Elementary School Sized Gym
PE Office	1	100	100				1	
PE Storage	1	200	200					
AV Closet	1	30	30					
Music Classroom/Platform	1	1,200	1,200			1	1	
Platform	1	900	900					Provide operable wall to MP/Cafeteria/Commons area
ASB Storage	1	200	200					
Covered Play	1	1,500	1,500					Included at 1/2 square footage in program per OSPI. Actual area of covered play is 3000.
SUBTOTAL ACTIVITIES			13,230			1	3	

Room and Area Summary

Department / Room	TARGET PROGRAM AREA			Students / Room	Total Student Count	Classroom Count	Staff Count	Remarks
	Proposed Quantity	Proposed Area	Total Area					
SERVICE AND SUPPORT								
Classroom Area Student Restrooms	5	380	1,900					
Gym/Cafeteria Student Restrooms	1	380	380					
Staff Restrooms	6	60	360					
Family Restrooms	2	70	140					One with Shower as required by code
Elevator	1	80	80					
Elevator Equipment Room	1	44	44					
Main Custodial	1	300	300				1	
Custodial Closet	2	50	100					
Mechanical Room	1	2,430	2,430					
DOAS Mech Rooms	2	450	900					Locate (1) on each floor close to exterior wall
Main Electrical	1	280	280					
MDF Room	1	190	190					
Riser Room	1	100	100					
SUBTOTAL SERVICE AND SUPPORT			7,204				1	
				Student Count	Total Full Size CR's	Staff Count		
TOTAL NET BUILDING AREA			59,714	582	32	49		
WALLS AND CIRCULATION		30%	17,914					
GROSS BUILDING AREA			77,629					
GROSS BUILDING AREA - OSPI TARGET			78,000					
EXTERIOR SPACES								
Playground	1	5,000	5,000					
Play Field	1	30,000	30,000					As site allows
Early Childhood Play Area								Area to be fenced are adjacent to Early Childhood CR.
Delivery Area								
Trash/Recycle Enclosure								
School Garden								
Bike Parking								As required by code
PARKING								
Parking			260					1 per 300 gross building area per City code
Drop-off Queue Spaces			20					
Bus Pick-up/Drop-off			8					Confirm full and short bus count; Plan for 8 as placeholder
Maintenance Parking			2					
Food Service Parking			3					

Room and Area Summary

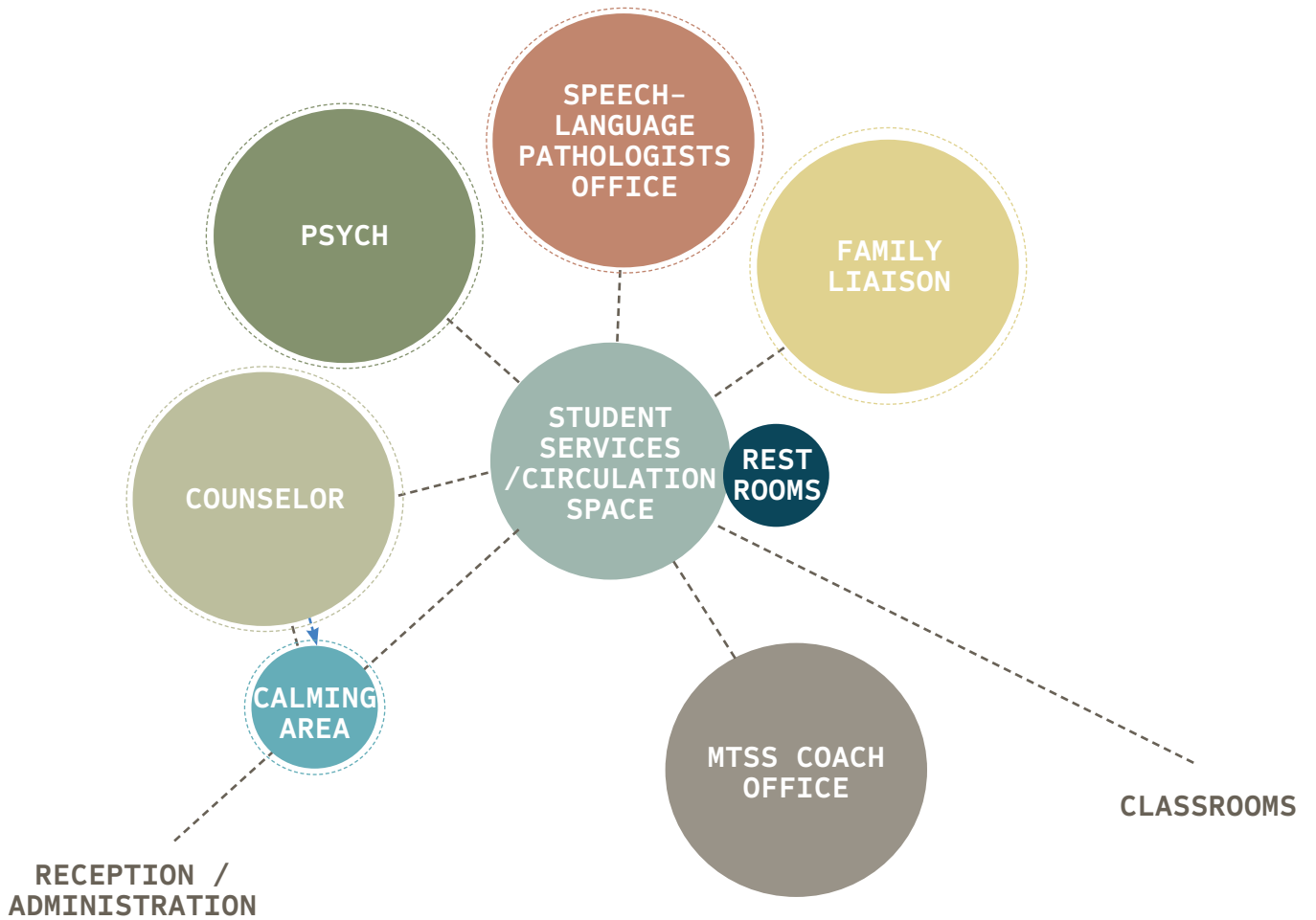


Entry, Administration

legend




- direct connection
- > visibility
- ▶ transaction window
- ☁☀ exterior
- acoustic separation

A secured vestibule will be used to admit visitors during school hours. The reception zone will have visibility to the secured vestibule and open doors to the main area of the school. Visible connections to the Principal's Office, Conference Room, Calming Area, Staff Rooms and the Health Room allow for staff to safely monitor the Administration functions.

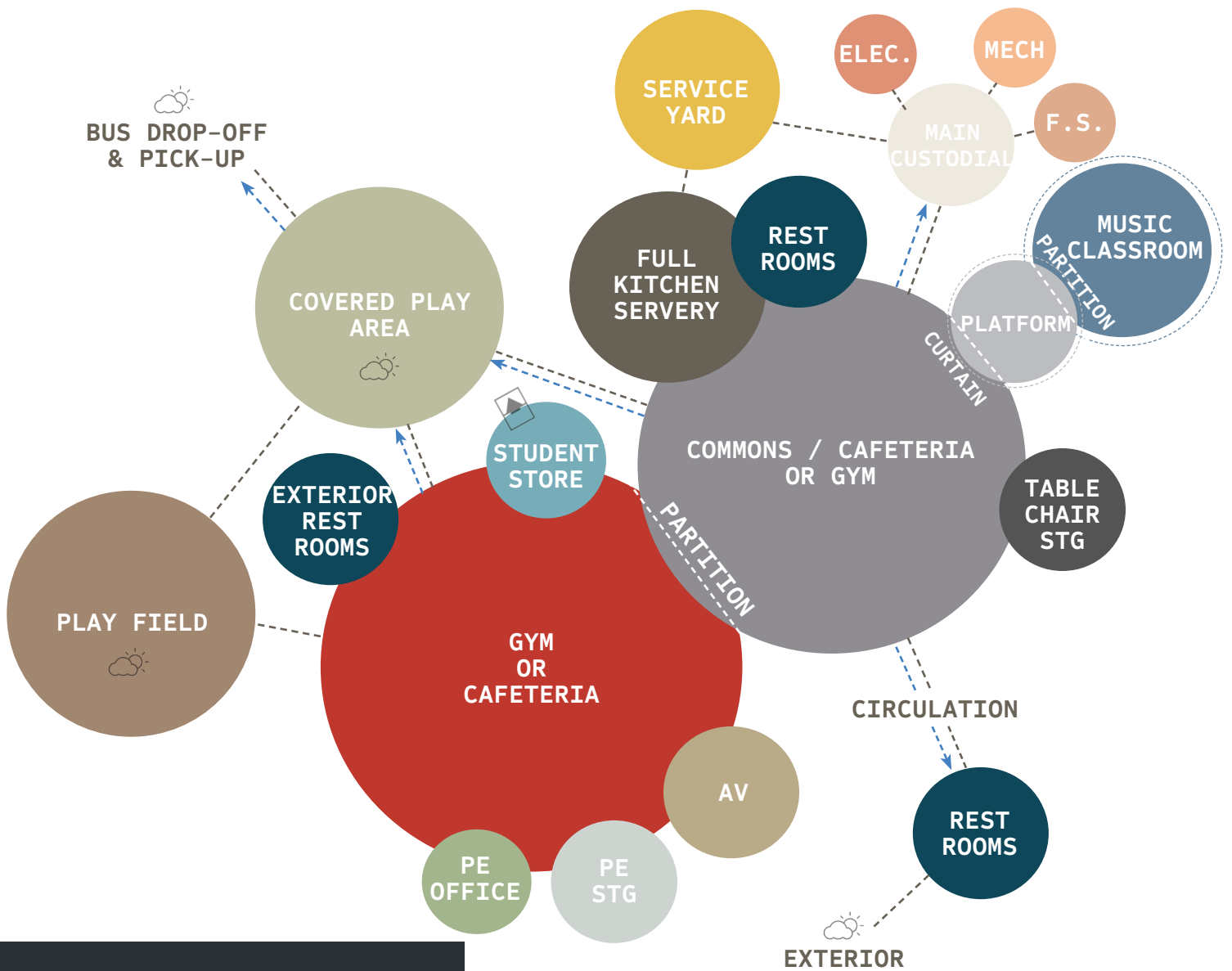


Student Services

legend




- *direct connection*
- > *visibility*
-  *transaction window*
-  *exterior*
-  *acoustic separation*

The Student Services will focus on a hub of service spaces. Family Liaison, SLP (Speech-Language Pathologist), Psych, Counselor, Early Learning and MTSS Coach Office will be located near each other to create a central location of offices.

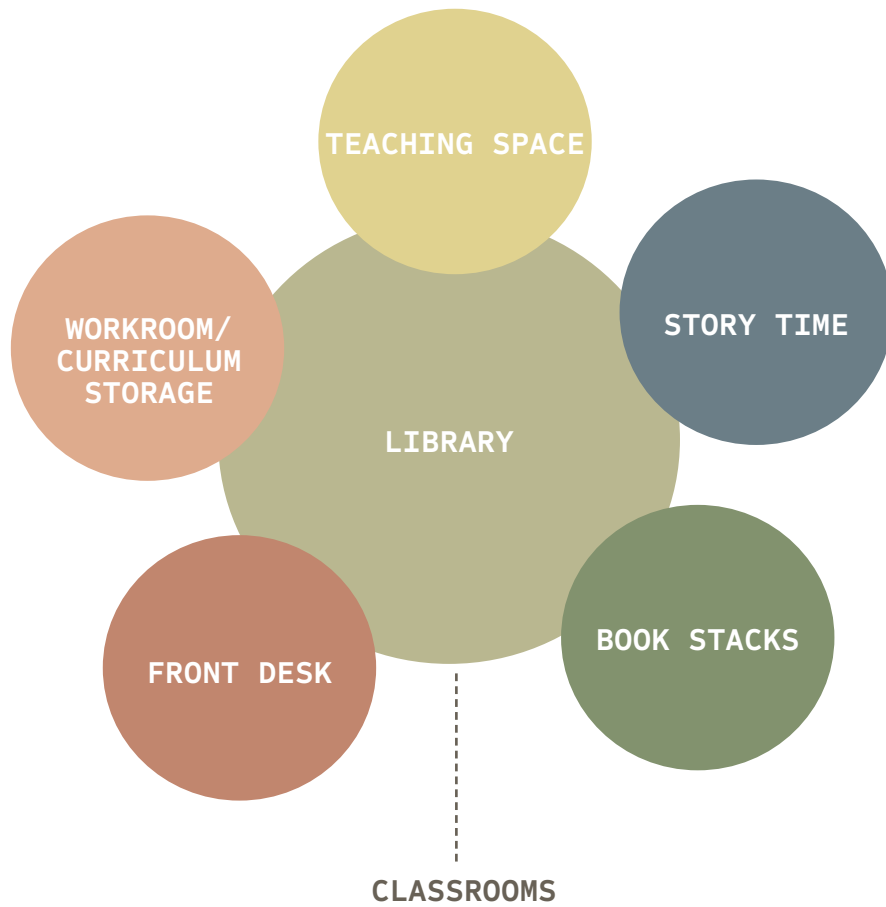


Activities

legend




- direct connection
- > visibility
-  transaction window
-  exterior
-  acoustic separation

The gymnasium will be located next to the commons area. Both spaces open to a covered play area with the gym connecting to the play field. PE Office and Storage are conveniently located next to the Gym. A Full Kitchen is provided attached to the Commons/Cafeteria area, while a Platform/Music Classroom is provided at the head of the room.

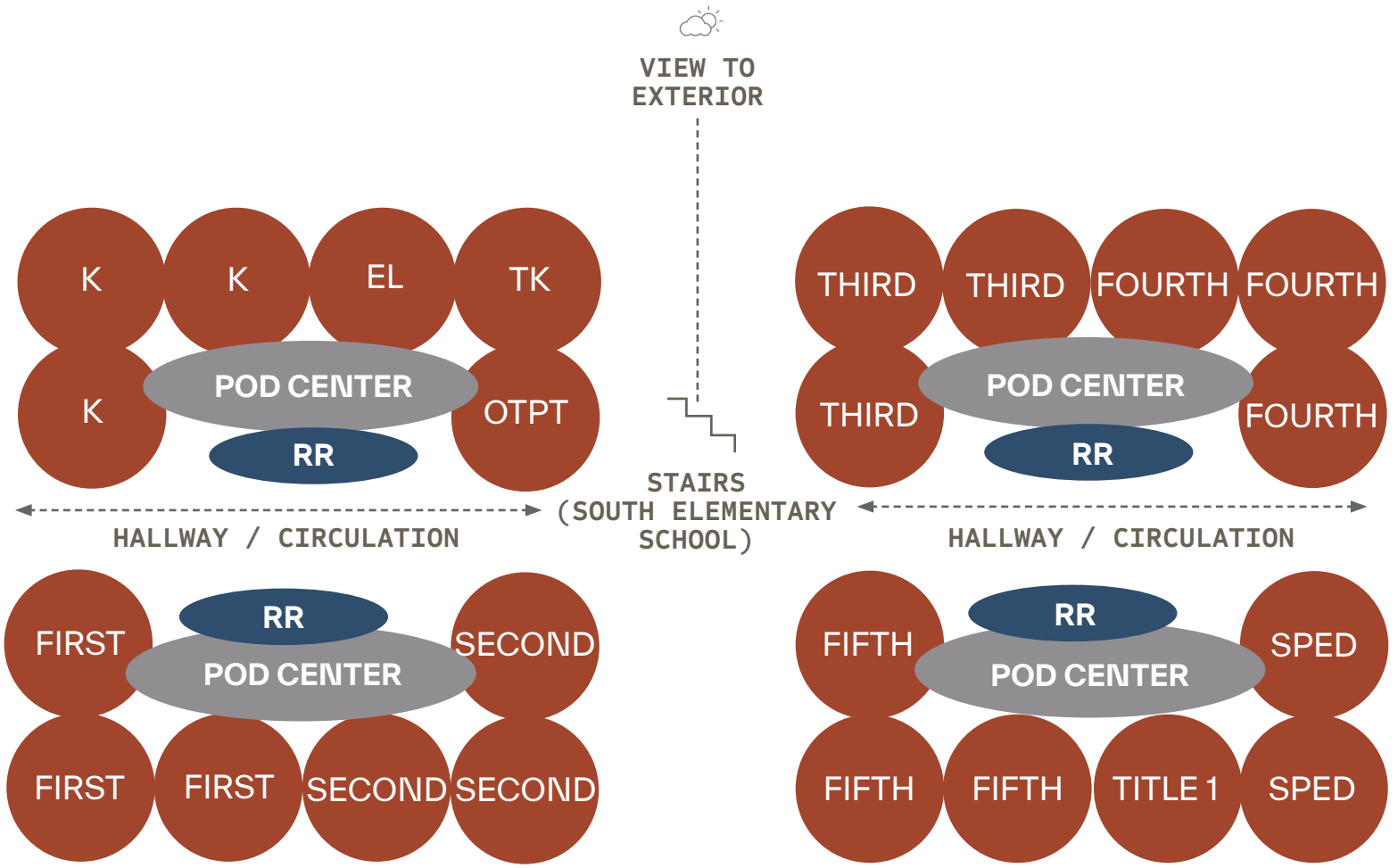


Library

legend




- *direct connection*
- > *visibility*
-  *transaction window*
-  *exterior*
-  *acoustic separation*

The Library is divided into sections to provide various programs within the space. The Library contains a Front Desk to welcome visitor and monitor the space. A Workroom, Teaching Space, Story Time Area and Book Stacks divide the room and create different areas of use.

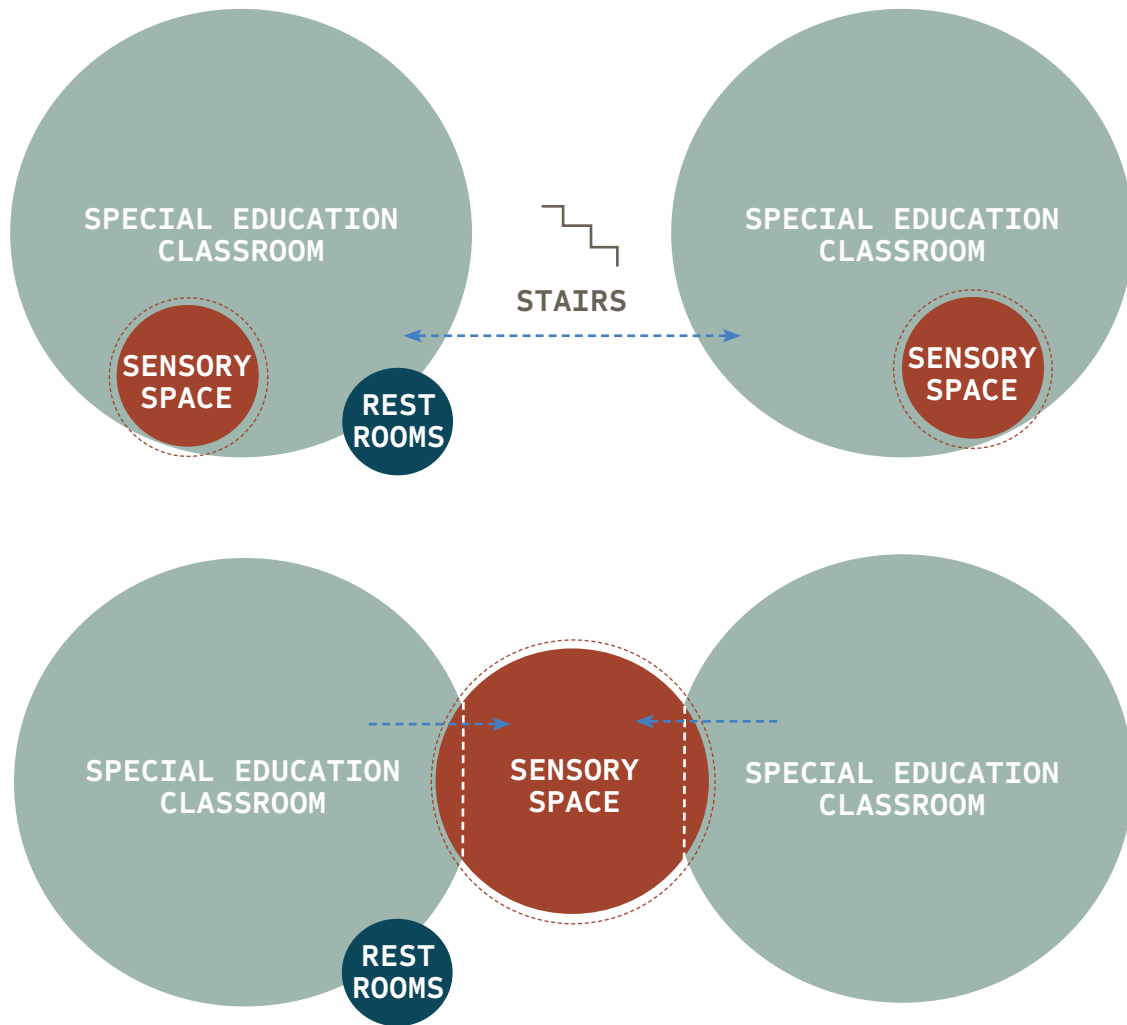


CLASSROOMS + POD CENTERS

legend




- direct connection
- > visibility
-  transaction window
-  exterior
-  acoustic separation

Six Classrooms are centered around POD Centers. These POD Centers are small spaces that allow for flexibility of activities and neighborhood identities with class room groupings. Restrooms help to divide the PODs + Classrooms from the circulation routes.



SPED CLASSROOMS

legend

- *direct connection*
- > *visibility*
-  *transaction window*
-  *exterior*
-  *acoustic separation*

The Special Education (SPED) classrooms require a Sensory Space for students to have a quiet retreat from activities in the space. A option is for the SPED Classrooms to share a central Sensory Space that both can access any time. Other possibilities is sensory spaces in each classroom with the classrooms having a visual connection.

03

Programming



Typical Standards

In an effort to standardize systems, materials and finishes throughout the school the typical information below will apply to all rooms / areas except as superseded by specific information listed within the requirements for individual rooms.

Flooring:

1. Resilient flooring over cast in place concrete slabs is preferred for all occupied spaces except where carpeting is desired for aesthetic or acoustic purposes or a specialty floor is required to accommodate specific program requirements.
2. Walk-off mats (type to be determined) at all building entrances / exits
3. Sealed concrete slab is preferred for non-occupied spaces such as mechanical and electrical rooms, mechanical attics and general storage spaces.

Walls:

1. Painted gypsum wallboard with a level 4 finish is preferred for occupied spaces - including back of house (mechanical, electrical, custodial rooms) and storage spaces
 - a. Impact resistant gypsum wallboard is to be used at corridors and common spaces up to eight feet above finished floor along with painted MDF wainscot with hardwood trim cap and corner guards based on usage of space.
 - b. Moisture resistant gypsum wallboard is to be used at exterior walls not requiring impact resistant gypsum wallboard and at all restrooms with painted finish.
 - c. Tile backerboard is to be used at all locations with wall tile.
 - d. Walls covered with fiberglass panels, wainscot or other than painted finish need only be finished to level 3
 - e. Walls in mechanical attics need only be fire taped and mudded

Ceilings:

1. 2x4 Acoustic panel ceiling and grid (ACP) s preferred at most occupied spaces
2. Painted gypsum wallboard with a level 4 finish is preferred for occupied spaces, restrooms, back of house and small storage rooms

Doors:

1. Hollow metal frames with wood veneer doors at interior spaces, except as noted below
2. Hollow metal frames with hollow metal doors at exterior locations and at interior locations subject to greater impact including - cross-corridor doors, doors to mechanical, electrical rooms, doors at multi-purpose, gymnasium and kitchen spaces.

Windows:

All occupied spaces to have some amount of daylight or borrowed daylight. Fiberglass windows preferred, thermally broken double-glazed windows with operable portions at occupied spaces. Window coverings at all interior and exterior glazing except at corridors (type to be determined with district as part of district standards).

Casework:

Institutional quality laminate veneer plywood / particle board core countertops, base, upper and full-height casework.

Typical Standards

Classrooms:

All classrooms to have (4) 4 foot long x 6 foot high sliding markerboards, tackable wall surface, wall mounted large monitor on teaching wall and height adjustable teacher desk and chair with computer and document camera.

HVAC:

1. All occupied spaces to be served by heating / cooling system directly with thermostats for primary spaces
2. Circulation and unoccupied spaces to be served indirectly or by supplemental means to provide acceptable comfort levels
3. Ventilation to be provided at all restrooms, spaces with equipment emitting heat or fumes and science / CTE spaces
4. All conditioned spaces (spaces within the building envelope) to be served by sufficient heating to protect systems and equipment from freezing and moisture.

Plumbing:

1. Sinks at classrooms to be fitted with a bubbler
2. All drinking fountains to include bottle filling capability. Drinking fountains located at Gym, Multipurpose Room and Corridors.
3. All plumbing fixtures to be heavy duty, designed for institutional use

Electrical / Communications:

1. All lighting to be LED and controlled per ASD standards and state codes

Accessibility:

1. All occupied spaces to be fully accessible per requirements of Americans with Disabilities Act (ADA) including access from site parking and public right of way
2. At least one (and more if required or needed) fixture / device / equipment / station of each type throughout the building to be ADA compliant in conformance with code

Administration

Main Entry Vestibule / Lobby

Room Function: Controlled entry point that enhances safety by limiting access to the building. Visitors are required to pass through the vestibule, where their identity can be verified before being granted entry. This helps prevent unauthorized access, ensures the security of students and staff, and provides a buffer zone between the outside and the interior of the school.

Square Footage: 250 square feet

Adjacencies: **Essential:** Reception/Main Entry, Main Circulation Corridor

Flooring: Walk-off mat

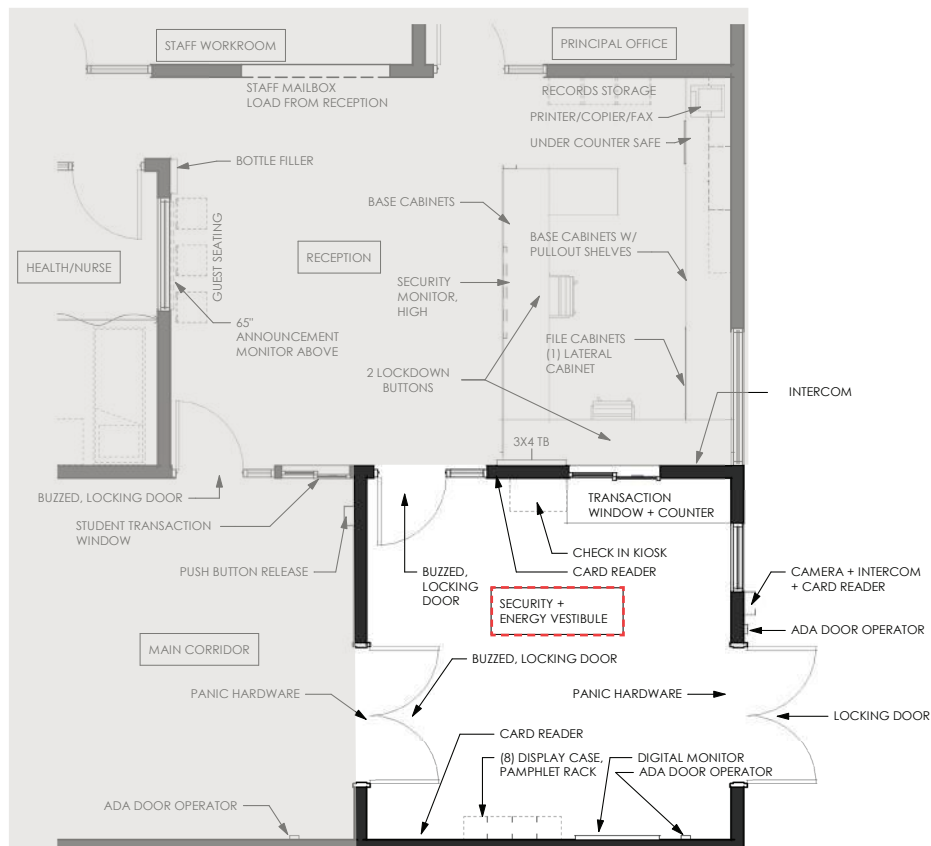
Walls: Painted gypsum with wainscot

Ceiling: Wood Finish

Doors/Windows: Security transaction window to reception, one-way glazing at the windows

Built-In Casework: Countertop at security transaction window

Special Requirements: Check In / Check Out Kiosk, Card Reader, Intercom



Administration

Reception

Room Function: The reception area serves as the main point of contact for visitors, staff, and students. It provides a controlled entry where visitors can check in, receive information, and be directed to their destination. It also functions as a hub for communication and coordination, ensuring security and managing visitor flow.

Square Footage: 400 square feet

Adjacencies: **Essential:** Main Entry / Lobby, Principal

Important: Visual Connection to Health Room, Staff Workroom

Flooring: Carpet

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Security transaction window to vestibule, window to Health Room for visibility of the cots, Student Transaction Window to the interior of the school. Door with sidelite to the Main Corridor.

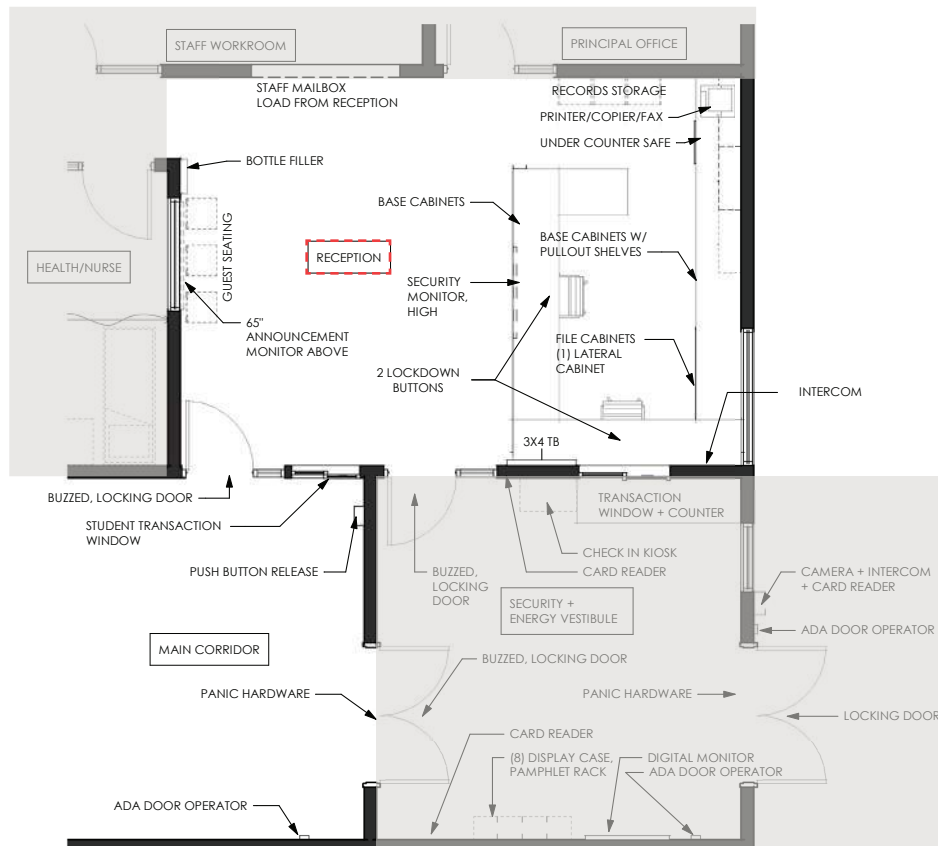
Furniture: Chairs for guest seating in the waiting area, records storage

Built-In Casework: Reception desk for (3) staff, upper and lower casework, display cases

Accessories/Equipment: Printer, Bottle filler, 65" Monitor

Instructional Elements: Announcement Monitor / Display

Special Requirements: Security Monitor above Reception, 2 Lockdown Buttons, Card Reader



Administration

Calming Area

Room Function: The Calming Area serves as a space to provide a quiet environment from stressful, sensory conditions.

