

PERSONNEL COMMISSION
MEETING AGENDA – February 18, 2026
(Meeting Location: Board Room)

- A. CALL TO ORDER - 4:30 P.M.
- B. ADOPTION OF AGENDA
- C. APPROVAL OF MINUTES
 - January 21, 2026 Regular Meeting

D. PUBLIC COMMENTS

Public comments are welcome and encouraged by the Personnel Commission within reasonable meeting time considerations in order to conduct the Commission's business. During this time, the Personnel Commission Chair may acknowledge visitors' requests to speak on a topic not on the regular Personnel Commission agenda. Persons wishing to address the Commission should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Commission may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Commission is prohibited from taking action on any item that is not part of the printed and published agenda.

E. INFORMATION ITEMS

- 1. VESPA Report
- 2. Director's Report
- 3. Recruitment & Selection: Hiring Update
- 4. Classification Specification Revisions: Discussion of Classification Specification revisions to Education and Experience for the following classifications: Paraeducator I, II, III and Paraeducator After School

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission Office, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001.

Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting may request assistance by contacting the Personnel Commission Office/Classified Human Resources, 255 W. Stanley Avenue, Suite 100, Ventura, CA 93001 or 805.641.5000, ext. 1170 or FAX 805.653.7852.

- 5. Next Regular PC Meeting: March 18, 2026

- F. CONSENT AGENDA ITEMS
 - 1. Personnel Transactions Report

- G. CLOSED SESSION
 - 1. Public Employee Performance Evaluation - Government Code §54957(b)
Title: Director, Classified Human Resources

- H. REPORT OF ACTION TAKEN IN CLOSED SESSION

- I. ADJOURNMENT

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission Office, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001.

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For the future of every student

MINUTES
January 21, 2026

- CALL TO ORDER A regular meeting of the Personnel Commission of the Ventura Unified School District was held in the Board Room at the Education Service Center on January 21, 2026. Ms. Campbell, Chair, called the meeting to order at 4:30 p.m.
- Present: Commissioners Campbell, Stallings, and Walker. Classified Human Resources Staff Members Present: Marina Mihalevsky, Classified Human Resources Director; Reina Murillo, Human Resources Analyst, Confidential; and Belen Gonzalez, Human Resources Supervisor.
- ADOPTION OF AGENDA On a motion by Ms. Stallings, seconded by Mr. Walker, Motion/Seconded/Carried Unanimously (MSCU) the agenda for the January 21, 2026 Personnel Commission regular meeting was adopted by a vote of 3-0. (Ayes – 3/ Stallings, Walker, Campbell; Nay 0; Abstain 0)
- APPROVAL OF MINUTES On a motion by Mr. Walker, seconded by Ms. Stallings, MSCU the minutes of the December 17, 2025 Personnel Commission special meeting were approved as presented by a vote of 3-0. (Ayes – 3/ Walker, Stallings, Campbell; Nay 0; Abstain 0)
- PUBLIC COMMENTS NONE
- ITEM E1 VESPA REPORT
Mr. Robert Ybarra, VESPA Vice President reported:
- 1) VESPA expressed a Welcome to the New Director of Classified HR, Ms. Marina Mihalevsky.
 - 2) VESPA in partnership with VUEA attended an Organizing Conference. It provided an opportunity to be able to network with other district within the state of California.
 - 3) Mr. Ybarra provided an update regarding his position with Special Education. He shared he is now an itinerant Paraeducator III under the supervision of the Deputy Director, Nick Vlahos. His role is to travel to each site, connect with Paraeducators on site, and collaborate with them. I get feedback from them. It has been very informative and very positive.
 - 4) In collaboration with Special Education, VESPA has supported the development of training days for Paraeducators. Paraeducators are feeling seen and supported. For example, on the recent in-service day, over 100 Paras were in attendance of the Paraeducator training hosted by Special Education. Mr. Ybarra noted how the January in-service day is a day off for Paraeducators.
- 5)
- ITEM E2 DIRECTOR'S REPORT
Ms. Mihalevsky reported
- The Personnel Commission welcomed Ms. Mihalevsky, the new Classified HR Director, to her first Commission meeting.
 - In the past two, since her begin date, she has participated in several negotiating sessions with both VUEA and VESPA. The negotiation sessions have been in regards to both language and total compensation.
 - In addition to negotiation sessions, Ms. Mihalevsky, participated in the Medical Advisory Committee meeting. It provided her with an introduction to CSEBO (health benefit organization) which administers the District's health benefit offerings, allowing her the opportunity to familiarize with various health benefit plans and costs.
 - Ms. Mihalevsky expressed how she is taking time to learn the organizational context of VUSD and using the collaborative opportunities to get to know VESPA and VESPA President, Carol Peek.
 - The district is continuing its enrollment projections for the 2026–2027 school year. Enrollment continues to decline at an estimated rate of approximately 300 students per year. Last year, the Board adopted a staffing allocation formula for elementary school services, campus support positions, and clerical support positions at the high school level. The district is applying this formula in alignment with updated enrollment projections. The application of the staffing allocation formula is providing an opportunity to review classified staffing allocations across all sites and levels, and to build familiarity with districtwide position control, which includes approximately 1,200 positions.

