

Governor Wentworth Regional School District

Joint Loss Committee

Meeting # 76

April 9, 2024

The meeting began at 8:20 a.m.

8:57

Those in attendance:

*	Kathy O'Blenes	Business Administrator
	Paul Famulari	KRHS Principal
*	Grady Charland	KHRS Asst Principal
*	Kathy Tetreault	LRTC Principal
*	Kevin Welch	KRMS Asst Principal
	Kerry Hunt	KRMS Principle
*	Brian Beaverstock	Crescent Lake Principal
*	Corrine Rowe	Carpenter School Principal
*	Andrea Fournier	Ossipee School Principal
*	Kelly Colby-Seavey	New Durham School Principal
*	Katie Small	Tuftonboro School Principal
*	Patricia Morrissey	Effingham School Principal
	Kathleen Crosby	Middleton Principal
	Lisa Rogers	District Custodial Supervisor
*	Paul Michalski	District IT Director
	Karen Michalski	District Food service Director
	Phil Custeau	District Maintenance Director
*	Sarah Custeau	KRHS Asst Custodial Supervisor
	Marcia Berry	New Durham School Head Custodian
	Adam Rogers	Ossipee School Head Custodian
	Dave Cash	Tuftonboro School Head Custodian
	Pam Buswell	Effingham School Custodian
	Norm Adjutant	Carpenter School Custodian
	Zach Shaw	Middleton Elementary School Custodian
	Eric Chesley	Crescent Lake Custodian
*	Rob Booth	GWRSD Maintenance
*	Tammy Scott	Admin ast. to HR & grants management

*Indicates individual was present.

Joint Loss Committee Meeting # 76, April 9, 2024

~~Pam Buswell~~
Aaron Branson
Nicole Towle

2/8/22

Meeting canceled due to inclement weather

4/5/22

Discussed incident report

Sweeping parking lot @ OCS

Camera

10/4/22

Discussed incident report

Slips and falls

12/13/22

Discussed incident report

-PA system, parking lot lights, Staff parking lot

2/7/23

Discussed incident report

Mic and camera for the LRTC front door

Trip hazard for OCS main entry

5/9/23

Discussed incident report

Pole in transportation-paint or tape it

swing set seating

10/17/23

Discussed incident report

MS front door

HS cameras

ND rear parking lot lights, front door lock

EES blind spots for camera, gym speaker

TCS exterior gym door lock

OCS exterior camera, playground fence

CLS front door latch

SAU AED machine

LRTC magic moments fence, collision camera, lift in AG

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12/12/23

MS- Lot lighting

EES- Locking vestibule

LRTC- Camera is blurry in Collision and front door communication

TCS- Fire alarm sound in the primary wing

2/20/24

Started @8:15

Reviewed incident report

LRTC- Camera install @culinary arts and Auto

MES- Roof ladder and back camera install

CES-Office door,Vestibule door, gym hardware

OCS-Fence and Cameras

NDE-Lead in plumbing

HS- outside cameras

4/9/24

Started @8:20

Reviewed incident report

HS-front camera

EES Floor tiles

NDE- Tree damage, broken faucet in girls by laundry room, lead, storm power outage/food waste

TCS- playground wasps, tree in field

CES- Gate, cafe floor

OCS- concrete hole in front, freezer, teachers room flooring and girls bathroom by the pit

LRTC- preschool fencing timbers, guardrail, broken window in magic moments

SAU- bathroom ceiling

2024-2025

Date of Injury	Location	Employee Occupation	Injury Description	Lost time?	Date returned to work
7/9/2024	MES	Teacher	Student Interaction	NLT	
8/27/2024	OCS	Custodian	Walking down back staircase and fell to the tar	NLT	
9/9/2024	MES	Para	fell from chair, seat was not screwed on tight	NLT	
9/16/2024	OCS	Para	Student Interaction	NLT	
9/16/2024	CES	Para	Student Interaction	NLT	
9/19/2024	CES	Teacher	Fell backwards while standing on chair	NLT	
9/27/2024	OCS	Para	Student Interaction	NLT	
10/1/2024	LRTC	Para	Knees felt weak & gave out, fell to floor from standing position	NLT	

Governor Wentworth Regional School District

Building Maintenance

Meeting # 76

April 9, 2024

The meeting began at 8:30 a.m.

Those in attendance:

*	Kathy O'Blenes	Business Administrator
	Paul Famulari	KRHS Principal
*	Grady Charland	KRHS Asst Principal
*	Kathy Tetreault	LRTC Principal
	Kevin Welch	KRMS Asst Principal
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*	Rob Booth	GWRSD Maintenance
*	Tammy Scott	Admin asst. to HR & grants management
*	Nichole Anderson	Union Representative

*Indicates individual was present.