Square Footage: 200 square feet

Adjacencies: **Essential:** Near / Within Administration, Principal's Office, Reception

Important: Counselor's Office, Psych's Office

Flooring: Hard Flooring

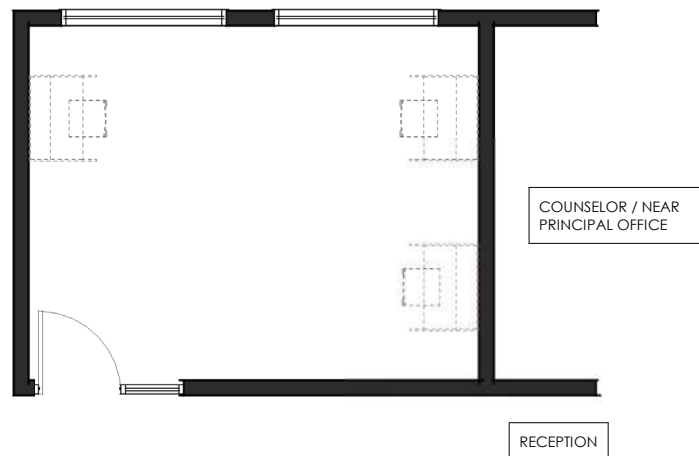
Walls: Painted gypsum with wainscot

Ceiling: ACP

Doors/Windows: Sidelite at the door, windows to the exterior, roller shades at door sidelite and windows

Furniture: 3 Study carrels with chairs

Special Requirements: Strong acoustics in all Therapy Spaces



Administration

Principal Office

Room Function: Principal office with visibility and direct access to parking lot and reception area.

Square Footage: 180 square feet

Adjacencies: **Essential:** Reception, Exterior, Entry Vestibule / Lobby, Administration Hub, Calming Area

Convenient: Health Room, Assistant Principal (NES)

Flooring: Resilient Flooring/Carpet

Walls: Painted gypsum with wainscot, tackable wall

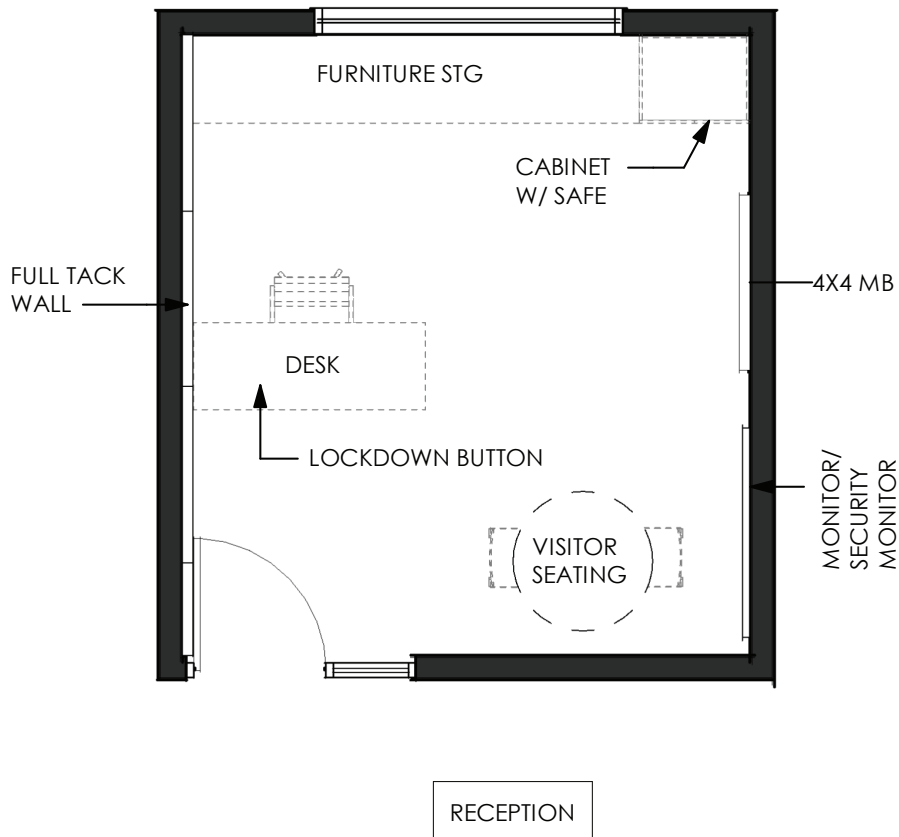
Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite. Window to exterior. Roller shades at door sidelite and windows

Furniture: Desk, storage, visitor seating and table, modular furniture

Accessories/Equipment: File cabinets, safe, Monitor / Security Monitor, Markerboard(s), Tack Board(s), Lockdown Button

Instructional Elements: 4x4 markerboard and monitor, 65" Monitor, tackable wall / tackboards



Administration

Assistant Principal Office - **North Elementary School**

Room Function: Assistant Principal office with visibility and direct access to parking lot and reception area. Located near the Principal's Office.

Square Footage: 160 square feet

Adjacencies: **Essential:** Reception, Exterior, Entry Vestibule / Lobby, Principal

Flooring: Resilient Flooring/Carpet

Walls: Painted gypsum with wainscot, tackable wall

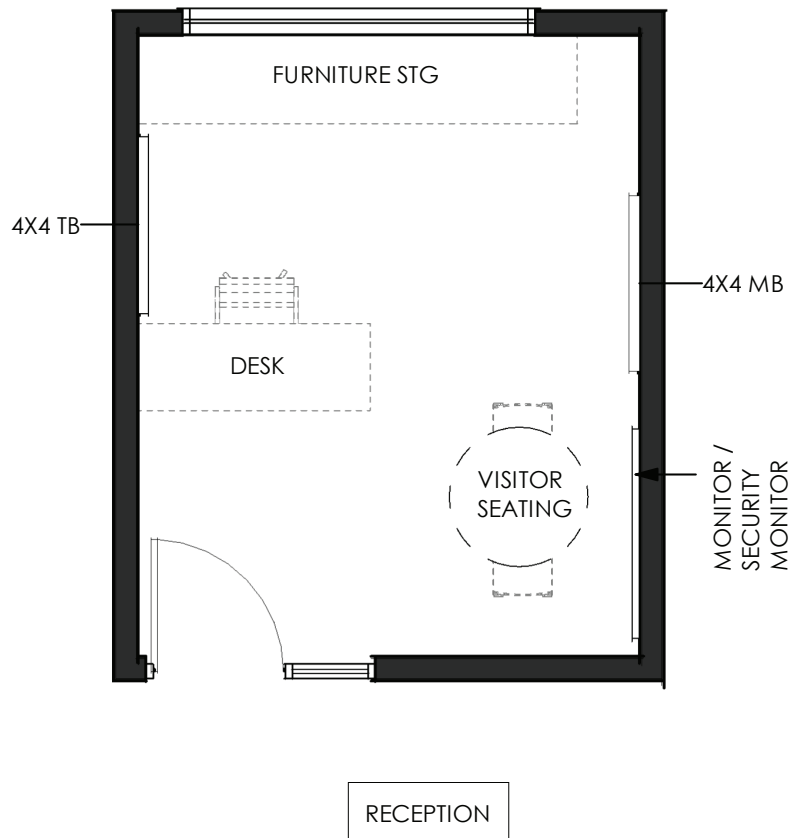
Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite. Window to exterior. Roller shades at door sidelite and windows.

Furniture: Desk, storage, visitor seating and table

Accessories/Equipment: File cabinets, Markerboard(s), Tack Board(s), 65" Monitor / Security Monitor

Instructional Elements: 4x4 markerboard, 4x4 tack board and 65" monitor



Administration

Itinerant / Shared Offices

Room Function: Provide spaces for visiting district staff to meet with students and staff.

Square Footage: 120 square feet (2)

Adjacencies: **Essential:** Reception

Flooring: Carpet

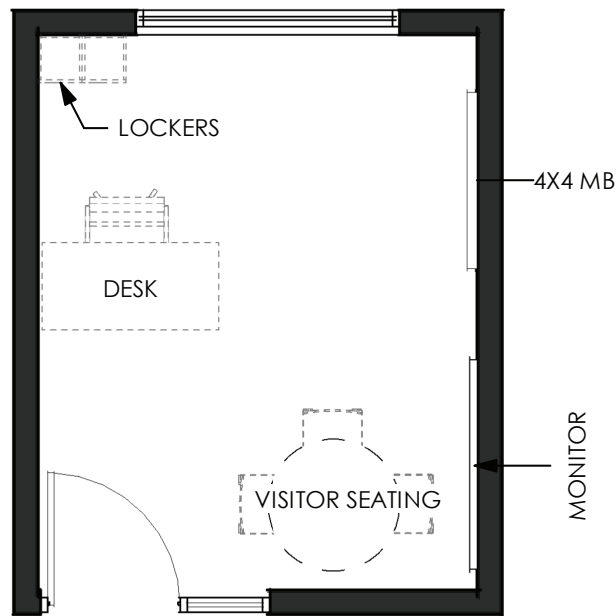
Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with sidelite. Window to exterior - Locks to support CPS. Roller shades at door sidelite and windows.

Furniture: Desk, storage - (2) lockers, (3-4) visitor seating, table

Instructional Elements: 4x4 markerboard, 65" display monitor



Administration

Conference Room

Room Function: Meeting space for medium sized groups.

Square Footage: 220 square feet

Adjacencies: **Essential:** Reception, Principal, Counselor **Important:** Admin Hub

Flooring: Carpet

Walls: Painted gypsum, vinyl wall covering (1 wall), tackable wall

Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite. Secondary door as a second exit to interior of the school. Window(s). Roller shades at door sidelite and windows.

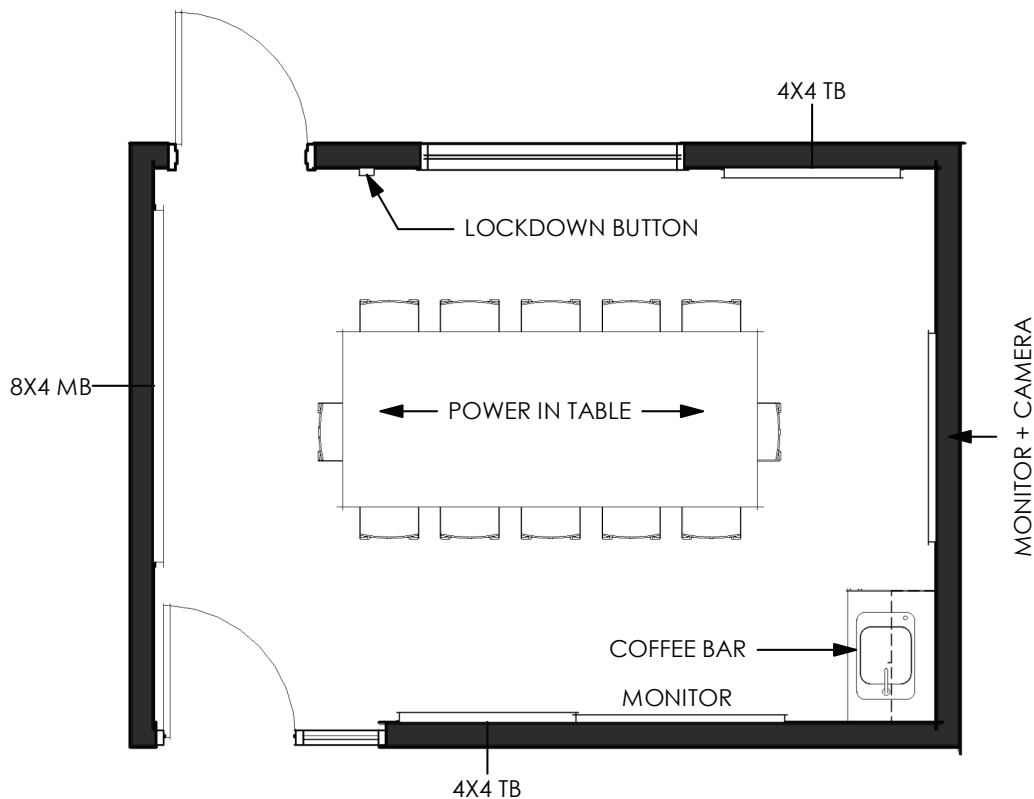
Furniture: Conference table w/ power and chairs for 12 people

Built-In Casework: Base cabinet with sink - Coffee Bar, Upper Casework

Accessories/Equipment: Soap dispenser, paper towel dispenser, (2) 65" Monitors, good speakers/microphones, camera

Instructional Elements: 8x4 markerboard, (2) 4x4 tack boards and (2) 65" display monitors

Special Requirements: Lockdown Button, lockdown capability



Administration

Staff Lounge

Room Function: Staff break room

Square Footage: 450 square feet

Adjacencies: **Essential:** Mother/Phone Room

Flooring: Resilient Flooring

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half lite. Windows to exterior.

Furniture: Dining table and chairs, bar height tables, soft seating, modular island tables, (1) para workstation

Built-In Casework: base/upper cabinets, bar

Accessories/Equipment: Soap dispenser, paper towel dispenser, range w/ oven, (2) refrigerators, freezer, (2) vending machines, (2) microwaves, dishwasher, sink

Instructional Elements: (1) 4x4 markerboard, (2) 65" monitor

Mothers Room/Phone Room

Room Function: Private space for nursing mothers or phone calls.

Square Footage: 80 square feet

Adjacencies: **Essential:** Staff Lounge

Flooring: Carpet

Walls: Painted gypsum

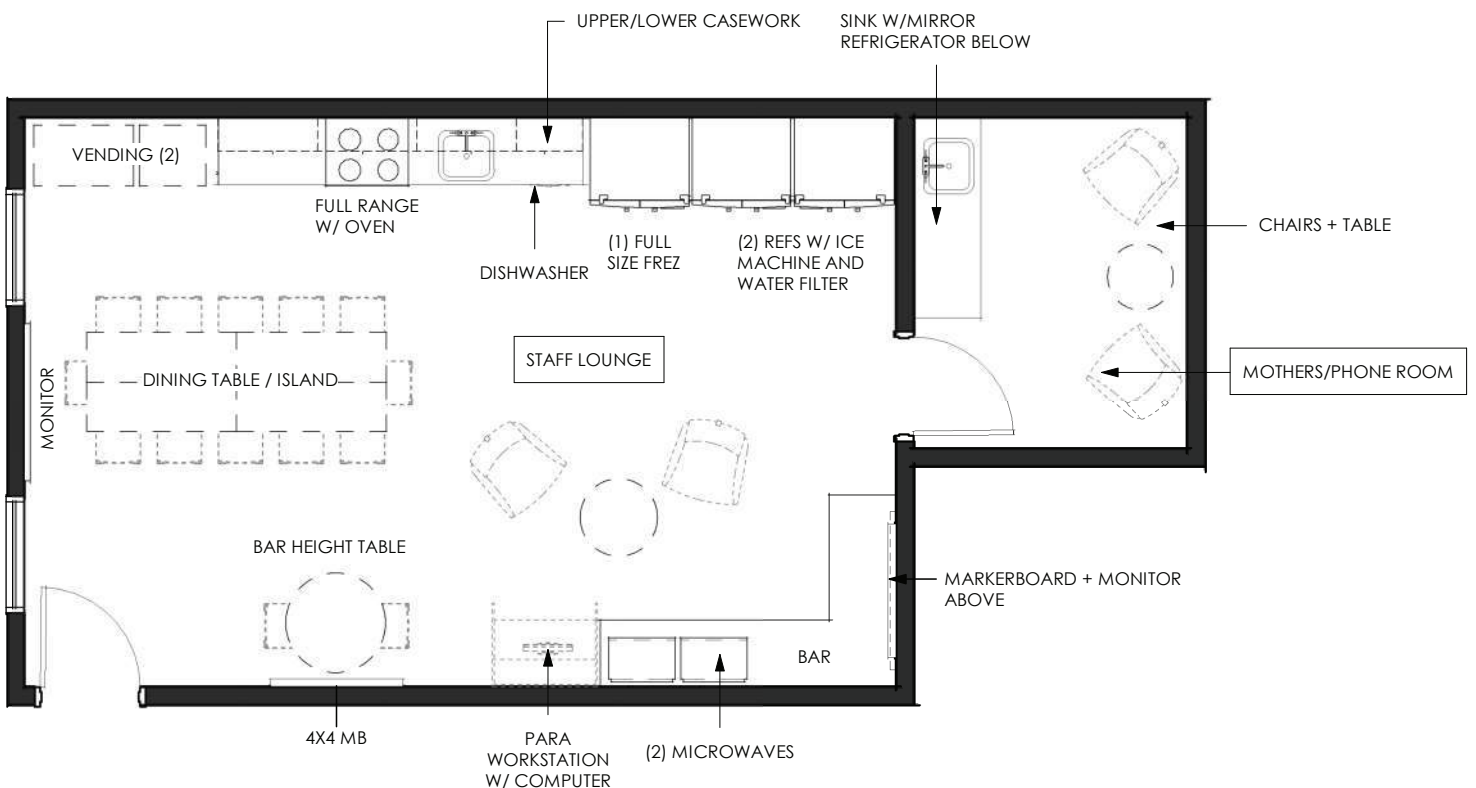
Ceiling: ACP

Doors/Windows: Solid wood door

Furniture: Chairs and side table

Built-In Casework: Lower cabinets with sink

Accessories/Equipment: Soap dispenser, paper towel dispenser, mirror, under counter refrigerator



Administration

Staff Work Room

Room Function: Space for staff to gather materials, print copies and retrieve mail.

Square Footage: 400 square feet

Adjacencies: **Essential:** Reception, Staff Lounge

Flooring: Resilient Flooring

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite.

Built-In Casework: Upper/base cabinets, storage, work island w/ base cabinets, staff mailbox - Loaded from Reception side, file cabinets

Accessories/Equipment: Copier, (2) Butcher Paper Carts, Laminator

Staff Satellite Work Room

Room Function: Space for staff to gather materials, print copies and retrieve mail.

Square Footage: 120 square feet

Adjacencies: **Essential:** Classrooms, Admin

Flooring: Resilient Flooring

Walls: Painted gypsum

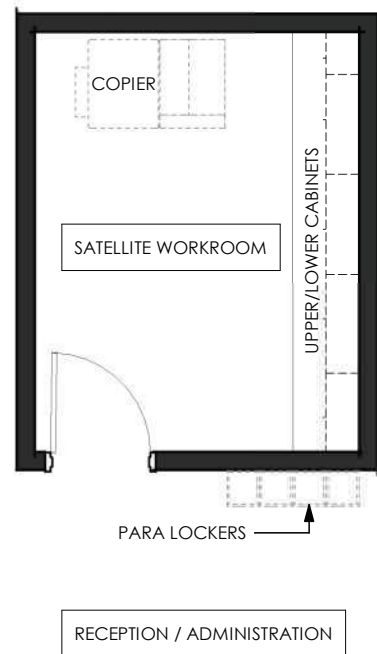
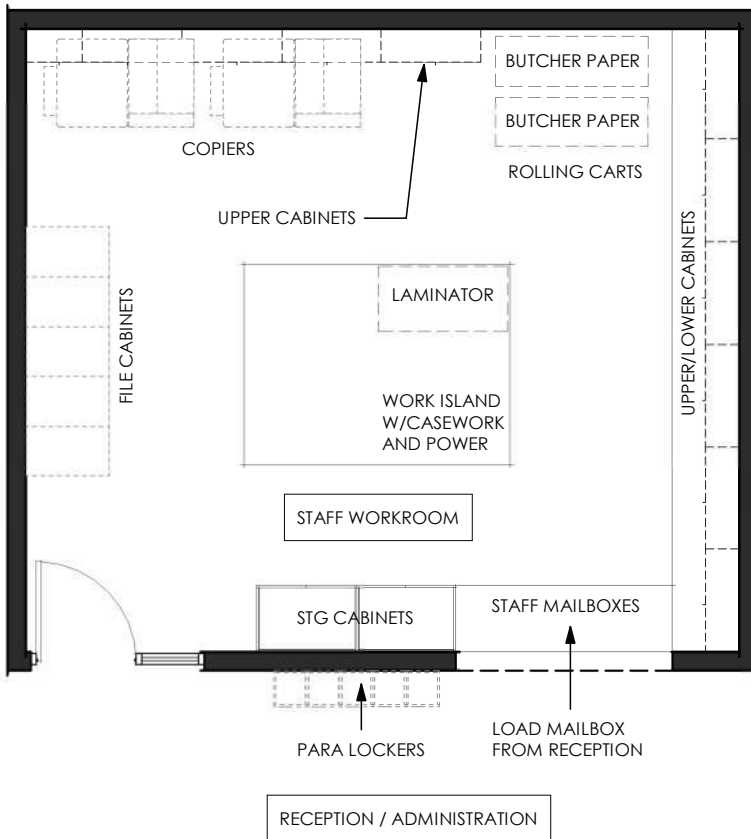
Ceiling: ACP

Doors/Windows: Wood door with half lite.

Built-In Casework: Upper/base cabinets, storage

Furniture: Para lockers in hallway

Accessories/Equipment: Copier



Administration

Health Room

Room Function: Health room for sick student and testing consultations.

Square Footage: 300 square feet

Adjacencies: **Essential:** Health restroom, Reception

Important: Counselor **Convenient:** Principal

Flooring: Resilient sheet w/ cove base

Walls: Painted gypsum with wainscot

Ceiling: ACP

Doors/Windows: Wood door with sidelite. Window to reception for visibility.

Furniture: (2) cots and nightstands, nurse desk, chair, locking storage cabinet

Built-In Casework: Upper/lower cabinets, sink

Accessories/Equipment: Eyewash station, sharps container, paper towel dispenser, soap dispenser, locking under cabinet refrigerator and freezer, ice maker, cot curtains and track, high outlet eye chart

Health Restroom

Room Function: Support health room

Square Footage: 80 square feet

Adjacencies: **Essential:** Health Room

Flooring: Ceramic Tile

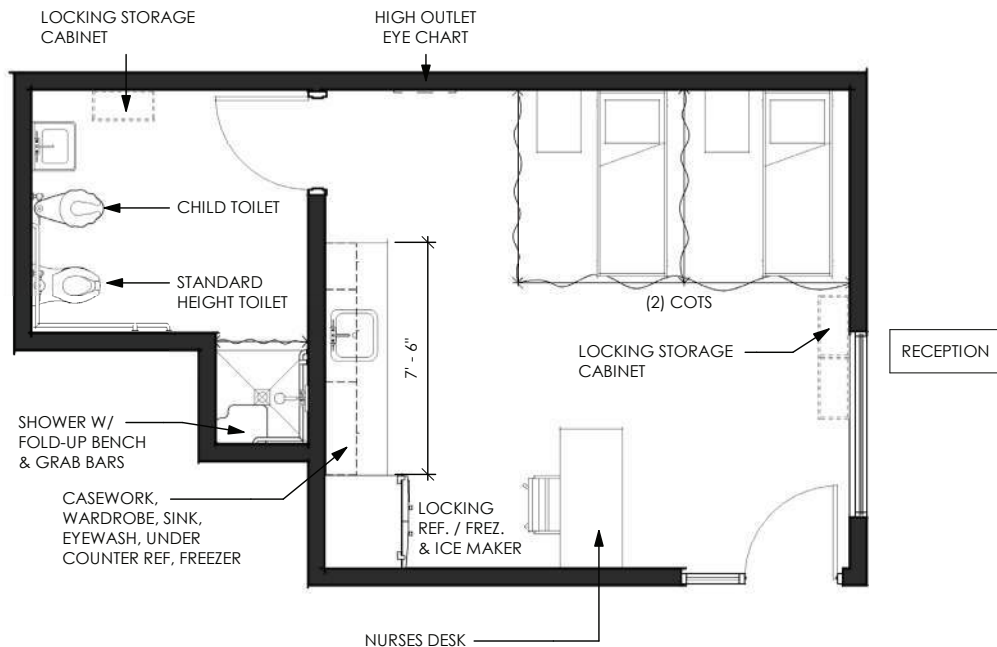
Walls: Painted gypsum with ceramic tile wainscot

Ceiling: Painted gypsum

Doors/Windows: Wood door

Furniture: Locking storage cabinet

Accessories/Equipment: Paper towel dispenser, soap dispenser, small shower with fold down bench, shower curtain, grab bars, wall mounted sink, mirror, purse shelf, coat hanger, feminine napkin disposal, child-size 29" toilet, standard toilet



Administration

Community Room - **North Elementary School**

Room Function: Room to hold community events.

Square Footage: 900 square feet

Adjacencies: **Essential:** Entry, Multipurpose, Gym **Important:** Multipurpose, Gym **Convenient:** Admin

Flooring: Resilient Flooring

Walls: Painted gypsum with vinyl wall covering

Ceiling: ACP

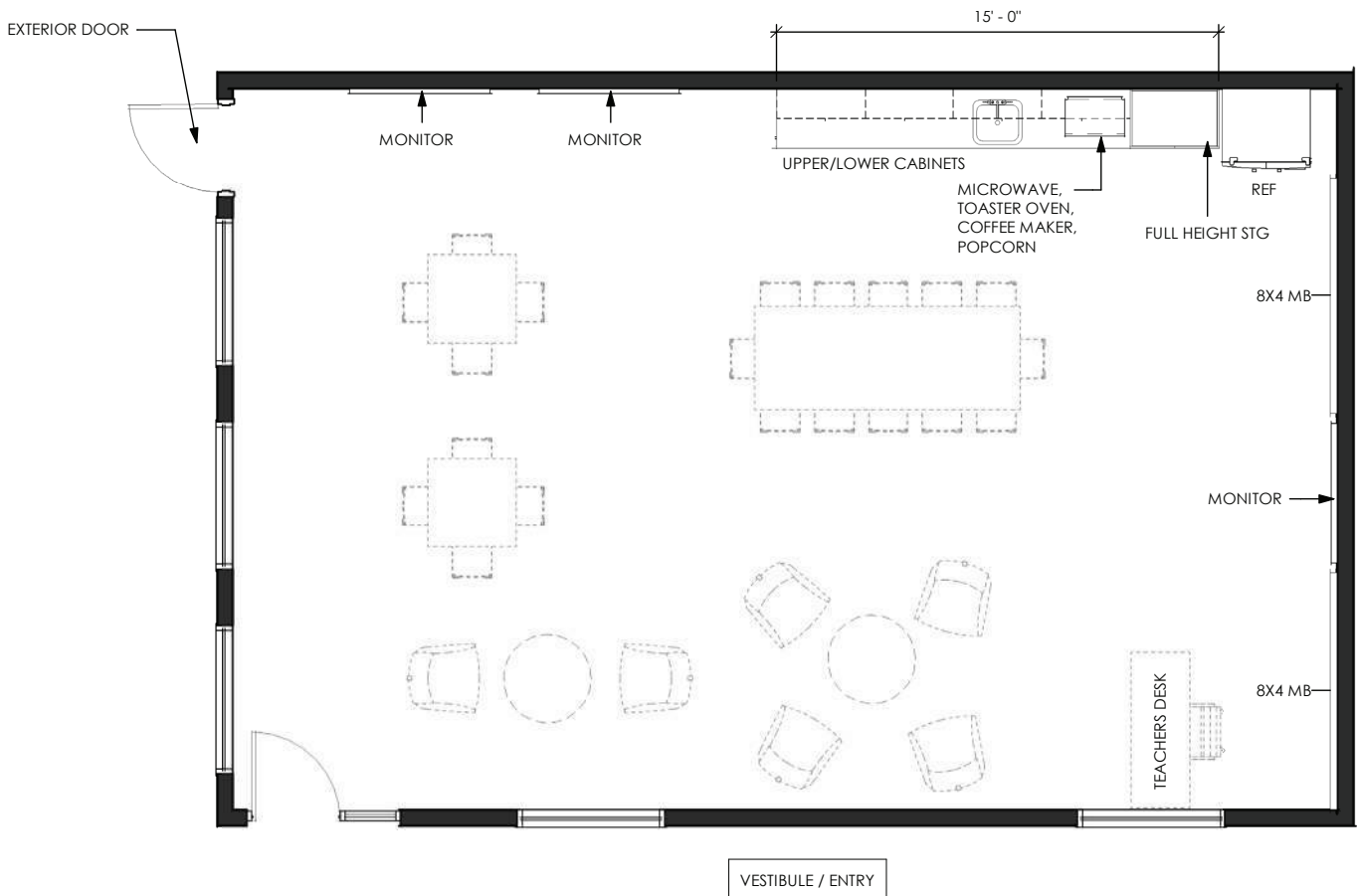
Doors/Windows: Wood door with half lite and sidelite. Secondary exit. Windows to exterior.

Furniture: Chairs, tables, teacher desk, dining table

Built-In Casework: Upper/lower cabinets w/ sink, full height storage

Accessories/Equipment: Soap dispenser, paper towel dispenser, refrigerator, microwave, toaster oven, coffee maker, popcorn

Instructional Elements: (2) 8x4 markerboard, (3) 65" monitors



Administration

PTA/Volunteer Closet

Room Function: After school program storage.

Square Footage: 160 square feet

Adjacencies: **Essential:** Community Room (NES), Multipurpose, Gym

Important: Reception

Flooring: Resilient Flooring

Walls: Painted gypsum

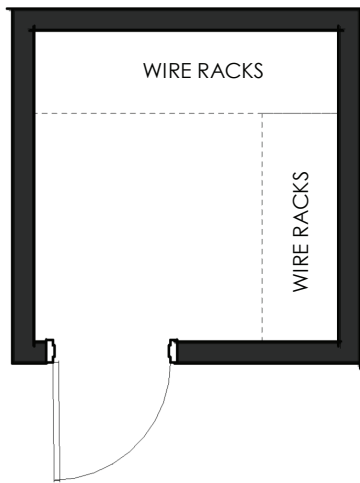
Ceiling: Painted gypsum

Doors/Windows: Wood door

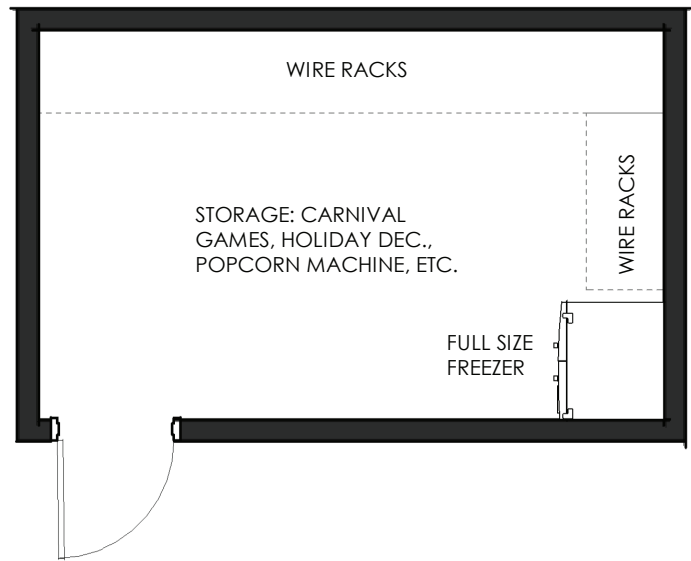
Furniture: Shelves, wire racks

Built-In Casework: Shelves

Accessories/Equipment: Potential full size freezer, cookie machine, popcorn machine, cotton candy machine



60 SF PTA/VOLUNTEER CLOSET



PREFERRED 160 SF PTA/VOLUNTEER CLOSET

Student Services

SLP Office

Room Function: Office for Speech & Language Pathology

Square Footage: 140 square feet

Adjacencies: **Essential:** Student Services Pod **Important:** Classrooms

Flooring: Resilient Flooring

Walls: Painted gypsum

Ceiling: ACP

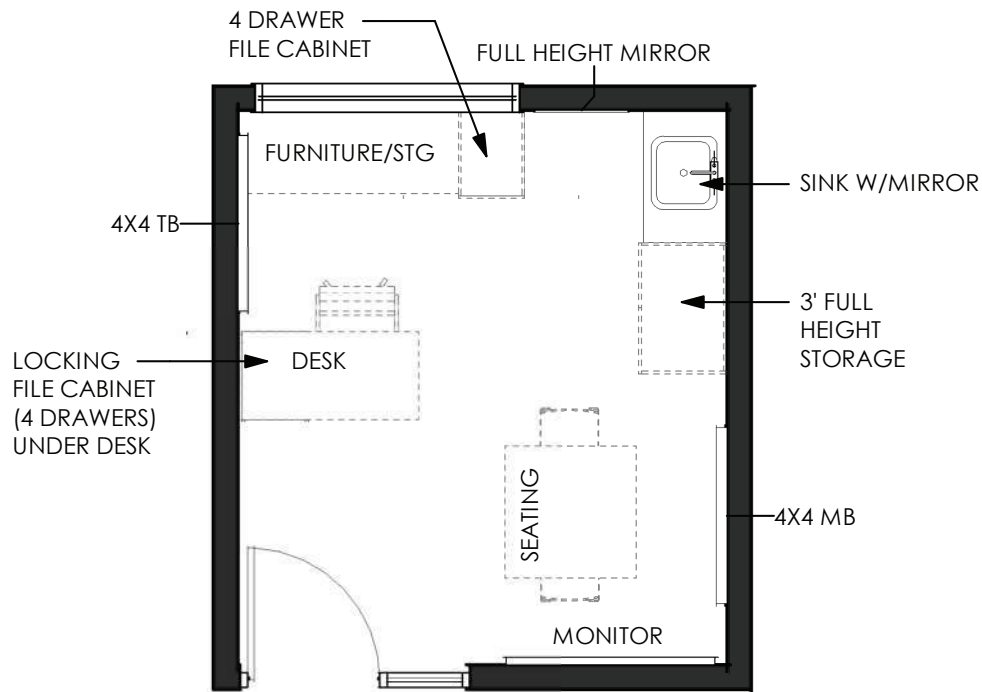
Doors/Windows: Wood door with sidelite. Window(s) to exterior. Roller shades at door sidelite and windows.