- Ms. Mihalevsky noted that Quick Base position assignment notifications are improving coordination between Human Resources, Benefits, and Payroll. She highlighted the Advanced Step Placement process as promoting consistency and equity through centralized HR evaluation of candidate experience and salary placement.
- Ms. Mihalevsky provided an update on Education Code section 44051, noting that beginning January 2026, full prior educational employment disclosure requirements will extend to classified candidates. The district will update application templates to incorporate the new disclosure requirement.

Ms. Mihalevsky continued with the following VUSD calendar highlights and upcoming events:

- Next regular Board meeting is scheduled for Tuesday, February 10th

ITEM E3

RECRUITMENT & SELECTION: HIRING UPDATE

Ms. Mihalevsky provided the Commissioners with an update regarding recruitment and selection.

Ms. Mihalevsky reported that vacancies in Campus Safety Assistant and Paraeducator I positions will not be filled at this time. Given the Board's allocation of one-time funding for many of these positions, the district will monitor future direction to determine whether adjustments may be necessary.

ITEM E4

Next Regular PC Meeting: February 18, 2026

The next regular Personnel Commission meeting will be held on February 18, 2026.

ITEM F1

PERSONNEL TRANSACTIONS REPORT

On a motion by Ms. Campbell, seconded by Ms. Stallings, MSCU to approve the Personnel Transactions Report by a vote of 3-0. (Ayes – 3/Campbell, Stallings, Walker; Nay 0; Abstain 0)

ITEM G

CLOSED SESSION

1. Public Employment – Government Code §54957(b)

Title: Director, Classified Human Resources

On a motion by Ms. Stallings, seconded by Mr. Walker, MSCU the Commission moved to closed session at 5:04 PM by a vote of 3-0. (Ayes – 3/Stallings, Walker, Campbell; Nay 0; Abstain 0)

ITEM H

REPORT OF ACTION TAKEN IN CLOSED SESSION

The Commission returned to open session at 5:55 PM, and reported that no action was taken in closed session.

ADJOURNMENT

On a motion by Ms. Stallings, seconded by Mr. Walker, MSCU to adjourn the meeting at 5:57 p.m. (Ayes – 3/ Stallings, Walker, Campbell ; Nay 0; Abstain 0)



Personnel Transaction Report

Consent Agenda Items

To Personnel Commission for Approval

Meeting Date 02/18/2026

New Hires

Last Name	First Name	Job Class Description	Date
Moreno	Adrian	Paraeducator II	01/06/26
Perez	Jessica	Paraeducator II	01/26/26
Segovia	Savannah	Paraeducator II	01/22/26
Weil	Anna	Paraeducator II	01/21/26

Permanent to Probationary

Last Name	First Name	Job Class Description	Date
Flores	Yezenia	Child Nutr Mgr-Elementary	02/02/2026 (Promotion: Child Nutrition Asst II to Child Nutr Mgr-
Martinez Hernandez	Miriam	Paraeducator III	01/20/2026 (Promotion: Paraeducator II to Paraeducator III)
Troncoso	Anahi	Paraeducator III	01/20/2026 (Promotion: Paraeducator II to Paraeducator III)

