GO TEAMS
STRONG SCHOOLS START WITH ME!

Meeting Minutes

Sarah Smith

Date: Thursday November 13, 2025

Time: 3:00PM

Location: Sarah Smith Intermediate Media Center & YOutube

I. **Call to order:** 3:06

II. **Roll Call**

Role	Name *(or Vacant)*	Present or Absent
Principal	**Stacey Perot**	**present**
Parent/Guardian	**Ann Mintman**	**present**
Parent/Guardian	**Elizabeth Zielinski**	**present**
Parent/Guardian	**Cimona Hinton Dirickson**	**present**
Instructional Staff	**Chiesa Carter**	**present**
Instructional Staff	**Prissy Stewart**	**present**
Instructional Staff	**Jennifer Moore**	**present**
Community Member	**Kelsey Bunker**	**present**
Community Member	**Laquisha Smith**	**present**
Swing Seat	**Javier Irizzary**	**absent**
Student *(High Schools)*		

Quorum Established: Yes

III. **Action Items**

a. **Approval of Agenda:**

Stacey Perot asked if Principal's report could be before discussion items

Motion made by: Elizabeth Zielinski; Seconded by: Ann Mintman

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passed

b. **Approval of Previous Minutes:** *List amendments to the minutes:*

In Principal's report, Ms Perot discussed the DLI advisory committee being formed and DLI updates, as well as GATE updates. Kelsey Bunker gave a recap of the cluster advisory team meeting.

Motion made by: Ann Mintman; Seconded by: Lequisha Smith

Members Approving: All

Members Opposing: None

Members Abstaining: None
Motion Passed

IV. Information Items

Discussion Item 1: Principal's Report

a. **Principal's Report**

1. Problems with attendance - CCRPI 90.9
   Trends - K and 1st dipping
   Looking at students with WCI team
   Excused absences also count in CCRPI
2. SRS recognized as literacy and math leaders in state of Georgia
   3rd recognized for Gateway Growth in Literacy
   5th recognized for Gateway Growth in Math
3. CCRPI released 11/2/25
4. DLI department has guide for Spanish literacy
5. New staffing for Spanish math supports - at PC - teachers say it is helping with small groups and Do The Math; helps to have someone to reteach Math concepts
6. New staff - ½ time bilingual paraprofessional for additional support on Spanish side during Math instruction at IC
7. Math assessments are given in English and Spanish alternately which provides data on transference between the languages
8. Teachers are assessing and teaching superstar skills in Numeracy
9. Math concepts in traditional classes - EIP is doing push in and pull out
10. EIP - 50 minutes/day for 4th and 5th; 45 minutes/day for K-3
11. EIP teachers have 5-6 segments they serve each day

Discussion Item 2: Look at 2020 - 2025 Strategic Plan to create 2025 - 2030 plan

Stacey Perot got feedback from 4th and 5th students for Mission and Vision statements
We are Sarah Smith Superstars - add IB mascot as dot on i in smith
As an inclusive community empowering every student to learn, grow and succeed in life.

Discussion Item 3: Strategic Plan Goals

Stacey Perot looked at KPI survey to create 4th goal of staff engagement and family engagement and positive student-staff relationships

Discussion Item 4: Look at 2020 - 2025 Strategic Plan Objectives

Decide which objectives to stop, keep, and what needs to be added
Stop: Implement a CARE team with 100% fidelity utilizing the 7 core components.
Take out: A
Keep: IB, MTSS, Literacy
Combine E and F for Steam
Keep H for teacher development
Discussed class size, student supports and budgeting; ex: Ensure sufficient supports for student success while maintaining class sizes

V. Adjournment

Motion made by: Kelsey Bunker; Seconded by: Ann Mintman
Members Approving: All
Members Opposing: None
Members Abstaining: None
Motion Passed

ADJOURNED AT 4:37 pm

Minutes Taken By: Prissy Stewart
Position: Substitute/Instructional Staff
Date Approved: 12/11/2025