



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

REGULAR SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Tuesday, January 13, 2026

Regular Session: 6:00pm

Board Members Present: Susan FitzGerald, Erin Galyean, Chris Zook, Jaletta Dumdi, Buzz Ready
District Office and Admin Present: Clint Raever, Melanie Neece, John Horne, Mary Brown, Tanner Smith, Richard Ceder, Ian Barr, Amanda Dallas, Chad Tollefson, Morgan Bishop
Others Present: Beth Patt-McKinney

MINUTES

Meeting Recording

I. Call to Order Regular Session

S.FitzGerald called the meeting to order at 6:00pm.

I. Flag Salute

II. Individuals, Delegations, Recognitions, and Communications

A. YCHS - Tanner Smith & Richard Ceder – Verbal Report

-T.Smith and R.Ceder thanked the board for all their hard work and dedication.

The first semester is over this coming Thursday. J term will begin next Tuesday.

-T.Smith provided an update on attendance and MTSS On Track data (see attached PowerPoint presentation).

-R.Ceder provided an update on athletics and announced that Yamhill Carlton is officially now in the West Valley League. (see attached PowerPoint).

-E.Galyean asked for an update on how the ASPIRE program is doing. T.Smith and R.Ceder stated it is going well. They have some new volunteer mentors that are meeting with students as needed. Rosie Golden is also assisting.

B. YCIS – Amanda Dallas & Chad Tollefson - Verbal Report

-A.Dallas reported and thanked the board for all they do.

-A.Dallas provided updates on attendance, work done by the custodial crew, preparations for second semester, SBAC preparation, boys basketball, science fair, student leadership events, vision screenings, battle of the books, Pentagames math, and the fish hatching project. (see attached report and flyers)

-Dibels testing started yesterday. She will share the progress next month.

-iReady will be completed at the end of the month.

-The next round of the Wayfinder assessment will be in February.

-The MTSS focus this week will be to start building the 4th/5th behavior matrix and 6th- 8th behavior matrix.

C. YCES – Morgan Bishop – Verbal Report

-M.Bishop reported and thank the board for all they do. Their support and time they give to support the schools is appreciated.

-M.Bishop provided an update on the first week back to school, mid-year assessments, the Tiger Run success, the upcoming Kids Heart Challenge fundraiser, and attendance. (see attached report).

-Regarding GATE, they have one Kindergarten at a level 2 and one 1st grader at a level 1.

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

D. Board Appreciation

-C.Raever thanked the board for all they do for the district, the students, and the community. Everything they do for the district is much appreciated.

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

III. Review of Agenda (Action Item)

-E.Galyean motioned to amend item B under new business from 2025-2026 budget calendar to 2026-2027 budget calendar. Buzz seconded. All in favor. Motion carried.

-E.Galyean motioned to approve the amended agenda. J.Dumdi seconded. All in favor. Motion carried.

IV. Regular Session – Consent Agenda (Action Item)

A. Approval of Board of Directors Minutes

1. Regular Session Minutes: 12/09/2025

B. Personnel

C. Enrollment

D. Donations

E.Galyean motioned to approve the consent agenda. J.Dumdi seconded. All in favor. Motion passed.

V. Announcements and Reports

A. Superintendent's Report – Clint Raever – Verbal Report

-C.Raever provided updates on the upcoming facilities condition videos, the superintendent advisory committee, the upcoming Bonds, Ballots, and Building Conference, and Portrait of a YC Graduate. (see attached report)

-He took a moment to recognize the passing of Brendra VanDerzanden. Brenda was a valued member of the YC family. Her impact on students and staff will be long remembered.

B. District Facilities Report – Ian Barr – Verbal Report

-I.Barr shared an update on staffing issues, and immediate and upcoming facilities needs. (see attached report)

C. Financials and List of Bills for December 2025 – Melanie Neece (Action Item)

-M.Neece reviewed the financials and list of bills for December 2025.

-She has Included the district total extended ADMw for funding calculations. This shows the projection was on target and still is.