Furniture: Storage, desk, full height storage, file cabinet, chairs, table, 4-5 Drawer locking file cabinet under desk

Built-In Casework: Base cabinet w/ sink

Accessories/Equipment: Full height mirror, 65" monitor

Instructional Elements: 4x4 tack board, 4x4 markerboard, 65" monitor



Student Services

Psych Office

Room Function: Psychology Office / Potential Testing Room

Square Footage: 120 square feet

Adjacencies: **Essential:** Counselor's Office, Active Calm

Flooring: Carpet

Walls: Painted gypsum

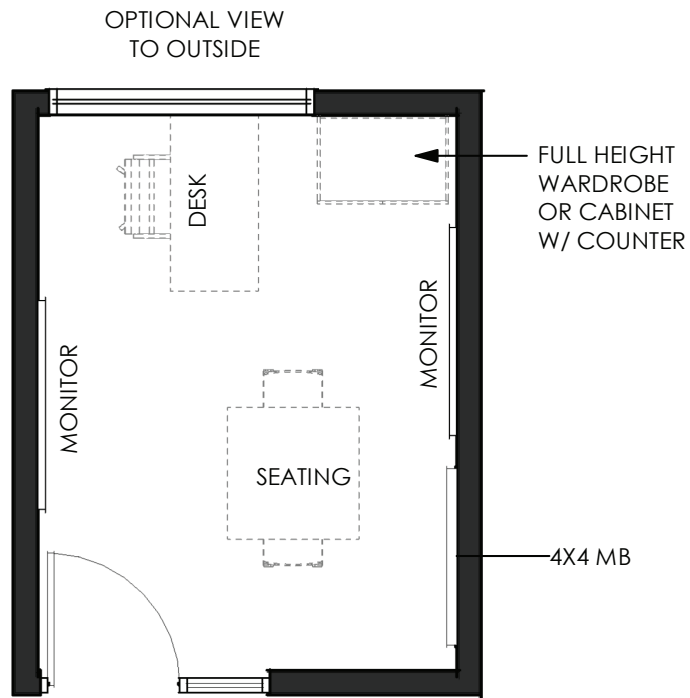
Ceiling: ACP

Doors/Windows: Wood door with sidelite. Window(s) to exterior. Roller shades at door sidelite and windows.

Furniture: Full height storage/wardrobe, desk, chairs, table

Accessories/Equipment: (2) 65" Monitors

Instructional Elements: 4x4 markerboard, (2) 65" monitors



Student Services

Counselor Office

Room Function: Counselor Office

Square Footage: 200 square feet

Adjacencies: **Essential:** Administration, Student Services Pod **Important:** Health Room, Conference Room, Calming Area, Psych Office **Convenient:** Reception

Flooring: Resilient Flooring, no carpet preferred

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite. Window(s) to exterior. Roller shades at door sidelite and windows.

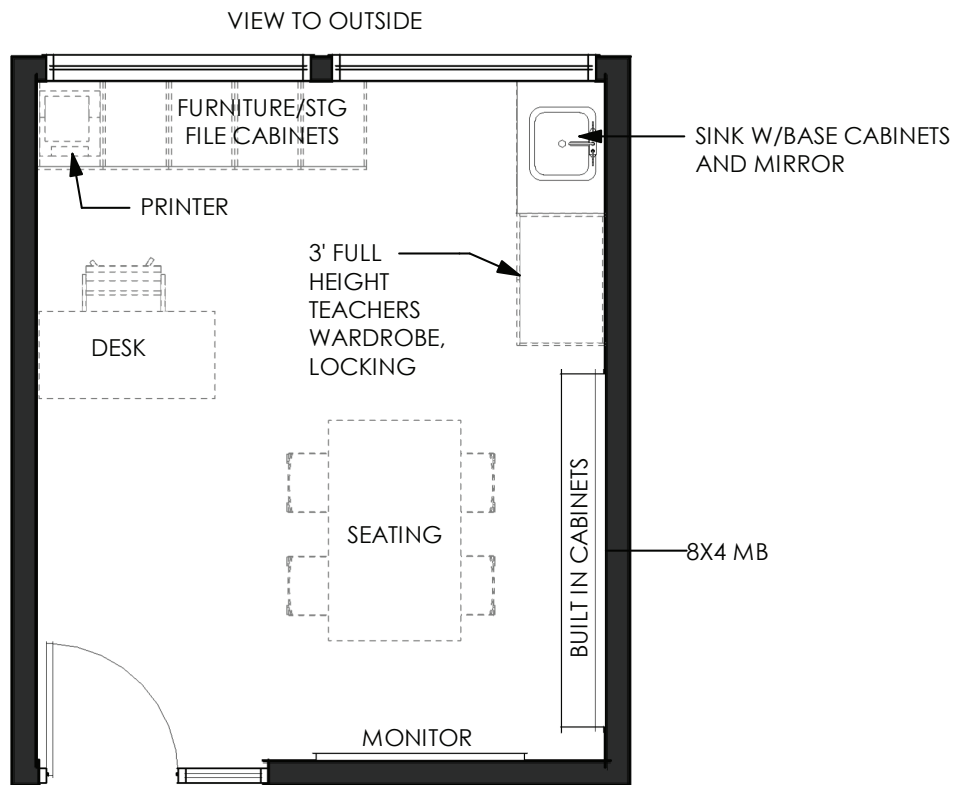
Furniture: Full height storage/ locking wardrobe, chairs, table, desk, file cabinets

Built-In Casework: Base cabinet w/ sink, built in low cabinets

Accessories/Equipment: Printer, 65" monitor

Instructional Elements: 8x4 markerboard and 65" monitor

Special Requirements: Sound proofing, strong acoustics



Student Services

MTSS Coach Office

Room Function: Multi-Tiered System of Support, 2nd Counselor, Reading and Math Support

Square Footage: 200 square feet

Adjacencies: **Essential:** Classrooms **Convenient:** Administration

Flooring: Carpet

Walls: Painted gypsum

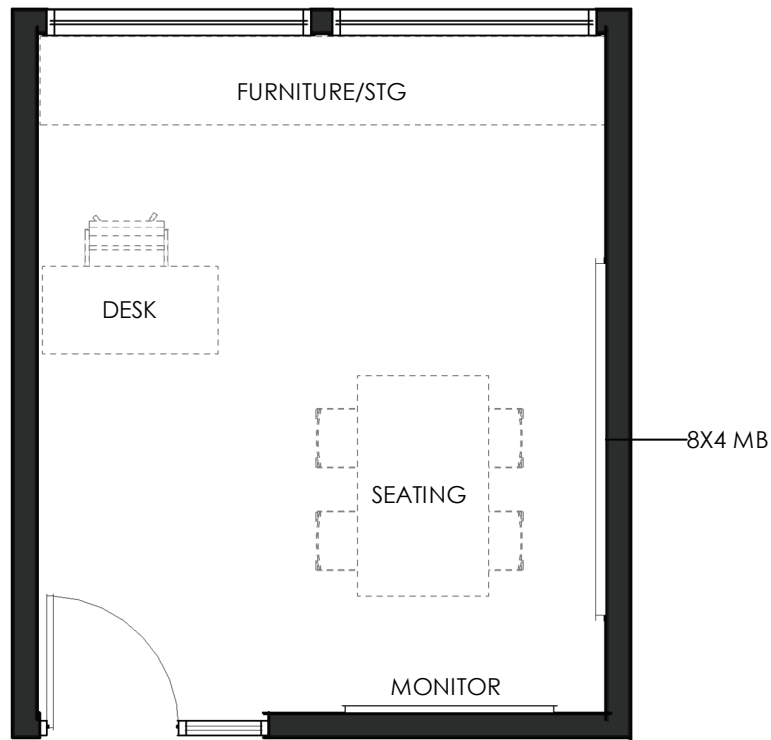
Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite. Window(s) to exterior. Roller shades at door sidelite and windows.

Furniture: Desk, storage, visitor seating, table, chairs

Accessories/Equipment: 65" Monitor w/ projection

Instructional Elements: 8x4 markerboard and 65" monitor



Student Services

Family Liaison

Room Function: Family Support, Preschool Support, Parent Support, Itinerant

Square Footage: 100 square feet

Adjacencies: **Essential:** Student Services Pod, SLP Office

Flooring: Carpet

Walls: Painted gypsum

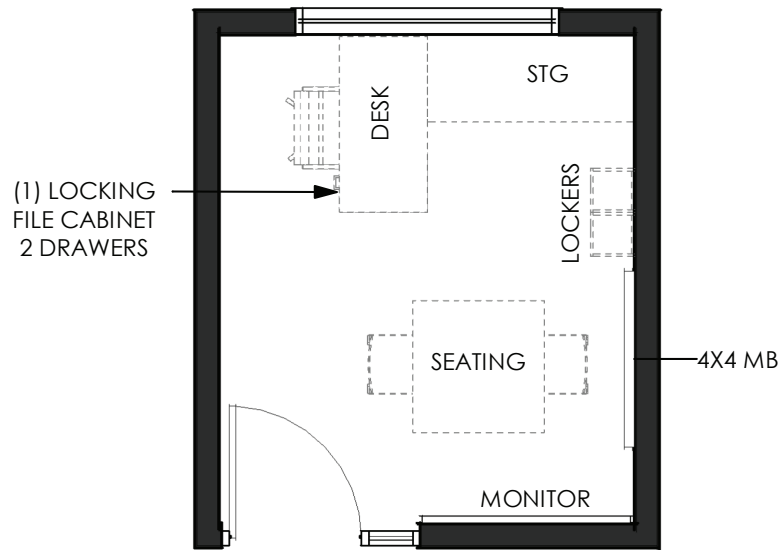
Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite. Window(s) to exterior. Roller shades at door sidelite and windows.

Furniture: Desk, storage, chairs, table, (2) lockers, locking file cabinets - 2 drawers (under desk)

Accessories/Equipment: 65" Monitor

Instructional Elements: 4x4 markerboard and 65" monitor



Classrooms

Kindergarten Classrooms

Room Function: General Classrooms

Square Footage: 900 square feet (3)

Adjacencies: **Important:** Restrooms, Classrooms, Playground, Pods, Cafeteria/Commons, Covered Pre-K and K Play Area

Flooring: Resilient + Area Rugs

Walls: Painted gypsum with vinyl wall covering

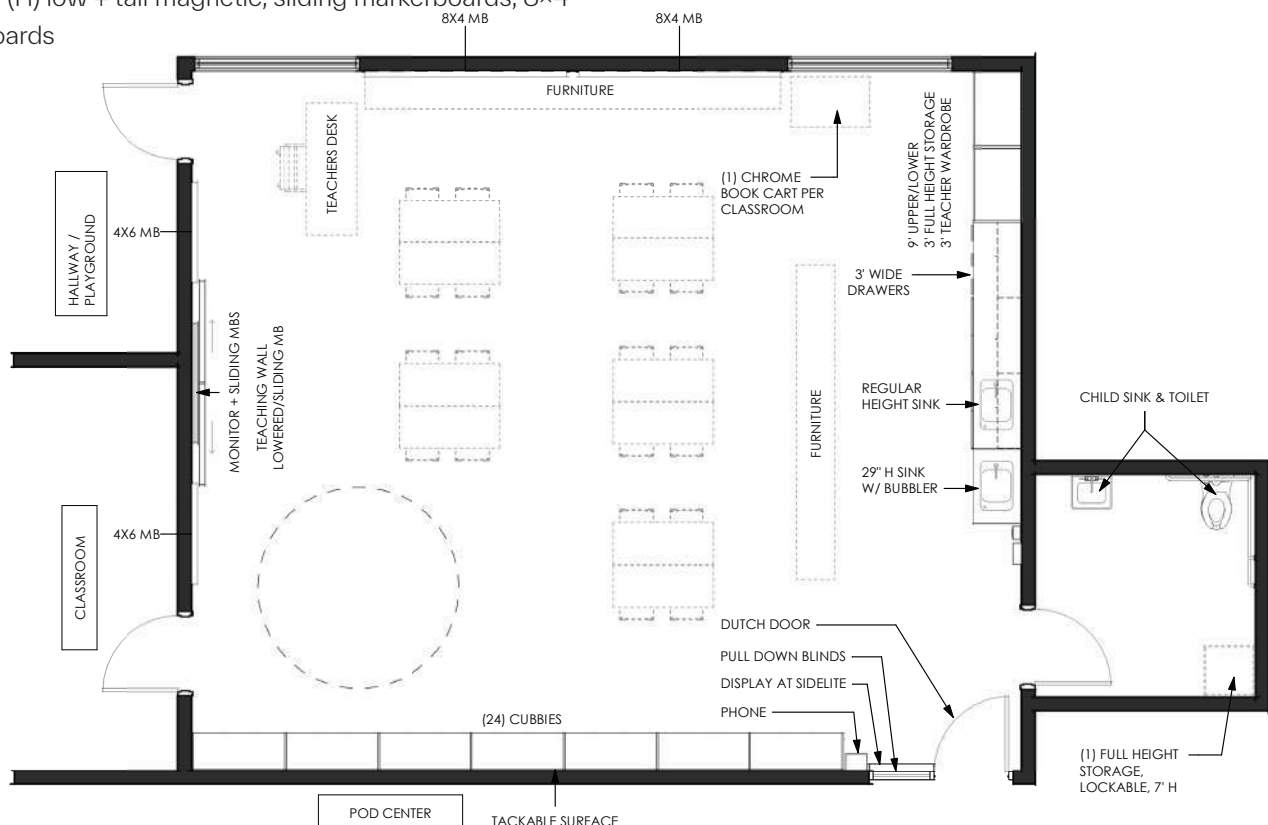
Ceiling: ACP, high ceiling

Doors/Windows: 2 wood doors with half lites and sidelites. Exterior door to playground. Dutch door. Windows to exterior. Sidelite display. Roller shades at door sidelite and windows.

Furniture: Student tables and chairs, typical teachers station, file cabinets, storage, chrome book cart

Built-In Casework: Typical classroom casework, upper / lower cabinets w/ (2) sinks (Child and Standard), cubbies w/ high cabinets and mailbox slots

Instructional Elements: Typical teaching wall, 65" monitor, (4) 4 (W) x 6 (H) low + tall magnetic, sliding markerboards, 8x4 markerboards



Kindergarten Restrooms

Room Function: Restroom for the KG Classrooms

Square Footage: 70 square feet (3)

Adjacencies: **Important:** KG Classroom

Flooring: Resilient

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Dutch door

Furniture: Full height lockable storage cabinet

Accessories/Equipment: Child sink, child toilet, soap dispenser, paper towel dispenser, grab bars, mirror, toilet paper dispenser, toilet seat cover dispenser, feminine napkin disposal, purse shelf, coat hook

See page 49 (1st Grade Classrooms) for Sliding Markerboard Elevation

Classrooms

1st Grade Classrooms

Room Function: General Classrooms

Square Footage: 900 square feet (3)

Adjacencies: **Essential:** Classrooms, Restrooms, Conference, Playground, Pods

Important: Administration, Gym / Cafeteria

Flooring: Resilient + Area Rugs

Walls: Painted gypsum w/ vinyl wall covering

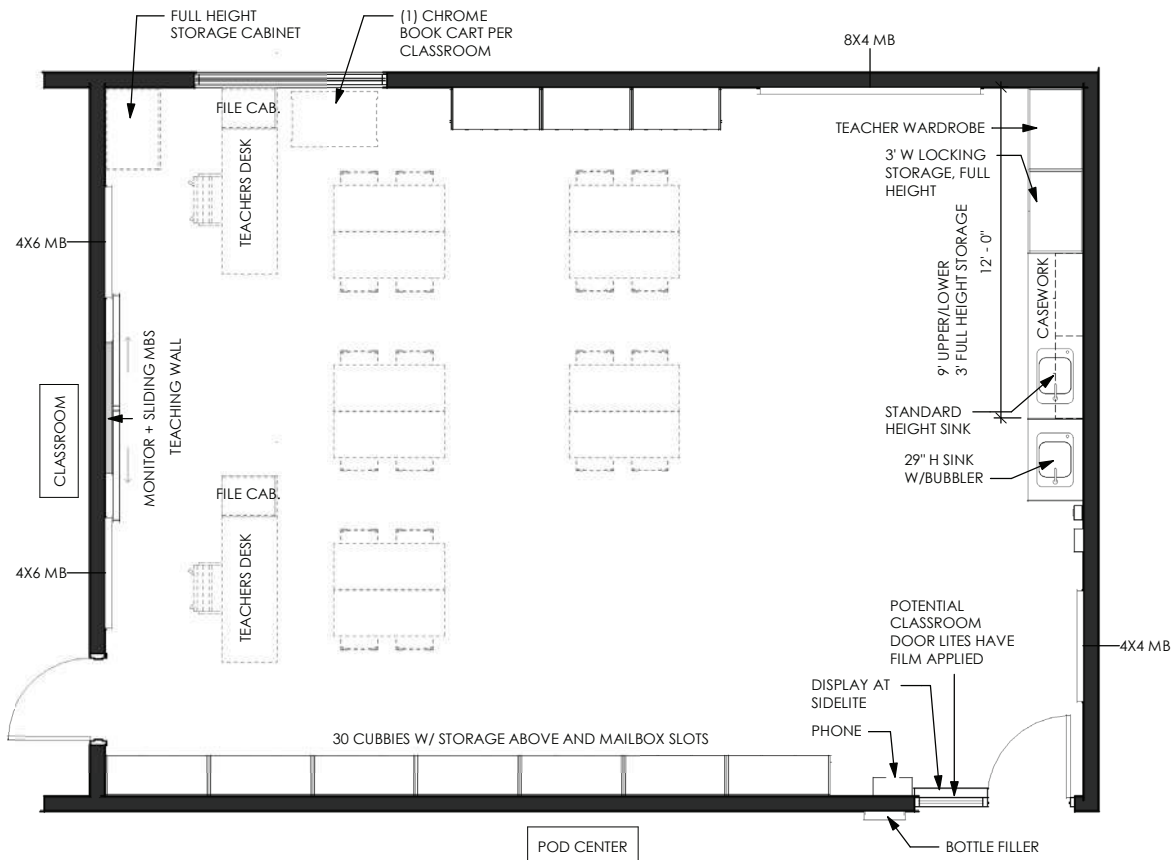
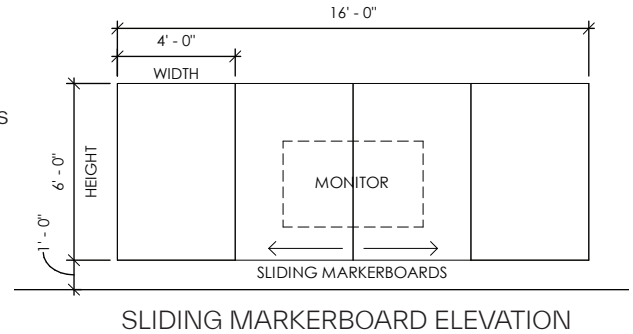
Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite. Windows to exterior - No operable windows if A/C is provided. Sidelite display. Door connecting classrooms. Roller shades at door sidelite and windows.

Furniture: Student tables and chairs, typical teachers station, file cabinets, chrome book cart

Built-In Casework: Typical classroom casework, upper / lower casework w/ sinks (Child and Standard Heights), storage - locking, cubbies w/ trays and above storage + mailbox slots, display at sidelite

Instructional Elements: Typical teaching wall, 65" monitor, (4) 4 (W) x 6 (H) low + tall magnetic, sliding markerboards, projector, 4x4 markerboard



Classrooms

2nd Grade Classrooms

Room Function: General Classrooms

Square Footage: 900 square feet (3)

Adjacencies: **Essential:** Classrooms, Restrooms, Conference, Playground, Pods

Important: Administration, Gym / Cafeteria

Flooring: Resilient + Area Rugs

Walls: Painted gypsum w/ vinyl wall covering

Ceiling: ACP

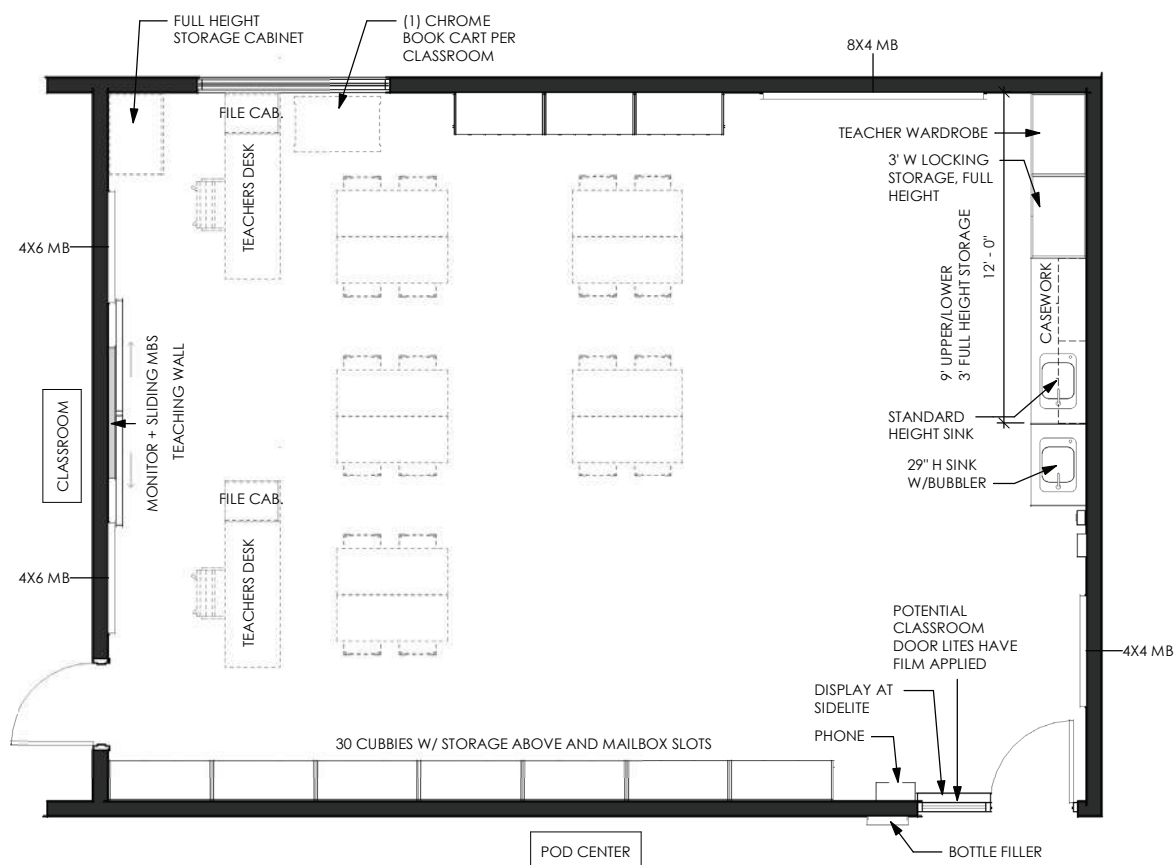
Doors/Windows: Wood door with half lite and sidelite. Windows to exterior - No operable windows if A/C is provided. Sidelite display. Door connecting classrooms. Roller shades at door sidelite and windows.

Furniture: Student tables and chairs, typical teachers station, file cabinets, chrome book cart

Built-In Casework: Typical classroom casework, upper / lower casework w/ sinks (Child and Standard Heights), storage - locking, cubbies w/ trays and above storage + mailbox slots, display at sidelite

Instructional Elements: Typical teaching wall, 65" monitor, (4) 4 (W) x 6 (H) low + tall magnetic, sliding markerboards, projector, 4x4 markerboard

See page 49 (1st Grade Classrooms) for Sliding Markerboard Elevation



Classrooms

3rd Grade Classrooms

Room Function: General Classrooms

Square Footage: 900 square feet (3)

Adjacencies: **Essential:** Classrooms, Restrooms, Conference, Playground, Pods

Important: Administration, Gym / Cafeteria

Flooring: Resilient + Area Rugs

Walls: Painted gypsum w/ vinyl wall covering

Ceiling: ACP

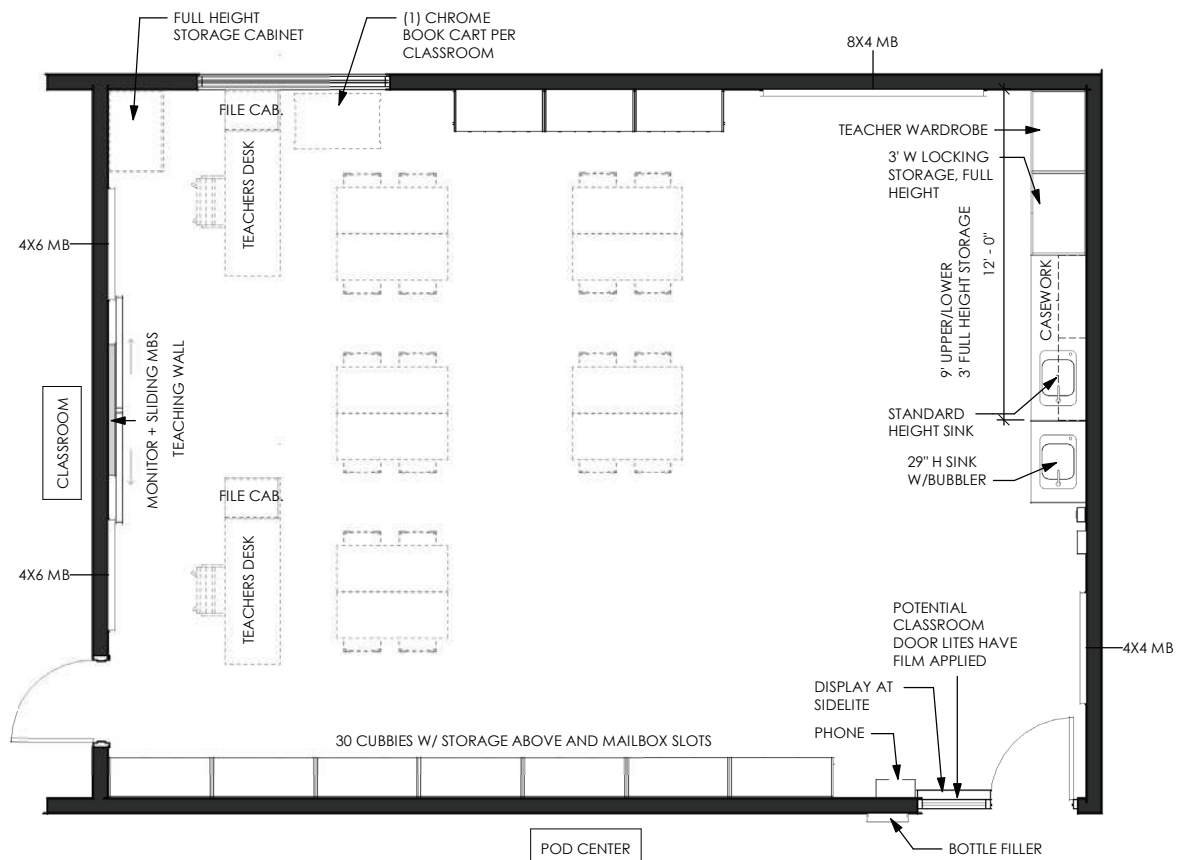
Doors/Windows: Wood door with half lite and sidelite. Windows to exterior - No operable windows if A/C is provided. Sidelite display. Door connecting classrooms. Roller shades at door sidelite and windows.

Furniture: Student tables and chairs, typical teachers station, file cabinets, chrome book cart

Built-In Casework: Typical classroom casework, upper / lower casework w/ sink (Standard Height), storage - locking, cubbies w/ trays and above storage + mailbox slots, display at sidelite

Instructional Elements: Typical teaching wall, 65" monitor, (4) 4 (W) x 6 (H) low + tall magnetic, sliding markerboards, projector, 4x4 markerboard

See page 49 (1st Grade Classrooms) for Sliding Markerboard Elevation



Classrooms

4th Grade Classrooms

Room Function: General Classrooms

Square Footage: 900 square feet (3)

Adjacencies: **Essential:** Classrooms, Restrooms, Conference, Pods

Flooring: Resilient + Area Rugs

Walls: Painted gypsum with vinyl wall covering

Ceiling: ACP

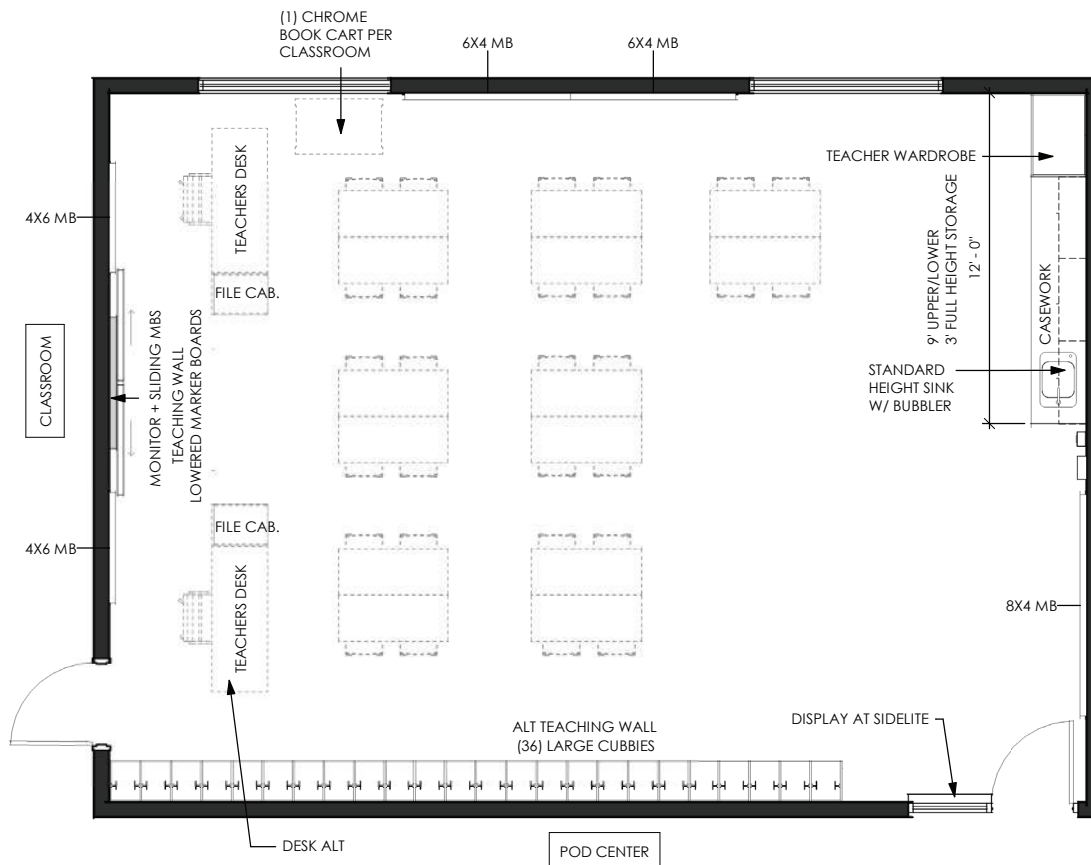
Doors/Windows: Wood door with half lite and sidelite. Windows to exterior. Sidelite display. Door connecting classrooms. Roller shades at door sidelite and windows.

