K-12 SCHOOL COUNSELING PLAN

CHAPTER 339

WISSAHICKON SCHOOL DISTRICT
2026-2031

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SCHOOL COUNSELORS AND ASSIGNMENTS

ELEMENTARY K-5

Name	School	Contact Information	Student Ratio
Nicole Bowlby	Stony Grove Elementary	nmckendry-bowlby@wsdweb.org 215-619-8108 x5030	632:1
Danielle Custer	Blue Bell Elementary	dcuster@wsdweb.org 215-619-8012 x2030	497:1
Meredith Burton	Lower Gwynedd Elementary	mburton@wsdweb.org 215-619-8100 x3030	610:1
Greg Striano	Shady Grove Elementary	gstriano@wsdweb.org 215-619-8106 x4217	336:1
Rebecca Twiford	Shady Grove Elementary	rtwiford@wsdweb.org 215-619-8106 x4030	346:1

MIDDLE SCHOOL 6-8

Name	School	Contact Information	Student Ratio
Rebecca Agler	Wissahickon Middle School	ragler@wsdweb.org 215-619-8110 x7031	415:1
Gus Baldassano	Wissahickon Middle School	gbaldassano@wsdweb.org 215-619-8110 x7034	35:1 Resource Counselor
Steve Ebert	Wissahickon Middle School	sebert@wsdweb.org 215-619-8110 x7033	415:1
Suzanne Romano	Wissahickon Middle School	sromano@wsdweb.org 215-619-8110 x7032	415:1

HIGH SCHOOL 9-12

Name	School	Contact Information	Student Ratio
Brooke Stoudt	Wissahickon High School	bstoudt@wsdweb.org 215-619-8112 x8035	College/Career Counselor
Cailin Diebolt	Wissahickon High School	cdiebolt@wsdweb.org 215-619-8112 x8033	269:1
Felicia Glover	Wissahickon High School	fglover@wsdweb.org 215-619-8112 x8034	271:1
Antoinette Perrotta	Wissahickon High School	aperrotta@wsdweb.org 215-619-8112 x8038	294:1
Marissa Samit	Wissahickon High School	msamit@wsdweb.org 215-619-8112 x8037	293:1
Melissa Schiff	Wissahickon High School	mschiff@wsdweb.org 215-619-8112 x8039	45:1 Resource Counselor
Vince Yasenchak	Wissahickon High School	vyasenchak@wsdweb.org 215-619-8112 x8036	284:1

MISSION STATEMENT

Wissahickon School District Vision Statement
"Belong, Inspire, Engage, Excel"

Wissahickon School District Mission Statement
The mission of the Wissahickon School District – a learning community where diversity is valued, and equity is an ongoing commitment – is to empower each student and staff member to excel to their fullest potential and meaningfully contribute to the greater community.

Wissahickon School District Shared Values
We believe all students and staff will...

- develop healthy identities
- value diversity and inclusivity
- maintain positive relationships
- feel and show empathy for others
- achieve personal and collective goals
- make responsible and caring decisions
- contribute to safe and just communities

Wissahickon School District School-Counseling Department Mission Statement
The K-12 School Counseling Program serves our diverse school community through a comprehensive curriculum designed to teach, empower, and inspire all students to develop the skills needed to become independent and productive individuals. Students are taught how to maximize their learning of academic, personal, social, and career development skills as they strive for personal excellence while becoming caring and contributing citizens of a global community. Our program is accessible to all students, proactively educating, counseling, and preparing them for the challenges and opportunities that lie ahead in partnership with educators, families, businesses, and post-secondary institutions.

SCHOOL COUNSELING PROGRAM GOALS

The overarching goals of the Wissahickon School District School Counseling program are the following:

- To provide a safe, supportive, and caring environment that values and is responsive to the uniqueness of each student.
- To develop and encourage all students to responsibly self-advocate and actively make choices in their learning.
- To support personal growth to enable students to reach their greatest potential while overcoming barriers that may interfere with learning.
- To cultivate life-long problem-solving and decision-making skills, coping mechanisms, and conflict-resolution strategies.
- To develop interpersonal skills that foster respect for self and others.
- To provide experiences that help students discover the world of career opportunities and pathways to attain post-high school aspirations.

Elementary Program Goals (K-5)

Academic: To increase students' awareness of various career fields, career categories, and their connections to academic subjects, third-grade students will participate in counselor-led lessons and complete a career interest inventory. By the end of third grade, at least 90% of students will be able to identify two subject areas that align with their career interests.

Career: To help students develop a greater awareness and understanding of entrepreneurial careers, fifth-grade students will participate in counselor-led lessons focused on the skills, traits, and characteristics of entrepreneurs. By the end of fifth grade, at least 90% of students will be able to identify one risk and one reward of entrepreneurship, as well as at least one key character trait of an entrepreneur.

