Course Request Process

2026-27 School Year

Class of 2027

(Current 11th Graders)

Course Request Process (CRP)

2/10 Homeroom	HSBP lessons (4-year planning for 9th/Education Options 10/11th grade), **does not take the place of entering requests in Skyward**
2/24 Homeroom	Review Course Request Process
Tu, 2/24-2/25 Block Classes	Discuss recommendations in core classes Core teachers initial planning form (received during 1st per) after discussing selection
W, 2/25	Skyward opens for course requests
Th, 2/26, 1st per	Turn in planning form after taking a photo or copying down your requests
F. 3/6, 8am	Deadline to submit course requests in Skyward
3/23-3/27	Counselors will contact students impacted by course cancelations to identify alternate

Continuing for 2026-27

Only course **LEVEL CHANGES** will be made after CRP. Elective preference changes will **NOT** be made, this includes dropping electives to TA.

Allowed Level Changes (if space permits)	*Preference Changes **not** allowed*
Honors WH → WH US History → AP US History Spanish 2 → retake Spanish 1	Yoga ---- Ceramics Studio Art 1 ---- Health drop Economics

Rationale: Staffing decisions & schedules are made based on your course requests. Requesting a class now means you are asking for a spot in that class; there is no reserved seat to switch to if you didn't request a class.

So that means…

1

Request your courses thoughtfully.

2

Request alternate classes you'd like to take.

3

Consider remaining grad requirements & course load.

4

Plan ahead if you are thinking about outside credit, online courses, or summer school.
Meet with your counselor if necessary.

Course Request Form

Fill out in classes today & tomorrow (2/24-2/25). Turn in to 1st per. teacher on Thursday (2/26).

COURSE SELECTION FORM

ISSAQUAH HS

NAME: _____
Last First

GRADUATION YEAR: _____

Things to remember:

- Use the online course guide AND recommendations from your teachers to decide what to take.
- You need to select 7.0 total credits. A yearlong class = 1.0 credit and a semester long class = 0.5 credit
- You need to select 2-4 alternates in case any of your selections fill or are cancelled.
- By selecting courses in Qmlativ, you are confirming that you've read the course guide description & learning recommendation for the classes and are committing to these choices.
- Make sure to include the courses you need based on your grade level and graduation requirements (see counseling website for resources).

	Semester One	Semester Two
English Teacher Initial: _____	Course title: Course #:	Course title: Course #:
Social Studies Teacher Initial: _____	Course title: Course #:	Course title: Course #:
Math Teacher Initial: _____	Course title: Course #:	Course title: Course #:
Science	Course title:	Course title:

If a course is yearlong, list it for both semesters.

…

Use the course guide to look up the course #s so it's easier to enter these into Student Access. Each semester of a year long class has its own course #.

