JACKSON
PUBLIC SCHOOLS
Transforming lives through excellent education

# RFP 2026-06-26

## Title: 4th – 12th Grade Virtual Reality Equipment, Content, & MDM

## Issue Date: Thursday, February 12, 2026

## Submission Deadline: March 06, 2026

## Time: 10:00 a.m. (Central Standard Time)

Office at 601-973-8582 for assistance. Questions regarding proposal specifications are to be addressed to the Project Administrator listed in the proposal.

The Board of Trustees of the Jackson Public School District (hereafter referred to as "JPSD") is soliciting sealed, written formal Requests for Proposals (RFP) from qualified vendors (hereafter referred to as "Vendor") for the purchase of furniture, equipment, supplies, materials, labor or services as outlined in the following specifications. Sealed RFP shall be received by JPSD, in the Business Office of the Jackson Public Schools, 662 South President Street, Jackson, Mississippi, until the time specified on the RFP Opening Schedule (front page of the formal RFP document), at which time all RFP shall be publicly opened and read aloud. Neither dating of the RFP form nor placing the RFP in the mail by this date shall meet legal requirements; the formal RFP document must be **received in the Business Office** of the Jackson Public School District on or before the date and time stated.

JPSD reserves the right to reject any and all RFPs received and to waive any and all informalities. Vendors are encouraged to very carefully read all sections of this RFP document prior to submitting an RFP proposal. Any agreement generated due to an award may be terminated by the District without cause upon one week's prior notice to vendor.

**The vendor must provide a current copy of their company's Certificate of Insurance with Workers Compensation and General Liability Coverage. Jackson Public School District requires coverage for not less $1,000,000.00 dollars. JPSD must be listed as an insurer under the coverage provided. It is imperative that this insurance is maintained throughout the duration of the contract. This coverage must be submitted and kept on file with JPSD.**

It is the basic philosophy of JPSD to extend to all responsible Vendors equal consideration and the assurance of unbiased judgment in determining whether their product or service meets specifications and the educational needs of the school district. JPSD shall fairly evaluate all formal RFP proposals submitted and base all decisions on the "lowest and best" RFP concept, purchasing only those products and/or services which meet the specifications as written. All decisions rendered shall strive to achieve the greatest value from every tax dollar expended. JPSD shall make no discrimination based on race, color, creed, religion, or national origin, in either the product evaluation process or in transacting business with Vendors or Vendor representatives.

The advertising and publishing of this RFP has met all legal requirements (Mississippi Code of 1972, Annotated, §31-7-13), hence the requirement to offer public notice of the intent of JPSD to solicit RFPs via this RFP document has been satisfied.

This document is to serve as an invitation to all qualified vendors to extend to JPSD an offer for the sale of all products and/or services specified herein. It is the purpose of this RFP document to clearly define "open" and "competitive" product or service rfp specifications. All items on this RFP are to be **as specified or JPSD approved equal**.

**Addendum**: Vendor shall acknowledge the receipt of all addendums which were issued during the course of this RFP. If specified in the text of the addendum, in addition to acknowledging receipt of the addenda below, the addenda may require additional information required for the RFP (e.g., pricing), in which case the Add RFP Addendum shall not only be acknowledged below but shall be completed and attached to the RFP at the time the RFP proposal is submitted. Receipt of the following Addendum issued during the course of this formal RFP is hereby acknowledged:

It is acknowledged that this rfp proposal consists of the following sections: **PROPOSAL FORM**, **INSTRUCTIONS AND CONDITIONS**, **SPECIFICATIONS** and any **ADDENDUM** (if applicable). The Addendum chart is located on page 33.

**Net Prices**

In all cases, prices quoted are to be net including all applicable discounts. A separate price shall be offered for each item and not in combination with other items (unless the grouping of items is otherwise allowed as defined in the specifications). Unit price shall prevail in case of a conflict between unit and total price (extension); written price shall prevail in case of a conflict between written and enumerated pricing. Vendors are instructed to **round off all unit pricing and extensions to the nearest whole cent, i.e., round the pricing to two places to the right of the decimal point only.** JPSD will only accept pricing, which is stated in this manner. All items for which pricing is submitted which is other than two places to the right of the decimal shall be accepted; however, all digits beyond a whole cent (more than two places to the right of the decimal) shall be ignored in the RFP analysis process and the unit price indicated on the purchase order shall be to the nearest whole cent for each item involved.

