

Agenda & Minutes

Start - 6:00p Adjourn - 6:52p

Summary

The School Improvement Team meeting provided comprehensive updates on various academic performance metrics, financial status, and school initiatives. The PTSA reported financial success with a **\$1,100 profit** from the TopGolf fundraising event and **\$729 from T-shirt sales**, contributing to a current balance of \$3,263.94. Academic data showed mixed results with English 2 classes achieving a **55% average** (a 5.9% increase from previous year), while Math 1 averaged 46% and Biology classes averaged 61.8% on midterms. The school's attendance data revealed **over 6,000 unexcused absence days** with seniors having the highest absence rate, prompting the implementation of a tiered support plan targeting EOC students. Additional updates included successful safety protocols implementation, technology initiatives including an **86% completion rate** for the Device Care course, and the introduction of Digital Citizenship and AI courses aligned with North Carolina's curriculum.

Action items

No action items detected.

Decisions

- PTSA made a \$1,100 profit from the TopGolf fundraising event with approximately three new members joining in October. 03:57
- PTSA generated \$729 from T-shirt sales in October, contributing to a total monthly profit of \$1,664 including membership fees and TopGolf event. 04:22
- PTSA currently has a balance of \$3,263.94 after accounting for all October income and expenses including TopGolf payment (\$645.59) and hoodie purchases (\$735). 05:54
- School improvement strategy has been focused on 4-5 key areas this academic year, reduced from the previous requirement of 13-14 goals for more targeted approach. 07:11
- A tiered attendance support plan will be implemented with counselors and administrators focusing on 12th graders, while a broader team approach will target EOC students (primarily 9th-11th graders). 10:04
- The school will hold a Q1 perfect attendance celebration in the near future as positive reinforcement for students with consistent attendance. 10:47
- Based on the successful K9 visit led by Ms. Noboa with no incidents reported, the school will conduct additional K9 visits in the future as part of ongoing safety measures. 37:35
- A social committee meeting will be held next Thursday after school in Ms. Alexander's room, with a staff-wide invitation being sent by Dr. High to improve staff morale through organized social events. 51:20

Topics

PTSA Financial Update

- The PTSA reported significant financial success from their TopGolf fundraising event, generating approximately \$1,100 in profit with about three new members joining during October. 03:57
- T-shirt sales generated \$729 in October, while the PTSA purchased hoodies for approximately \$735 and a tap-to-pay device for \$77 to facilitate easier merchandise sales at events. 04:22
- After accounting for all income and expenses, including a \$645.59 payment to TopGolf, the PTSA currently maintains a balance of \$3,263.94 with additional merchandise inventory still available for sale. 05:54

School Improvement Strategy

- The district has provided a placemat depicting all goals and guardrails that guide the work at both school and district levels, serving as a framework for improvement initiatives. 01:55
- This year's improvement strategy has been streamlined to focus on 4-5 key areas rather than the previous 13-14 goals, creating a more targeted approach while still maintaining comprehensive coverage. 07:11
- The Indistar platform serves as a living document where stakeholders can access complete information about school improvement initiatives, including progress status and financial allocations. 07:53

Attendance Challenges and Interventions

- Current attendance data shows over 6,000 unexcused absence days with seniors having the highest number of absences followed by sophomores, representing a significant challenge for the school. 09:14
- CMS has eliminated the required attendance policy that previously denied course credit to students who missed 10 or more days, changing how the school addresses attendance issues. 18:00
- The team is developing a tiered support plan specifically targeting students in EOC (End of Course) classes, which includes freshmen in Math 1, sophomores in English 2 and Biology, and juniors in Math 3. 09:48
- A Q1 perfect attendance celebration is being planned as positive reinforcement, with discussion about potentially implementing shorter-term attendance incentives (bi-weekly or at progress report time) as suggested by a parent. 10:47

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- The process for dropping students who are 16 years or younger has been slowed, requiring extensive documentation and exhausting all possibilities to get students attending before removal from the roster. 18:24
- Analysis of current attendance trends indicates that while excused absences are trending lower than last year, unexcused absences are projected to increase by approximately 6,000 compared to the previous academic year. 19:13

Capturing Kids Hearts Program

- The theme for November is Teamwork, with specific focus on helping students navigate roadblocks in team settings, exploring connections between teamwork and leadership, building team trust, and emphasizing loyalty. 20:11
- The school has appointed 15 process champions (representing 18% of staff) who model excellence in Capturing Kids Hearts strategies and serve as resources for other staff to ensure consistent implementation. 21:05
- Feedback from the district visit highlighted positives including social contracts posted in classrooms, students demonstrating polite behavior even when redirected, and students reporting they felt welcome in the school. 22:06
- An area for improvement identified was the need to more actively reference the social contracts when appropriate to reinforce the classroom environments and expectations established with students. 23:32

English 2 Academic Performance

- Unofficial data across seven English 2 classes showed a class average of 55%, representing a significant increase of 5.9% from the previous year, with some classes exceeding 60%. 24:34
- Domain analysis revealed reading for literature as the highest area and language as the lowest, indicating a gap in academic language and vocabulary application, which represents a shift from previous years' weaknesses. 25:13
- Current academic weaknesses identified include citing evidence, determining central idea, and analyzing character development, areas the department will target through analytical skills and close reading practice. 25:44
- The English PLC led by Ms. Glover has analyzed the data and developed plans to reteach standards with lower performance, and will host a "Pastries for Progress" parent engagement event next week focusing on students in the middle performance range. 26:21