…

Graduation Requirements
minimum 24 credits

English
4.0

Social Studies
3.0

Math
3.0

Science
3.0
2 cr lab science

CTE
1.0

PE
1.5

Health
0.5

Art
1.0

World Language
(or Personal Pathway)
2.0

Elective
5.0

Other Graduation Requirements

Graduation Pathway

- CTE Pathway
- Smarter Balanced Test, SAT or ACT
- ASVAB

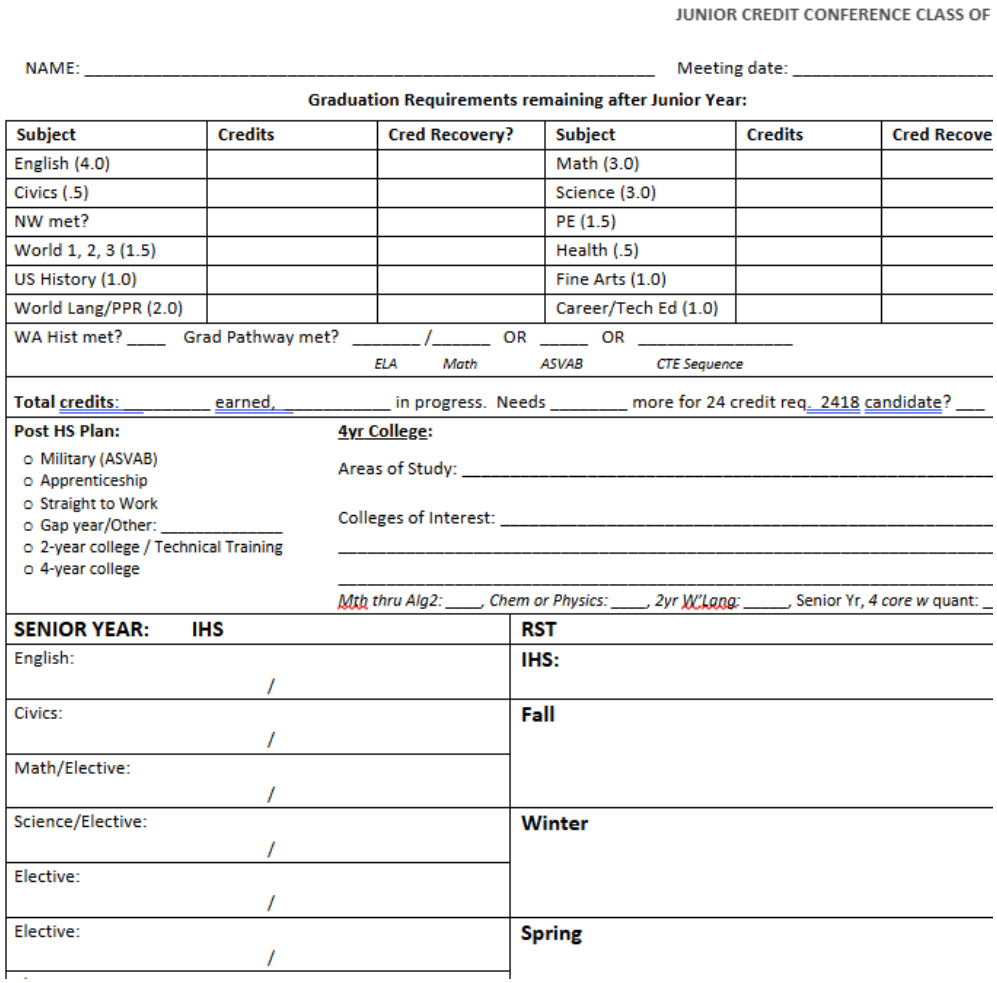
Find information in the Course Guide.

High School and Beyond Plan

WA State History

typically completed in middle school - if not met, must take in High School

Junior Credit Conference



JUNIOR CREDIT CONFERENCE CLASS OF

NAME: _____ Meeting date: _____

Graduation Requirements remaining after Junior Year:

Subject	Credits	Cred Recovery?	Subject	Credits	Cred Recove
English (4.0)			Math (3.0)		
Civics (.5)			Science (3.0)		
NW met?			PE (1.5)		
World 1, 2, 3 (1.5)			Health (.5)		
US History (1.0)			Fine Arts (1.0)		
World Lang/PPR (2.0)			Career/Tech Ed (1.0)		

WA Hist met? ____ Grad Pathway met? _____/_____ OR _____ OR _____

ELA Math ASVAB CTE Sequence

Total credits: _____ earned, _____ in progress. Needs _____ more for 24 credit req. 2418 candidate? ___

Post HS Plan:

- Military (ASVAB)
- Apprenticeship
- Straight to Work
- Gap year/Other: _____
- 2-year college / Technical Training
- 4-year college

4yr College:

Areas of Study: _____

Colleges of Interest: _____

_____

_____

Mth thru Alg2: ____, Chem or Physics: ____, 2yr W'Lang: _____, Senior Yr, *4 core w quant: _*

SENIOR YEAR: **IHS**	**RST**
English: /	**IHS:**
Civics: /	**Fall**
Math/Elective: /	
Science/Elective: /	**Winter**
Elective: /	
Elective: /	**Spring**

- You already received a record of the Junior Credit Conference. Your counselor also has a copy.
- Review remaining grad. requirements & preliminary course plan.
- You are responsible for updates based on 1st semester grades & 2nd semester class changes.

Other ways to earn credit

1 Online Learning
(registration often closes well before the semester starts)

2 Summer School
(not all courses available)

3 Running Start

- Select 7.0 credits for IHS
- Follow steps outlined by the college
- Meet with your counselor in late April or early May

4 WANIC: Innovative Career Training during high school
Get started on program prerequisites or career exploration (nursing, dental, game design, automotive, etc.) *See the College & Career Center for info*

Senior Wavier

- If you are in good standing for graduation, you are eligible for a 1st or 7th period waiver
- Waiver form required (available in counseling office) and **MUST be turned in during CRP timeline**
- Add 7 credits during the Course Request Process (PLUS 4 alternates!!). You will list the class you do NOT want to take on the Waiver form.

