

**Oakland Public Schools**  
**Regular Monthly Meeting Minutes**  
**Tuesday, August 19, 2025**  
**3:30 PM**

A Regular Monthly Meeting of the Board of Education was held on August 19, 2025. The meeting was called to order at 3:30 PM by Ms. Cooper.

Mr. Scerbo led those present in the Pledge of Allegiance and read the Open Public Meeting announcement as follows: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 12, 2025 and August 11, 2025 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers Serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retains all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

**Roll Call**

The following members were present: Ms. Cooper (via telephone), Ms. Kilday and Ms. Shelkin (via telephone). The following members were absent: Mr. Mazzilli and Mr. Scerbo

Also present: Dr. Gina M. Coffaro, Superintendent of Schools, and Ms. Annette M. Wells, Board Secretary/Business Administrator and 0 members of the public.

None

**I. MINUTES**

A motion was made by Ms. Shelkin and seconded by Ms. Kilday to approve the following Minute item A as follows:

- A. Approve the Regular Monthly Meeting minutes from July 15, 2025.

Upon call of the roll, Ms. Kilday abstained, all others voted yes. Motion carried.

**II. BUILDINGS AND GROUNDS**

A motion was made by Ms. Shelkin and seconded by Ms. Kilday to approve the following Buildings and Grounds items A and B as follows:

- A. Approve the Health and Safety Evaluation of School Buildings Facilities Checklists and the Annual Statement of Assurance for the 2025-2026 school year as mandated by New Jersey Department of Education and its submission to the Bergen County Office of Education.
- B. Approve the safety drill report for the month of July 2025.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**III. PERSONNEL**

A motion was made by Ms. Shelkin and seconded by Ms. Kilday to approve Personnel items A through M as follows:

The Superintendent recommends that the Board of Education approve Personnel Resolutions as per the attached.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**IV. REGULAR EDUCATION**

A motion was made by Ms. Shelkin and seconded by Ms. Kilday to approve Regular Education items A through H as follows:

- A. Approve the submission of the Equivalency Application Waiver for the 2025-2026 school year to the NJ Department of Education with regards to Oakland's three-year approval through the equivalence and waiver process for NJAC 6A:10-4.4(c) and (d)3 for all staff (administrators and certificated) – Marshall Evaluation Instrument.

- B. Approve the use of Highly-Effective evaluation options released in the July 2025 Educator Evaluation Flexibilities and Best Practices Document.
- C. Approve the Valley Middle School 2025 Fall Sports Schedules as per the attached.
- D. Approve Keith Breznovits as the 2025 Soccer Official Assignor at a rate of \$160 for the Fall 2025 season upon submission of an approved voucher.
- E. Approve the attached list of Bergen County Soccer Chapter Officials for the 2025-2026 school year at a rate of \$67 per game upon submission of an approved voucher.
- F. Approve the submission of the 2024-2025 Student Safety Data System (SSDS) Report as required by the Executive County Superintendent of Schools.
- G. Approve 2024-2025 WIDA ACCESS Multilingual Learners testing scores as per the attached.
- H. Approve the Grade 7 Environmental Education Overnight Trip to Frost Valley YMCA in Claryville, NY, departing from Valley Middle School on October 8, 2025 – October 10, 2025.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**V. SPECIAL EDUCATION**

A motion was made by Ms. Kilday and seconded by Ms. Shelkin to approve Special Education items A through J as follows:

- A. Approve the Settlement agreement and NAPLES contract with Barnstable Academy, for one out-of-district student, whose name is on file in the Superintendent's office, for the 2025-2026 regular school year.
- B. Approve the Transportation contract with Barnstable Academy for one student, whose name is on file in the Superintendent's office, at a cost not to exceed \$11,543.
- C. Approve the Contract with West Bergen Mental Healthcare for Mental Health Assessment and Clearances for the 2025-2026 school year at the following rates per Assessment/Clearance:
  - LSW/LCSW or LAC/LPC or Psychologist - \$230
  - Advance Practice Nurse or Psychiatrist- \$400
- D. Approve the Contract with West Bergen Mental Healthcare to provide Mental Health Counseling for the 2025-2026 school year at the rate of \$150 per hour.
- E. Approve the Partnership Agreement with West Bergen Mental Healthcare to provide one licensed clinician to work as an additional counselor, for the 2025-2026 school year at the total cost of \$72,800.

- F. Approve the Innovations in Modern Education Proposal for Tiered Home Instruction Programs at the rate of \$70 per hour for home instruction and \$110 per hour for speech language or counseling.
- G. Approve the State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired Academic Year 2025-2026 Education Level 1 School Contract for one student, whose name is on file in the Superintendent's office, amount not to exceed \$2,541.
- H. Approve the Annual Contract with Bergen County Special Services to provide Educational Audiology Services for the 2025-2026 school year at a total cost not to exceed \$4,875.
- I. Approve the Annual Contract with Bergen County Special Services to provide Teacher of the Deaf and Hard of Hearing services for the 2025-2026 school provided to four students whose names are on file in the Superintendent's office in an amount not to exceed \$27,200
- J. Approve the signed contract between the district and Dr. Eric Rozenblat, BCBA to render Applied Behavior Analysis Services including student evaluation, consultation and treatment, for the 2025-2026 school year.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**VI. FINANCE**

A motion was made by Ms. Kilday and seconded by Ms. Shelkin to approve Finance items A through V as follows:

- A. Approve the July 2025 certified gross (net & agency) payroll in the amount of \$372,922.70.
- B. Approve the payment of the attached list of bills in the amount of \$2,302,894.80 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary's certification to the Oakland Board of Education that, as of July 31, 2025 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,  
  
Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- D. Approve the school year 2025-2026 Budget appropriation transfers for the month ending July 31, 2025.
- E. Approve the Board Secretary's Financial Report for the month July 31, 2025.
- F. Approve the Treasurer of School Monies Report for the month ending July 31, 2025.
- G. Approve the Final Board Secretary's Financial Report for the year ending June 30, 2025.
- H. Approve the Final Treasurer of School Monies Report for the year ending June 30, 2025.