**Payment and Invoicing**

Unless otherwise indicated in the detailed specifications of this RFP document, JPSD shall make remittance in a **single lump sum** payment **following satisfactory delivery of all items** listed on the purchase order or following satisfactory performance (final inspection) of all services as specified in the contract. JPSD remits by "completed purchase order" only; remittance shall not be made upon receipt of partial shipments or performance, or the receipt of invoice for same, but only after all items included on the purchase order or contained in the contract are delivered and/or satisfied.

It is mutually understood that invoices submitted against Multi-Year or Open Purchase Orders, remittances are processed based on the contracted scheduled agreement prior to the purchase order being generated. Only **Multi-Year** and **Open Purchase Orders** have multiple invoices received for remittance for payment. Professional Services, materials and other such services; invoices are submitted for payment in intervals following satisfactory delivery of ALL services and /or performance of ALL services indicated in the contracted agreement between said vendor and JPSD for that time period, following inspection if applicable. Any freight/shipping cost that may be incurred for tangible items, such as books, pamphlets, handouts, materials needed for presentations, etc. must be included in the total price proposal price submitted if and applicable.

**Performance Penalty**

The Vendor is subject to a 10% penalty on this agreement for the **2025-2026** school year if the academic objectives of this agreement are not satisfied. The District will withhold 10% of the total contract for final payment to be made after the academic objectives are satisfied.

**Default and Delays**

Upon failure of the Vendor to deliver all of the items ordered or to render service, within the time set or allowed, the successful Vendor shall be considered in default, in which case JPSD reserves the right to terminate the purchase order or contract and to purchase similar supplies, services, or furniture and equipment, on the open market or secure the manufacture, delivery, and installation thereof by contract or otherwise. The Vendor shall be charged with any cost occasioned by JPSD whether the said cost is the same as originally accepted or any excess cost.

**Damage to School Property**

Any damage or loss to JPSD property as a result of any action by the Vendor in the delivery, execution or performance of any item or service stated in these specifications shall be repaired or replaced with the satisfaction of designated JPSD personnel, at the Vendor's cost, within a reasonable time.

**Guarantee**

Each Vendor, by presenting a rfp under these specifications, binds himself to make it positive that all goods are fully

up to the standards set by the specifications. Should it be discovered within a reasonable period of time from the date of purchase order or contract that such goods or services are not up to standard, JPSD shall have the right to have such goods or services replaced by others conforming to the standard requirements and the entire expense be borne by the Vendor. The Vendor shall agree to guarantee and warrant all equipment provided as a result of this RFP for a period equal to the stated guaranty/warranty in the specifications. All such warranties shall provide coverage as indicated in the specifications.

**Acceptance and Award of RFP Proposals**

The Vendor's RFP proposal, once submitted and accepted as a valid RFP by JPSD, shall be deemed by both parties to constitute a legal and binding offer on the part of the Vendor to sell to JPSD as per the terms of the RFP specifications, all products and/or services contained therein. RFP proposals are subject to acceptance by JPSD at any time within forty-five (45) calendar days following the RFP opening date. Consequently, all price quotations shall be effective for a minimum of forty-five (45) calendar days and a maximum period as indicated in the specifications. All RFPs must be valid for the effective dates stated in the specification, if applicable.

The award of contract shall be made to the Vendor responsible whose RFP, conforming to the specifications, is deemed to be the most advantageous to JPSD, price and all other factors considered. The Vendor acknowledges the right of JPSD to reject the RFP, in part or in total, if the Vendor fails to submit the data required in the specifications, or if the rfp is in any way incomplete or irregular. Under no circumstances may a Vendor deliver, install, or perform any service as specified in these specifications without written authorization from JPSD (i.e., a duly issued purchase order or signed contract). All RFPs shall be approved by the Board of Trustees prior to the final award.

The Vendor shall be issued a purchase order document, which shall be deemed acceptance of the RFP proposal offer made by the Vendor, for all items and/or services approved by the Board of Trustees and awarded as a result of this RFP. However, if in the opinion of JPSD, a contract document is required to authorize the award of the RFP, Vendor agrees to sign and execute all such contract documents as required in the written specifications. NOTE: If Vendor policy requires that JPSD sign Vendor contract documents, a sample of all such documents shall be included with the RFP proposal and shall become a part of the Vendor's RFP proposal.

**All awards are based on the availability of funding. In the event of a reduction of funds, this award can be rescinded at any time.**

## Hard Copy Instructions for Submission

- Responses, once completed, should be placed in an opaque, sealed envelope.
- On the outside of the envelope, list the Company's name/address, RFP number, title, opening date and addressee information as they appear in the RFP proposal so that the response may be accurately delivered and registered upon receipt. A designated official who is a legal representative of the Company must list the required signatures that were noted prior to submitting sealed proposal.
- Failure to comply with the above submittal instructions will cause proposals not to be registered or cataloged to the appropriate file or received timely. The original documents must be displayed in front of all copies submitted by interested parties.
- Please submit Original RFP Documents in the Format Outlined along with Two (2) Copies and any Documentation submitted with the Proposal when Mailed or Hand Delivered.

