

# *East Islip School District*

## **Cardiac Arrest Emergency Response Plan (CAERP)**

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### **Purpose**

The purpose of this plan is to ensure a rapid, coordinated, and effective response to any cardiac emergency within the East Islip School District. This plan aligns with Desha's Law (NYS), which requires school districts to have a written cardiac emergency response plan that includes AED placement, trained responders, communication protocols, and drills.

### **Goals**

- Provide immediate CPR and AED intervention within 3 minutes of a cardiac emergency.
- Clearly define roles, responsibilities, and communication procedures for staff and responders.
- Ensure all staff and students know AED locations and emergency response steps.
- Conduct annual drills to practice readiness and compliance with Desha's Law.

### **Cardiac Arrest Emergency Response Team (CAERT)**

The following staff members are currently certified in CPR/AED and will serve as trained responders in their respective buildings:

#### **East Islip High School (HS) – 1 Redmen Street, Islip Terrace, NY 11752**

- Nicole O'Connor
- Robert Sconone
- Debbie Siebert, School Nurse

#### **East Islip Middle School (MS) – 100 Redmen Street, Islip Terrace, NY 11752**

- Ron Croteau
- Chris Padgur
- Kathleen Franceschina, School Nurse
- Susan Weber, School Nurse

#### **Ruth C. Kinney Elementary (RCK) – 1 Spur Drive South, Islip Terrace, NY 11752**

- Neal Heaton
- Mike Longobardi
- Dayna Norton, School Nurse

**Connetquot Elementary (CES) – 1 Merrick Street, Islip Terrace, NY 11752**

- Vinny Grazidei
- Justin Massa
- Tamara Hoina, School Nurse

**Timber Point Elementary (TP) – 200 Timber Point Road, East Islip, NY 11730**

- Alec Blieberg
- Jamie Sconone
- Colleen Barnes, School Nurse

**John F. Kennedy Elementary (JFK) – 94 Woodland Drive, East Islip, NY 11730**

- Katelyn Wallace
- Derek Bleiberg
- Caitlin Psomas, School Nurse

**AED Locations**

- AED placement ensures retrieval and application within approximately three minutes of a cardiac emergency whenever practicable.
- AEDs are accessible in every school building and key athletic/administrative areas.

<b>East Islip High School (HS)</b>	<ul style="list-style-type: none"> <li>• Main Lobby</li> <li>• Second Floor Odd Wing</li> <li>• Gymnasium</li> <li>• Fields at RCK (halfway)</li> <li>• Track</li> <li>• Athletic Trainer Travel AEDs (Travel 1, 2, 3)</li> </ul>
<b>East Islip Middle School (MS)</b>	<ul style="list-style-type: none"> <li>• Main Lobby- (outside auditorium)</li> <li>• Second Floor</li> <li>• Main Gymnasium (First Floor)</li> <li>• Travel AED – Security (Travel 4)</li> </ul>
<b>Ruth C. Kinney Elementary (RCK)</b>	<ul style="list-style-type: none"> <li>• Main Lobby</li> </ul>
<b>Connetquot Elementary (CES)</b>	<ul style="list-style-type: none"> <li>• Main Lobby</li> </ul>
<b>John F. Kennedy Elementary (JFK)</b>	<ul style="list-style-type: none"> <li>• Main Lobby</li> </ul>
<b>Timber Point Elementary (TP)</b>	<ul style="list-style-type: none"> <li>• Main Lobby</li> </ul>

**Response Procedures**

If a person collapses and is unresponsive:

**1. Call for Help**

- The nearest staff member immediately calls 911.

- Announce “**Cardiac Emergency – Need AED and CPR responders**” over the radio or public address system, if available.

## **2. Activate the Cardiac Emergency Response Team (CERT)**

- The building principal or designee activates trained responders (staff certified in CPR and AED use).
- Roles are assigned as follows:
  - Responder 1: Begins CPR immediately.
  - Responder 2: Retrieves the nearest AED.
  - Responder 3: Guides emergency medical services (EMS) to the victim.

## **3. Initiate CPR and AED Use**

- Chest compressions are initiated immediately.
- The AED is applied as soon as it is available.
- CPR and AED use continue until EMS arrives, or the individual shows signs of recovery.

## **4. Transfer Care to EMS**

- Responders provide EMS personnel with details regarding the incident, including actions taken and timing of interventions.

## **5. Post-Incident Review and Documentation**

- The building principal and responder complete an incident report following the event.
- The District Safety Office reviews the response and documentation within 48 hours.

## **Communication Protocols**

- Internal: Use school PA, radios, and staff runners to quickly notify responders.
- External: Main office calls 911 immediately and informs EMS of AED use. Local emergency medical services have been informed of AED locations and district cardiac response procedures.
- Parents/guardians are notified promptly following stabilization and EMS handoff.

## **Training & Drills**

- CPR/AED training offered annually for staff.
- Student awareness activities related to cardiac arrest emergency response may occur at the district’s discretion through Health and Physical Education curriculum.

- Each school building will annually review and practice its cardiac emergency response procedures through a drill or exercise. This activity may be conducted outside of instructional time and may take a variety of formats, including staff meetings or tabletop or functional exercises.
- Documentation of cardiac emergency drills is retained in the building safety file and reviewed annually.

## **Documentation & Review**

- The Director of Facilities in coordination with building administration are responsible for ensuring monthly AED inspections in accordance with manufacturer and regulatory requirements.
- AED maintenance logs kept on file by the District-Wide Safety Committee.
- AED batteries and electrode pads are replaced in accordance with manufacturer specifications and immediately following use, expiration, or device alert. AED batteries typically require replacement every four to five years, and electrode pads every two to five years
- List of CPR/AED-certified staff updated annually in September.
- Plan reviewed yearly as part of District-Wide Safety Plan.