

Governor Wentworth Regional School District

Joint Loss Committee

Meeting # 72

May 9th, 2023

The meeting began at 8:15 a.m.

Those in attendance:

*	Kathy O'Blenes	Business Administrator
	Guy Donnelly	KRHS Principal
✓	Grady Charland	KHRS Asst Principal
* ✓	Kathy Tetreault	VOTEC Principal
✓	Kevin Welch	KRMS Asst Principal
	Kerry Hunt	KRMS Principle
✓	Brian Beaverstock	Crescent Lake Principal
*	Brooks/Dolen-Myers	Carpenter School Principal
*	Andrea Fournier	Ossipee School Principal
* ✓	Kelly Colby-Seavey	New Durham School Principal
✓	Katie Small	Tuftonboro School Principal
* ✓	Patricia Morrissey	Effingham School Principal
✓	Kathleen Crosby	Middleton Principal
	Lisa Rogers	District Custodial Supervisor
✓	Paul Michalski	District IT Director
	Karen Michalski	District Food service Director
	Phil Custeau	District Maintenance Director
*	Sarah Custeau	KRHS Asst Custodial Supervisor
	Marcia Berry	New Durham School Head Custodian
	Adam Rogers	Ossipee School Head Custodian
	Dave Cash	Tuftonboro School Head Custodian
	Pam Buswell	Effingham School Custodian
	Norm Adjutant	Carpenter School Custodian
	James LeClair	Middleton Elementary School Custodian
	Eric Chesley	Crescent Lake Custodian
* ✓	Rob Booth	GWRSD Maintenance
* ✓	Tammy Scott	Admin ast. to HR & grants management

*Indicates individual was present.

Joint Loss Committee Meeting # 72, May 9th, 2023

Governor Wentworth Regional School District

Building Maintenance

Meeting # 72

May 9th, 2023

The meeting began at 8:30 a.m.

Those in attendance:

*	Kathy O'Blenes	Business Administrator
	Guy Donnelly	KRHS Principal
	Grady Charland	KRHS Asst Principal
*	Kathy Tetreault	LRTC Principal
	Kevin Welch	KRMS Asst Principal
	Kerry Hunt	KRMS Principle
	Brian Beaverstock	Crescent Lake Principal
*	Brooks/Dolen Myers	Carpenter School Principal
*	Andrea Fournier	Ossipee School Principal
*	Patricia Morrissey	Effingham School Principal
	Katie Small	Tuftonboro School Principal
*	Kelly Colby-Seavey	New Durham School Principal
	Kathleen Crosby	Middleton Principal
	Phil Custeau	District Maintenance Director
	Lisa Rogers	District Custodial Supervisor
	Paul Michalski	District IT Director
	Karen Michalski	District Food service Director
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	Marcia Berry	New Durham School Head Custodian
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	Pam Buswell	Effingham School Custodian
	Eric Chesley	Crescent Lake Custodian
	James LeClair	Middleton Elementary School Custodian
*	Rob Booth	GWRSD Maintenance
*	Tammy Scott	Admin asst. to HR & grants management

*Indicates individual was present.

2/8/22

Meeting canceled due to inclement weather

4/5/22

HS- Handicap Mats for the sidewalks need repair, New Blinds

Replaced mats in house with purchase, add new blinds

ND- Need new shed delivered from LRTC, Branches and saplings cut, toilet in girls by gym, dead tree taken down

Shed delivered, branches trimmed, toilet repaired

Middleton- Handicap door time adjustment, Staff drain

MS- Bells fixed, plumbing, camera's, wall mats in the gym, hoops greased, backup heat source, keaters in the kitchen, tech ed wall/window

Bells were adjusted by IT, Mats reinstalled in house, hoops greased, Heaters repaired in house

CLS- cove base in bathroom, frost heaves, fire lane paved?, music room wall divider

EES- gym heat fixed, outside speaker, Intercom, phones, card readers, ice diverter, dead tree, drain around building, tiles in hallway, curbing, fire road