Personal/Social: To increase students' awareness of the skills and behaviors that contribute to healthy work habits, fourth-grade students will participate in counselor-led lessons focused on goal setting and identifying personal strengths and assets needed to obtain and maintain employment. By the end of fourth grade, at least 90% of students will be able to identify three personal strengths or work habits that are important for success in both school and work environments.

Middle School Program Goals (6-8)

Academic: To help students understand the importance of teacher and school academic resources in connection with academic success and develop self-advocacy skills, all students will participate in counselor lessons and school-wide efforts and complete an end-of-year reflection survey. By the spring, at least 90% of students in grades 6-8 will be able to identify at least one way in which they demonstrated self-advocacy skills to utilize academic resources to meet or exceed their academic goals.

Career: To increase students' understanding of the connection between academic planning, career interests, and career opportunities, students will participate in counselor lessons and school-wide Career Day activities and develop an ongoing career portfolio. By the end of eighth grade, at least 98% of students will plan and create a career plan to explore a pathway aligned with at least one career interest.

Personal/Social: To help students become respectful and responsible citizens in the school community and understand their role in helping to create and foster a school community where everyone feels a sense of belonging and connection, students will participate in counselor lessons and school-wide efforts promoting the 3 R's (Respect, Responsibility, and Relationships) and complete an end-of-year reflection survey. By the spring, at least 80% of all students in grades 6-8 will be able to identify at least one way in which they made a responsible choice, showed respect for others, and developed a positive relationship.

High School Program Goals (9-12)

Academic: To increase students' understanding of the connection between academic success and career readiness, ninth-grade students will attend 1:1 course planning meetings with counselors, participate in Freshman Seminar career units of study and academic skill development activities to acquire knowledge about asking for help, study strategies, and being an advocate and a self-advocate in the school community, and complete an end-of-year written reflection. By the end of ninth grade, at least 90% of students will identify a course to career connection, an academic struggle they experienced, and the strategies employed to overcome it.

Career: To help students develop a proactive attitude toward work planning and life-long learning and understand the connection between career knowledge, course content knowledge, and career-ready skills, students will attend counselor meetings and participate in course planning to show how their academic goals are aligned with post-secondary options consistent with their interests, achievement, aptitude, and abilities. By the early spring, at least 98% of grades 9-11 students will develop a course map linking course planning, post-secondary goals, and career pathways.

Personal/Social: To help students develop self-advocacy and communication skills that identify their values, aptitudes, and beliefs relative to a place of employment and career-based learning experience and are essential to success in school and work environments, students will participate in two of six career exploration settings, attend 1:1 counselor meetings, and develop school and/or work-related application documents. By the end of grade 11, at least 98% of students will develop a resume and cover letter that identify short- and long-term goals and promote a minimum of two personal strengths and assets.

STAKEHOLDERS

STUDENTS

The K-12 School Counseling Program serves all students. Students will acquire developmentally appropriate skills in the areas of academic, career, and social-emotional knowledge. Students will learn to foster positive relationships with others, solve conflicts, make decisions, solve problems, and connect school to work. Students will learn to respect others, demonstrate empathy, and embrace diversity to become productive and contributing school community members. As active participants in the school counseling program, students will engage in individual planning with counselors and provide input regarding their interests, abilities, and future plans. Throughout elementary, middle, and high school, students will learn to effectively utilize interpersonal communication skills, navigate digital tools, build relationships, and solve problems in preparation for post-secondary life.

PARENTS

The K-12 School Counseling Program assists all parents, providing guidance on how to help their child with academic goals, career planning, and social and emotional development. Parents are provided with college and career readiness information and programs to help their child with post-secondary planning and to make more informed choices. Parents also benefit through access to resources and referrals to outside services. The partnership between parents and school counselors helps to encourage and support each child's growth and success. Parents are an integral part of the planning and decision-making processes and are encouraged to be active members of their child's school experiences. Parents volunteer to assist with school-wide activities, including career days, and attend evening programs and school-sponsored workshops, providing input wherever possible.

EDUCATORS

Educator relationships with students are paramount to their success in the classroom. Educators work collaboratively with school counselors to help students achieve success academically, emotionally, and socially. The School Counseling Program assists educators with student needs through restorative practices, achievement of academic goals, and communication with parents and students. Educators provide time for counselors to deliver counseling core curriculum and provide lesson connections within the educational curriculum. Educators also integrate opportunities to share and discuss career experiences and develop skills to assist workforce needs and trends.

BUSINESS/COMMUNITY

The business and community stakeholders will enhance our School Counseling Program by providing educational experiences relating to the workplace through internships, job opportunities, job shadowing, and guest speaking (i.e., career days). Business and community partnerships also help to develop career readiness skills and workplace etiquette, including professional behavior and effective communication strategies, in an ever-changing global community. The business community benefits when students graduate ready to enter the workforce.