2/8/22

Meeting canceled due to inclement weather

4/5/22

HS- Handicap Mats for the sidewalks need repair, New Blinds

Replaced mats in house with purchase, add new blinds

ND- Need new shed delivered from LRTC, Branches and saplings cut, toilet in girls by gym, dead tree taken down

Shed delivered, branches trimmed, toilet repaired

Middleton- Handicap door time adjustment, Staff drain

MS- Bells fixed, plumbing, camera's, wall mats in the gym, hoops greased, backup heat source, keaters in the kitchen, tech ed wall/window

Bells were adjusted by IT, Mats reinstalled in house, hoops greased, Heaters repaired in house

CLS- cove base in bathroom, frost heaves, fire lane paved?, music room wall divider

EES- gym heat fixed, outside speaker, Intercom, phones, card readers, ice diverter, dead tree, drain around building, tiles in hallway, curbing, fire road

Trane fixed gym heat, replaced damaged drainage boards around building

OCS- bottle filler replaced, AC in office, spot light for field, exterior concrete on ramp, exterior fencing around playground, fuse panel locks, entryway carpet,

AC in office installed, fuse panel locks installed, entryway carpets scheduled for 11/23

CES-hallway, stairwell, and bathroom patch/painting, walkways, stair treads door casing, screens, exterior boiler room door closer, pipe insulation in boiler room, town hall door adjustments

2nd floor hallway, girls bathroom by art room, and stairwells repainted, walkways were paved in the front and side of the building, paint removed on stair treads, adjusted both boiler room and town hall side door.

TCS- Fire alarm, staff room piping, roof leak, curbing, card readers, door frame

Jody reran piping for staff room, roof leak repaired, card readers scheduled for 23-24

IT- needs lift for library

put lift in library@HS

Kitchen- refrigeration monitoring system, outlets in the floor

Monitoring systems installed

LRTC- Trim tree by road, pothole, playground structure

Trimmed tree, filled pothole

SAU- retaining wall repair, front door
Front door adjusted by A&B lock

10/4/22

EES- Gym temp warm, no PA system outside, floor tiles cracking, staff kitchen counter needs replacing or repair, exterior mullion is rusting in 2 doors
IT will get a quote for PA in TNT, adjusted gym temp

TCS- exterior door code not working, roof leak over kitchen, Np PA outside, Exterior door rusting frame
A&B lock fixed code

NDE- Outside parking is dark, fire panel upgrade, visitors to the dumpster, heating/cooling issues, back up heating controls, filter in boiler room leaking
In the process of getting quotes for upgrade of fire panel

MSD- Water heater, keyless entry was replaced and working great

LRTC- shared spreadsheet

KRMS- Camera issues, bell system is off by minutes, library has no MS intercom, camera in gym needs to be adjusted, fire panel, wall in tech room, main office TV
completed

KRHS- clock tower time off
Corrected time

CLS- Exterior door in dining room sticks, front door latch, visitors to dumpster
adjusted doors

CES- Plumbing flooding, front door safety issues, intercom is bad, no light in teacher parking, playground construction, security cameras requested
Lighting schedule adjusted, No plumbing/flooding has occurred since Octobers meeting, Playground is still under construction from PTO

12/13/22

KRHS- Camera time off, Cameras out
IT will adjust time and look at cameras

TCS- PA system, door frame @ the main entry
TNT for PA system

EES- Winterization, new TV responding to the camera system, PA system, pull station lights, emergency lighting, floor tile cracking, kitchen counter, outside doors
Jody has worked on winterizing the doors. Freedom fire for the emergency lighting, TNT for the PA quote, and knight security for the pull station lights

CLS- Heating, outside speakers

Trane has been working on the heating transfer and TNT for speaker quote

ND- fan in kindergarten bathroom, pre school toilet, cafe door to hallway (lock) cabinet doors, promethium boards, media center temp

Toilet is fixed by Jody, Lock in cafe was fixed by A&B lock, Promethium boards installed, and media center temp fixed by siemens

MS- TV's installed, Cameras

TV's installed by Rob, IT working on cameras

SAU- door system adjustments

A&B lock

2/7/23

HS- flag light, cat walk unlocked

Middleton- Heat in the main office

NDE- Cabinet doors, cafe rear door is rusty, leaking pump louvers for the boiler, 119 motor

Rob working on cabinets, Siemens repaired leaking pump and motor in 119

TCS- PA system doesn't work on the field, doors, bulkhead,

TNT for PA system, Door locks repaired by A&B lock

LRTC- spreadsheet

OCS- Sidewalks, playground entry, fencing, gym railing outside, keys for support staff

front Sidewalk replaced, Additional keys for support staff

CES- Windows, room 111, light for parking

Room 111 heat repaired, light adjusted

EES- Winterizing, heat, rusty frames, PA system, music room diverter

Jody is working on winterizing, TNT for PA system

MS- portable chair lift, exterior lighting

Portable chair lift install in stairwell, Quote for light upgrade

Meeting adjourn @ 8:43

5/9/23

CES- outside PA system, install 2 new camera, window screens, AC units, window replace, front garden