Probationary to Permanent

Last Name	First Name	Job Class Description	Date
Ruizvelasco	Diego	Associate	01/24/26
Aist	Emma	Paraeducator II	01/01/26
Camacho	Ar-Tittaya	Paraeducator II	01/27/26
Dimaya	Maia	Paraeducator II	01/15/26
Hernandez	Cameron	Paraeducator II	01/31/26
Savard	Linda	Paraeducator II	01/01/26
Slingerland	Garrett	Paraeducator II	01/17/26
Thompson	Breanne	Paraeducator II	01/09/26
Tryon	Gisele	Paraeducator II	01/22/26
Alexander-Martial	Catherine	Paraeducator III	01/13/26
Vasquez	Edward	Paraeducator III	01/15/26
Naranjo	Claudia	School Services Assistant II	02/14/26

Limited Term, Provisional & Exempt

Last Name	First Name	Job Class Description	Date
Raygoza	Nazly	Custodian	02/01/26
Magana Gonzales	Alanm	Music Coach VI	02/01/26
Cervantes	Hailey	Music Coach VII	02/01/26
Burkert	Julie	Music Coach VIII	02/01/26
Rock	Amanda	Paraeducator I	02/01/26

Appointment to Additional Probationary Position

Last Name	First Name	Job Class Description	Date

Appointment to Additional Permanent Position

Last Name	First Name	Job Class Description	Date
Castaeda Aguirre	Kimberly	Campus Supervisor	10/15/2025
Grande	Elizabeth	Campus Supervisor - Site	10/01/2025 (Position 3 of 3)
Overbaugh	Letisha	Campus Support Asst.	8/12/2025
Chagollan	Norma	Campus Support Asst. - Site	11/17/2025
Chavez	Yolanda	Campus Support Asst. - Site	10/06/2025 (Position 3 of 3)
Rail	Melissa	Campus Support Asst. - Site	11/3/2025
Ramirez	Sherry	Campus Support Asst. - Site	10/15/2025
Salazar	Maria	Campus Support Asst. - Site	10/1/2025
Torres Mendoza	Margarita	Campus Support Asst. - Site	10/1/2025
Wagner	Sharon	Campus Support Asst. - Site	10/1/2025
Murillo	Maya	Health Technician- ELOP	1/6/2026

Separation from Service

Last Name	First Name	Job Class Description	Date
Rodarte	Jarrit	Bus Driver	2/1/2026
Mora Rios	Ma Del Sagrario	Child Nutrition Asst. I	1/31/2026
Crouch	Andrea	Director, Classified Human Resources	1/26/2026
Kolli	Mahidhar Reddy	Network and Systems Specialist	2/3/2026
Cormode	Kerrie	Para-After School	1/21/2026 (Position 1 of 2)

Leave of Absence

Last Name	First Name	Job Class Description	Date
Maciel	Frank	Bus Driver-K62	01/06/26-01/30/26 Paid Parental/Bonding Leave
Maciel	Frank	Bus Driver-K62	2/2/26-2/27/26-Paid Parental/Bonding Leave
Rodarte	Jarrit	Bus Driver-K62	01/1/26-01/31/26 Unpaid Leave
Trammel	Nathan	Bus Driver-K62	01/20/26-04/17/26 Paid Parental/Bonding Leave
Lopez	Gisela	Child Nutrition Asst-D63	02/10/26 - 03/06/26 Unpaid Leave
Base	Janice	Paraeducator II-E68	12/05/25-06/04/26 Unpaid Leave
Ayala	Karla	Purchasing Specialist - J30	01/20/26-01/30/26 Paid Parental/Bonding Leave

Change of Status

Last Name	First Name	Job Class Description	Date
Cano	David	Campus Supervisor	01/05/26: location change--from BHS to VHS; same classification; same time base
AyalaGarcia	Yesme	Campus Support Assistant	10/15/25 Change in Hours/location-- (2 positions) Pos #4294 6 hrs/wk @ Jserra and Pos #5089 6 hrs/wk @ Jserra to Pos #4315 16.75 hrs/week @ Montalvo; same classification
Herrera	Rosanna	Campus Support Assistant	01/13/26 Change in Hours-- 9.5 hrs/week to 12 hrs/week; same position; same location