## Please submit the proposal when mailed or hand delivered to

**Jackson Public School District**
**Business Office**
**Attn: Michele Mays/Tequia Odom**
**662 S. President Street**
**Jackson, MS 39201**

- Any proposal not received by the stated deadline/time will not be considered and/or opened. The proposal will be returned to the Vendor at the Vendor's expense.

- The District accepts no liability for late submissions due to the actions of the United States Postal Service, Federal Express, United Parcel Service, or any other delivery methods.

**Page (18): Cover page is to be placed on the front of the vendors submitted proposal. In the event this page is not displayed when the opening of proposal occurs; it will not be acknowledged or allowed to be presented or evaluated. Place this page on the very front of the submitted documents. This is required on all submitted proposals whether mailed, hand delivery or electronically Uploaded. The submitted proposal must be signed by an authorized official to bind the offeror to the proposed provisions.**

**All the other required forms to include in the proposal are listed starting at Page (11).**

**Proposals received after the due date and time will NOT be considered. Incomplete proposals will not be accepted in the evaluation process and will not be returned for revisions. No faxed or emailed copies will be accepted. The Proposal Cover Page is located on page (18) of this document**

**Performance Dates:**

- 1st Advertise: 12 February 2026 (Clarion, Jackson Advocate, MS Link)
- 2nd Advertise: 19 February 2026 (Clarion Jackson Advocate, MS Link))
- Pre-bid Conference: 23 February 2026 (ZOOM)
- Final Date for Questions: 26 February 2026
- Answers to Questions: 02 March 2026
- Bid Opening Day: 06 March 2026 by 10:00 A.M.
- Vendors may be notified of Board Review and Potential Award after the Bid Date

Questions: All questions must be submitted in writing to project administrator. These questions and answers will be posted on:

https://docs.google.com/document/d/1_OvaWpF3am_XLjdLt5f64yNM9AMJptPrBYDKxHpPNNU/edit?usp=sharing

# Project Administrator:

Jackson Public School District
Office of School Support
662 S. President Street
Jackson, MS 39201
Dr. Rejeeni Clay, Executive Director
Phone: 601-960-9707
Email: rclay@jackson.k12.ms.us

# Request for Proposals: 4th – 12th Grade Virtual Reality Equipment, Content, & MDM

## I. Introduction

The Jackson Public School District (JPSD) is Mississippi's second largest and only urban school district, situated in the capital city of Jackson. Serving an estimated 16,980 scholars, our district is driven by a **Strategic Commitment to Innovative Teaching and Learning**. We are dedicated to elevating scholar achievement by tailoring instruction to each student's unique strengths, needs, and aspirations.

This virtual reality initiative is a direct extension of our goal to transform the educational experience through continuous innovation in the classroom. By integrating immersive technology, JPSD aims to foster an environment where diverse methods of learning make curriculum engaging, relevant, and directly connected to each scholar's future.

## II. Scope of Service

JPSD is seeking a comprehensive virtual reality solution for scholars and educators in grades 4-12. The solution must provide a seamless, innovative experience across all core subject areas (ELA, Math, Science, Social Studies) and electives (i.e. PE, Music, Cyber Foundations, and Business). **This is a single-headset and single-MDM solicitation; no alternative hardware or management platforms will be accepted.**

## III. Hardware Specifications: Meta Quest 3S

To ensure district-wide standardization and performance, the district requires the **Meta Quest 3S**. Vendors must provide the following:

- **Device Type:** Standalone wireless headsets featuring the Snapdragon XR2 Gen 2 platform.
- **Tracking & Interaction:** Must provide 6 Degrees of Freedom (6DoF) for both head and controller tracking, including hand-tracking capabilities.
- **Visuals:** High-definition display with full-color sensors for high-resolution Passthrough (Mixed Reality).
- **Storage:**
  - **Grades 4-8:** Minimum 128GB internal storage.
  - **Grades 9-12:** Minimum 256GB internal storage to support advanced CTE and elective simulations.