Trane fixed gym heat, replaced damaged drainage boards around building

OCS- bottle filler replaced, AC in office, spot light for field, exterior concrete on ramp, exterior fencing around playground, fuse panel locks, entryway carpet,

AC in office installed, fuse panel locks installed, entryway carpets scheduled for 11/23

CES- hallway, stairwell, and bathroom patch/painting, walkways, stair treads door casing, screens, exterior boiler room door closer, pipe insulation in boiler room, town hall door adjustments

2nd floor hallway, girls bathroom by art room, and stairwells repainted, walkways were paved in the front and side of the building, paint removed on stair treads, adjusted both boiler room and town hall side door.

TCS- Fire alarm, staff room piping, roof leak, curbing, card readers, door frame

Jody reran piping for staff room, roof leak repaired, card readers scheduled for 23-24

IT- needs lift for library

put lift in library@HS

Kitchen- refrigeration monitoring system, outlets in the floor

Monitoring systems installed

LRTC- Trim tree by road, pothole, playground structure

Trimmed tree, filled pothole

SAU- retaining wall repair, front door

Front door adjusted by A&B lock

10/4/22

EES- Gym temp warm, no PA system outside, floor tiles cracking, staff kitchen counter needs replacing or repair, exterior mullion is rusting in 2 doors

IT will get a quote for PA in TNT, adjusted gym temp

TCS- exterior door code not working, roof leak over kitchen, Np PA outside, Exterior door rusting frame

A&B lock fixed code

NDE- Outside parking is dark, fire panel upgrade, visitors to the dumpster, heating/cooling issues, back up heating controls, filter in boiler room leaking

In the process of getting quotes for upgrade of fire panel

MSD- Water heater, keyless entry was replaced and working great

LRTC- shared spreadsheet

KRMS- Camera issues, bell system is off by minutes, library has no MS intercom, camera in gym needs to be adjusted, fire panel, wall in tech room, main office TV

KRHS- clock tower time off

Corrected time

CLS- Exterior door in dining room sticks, front door latch, visitors to dumpster

adjusted doors

CES- Plumbing flooding, front door safety issues, intercom is bad, no light in teacher parking, playground construction, security cameras requested

Lighting schedule adjusted, No plumbing/flooding has occurred since Octobers meeting, Playground is still under construction from PTO

12/13/22

KRHS- Camera time off, Cameras out

IT will adjust time and look at cameras

TCS- PA system, door frame @ the main entry

EES- Winterization, new TV responding to the camera system, PA system, pull station lights, emergency lighting, floor tile cracking, kitchen counter, outside doors

Jody has worked on winterizing the doors. Freedom fire for the emergency lighting, TNT for the PA quote, and knight security for the pull station lights

CLS- Heating, outside speakers

Trane has been working on the heating transfer and TNT for speaker quote

ND- fan in kindergarten bathroom, pre school toilet, cafe door to hallway (lock) cabinet doors, promethium boards, media center temp

Toilet is fixed by Jody, Lock in cafe was fixed by A&B lock, Promethium boards installed, and media center temp fixed by siemens

MS- TV's installed, Cameras

TV's installed by Rob, IT working on cameras

SAU- door system adjustments

A&B lock

2/7/23

HS- flag light, cat walk unlocked

Middleton- Heat in the main office

NDE- Cabinet doors, cafe rear door is rusty, leaking pump louvers for the boiler, 119 motor

TCS- PA system doesn't work on the field, doors, bulkhead,

LRTC- spreadsheet

OCS- Sidewalks, playground entry, fencing, gym railing outside, keys for support staff

CES- Windows, room 111, light for parking

EES- Winterizing, heat, rusty frames, PA system, music room diverter

MS- portable chair lift, exterior lighting

Meeting adjourn @ 8:43

5/9/23

CES- outside PA system, install 2 new camera, window screens, AC units, window replace, front garden