Online Learning

Online Learning is a district program – please visit the Online Learning website to learn more.

- Students can take up to 2.0 credits through Online Learning per year
- Max 8.0 total credits through Online Learning in high school
- Registration for fall Online Learning opens in March *(unsure if summer will be offered this year)*
- Online classes can be taken as one of your 7 classes during 1st or 7th period off campus for no cost. (Can be taken as an additional class with a fee.)
- If you are considering an online class – meet with your counselor during CRP timeline to discuss.

Make your plan

Course requests are informed self-select*

- No prerequisites
- Your current teachers are your best resource if you are unsure which level class to choose

**** Math: MUST follow pathway found in course guide***

Subject Walk Through

- Note classes you want to request
- Select 7.0 credits now (even if you plan to do Running Start, online, or outside credit)

Choose the right challenge

- Review course guide learning recommendations
- Talk to your teachers
- Choose what's best for YOU, not what friends are doing or what you think colleges want to see

English – year-long OR 2 semesters

Considerations: Admissions expectations vary by college & program. Take additional ELA courses as electives to round out your schedule.

Grad Requirement
1 credit
Senior ELA

Year-long

- AP English Lit & Comp
- Contemporary Literature & Composition
- Journalism
- Fantasy & Science Fiction Analysis & Composition

Semester

- Film as Literature
- Literature & Creative Writing
- Public Speaking
- Shakespeare

Social Studies – 0.5 Civics required

Considerations: 4-year colleges may want to see 4 Social Studies credits. Civics + a Social Studies elective meet this requirement.
Add **Washington State History** if you haven't completed it.

Civics
0.5 cr

OR

AP Government
1.0 cr
meets the Civics requirement

Math

Considerations:

- Current math teacher input
- 4-year colleges look for 3-4 credits including Algebra 2 **AND** a senior year quantitative course
- Students MUST follow sequence found in course guide!!!

Grad Requirement

3 credits

Algebra 1 & Geometry are required

3 credits of math must be taken in HS

If you would benefit from extra support in math, please consider adding Lab classes! (Algebra 1 &2, Geometry)

Please see the Course Catalog and talk with your current teacher.

Science

Considerations:

- Math level & Post high school plans
- 4-year colleges require at least 1 algebra-based lab science (Chemistry, Physics, Forensics at IHS)
- Take the general level before the AP version

Grad Requirement
3 credits
including 2 credits of lab science

Year-long Options

BioMed:
Anatomy & Physiology
Science of Forensics
Environmental Engineering
Astronomy
Food Science
Marine Biology
Material Science
Sports Medicine

AP year-long

AP Biology
AP Chemistry
AP Environmental Science
AP Physics
AP Physics C: Electricity & Magnetism
AP Computer Science A

World Language

Considerations:

- Post high school plans
  4-year colleges: 2 years of the same world language (more selective want 3-4)
  2-year colleges, technical schools, military & work: no world language required
- Most IHS students complete 2 years of a world language; don't count yourself out before making post high school plans
- Fluent in a language other than English? Take a world language proficiency exam for credit

Options

ASL

Chinese

French

Japanese

Spanish

Other Requirements

Considerations:

- Track your graduation requirements
- Review elective offerings
- Guided Studies, Math Labs are also options
- Consider your future goals

Grad Requirements

1.0 Art
1.0 CTE
1.5 PE
0.5 Health
5.0 Electives

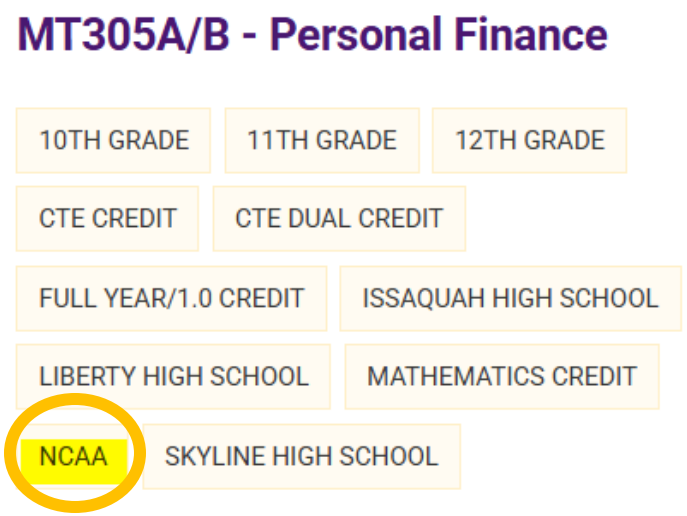
Curious what other classes might fit your area of interest? Check out the "Electives by Area of Interest" for inspiration. It is not a complete list of offerings – use the course catalog to view all choices!