Furniture: Student tables and chairs, typical teachers station, file cabinets, chrome book cart

Built-In Casework: Typical classroom casework, upper / lower cabinets w/ standard sink, storage built-in tall cubbies, display at sidelite

Instructional Elements: Typical teaching wall, (4) 4 (W) x 6 (H) low + tall magnetic, sliding markerboards, 65" monitor, projector, (1) 8x4 markerboard, (2) 6x4 markerboards

See page 49 (1st Grade Classrooms) for Sliding Markerboard Elevation



Classrooms

5th Grade Classrooms

Room Function: General Classrooms

Square Footage: 900 square feet (3)

Adjacencies: **Important:** Classrooms, Restrooms, Conference, Pods

Flooring: Resilient + Area Rugs

Walls: Painted gypsum with vinyl wall covering

Ceiling: ACP

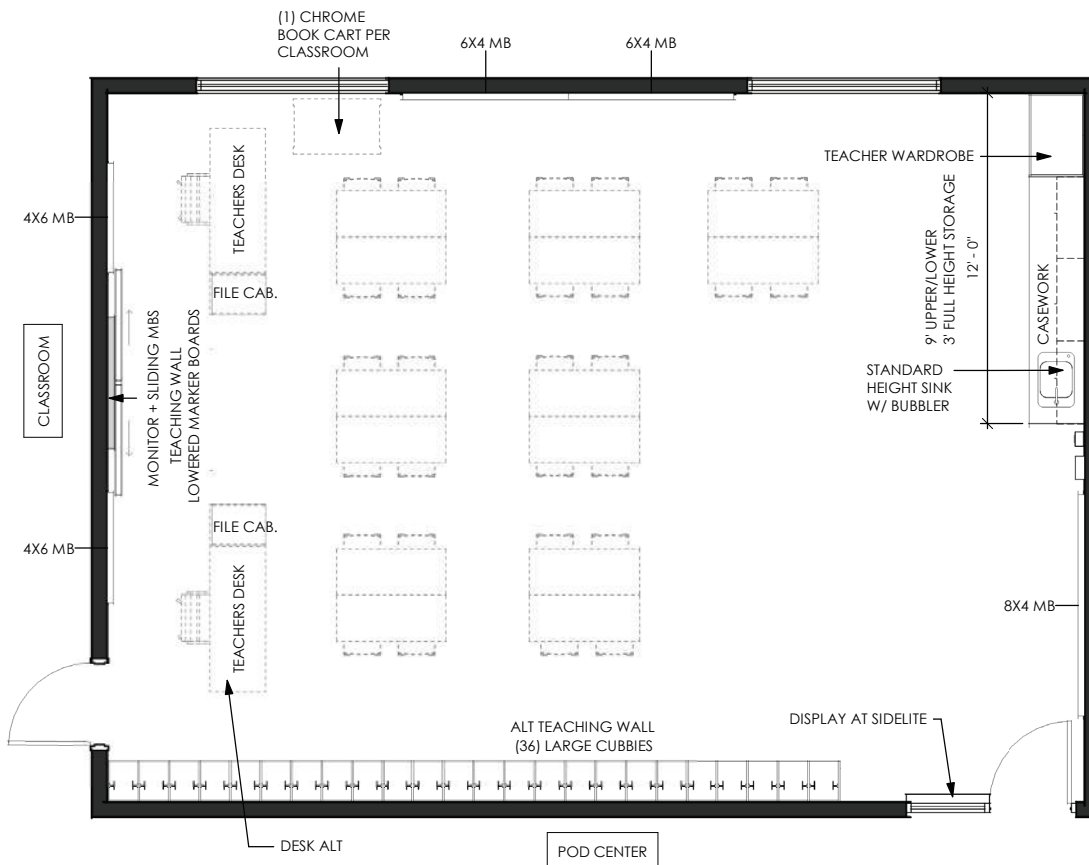
Doors/Windows: Wood door with half lite and sidelite. Windows to exterior. Sidelite display. Door connecting classrooms. Roller shades at door sidelite and windows.

Furniture: Student tables and chairs, typical teachers station, file cabinets, chrome book cart

Built-In Casework: Typical classroom casework, upper / lower cabinets w/ standard sink, storage built-in tall cubbies, display at sidelite

Instructional Elements: Typical teaching wall, (4) 4 (W) x 6 (H) low + tall magnetic, sliding markerboards, (1) 8x4 markerboard, projector, (2) 6x4 markerboards, 65" monitor

See page 49 (1st Grade Classrooms) for Sliding Markerboard Elevation



Classrooms

Pod Centers

Room Function: General Classrooms, extension of the classroom, self-learning (quiet space), smaller group learning, group learning, collaborative space

Square Footage: 350 square feet (4)

Adjacencies: **Essential:** Classrooms **Important:** Restrooms + Circulation

Flooring: Carpet / Resilient

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood doors with half lite and sidelites to classrooms.

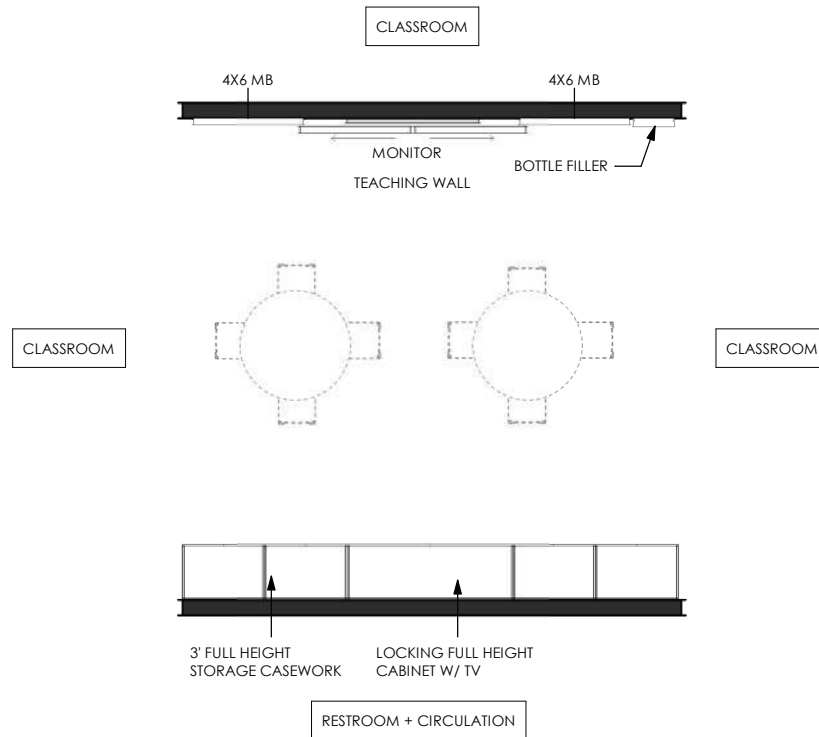
Furniture: Student tables and chairs

Built-In Casework: Locking full storage casework

Accessories/Equipment: Bottle filler

Instructional Elements: Typical teaching wall, (4) 4 (W) x 6 (H) low + tall magnetic sliding markerboards, 65" monitor

See page 49 (1st Grade Classrooms) for Sliding Markerboard Elevation



Specialty Classrooms

Special Education - Resource Classrooms

Room Function: General Classrooms

Square Footage: 900 square feet (2)

Adjacencies: **Essential:** Classrooms, pods

Flooring: Resilient + Area Rugs

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite. Door to neighboring classroom. Windows to exterior. Sidelite display. Separate entry for SPED Classrooms. Roller shades at door sidelite and windows.

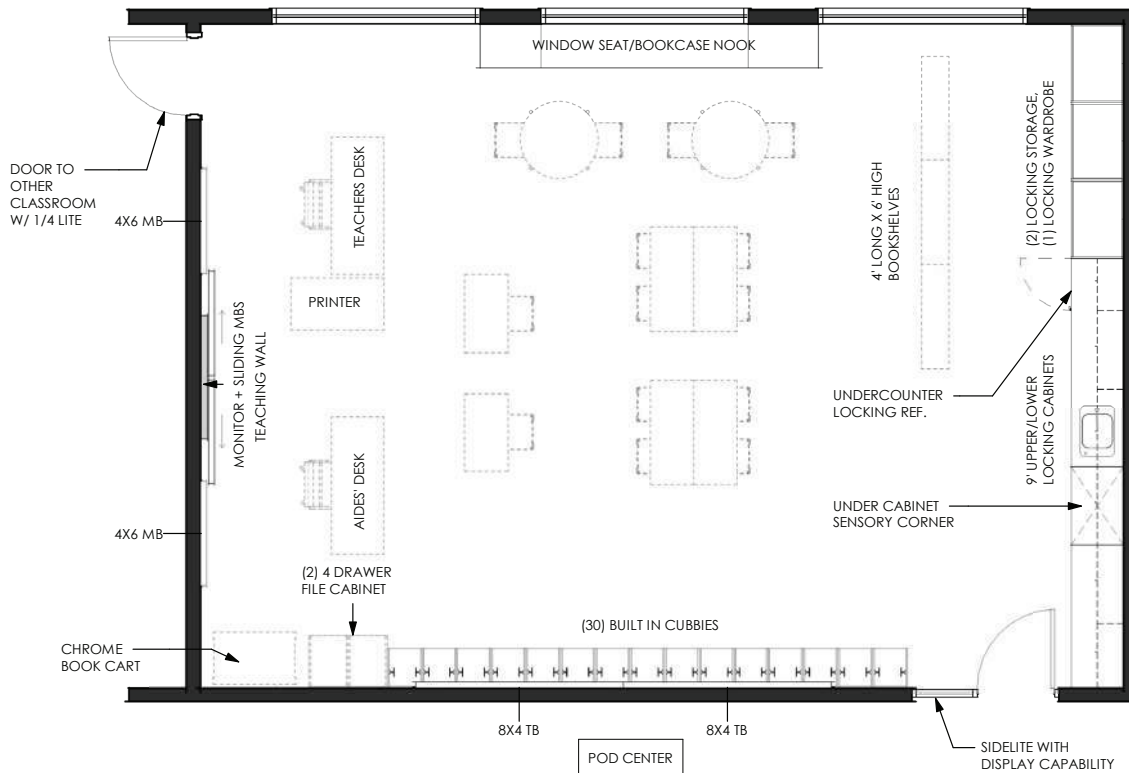
Furniture: Desk, tables, chairs, storage, (2) 4-drawer file cabinets

Built-In Casework: Storage, upper / lower cabinets w/ sink, cubbies, locking cabinets, display at sidelite

Accessories/Equipment: Printer, paper towel dispenser, soap dispenser, locking under counter refrigerator, chrome book cart

Instructional Elements: Teaching wall, 65" monitor, (4) 4 (W) x 6 (H) low + tall magnetic, sliding markerboards, 8x4 tackboards

See page 49 (1st Grade Classrooms) for Sliding Markerboard Elevation



Specialty Classrooms

Special Education - Self Contained Programs - **North Elementary School**

Room Function: General Classrooms

Square Footage: 900 square feet

Adjacencies: **Essential:** SC SPED restroom, classrooms, pods

Flooring: Resilient + Area Rugs

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite. Door to neighboring classroom. Windows to exterior. Roller shades at door sidelite and windows.

Furniture: Desks, chairs, bookshelves, file cabinets

Built-In Casework: Cubbies, storage, wardrobe, upper / lower cabinets w/ sink (Standard sink, child sink)

Accessories/Equipment: Chrome book cart, under cabinet sensory space, kitchenette, microwave, dishwasher, sink, range, (2) sinks (standard & 29"), stacking washer/dryer, paper towel dispenser, soap dispenser, refrigerator w/ locking freezer, printer

Instructional Elements: Teaching wall, (4) 4 (W) x 6 (H) low + tall magnetic, sliding markerboards, 65" monitor

Self Contained Program Restroom - **North Elementary School**

Room Function: Restroom for Self Contained Program

Square Footage: 100 square feet

Adjacencies: **Essential:** SPED - Self Contained Programs

Walls: Painted gypsum

Ceiling: Painted gypsum

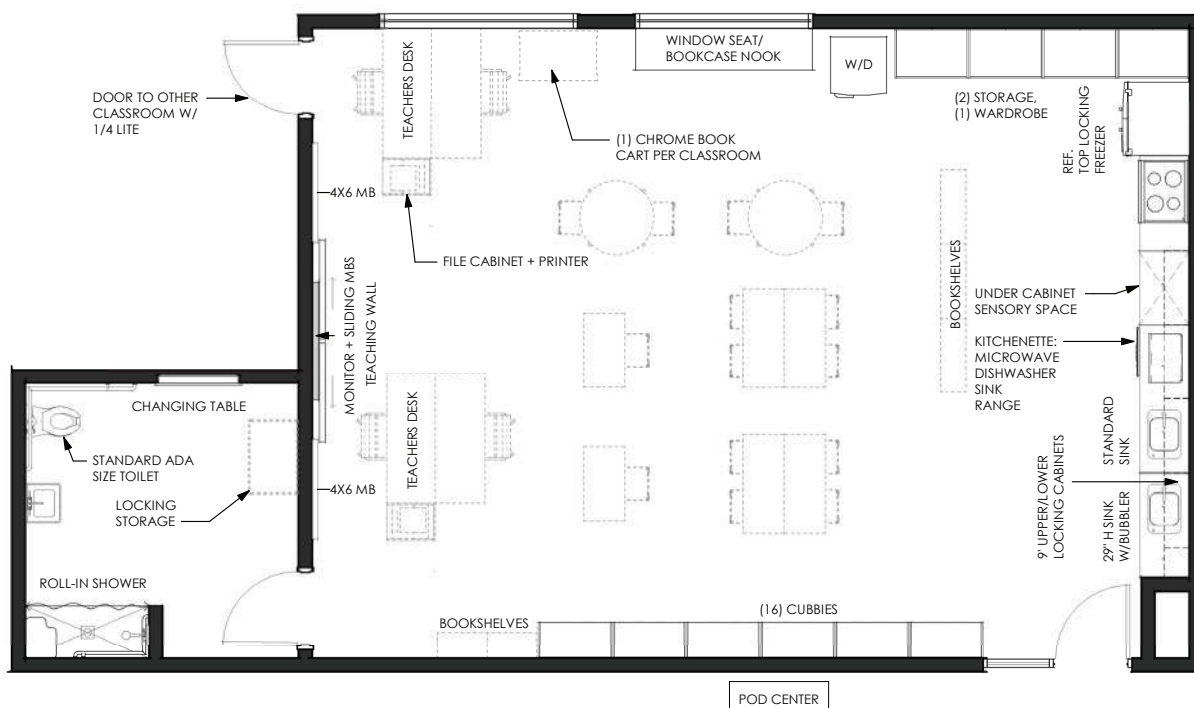
Doors/Windows: Wood door

Furniture: Locking storage

Built-In: Roll-in shower

Accessories/Equipment: Sink, toilet, grab bars (toilet), soap dispenser, paper towel dispenser, baby changing table, folding bench (shower), grab bars (shower)

See page 49 (1st Grade Classrooms) for Sliding Markerboard Elevation



Specialty Classrooms

Title 1 / LAP / MTSS

Room Function: General Classrooms

Square Footage: 900 square feet

Adjacencies: **Essential:** Classrooms, Pods

Flooring: Resilient + Area Rugs

Walls: Painted gypsum; mobile dividers

Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite. Windows to exterior. Door connecting classrooms.
Roller shades at door sidelite and windows.

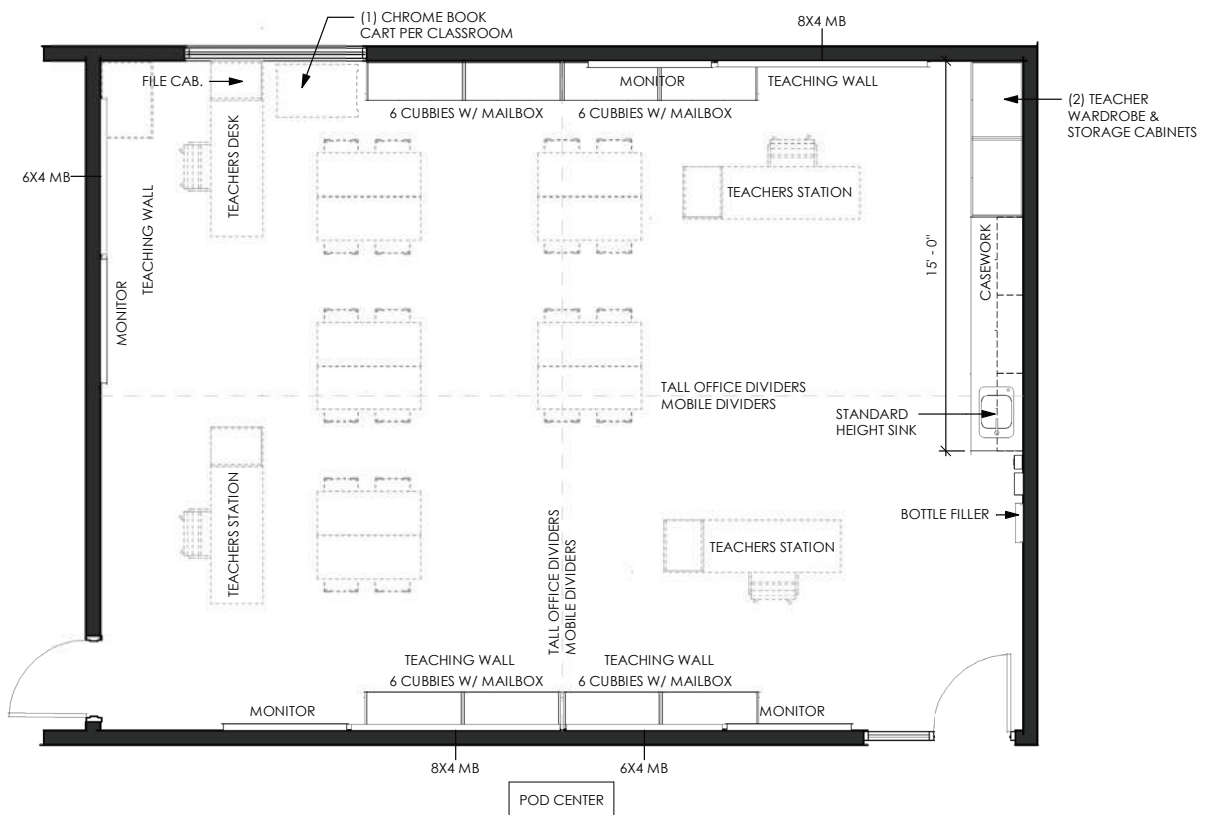
Furniture: Desk, tables, chairs, file cabinets

Built-In Casework: Upper / lower cabinets w/ sink (Standard height), storage, cubbies

Accessories/Equipment: Chrome book cart, paper towel dispenser, soap dispenser, mobile dividers -
Multiple instructional stations (Larger/taller dividers), bottle filler

Instructional Elements: Teaching Walls, low + tall magnetic markerboards, 65" monitor

See page 49 (1st Grade Classrooms) for Sliding Markerboard Elevation



Specialty Classrooms

EL (English Learner) Classroom

Room Function: General Classrooms

Square Footage: 900 square feet

Adjacencies: **Essential:** Locate EL on the Primary Floor (1st floor). Pods

Convenient: TK Classrooms

Flooring: Resilient + Area Rugs

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door. Exterior door to exterior play area. Windows to exterior. Sidelite display. Roller shades at door sidelite and windows.

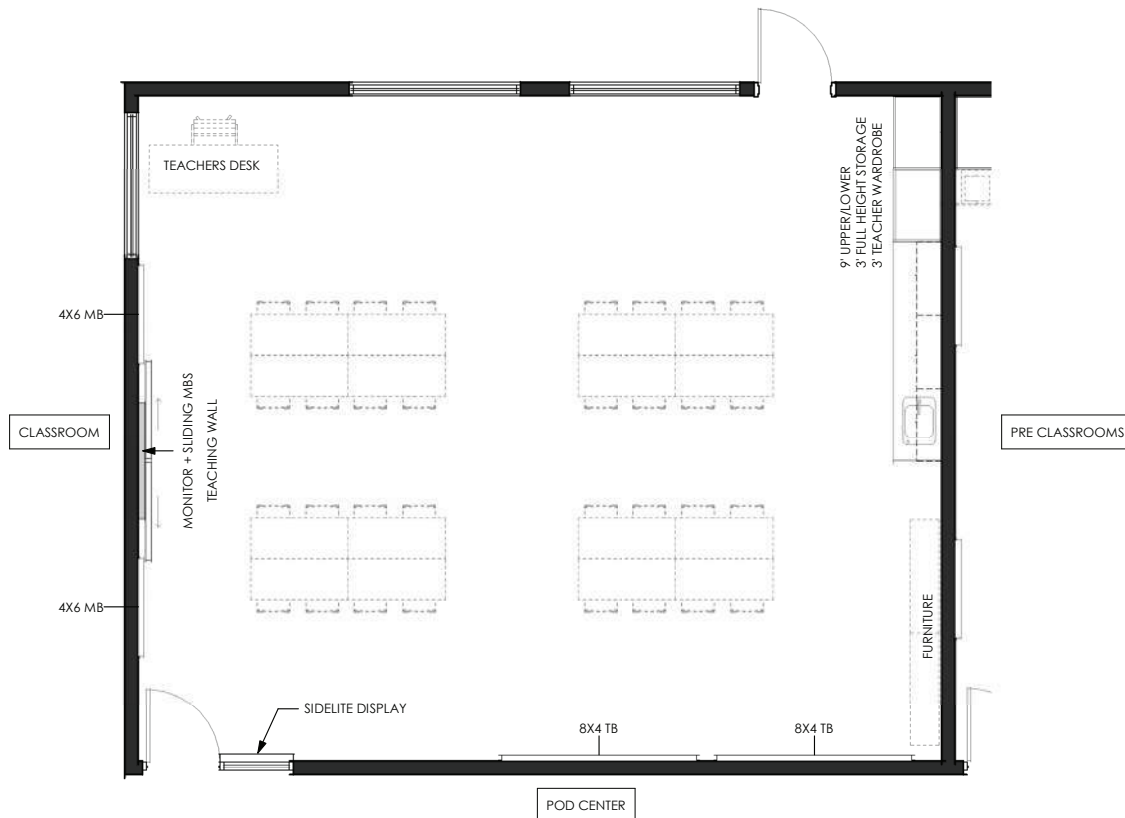
Furniture: Desks, chairs, storage, bookcases

Built-In Casework: Storage, upper / lower w/ sink, full height storage, wardrobe, sidelite display

Accessories/Equipment: Sink, paper towel dispenser, soap dispenser

Instructional Elements: (4) 4 (W) x 6 (H) low + tall magnetic, sliding markerboard, 65" monitor, 8x4 tack board

See page 49 (1st Grade Classrooms) for Sliding Markerboard Elevation



Specialty Classrooms

TK Classrooms

Room Function: General Classrooms

Square Footage: 900 square feet

Adjacencies: **Essential:** TK restroom, kindergarten, bus zone, pick-up / drop-off area, covered play Pre-K and K

Flooring: Resilient + Area Rugs

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite. Door to covered play area. Windows to exterior, secure doors. Roller shades at door sidelite and windows.

Furniture: Tables, chairs, file cabinet, storage, open shelving

Built-In Casework: Cubbies, upper / lower cabinets w/ sink (Child sink) + trough sink w/ pedal, storage, wardrobe, para storage, sidelite display

Accessories/Equipment: Paper towel dispenser, soap dispenser, whiteboards, dramatic play, books, blocks, printer

Instructional Elements: Typical teaching wall, 65" monitor, (4) 4 (W) x 6 (H) low + tall magnetic, sliding markerboards

TK Restroom

Room Function: Restroom for TK Classrooms

Square Footage: 70 square feet

Adjacencies: **Essential:** TK Classrooms, early childhood play area

Walls: Painted gypsum

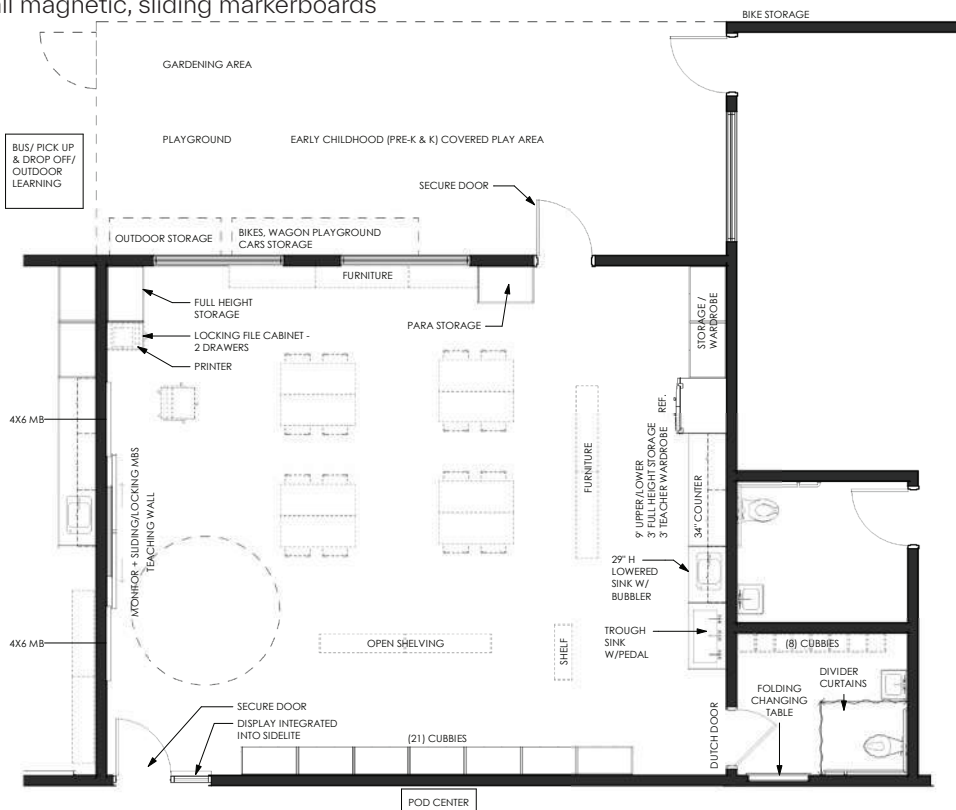
Ceiling: Painted gypsum

Doors/Windows: Dutch door - ability to lock restroom door from classroom side

Furniture: (8) locker/cubbies

Accessories/Equipment: Toilet paper dispenser, toilet seat cover dispenser, feminine napkin disposal, soap dispenser, grab bars at toilet, mirror, paper towel dispenser, sink, toilet, folding changing table, divider curtains around toilet area

See page 49 (1st Grade Classrooms) for Sliding Markerboard Elevation



Specialty Classrooms

OT/PT

Room Function: Occupational / Physical Therapy Room

Square Footage: 500 square feet

Adjacencies: **Essential:** OT/PT storage, near special program rooms, younger/primary grade classrooms

Important: Restrooms

Flooring: Resilient + Area Rugs

Walls: Painted gypsum

Ceiling: ACP

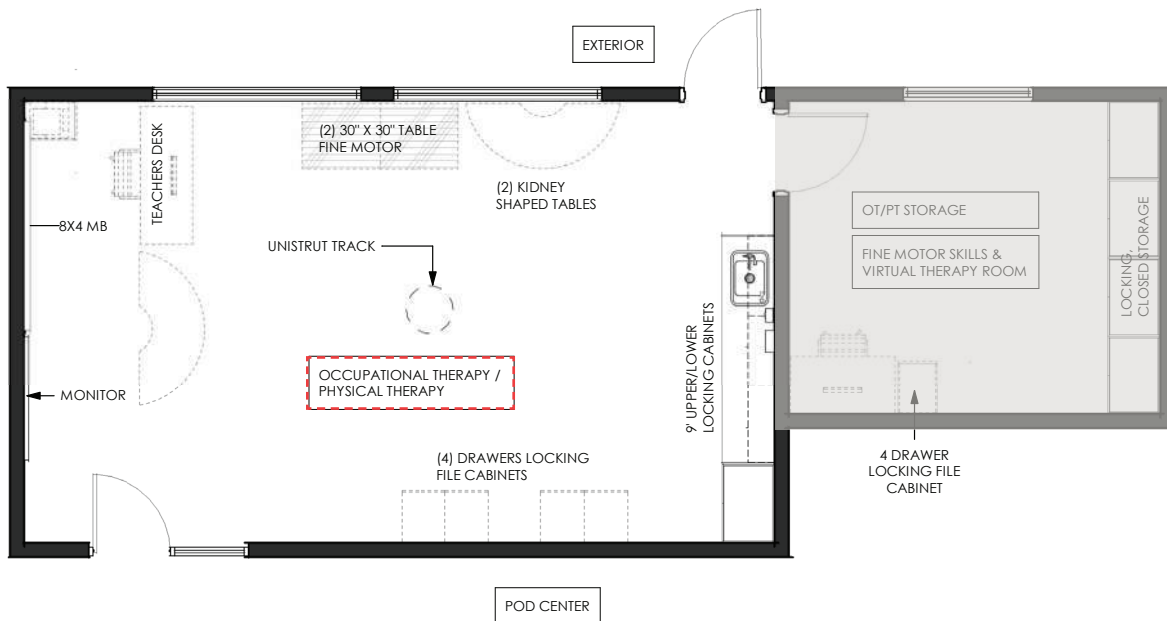
Doors/Windows: Wood door with half lite and sidelite. Exterior door - outdoor OT sessions, windows to exterior. Roller shades at door sidelite and windows.