-E.Galyean motioned to approve the financials and list of bills for December 2025. J.Dumdi Seconded. All in favor. Motion carried.

VI. New Business

A. Audited Financials for Fiscal Year Ending 2025 Approval (Action Item)

<https://www.ycsd.k12.or.us/departments/business-office>

-M.Neece presented the audit letter from Clear Trail CPAS. Page 2 shows the results of the audit. The audit opinion was unmodified meaning is was a 'clean' audit.

-M.Neece showed the details of the findings in the report that is posted on the district's website.

-The audit highlighted the findings including a missing posting, a missing bid and quote, and an error in the capital assets workbook.

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-All of the items were fixed during the audit and a corrective action will be sent to the Secretary of State once it is signed by the board.

-E.Galyean motioned to approve the audited financials for the fiscal year ending 2025 as presented.

B.Ready seconded. All in Favor. Motion carried.

B. 2026-2027 Budget Calendar (Action Item)

-M.Neece presented the summarized budget calendar. She mirrored what the district has done in the past, keeping the dates as close to last year as possible.

-She has reached out to the budget committee members, current and those whose terms have expired. If they do not want to renew, the district will post the positions on social media, on the website, and in the community.

-J.Dumdi motioned to approve the 2026-2027 budget calendar as presented. E.Galyean seconded. All in favor. Motion carried.

C. Financial Reports Discussion

-M.Neece asked what the board's expectations are for the financial reports. The board previously did a quarterly 'deep-dive', the information she shares on a monthly basis is more detailed than in the past.

-The board agreed that the monthly information provided is sufficient and that they may request additional information from her as needed.

D. Adopt Updated Directory Information (JOA) Policy (Action Item)

J.Dumdi motioned to adopt the updated JOA policy as presented. E.Galyean seconded. All in favor. Motion carried.

E. February Executive Session Date

-S.FitzGerald will be gone the week of the scheduled executive session and would like to move the meeting to a later date.

-The board agreed to move the meeting to February 19th instead of February 12th.

-M.Brown will send out an updated invite to the board.

F. SIA Grant Agreement Approval (Action Item)

-The SIA action plan was presented last month. The document presented tonight is the actual agreement that requires board approval before C.Raever can sign the agreement.

-Section 6 (on page 2) is the amount that the district will receive. The rest of the document are the conditions of the grant.

-S.FitzGerald asked who wrote the performance framework on page 21. C.Tollefson replied that those are co-developed with the state. The district submits proposed targets, and the state modifies them as appropriate.

-E.Galyean motioned to approve the SIA grant agreement as presented. J.Dumdi seconded. All in favor. Motion carried.

VII. Board of Directors Comments

The board members expressed appreciation for the gifts and for the ongoing efforts of district staff.

VIII. Adjournment

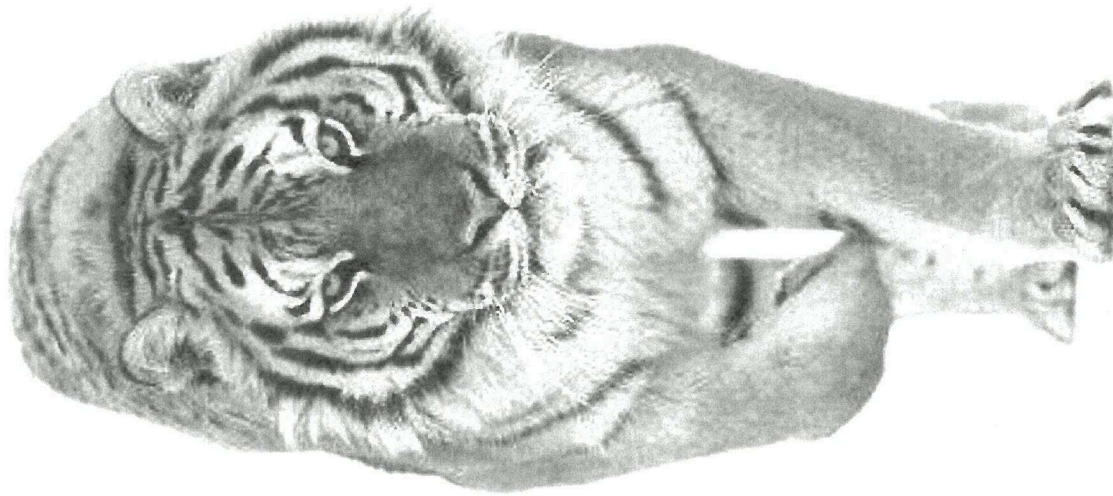
S.FitzGerald adjourned the meeting at 7:08pm.

