

## CRAWFORDSVILLE COMMUNITY SCHOOL CORPORATION

Title of Position/Location:

**Assistant-Full time/Crawfordsville Middle School and/or Youth Service Bureau**

Effective Date of Posting:

**2/13/26**

Application Instructions:

**Complete online non-certified staff application at: <https://www.cville.k12.in.us/human-resources/employment/non-teaching-application> and email to: [thaas@cville.k12.in.us](mailto:thaas@cville.k12.in.us) or [aludlum@cville.in.us](mailto:aludlum@cville.in.us)**

Application Deadline:

**Until filled**

Job Description:

**Provide full time support for a student in a small setting**

Job Requirements:

**The primary duty for this full-time 1:1 position will be assisting one special education student as needed to ensure that the student is able to access their education.**

**Special Education aides are an integral part of the special education program. In order to fulfill our goal of preparing students for the future, it is essential that aides are able to do all of the following:**

- **Assist Special education teachers with one-on-one and small group instruction**
- **Upon provided training, provide co-regulation and de-escalation techniques**
- **Assist with the preparation of any classroom materials**
- **Supervise students at all times they are present in the building (classroom, restrooms, cafeteria, buses, etc.)**
- **Assist with implementing individual education plan goals in regards to instructional and behavior plans**
- **Maintain confidentiality**
- **Lift 50 lbs**
- **Standing/walking for an extended amount of time**
- **Any other assigned duties**

Certification Requirements or Job Qualifications:

**60 college credit hours or Qualifying score on the Praxis ParaPro exam or valid Indiana Sub License or ability to obtain one of these.**

Position Start Date:

**ASAP**

Contact Information: (Name, Address, Phone, Fax, Email)

**Tami Haas, Crawfordsville Middle School, 765-362-2992 [thaas@cville.k12.in.us](mailto:thaas@cville.k12.in.us) or Angela Ludlum, West Central Indiana Special Services Cooperative, 765-362-4022 ex. 7101 or [aludlum@cville.k12.in.us](mailto:aludlum@cville.k12.in.us)**

Posting Requested by:

**Angela Ludlum**

Date:

**2/09/26**

Central Office Approval:

**Dr. Brent Bokhart, Assistant Superintendent**

Date:

**2/13/26**