Furniture: Desk, chair, (2) tables - fine motor skills, (2) kidney-shaped tables, file cabinet, (4) drawer locking file cabinets

Built-In Casework: Upper / lower w/ sink, storage

Accessories/Equipment: Unistrut track, paper towel dispenser, soap dispenser, swings, trampolines, vibration plates/pads, walkers, wheelchairs, swing hook - 4-5' movable swing mount

Instructional Elements: Typical teaching wall, 65" monitor, low + tall magnetic markerboard



Specialty Classrooms

OT/PT Storage

Room Function: Storage for Occupational/Physical Therapy Room, can be used as a Fine Motor Skills or Virtual Therapy Room

Square Footage: 200 square feet

Adjacencies: **Essential:** OT/PT Room

Flooring: Resilient + Area Rugs

Walls: Painted gypsum

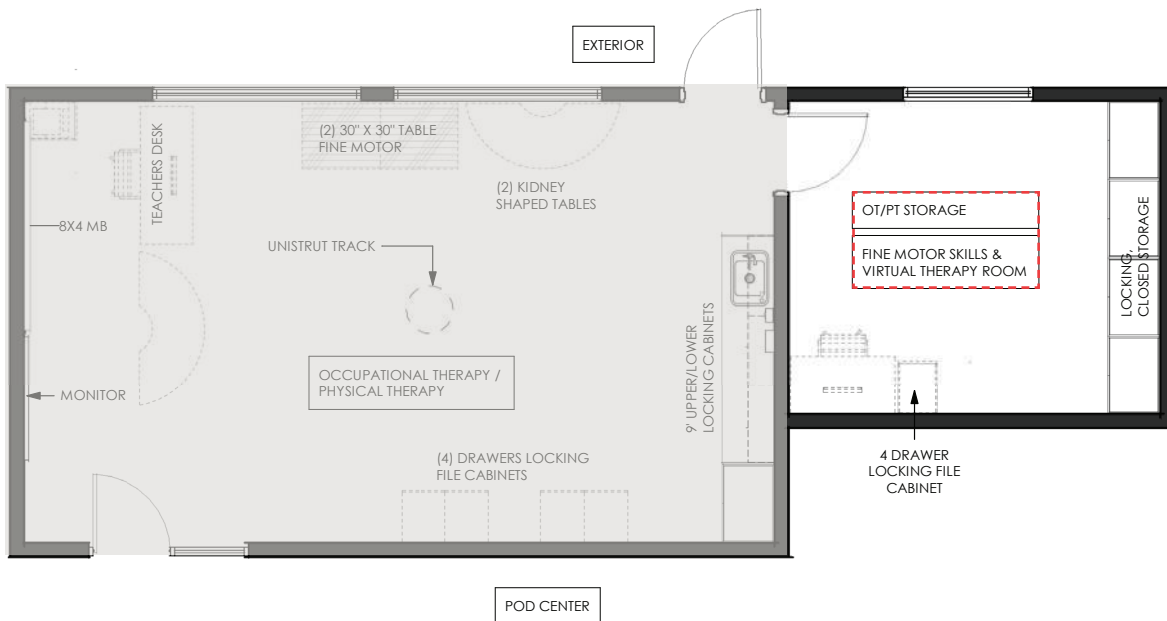
Ceiling: ACP

Doors/Windows: Wood door, window to exterior

Furniture: Desk, chair, 4 drawer file cabinet

Built-In Casework: Locking storage

Instructional Elements: Computer



Library/Media Center

Library

See page 49 (1st Grade Classrooms) for Sliding Markerboard Elevation

Room Function: Library, Teaching Area, Learning Commons, Mini Maker Space, Internet Cafe, Staff Work Room, Presentation Space, Staff Meeting, Hub of the School

Square Footage: 1,800 square feet

Adjacencies: **Essential:** Library Workroom, Classrooms

Flooring: Carpet, Story Rugs

Walls: Painted gypsum, wood finishes

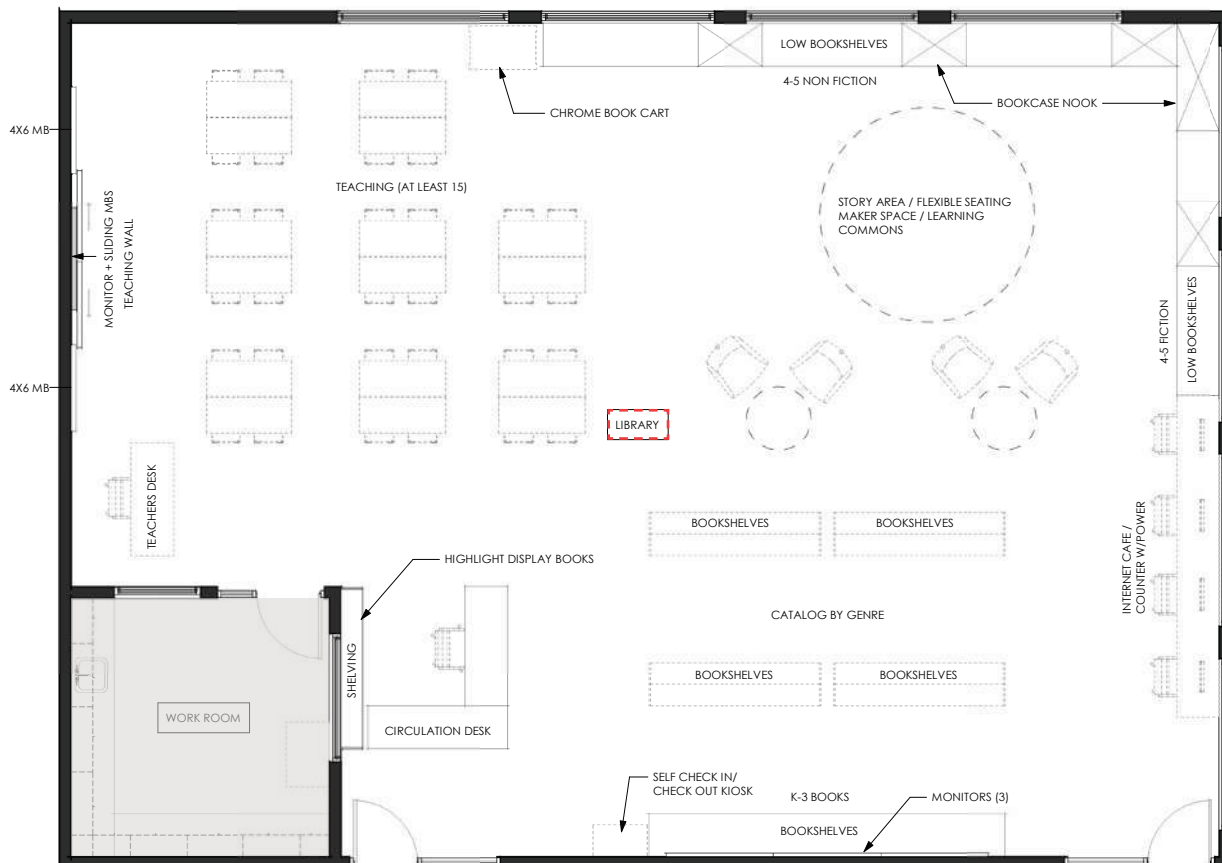
Ceiling: ACP

Doors/Windows: Two wood doors with half lites and sidelites. Windows to exterior. Roller shades at door sidelite and windows.

Furniture: Library chairs/tables (soft seating), librarian desk (circulation desk), check-in & check-out station, teacher's desk, chrome book cart, internet cafe table with power, rug

Built-In Casework: Bookshelves, display shelves, bookshelf nooks

Instructional Elements: Computers, (4) 4 (W) x 6 (H) low + tall magnetic, sliding markerboards, 65" monitors, teaching wall



Library Media Center

Work Room / Curriculum Storage

Room Function: Workroom / Storage for the Library

Square Footage: 300 square feet

Adjacencies: **Essential:** Library, book stacks, library teaching area, circulation desk, story area

Flooring: Carpet

Walls: Painted gypsum

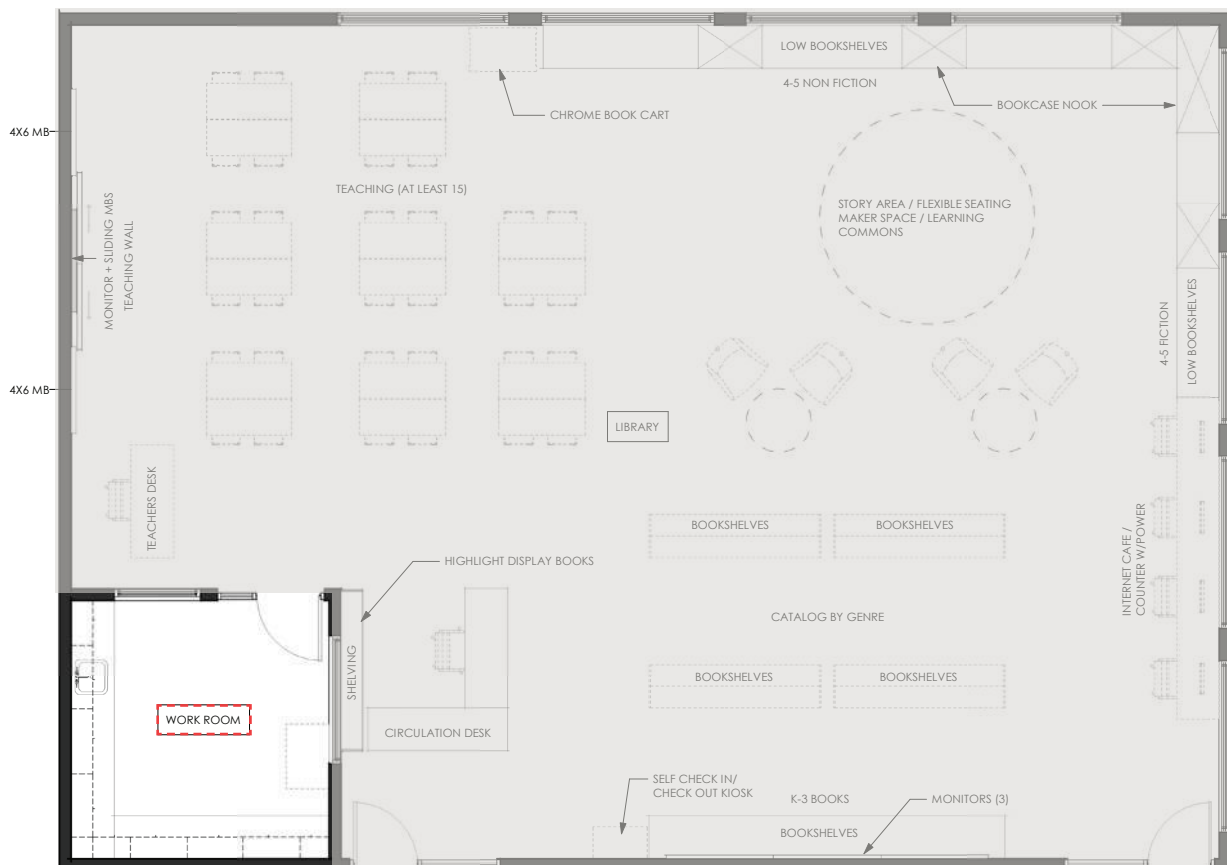
Ceiling: ACP

Doors/Windows: Wood door with half lite and sidelite. Window to interior of the Library

Furniture: Storage

Built-In Casework: Upper/Lower cabinets w/ sink

Accessories/Equipment: Paper towel dispenser, soap dispenser



Activities

Cafeteria/Commons/Multi-Purpose

Room Function: Cafeteria, commons, multi-purpose space with portable stage platform.

Square Footage: 2,800 square feet

Adjacencies: **Essential:** Gym, exterior covered play, kitchen music classroom, main circulation, AV closet

Important: Table + chair storage, platform,

Flooring: Resilient Flooring

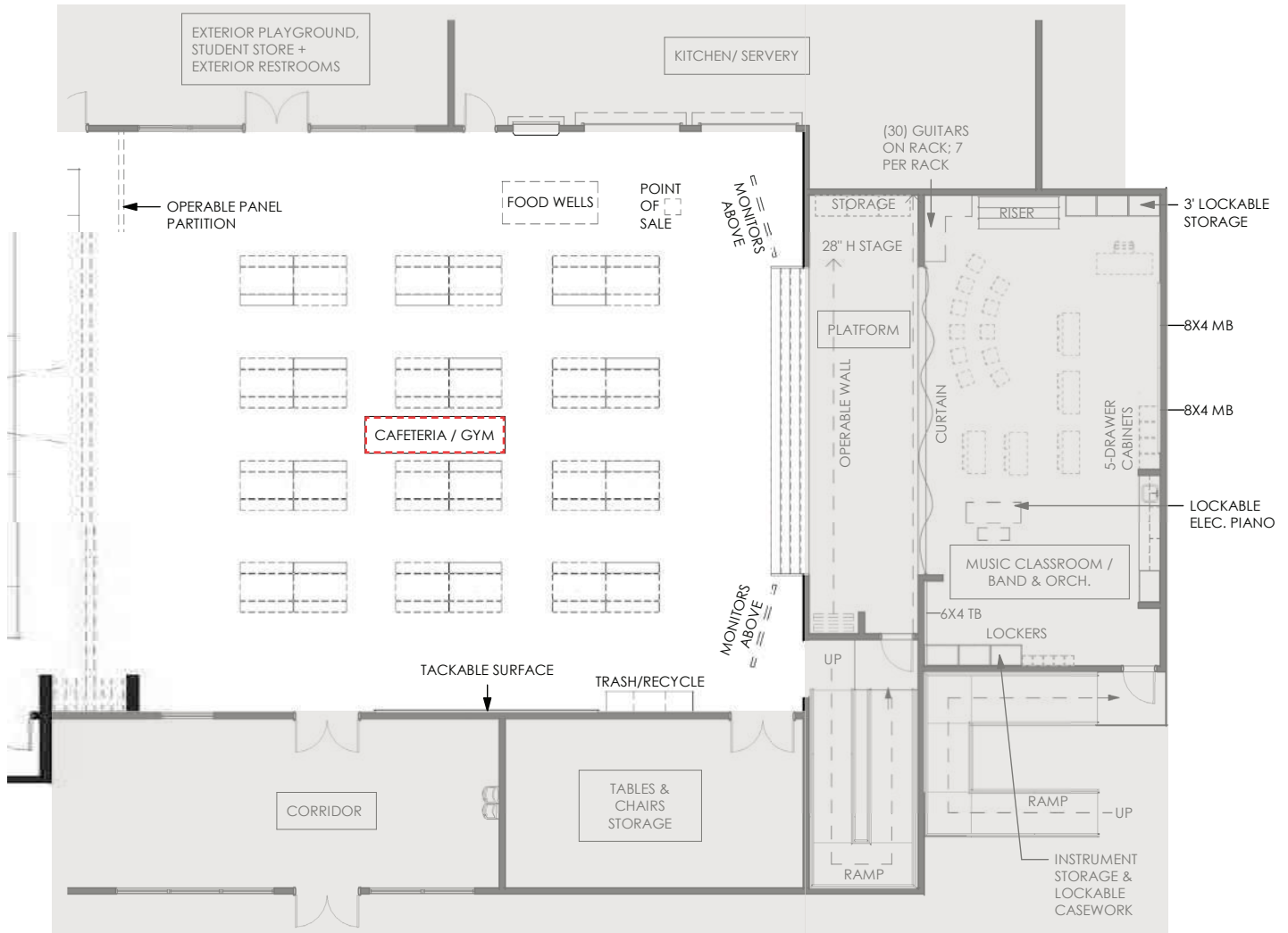
Walls: Painted gypsum, painted CMU, tackable surface

Ceiling: ACP/ Exposed to structure

Doors/Windows: Windows to exterior and doors to exterior covered play area, operable partitions

Furniture: Cafeteria tables and chairs, food wells, point of sale

Accessories/Equipment: Trash/recycle, operable panel partition, drinking fountain and bottle filler, whiteboards, posters, markerboards (magnetic), tack boards, 65" monitors, sound system



Activities

Kitchen/Servery

Room Function: Full production kitchen, storage, kitchen office, scullery

Square Footage: 1,200 square feet

Adjacencies: **Essential:** Kitchen office, dry storage, walk-in freezer, walk-in refrigerator, multipurpose / commons, restroom, condiment space

Flooring: Sheet vinyl or district standard flooring

Walls: Painted gypsum, FRP wall panels

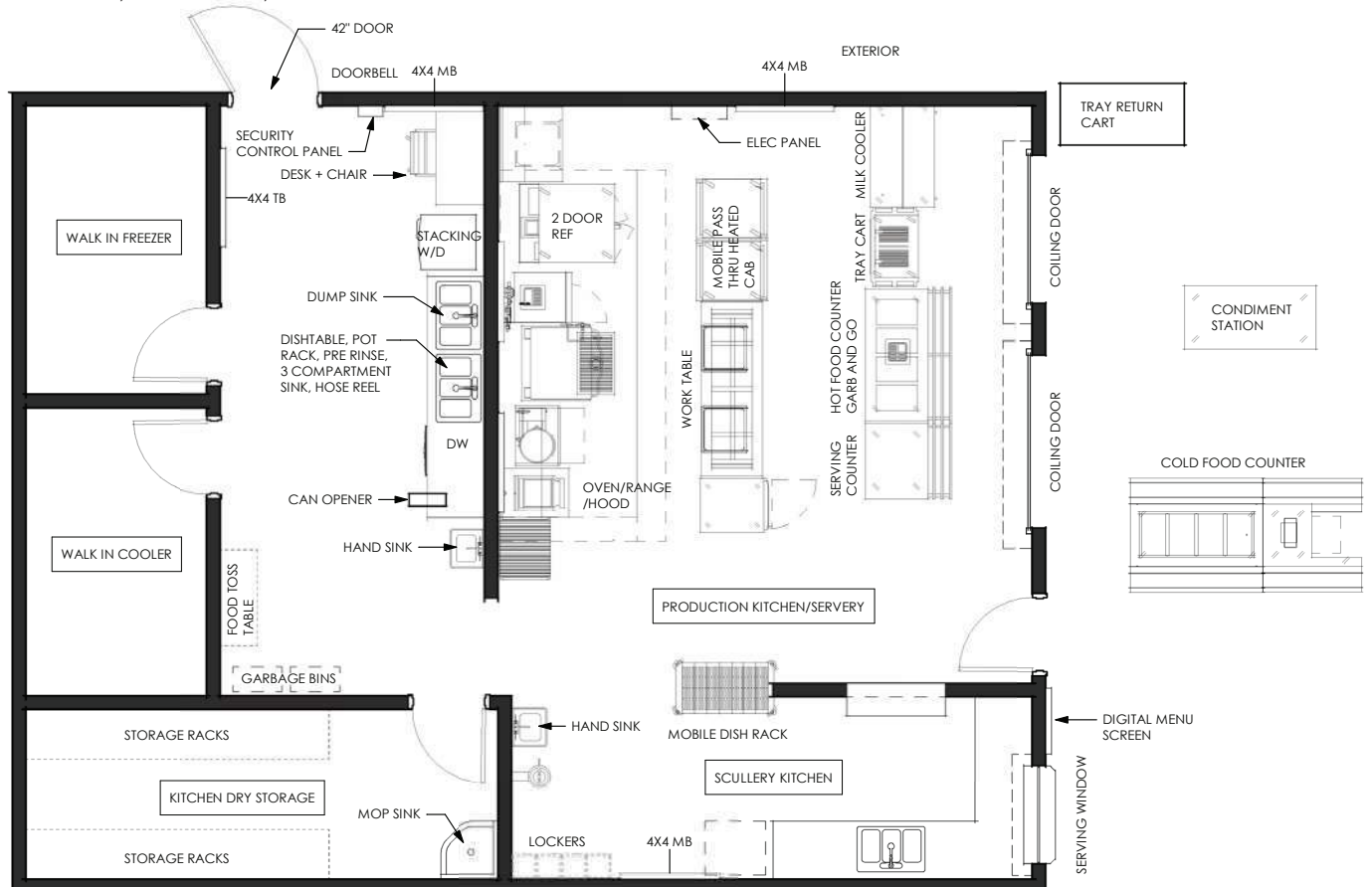
Ceiling: Cleanable ACP

Doors/Windows: Door at entry, 42" oversized door to exterior w/ doorbell, security control panel, (2) overhead doors, pass-through window w/ counter

Furniture: Desk, chair, (4) lockers (6 at NES), work tables, serving counters, storage racks

Built-In Casework: Base cabinets w/ 3 compartment sink, shelving

Accessories/Equipment: Dishwasher, mobile dish rack, can opener, over/range/hood, milk cooler, tray cart, hot food counter grab and go, serving counter, mobile pass thru heated cab (2), work table, cold food counter, condiment station, tray return cart, stacking washer / dryer, 2 door refrigerator, 3 compartment sinks, hand sinks, elec panel, digital menu screen, mop sink, hose reel, eyewash, magnetic boards, tack boards, markerboards



Activities

Gymnasium

Room Function: Gymnasium

Square Footage: 4,500 square feet

Adjacencies: **Essential:** Multipurpose, exterior covered play, play field, platform, PE office, PE storage, AV closet, restrooms
Important: Music classroom, platform, service yard

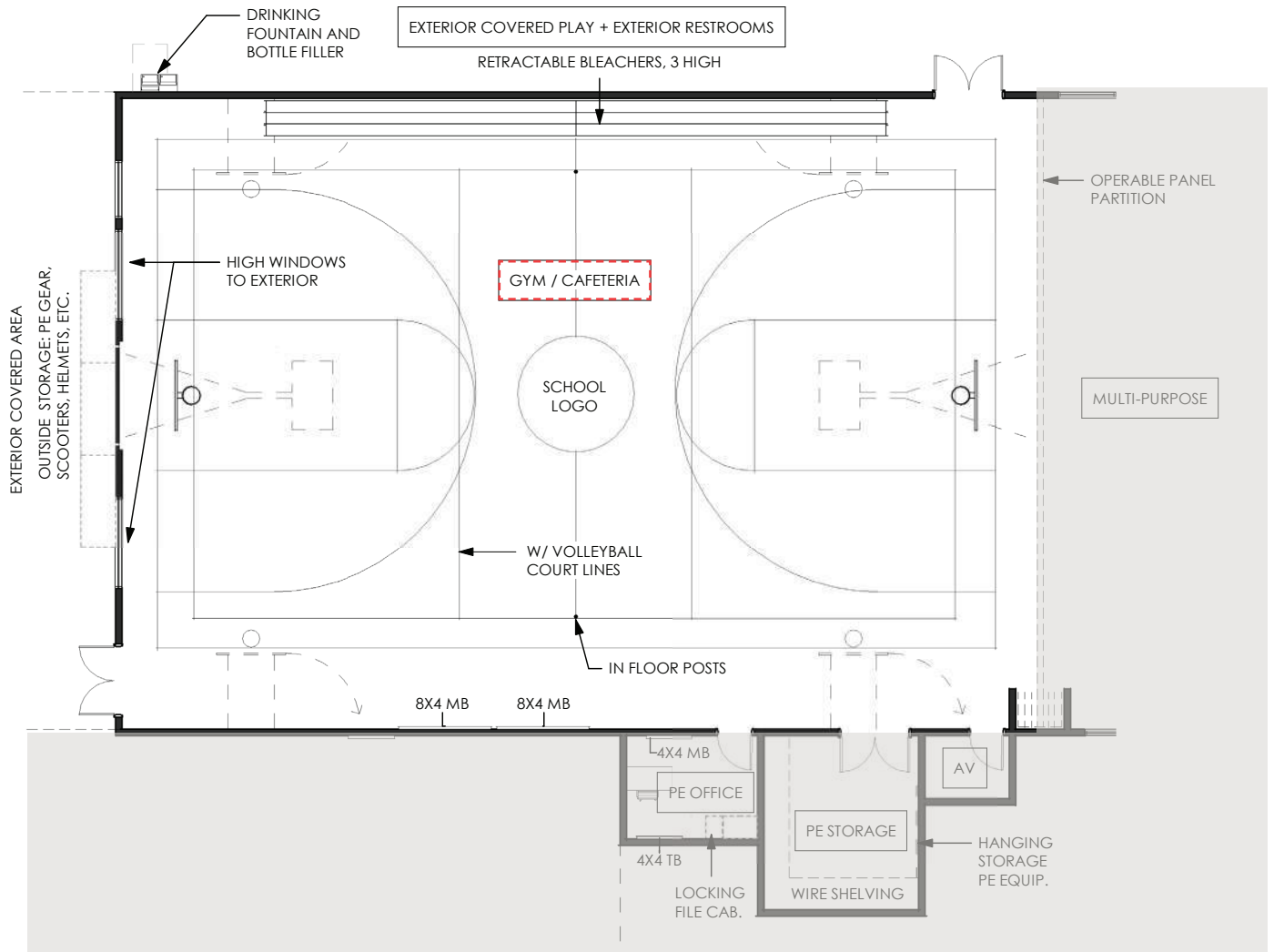
Flooring: Rubber athletic flooring, painted game lines

Walls: Painted gypsum

Ceiling: Acoustic treatment

Doors/Windows: Wood doors, doors to exterior play

Accessories/Equipment: Risers, hanging storage, outdoor storage, operable panel partition, basketball hoops, basketball and volleyball court lines, marker boards (magnetic), banner hanging equipment/connections, pulleys for circus tent (North Elementary School), anchors in the ceiling - swings in specialty classes, whiteboards, posters, screen, projector



Activities

PE Office

Room Function: Office for PE teacher.

Square Footage: 100 square feet

Adjacencies: **Essential:** Gym, multipurpose, PE storage, Exterior covered play
Convenient: Platform

Important: AV closet

Flooring: Carpet

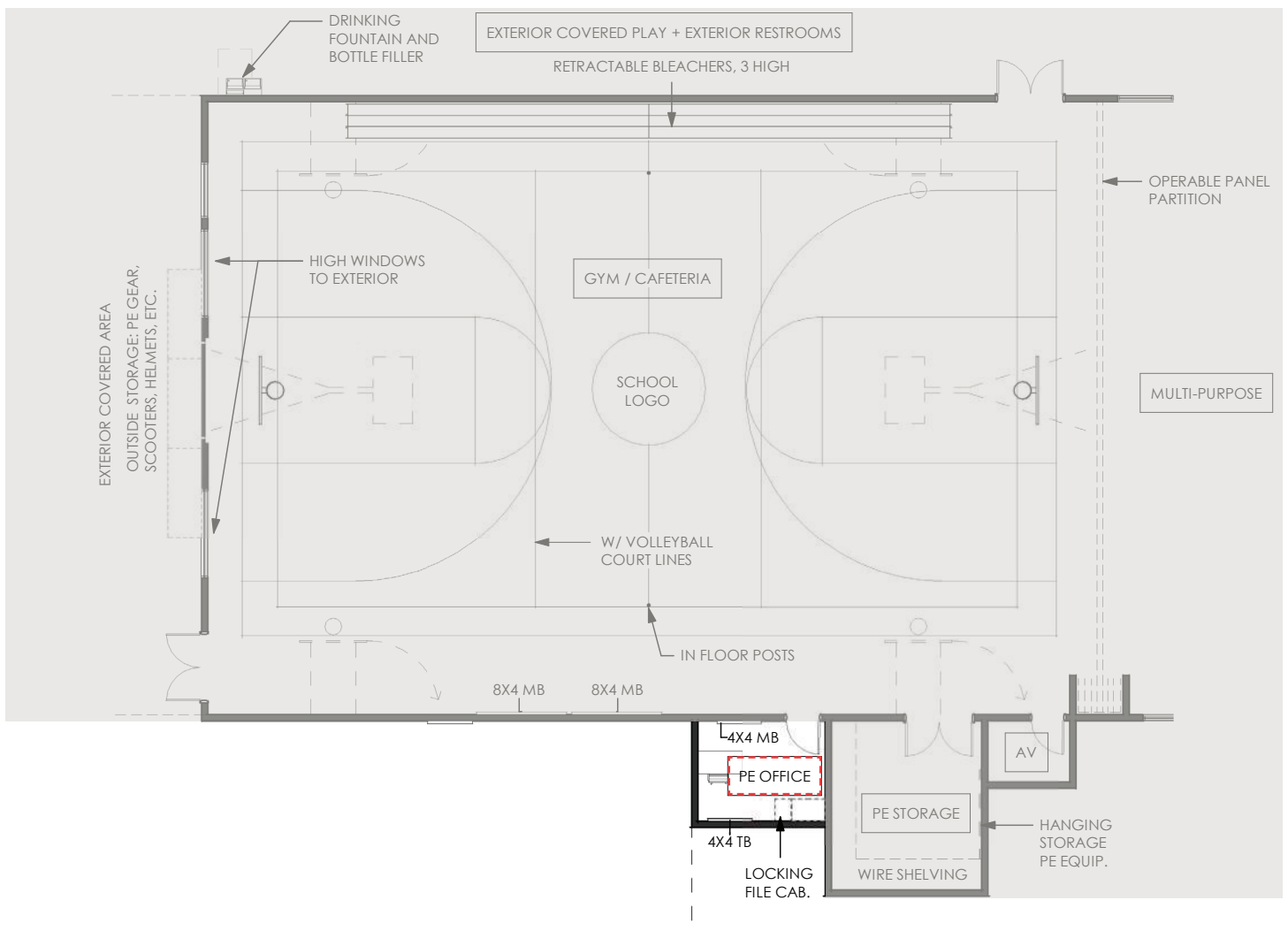
Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door

Furniture: Desk, chair, locking file cabinet

Accessories/Equipment: 4x4 marker board, 4x4 tackboard



Activities

PE Storage

Room Function: Storage for PE and Gym

Square Footage: 200 square feet

Adjacencies: **Essential:** Gym, multipurpose, PE office, exterior covered play **Important:** AV Closet

Flooring: Sealed concrete

Walls: Painted gypsum

Ceiling: Painted gypsum

Doors/Windows: Wood door

Furniture: Wire shelving

Accessories/Equipment: Outdoor storage - PE gear

AV Closet

Room Function: Sound system storage, equipment head end

Square Footage: 30 square feet

Adjacencies: **Essential:** Gym, multipurpose **Important:** PE Office, PE storage, platform, music room