Community agencies benefit from student contribution to and participation in community service programs. Community leaders, officials, and members offer support in implementing and fulfilling our school-based initiatives and programming, and agencies help with volunteer and job opportunities for our students. These groups also model positive community engagement through advocacy, leadership, and employment within the community.

POST-SECONDARY

Post-secondary institutions receive well-prepared students who are ready for life after high school. Post-secondary partners connect students to various levels of career planning to help students understand the spectrum of viable and relevant pathways to a desired career: four-year colleges/universities, two-year/community colleges, technical/trade schools, career technology center adult programs, apprenticeship programs, and military. Representatives present up-to-date information about colleges and trends in majors and fields of study. The K-12 Counseling Program prepares students for success in their post-secondary decision-making through lessons and planning tools.

STAKEHOLDER ACTION PLANS

PARENTS

"Big Ideas"	Program Goals	Standards	Grade Level	Activities/ Event Description	Data to Measure Impact	Timeline
Educate parents about the K-12 School Counseling Plan	Parents will be more aware of the K-12 School Counseling program and resources.	13.1, 13.2, 13.3	K-12	Parent orientations, Back to School Night presentations, parent conferences	Number of parents attending meetings	Fall - Spring
	Parents will have an awareness of the K-5 counseling program and resources	13.1, 13.2, 13.3	K-5	Elementary counselors will have an informational table highlighting the counseling program	Number of parents attending meetings	Fall
Educate parents about the mental health and academic supports that are offered to their students	Parent/Guardians will know about where and when to seek academic and mental health supports for their students.	13.2	K-12	Family Meeting, Parent Newsletters, Schoology/email blasts	Number of parents seeking supports	Ongoing
Educate parents about career exploration and academic planning for all post-secondary options	Parents will receive communication about career exploration lessons.	13.1	K-5	Career lessons and communication	Number of communications sent to families	Winter/Spring
	Parents will participate in career day and other middle school career activities to help students be exposed to varied (traditional and non-traditional) career fields.	13.3 13.4	6-8	Career Day	Number of parents involved	January-June
	Parents need a better understanding of the academic plan and support to ensure their students develop a course plan to prepare them for their post-secondary goals.	13.1	8-12	Course selection, Program of studies night, family meetings	Number of parents attending meetings	Winter, Spring
	Parents will have the opportunity to participate in educational programs to assist in understanding post-secondary opportunities and high school program options.	13.1 13.2	9-12	Admission night, financial aid night, senior planning night	Number of parents attending meetings	Fall-Spring

STAFF

"Big Ideas"	Program Goals	Standards	Grade Level	Activities/ Event Description	Data to Measure Impact	Timeline
Educate staff about the K-12 School Counseling Plan	Staff will have an increased awareness of the K-12 School Counseling program and resources.	13.1 13.2 13.3	K-12	Faculty presentations, staff communications	Number of staff attending meetings	Fall
Educate staff about career readiness and academic planning.	Staff will make curricular connections with careers.	13.1	K-5	Career lessons	Student reflections	Winter-Spring
	Staff will help students understand the connection between career areas and academics.	13.1 13.3 13.4	6-8	Career Day	Number of staff involved	January-June
	Staff will help students understand the alignment of potential courses within departments with student career goals.	13.1 13.2 13.3	9-12	Course selection overview, Department Head Lunch sessions with counselors, Faculty Meetings	Number of staff attending sessions	Fall, Winter
Educate staff about the Career and Technical Center programs	Provide exposure to career and technical programs for class discussion and exposure to varied career fields.	13.2 13.3	5-9	Visitation and tour or NMTCC	Number of staff attending programs	September-June
Educate staff about student support services and resources	Increase knowledge and awareness of signs of students in crisis or distress and the referral source to support their needs.	13.1	K-12	Counselor Referral, Child Study	Number of Referrals for support	September-June

POST-SECONDARY

"Big Ideas"	Program Goals	Standards	Grade Level	Activities/ Event Description	Data to Measure Impact	Timeline
Increase student awareness of post-secondary program options	Students will develop an ongoing academic plan aligned with career interests.	13.1 13.2	6-8	Career Day	Student session reflections	September to June
	Students will meet with college/trade school/military representatives to gain knowledge of specific post-secondary programs.	13.1 13.2 13.3 13.4	9-12	College/Trade School/Military/Career speaker representative visits	Student session reflections	September-November

BUSINESS

"Big Ideas"	Program Goals	Standards	Grade Level	Activities/ Event Description	Data to Measure Impact	Timeline
Increase student and staff awareness of business/ community partnerships	Staff will have increased opportunities to learn about industry professionals in the community.	13.1, 13.2	6-8	Career Day	Number of staff survey responses	January to June
	Students will make connections with industry professionals in the community.	13.2	9-12	Career Expo, Course selection/ career speaker	Student session/meeting attendance	January-April

ROLE OF THE SCHOOL COUNSELOR

Wissahickon School District Counselors provide:

LEADERSHIP

The Wissahickon School District counseling team serves as ***leaders*** within the district by effectively developing and implementing a comprehensive school counseling program that is in alignment with state standards.