Jody installed AC units, Hales took care of the garden

CLS- locks for gym doors, picnic tables

A&B lock adjusted the gym door locks, picnic tables repaired in house

SAU- upstairs phone

IT repaired/replaced phone

EES- kindergarten exterior doors, back gym roof, locking vestibule in the front

OCS- trees, keys, concrete, sidewalk, upper windows, gym door holes

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pruned trees in house, keys made by A&B lock, front sidewalk replaced by Sunday paving

NDE- cabinet doors, rusty door frames, fire panel, septic area
cabinet doors are being worked on in house, fire panel upgrade completed by Johnson Controls, septic area done in house

KRHS- victory bell bolts
repaired in house

LRTC-door hinges on ladies bathroom in lobby, promethean board in AG and Collision, front entry camera/intercom, "J" install
hinges adjusted in house, boards are hung, camera installed at front door, "J"'s installed

meeting adjourned @ 8:45

10/17/23

MS- Clocks are off by 1 ½ minutes, gym camera, science lab bench, front door
IT adjusted time and gym camera, maintenance installed science lab end caps in room 221, A&B repaired front door

HS- Main and Practice gym storage door replacement
Main gym doors are on order

ND- gutter heat tape, remove balls from the roof, 112 unit ventilator, snow plowing, lead testing, parking lot lights out, door frames, cabinets
Maintenance repaired heat tape, removed balls, parking lot lights, and some cabinets, Siemens repaired 112 ventilator

EES- kindergarten door is rusty, back gym roof, music room diverter, locking vestibule

TCS- bulkhead, gym entrance icing, blocks corroding, main entrance sign

OCS- heating-BLN failure, gym ramp outside, shed roof

MES- cafe door handle, parking and sidewalks sealed, clogged piping in kindergarten/ staff area

CLS- front door, unit in cafe, trim missing, gazebo roof, peep hole for delivery door
maintenance repaired front door, Trane repaired cafe unit

SAU- good

LRTC- brick in the front entrance, window film, interior door locks, remove left handles, peep holes for exterior doors, door locks from interior HS doors
Maintenance repaired door locks

12/12/23

SAU- good

MS-Smell in 2 classrooms
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found smell of cleaning wipes and polyurethane from wood shop

HS-Fuller floor, front main office carpet lifting

Maintenance repaired lifting carpet

MES- Custodian needed, water heater replacement

Hired second shift custodian

TCS- Gutter needed near gym entrance

Scheduled for spring

EES- Roof, gutter by music entry, brick stains, gym mullion

Roof quotes needed, gutter scheduled for spring, Brick stain removal in spring/summer

NDE- lead testing from secondwind, rust door frames, rm 112, kitchen leak over dishwasher

Siemens repaired rm 112, maintenance repaired roof leak in kitchen

CLS- Bricks in the front

scheduled for spring

OCS- playground fence, outside gym ramp concrete

Good neighbor fence replacement spring/summer

LRTC- Safety film

2/20/24

TCS- Lead, Roof leaks, gutter, front sign

Faucets replaced in the kitchen, front sign and gutter is scheduled for spring

LRTC- Paint exterior doors and add cameras to culinary rear door and automotive rear door

Exterior doors painted, Quotes for camera's

MES- Hot water heater replaced Feb break, handicap push button, sink in 6th grade, staff bathroom clog fixed

EES- Roof quotes, sidewalk repair, chlorinator, heat

Temporary Chlorinator installed and permanent to be installed

CES-Carpets

CLS-Call button, phone system

Call button repaired by Maintenance

OCS-Key swipe cards, dishwasher, shed roof, concrete on ramp

Dishwasher repaired by pine tree

NDE- Roof leaks, magnetic closer by trophy case, pump for the boiler room, plowing repair, bus door, window replacement

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Roof repairs are being fixed in house, pump repaired by maintenance, window replacement scheduled when school ends

SAU- Septic pump fixed, shredding, deadbolt installed at bus garage entry

4/9/24

IT-Smoke detector for room 175

KRMS- Girls bathroom ceiling leak, phone issues in guidance, TV hardware
TV hardware completed, leak fixed

EES- walking trail items removed, brackets under boiler, front door handle
Front door handle repaired and secure vestibule installed, walking trail items removed

NDE- Floor tiles, door frames, drainage, swipe card for lockdown

TCS- Front sidewalk, gutter, AC outlets in K&1st grade
Sidewalk repaired/replaced

CES- Gym hardware, front entry, teachers room lock change
All completed

CLS- 4th/5th bathrooms exhaust, branches/tree from storm, fire lane gravel, sign, oc-sensor, bridge repair, phone system
All completed

OCS- lead results, front handle removal, shed roof, fence
Fence replaced, plan for Lead, quote from A&B lock

LRTC-Google docs

SAU-Speed bump
Speed bump installed