

RTR Public Schools ISD # 2902
School Board Minutes
January 7, 2026
RTR Public School in Tyler, MN – 7:00 p.m.

School Board Attendance: Hess, Johansen, Kerkaert, Lensing, Matzner

Administration Attendance: Baartman, Gossen, Paulson, Marlette

Chair Hess called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

RTR High School Student Council Members, Raelee Moat and Avery Vos, updated the board on upcoming student council activities.

M/S/C Johansen, Matzner to approve the agenda. (5-0 vote)

Superintendent Marlette called for nominations for the 2026 Chairperson.

Craig Hess was nominated as Chairperson.

M/S/C Matzner, Kerkaert to cease nominations for chairperson. (4-0 vote)

M/S/C Matzner, Kerkaert to approve Craig Hess as Chairperson. (4-0 vote)

Chair Hess called for the following 2026 officer nominations:

Peggy Dunblazier was nominated as Vice-Chairperson.

M/S/C Johansen, Lensing to cease nominations for vice-chairperson. (5-0 vote)

M/S/C Johansen, Kerkaert to approve Peggy Dunblazier as Vice-Chairperson. (5-0 vote)

Bobbie Lensing was nominated as Clerk.

M/S/C Kerkaert, Matzner to cease nominations for clerk. (4-0 vote)

M/S/C Matzner, Johansen to approve Bobbie Lensing as Clerk. (4-0 vote)

Matt Kerkaert was nominated as Treasurer.

M/S/C Matzner, Lensing to cease nominations for treasurer. (4-0 vote)

M/S/C Matzner, Lensing to approve Matt Kerkaert as Treasurer. (4-0 vote)

M/S/C Kerkaert, Johansen to keep the board honorariums the same as 2025. (5-0 vote)

M/S/C Johansen, Matzner to approve the 2026 Minnesota State High School League representatives for ISD #2902 as listed below. (4-0 vote)

Administration: Darren Baartman

Boys Athletics: Ted Kern

Girls Athletics: Neil Witte

Music: Lorilee Malecha

Speech: Erick Harper

Board Rep: Craig Hess

M/S/C Johansen, Kerkaert to approve the 2026 School Board Committee assignments as listed. (5-0 vote)

Administrative & Finance Committee: Hess, Kerkaert, Matzner

Policy Committee: Lensing, Dunblazier, Dybdahl

Building & Grounds Committee: Dybdahl, Johansen, Dunblazier

Health & Safety Committee: Dunblazier, Lensing, Johansen

Negotiations Committee: Kerkaert, Matzner, Hess

M/S/C Kerkaert, Lensing to approve the Tyler Area Tribute as the district's official newspaper. (5-0 vote)

M/S/C Kerkaert, Matzner to approve Minnesota School District Liquid Asset, First Independent Bank (Russell, Tyler & Ruthton), and PMA Financial Network as the official depositories. (5-0 vote)

M/S/C Matzner, Johansen to approve the primary school district legal counsel as Knutson, Flynn & Deans, PA. and the secondary legal counsels as Ratwik, Roszak & Maloney, PA and Robert Gjordad. (5-0 vote)

M/S/C Lensing, Matzner to approve the 2026 meeting dates as listed in Schedule A. (5-0 vote)

M/S/C Johansen, Matzner to approve the consent agenda. (5-0 vote)

- a. Approval of Minutes from School Board Meeting on December 10, 2025
- b. Approval of Part-time Elementary Paraprofessional – Eliza Finch
- c. Approval of Resignation of FB & BB Cheer Coach (end of the 2025-2026 School Year) – Sandy Carpenter
- d. Approval of Resignation of Honor Society Advisor (end of the 2025-2026 School Year) – Sandy Carpenter
- e. Approval of Resignation of Assistant Volleyball Coach – Neil Witte
- f. Approval of Resignation of 9th Grade Volleyball Coach – Ashlei Hoffmann

M/S/C Kerkaert, Matzner to approve the bills. – Schedule B (5-0 vote)

- a. Expenditures Report - \$2,409,491.59
- b. Manual Checks - \$ 28,245.51
- c. Payroll Report - \$ 513,605.07
\$2,951,342.17

M/S/C Kerkaert, Lensing to approve the Treasurer's Report. – Schedule C (5-0 vote)

Administrative reports were presented.

M/S/C Lensing, Matzner to approve the Resolution Designating David A. Marlette as ISD #2902's Identified Official with Authority (IOWA) for Education Identity and Access Management (EDIAM) system. (5-0 roll call vote)

M/S/C Kerkaert, Johansen to approve the Continuing Contract Teacher Seniority List as of January 1, 2026. (5-0 vote)

M/S/C Lensing, Johansen to approve the request for 10 additional sick leave days due to non-certified employee's serious health condition. (5-0 vote)

M/S/C Johansen, Lensing to approve EFS Advisors as a qualified 403b vendor for ISD #2902. (5-0 vote)

M/S/C Lensing, Kerkaert to adjourn at 7:33 p.m. (5-0 vote)

Bobbie Lensing, Clerk

All pertinent information, including schedules, is on file in the District Office.