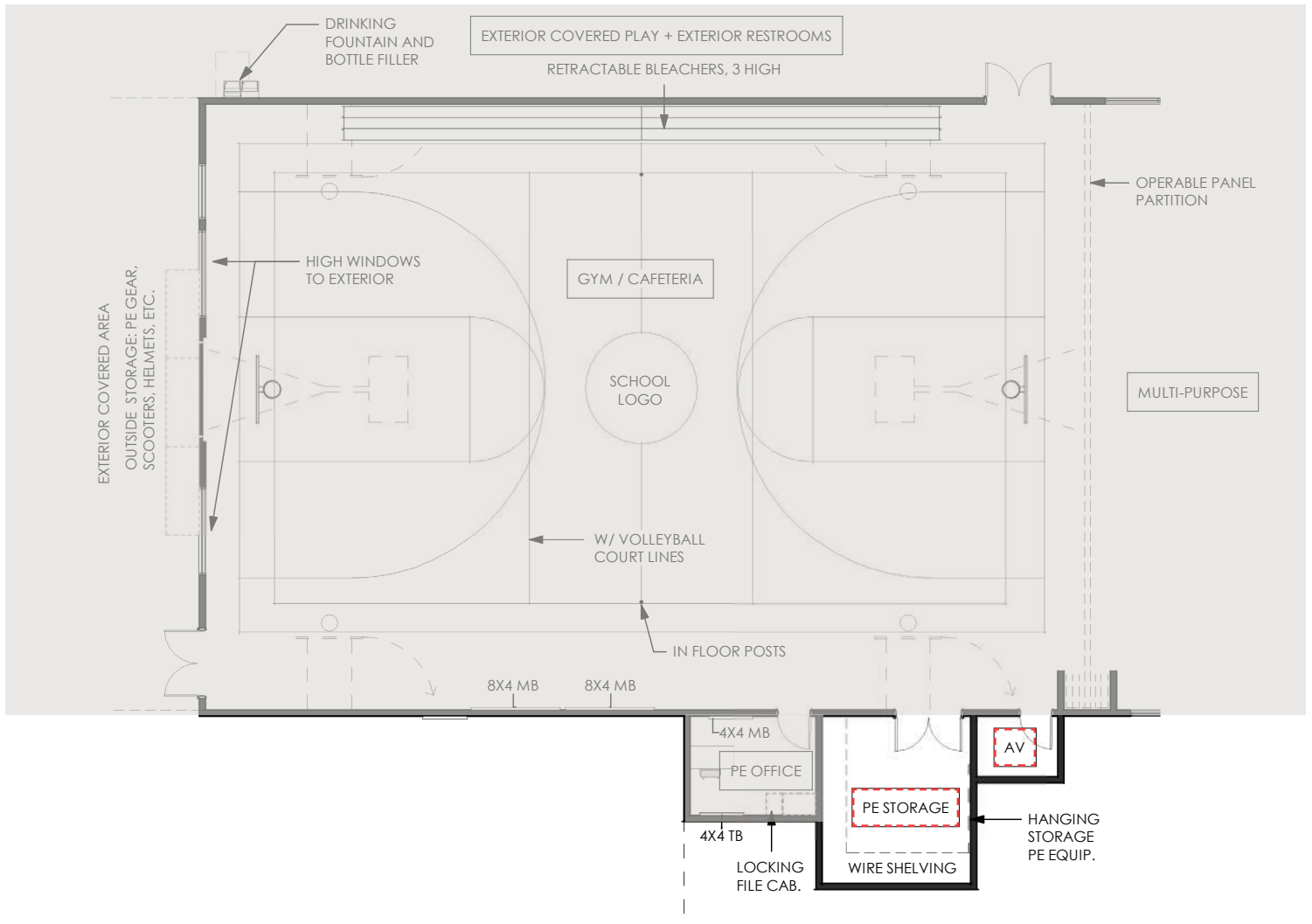
Flooring: Sealed concrete

Walls: Painted gypsum

Ceiling: Painted gypsum

Doors/Windows: Wood door

Accessories/Equipment: Shelving



Activities

Music Classroom / Platform

Room Function: Classroom

Square Footage: 1,200 square feet

Adjacencies: **Essential:** Gym, multipurpose, cafeteria/commons, platform

Flooring: Carpet

Walls: Painted gypsum, acoustic treatment

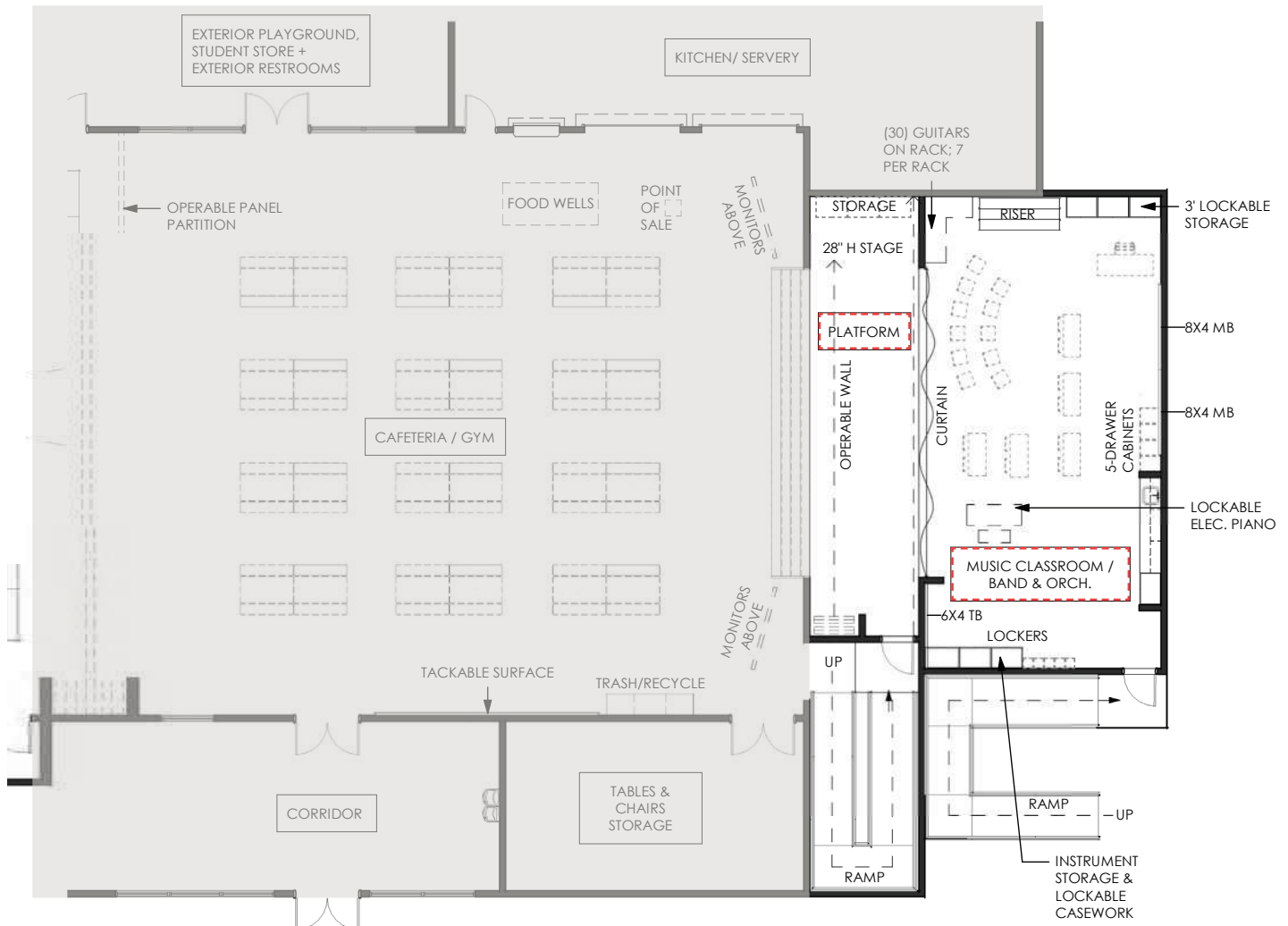
Ceiling: ACP

Doors/Windows: Curtain, wood door, operable wall - sound absorption & durable finish

Built-In Casework: Upper/lower cabinets w/ sink, Storage

Furniture: Risers, file cabinets, lockable storage, tables, chairs

Accessories/Equipment: Curtain, piano, markerboards, instruments, instrument racks/carts, monitor, guitar racks, tack board



Activities

Music Classroom - North Elementary School

Room Function: Classroom

Square Footage: 1,200 square feet

Adjacencies: **Essential:** Gym, multipurpose, cafeteria/commons, platform

Flooring: Carpet

Walls: Painted gypsum, acoustic treatment

Ceiling: ACP

Doors/Windows: Curtain, wood door

Built-In Casework: upper/lower cabinets w/ sink, Storage

Furniture: Risers, file cabinets, lockable storage, tables, chairs

Accessories/Equipment: Curtain, electric piano, markerboards, instruments, instrument racks and carts, monitor, guitar racks, tack board

Platform - North Elementary School

Room Function: Platform / Stage at music room and Multipurpose / Gym

Square Footage: 900 square feet

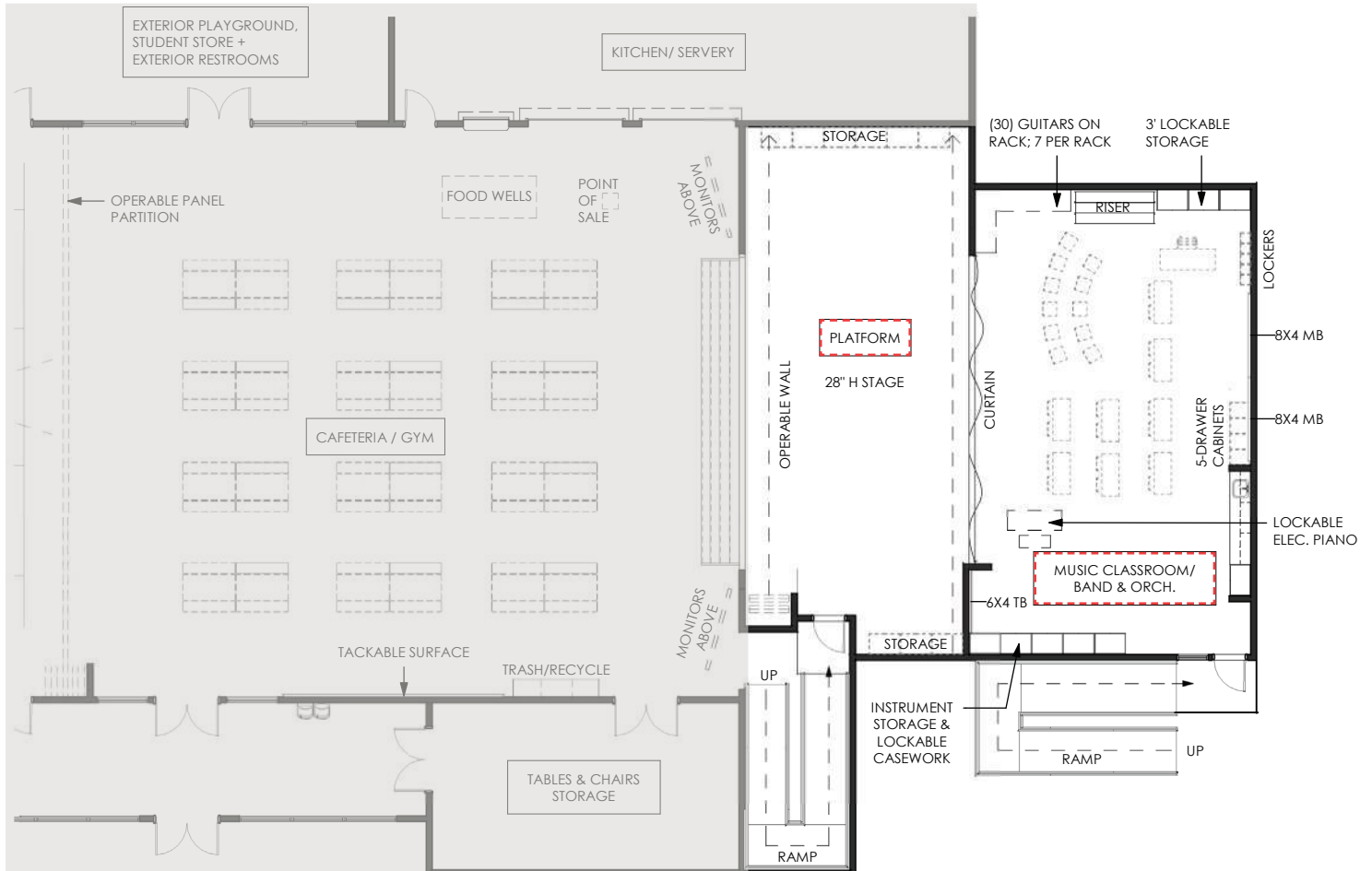
Adjacencies: **Essential:** Multipurpose, gym, music room

Flooring: 28" high floor, floor transition at curtain

Walls: Painted gypsum

Doors/Windows: Operable wall - sound absorption on the music room side, durable finish on the commons/gym side

Accessories/Equipment: Storage, acoustic treatment, operable partition, curtain and track



Activities

ASB Storage

Room Function: Storage

Square Footage: 200 square feet; Preferred to shrink to 100 square feet

Flooring: Sealed concrete

Walls: Painted gypsum

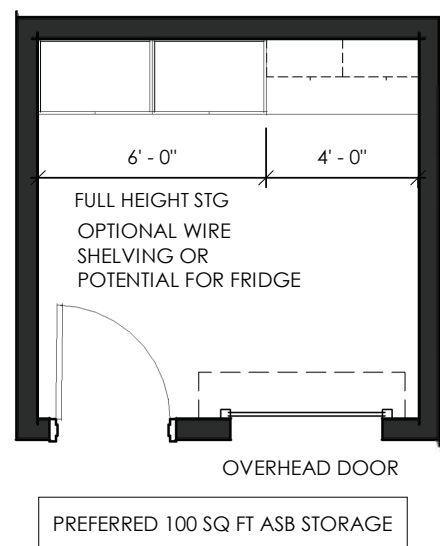
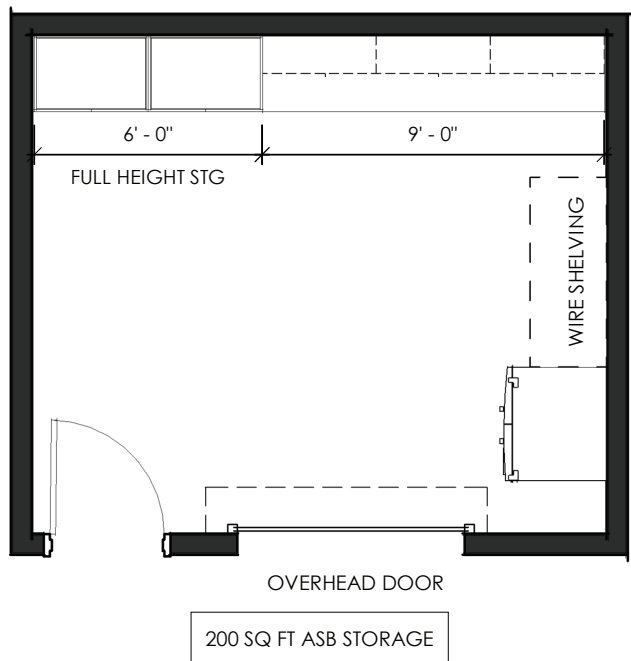
Ceiling: Painted gypsum

Doors/Windows: Wood door, overhead door

Built-In Casework: Upper / Lower cabinets, full height storage

Furniture: Shelving

Accessories/Equipment: Full-size freezer, optional refrigerator, cookie machine, popcorn machine, bingo supplies, cotton-candy machine



Activities

Covered Play

Room Function: Outdoor play area under a canopy.

Square Footage: 1,500 square feet

Adjacencies: **Essential:** Playground, Play Field

Important: School garden, early childhood play area

Convenient: Gym, multipurpose, PE office, PE storage

Accessories/Equipment: Outdoor storage, basketball hoops, play equipment, Gaga Ball, large play toys, 4-Square

Services + Support

Classroom Area Student Restrooms

Room Function: Individual single occupant restroom stalls, fully enclosed with a shared lavatory wall.

Square Footage: 380 square feet (4)

Adjacencies: **Essential:** Gym, Multipurpose **Important:** Custodial, Family Restroom

Convenient: Kitchen, Platform, PE Office, PE Storage, Located in main corridor areas close to instructional and activity spaces, spread out throughout building

Flooring: Ceramic Tile

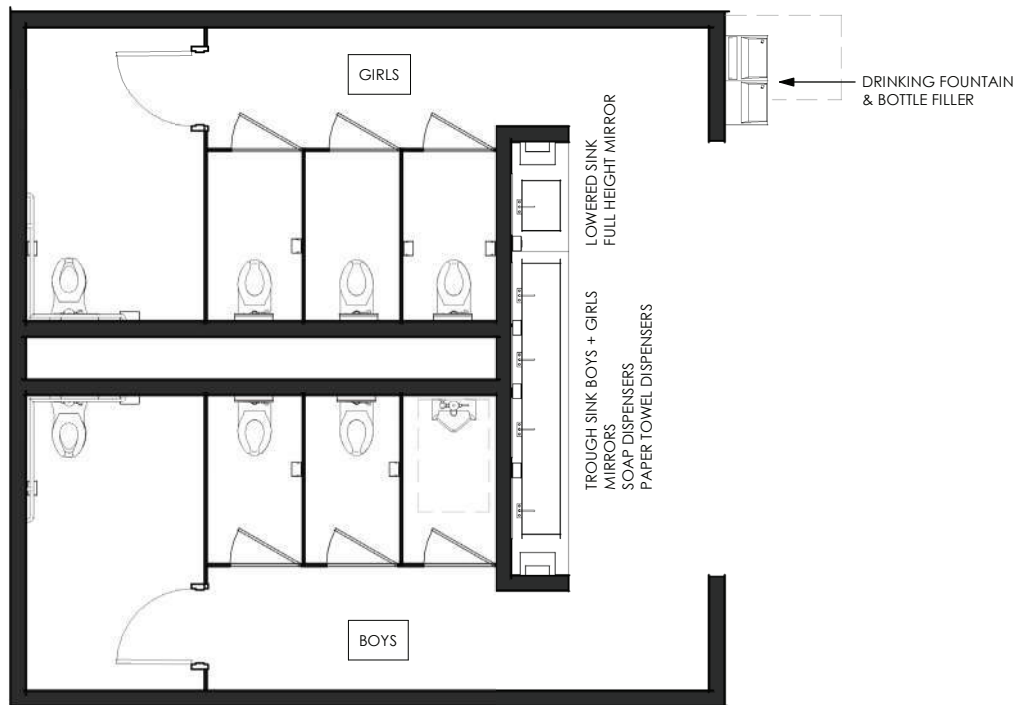
Walls: Ceramic Tile

Ceiling: Painted gypsum

Doors/Windows: Stall partitions

Built-In Casework: Solid surface countertop with trough sinks, one lowered 29" sink

Accessories/Equipment: Soap dispensers, paper towel dispensers, toilet paper dispensers, toilet seat dispenser, grab bars, feminine napkin dispensers, feminine napkin disposals, mirror in common area, purse shelf, coat hook, toilet partitions or solid walls, drinking fountain w/ bottle filler



Services + Support

Gym/Cafeteria Student Restrooms

Room Function: Individual single occupant restroom stalls, fully enclosed with a shared lavatory wall.

Square Footage: 380 square feet

Adjacencies: **Essential:** Gym, Multipurpose **Important:** Custodial, Family Restroom

Convenient: Kitchen, Platform, PE Office, PE Storage, Located in main corridor areas close to instructional and activity spaces, spread out throughout building

Flooring: Ceramic Tile

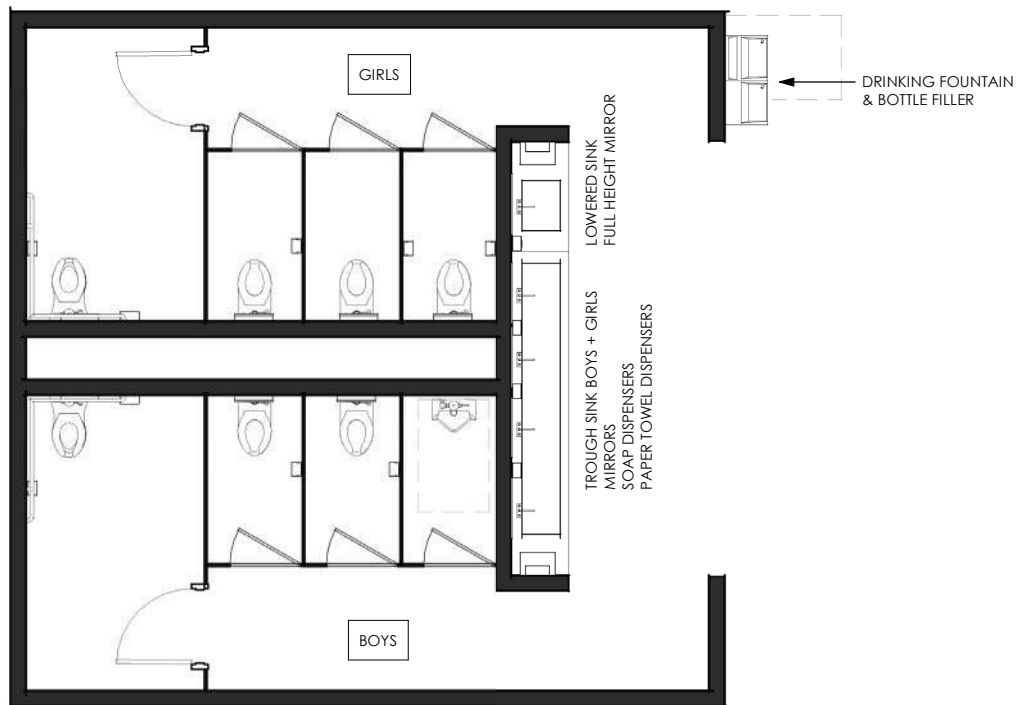
Walls: Ceramic Tile

Ceiling: Painted gypsum

Doors/Windows: Stall partitions

Built-In Casework: Solid surface countertop with trough sinks, one lowered 29" sink

Accessories/Equipment: Soap dispensers, paper towel dispensers, toilet paper dispensers, toilet seat dispenser, grab bars, feminine napkin dispensers, feminine napkin disposals, mirror in common area, purse shelf, coat hook, toilet partitions or solid walls, drinking fountain w/ bottle filler



Services + Support

Staff Restrooms

Room Function: Individual single occupant restroom

Square Footage: 60 square feet (5)

Adjacencies: **Important:** Spaced out locations, student restrooms - One adult restroom near student restrooms

Walls: Painted gypsum

Ceiling: Painted gypsum

Doors/Windows: Wood door, indicator lock, to be keyed

Furniture: Storage cabinet

Accessories/Equipment: Toilet paper dispenser, toilet seat cover dispenser, feminine napkin disposal, soap dispenser, grab bars at toilet, mirror, paper towel dispenser, purse shelf, coat hook, standard height toilet, sink

Family Restrooms

Room Function: Individual single occupant family restroom

Square Footage: 70 square feet

Adjacencies: **Important:** Spaced out locations, Student restrooms

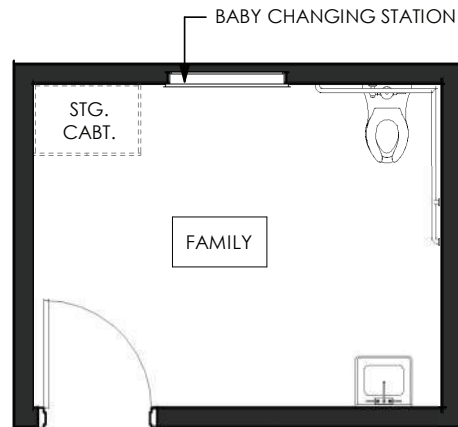
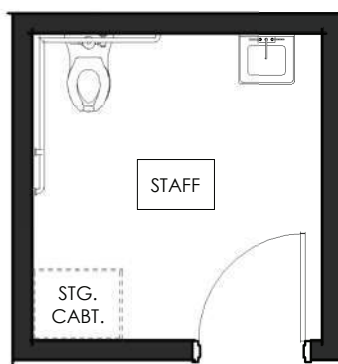
Walls: Painted gypsum

Ceiling: Painted gypsum

Doors/Windows: Wood door, indicator lock, to be keyed

Furniture: Storage cabinet

Accessories/Equipment: Toilet paper dispenser, toilet seat cover dispenser, feminine napkin disposal, soap dispenser, grab bars at toilet, mirror, paper towel dispenser, purse shelf, coat hook, baby changing station, standard height toilet, sink



Services + Support

Main Custodial

Room Function: Main custodial room

Square Footage: 300 square feet

Adjacencies: **Convenient:** Commons, Multipurpose / Cafeteria, Gym, Kitchen

Flooring: Sealed concrete

Walls: Painted gypsum

Ceiling: Painted gypsum

Doors/Windows: Wood door

Built-In Casework: Shelving, upper cabinets

Furniture: Table, chairs (4) custodial lockers, work bench, computer station, desk

Accessories/Equipment: Computer, light commercial washer / dryer, mop / broom holder, chemical dispenser, coat hanger, mop sink, cart, eyewash

Instructional Elements: Markerboards, tack boards

Custodial Closet

Room Function: Support custodial room

Square Footage: 50 square feet (2)

Flooring: Sealed concrete

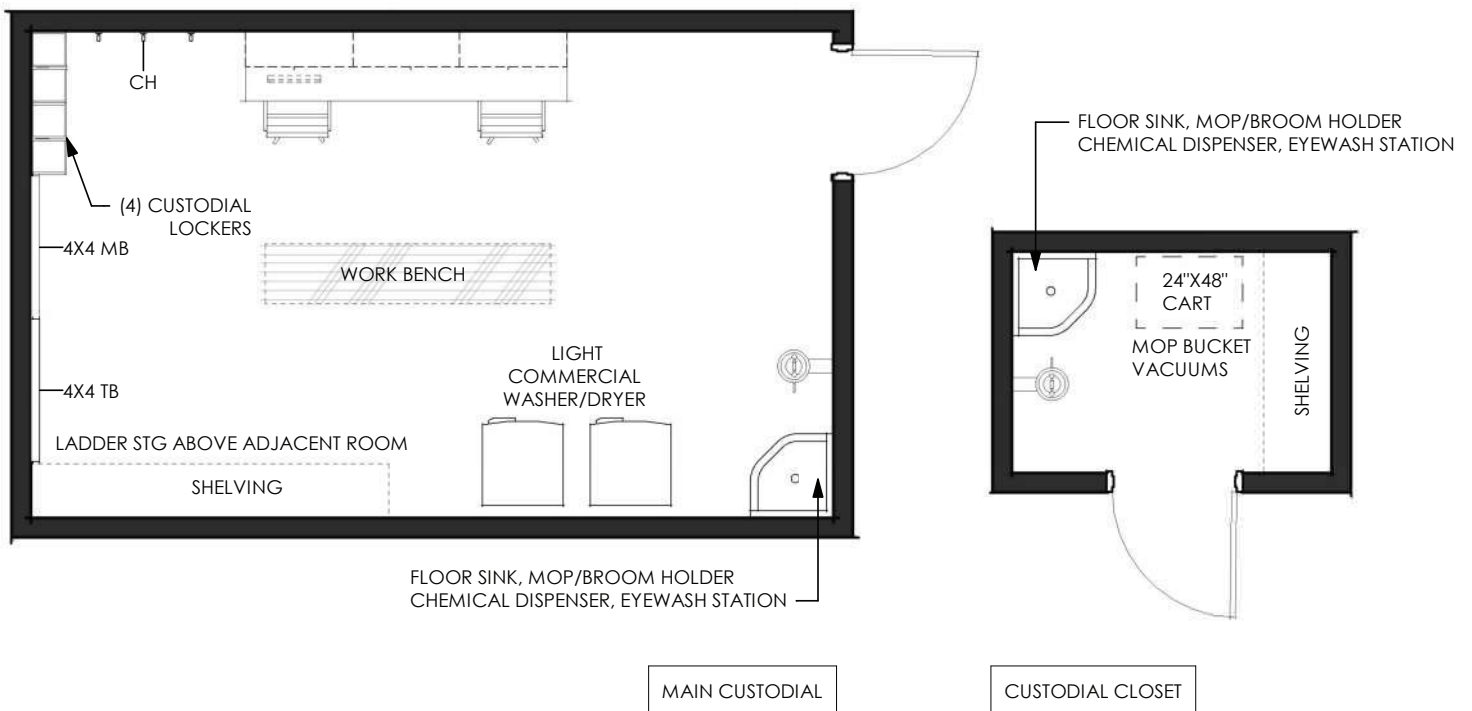
Walls: Painted gypsum

Ceiling: Hard-lid Ceilings - Satellite Custodial Rooms

Doors/Windows: Wood door

Built-In Casework: Shelving

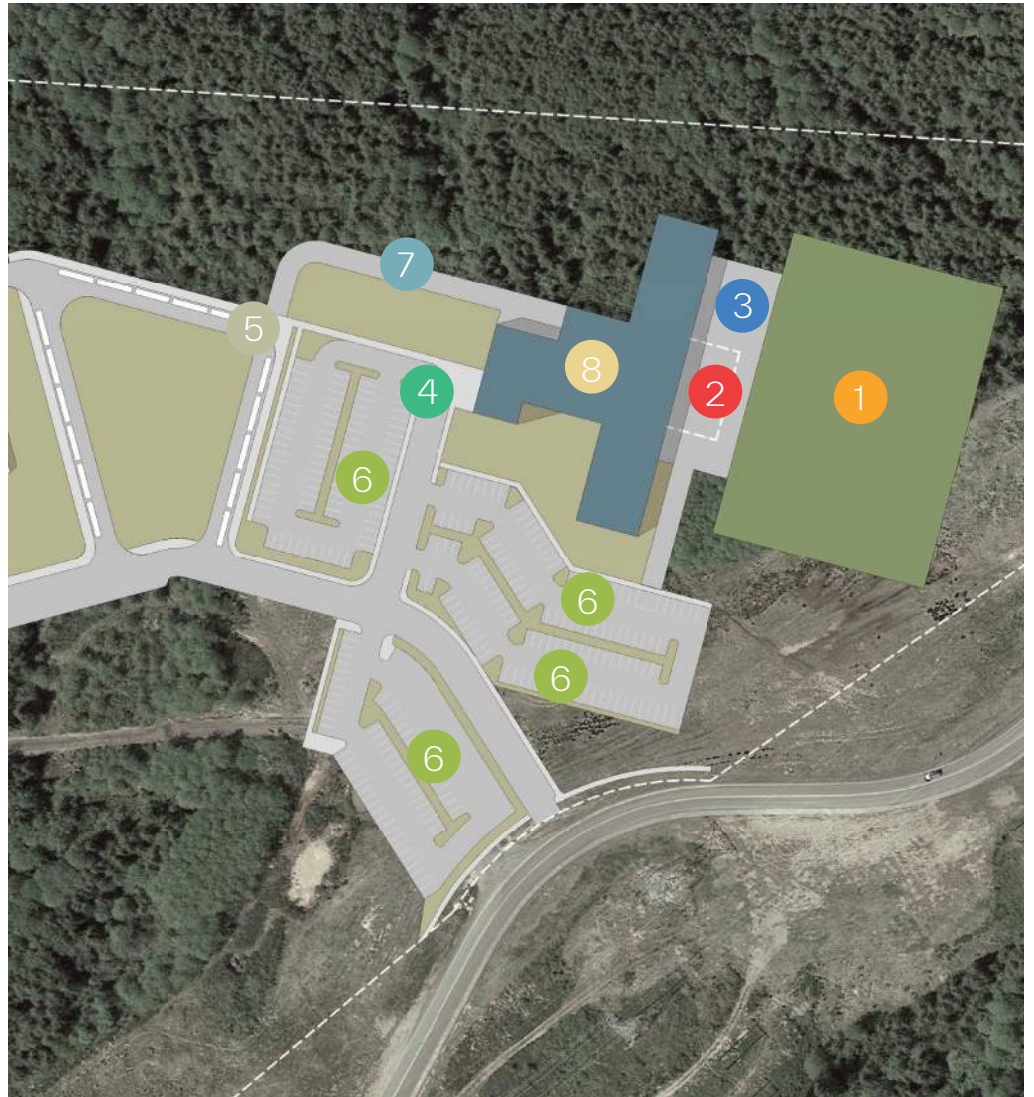
Accessories/Equipment: Eyewash station, floor sink, cart



Exterior NES

Exterior Elements

- 1 Play Field
- 2 Covered Outdoor Area
- 3 Paved Play
- 4 Parent Pick-Up/Drop-Off
- 5 Bus Pick-Up/Drop-Off
- 6 Parking
- 7 Fire Lane
- 8 Elementary School Footprint



Exterior SES

Exterior Elements

- 1 Play Field
- 2 Covered Outdoor Area
- 3 Paved Play
- 4 Parent Pick-Up/Drop-Off
- 5 Bus Pick-Up/Drop-Off
- 6 Parking
- 7 Fire Lane
- 8 Elementary School Footprint
- 9 Garden



04

Appendix



**ASD North Site + South Site Elementary Schools
DAC Meeting #1**

Meeting Date: 4/3/2025

Meeting Time: 3:45pm-4:45pm

Meeting Location: Zoom Meeting

TCF Architecture Project Number: 2025-003, 2025-004

Attendance:

Present	Name	Representing	Email
✓	Steve Wachtler	TCF	steve@tcfarchitecture.com
	Andrew Hickman	TCF	andrew@tcfarchitecture.com
✓	Ally Beardemphl	TCF	ally@tcfarchitecture.com
✓	JR Mill	TCF	jr@tcfarchitecture.com
	Andy Twyman	CSG ESD 112	andrew.twyman@esd112.org
✓	Drew Pearson	CSG ESD 112	drew.pearson@esd112.org
	Manuel Saldivar-Aguirre	CSG ESD 112	manuel.saldivar-aguirre@esd112.org
	Lynn Green	ASD	lgreen@asd5.org
✓	Traci Sandstrom	ASD	tsandstrom@asd5.org
	Elyssa Louderback	ASD	elouderback@asd5.org
✓	Michael Pauly	ASD	mpauley@asd5.org
✓	Heather Trader	McDermoth	htrader@asd5.org
	Nani Villarreal	AJW	nvillarreal@asd5.org
	Tosha Love	Stevens	tlove@asd5.org
	Christine Vanairsdale	Stevens	cvanairsdale@asd5.org
✓	Sarah Teveliet Channel	McDermoth	schannel@asd5.org
	Kim Malizia	AJW	kmalizia@asd5.org
✓	Marnie Ranheim	AJW	mranheim@asd5.org
	Jessica Prosch	Stevens	jprosch@asd5.org
✓	Mindi Hammill	McDermoth	mhammill@asd5.org
✓	Kristi Swantek	AJW	kswantek@asd5.org
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✓	Tessa Pfeiffer	McDermoth	tpfeiffer@asd5.org
	Lori Gay	Stevens	lgay@asd5.org
✓	Mercedes Bell Taylor	McDermoth	mbelltaylor@asd5.org
✓	Courtney Sandstrom	ASD	csandstrom@asd5.org
✓	Shilo Todd		stodd@asd5.org
✓	Tiffany Montoure	AJW	tmontoure@asd5.org
	Amber Diel	ASD	adiel@asd5.org
✓	Rees Sturm	Stevens	

Agenda Items:

Item #	Discussion Topic	Notes/Coordination
1. General		
1.1	Introductions	<ul style="list-style-type: none"> • Introductions of DAC members and project team • Overview of meeting objectives

1.2	Overview of DAC's Role	<ul style="list-style-type: none"> • Purpose and responsibilities of the DAC • Review information feedback flow • Review commitment timeline <p><i>See presentation attached for tentative timeline, DAC schedule, DAC overview and information flow.</i></p>
1.3	Review of Tentative Project Schedule	<ul style="list-style-type: none"> • Key milestones and timelines • Opportunities for DAC involvement <p><i>There will be ample opportunity for DAC involvement throughout the process including but not limited to, school character, appearance and room layouts. See presentation for the timeline.</i></p>
1.4	Overview of Project Location and Size	<ul style="list-style-type: none"> • Site overviews and context • Preliminary details on building sizes, capacity, and program requirements <p><i>TCF gave an overview on the building sites as well as the programs within the schools. Individual program needs will be discussed during the Ed Spec Workshops.</i></p>
1.5	Preview of School Tours	<ul style="list-style-type: none"> • Tour schedule and logistics for April 15th, 2025 • Key elements to observe and discuss
1.6	Initial Goal Setting and Visioning	<ul style="list-style-type: none"> • Starter questions identified <p><i>DAC members to review the questions listed in the presentation. This will help kick-start our next DAC meeting.</i></p>
2. Next Meeting		
2.1	School Tours	<p>4/15: Meet at 9:00 AM at Southworth Elementary School. Please refer to the school tour schedule.</p> <p><i>See presentation attached for school tour schedule. A pamphlet will be distributed at the first location for note taking, including school information and a paper schedule.</i></p>
2.2	Next DAC Meeting	<p>5/15 at 3:45 PM: Stewart Building</p>

**ASD North Site + South Site Elementary Schools
DAC Meeting #2 – Trip Insider and School Tour Debrief**

Meeting Date: 12/9/2025

Meeting Time: 4:00pm-5:00pm

Meeting Location: In-Person + Zoom: 900 Cleveland St., Aberdeen, WA 98520 – Stevens Elementary School

TCF Architecture Project Number: 2025-003, 2025-004

Attendance:

Present	Name	Representing	Email
✓	Steve Wachtler	TCF	steve@tcfarchitecture.com
✓	Andrew Hickman	TCF	andrew@tcfarchitecture.com
✓	Glenn Miles	TCF	glennm@tcfarchitecture.com
✓	Amanda Stanton	TCF	amandas@tcfarchitecture.com
✓	Andy Twyman	CSG ESD 112	andrew.twyman@esd112.org
	Drew Pearson	CSG ESD 112	drew.pearson@esd112.org
✓	Manuel Saldivar-Aguirre	CSG ESD 112	manuel.saldivar-aguirre@esd112.org
	Lynn Green	ASD	lgreen@asd5.org
✓	Traci Sandstrom	ASD	tsandstrom@asd5.org
	Elyssa Louderback	ASD	elouderback@asd5.org
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	Amber Melville	McDermoth	amelville@asd5.org
	Tessa Pfeiffer	McDermoth	tpfeiffer@asd5.org
✓	Lori Gay	Stevens	lgay@asd5.org
	Mercedes Bell Taylor	McDermoth	mbelltaylor@asd5.org
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	Tiffany Montoure	AJW	tmontoure@asd5.org
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✓	Leslie L.	Stevens	
✓	Tosha Love	Stevens	tlove@asd5.org
✓	Josie Micheau (Zoom)	Stevens	jmicheau@asd5.org
✓	Tiffini Galvan (Zoom)	Stevens	tgalvan@asd5.org
✓	Breanna Gentry (Zoom)	Stevens	bgentry@asd5.org

Agenda Items:

124 N. "I" Street
Tacoma, WA 98403
253.572.3993

Item #	Discussion Topic	Notes/Coordination
1. General		
1.1	Introductions	<ul style="list-style-type: none"> • Introductions of DAC members and project team • Overview of meeting objectives • Meeting Agenda attached, note DAC Meeting 2 on 12/09 only included 01 Trip Insider and 02 School Tour Debrief. Follow up DAC Meeting on 12/16 will address 03 Spaces, 04 Adjacencies, 05 ED Specs Feedback and 06 What's Next?
1.2	Group Activity on the Aberdeen Site	<ul style="list-style-type: none"> • Trip Insider Activity was held to learn more about Aberdeen and its people, history and culture • School Tour Debrief – Large picture review of each school: Southworth, Peter G. Schmidt and Littlerock <p><i>See attached presentation for tentative timeline, DAC schedule, DAC overview, activities, school tour information, spaces and adjacencies.</i></p>

<p>1.3</p>	<p>Trip Insider Activity</p>	<ul style="list-style-type: none"> • Activity on Aberdeen’s culture, characteristics, landmarks, community events, places and personal memories • Trip Insider cards were filled out and pinned to two Aberdeen maps: one zoomed in one and another zoomed out. <p><i>Local areas were mentioned at the DAC Meeting. Attendees summarized that many of the places focused on hiking, fishing, clamming, music, history and the beach.</i></p> <p><i>Comments Received:</i></p> <p><i>Trip Insider Aberdeen SES Cards Responses:</i></p> <ul style="list-style-type: none"> • “The Pits” – Going to play as children, where the new site is at • Lake Swano – Nice Hiking • X Country Races – Makarenko Park; School Memories • Swansons – A store franchise around for decades • Compass Rose – Located behind Walmart; Stand at the location and hear echoes • History of Education (Sam Benn’s Salt House) – 1st School House, Mrs. Stewart and other women taught; Property is owned by the school • Aberdeen was the 1st settled city West of Olympia – History dates to early 1800’s; Aberdeen was separate from S.S. • Driftwood & Bishop Center – Theatre; Large Music Influence; Children’s Theatre • Beaches – Seabrook, Ruby Beach, Iron Springs • Splash Fest • Farmers Market • Seabrook Concerts • Hiking, Paddleboarding, Camping, Swimming, Sports and Lakes • Westport Winery • Local Art • Olympic Forest • Beautiful Sunsets • D & R Theater – Jazz performance / music performance • Chehalis River – Fishing, Clamming • Fishing in Aberdeen / Gray’s Harbor – Used to fish the rivers: Chehalis Blue Slough N. River and the Jetty at Westport; Upper Chehalis is beautiful to experience • Lighthouse at Westport – Still functioning but not in original site; Field trips; Tours and open to viewing • Iconic Music Area – Birthplace of Kurt Cobain; Played with him as a child • Historical Seaport – Old Weyerhaeuser • Grays Harbor College – Important to the community; Graduated from there; Adding more programs and degrees; Music Performances; Giving small town students an opportunity to get a higher education • Lady Washington – Tall Ship; Ship travels all over promoting Grays Harbor tourism; Has been in movies • Iron Springs – Adventure Hike; Ancient Trees • Logging History / Logging Pavilion – Built by Rotary Club; Long Rich History • Bishop Complex / Pioneer Park – A lot of sports; Baseball / Softball; Sports Complex • Gray Harbor College Music Programs – Music history; Known for stellar performances • Cooney Mansion – Near the Golf Course (Original Founder / Pioneer of Cosmopolis); Beautiful Landmark
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<p>1.4</p>	<p>Discussion on School Tours</p>	<ul style="list-style-type: none"> • DAC members gave their feedback on the three schools visited. (Southworth, Peter G. Schmidt and Littlerock) <p><i>Comments Received:</i></p> <p><i>Overall:</i></p> <ul style="list-style-type: none"> - Requested that the colors be uplifting and related to Aberdeen: Beaches, woods and music. - Discussion of rebranding was brought up at the end of the meeting. Overall, the staff dislike the purple and husky mascot. They felt that it related too much to University of Washington. <p><i>Southworth:</i></p> <ul style="list-style-type: none"> - Like the connection of spaces from Music to Gym/Cafeteria – Requested room for kids + parents and flexibility; Liked the flow and connection – Open Up / Operable. - Like that music and PE could be separated – Closed off acoustically. - Like the lunchroom / cafeteria by the playground. - Like the cafeteria size and position to the exterior at Southworth. - Like the lighting – Described the strip lighting as calming and illuminating. - Like the wayfinding and MDF signage that varied in color and imagery in sections of the building; Uplifting, warm, exciting; Related to place (ex. Salmon, trees, woods, beach, music theatre, etc.). - Like the visibility of the bathrooms and amount / proximity of the Staff Bathrooms. Concerned with the handwashing of students and playing with soap. - Like the Gym and Music room separated from the larger areas of classrooms. - Like the vestibule for safety and areas that can be closed off – Front of school and a space prior to entry. - Like that reception had views to the health/nurse room + cots – Space can be observed by reception. - Like the restrooms to have the sink area combined for both the Boys and Girls. - Requested a play area that is large. Looking to have a large, covered area that includes a playground and gaga ball pit. - Like the separate entry for Pre-K and SPED classrooms. - Like extra spaces used for nooks for the students to be in (Ex. Library Nook above the Vestibule). - Like the open playground and smaller playground for SPED / Pre-K / K. - Like the covered playground area. Would like big toys / playground equipment under covered play. <p><i>Peter G. Schmidt:</i></p> <ul style="list-style-type: none"> - Like the exposed wood used in the interior spaces. - Hated the green exterior color. - Overall confusion with the circulation and wayfinding. It was expressed that Southworth had better wayfinding with the MDF cutouts. - Did not like the POD layout due to number of classrooms per grade. Others disagreed and talked about the benefits of extra teaching / storage space. - Like the fact that PODS can extend the collaboration space. - Like the openness and natural lighting. - Like glazing into classrooms and display cases (Southworth). It was a worry that the glazing could become distracting, however, the group had a discussion that it is like a window to the exterior. - Commented that the tour of Peter G. Schmidt was not as memorable. - Like the lunchroom – Commented on the flow of spaces. <p><i>Littlerock:</i></p> <ul style="list-style-type: none"> - The library was the favorite space. Qualities that were mentioned were: wood, comfort, movable bookshelves and the feeling of cozy + open. - Like the color scheme in the overall school.
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		<ul style="list-style-type: none"> - Like the old photos and graphics – Referenced Aberdeen’s logging and fishing industry. All the founding family names still exist in town. - Intentions for the Library are to have a LEARNING COMMONS, Maker Space, Internet Café, Presentation Space and Staff Meetings. It was mentioned to have the Library the Hub of School. A view would be nice from this space. - Like the staff room with 2 refrigerators, small shelf for potlucks, windows, stove and high table. It was also mentioned that Southworth’s Staff Room was nice. - Discussed that the cafeteria was too small. - Like access to bathrooms and watering fountain on the exterior. Warned about vandalism and the need to have an option to lock up. - Like the student store as a dedicated space; Also PTSO (PTA); Could be shared and open to the outside. An awning helps with weather. - Discussed that the cafeteria at Littlerock felt crowded. The size at Southworth felt good. - Want noisy spaces away from classrooms.
2. Next Meeting		
2.1	Next DAC Meeting	12/16 at 4 PM – 5 PM: Zoom Call – DAC 3 (Follow-up Programming and Adjacency Workshop) <i>See attached PDF and meeting slides with talking points. PDF was sent on 12/10.</i>

**ASD North Site + South Site Elementary Schools
DAC #3 Meeting Minutes**

Meeting Date: 12/17/2025

Meeting Time: 4-5:30 PM

Meeting Location: Zoom Call

TCF Architecture Project Number: 2025-003, 2025-004

Attendance:

Present	Name	Representing	Email
✓	Steve Wachtler	TCF	steve@tcfarchitecture.com
✓	Andrew Hickman	TCF	andrew@tcfarchitecture.com
	Glenn Miles	TCF	glennm@tcfarchitecture.com
✓	Amanda Stanton	TCF	amandas@tcfarchitecture.com
	Ally Beardemphl	TCF	Ally@tcfarchitecture.com
	Andy Twyman	CSG ESD 112	andrew.twyman@esd112.org
	Drew Pearson	CSG ESD 112	drew.pearson@esd112.org
✓	Manuel Saldivar-Aguirre	CSG ESD 112	manuel.saldivar-aguirre@esd112.org
	Lynn Green	ASD	lgreen@asd5.org
✓	Traci Sandstrom	ASD	tsandstrom@asd5.org
	Elyssa Louderback	ASD	elouderback@asd5.org
	Michael Pauly	ASD	mpauley@asd5.org
✓	Tosha Love	Stevens	tlove@asd5.org
✓	Christine Vanairsdale	Stevens	cvanairsdale@asd5.org
✓	Jessica Prosch	Stevens	jprosch@asd5.org
	Lori Gay	Stevens	lgay@asd5.org
	Courtney Sandstrom	ASD	csandstrom@asd5.org
	Amber Diel	ASD	adiel@asd5.org
	Rees Sturm	Stevens	resturm@asd5.org
	Leslie L.	Stevens	
✓	Tosha Love	Stevens	tlove@asd5.org
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✓	Tiffini Galvan	Stevens	tgalvan@asd5.org
✓	Breanna Gentry	Stevens	bgentry@asd5.org

Meeting Minute Items:

Item #	Discussion Topic	Notes/Coordination
1. General		
1.1	Introduction	<ul style="list-style-type: none"> Recap of last week’s DAC Meeting 2. The team had gone over the Trip Insider Activity to learn more about Aberdeen and the School Debriefs. Review of what will be happening in DAC Meeting 3: Spaces, Adjacencies, Ed Specs and What’s Next? Feedback from the Trip Insider Activity was shown and how it is being incorporated into the Ed Specs.

<p>1.2</p>	<p>Spaces</p>	<ul style="list-style-type: none"> • Review of the different spaces in the tours: Classrooms, Sensory Spaces in the Classroom, PODs, Common Spaces, Cafeterias and Circulation, Administration/Student Services and Site. • Focused on the Classrooms and PODs. • A couple of questions were asked with the Classroom section: 1) How can classroom design and connection to shared learning areas better support district’s goal of promoting student directed learning? and 2) What grade-level organization and specialty program distribution around the PODs would most effectively advance District goals and promote school-wide cohesion? <p><i>Classrooms</i></p> <ul style="list-style-type: none"> - Like classroom cubbies. Want to keep shelves and coats not at the desk. Like Southworth cubbies. - Like the cubbies up against the wall, want to avoid the U-shape cubbies. Worried about the U-shape cubbies at Peter G. and hiding spaces. - Like desks less cluttered against wall. - Want to avoid sending kids into the hall. - Want water fountains in classrooms to not have to send the children down the hall. - Want floor-to-ceiling marker boards. Floor-to-ceiling marker boards would work best for younger students. Markerboard trays are possibly not needed. There have been issues with kids hitting their hips and heads. Floor to ceiling marker boards could be used also for higher grades. Teachers discussed some students sitting on the ground or accessibility concerns. - Magnetic marker boards. - Like sliding marker boards with TV concealed. There is the potential for storage behind the outer boards. An example mentioned in the meeting is a 16 ft board in 4 ft sections. When folded open there would be 8 ft of writable sections. This could be shown in a graphic representation. - Look at projectors as an option. - The district prefers the TV for cost and maintenance – Traci - TVs need to be lower. It is currently uncomfortable to look up due to projection height. - Connection from the TV to the teacher’s station is necessary. Currently there are issues with the HDMI from the teacher’s station to the board. Need more flexibility. - Connect laptop to system. - Like a door to connect classrooms. - COW Location(s) - Want additional marker boards. - Want additional tackable surfaces. - Like sidelights by the door for visibility, display and ability to close-off. - Resilient flooring with area rugs for softer surfaces. - Do not want fluorescent lighting. Fluorescent lighting is generally not used anymore due to energy savings. All the lights would be LED with a control system. There will be daylighting and dimming features. - Energy code will require some receptacles to be turned off when the room is not in use – Controlled Outlets. Technology that needs to stay on will be plugged into green outlets. New spaces will have more outlets with a portion being controlled outlets and green outlets. The green outlets will have an etched symbol for identification. Outlets will be part of the training on moving in. <p><i>Classrooms – Sensory Spaces</i></p> <ul style="list-style-type: none"> - Would be great in Special Education Classrooms – Quiet Space. - Like the bottom center image with occupied spaces in the bookcases/cubbies. Like the lighting in the small spaces. Great for students to tuck into the spaces for quiet time. - Would love these in the Library.
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		<ul style="list-style-type: none">- <i>Want to be careful where these are located. These occupied/sensory spaces could be an issue in corridors due to supervision and hiding spots.</i>- <i>Like the window seats with the soffit that meets the ceiling. There is a desire for the soffit to be storage – Close and latch. Traci is concerned with the need for a ladder.</i>- <i>Question – Would the rugs be part of the grant? – Part of the Soft Cost. There is a budget for furniture.</i> <p><i>PODs</i></p> <ul style="list-style-type: none">- <i>Steve discussed that more districts are going with the Pod model.</i>- <i>Benefits of the Pod: extension of the classroom, self-learning (quiet space), smaller group learning, group learning, collaborative space with multiple teachers, and area for extra storage with non-common equipment.</i>- <i>Buffer with the primary circulation.</i>- <i>More sheltered space.</i>- <i>More glazing can allow for supervision of the space.</i>- <i>Depending on how the space is organized, it can have shared bathrooms that prevent students having to walk down the hall, possibly unsupervised.</i>- <i>In the program, the PODs are small conference group.</i>- <i>There is an option to have a sliding window system, similar to Browns Point, that extends the classroom into Pod space. This will result in less space for cubbies and storage in the classrooms. Traci commented that these are rarely used in past schools she has been at.</i>- <i>The Pod space at Stevens would be about 350 sq ft. The Pods we toured were about 600 sq ft.</i>- <i>Most likely some circulation space to include with the Pod.</i>- <i>Like the Pods to be neighborhoods with different colors.</i>- <i>What is the trade off for Pods? The trade-off in the past has been conference rooms that eventually risk becoming storage rooms. Better to have common, public spaces.</i>- <i>Can the Pods be in different sizes? It is beneficial to stack walls and the building layout. In general, we want consistency between the floors and the Pods.</i>- <i>Like the SPED classes to be close together. Either next to each other or one on the 1st floor and the other on the 2nd close to the staircase for proximity.</i>- <i>There could be accessibility to the bathrooms at the Pods. Doors could be outboard or inboard of the restrooms.</i>- <i>Preference is to close off the Pods after hours and bathrooms near the gathering spaces are used.</i>- <i>General feeling of the Pods – Majority of the teachers like them for collaboration benefits.</i>- <i>A neighborhood identity is desired with the Pods.</i>- <i>Peter G. model of the Pods is most desired.</i> <p><i>Common Spaces</i></p> <ul style="list-style-type: none">- <i>Like the high ceilings in Southworth.</i>- <i>Like the seating areas under the stairs. Is concerned about monitoring the children. Mentioned Southworth’s seating in the common area, across from the stairs. Like the lighting with the seating.</i>- <i>Like some rest areas in the circulation. Areas to sit and take a break.</i>- <i>Want supervision to be good.</i>- <i>Love the historic photos in the school at Littlerock. Aberdeen has a rich history. The subjects of the historic photos could be Aberdeen history, Indigenous history, Logging, Fishing and Clamming. Mentioned UW historic photo records.</i>- <i>Like display cases in the hallways. Aberdeen is big with sports. These display cases could show some of the things that are special to Stevens and Aberdeen. Kids can also purchase show and tell from the school store and add it to the display cases.</i>
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		<ul style="list-style-type: none"> - Do not care about the murals in the halls at Peter G. Concerned that these murals would get damaged. Peter G. had artwork from the students on the murals and added tack boards. - Like the wood in Littlerock – Mentioned Cedar paneling. <p><i>Cafeterias & Circulation</i></p> <ul style="list-style-type: none"> - Did not like Littlerock cafeteria. - Like a cafeteria that is closed off. Noise from the corridor can be a concern. - Like Southworth’s cafeteria the best. Like that the cafeteria was big, open, access to the exterior, and flexible – can open the walls to be larger with music room, gym and cafeteria. - Access to the exterior from the cafeteria would be ideal. - Like outside bathrooms. - Like the student store on the exterior (Littlerock). <p><i>Administration + Student Services</i></p> <ul style="list-style-type: none"> - Key elements are security and traffic flow. - Like Peter G. security layout with the vestibule and administration. - Like Peter G.’s security system. - Like the option to buzz in teachers. Many times, staff have a card reader. Card readers should be available at indicated doors. - Stevens does not require people to sign back out. - Like Conference Room in the Admin for 8-10 with TV and Camera. - Want Staff Work Room right off Reception – filing cabinets, coffee machine, etc. - Want an open nurse area that is supervised. <p><i>Site</i></p> <ul style="list-style-type: none"> - Want a covered outdoor play with some equipment and games covered: large toy, Gaga Ball, and 4-square. - Concerned with the weather. Expressing the need for a big, covered play area. Do not want a small area because the smaller space can be overwhelming for the children. The smaller space can get loud and tight. - Like Pre-K Covered Play. Kindergarten could also use this covered play. - Like covered area adjacent to the entry. - Like covered area for pick-up and drop-off. Waiting in the rain is common. - Maximize covered areas.
1.3	Adjacencies	<ul style="list-style-type: none"> • Did not get to during DAC Meeting 3. • Scheduled a DAC 4 meeting on 1/14/2026 to review the Adjacencies. <p><i>See the attached document for updated DAC dates to the schedule and What’s Next.</i></p>
1.4	Feedback	<ul style="list-style-type: none"> • Asked for feedback. • Due to the holiday, feedback will be given after the break. • Will receive some feedback from select individuals before the end of the year. • Discussed that Stevens will be the example elementary school for the district. <p><i>We will take all the feedback from the DAC 2 and DAC 3 Meetings to date and update the Ed Specs document.</i></p>
	What’s Next	<ul style="list-style-type: none"> • Additional DAC Meeting 4 on 1/14/2026 to go over the Adjacencies. Recommended to meet that day for good turnout. • Finalized Ed Spec document will be issued 1/9/2026.
2. Next Meeting		
2.1	Next DAC Meeting	<p>1/14/2026: DAC Meeting # 4 at 4 PM (schedule will be adjusted for DAC #s after this meeting.)</p> <p><i>Meeting will focus on the Adjacency diagrams.</i></p>

**ASD North Site + South Site Elementary Schools
DAC Meeting #4**

Meeting Date: 1/14/2026

Meeting Time: 4-5 PM

Meeting Location: Zoom

TCF Architecture Project Number: 2025-003, 2025-004

Attendance:

Present	Name	Representing	Email
	Steve Wachtler	TCF	steve@tcfarchitecture.com
✓	Andrew Hickman	TCF	andrew@tcfarchitecture.com
✓	Glenn Miles	TCF	glenn@tcfarchitecture.com
	Albert deSantis	TCF	albert@tcfarchitecture.com
✓	Amanda Stanton	TCF	amandas@tcfarchitecture.com
	Andy Twyman	CSG ESD 112	andrew.twyman@esd112.org
	Drew Pearson	CSG ESD 112	drew.pearson@esd112.org
✓	Manuel Saldivar-Aguirre	CSG ESD 112	manuel.saldivar-aguirre@esd112.org
	Lynn Green	ASD	lgreen@asd5.org
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	Elyssa Louderback	ASD	elouderback@asd5.org
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✓	Christine Vanairsdale	Stevens	cvanairsdale@asd5.org
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✓	Jessica Prosch	Stevens	jprosch@asd5.org
✓	Lori Gay	Stevens	lgay@asd5.org
✓	Courtney Sandstrom	ASD	csandstrom@asd5.org
	Shilo Todd		stodd@asd5.org
	Amber Diel	ASD	adiel@asd5.org
✓	Rees Sturm	Stevens	resturm@asd5.org
	Leslie L.	Stevens	
✓	Tosha Love	Stevens	tlove@asd5.org
	Josie Micheau (Zoom)	Stevens	jmicheau@asd5.org
	Tiffini Galvan (Zoom)	Stevens	tgalvan@asd5.org
✓	Breanna Gentry (Zoom)	Stevens	bgentry@asd5.org

Meeting Minute Items:

Item #	Discussion Topic	Notes/Coordination
1. General		
1.1	Administration Adjacencies	<ul style="list-style-type: none"> Review of Administration Adjacencies - No specific comments
1.2	Student Services Adjacencies	<ul style="list-style-type: none"> Review of Student Services Adjacencies - <i>Everything will come off the student services hub space</i>

1.3	Activities Adjacencies	<ul style="list-style-type: none"> • Review of Activities Adjacencies <ul style="list-style-type: none"> - Volume layouts and multiple floorplans will be developed - We said that the Gym/Cafeteria could be either or - Play Fields are off the Gym/Cafeteria - Covered Play are off the Gym/Cafeteria - Covered Play Area – Will also have a connection to the bus drop-off - Full Kitchen Servery needs to be connected to the Service Yard - Restrooms are in the adjacency diagram that can be accessed from the exterior - Exterior component of a Student Store with a connection to the play area - Main Custodian is near the kitchen and service yard. It needs to be connected to electrical, mechanical, and fire services. - Will there be little custodial closets throughout the school? – Yes, one on each floor or each wing with a mop sink, shelf and eye wash. - Restrooms connected on the right are restrooms for events. Do not have to open the whole school. Restrooms by the Kitchen – back of house restrooms for the staff. The exterior restrooms are not separate buildings; it is a restroom that can be accessed from the exterior play area.
1.4	Library Adjacencies	<ul style="list-style-type: none"> • Review of Library Adjacencies <ul style="list-style-type: none"> - Goal is to have the library to be more central and a focus to the school. - There will be an exercise with the librarian and staff to organize the library space.
1.5	Classrooms + PODS Adjacencies	<ul style="list-style-type: none"> • Review of Classrooms + Pods Adjacencies <ul style="list-style-type: none"> - Sliding boards will be 4x 4 (W) x 6 (H) boards that are 1 ft off the ground. The boards may have a depth behind of 6-8” - Classrooms themselves with the PODs will have the primary circulation outside the PODs. People will go into the PODs. Classrooms with open to the POD area – Visual connection with sidelites (display shelving as possibility). - Each POD grouping would have its own restroom. - At South Elementary the PODs will be on two floors. - Different grades will be kept together – Youngest students on their own, Oldest students on their own. - We are putting resilient/hard flooring throughout each space – Will allow different tables and furniture, area rugs – Allows for flexibility.
1.6	SPED Classrooms Adjacencies	<ul style="list-style-type: none"> • Review of SPED Classrooms Adjacencies <ul style="list-style-type: none"> - These rooms will be discussed in the upcoming design meetings to make sure we get the best conditions with the teachers.
2. Next Meeting		
2.1	Next DAC Meeting	<p>1/29/2026: DAC Meeting #5</p> <p>See the attached document for updated DAC dates to the schedule and What’s Next.</p> <ul style="list-style-type: none"> - We are now jumping into the SD (Schematic Design) Phase - The plan is to have 4 more meetings with the group – In-person and Zoom - Final Ed Spec will be finished and distributed - ESD 112 are meeting with local representatives - From ESD 112s understanding, it sounds like they want to have one project under construction for each school district - Funding was secured for DD - Thursday, January 29th will be the next DAC meeting – DAC Meeting #5 - DAC 5 will be looking at different ways we can start to create a layout



HALEY & ALDRICH, INC.
300 W. 15th Street
Vancouver, WA 98660
360.448.4189

January 27, 2026
File No. 0210365-001

Aberdeen School District No. 5
216 North G Street
Aberdeen, Washington 98520

Attention: Lynn Green
Superintendent

Subject: Change Order Request No. 1
Aberdeen School District No. 5
Harbor Learning Center Relocation
510 N I Street
Aberdeen, Washington 98520

Dear Lynn Green:

Haley & Aldrich, Inc. ("Haley & Aldrich") is submitting this Change Order Request 1 to Aberdeen School District No. 5 (District), as an amendment to the *Proposal for Design-Level Geotechnical Engineering Services, Aberdeen School District No. 5, Harbor Learning Center, 510 N I Street, Aberdeen, Washington*, dated September 29, 2025, and fully executed by the District on October 15, 2025 (the "Agreement").

Haley & Aldrich performed a geotechnical exploration at the proposed Harbor Learning Center campus at 510 N I Street in late 2025. These exploration activities included performing six hollow-stem auger borings in the northern portion of the proposed campus, as well as conducting a geophysical survey to attempt to locate potential remnant foundations, abandoned and active buried utilities, and other subsurface anomalies. The geophysical survey indicated that artificial fill is likely present throughout much of the northern portion of the site. Borings performed within the limits of the fill area delineated by the geophysical study revealed the presence of buried debris including large concrete elements at depths of up to approximately 7.5 feet below the ground surface. However, the maximum depth and material composition of this debris site-wide is not well-understood.

Change to Scope

We propose that a supplemental geotechnical exploration be performed at the site, consisting of several exploratory test pits excavated through the undocumented fill until reaching contact with native materials. These test pits will be used to better understand the thickness and composition of undocumented fill across the project area. We propose to perform two days of test pit exploration

(including time for mobilization and demobilization) using a wheel-mounted backhoe. Pits will be excavated to a maximum depth of 10 feet below grade, and will be logged and photo-documented by a Haley & Aldrich geologist, who will oversee and direct the test pit excavation performed by a subcontractor.

Information gathered by this additional field exploration will be used to improve estimates of undocumented fill volumes at the site. This additional data will allow contractors to better estimate costs for handling the undocumented fill and will reduce potential for “change of conditions” claims to arise during construction.

Findings from this supplemental exploration will be incorporated into the final version of our design-level geotechnical engineering report for the project. If desired, a separate standalone deliverable covering these explorations can be provided for a nominal increase in fees.

