

**Northern Berkshire Regionalization Study Steering Committee
Meeting Agenda - Wednesday, February 25, 2026 5:00PM
McCann Technical School Conference Room, 70 Hodges Cross Rd, North Adams**

Agenda: Vendor Selection Meeting

- 1. Call to Order**
- 2. Review of Submitted Proposals**
 - Vaysen Studio
 - Academic Discoveries and The Management Solution
- 3. Compilation of Non-Price Evaluation Scores**
 - Review team assessments based on pre-established criteria
- 4. Opening of Bids**
 - Presentation of pricing information
- 5. Evaluation and Discussion**
 - Determine if any vendor clearly meets all selection criteria
- 6. Recommendations and Voting**
 - Discuss recommended vendor selection if appropriate
 - Conduct vote on vendor selection or determine next steps
- 7. Schedule Next Meeting**
 - Confirm date, time, and location
- 8. Other Business**
- 9. Adjournment**

Enclosures:

[Evaluation Checklist for Steering Committee.docx](#)

[Criteria for Scoring](#)

[RFP_Individual_Scoring_Sheet.xlsx](#)

[Award Vote Language.docx](#)