WSD's counselors demonstrate our leadership in the following ways:

- Plan community education programs (financial aid, mental health, community speakers, college and career programming)
- Lead student-centered activities that impact character, personal and academic development
- Design, implement, and analyze a comprehensive K-12 school counseling program lessons and activities
- Analyze program results and implications of program effectiveness (i.e. curriculum, small group, and achievement gap reports)
- Provide instruction to students to ensure development of competencies promoting the knowledge, attitudes, and skills needed for student achievement
- Follow ASCA Ethical Standards for School Counselors to demonstrate high standards of- integrity, leadership, and professionalism

ADVOCACY

The Wissahickon School District's counseling team identifies and ***advocates*** for the needs of the students' academic, career and personal/social development. As advocates, the counseling team impacts students' attitudes, district policies, and strives to create a student-centered environment with the focus on career, personal/social and academic needs.

WSD's counselors demonstrate our advocacy in the following ways:

- Speak on behalf of those with no/limited voices
- Share resources and support programs
- Empower/support underserved populations
- Connect families to resources
- Educate stakeholders, provide assistance with perspectives (accepting, educating, presenting alternative view points)
- Teach and model problem solving strategies
- Dissemination and acquisition of information

COLLABORATION

The Wissahickon School District counselors act as ***collaborators*** with students, parents, staff, community/business members and post-secondary educators for the purpose of consultation, mutual sharing, and coordination of services. Counselors work together with these stakeholders to strengthen and build relationships that will enhance student success and develop a strong sense of community.

WSD school counselors demonstrate collaborative efforts in the following ways:

- Engage and educate stakeholders
- Provide awareness
- Liaison between stakeholders
- Connect resources with needs
- Assist in the formation of an open minded and healthy school culture and climate
- Empower stakeholders to provide feedback in order to improve the programming we offer
- Gather / disseminate data
- Serve on various school committees

AGENCY TO SUPPORT SYSTEMIC CHANGE

Wissahickon School District school counselors are ***agents of systematic change*** who have access to achievement, attendance and behavioral data that serves to inform the school counseling program. Counselors are positioned to collaborate with parties who impact student success.

WSD school counselors demonstrate this in the following ways:

- Use data driven strategies to help to identify barriers to academic achievement
- Focus on best fit for each student
- Help implement interventions needed to ensure that all students graduate ready for success in college and/or career
- Participate in the planning and development of support systems that impact systemic change
- Participate in committees and/or task force roles that indicate systemic collaboration
- Assist with the equitable delivery of programs

PROGRAM CALENDAR AND PROGRAM DELIVERY SYSTEM

Guidance Curriculum (Tier 1)	Prevention, Intervention, and Responsive Services (Tier 2)	Individual Student Planning - Academic/Career Counseling	System Support
Provides developmental, comprehensive guidance program content in a systematic way to all students preK-12	Addresses school and student needs for some, but not all students	Assists students and parents in proactive development of academic and career plans	Includes program, staff, and school support activities and services

Elementary (K-5)

September	October
Academic: • CST Presentation to the staff • Back to School Night • Kindergarten Orientation • Attendance monitoring and SAIP meetings • Child Study Team meetings and case management • Teacher and staff specialist consultation • Core Team Meetings • MTSS Team Meetings	**Academic:** • Fall Data Meetings • Attendance monitoring and SAIP meetings • Child Study Team meetings and case management • Teacher and staff specialist consultation • Core Team Meetings • MTSS Team Meetings
Career:	**Career:**
Personal/Social: • Classroom Lessons • New Student Orientation • No Place for Hate • Lunches, Playground, and Cafeteria presence • Lunch bunch • SAP referrals • Coordination of in school supports for students - Aldersgate, Second Step, Child and Family Focus, Mission Kids, Victim Services • PBIS Meetings and assemblies	**Personal/Social:** • Classroom Lessons • Lunch bunch • SAP referrals • Coordination of in school supports for students - Aldersgate, Second Step, Child and Family Focus, Mission Kids, Victim Services • PBIS Meetings and assemblies
November	**December**
Academic: • Parent-teacher conferences • Child Study Team meetings and case management • Teacher and staff specialist consultation • MTSS Team Meetings • Core Team Meetings	**Academic:** • Intervention Progress Meetings • Child Study Team meetings and case management • Teacher and staff specialist consultation • Core Team Meetings • MTSS Team Meetings
Career:	**Career:**
Personal/Social: • Classroom Lessons • SAP referrals • Coordination of in school supports for students - Aldersgate, Second Step, Child and Family Focus, Mission Kids, Victim Services • Holiday Assistance • PBIS Meetings and assemblies	**Personal/Social:** • Classroom Lessons • Holiday Assistance • Lunch bunch • SAP referrals • Coordination of in school supports for students - Aldersgate, Second Step, Child and Family Focus, Mission Kids, Victim Services • PBIS Meetings and assemblies