NEW CLASSES

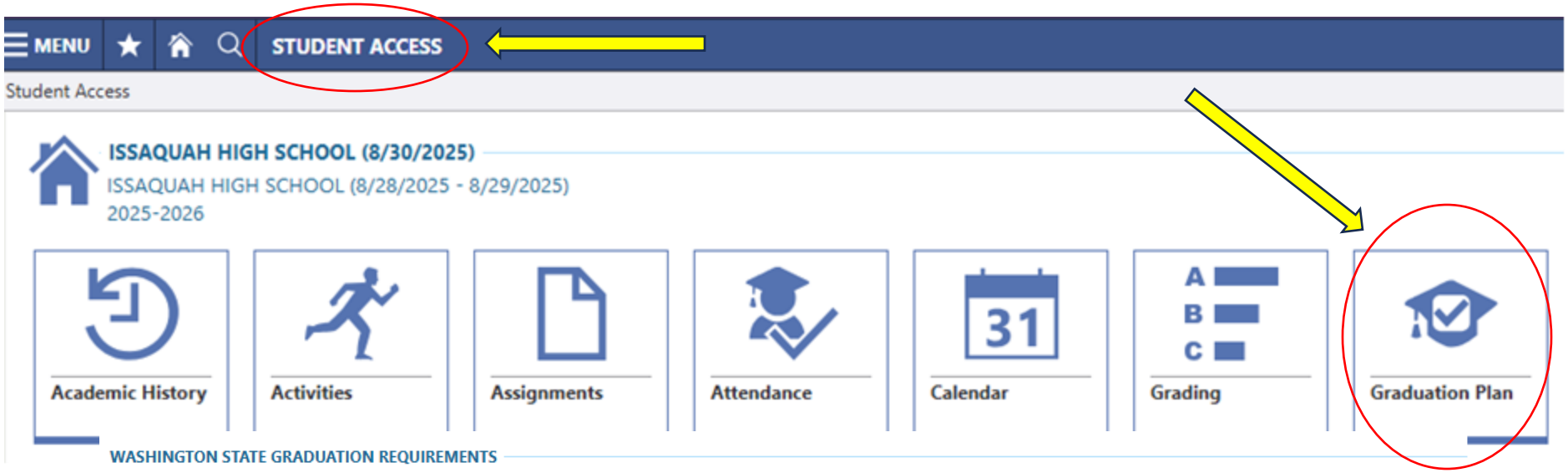
AP Business with Personal Finance	BU610 A/B	Full Year CTE credit	11th/12th	DECA participation required
AP Cybersecurity	CO610 A/B	Full Year CTE credit	10-12th	Intro CS or similar required
AP World History	SS608 A/B	Full Year SS credit	10th	Completion of AP HUG in 9th or take with Global Studies
Business Algebra	MT410 A/B	Full Year Math credit	-->	Completion of Alg 2 or Adv Alg 2
Issues & Debate	SST525	Semester Elective only	9-12th	
Theater Arts 3	ART578	Semester Art credit	10-12th	Completion of Theater Arts 1&2

NCAA Eligibility

- Pursuing athletics in college? Reference the NCAA Eligibility Center to ensure you meet NCAA requirements.
- **You** are responsible for tracking NCAA eligibility.
- Look for the NCAA designator in the Course Guide or verify course designation here.



CHECKING YOUR GRAD REQUIREMENTS



WASHINGTON STATE GRADUATION REQUIREMENTS

Required Credits: 24.000 **Completed Credits:** [redacted] **In Progress Credits:** 0.000 **Future Credits:** 0.000 **Waived Credits:** 0.000 **Remaining Credits:** 1.500

STUDENT SUB AREAS

Sub Area Description	Required Credits	Completed Credits	In Progress Credits	Future Credits	Waived Credits	Remaining Credits
ENGLISH	**4.000**	**3.000**	**0.000**	**0.000**	**0.000**	**1.000**
English 09	1.000	1.000	0.000	0.000	0.000	0.000
English 10	1.000	1.000	0.000	0.000	0.000	0.000
English 11	1.000	1.000	0.000	0.000	0.000	0.000
English 12	1.000	0.000	0.000	0.000	0.000	1.000
English Electives	0.000	0.000	0.000	0.000	0.000	0.000
SOCIAL STUDIES	**3.000**	**2.500**	**0.000**	**0.000**	**0.000**	**0.500**
World History	1.500	1.500	0.000	0.000	0.000	0.000