TIGER YCHS NATION

2025-2026

We appreciate you!

Thank you for serving on the board



Updates 1/13/25



Events

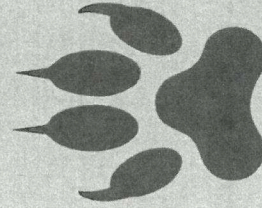
- End of Semester 1
- J Term

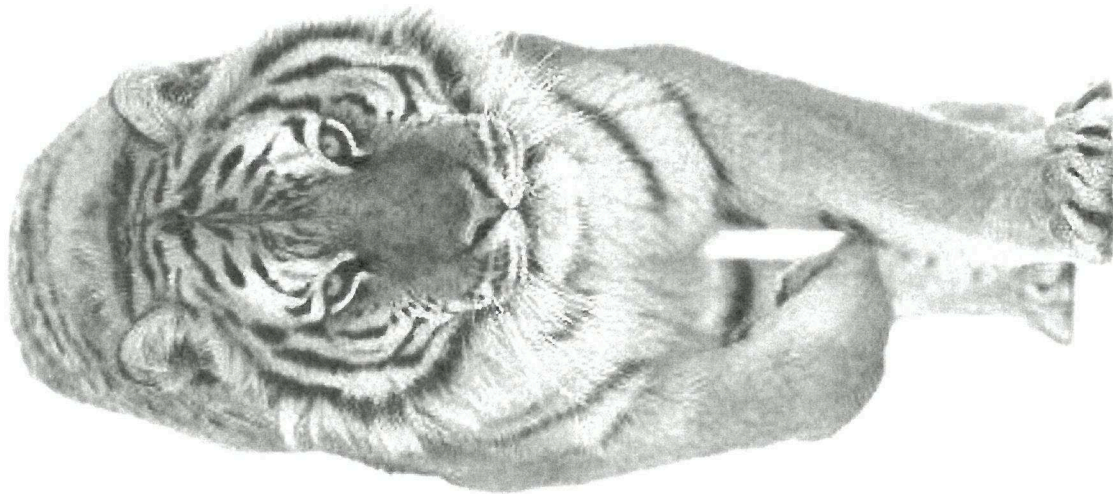
Attendance Recognition

- December Perfect Attendance - 80 students!
- December Regular Attenders - 181/271 = 68%

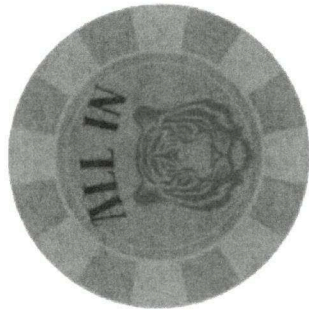
Athletics

- Official New League - West Valley League:
 - Amity, Dayton, Santiam Christian, Willamina
 - Special Districts (TBA)
 - FB projected: Gervais, Horizon, Kennedy, N. Marion, Warrenton, Willy
- Current Athletics:
 - Girl's Basketball - 11-3 3rd league 8th state
 - Boy's Basketball - 9-4 1st in League
 - Women's Wrestling - Doing Well
 - Men's Wrestling - Doing Well
 - Competitive Cheer - Starting 1/18
 - OHSET - Starting 1/16





YAMHILL CARLTON HIGH SCHOOL



DECEMBER STUDENTS OF THE MONTH

9TH GRADE: JOCELYN NELSON & MASON HINCKLEY

10TH GRADE: ALEA BIGGS & TORSTEN NORDSTROM

11TH GRADE: JORDYN WILLIAMS & DREVEN O'CONNER

12TH GRADE: MAKENZI LYNN & JOHNNY HERNANDEZ-RUBIO



Congratulations!

