

## Use Of Technology Resources In Instruction Artificial Intelligence (AI) Use Policy

(Students & Staff)

### 1. Purpose

Bristol Warren Regional School District (BWRSD) recognizes that generative and predictive AI systems can personalize learning, streamline professional tasks, and foster creativity, provided that human judgment, safety, and equity remain paramount. This policy establishes initial expectations for ethical, transparent, and developmentally appropriate use of AI by all students, educators, and employees, replacing no existing human-centered instructional practice but enhancing them.

### 2. Scope

The policy applies to every individual who accesses district-owned networks, devices, or licensed software, and free software/applications and websites that BWRSD does not license. It applies to any school-related work performed both on-site and off-site that will be assessed, displayed, or stored by the district. It complements, but does not supersede, other BWRSD codes of conduct, acceptable-use, data privacy, and academic honesty regulations.

### 3. Key Definitions

1. **Academic Integrity:** A commitment to produce one's own work, properly credit sources, and avoid plagiarism, cheating, or misrepresentation.
2. **Artificial Intelligence (AI):** Software or hardware capable of completing tasks that ordinarily require human intelligence, including but not limited to: large-language-model chat tools, content-generators, adaptive tutors, and data-analysis engines.
3. **Attribution:** Clear acknowledgement, within the work itself, of any AI system that contributed ideas, language, data, or media.
4. **Developmentally Appropriate Use:** Selecting and using tools, content, and tasks that match students' age, maturity, and cognitive, social, and emotional development to ensure safe, supportive, and effective learning.
5. **Ethical:** Acting in a responsible, fair, and respectful manner that protects student privacy, ensures accuracy, avoids/prevents harm or bias, and aligns with professional and district standards.
6. **Generative AI:** A subset of AI that creates new text, images, audio, or code from learned patterns.
7. **Large Language Model (LLM):** An advanced type of artificial intelligence trained on massive datasets of text to understand, generate, and respond to human language. LLMs power tools like AI chatbots and can assist with writing, summarizing, translating, and answering questions.

8. **Personally Identifiable Information (PII):** Any data that can directly or indirectly identify a specific person, such as name, address, date of birth, Social Security number, or other unique identifiers.

#### 4. Guiding Principles

Use of AI in BWRSD must:

- Begin with human inquiry and end with human reflection.
- Protect PII data (family, staff & student) and comply with Federal and State statutes.
- Promote equity, accessibility, and cultural relevance.
- Remain transparent and explainable to learners and families.
- Be reviewed regularly to mitigate bias, misinformation, or harm.

#### 5. Acceptable Educational Uses

AI may be employed when it **supports** learning or professional efficiency without replacing an individual's critical thinking or creativity. Permissible examples include brainstorming prompts, language translation, accessibility features, data-pattern visualization, and formative feedback that the user revises and internalizes. Teachers retain discretion to authorize, limit, or prohibit AI on specific tasks, and must communicate expectations in advance.

#### 6. Prohibited Uses and Academic Integrity

Using AI ethically is part of maintaining academic integrity, as outlined in each school's student handbook. Students are expected to use AI in ways that support learning, not to misrepresent their knowledge or abilities. Submitting AI-generated content as one's own work, using AI to circumvent assignments, fabricating citations, impersonating others, or pressuring peers into dishonest behavior are violations of both this policy and the district's academic honesty code.

Students may not use their BWRSD email, username, or any school-issued account to create personal accounts on public AI platforms. All AI use must occur through district-approved tools under adult supervision.

#### 7. Attribution Requirements

Whenever AI contributes substantially to an assignment, publication, or professional document, including but not limited to: ideation, grammar suggestions, coding snippets, or content generation, the user must: (a) name the tool, (b) indicate the nature of the assistance, and (c) integrate the citation within a style accepted by the instructor or supervisor.

## **8. Staff Responsibilities and Professional Use**

Educators and staff should maintain alignment between instructional texts, tasks, and grade-level standards when using AI with high-quality curriculum materials. In these cases, AI can be used to enhance and support the lesson.

Where high-quality curriculum materials are not available, educators and staff may use AI to draft lesson frameworks, generate supplemental resources, design rubrics, or analyze anonymized data. In all cases, it is essential to ensure that texts and tasks remain aligned to grade-level standards and that AI is guided appropriately to strengthen instructional quality.

Educators and staff should also:

- Exercise professional judgment over final content, grading, or evaluation decisions.
- Abstain from uploading Personally Identifiable Information (PII) to external AI services.
- Verify accuracy and appropriateness before distribution.
- Model responsible AI inquiry and analysis for students.

## **9. Data Privacy, Security, and Tool Approval**

Only AI applications vetted by the Technology Department for compliance with district security, privacy, and accessibility standards may be utilized. The approved resource list is published and maintained by the IT Department. Users must never input any PII (any data that can directly or indirectly identify a specific person, such as name, address, date of birth, Social Security number, or other unique identifiers) into AI tools unless explicitly authorized on a closed district system.

## **10. This Policy will be reviewed annually**

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*The Bristol Warren Regional School District is committed to fostering innovation while safeguarding integrity, privacy, and equity. This policy enshrines the principle that AI serves as a powerful partner in learning, but never a substitute for human insight and responsibility.*

Adopted: February 9, 2026

Bristol Warren Regional School District, Bristol, Rhode Island