Resources & Support

TIP: Drop by tables outside counseling office for quickest answers to CRP questions – all counselors can assist

Resources

1. XELLO: connect courses to careers
2. College and Career Center
3. Counseling Website
4. Course Guide

Counselor Support

2/24 -3/6

- Drop ins during lunch [no appointment needed]
- Brief 1:1 appointments through Bookings [QR codes outside the Counseling Office]

IHS COUNSELORS

Hilde Tzemos	A - Chen
Emily Combellick	Cheo - Gal
Rachel Auffant	Gam - J
Maegan Pedersen	K - Mb
Melanie Bonanno	Mc - P
Nadine Leach	Q - St
Steven Park	Su - Z

Contact Us!







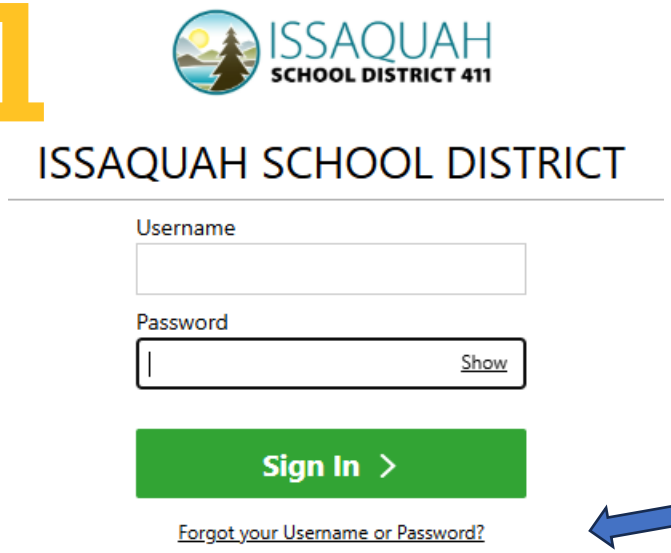


REMINDER: You must add your Course Requests in Student Access, the next slides walk you through it.

Due in Skyward by 8am on Friday, 3/6

Entering Course Requests in Skyward

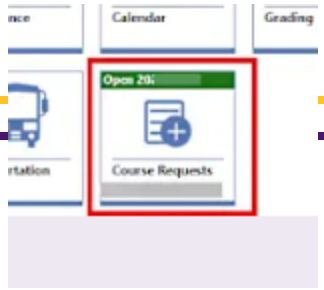
1



Log in to **Student Access**

first 4 letters of last name + first 3 of first name + 2 digit grad year (SmitJan27)