Yamhill Carlton High School

On Track MTSS The Heartbeat

2025-2026

ALLIN



Current On-Track Rates (Passing 5 out of 7)

Tigers on Track   

Grade  9/16/25  10/14/25  11/6/25  12/8/25  1/13/25

YCHS	231/277=83.4%	220/273=80.6%	230/273=84.2%	221/271=81.5%	245/272=89%
9th	64/80=80%	58/77=75.3%	60/76=78.9%	62/75=82.6%	71/78=91%
10th	59/68=86.8%	53/66=80.3%	55/67=82.1%	50/67=74.6%	54/65=83%
11th	47/64=73.4%	48/63=76.2%	50/63=79.4%	50/64=78%	53/62=85.5%
12th	61/65=93.8%	61/67=91%	65/67=97%	59/65=90.7%	67/67=100%

CLASS OF 2026

Seniors

***September 61/65 = 93.8%**

***October 61/67 = 91%**

***November 65/67 = 97%**

***December = 59/65 = 90.8%**

***January = 67/67 = 100%**

CLASS OF 2027

Juniors

***September 47/64 = 73.4%**

***October 48/63 = 76.2%**

***November 50/63 = 79.4%**

***December 50/64 = 78.1%**

***January 53/62 = 85.5%**

CLASS OF 2028

Sophomores

***September 59/68 = 86.8%**

***October 53/66 = 80.3%**

***November 55/67 = 82.1%**

***December = 50/67 = 74.6%**

***January = 54/65 = 83%**

CLASS OF 2029

Freshman

- *September 64/80 = 80%
- *October 58/77 = 75.3%
- *November 60/76 = 78.9%
- *December = 62/75 = 82.6%
- *January = 71/78 = 91%



Questions?

Thank you for your support

January 2025-2026

Happy New Year! Chad and I welcomed our staff, along with our PTO, back to school with New Years wishes and a stocked staff lounge. We also came together at our early release Wednesday to enjoy each other's company while playing a non gambling version of LCR. It was really fun to bring in the new year with laughter, connection, and togetherness.

To start this new year we are focusing on Attendance **Picture**. Everyday on a board outside the office we will be updating our percentage of attendance for all the grade levels and our staff. As a leadership team we will talk about what rewards the highest attending group will get. Mrs. Porfily is working on getting her administrative licence and will have a whole school BINGO around attendance in the spring.

A big thank you to our custodial crew who put in hours over break fixing and doing maintenance on our heating system to ensure our buildings were nice and warm when we returned. Also, they have been working without all the help and doing a commendable job helping out in other ways to fill the gaps.

January happenings!

- **Second Semester:** Jen and I have been looking at our schedule next semester thinking of ways to get class sizes more balanced and support our students better. Starting next semester we will be having a study hall for all students that didn't pass core subjects. This will be led by Mrs. Hayward who will take a collaborative problem solving approach to this to help guide our students to ask for help or mend relationships with adults. **Family Letter**
- **SBAC Preparation:** Mr. Tollefson will be leading us in test prep best practices during early release Wednesday for the next few weeks.
- **Boys Basketball:** **Flyer**
- **Science Fair:** Friday, January 23rd **Flyer**
- **Student Leadership:** Students are planning our February assemblies, a February dance for 6-8 grade, and Counselor's appreciation week for Mrs. Hayward.
- **Vision Screenings:** Thursday, January 29th **Flyer**
- **Battle of the Books:** Mrs. Peterson had her first meeting at lunch to get our teams up and running. **Flyer**
- **Pentagames Math:** **Flyer**
- **Hatching Fish:** Mr. Cicoria is bringing another round of fish hatching for us to observe. In the fall we raised Spring Chinook and released 385 fry into the Yamhill on December 23rd. Tomorrow we will receive rainbow trout eggs. The students love walking by the office and watching this process.