- **Memory:** At least 8GB RAM to ensure performance of high-fidelity immersive content.
- **Accessories:** Each unit must include two (2) wireless controllers, a silicone hygiene face interface, and a charging cable.
- **Storage/Charging:** Portable, rugged, wheeled charging cases capable of housing and charging sets of 15 or 30 headsets simultaneously.
- **Warranty/Shipping:** Vendor must include 3-year unlimited accidental damage protection (ADP) manufacturer's OEM warranty plus an additional 6 months that includes unlimited depot repairs, unlimited claims per device, and include shipping to and from the repair depot.

## IV. Mobile Device Management (MDM): ManageXR Integration

The district utilizes **ManageXR** for centralized fleet management. Bidders must include:

- **Comprehensive Enrollment:** The vendor is responsible for enrolling all new Meta Quest 3S headsets into the District's existing ManageXR dashboard via Meta Horizon Managed Services (MHMS).
- **Legacy Integration:** If requested, the vendor must assist in migrating the District's current headset fleet into the new ManageXR configuration to ensure a unified management experience.
- **Functionality:** The solution must support "Kiosk Mode" to lock headsets into specific educational apps and allow for remote, bulk updates of software and content.
- **Security and Filtering Enforcement:** Vendor is responsible for ensuring that all VR device traffic, applications, and content access can be inspected, filtered, logged, and enforced in accordance with District content filtering and cybersecurity requirements. Any limitation must be disclosed in the proposal and may result in disqualification.

## V. Cross-Curricular Content & MS Framework Alignment

All content provided must be strictly aligned with the **Mississippi Department of Education's College and Career Readiness (CCR) Standards** and **CTE Frameworks**.

- **Core Subjects:** Access to a bank of pre-made, immersive experiences for ELA (literary settings), Math (spatial geometry/algebra), Science (virtual labs/dissections), and Social

Studies (historical field trips).

- **Electives & CTE:** Specialized content for:
  - **Cyberfoundations & Business:** Simulations for coding, robotics, and professional "soft skills."
  - **Music & PE:** Interactive rhythm, composition, and high-intensity movement applications.

- **Custom Experiences:** The vendor must work with JPSD personnel to create or provide custom modules specifically aligned to the District's Science and CTE curriculum.

  - 4th–6th Grades: 4 custom experiences.

  - 7th–12th Grades: 12 custom experiences (6 per grade band).

## VI. Professional Development & Technical Support

- **Professional Development:** Must provide ongoing, **in-person** professional development for 4th–12th grade educators. This includes technical setup, ManageXR administration, and pedagogical strategies for classroom integration. Initial educator training sessions will occur during the summer during our back-to-school summer professional development days. The remaining training session will occur in accordance with already designated professional development days throughout the school year.

- **Technical Support:** Vendor must be accessible within a **24-hour window** to address and resolve any hardware, programming, or MDM issues.

- **Support Documentation:** Vendors must include detailed "help desk" procedures and availability during the standard business day. Vendors must also conduct a project turnover call at the end of the implementation where the support process is outlined. Vendor must provide a main support point of contact for the project as well as identify authorized district team members allowed to open support cases. Vendor must provide an email address to the District IT department where we can route support requests to that originate from our “help desk.”

## VII. Contractor Responsibilities & Terms

- **Property Rights:** All equipment and custom-developed content purchased under this agreement will be the sole property of JPSD.

- **Data Privacy:** Vendor must work with District IT personnel to ensure strict data privacy and

security compliance based on District standards.

- **Medical Release:** Vendor will assist District personnel in creating a medical release form for student use of VR headsets.

- **Termination:** JPSD reserves the right to terminate services following a 30-day notice if requirements are not fulfilled.

- **Security Enforcement:** Failure to consistently enforce declared security, identity, access control, logging, or data protection requirements in production environments shall constitute a material breach of contract, regardless of stated capability or policy documentation.

- **Term:** The purchase and service agreement shall be for a period of 3 years with the option to extend two 12-month renewal terms.

# Jackson Public School District

# IT Security, Privacy, Identity, and Integration Standards

Version 2026.1.2 – Updated January 29, 2026

## 1. Purpose and Applicability

This document establishes the minimum technical, cybersecurity, privacy, identity, and integration standards required for any vendor that accesses, processes, stores, transmits, or manages Jackson Public School District (JPS) data; integrates with District systems; or provides instructional, administrative, operational, or infrastructure technology services.

Compliance with these standards is mandatory unless a written exception is approved by the Superintendent.

## 2. Identity, Authentication, and Access Control

Instructional Applications:

- All instructional applications must integrate with Clever for scholar Single Sign-On (SSO).

Employee / Staff Applications:

- All employee authentication must integrate with Microsoft Entra.