Assumptions

1. District or others will coordinate and provide right-of-access to the proposed exploration locations.
2. Washington State and Federal (Davis Bacon) prevailing wages are not applicable and will not be paid to the drilling and utility locating subcontractors.
3. Exploration locations will be pre-marked and reported to Washington 811 for public utility locate services. A private utility locator will be retained to reduce potential for utility strikes during our services. Limitations of utility locates as described in the Agreement remain applicable for this supplemental exploration work.
4. ***No formal restoration of the ground surfacing/vegetation will be required other than backfilling the test pits with excavation spoils. Spoils will be bucket-tamped but will not be placed to a defined compaction standard, nor will compaction testing be performed on the fill. Test pit activities may disturb several hundred square feet of grass-covered terrain in the playfields that will require landscaping repairs (e.g., sod or straw) to be performed by others.***
5. Test pit explorations can be completed during regular business hours (Monday through Friday, 7 a.m. to 6 p.m.). In case of weekend or night work, extra cost may be applied. For safety reasons, the District will restrict public access to the northern portion of the site during our exploration activities.
6. Contaminated soils will not be encountered. The assessment of oil and other hazardous materials or mold and other biological pollutants is not included in our scope of services. Also, the characterization of excavated soil or groundwater that will be generated as a result of the planned construction activity to assess possible requirements for managing contaminated media is excluded from this scope.

7. Construction support services are not included in this scope.
8. We will perform our work in general accordance with the standard of care of our profession, which means generally accepted professional practices in the same or similar localities related to the nature of the work accomplished at the time the services are performed.

Change to Authorized Budget/Fee

Original Agreement/ Change Order	Date Authorized	Total Budget or Fee
Original Agreement	October 15, 2025	\$87,500
Change Order Request No. 1	N/A	\$22,500
Original Agreement Budget/Fee:		\$87,500
Net Change to Original Agreement by Prior Change Orders:		0
Contract Price Adjustment Authorized by this Change Order:		\$22,500
Revised Contract Budget/Fee Including this Change Order:		\$110,000

Form of Compensation

The services in this change order will be provided on the following basis:

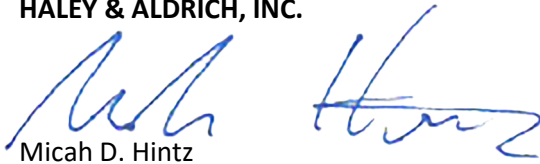
- Time and Materials (Fee schedule as specified in the Agreement)
- Fixed Price/Lump Sum
- Unit Price

Terms and Conditions

The services included in this change order will be provided in accordance with the terms and conditions specified in the Agreement.

If this change order is acceptable to you, please indicate your acceptance by signing and returning one copy of this document or issuing a purchase order/work order as applicable.

Sincerely yours,
HALEY & ALDRICH, INC.



Micah D. Hintz
Geotechnical Engineer



Daniel J. Trisler
Principal

This change order is understood and accepted pursuant to the terms and condition referenced herein:

ABERDEEN SCHOOL DISTRICT NO. 5

By _____
(authorized signature)

By _____
(print or type name)

Title _____

Date _____

c: ESD-112; Attn.: Manuel Saldivar-Aguirre

https://haleyaldrich.sharepoint.com/sites/AberdeenSchoolDistrictNo.5/Shared Documents/0210365.Aberdeen SD Harbor Learning Center/-001 HLC Relocation/Deliverables/Final/-001 Test Pit Change Order/2026_0127_HAI_TestPitCO_F.docx



*Our Children,
Our Schools,
Our Future*

TO: Lynn Green and Traci Sandstrom, Superintendents
 FROM: Elyssa Louderback, Executive Director of Business & Operations
 SUBJECT: Monthly Budget Report for January, 2026
 DATE: February 17, 2026

GENERAL FUND SUMMARY:

Revenue--Receipts were \$ 4,770,397.73.

Expenditures-- Expenditures were made in the total of \$ 5,228,106.15. Expenditures for staff salary and benefits account for 82% of all expenditures for the month and 83% of the expenditures year to date.

Fund Balance— Current month ending fund balance is \$ 2,692,719.59. We had a negative cash flow of \$ 457,708.42 for the month. We will continue to manage our cash flow carefully throughout the year.

Additional General Fund Information

Revenue by Major Category:

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 5,789,704	\$ 2,329,960	40.24%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 397,010	\$ 202,274	50.95%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 34,315,052	\$ 13,127,221	38.25%	Apportionment and LEA
State, Special	\$ 15,845,253	\$ 5,985,585	37.78%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ -	\$ -	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 6,668,861	\$ 2,169,155	32.53%	Food Service, Fed Grants (Title I, Title 2, ESSER, etc)
Other Districts	\$ 226,867	\$ 135,815	59.87%	Non high payments from Cosmopolis SD
Other Agencies	\$ 29,000	\$ 30,887	106.51%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
Totals	\$ 63,271,747	\$ 23,980,898	37.90%	
			41.67%	of fiscal year elapsed

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

Board of Directors	\$ 94,000	\$ 22,347.89	23.77%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 475,850	\$ 180,781.39	37.99%	General Admin/ Supt Office
Business Office	\$ 653,692	\$ 262,926.24	40.22%	Fiscal operations
Human Resources	\$ 461,295	\$ 194,356.69	42.13%	Personnel & recruitment, labor relations
Public Relations	\$ 50,250	\$ 4,517.81	8.99%	Educational/admin info to public
Supervision of Instruction	\$ 1,575,272	\$ 536,274.80	34.04%	includes secretarial support
Learning Resources	\$ 313,175	\$ 124,313.51	39.69%	Library resources & staffing
Principal's Office	\$ 3,469,305	\$ 1,455,106.74	41.94%	includes Secretarial support
Guidance/Counseling	\$ 2,731,340	\$ 1,063,358.50	38.93%	Counselors/support services
Pupil Management	\$ 4,000	\$ 3,517.84	87.95%	Bus & playground management, Safety, etc
Health Services	\$ 3,349,235	\$ 1,469,533.88	43.88%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 34,304,600	\$ 14,180,749.60	41.34%	classroom teachers/para support
Extra-curricular	\$ 1,755,686	\$ 676,552.41	38.53%	Coaching, advising, ASB supervision
Payments to other district	\$ 845,000	\$ -	0.00%	CTE/Skills Center fees/pmts to other schools
Instructional Prof Dev	\$ 1,063,432	\$ 588,375.72	55.33%	Prof development; instructional staff
Instructional Technology	\$ 67,186	\$ 32,688.07	48.65%	classroom technology
Curriculum	\$ 1,338,630	\$ 212,465.56	15.87%	District materials adoptions/purchases; staff
Pupil Safety	\$ 156,650	\$ 63,312.40	40.42%	Safe classroom environments, cleaning, etc
Food Services	\$ 2,833,657	\$ 1,244,425.80	43.92%	Mgmt of food service for district
Transportation	\$ 1,311,167	\$ 629,391.64	48.00%	Co-op payments, fuel, insurance
Maint & Operations	\$ 3,439,240	\$ 1,482,006.43	43.09%	cust/maint/grounds, security, warehouse
Other Services	\$ 3,316,335	\$ 1,916,037.54	57.78%	Insurance, utilities, tech, print, motor pool, Erate
Transfers	\$ (337,250)	\$ (129,749.43)	38.47%	in district use of buses, vehicles, food service
Interfund Transfers	\$ -	\$ -	0.00%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 63,271,747	\$ 26,213,291	41.43%	

CAPITAL PROJECTS FUND SUMMARY:

Revenue – Total receipts were \$ 605,52362 and consist of levy proceeds, grants, rental fees and interest.

Expenditures —Expenditures and transfers were made in the amount of \$ 398,095.69 for the month.

Fund Balance — Current monthly ending fund balance is \$ 559,444.41.

DEBT SERVICE FUND SUMMARY:

Revenue -- Total receipts were \$ 3,361.63 and consists of interest.

Expenditures — There were no expenditures for the month.

Fund Balance — Current month ending fund balance is \$ 536,423.87. Funds in this account are held for bond principal and interest payments.

ASSOCIATED STUDENT BODY FUND SUMMARY:

Revenue — There was \$ 23,824.22 revenue for the month.

Expenditures -- Expenditures total 44.32% of the budgeted expenditures for this fiscal year.

Fund Balance — Current month ending fund balance is \$ 290,924.04

TRANSPORTATION VEHICLE FUND SUMMARY:

Revenue – There was \$ 1,642.30 revenue for the month and consisted of interest and depreciation.

Expenditures — There were no expenditures for the month.

Fund Balance — Current month ending fund balance is \$ 611,694.57.

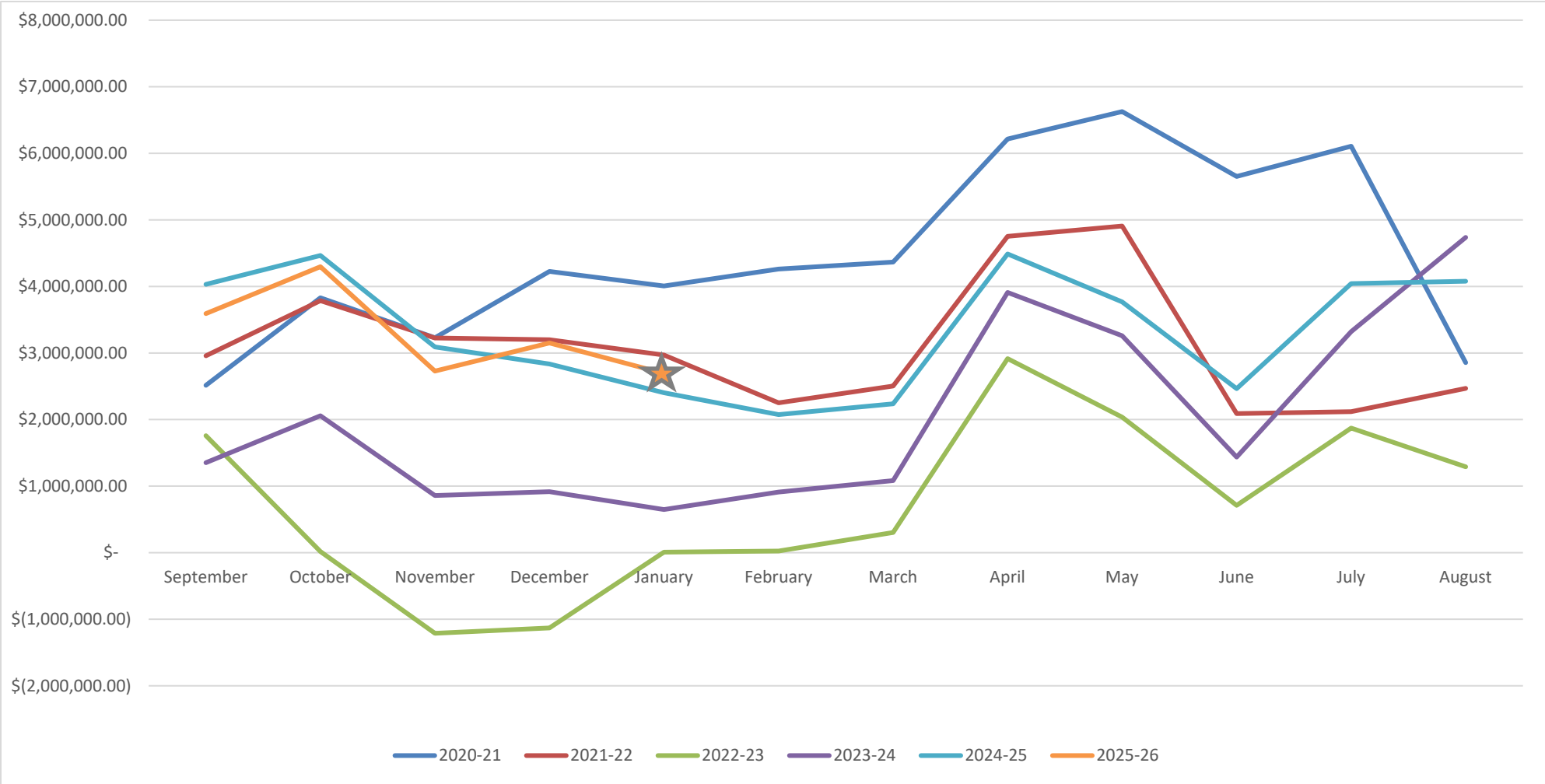
SUMMARY OF BUDGET EXPENDITURE CAPACITY

Budget Capacity as of January, 2026:

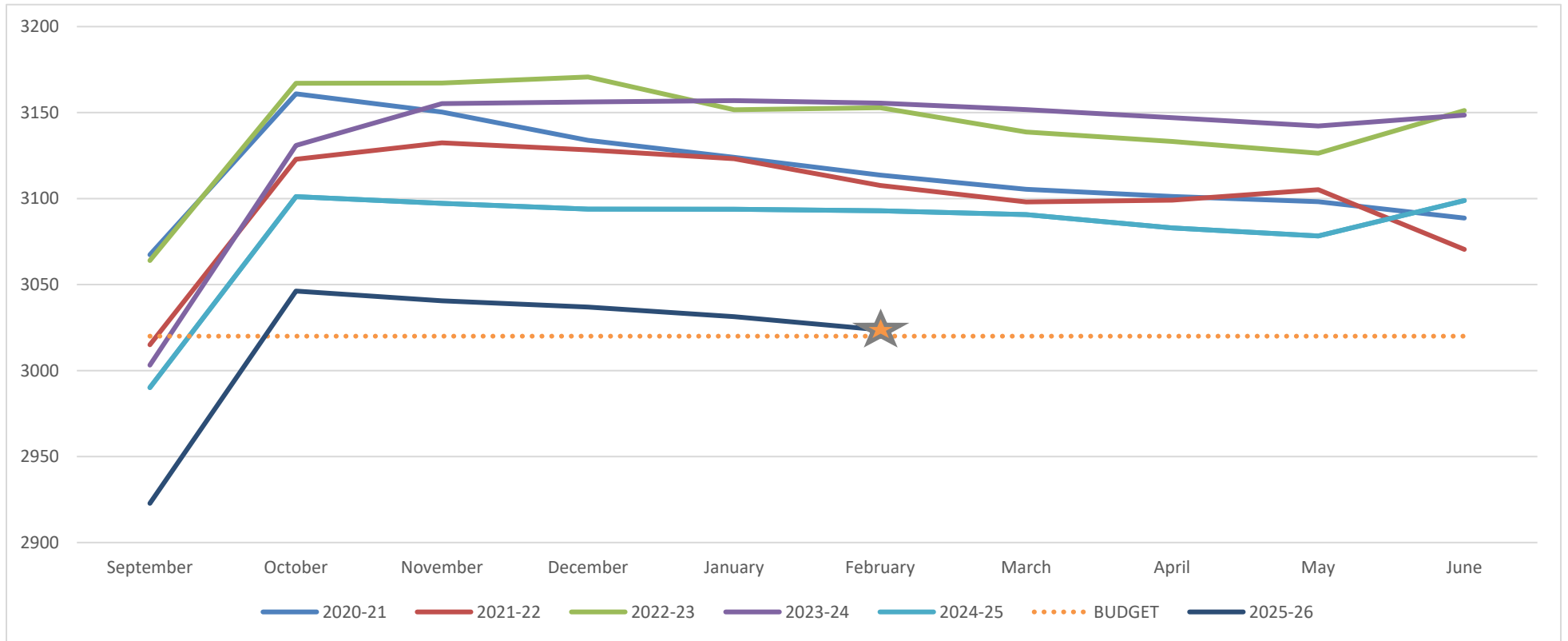
Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 63,271,748	\$ 26,213,291	\$ 37,058,457	41.43%	58.57%
Capital Projects	\$ 11,782,325	\$ 3,648,114	\$ 8,134,211	30.96%	69.04%
Debt Service	\$ 1,601,125	\$ 1,532,274	\$ 68,851	95.70%	4.30%
ASB	\$ 433,414	\$ 192,105	\$ 241,309	44.32%	55.68%
Trans Vehicle	\$ 400,000	\$ -	\$ 400,000	0.00%	100.00%

GENERAL FUND FUND BALANCE TRENDS

End of January, 2026



ENROLLMENT TRENDS as of February, 2026



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget)
2025-26 Actual	1,182.37	676.33	967.77	2,826.47	197.24	+3.72 (3,023.72)
2025-26 Budget	1,183	693	999	2,875	145	3,020
2024-25 Actual	1,208.11	694.82	1,020.70 *	2,923.63	175.21 *	+ 13.84 (3,098.84)
2023-24 Actual	1,276.92	720.04	990.32 *	2,987.30	161.22 *	+ 78.52 (3,070)
2022-23 Actual	1,292.06	759.62	982.59	3,034.27	127.93	+ 77.20 (3,085)
2021-22 Actual	1,299.38	775.67	963.66	3,038.71	75.13	+ 13.84 (3,100)
2020-21 Actual	1,287.98	777.52	943.61	3,015.97	85.44	+ 1.41 (3,100)

* Includes summer school enrollment

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of January, 2026

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	5,789,704	15,505.09	2,329,960.36		3,459,743.64	40.24
2000 LOCAL SUPPORT NONTAX	397,010	49,377.22	202,274.46		194,735.54	50.95
3000 STATE, GENERAL PURPOSE	34,315,052	2,682,848.98	13,127,220.93		21,187,831.07	38.25
4000 STATE, SPECIAL PURPOSE	15,845,253	1,328,331.34	5,985,584.97		9,859,668.03	37.78
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	6,668,861	620,257.66	2,169,154.76		4,499,706.24	32.53
7000 REVENUES FR OTH SCH DIST	226,867	67,770.80	135,815.10		91,051.90	59.87
8000 OTHER AGENCIES AND ASSOCIATES	29,000	6,306.64	30,887.17		1,887.17-	106.51
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	63,271,747	4,770,397.73	23,980,897.75		39,290,849.25	37.90
B. EXPENDITURES						
00 Regular Instruction	25,945,229	2,367,745.77	10,993,972.42	51,217.52	14,900,039.06	42.57
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	10,084,274	898,334.16	4,247,286.99	162,600.43	5,674,386.58	43.73
30 Voc. Ed Instruction	3,523,645	274,363.27	1,398,935.02	10,483.85	2,114,226.13	40.00
40 Skills Center Instruction	416,909	33,605.08	174,582.49	310.11	242,016.40	41.95
50+60 Compensatory Ed Instruct.	6,801,917	473,990.65	2,413,018.18	2,807.06	4,386,091.76	35.52
70 Other Instructional Pgms	1,277,751	64,736.07	368,854.14	9,595.79	899,301.07	29.62
80 Community Services	2,108,774	169,130.39	819,559.20	12,114.53	1,277,100.27	39.44
90 Support Services	13,113,248	946,200.76	5,797,082.59	454,391.08	6,861,774.33	47.67
<u>Total EXPENDITURES</u>	63,271,747	5,228,106.15	26,213,291.03	703,520.37	36,354,935.60	42.54
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	.00	.00			
D. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)						
	0	457,708.42-	2,232,393.28-		2,232,393.28-	0.00
F. TOTAL BEGINNING FUND BALANCE						
	3,767,910		4,925,112.87			
G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)						
			.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)						
	3,767,910		2,692,719.59			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	14,070	14,070.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	676,580	534,142.22
G/L 823 Restricted for Carryover of Tra	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	102,021	123,183.65
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 873 Committed to Depreciation Sub-F	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	1,113,885.75-
G/L 891 Unassigned Min Fnd Bal Policy	2,975,239	3,135,209.47
<u>TOTAL</u>	3,767,910	2,692,719.59

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of January, 2026

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	2,225,126	3,347.80	846,846.55		1,378,279.45	38.06
2000 Local Support Nontax	37,000	6,739.42	77,530.55		40,530.55-	209.54
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	8,469,000	595,436.40	1,466,136.71		7,002,863.29	17.31
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	10,731,126	605,523.62	2,390,513.81		8,340,612.19	22.28
B. EXPENDITURES						
10 Sites	0	3,697.00	4,469.50	0.00	4,469.50-	0.00
20 Buildings	10,469,000	387,170.69	1,739,965.29	479,950.78	8,249,083.93	21.20
30 Equipment	0	7,228.00	260,102.06	656.30	260,758.36-	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	718,798.02	0.00	718,798.02-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	10,469,000	398,095.69	2,723,334.87	480,607.08	7,265,058.05	30.60
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	1,313,325	.00	1,257,600.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	1,051,199-	207,427.93	1,590,421.06-		539,222.06-	51.30
<u>F. TOTAL BEGINNING FUND BALANCE</u>	2,011,630		2,149,865.47			
<u>G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	960,431		559,444.41			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	201,359	82,925.17-
G/L 863 Restricted from State Proceeds	0	67,928.63-
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	145,673	53,080.50-
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	613,399	763,378.71
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	960,431	559,444.41

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of January, 2026

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	1,642.44	11,230.01		11,230.01-	0.00
2000 Local Support Nontax	25,000	1,719.19	12,546.03		12,453.97	50.18
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	1,313,325	.00	1,257,600.00		55,725.00	95.76
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>1,338,325</u>	<u>3,361.63</u>	<u>1,281,376.04</u>		<u>56,948.96</u>	<u>95.74</u>
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	1,434,000	.00	1,434,000.00	0.00	.00	100.00
Interest On Bonds	165,125	.00	98,273.75	0.00	66,851.25	59.51
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	2,000	.00	.00	0.00	2,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>1,601,125</u>	<u>.00</u>	<u>1,532,273.75</u>	<u>0.00</u>	<u>68,851.25</u>	<u>95.70</u>
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>D. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	<u>262,800-</u>	<u>3,361.63</u>	<u>250,897.71-</u>		<u>11,902.29</u>	<u>4.53-</u>
<u>F. TOTAL BEGINNING FUND BALANCE</u>	<u>775,928</u>		<u>787,321.58</u>			
<u>G. GLS 896, 897, 898 ACCOUNTING</u>	<u>XXXXXXXXX</u>		<u>.00</u>			
<u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>						
<u>H. TOTAL ENDING FUND BALANCE</u>	<u>513,128</u>		<u>536,423.87</u>			
<u>(E+F + OR - G)</u>						
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	513,128		536,423.87			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>513,128</u>		<u>536,423.87</u>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of January, 2026

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	77,547	2,223.95	45,124.53		32,422.47	58.19
2000 Athletics	146,900	15,533.05	54,093.28		92,806.72	36.82
3000 Classes	1,500	.00	.00		1,500.00	0.00
4000 Clubs	118,120	5,537.22	33,313.52		84,806.48	28.20
6000 Private Moneys	85,700	530.00	72,621.55		13,078.45	84.74
<u>Total REVENUES</u>	429,767	23,824.22	205,152.88		224,614.12	47.74
B. EXPENDITURES						
1000 General Student Body	37,642	378.67	11,559.60	0.00	26,082.40	30.71
2000 Athletics	177,420	13,533.87	80,447.06	7,843.29	89,129.65	49.76
3000 Classes	2,500	.00	.00	0.00	2,500.00	0.00
4000 Clubs	130,062	7,203.83	28,276.19	0.00	101,785.81	21.74
6000 Private Moneys	85,790	.00	71,822.07	0.00	13,967.93	83.72
<u>Total EXPENDITURES</u>	433,414	21,116.37	192,104.92	7,843.29	233,465.79	46.13
C. EXCESS OF REVENUES						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	3,647-	2,707.85	13,047.96		16,694.96	457.77-
D. TOTAL BEGINNING FUND BALANCE	267,655		277,876.08			
E. GLS 896, 897, 898 ACCOUNTING	XXXXXXXXXX		.00			
<u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>						
F. TOTAL ENDING FUND BALANCE	264,008		290,924.04			
<u>C+D + OR - E)</u>						
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	256,508		283,424.04			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	264,008		290,924.04			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of January, 2026

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	8,000	1,642.30	6,064.66		1,935.34	75.81
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	249,943	.00	.00		249,943.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	257,943	1,642.30	6,064.66		251,878.34	2.35
<u>B. 9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
<u>C. Total REV./OTHER FIN. SOURCES</u>	257,943	1,642.30	6,064.66		251,878.34	2.35
<u>D. EXPENDITURES</u>						
Type 30 Equipment	400,000	.00	.00	560,851.03	160,851.03-	140.21
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	400,000	.00	.00	560,851.03	160,851.03-	140.21
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>F. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	142,057-	1,642.30	6,064.66		148,121.66	104.27-
<u>H. TOTAL BEGINNING FUND BALANCE</u>	152,190		605,629.91			
<u>I. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</u>	XXXXXXXXX		.00			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	10,133		611,694.57			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	10,133	611,694.57
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	10,133	611,694.57

***** End of report *****

Purchase Project Started in January Early 2026

Quotes Requested from (end of Jan/ beginning Feb)

1. CDW
 2. Zones LLC
 3. Ednetics
 4. SHI
 5. BestBuy
-

Quotes Received

SHI	email	\$60,951.14
Zones	email	\$59,717.75
BestBuy	email	\$73,588.92
CDW	email	\$52,036.62
Ednetics	DNR as of 2-6-26 DNR as of 2-12-26	X

Greater than \$50k will need to go in front of the board **

Next Meeting 2-17-26

Board Recommendation

The majority of current general use, CTE and special education printers were purchased and deployed in 2019. The technology department is requesting the purchase of 82 Brother model printers and related toner supplies to replace aging, problematic printers around the district. These printers would be funded from multiple sources depending on where they are deployed, related department or applicable program.

Multiple quotes were requested and received with the lowest quote from CDW at \$52,036.62. For 82 printers and initial toner supplies.



Quote Confirmation

MATT MAHON,

Thanks for choosing CDW. Review the details of Quote # 6B0481D and complete your purchase.

COMPLETE PURCHASE

Quote #	Created	Account #	PO#
6B0481D	02/02/2026	1980245	20260202

Account Manager Notes

Product Details

LINE	ITEM	PRICE	QTY	ITEM TOTAL
1	<p>BROTHER ENT LASER PRINT F/M-L-SIZED</p> <p>MFG # HLL6415DW CDW # 7678689 UNSPSC# 43212105</p> <p>Contract: Washington AEPA-025F K-12 (#025-F)</p>	\$370.00	58	\$21,460.00
2	<p>BROTHER SUPER HY BLK TONER CART</p> <p>MFG # TN925 CDW # 7724817 UNSPSC# 44103103</p> <p>Contract: Washington AEPA-025F K-12 (#025-F)</p>	\$150.00	30	\$4,500.00
3	<p>BROTHER WH BUSINESS COLOR LASER</p> <p>MFG # HL-L8570CDW CDW # 8548901 UNSPSC# 44103103</p>	\$700.00	23	\$16,100.00

LINE	ITEM	PRICE	QTY	ITEM TOTAL
	Contract: Washington AEPA-025F K-12 (#025-F)			
4	<p><u>BROTHER ULTRA HIGH YIELD BLK TONER</u></p> <p>MFG # TN637BK CDW # 8551786 UNSPSC# 44103103</p> <p>Contract: Washington AEPA-025F K-12 (#025-F)</p>	\$159.00	5	\$795.00
5	<p><u>BROTHER ULTRA HIGH YIELD CYAN TONER</u></p> <p>MFG # TN637C CDW # 8551783 UNSPSC# 44103103</p> <p>Contract: Washington AEPA-025F K-12 (#025-F)</p>	\$270.00	5	\$1,350.00
6	<p><u>BROTHER ULTR HI-YIELD MAGENTA TONER</u></p> <p>MFG # TN637M CDW # 8551789 UNSPSC# 44103103</p> <p>Contract: Washington AEPA-025F K-12 (#025-F)</p>	\$270.00	5	\$1,350.00
7	<p><u>BROTHER ULTRA HI-YIELD YELLOW TONER</u></p> <p>MFG # TN637Y CDW # 8551808 UNSPSC# 44103103</p> <p>Contract: Washington AEPA-025F K-12 (#025-F)</p>	\$270.00	5	\$1,350.00
8	<u>BROTHER ENT LASER AIO PRINTER</u>	\$800.00	1	\$800.00

LINE	ITEM	PRICE	QTY	ITEM TOTAL
	MFG # MFCL6915DW CDW # 7724833 UNSPSC# 43212110 Contract: Washington AEPA-025F K-12 (#025-F)			
Subtotal				\$47,705.00
Shipping				\$0.00
Contract Fee				\$0.00
Recycle Fee				\$0.00
Sales Tax				\$4,331.62
Product Total				\$52,036.62

Delivery Details

Delivery Address

ABERDEEN SCHOOL DISTRICT 5,
ACCOUNTS PAYABL
216 N G ST , Aberdeen, WA 98520-5297

Delivery Method

Drop Ship Ground

Billing Details

Billing Address

ACCOUNTS PAYABL
216 N G ST
Aberdeen, WA 98520-5297
US

Payment Terms

NET 30 Days-Govt/Ed

Please remit payment to

CDW Government LLC
75 Remittance Dr Ste 1515
Chicago, IL 60675-1515

Need Help? Contact Your Account Manager

Hunter Kingwill
hunter.kingwill@cdwg.com

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Terms and Conditions

This order is subject to CDW's Terms and Conditions of Sales and Service Projects found [here](#).

CERTIFICATED

RETIREMENT: We recommend the Board approve the following certificated retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Hoki Moir	Miller Jr. High	Teacher	08/15/25

CLASSIFIED

LEAVE OF ABSENCES: We recommend the Board approve the following classified leave of absences:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Kristen Robey	Aberdeen High School	Food Service Worker	02/02/26-04/24/26
Mason Campeau	Miller Jr. High	Paraeducator – CYO	01/22/26-02/12/26

EXTRA-CURRICULAR HIRES: We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Frank Matthews	Aberdeen High School	Assistant Baseball Coach .5 FTE	03/02/26
Wendy Clevinger	Miller Jr. High	Head Volleyball Coach	02/23/26
Samantha Deugan	Miller Jr. High	Head Volleyball Coach	02/23/26
Breanna Gentry	Miller Jr. High	Head Volleyball Coach	02/23/26
Lindsey Scott	Miller Jr. High	Head Boys' Soccer Coach	02/23/26
Alan Avalos-Vazquez	Miller Jr. High	Assistant Boys' Soccer Coach	02/23/26
Breanna Gentry	Miller Jr. High	Head Track Coach	04/06/26
James Daly	Miller Jr. High	Assistant Track Coach	04/06/26
Michael Smith	Miller Jr. High	Assistant Track Coach	04/06/26
Darcy Williams	Miller Jr. High	Assistant Track Coach	04/06/26

EXTRA-CURRICULAR RESIGNATIONS: We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Stacy Devall	Miller Jr. High	Head Volleyball Coach	01/30/26
Annette Duvall	Miller Jr. High	Head Boys' Soccer Coach	02/04/26

Classified Substitute Resignation:

Elizabeth Tucker-Jardot, effective February 4, 2026



To: Aberdeen School District Board Members
From: Lynn Green & Traci Sandstrom Superintendent
Re: **Request for Assignment Exception**
WAC 181-82-110
Date: August 27, 2025

Assignment Exception Requested:

Assign Matthew Boyes Special Education Teacher at McDermoth Elementary/Robert Gray Elementary.

Matthew has a Washington State Teaching Certificate endorsed in Elementary Education. He has a Bachelor of Arts in Teacher Education from Grays Harbor College. Completed a Special Education Certificate from Centralia Community College.

Plan of Assistance:

1. Mindi Hammill principal of McDermoth Elementary and Dan Olson principal of Robert Gray Elementary, will act as mentors and provide the following support:
 - a. Monitoring of lesson plans and curriculum to ensure alignment with required district and state standards
 - b. Classroom observations and feedback.
 - c. Provide opportunities for collegial discussions and participation with other staff.
 - d. Ensure collaboration opportunities with other staff throughout the district.
 - e. Provide other support as needed.

I, Matthew Boyes, agree to the proposed plan of assistance:

We, Lynn Green & Traci Sandstrom give our assurance that the assignment of Matthew Boyes was made in compliance with WAC 181-82-110.



Matthew Boyes Date
Certificate #577353F

Lynn Green & Traci Sandstrom Date
Superintendent(s)

Approved by the Aberdeen School District Board of Directors:

Jennifer Durney Date
Board President