Dibels Benchmark/Dibels Progress Report: We started yesterday and will share progress next month.
iReady/Math Intervention Data: We will be doing this at the end of the month.

Wayfinder Data: We will be doing our next round of the Wayfinder assessment in February.

MTSS Update: At tomorrow's Early Release we will as a building start to build our 4 / 5 Behavior Matrix and 6-8 Behavior Matrix. Staff will write down the behaviors they are dealing with or have dealt with on sticky notes and how they think these should be handled (Classroom, Reset, Counselor, Dean, Principals). We are hoping that this does bring clarity to situations and also professional growth on how to deal with some of these lagging skills.

A T T E N D N C E
M A T T E R S !

JANUARY

STAFF 98%

8TH 92%

7TH 93%

6TH 94%

5TH 93%

4TH 91%





YAMHILL CARLTON INTERMEDIATE SCHOOL

310 E Main St, Yamhill, OR 97148 | PH: 503-52-7660 - FX: 503-662-4079 | www.ycsd.k12.or.us

Dear Tiger Families,

I hope this message finds you well. I am writing to share an important update for our second semester that supports student success.

Starting in the second semester, any student who did not pass a core class in the first semester will be assigned a Study Hall in place of one of their elective courses. Study Hall will be led by our counselor, Mrs. Hayward. During this time she will work directly with students to:

- Identify barriers to learning and missing course requirements
- Create concrete, individualized plans to improve performance
- Teach organizational, study, and time-management strategies
- Coordinate with classroom teachers for targeted support and follow-up

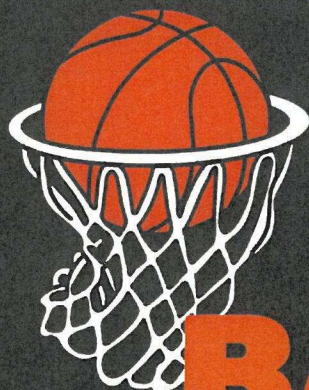
Our goal is to provide focused time and skilled guidance so students can get back on track academically. We believe this structured support will increase students' chances of passing their core courses and feeling more confident in their learning.

If you have questions about your student's schedule, the Study Hall placement, or how you can support your child at home, please contact Mrs. Tuning. Thank you for your partnership as we work together to help every student succeed.

Sincerely,

Amanda Dallas

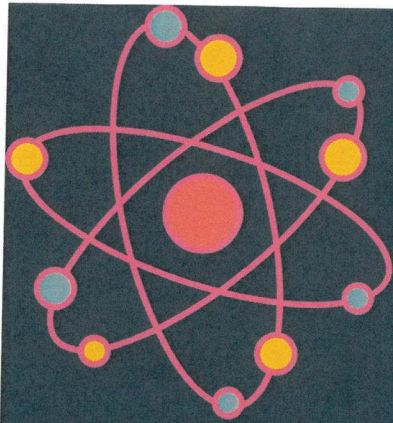
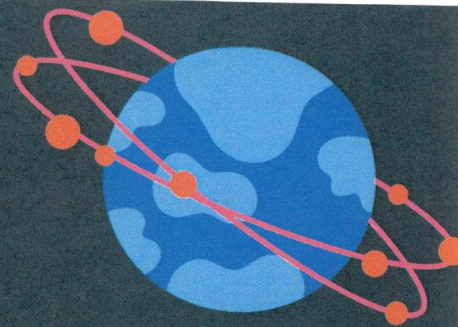
YAMHILL-CARLTON INTERMEDIATE SCHOOL