- I. Approve the school year 2024-2025 Budget final appropriation transfers for the year ending June 30, 2025.
- J. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- K. Approve the wire transfer to the NJ Department of Labor for NJ Unemployment Compensation for \$25,704.41 for the Second Quarter of 2025.
- L. Accept and approve the funding allocation and submission of the fiscal year 2025-2026 ESEA Grant in the following amounts:

Title I	\$40,587
Title II	\$18,951
Title III	\$ 5,401
Title III, Immigrant	\$ 1,052
Title IV	\$10,000

- M. Approve the acceptance of Nonpublic technology, textbook, nursing, and security aid for the 2025-2026 school year as follows:

Technology	\$ 2,779
Textbook	\$ 3,893
Nursing	\$10,338
Security	\$34,645

- N. Approve original funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount \$9,989 for the 2025-2026 school year to be allocated as follows:

	<u>Original</u>
Chapter 192 Compensatory Education	\$ 0.00
Chapter 192 E.S. L	\$ 0.00
<b>Chapter 192 Total</b>	<b>\$ 0.00</b>
Chapter 193 Initial Exam and Classification	\$7,957.00
Chapter 193 Annual Exam and Classification	\$ 380.00
Chapter 193 Corrective Speech	\$ 0.00
Chapter 193 Supplementary Instruction	\$1,652.00
<b>Chapter 193 Total</b>	<b>\$9,989.00</b>

- O. Approve the contract for IDEA Services between the Bergen County Special Services School District and the Oakland School District for the 2025-2026 school year.
- P. Approve First Student to transport Cross Country and Girls/Boys Soccer Teams for away games at a cost not to exceed \$ 6,562.13.

- Q. Accept, with appreciation, the gift/donation of two tables, twelve chairs, an armchair, and various decorative items to Heights Elementary School from the Heights Elementary School PTO.
- R. Accept, with appreciation, the donation from Valley Middle School PTO of a speaker system for the gymnasium, curtains and speakers for the multi-purpose room to Valley Middle School.
- S. Accept, with appreciation, the donation of school supplies from Our Lady of Perpetual Help Church - The Stewardship Council.
- T. Approve Change Order Number 001 for TSUJ Corporation for electrical upgrades at Heights Elementary School in the amount of \$52,229.64 for additional scope in the placement of transformer and associated wiring.

Original Contract	\$353,773.00
Change Order 001	52,229.64
Revised Contract	\$406,002.64

- U. Approve Change Order Number 001 for TSUJ Corporation for electrical upgrades at Manito Elementary School in the amount of \$86,141.30 for additional scope in the placement of transformer and associated wiring minus credits for non-installation of fencing and bollards.

Original Contract	\$242,177.00
Change Order 001	86,141.30
Revised Contract	\$328,318.30

- V. Approve a withdrawal from Capital Reserve in the amount of \$138,370.94 for costs associated with electrical upgrades at Heights Elementary School and Manito Elementary School. This is due to additional scope of work to comply with Orange & Rockland Utilities, Inc.'s requirements less a credit for non-installation of fencing and bollards.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**VII. ADMINISTRATION**

A motion was made by Ms. Kilday and seconded by Ms. Shelkin to approve Administration item A as follows:

- A. Approve the following 2025-2026 Board Goals for the Oakland K-8 School District:
  - 1. The 2025-2026 School Year will continue with district wide collaboration based on NJSLs data reporting.

2. As part of the ongoing commitment to Wellness the Oakland K-8 Public Schools will continue to:
  - Focus on Student Wellness by implementing programs and interventions designed to support the overall social/emotional wellness of students.
  - Focus on Staff Wellness supported through wellness staff activities quarterly.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**VIII. TRANSPORTATION**

**Board Liaison: Ms. Kilday**

A motion was made by Ms. Kilday and seconded by Ms. Shelkin to approve Transportation item A as follows:

- A. Approve the list of field trips for students in the Oakland School District for the 2025-2026 school year as per the attached.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**IX. POLICY**

**Board Liaison: Ms. Cooper**

A motion was made by Ms. Shelkin and seconded by Ms. Kilday to approve Policy item A as follows:

- A. Approve the *first* reading of new/revised Board policies/regulations as listed below:

- P 5112 Entrance Age
- P&R 5533 Student Smoking
- P 5339.01 Student Sun Protection
- P&R 7441 Electronic Surveillance In School Buildings
- P 8561 Procurement Procedures for School Nutrition Programs
- P&R 9320 Cooperation with Law Enforcement Agencies

Upon call of the roll, the motion carried with a unanimous vote recorded.

**X. AUDIENCE PARTICIPATION**

None

**ADJOURNMENT**

A motion was made by Ms. Kilday and seconded by Ms. Shelkin that the meeting be adjourned at 3:41 PM.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Annette M. Wells  
School Business Administrator/ Board Secretary

All approved policies can be found on the  
Oakland Board of Education Website under  
Board of Education/Board Policies:

<https://www.oaklandschoolsnj.org/>