Multi-Factor Authentication (MFA):

- MFA is required for all administrative, privileged, support, and staff access.
- SMS-based authentication is prohibited.
- Acceptable MFA methods include authenticator applications or hardware security keys.

Access Control:

- Role-Based Access Control (RBAC) and least-privilege principles must be enforced.
- RBAC must support appropriate granularity (not just coarse roles)
- Separation between administrative, support, and data-access roles
- Auditability of role assignment and changes

## 3. Student Information System (SIS) and Data Integration

Jackson Public School District utilizes PowerSchool as its Student Information System (SIS).

Vendors relying on SIS data must:

- Provide an existing PowerSchool plugin or supported integration, OR
- Provide vendor-managed custom PowerSchool query and data-mapping services.

Vendors without an existing plugin must design, develop, test, document, and maintain PowerSchool queries and assign a technical resource with PowerSchool experience on day 1 of the effective agreement term. Failure to provide such is considered ground for termination of the

agreement at no cost or damage to JPSD. The District will not be responsible for query development.

Rostering must be supported through Clever.

## 4. Data Interfaces and API Security

• All integrations must use secure interfaces such as PowerSchool APIs, secure REST APIs (OAuth 2.0 / OpenID Connect), or secure SFTP where APIs are unavailable.
• Hard-coded credentials, shared accounts, or insecure authentication methods are prohibited.
• Vendors must disclose all inbound and outbound data interfaces and third-party dependencies.
• Vendors must provide a secure & automated upload method for any data required from The District's SIS or any other data source. The District is not responsible for hosting any additional servers required for data transfer, such as SFTP and similar servers.
• APIs must be usable for district-scale operations
• Must include all core SIS data objects
• Must support near-real-time use cases
• No per-call, per-endpoint, or "premium real-time" fees for District use
• All subcontractors with access to District data must meet the same standards
• Primary vendor remains fully liable for subcontractor actions
• Material subcontractor changes require District notification

## 5. Cybersecurity Baseline (NIST-Aligned)

Vendors must implement security controls aligned with NIST best practices, including:
• Encryption of data in transit (TLS 1.2+) and at rest (AES-256 or equivalent)
• Encrypted backups and secure storage
• Centralized logging and monitoring
• Regular vulnerability scanning and remediation
• Documented incident response procedures
• Secure data disposal practices
• All subcontractors with access to District data must meet the same standards
• Primary vendor remains fully liable for subcontractor actions
• Material subcontractor changes require District notification

The District reserves the right to request security documentation such as SOC 2 or ISO 27001 reports.

Data Residency Disclosure: Vendors must disclose the physical and geographic location(s) where District data is stored, processed, and backed up, including whether any data resides outside of the United States.

Vendors must clearly identify any use of non-U.S.–based data centers, cloud regions, support access, or subcontractors with access to District data. Use of non-U.S. data storage or processing does not automatically disqualify a vendor but must be fully disclosed and approved in writing by The

District prior to contract execution.

## 6. NIST Security Compliance Requirements

To ensure adherence to NIST 800 security standards, each vendor must complete the following compliance table by indicating whether they meet each requirement and providing supporting documentation where applicable. Supporting documentation must be clearly labeled.

| Requirement | Yes/No | Documentation Included Yes/No |
|---|---|---|
| 1. Is all data encrypted in transit (TLS 1.2+) and at rest (AES-256)? | | |
| 2. Is Role-Based Access Control (RBAC) implemented and least privilege principles enforced? | | |
| 3. Is scholar data stored in compliance with data residency requirements? | | |
| 4. Are all backups encrypted and stored securely? | | |
| 5. Is Multi-Factor Authentication (MFA) required for administrators and staff? | | |
| 6. Are logging, monitoring, and automated session management implemented? | | |
| 7. Is all API access secured using OAuth 2.0/OpenID Connect? | | |
| 8. Are regular security audits and vulnerability scans conducted? | | |
| 9. Is an incident response plan in place and aligned with best practices? | | |
| 10. Is 24/7 security monitoring and breach reporting in place? | | |
| 11. Is scholar data securely disposed of in accordance with NIST standards? | | |
| 12. Are data retention and deletion policies clearly defined and enforced? | | |
| 13. Is the use of AI/machine learning on scholar data disclosed? | | |
| 14. Do AI models ensure that no personally identifiable information (PII) is retained? | | |
| 15. Is a minimum of $5M cyber liability insurance maintained? | | |
| 16. Does the vendor accept financial and legal responsibility for security breaches resulting from vendor negligence or failure to meet contractual security obligations? | | |
| 17. Is compliance with HIPAA/FERPA/COPPA (where applicable) regulations confirmed? | | |

Vendors must provide explanations for all 'no' responses and documentation to support all 'yes'

responses. All NIST requirements are not included in this list. The District reserves the right to request additional security information and documentation from all responses provided with the proposal submission.