January	February
Academic: • Attendance monitoring and SAIP meetings • Child Study Team meetings and case management • Teacher and staff specialist consultation • Core Team Meetings • MTSS Team Meetings	Academic: • Winter Data Meetings • Attendance monitoring and SAIP meetings • Child Study Team meetings and case management • Teacher and staff specialist consultation • Core Team Meetings • MTSS Team Meetings
Career: • Classroom Lessons	Career: • Classroom Lessons
Personal/Social: • Classroom Lessons • Lunch bunch • SAP referrals • Coordination of in school supports for students - Aldersgate, Second Step, Child and Family Focus, Mission Kids, Victim Services • PBIS Meetings and assemblies	Personal/Social: • Classroom Lessons • Lunch bunch • SAP referrals • Coordination of in school supports for students - Aldersgate, Second Step, Child and Family Focus, Mission Kids, Victim Services • PBIS Meetings and assemblies
March	**April**
Academic: • Team meetings • Intervention Progress Meetings • Spring Parent Conferences • Mini DART Meetings • CST Meetings • PSSA preparations • Kindergarten Interviews • Child Study Team meetings and case management • Teacher and staff specialist consultation • Core Team Meetings • MTSS Team Meetings	Academic: • CST meetings • Team meetings • PSSA Testing • Kindergarten Interviews • Attendance monitoring and SAIP meetings • Child Study Team meetings and case management • Teacher and staff specialist consultation • Class placement planning • Core Team Meetings • MTSS Team Meetings
Career: • Classroom Lessons	Career: • Classroom Lessons
Personal/Social: • Lunch bunch • SAP referrals • Coordination of in school supports for students - Aldersgate, Second Step, Child and Family Focus, Mission Kids, Victim Services • PBIS Meetings and assemblies	Personal/Social: • Lunch bunch • SAP referrals • Coordination of in school supports for students - Aldersgate, Second Step, Child and Family Focus, Mission Kids, Victim Services • PBIS Meetings and assemblies
May	**June**
Academic: • MS Transition • Kindergarten Interviews • Spring Data Meetings • Team Meetings • CST meetings • MS Transition Activities • Core Team Meeting • MTSS Team Meetings • Class Placement Meetings	Academic: • MS Transition meeting • Kindergarten Interviews • Team meetings • CST Meetings • MS Transition Activities • Core Team Meeting • MTSS Team Meetings • Class Placement Meetings

Career: • Classroom Lessons	Career:
Personal/Social: • SAP referrals & summer scheduling • Coordination of in school supports for students - Aldersgate, Second Step, Child and Family Focus, Mission Kids, Victim Services • Middle school transition activities with 5th grade • PBIS Meetings and assemblies	Personal/Social: • SAP referrals & summer scheduling • Coordination of in school supports for students - Aldersgate, Second Step, Child and Family Focus, Mission Kids, Victim Services • Middle school transition activities with 5th grade • PBIS Meetings and assemblies
July	**August**
Academic: • Kindergarten Orientation • Kindergarten Interviews • Placement/class list review	Academic: • Kindergarten Orientation • Kindergarten Interviews • Placement/class list review
Career:	Career:
Personal/Social: • Communication with Teachers and Parents • Student/Parent Tours	Personal/Social: • New Student Orientation • Lunches, Playground, and Cafeteria presence • Student/Parent Tours • PBIS Meetings and assemblies

Middle School 6-8

September	**October**
Academic: • Back to School Night • Team meetings • New Student Testing • New student orientation • 504 meetings • Vocational activities through functional skills	Academic: • Classroom Lessons • CST meetings • MTSS meetings • Team meetings • 504 meetings • Vocational activities through functional skills
Career: • Classroom Lessons	Career: • Classroom Lessons
Personal/Social: • Introduction Program • SAP meetings • PBIS lessons	Personal/Social: • SAP meetings • Support Groups • Minding Your Mind Program • New student breakfast • WISS PALS • Guide Right • NAMI lesson
November	**December**
Academic: • Classroom Lessons • CST meetings • MTSS meetings • Team meetings • Parent/Teacher Conferences • Homework Club Coordination • 504 meetings	Academic: • Classroom Lessons • CST meetings • MTSS meetings • Team meetings • Parent/Teacher Conferences • Homework Club Coordination • 504 meetings