Math Performance and Intervention Strategies

- The district changed the midterm assessment process to align with the NVPA benchmark testing cycle, which affected the level of detailed data available for analysis compared to previous teacher-made assessments. 27:16

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- In Math 1 (Honors section), 80% of students tested with a 46% average score. Domain analysis showed geometry as the strongest area and algebra/functions as the weakest, with concerns about students' foundation in algebraic reasoning. 27:56
- Support strategies for Math 1 include small group instruction, academic monitoring, and partnership with Clay Jars tutoring group (formerly Huntington) providing in-class support and occasional co-teaching. 29:37
- Math 3 teachers implemented an innovative teacher rotation system where each instructor specialized in their strongest domain and rotated among student groups during first and fourth blocks to leverage teacher strengths and provide targeted support. 32:26

Biology Performance and Interventions

- All biology courses are semester-based with EOCs scheduled for January. The midterm benchmark had 97% participation with an average score of 61.8%, approaching but not reaching the 65% proficiency threshold. 33:27
- Biology classes showed significant variation in performance between standard (58% average) and honors (71% average) sections, with the team setting an aggressive goal of 35% proficiency compared to 26-28% in the previous year. 34:09
- Domain analysis revealed that students performed best on Standard 5.1 (organism interactions), which was taught early in the course, while consistently struggling most with genetics and inheritance patterns. 35:15
- The biology PLC has conducted detailed analysis of student performance on each standard to identify specific intervention needs for individual students and standards with lower mastery rates. 35:53
- After identifying students needing support, teachers implemented small group instruction within classrooms with some teachers pushing in to provide additional support on specific days. 36:25

Safety and Security Updates

- The planned K9 visit was successfully conducted under Ms. Noboa's leadership with no incidents reported. Based on the positive outcome, the school plans to schedule additional visits in the future. 37:28
- Staff are developing and implementing the "I Love You Guys" protocols for various drills, resulting in fewer issues during hold secure drills as teachers better understand procedures. 37:42
- The school achieved its quickest evacuation time during a recent fire drill, demonstrating improved understanding of safety procedures by both students and teachers. 38:08
- Overall safety initiatives show positive trends as students and staff become more familiar with protocols, leading to more efficient emergency responses across all drill types. 38:22

Technology Access Initiatives

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- The annual Device Care course has reached 86% student completion rate, with continued support from staff to reach full participation. 38:45
- The school has implemented a Digital Citizenship and AI course aligned with North Carolina's initiative for teaching students how to use AI critically and ethically, with grade-specific lessons for 9th-12th graders. 39:01
- Parents can access the AI course content as observers, and a dedicated family course about AI is available through Parent Square for those interested in learning more about artificial intelligence. 39:33
- A student device verification process is underway to ensure every student has a functional device, with staff conducting individual checks throughout the school. 39:57

Upcoming School Events

- November events include FAFSA night for seniors on November 17th, "Patience for Progress" with principals on November 18th (7:30am), the talent show on November 18th evening, and honor roll celebration on November 19th. 40:50
- The "Rhythm of the Rock" marching band will participate in the Novant Thanksgiving parade on November 26th, representing the school in the community event. 41:26
- December events include a virtual senior parent meeting on December 2nd at 5pm, followed by the one-act play on December 4th and the winter concert on December 11th. 41:31
- There's an ongoing need for parents to register as CMS volunteers to support field trips, testing proctoring, and other school activities that require official volunteer status. 41:50

Proposed Schedule Changes and Staff Initiatives

- A proposal was shared to move homeroom from the beginning of the day to after first block, based on feedback that many students (especially seniors) arrive late and miss homeroom entirely. 43:06
- The rationale included observations that students are more awake after first block and current homeroom attendance issues (117 recorded tardies) might be addressed by the schedule change. 45:30
- Staff concerns were raised that moving homeroom might impact instructional time, with one teacher noting a difference in student alertness on Mondays in first block compared to other days of the week. 46:23
- Parents provided feedback about student homeroom experiences, including logistical challenges of traveling between distant classrooms during the transition period. 47:24
- Plans to activate a school social committee were discussed, with Mr. Pierre organizing a meeting for the following Thursday after school in Ms. Alexander's room to improve staff morale through organized social events. 51:16

Members Present:

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Reniqua Brown **Parent/Guardian** ●
9/2025

Terri Donegan-Sanchez **CTE Teacher 9/2025** ●

Shenera Mackey **Parent 9/2025** ●

Megan Cunningham **Social Studies** ●
Teacher 9/2025

Samantha Glover **English Teacher,** ●
9/2025

Shanna Graham **Parent, 9/2025** ●

Monica High **Assistant Principal,** ●
9/2025

LaQuiana Leeper **Principal Intern,** ●
9/2025

David Legrand **Principal, 9/2025** ●

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Vivian Metz **Parent, 9/2025** ●

Taylor Payne **Science Teacher,
9/2025** ●

Francine Romain **Assistant Principal,
9/2025** ●

Randy Stitt **Assistant Principal,
9/2025** ●

Monique Terry **Parent, 9/2025** ●

Shameka Waller **Parent, 9/2025** ●

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Shenera Mackey	Parent 9/2025	●
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Megan Cunningham	Social Studies Teacher 9/2025	●
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Samantha Glover	English Teacher, 9/2025	●
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Shanna Graham	Parent, 9/2025	●
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Monica High	Assistant Principal, 9/2025	●
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LaQuiana Leeper	Principal Intern, 9/2025	●
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David Legrand	Principal, 9/2025	●
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