## 7. Incident Response and Breach Notification

• Vendors must notify The District of any confirmed security incident within 24 hours.
• A detailed incident report must be provided within 72 hours.
• Ongoing updates must be provided until resolution.

## 8. Data Governance, Ownership, and Retention

• JPS retains full ownership of all District data.
• District data may not be used for analytics, product development, or AI training without written approval.
• Upon contract termination, vendors must cease data access, delete or return data, and certify destruction.
• Data exports must include documented schemas
• Field names must be human-readable
• District may request one full test export during the contract term at no cost

## 9. Business Continuity, Disaster Recovery, and RTO/RPO Requirements

Definition of & Minimum District Requirements for RTO/RPO

Tier 1 — Critical Systems

Systems where downtime or data loss immediately disrupts instruction, safety, or compliance.

Examples:

- Student Information System (PowerSchool)
- District-wide SSO / Identity
- Emergency communications platforms
- Core instructional platforms used daily
- Payroll and HR systems

Expected Recovery Targets

- RTO: 4–8 hours
- RPO: 15 minutes – 1 hour

Tier 2 — Important Systems

Systems that significantly impact operations but have short-term workarounds.
Examples:

- Assessment platforms
- Curriculum management tools
- Transportation or scheduling systems
- Finance and procurement systems

Expected Recovery Targets

- RTO: 24 hours
- RPO: Up to 24 hours

Tier 3 — Standard Systems

Systems where limited downtime or data loss is tolerable.

Examples:

- Supplemental instructional tools
- Optional analytics platforms
- Non-mission-critical applications

Expected Recovery Targets

- RTO: 72 hours
- RPO: 24–48 hours

• Vendors must maintain documented business continuity and disaster recovery capabilities appropriate to the criticality of the system being provided.
• Vendors must identify which recovery tier (Critical, Important, or Standard) applies to their solution and provide the corresponding Recovery Time Objective (RTO) and Recovery Point Objective (RPO).

**Mandatory Vendor Disclosures**

Vendors must provide the following:

• Declared system tier (Critical, Important, or Standard)
• Defined RTO (maximum time to restore service after an outage)
• Defined RPO (maximum acceptable data loss)
• Description of backup strategy and frequency
• Description of disaster recovery architecture (high-level)
• Confirmation of periodic disaster recovery testing

Stated RTO and RPO values must reflect the vendor's actual operational capability, not aspirational targets. Failure to meet declared recovery objectives may be considered a material breach of contract.

The District reserves the right to assign or require a higher recovery tier based on the criticality of the system and its impact on instruction, safety, or operations.

- Repeated failure to meet declared RTO/RPO may be considered a material breach
- District may reclassify system tier based on operational impact
- Corrective action plans may be required

## 10. Artificial Intelligence (AI) and Emerging Technology

- Vendors must disclose all AI or machine-learning functionality.
- District data may not be used to train generalized or commercial AI models.
- AI features must comply with FERPA and applicable privacy laws.
- The District must be able to disable AI features where applicable.
- Failure to fully disclose AI usage and its implications can result in disqualification from consideration.
- Disclosure does not imply approval
- The District reserves the right to reject or score negatively based on disclosed practices
- Disclosed practices may be deemed non-responsive

## 11. Insurance, Liability, and Indemnification

- Vendors must maintain a minimum of $5 million in cyber liability insurance.
- Vendors are responsible for damages resulting from failure to meet these standards.
- Vendors must indemnify The District for breaches caused by vendor negligence or non-compliance.

## 12. Enforcement and Exceptions

- Compliance with these standards is mandatory.
- Failure to comply can result in disqualification or contract termination.
- Exceptions require written approval from the Superintendent.
- Ongoing compliance is required for the full contract term
- Applies to all future features, integrations, AI functionality, and architectural changes
- Material changes require District notification and approval
- Exceptions are non-precedential
- Exceptions are vendor-specific and narrowly scoped
- Exceptions expire unless explicitly renewed

## 13. Version Control

This document may be updated periodically. Vendors must comply with the version in effect at the time of contract execution.