• Vocational activities through functional skills	• Vocational activities through functional skills
Career: • Classroom Lessons	**Career:** • Classroom Lessons • 8th Grade Course Selection
Personal/Social: • SAP meetings • Lunch Presence	**Personal/Social:** • SAP meetings • Change for Change holiday assistance to families
January	**February**
Academic: • Classroom Lessons • CST meetings • MTSS meetings • Team meetings • Homework Club Coordination • 504 meetings • Vocational activities through functional skills	**Academic:** • Classroom Lessons • CST meetings • MTSS meetings • Team meetings • Homework Club Coordination • Visits to HS Honors classes • 504 meetings • Vocational activities through functional skills
Career: • Classroom Lessons • Visit to North Montco (for interested 8th grade students) • 8th Grade Course Selection • North Montco application process	**Career:** • Classroom Lessons • 8th Grade Course Selection • Grow Your Own Teacher Program
Personal/Social: • Classroom Lesson -- Conflict • SAP meetings	**Personal/Social:** • SAP meetings
March	**April**
Academic: • Course selection • CST meetings • Team meetings • Parent/Teacher Conferences • Homework Club Coordination • 504 meetings • Vocational activities through functional skills	**Academic:** • Classroom Lessons • CST meetings • Team meetings • Visit HS Honors Classes • Homework Club Coordination • PSSA Testing • 504 meetings • Vocational activities through functional skills
Career: • Career Day • Classroom Lessons • Grow Your Own Teacher Program	**Career:** • Classroom Lessons • Grow Your Own Teacher Program
Personal/Social: • SAP Meetings • Parent/Teacher Conferences	**Personal/Social:** • SAP meetings
May	**June**
Academic: • Classroom Lessons • Team meetings	**Academic:** • Scheduling • Team meetings • Grade Level Awards recognition

• Parent/Student Tours • MTSS meetings • CST meetings • Keystone Testing • 504 meetings • Vocational activities through functional skills	• Parent/Student Tours • 504 meetings • Vocational activities through functional skills
Career:	Career:
Personal/Social: • SAP meetings	Personal/Social: • ES/MS transition meeting • MS/HS transition meeting
July	**August**
Academic:	Academic: • Scheduling • Grade 5 Data Review • Grade 6 Orientation • New Student Testing • Parent/Student Tours
Career:	Career:
Personal/Social: • Communication with Teachers and Parents • Student/Parent Tours	Personal/Social: • New Student Testing/Orientation

High School 9-12

September	**October**
Academic: • College application planning – senior group meetings • Senior Parent Night • Grade 9 1:1 meetings • Grade 12 1:1 meetings • Back to School Night • NCAA planning • CST/SAP meetings • National Merit recognition and application support • Senior transcript review	Academic: • College application planning • Senior Parent Night • Grade 9 Team meetings • Back to School Night • NCAA planning • National Merit Application • Grade 12 individual plans • CST/SAP meetings • Senior transcript review • PSAT and PreACT
Career: • College application planning and support • NCAA planning • Grade 12 conferences • College Tours/Admissions • College rep visits • NMTCC counselor meeting	Career: • College application planning and support • NCAA planning • Grade 12 conferences • College Tours/Admissions • College rep visits • NMTCC counselor meeting • ACT 158 review
Social/Emotional: • Grade 9 needs assessment survey meetings • CST/SAP meetings • 9th Grade Team meeting	Social/Emotional: • Grade 9 needs assessment surveys • CST/SAP meetings • 9th Grade Team meeting

November	December
Academic: • Program of Studies • PHEAA webinars • College application support • Senior conferences • CST/SAP meetings • Scholarship nominations	**Academic:** • College applications/senior conferences • SAP/CST meetings • MCCC Application Assistance • New student visitation tours • Keystone exams
Career: • College Tours • ASVAB testing • NMTCC counselor meeting	**Career:** • ASVAB test results review • NMTCC counselor meeting
Personal/Social: • SAP/CST Meetings • 9th Grade Team Meetings	**Personal/Social:** • SAP/CST Meetings • 9th Grade Team Meetings
January	**February**
Academic: • Program of Studies Night • Course Selection Lessons • Academic Progress Monitoring • SAP/CST Meetings • Annual Meeting with Department Chairs • Mid-year reports to colleges • AP test coordination • Midterm proctoring	**Academic:** • Course selection • Classroom lessons • Academic planning • Academic Progress Monitoring • Graduation Contracts/ Senior Credit Checks • New student visitations • SAP/CST meetings • Transcript review • ACT 158 Review
Career: • NMTCC Assembly and Tour Grade 9 • 9th grade survey • MCCC Application Support • College Tours • Military recruitment requests • NMTCC school counselor meetings	**Career:** • Classroom Lessons • Career Cluster survey • NMTCC applications • Allied Health & Biotechnology presentation and applications • Girls Engineering Day • College Visits
Personal/Social: • CST/SAP Meetings • 9th Grade Team Meetings	**Personal/Social:** • CST/SAP Meetings • 9th Grade Team Meetings
Personal/Social: • CST/SAP Meetings • 9th Grade Team Meetings	
March	**April**
Academic: • Scholarship meetings • 1:1 course selection meetings • New student visitations • CST/SAP meetings	**Academic:** • Classroom lessons • Scholarship meetings • Course selection • CST/SAP meetings • AP Testing preparations • Keystone Exam preparations
Career: • Allied Health and Biotechnology applicant interviews	**Career:** • Financial Aid night with PHEAA

