Tom Gray, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources
Erica Mazzeo, Assistant Superintendent of Schools
Elisha Morris, Director of Instructional Support

Facilities and Operations Committee
Wednesday, February 11, 2026
5:00 p.m. - Freeport High School - Library
Minutes

Committee Members Present**:** Michelle Ritcheson, Kelly Sink, Karen Breer
Committee Members Absent: None
Administrators in Attendance: Tom Gray, Superintendent; Glen Reynolds, Director of Facilities; Kelly Wentworth, Director of Finance and Human Resources
Guest: Molly Meyer, FHS Tennis Coach

Agenda Items and Discussion:

Meeting called to order at 5:00pm

1. FHS Tennis courts update- Director Reynolds updated the committee that the contract for design services was signed and CHA has scheduled the site survey to be completed on 2/18/26. Director Reynolds indicated that the core sampling has not yet been scheduled.

2. Energy Audit Phase 1 project update- Director Reynolds updated the committee that the lighting project has been completed at Pownal Elementary and the District Office. Director Rerynolds shared that the lighting vendor is currently working at Freepoort Middle School. The next location for this project is Mast Landing School.

3. DCS automation replacement- Director Reynolds updated the committee that the contract has been signed and material is being ordered. EMC is the vendor who bid the project, and Maine Controls was the winning bidder.

4. FHS baseball dugout roof replacement donated by Boosters- Director Reynolds updated the committee that the baseball boosters have asked if they can replace the two roofs on the baseball dugouts at Freeport High School. The estimated cost for this replacement is around $3,000.00 dollars. Director Reyolds shared that new roofs will be the same as the current ones on the softball dugouts as they are metal. The boosters would like to begin the replacement in mid March before baseball season.

5. Guest: Molly Meyer FHS Tennis Coach shared some information regarding the applying for a USTA grant to help offset the cost of installing new tennis courts. Molly provided the committee with a document showing what information would be needed for approval of the grant. Molly also shared that the grant for indoor courts would be estimated at $35,000 per court and $25,000 per court for outdoor courts. The maximum grant amount awarded is $150,000.

Motion to adjourn was made by Michelle Ritcheson second by Kelly Sink at 5:18 p.m.

Next meeting dates:

March 11, 2026, April 8, 2026, May 6, 2026, June 3, 2026