BOY'S BASKETBALL

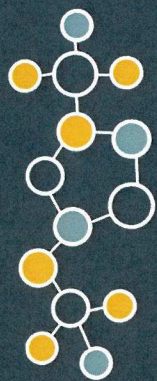
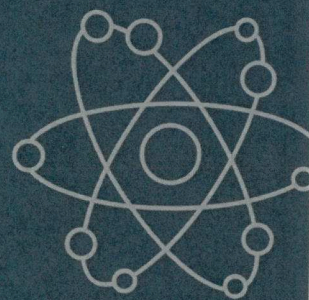
DATE	PLAYING	BUS DEPARTING
TUE 1/13	@ CROSSHILL CHRISTIAN	2:20PM
THUR 1/15	VS SANTIAM CHRISTIAN	
TUES 1/20	@ DAYTON	3:05PM
THUR 1/22	VS TAFT	
TUES 1/27	@ AMITY	2:55PM
THUR 1/29	VS CHELDELIN	
TUES 2/3	@ PHILOMATH	1:55PM
THUR 2/5	VS LINUS PAULING	
TUES 2/10	@ NEWPORT	1:25PM
THUR 2/12	@ SHERIDAN	2:50PM
TUES 2/17	VS GASTON	
THUR 2/19	VS NESTUCCA	
TUES 2/24	VS DELPHIAN	
THUR 2/26	@ WILLAMINA	2:50PM

KEY: AWAY GAMES HOME GAMES



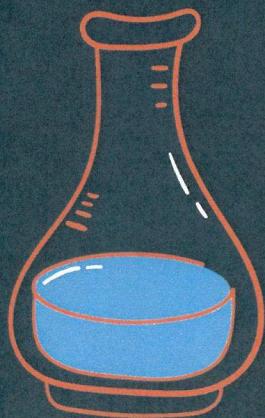
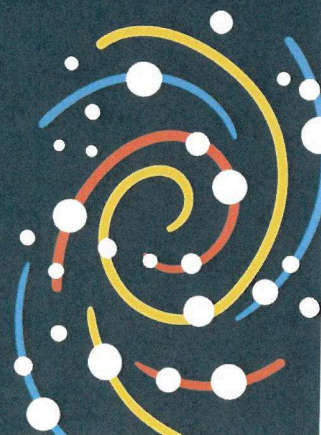
Yamhill Carlton Intermediate School

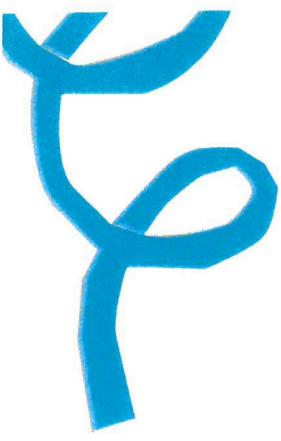
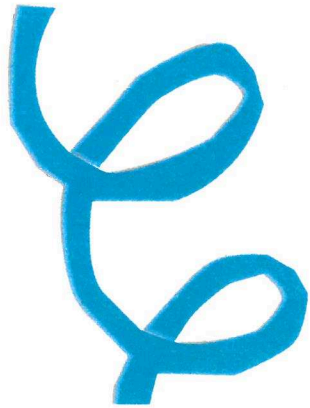
Science Fair



January 23, 2026
YCIS Gymnasium
Open house 3:30-5:30
Awards at 5:00
Hands-on Stations