• College field trips • NMTCC counselor meeting • AP Exams – materials ordering • Junior Parent Night • ASVAB test • Junior College Classroom Sessions	• College field trips • NMTCC counselor meetings • Alumni panel • Financial Literacy Fair • Career Fair
Personal/Social: • Grade 9 goal setting check • CST/SAP Meetings • 9th Grade Team Meetings	Social/Emotional: • Grade 9 goal setting check • CST/SAP meetings • 9th Grade Team Meetings • Social Media Literacy Presentation
May	**June**
Academic: • Graduation planning • CST/SAP meetings • Keystone Exams • AP Exams • 11th Grade College Essay Draft	Academic: • CST/SAP meetings • Summer school enrollment • College transcripts • Common Application Bootcamp
Career: • Classroom lesson-5 yr. Plan • Military Recognition Day • MCCC Campus Visit	Career: • Senior Exit Survey • Chapter 339 Artifacts
Personal/Social: • CST/SAP Meetings • 9th Grade Team Meetings	Personal/Social: • CST/SAP Meetings • 9th Grade Team Meetings • Summer Supports
July	**August**
Academic: • Tours	Academic: • Freshman Orientation • Scheduling • File review for new students • Transition Planning • New Registration Meetings • 9th Grade Team Meetings • Gateway to College candidates • Scoir Updates
Career:	Career: • College Boot Camp • Letters of Recommendation • NMTCC enrollment • Scheduling of College Rep Visits
Personal/Social:	Personal/Social: • CST/SAP Meetings and referrals • 9th Grade Team Meetings

Ongoing K-12 School Counselor Activities

Counselor Related Activity	Counselor Domain Academic (A)	Counselor Domain Career (C)	Counselor Domain Social/Emotional (SE)	Non-Counselor Related Activity
Individual Counseling	X	X	X	
Support Groups	X	X	X	
Collaboration with Teachers	X	X	X	
Parent Meetings	X		X	
IEP/504 meetings	X	X	X	
Gifted Screening	X			
Monthly Elementary Counselor Meetings	X	X	X	
New Student Meetings, Orientation, Lunches			X	
Coordination of Evaluation packets for testing	X		X	
Coordination of Ratings Forms	X		X	
Coordination of Recommendations/Transcript requests	X			
SAP Referrals			X	
CST follow up (academic focus)	X			
Consultation with staff specialists (behavioral specialists, S&L, EL, OT, PT, learning support, gifted support)	X		X	
Parent consultation	X		X	
Agency paperwork/referrals			X	
OCY referrals			X	
Duty - bus, lunch, recess				X
General Education class coverage				X
Discipline Process involvement				X
Home and School Visitation				X

CURRICULUM ACTION PLAN

Elementary School K-5

Lesson/Program Content	ASCA Mindset/ Behavior CEW Domain SIS Domain	Curriculum & Materials	Start & End Dates	# Students Affected	Location	Evaluation and Assessment	Stakeholder Delivering	Contact Person
Kindergarten - Social Emotional • Developing Awareness of Self and Others • Problem Solving skills • Diversity and Belonging	**ASCA Mindsets and Behaviors** M 2 B-SS 2 B-SMS 2 B-SMS 7 B-SMS 9 B-SS 4 B-SS 8 B-SS 10	-Curriculum based PowerPoints -Second Step -ROAR Lessons	September - May	Kindergarten Students	Class	-formative, classroom discussions -DESSA mini pre and post survey	-School Counselor -Aldersgate SAP Counselor -Mission Kids	School Counselor
Kindergarten - Academic • Growth Mindset	**ASCA Mindsets and Behaviors** M 4 B-SMS 5 B-SMS 6 B LS 8	-Curriculum based PowerPoints	September - May	Kindergarten Students	Class	-formative, classroom discussions	-School Counselor	School Counselor
Kindergarten - Career	**ASCA Mindsets and Behaviors** M 3 B-LS 7	-Curriculum based PowerPoints	September - May	Kindergarten Students	Class	-formative, classroom discussions	-School Counselor	School Counselor
1st - Social Emotional • Developing Awareness of Self and Others • Problem Solving skills • Diversity and Belonging	**ASCA Mindsets and Behaviors** M 2 B-SMS 1 B-SMS 2 B-SMS 6 B-SMS 7 B-SMS 10 B-SS 1 B-SS 2 B-SS 5 B-SS 6 B-SS 8 B-SS 9 B-SS 10	-Curriculum based PowerPoints -Second Step -ROAR Lessons	September - May	1st grade students	Class	-formative, classroom discussions -DESSA mini pre and post survey	-School Counselor -Aldersgate SAP -Mission Kids	School Counselor
1st – Academic • Growth Mindset	**ASCA Mindsets and Behaviors** M 4 B-SMS 5 B-SMS 6 B-LS 8	-Curriculum based PowerPoints	September - May	1st grade students	Class	-formative, classroom discussions	-School Counselor	School Counselor
1st - Career	**ASCA Mindsets and Behaviors** M 3	-Curriculum based PowerPoints	September - May	1st grade students	Class	-formative, classroom discussions	-School Counselor	School Counselor