## PROPOSAL FORM

**Board of Trustees**
**Jackson Public School District**
**Jackson, Mississippi**

Ladies and Gentlemen:
I/We, propose to furnish and deliver all items and/or to perform all services according to all sections of this rfp document (Proposal Form, Instructions and Conditions, detailed written Specifications, and Addendum if applicable) and in the quantities at the indicated prices, as called for in the document(s). All quantities indicated have been checked very closely, and both unit price and total price (where requested) have been submitted with the understanding that we shall be responsible for making complete and satisfactory delivery accordingly, within the time frame agenda (if applicable).

All items contained in this RFP shall be as specified or JPSD approved equal. For any item(s) proposed which is other than as specified, a complete and detailed cut and description for each item(s) must accompany the rfp, if the item(s) is to be considered. Please carefully read each section of this RFP.

***Acceptance of Proposals:***
The Jackson Public School District reserves the right to:

- Have sole discretion to waive minor irregularities in proposals. A minor irregularity is a variation from the proposal that does not affect the proposal or gives one offeror an advantage or benefit not enjoyed by other offerors or adversely impacts the interests of the school district.
- Accept the "lowest and best" RFP which in their judgment assures JPSD the product(s) or service(s) having the best performance and the highest level of function, quality, and value.
- Not accept the lowest priced proposal. Proposals that do not comply with the requirements stated within this RFP subject to disqualification. Proposals that do not meet the deadline date/time will be returned to the vendor unopened.
- Request additional information or conduct discussions with one or more respondents after the RFP deadline; to secure a final selection to award RFP should such action be in the best interest of JPSD.

I/WE UNDERSTAND AND AGREE THAT NEITHER THE AWARD OF THIS RFP TO ME/US BY THE DISTRICT'S BOARD OF TRUSTEES NOR RECEIPT BY ME/US OF A NOTICE OF ACCEPTANCE OF THIS RFP SHALL CONSTITUTE THE MAKING OF A CONTRACT BETWEEN JPSD AND ME/US, WHICH SHALL BE CONDITIONED UPON THE EXECUTION BY BOTH JPSD AND ME/US OF A FORMAL, WRITTEN AGREEMENT.

RESPECTFULLY SUBMITTED,

COMPANY _____

ADDRESS _____

PHONE _____ FAX _____

E-MAIL ADDRESS _____

PRINTED SIGNATURE _____

WRITTEN SIGNATURE _____

TITLE _____

DATE _____

CIRCLE THE OPERATING STATUS OF YOUR BUSINESS AS INDICATED:
WOMAN OWNED NON-MINORITY MINORITY WOMAN AND MINORITY

# Acknowledgment of Addendum(s)

| | | | |
|---|---|---|---|
| Addendum Number | | Date | |
| Addendum Number | | Date | |
| Addendum Number | | Date | |
| Addendum Number | | Date | |

**REQUEST TO ADD VENDOR**

Post Office Box 2338 - Jackson, Mississippi 39225-2338
Email form to mmays@jackson.k12.ms.us or todom@jackson.k12.ms.us |
Fax to (601-960-8967

School/Department Requesting Vendor Addition _____

**To be completed by Vendor: Please** complete all sections:

Will your company accept purchase orders? ☐Yes ☐No

**Note: As an approved Vendor, you agree not to accept any order from JPS without an approved purchase.**

**Orders taken and completed without a Purchase Order will be considered a Donation to JPS.**

**Are you an employee of the Jackson Public School District?** ☐Yes ☐No

**PRODUCT LINE**: _____

Parent Company Name: _____ Doing Business As (DBA) Name: _____

Parent Company Tax #: _____ D/B/A Federal Tax ID/Social Security #: _____

Physical Address: _____ City _____ State ____ Zip-code _____

Remittance Address: **(If Different):**

Address: _____ City _____ State ____ Zip-code _____

Contact Person: _____ Phone: (____) _____

Fax: (____) _____ Email Address: _____

**Select One: This information will be used to track purchases from minority vendors.**

Minority Code: ☐Woman & Minority ☐ Minority ☐Non-Minority ☐Woman
Type of Entity: ☐Individual/Sole Proprietor ☐Corporation ☐Partnership ☐Other

Submitted By: Signature _____ Date _____

**ADDITIONAL INFORMATION REQUIRED:** The following forms must be submitted
☐ IRS W-9 Form Request for Taxpayer Identification Number and Certification

**FOR INTERNAL USE ONLY**
Vendor Number: _____ 1099: ☐Yes ☐No

Completed By: _____ Date: _____

☐ Certificate of Liability Insurance for not less than $1,000,000 as stated in Mississippi Code Section § 31-7-13(v)

# Proposal Cover Page

## VENDOR INFORMATION

Name and Title _____

Company Name_____Date_____

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*SUBMISSION COVER SHEET AND CONFIGURATION SUMMARY*

By my signature below, I hereby represent that I am authorized to and do bind the offeror to the provisions of the attached proposal. The undersigned offers and agrees to perform the specified personal and professional services in accordance with provisions set forth in the Request for Proposals. Furthermore, the undersigned fully understands and assures compliance with the Conditions of Solicitation and Standard Terms and Conditions contained in the RFP. The undersigned is fully aware of the evaluation criteria to be utilized in vendor selection for approval. I further certify that _____ is an authorized dealer in good standing of the products/services included in the proposal submitted in response to the RFP.