QUESTIONS:
dillowe@ycshools.org





VISION

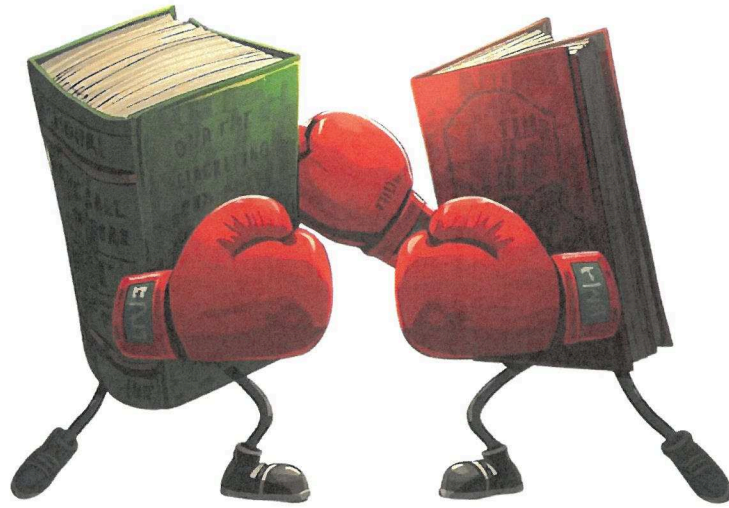
SCREENING

**Thursday, January 29th
Grades 4th-8th**



**Courtesy of the
Lions Club**

BATTLE OF THE BOOKS!

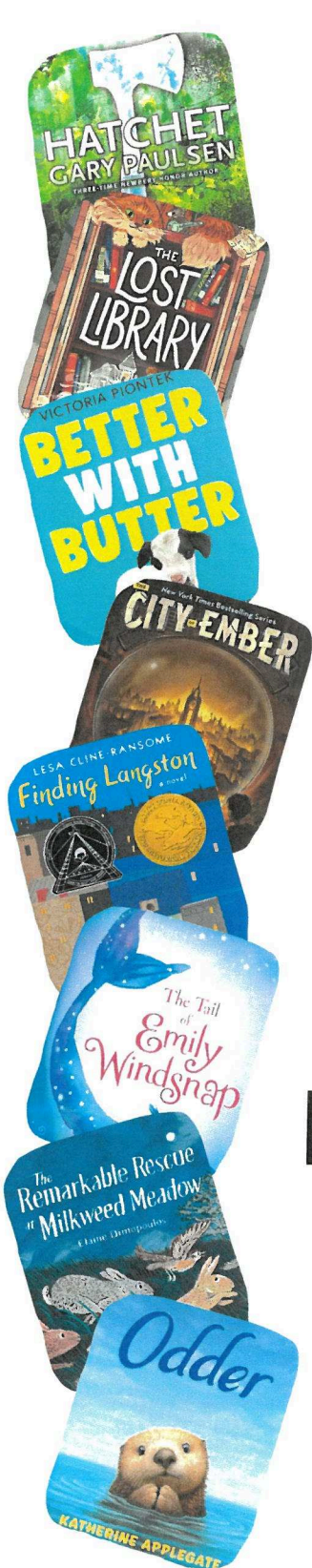


5 teams

16 books

1 Champion

**Double elimination
battle offs begin
February 9th**



YCIS Needs YOU for the 2026

PENTAGAMES

Math Competition

**See your math teacher
for an application!**

Bring completed
applications to Mrs. Fox in
room 15 by January 9

*We have a limit of three teams
of three (9 students) and three
subs (12 total accepted)

Who: 7th - 8th graders

What: Compete as a team in fun
math relays to prepare for the big
competition in April down in Salem

When: Tuesdays 3:15-4:30pm

Where: Mrs. Fox's Room

How: We will spend our after
school time practicing math
through various relay styles

YCIS Students in GATE Process							
	October 2025						
	Fourth (70)	Fifth (92)	Sixth (54)	Seventh (75)	Eighth (75)	Behavior/SEL	Achedmics
# Level 2 Monitoring	2	1					1
# Student Meetings	2						
# Students SPED Testing	0	1					
	November 2025						
	Fourth (70)	Fifth (92)	Sixth (54)	Seventh (75)	Eighth (75)	Behavior/SEL	Achedmics
# Level 2 Monitoring	2	0	3	0	0		2
# Student Meetings	2	1	3	0	1		
# Students SPED Testing	0	1	0	0	1		
	December 2025						
	Fourth (70)	Fifth (92)	Sixth (54)	Seventh (75)	Eighth (75)	Behavior/SEL	Achedmics
# Level 2 Monitoring	5	2	2	0	0		
# Student Meetings	6	3	2	0	1		
# Students SPED Testing	1	2	0	0	0		
	January 2026						
	Fourth (70)	Fifth (92)	Sixth (54)	Seventh (75)	Eighth (75)	Behavior/SEL	Achedmics
# Level 2 Monitoring	9	3	3	0	0		8
# Student Meetings	9	3	3	0	0		
# Students SPED Testing	0	1	0	0	1	7	

January 2026

Happy New Year! Last week teachers arrived rested, and ready to get back into routines and learning. The work day allowed teachers time to connect with their teams, plan together, and prep for the coming weeks.