Hughes	Keith	Campus Support Assistant	11/03/25 Change in Hours/location-- (2 positions) Pos #5085 1 hrs/wk @ Mound and Pos #3745 14.5 hrs/wk @ Mound to Pos #5180 20 hrs/week @ Portola; same classification
Paulson	Alison	Campus Support Assistant	10/20/25: Change in hours--6.5 hrs/wk to 7.5 hrs/wk; same classification; same location (position 1 of 2)
Rail	Melissa	Campus Support Assistant	10/13/25: Change in Hours/Location--7.25 hrs/wk @ Lemon Grove to 14.5 hrs/wk @ Mound; same classification
Wareham	Darlene	Campus Support Assistant	11/03/25: Change in hours/location: 10.5 hrs/wk @ Lemon Grove to 16.25 hrs/wk @ Poinsettia; same classification
Hernandez	Tylisha	Child Nutrition Mgr - Elementary	01/06/26 Change in Hours-- 7 hrs/day to 8 hrs/day; same position; same location
Burger	Richard	Para- After School	01/12/26: location change--from ATLAS to DATA; same classification; same time base (position 2 of 2)
Lopez	Sammie	Para- After School	12/11/25: location change--from DATA to Elmhurst; same classification; same time base (position 2 of 2)
Anderson	Katherine	Paraeducator I - TK	12/04/25 Voluntary Demotion--Para-After School 6 hrs/day @ Poinsettia to Paraeducator I-TK 12 hrs/wk @ Loma Vista
Burger	Richard	Paraeducator II	01/12/26: location change--from JSerra to BHS; same classification; same time base (position 1 of 2)
Burger	Richard	Paraeducator II	12/09/25: location change--from ATLAS to JSerra; same classification; same time base (Position 1 of 2)
Valle	Dianne	Paraeducator III	01/20/26: Change in hours--30 hrs/wk to 35 hrs/wk; same classification; same location
Naranjo	Claudia	School Services Assistant II	12/16/25: voluntary demotion to previous classification--same location; same time base

Working Out of Class

Vacancy						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Cerda	Denise	School Adm. Assistant I-B37	January	21	2026	
Castaneda	Kimberly	ASB Accounting Technician-A41	January	14-16;20-23;26-30	2026	
Covering for EE who is WOC						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Sanchez	Jeremiah	Trades Maintenance Worker II-F59	January	6-9;12-16;21-23;26-30	2026	
Covering for EE who is on LOA						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Hernandez	Ivan	Purchasing Specialist-J30	January	2;5-9;12-16;20-23;26-30	2026	
Limited Term Assignment/Extra Help						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Other Reasons						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Medina	Jorge	Lead Grounds Maint Worker-F43	January	2	2026	
Baltazar Hernandez	Ulises	Child Nutr Mgr-Elementary-D38	January	30	2026	
Baltazar Hernandez	Ulises	Child Nutr Mgr-Secondary-D36	January	13	2026	
Olson	Michelle	Child Nutr Assist III-D61	January	8;16;20;26-27	2026	
Diaz Hernandez	Susana	Child Nutr Mgr-Elementary-D38	January	9;12	2026	
Gonzalez	Gina	Child Nutr Mgr-Secondary-D36	January	8;13	2026	
Abe	Yoshiko	Paraeducator II-E68	January	21-23	2026	
Hernandez	Yvonne	Child Nutr Mgr-Elementary-D38	January	15;30	2026	
Alvarez	Heather	Child Nutr Mgr-Elementary-D38	January	15	2026	
Bell	Yukari	Child Nutr Assist III-D61	January	30	2026	
Slamkowski	Mary	Child Nutr Mgr-Elementary-D38	January	30	2026	
Balades	Raeanna	Child Nutr Assist III-D61	January	13	2026	
Archer	Melanie	School Adm. Assistant I-B37	January	20	2026	
Balades	Raeanna	Child Nutr Assist II-D62	January	8;16;20;26-27;	2026	
Casarez	Nora	Child Nutr Assist III-D61	January	29-30	2026	
Kaiser	Karen	Child Nutr Mgr-Secondary-D36	January	8;21;28;30	2026	
Sweatt	Charles	Head Custodian II-F37	December	19	2025	
Garcia	Linda	Child Developmt Site Leader-E25	December	1-4;8-11;	2025	
Bejar	Liseth	Child Developmt Site Leader-E25	December	5;12;15-19;	2025	