Jody installed AC units, Hales took care of the garden

CLS- locks for gym doors, picnic tables

A&B lock adjusted the gym door locks, picnic tables repaired in house

SAU- upstairs phone

IT repaired/replaced phone

EES- kindergarten exterior doors, back gym roof, locking vestibule in the front

OCS- trees, keys, concrete, sidewalk, upper windows, gym door holes

pruned trees in house, keys made by A&B lock, front sidewalk replaced by Sunday paving

NDE- cabinet doors, rusty door frames, fire panel, septic area

cabinet doors are being worked on in house, fire panel upgrade completed by Johnson Controls, septic area done in house

KRHS- victory bell bolts

repaired in house

LRTC-door hinges on ladies bathroom in lobby, promethean board in AG and Collision, front entry camera/intercom, "J" install

hinges adjusted in house, boards are hung, camera installed at front door, "J"'s installed

meeting adjourned @ 8:45

Date of Injury	Location-Principal	Employee Occupation	Injury Description	Lost time:	Date returned to work	Misc.
7/11/2022	OCS	Secretary	Student Interaction	NLT		
7/27/2022	OCS	Summer Para	Student Interaction	NLT		
8/11/2022	Trans.	Bus Driver	Student Interaction	NLT		
9/7/2022	NDS	Para	Slipped on water near the water cooler	NLT		
9/8/2022	KRMS	Custodian	struck by falling object	NLT		
9/12/2022	KRMS	Food Service	Cut finger	LT	Half day-returned 9/13	
9/12/2022	CES	Teacher	hit forehead on cabinet door	NLT		
9/19/2022	CES	Teacher	Student Interaction	NLT		
9/27/2022	CES	Teacher	Student Interaction	LT		
9/30/2022	KRMS	Para	slipped on floor	NLT		
10/3/2022	OCS	Asst. Principal	Student Interaction	NLT		
9/30/2022	TCS	Teacher	Tripped in parking lot	NLT		
10/7/2022	KRMS	Teacher	Student Interaction	NLT		
10/7/2022	KRMS	Teacher	Struck by a falling metal folder holder	NLT		
10/7/2022	OCS	Para	Student Interaction	NLT		
10/12/2022	KRMS	Teacher	Student Interaction	NLT		
10/14/2022	KRMS	Teacher	Student Interaction	NLT		
10/19/2022	KRMS	Teacher	Student Interaction	NLT		
10/21/2022	OCS	Para	Student Interaction	NLT		
10/25/2022	KRMS	Teacher	cut 2 fingers	NLT		
10/27/2022	CLS	Para	struck by a ball during outdoor gym	NLT		
11/1/2022	EES	Teacher	Student Interaction	NLT		
11/2/2022	CLS	Para	slipped on food on the dining room floor	NLT		

11/2/2022	TCS	Teacher	Student Interaction	NLT
11/2/2022	TCS	Teacher	Student Interaction	NLT
11/9/2022	OCS	Teacher	Student Interaction	NLT
11/22/2022	District	Maintenance	fell while unloading Smart Panel	NLT
11/30/2022	CES	Para	Student Interaction	NLT
12/20/2022	NDS	Custodian	Bitten by a rodent	NLT
1/11/2023	NDS	Principal	fell while ice skating, broke left upper arm	NLT
1/19/2023	OCS	Para	Student Interaction	NLT
1/27/2023	TCS	Food Service	Slipped off chair	NLT
1/30/2023	CES	Teacher	Student Interaction	NLT
1/30/2023	CES	Teacher	Student Interaction	NLT
1/30/2023	CES	Para	Student Interaction	NLT
2/8/2023	TCS	Principal	slipped & fell on ice in the walkway-hit head	NLT
2/15/2023	CES	Para	Student Interaction	NLT
3/7/2023	OCS	Asst. Principal	Student Interaction	NLT
3/7/2023	Carroll Academy	Teacher Aide	minor seizure	NLT
3/9/2023	CES	Teacher	Student Interaction	NLT
3/10/2023	OCS	Para	fell on indoor ramp-broken ankle	LT