Password reset



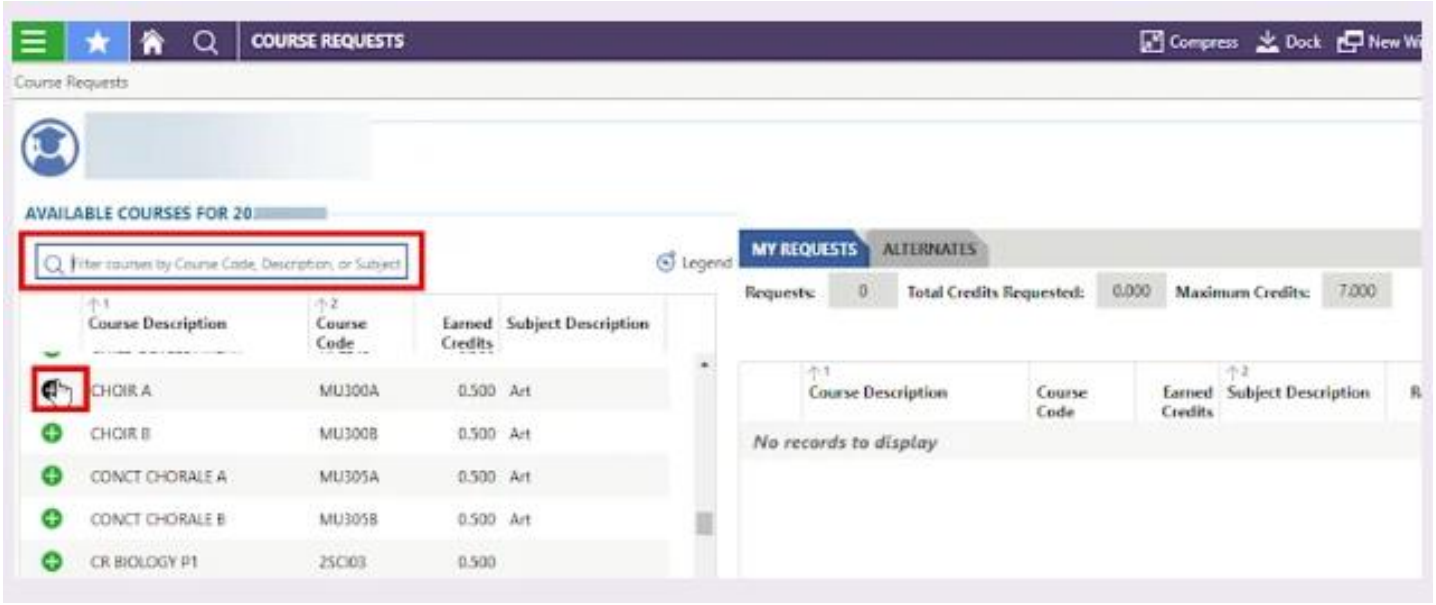
2

Enter Future Requests & Alternates

Step by Step Guide

Entering Course Requests in Qmlativ

3

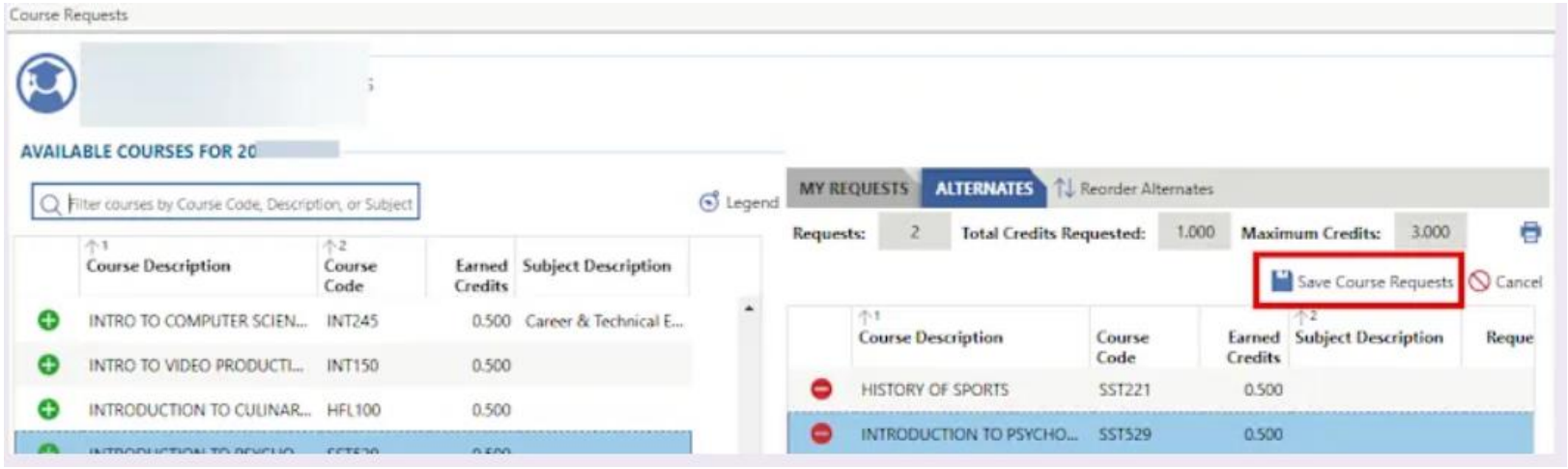


- Use the scroll bar or search box to find a course.
- Click the plus sign next to the title to **Add Course**.
- Add your requests until the **Total Credits** count is 7.0.
- To remove a course, click minus sign in **My Requests** to remove.
- Continue until your credit count equals 7.0

Adding Alternates & Submitting

4

- Select the **Alternates** tab and follow the same process to add.
- Add at least 4-8 alternates
- Change the rank with **move up/move down** arrows.



5

- Review your course & alternate selections.
- Select Save Course Requests
- A message will appear saying that the course requests have been saved.