_____ _____
Authorized Signature Date

_____
Printed Signature

---

*CONFIGURATION SUMMARY*

*Vendor must provide a summary of the main component of the services offered in this proposal using 100 words or less.*

# ASSURANCES AND SIGNATURE FORM

***In submitting this application, I certify that:***

1. The organization will comply with applicable federal, state, and local policies and procedures.

2. Services will be provided under the supervision of highly qualified teachers and/or administrators.

3. The organization will maintain professionalism and confidentiality.

4. The organization is fiscally sound and will be able to complete services to the local educational agency.

5. The organization will ensure that the services provided are aligned the Mississippi Curriculum Frameworks and scientifically research based practices.

6. The organization will comply with applicable federal, state, and local health, safety, and civil rights laws.

7. Provisions that subject all individuals employed by or otherwise associated with the approved provider, including volunteers, support staff, etc., who have direct contact with students, to the fingerprint and criminal history record check contained in law, including, Education Laws 305(30), 1125(3), 1604(39), 1604(40), 1709(39), 1709(40), 1804(9), 1804(10), 1950(4)(11), 1950(4)(mm), 2503 (18), 2503(19), 2554(25), 2554(26, 2590-h (20), 2854(3)(a-2), 2854(3)(a-3), and 3035.

8. All services will be secular, neutral, and non-ideological.

9. The organization will provide the local educational agency with information regarding implementation of proposal initiatives in increasing achievement, in a format, and to the extent practicable, a language or other mode of communication such that district personnel, parents / legal guardians, and community members can understand.

10. The undersigned hereby certifies that I am an individual authorized to act on behalf of the organization in submitting this application and assurances. I certify that all of the information provided herein is true and accurate, to the best of my knowledge. I understand that the discovery of deliberately misrepresented information contained herein may constitute grounds for denying the applicant's request for approval.

11.

_____

Name of Organization

_____

Printed Name of Authorized Representative

_____

Signature of Authorized Representative

_____

Date Signed

## INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM

(Please print clearly or type)

***Appropriate signatures shall certify statements below.*

### FEDERAL DEBARMENT CERTIFICATION:

| | |
|---|---|
| Subgrantee's/Contractor's Name | |
| Authorized Official's Name | |
| Complete Address | |
| Contact Number | |
| Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If, no please register and provide documentation of registration status. **(State/Other fund requirement)** | |

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS) that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

### STATE OF MISSISSIPPI REGISTRATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS) that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

### PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certify that all entities who are in partnership through this contract or grant with the Jackson Public School District (JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

_____

*Original Signature of Contractor or Authorized Official* *Date*

## INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM*

(Please print clearly or type)

***Appropriate signatures shall certify statements below.*

### FEDERAL DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS),

| | |
|---|---|
| Subgrantee's/Contractor's Name | |
| Authorized Official's Name | |
| Complete Address | |
| Contact Number | |
| Are you currently registered with www.sam.gov (Yes or No) If yes, attach supporting documentation and DUNS number must be Active with open access. **(Federal fund requirement)** | |
| Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If not, please register and provide documentation of registration status. **(Federal and State/Other fund requirement)** | |

that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

**MISSISSIPPI REGISTRATION:** CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS),that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

### PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that all entities who are in partnership through this contract or grant with the Jackson Public School District (JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

_____ _____

*Original Signature of Contractor or Authorized Official* *Date*

# Jackson Public Schools Submission Price Page

Bid Proposal: **RFP 2025-06-26**

RFP Title**: Request for Proposals: 4th – 12th Grade Virtual Reality Equipment, Content, & MDM**

Submission Deadline Date and Time: _____

Participating Vendor Name_____

Address_____

Handwritten Signature_____

Addendums Acknowledge Yes_____ or No _____

Total Combined Price for proposal: _____

**If this page is not displayed when the deadline opening date occurs, it will not be acknowledged or allowed to be presented. This applies to all submitted proposals whether mailed, hand delivery or electronically emailed.**