I wanted to take a minute to acknowledge school board appreciation and thank the board for all that you do. I appreciate your support and the time you give to support our schools. Mrs. Hepp, our STEAM teacher, 3-D printed these flower pots for you.

As we move through January, we will be doing all mid year assessments. Students are currently working on iReady math assessments. They will begin DESSA will start next week and DIBELS reading assessments at the end of the month.

We celebrated the Tiger Run success with an assembly and will be having a pajama and movie day later this week. During the assembly students who were top earners and top runners, in their classrooms, got to slime and pie teachers. Winners also took home a Langers Entertainment Center gift card. Our top 3 earners get a free ride to school in the fire truck next Monday! We had some top tier competition for this prize.

In February we will kick off the Kids Heart Challenge fundraiser, led by Mr.Spink our PE teacher. Students get the opportunity to participate in jump rope challenges all while learning about heart health. As a thank you to our students and Mr. Spink, the American Heart Association gifts our PE program with certificates to purchase new PE supplies.

Data:

Gate -

January - Level 2 monitoring - 1 Kindergarten, Level 1 - 1 first grader

Attendance

October	94.66%
November	93.6%
December	87.7%

Superintendent's Report

- Facilities Condition Videos

On Friday, we will be filming facilities condition videos across the district. A professional videographer will be on site to capture statements from members of the administrative team and to highlight key facility needs. These videos will be used to clearly communicate the current condition of our buildings and help the community better understand the scope and urgency of our facilities challenges.

- Superintendent Advisory Committee

Last night, we held our second Superintendent Advisory Committee meeting. The group engaged in thoughtful discussion around ways to increase community engagement and identified several community groups and stakeholders we can intentionally reach out to moving forward. The feedback and ideas shared will help guide our outreach efforts as we continue building strong community partnerships.

- Bonds, Ballots, and Buildings Conference

On February 6, I will be attending the *Bonds, Ballots, and Buildings* conference. This conference will provide valuable information and best practices related to school facilities planning, bond measures, and community engagement, which will directly support our ongoing work in this area.

- Portrait of a YC Graduate

We continue our work on developing the *Portrait of a YC Graduate*. The administrative team has identified key skills, knowledge, and personal traits we want to see reflected in every YC graduate. As part of this process, we will be gathering input through our upcoming school climate surveys. Staff, students, and parents will be asked what matters most to them and what they believe is essential for student success. The survey will be conducted later this month or in early February.

- In Memoriam

I would also like to take a moment to recognize the passing of our dear friend and colleague, Brenda VanDerzanden. Brenda most recently served as our high school counselor and dedicated her career to supporting students with compassion, care, and professionalism. She was a valued member of our YC family, and her impact on students and staff will be long remembered. Our thoughts are with her family and loved ones during this difficult time.

January 2026 Facilities Report

Overall our schools are in fair to good health.

Custodial substitutes are needed for more consistent service.

Immediate needs include:

YCES – HVAC Leak detection	\$5,000
YCIS – Replacement of steam valves and boiler circulation pump	\$15,000
YCHS – Steam pipe maintenance, replacement of leaking coil radiators and boiler circulation pump	\$10,000

Upcoming needs:

YCES – Bathroom stall replacement	\$5,000 per bathroom
YCIS – Asphalt patches (trip hazard plus drop off area)	\$5,000
YCIS – Seal coat and lot stripping	\$10,000
YCIS – Courtyard drain reworked	\$3,000
YCHS – Fans or A/C on third floor	