	M 4 B-LS 7							
2nd - Social Emotional • Developing Awareness of Self and Others • Problem Solving skills • Diversity and Belonging • Bullying	**ASCA Mindsets and Behaviors** **M 2** BB-SS 2 B-SMS2 B-SMS 7 B-SS 1 B-SS 4 B-SS 8 B-SS 10	-Curriculum based - PowerPoints -Second Step -Safe Touches	September - May	2nd grade students	Class	-formative, classroom discussions -DESSA mini pre and post survey	-School Counselor -Aldersgate SAP Counselor -Mission Kids	School Counselor
2nd – Academic • Growth Mindset	**ASCA Mindsets and Behaviors** M 4 B- SMS 5 B-SMS 6	-Curriculum based PowerPoints	September - May	2nd grade students	Class	-formative, classroom discussions	-School Counselor	School Counselor
2nd - Career	**ASCA Mindsets and Behaviors** M 3 B-LS 7	-Curriculum based PowerPoints	September - May	2nd grade students	Class	-formative, classroom discussions	-School Counselor	School Counselor
3rd – Academic • Growth Mindset	**ASCA Mindsets and Behaviors** M 4 B-SMS 5 B-SMS 6 B-LS 8	-Curriculum based PowerPoints	September - May September - May	3rd grade students	Class	-formative, classroom discussions	-School Counselor	School Counselor
3rd - Career	**ASCA Mindsets and Behaviors** M 3 M 4 B-LS 7 **CEW** **13.1.3 B, F, G**	-Curriculum based PowerPoints	September - May	3rd grade students	Class	-formative, classroom discussions	-School Counselor	School Counselor
3rd - Social Emotional • Self-Management Skills • Problem-Solving Skills • Diversity and Belonging • Bullying • Friendship • Body Safety	**ASCA Mindsets and Behaviors** B-SMS 1 B-SMS 2 B-SMS 6 B-SMS 7 B-SS 1 B-SS 2 B-SS 4 B-SS 6 B-SS 8 B-SS 9 B-SS 10	-Curriculum based PowerPoints -Victim services lessons	September - May	3rd grade students	Class	-formative, classroom discussions	-School Counselor -Victim Services	School Counselor

4th – Academic • Growth Mindset	**ASCA Mindsets and Behaviors** M 4 B-LS 7 B-SMS 6 B-SMS 7	-Curriculum based PowerPoints	September - May	4th grade students	Class	-formative, classroom discussions	-School Counselor	School Counselor
4th - Career	**ASCA Mindsets and Behaviors** M 3 M4 M5 B-LS 7 **CEW** **13.2.3 A** **13.3.3 A**	-Curriculum based PowerPoints	September - May	4th grade students	Class	-formative, classroom discussions	-School Counselor	School Counselor
4th - Social Emotional • Self-Management Skills • Diversity and Belonging • Friendship • Bullying, Cyber-Bullying and Internet Awareness • Body Safety	**ASCA Mindsets and Behaviors** M 2 B-SS 2 B-SS 4 B-SS 6 B-SMS 1 B-SS 10	-Curriculum based PowerPoints	September - May	4th grade students	Class	-formative, classroom discussions	-School Counselor -Victim Services	School Counselor
5th - Academic • Growth Mindset	**ASCA Mindsets and Behaviors** M 4 B-SMS 5 B-SMS 6 B-LS 8	-Curriculum based PowerPoints	September - May	5th grade students	Class	-formative, classroom discussions	-School Counselor	School Counselor
5th - Career	**ASCA Mindsets and Behaviors** M 3 M 4 B-LS 7 **CEW** **13.4.3-5 A, B**	-Curriculum based PowerPoints	September - May	5th grade students	Class	-formative, classroom discussions	-School Counselor	School Counselor
5th - Social Emotional • Self-Management Skills • Diversity and Belonging • Friendship • Bullying, Cyber-Bullying and Internet Awareness	**ASCA Mindsets and Behaviors** B-SS2 B-SS4 B-SMS 2	-Curriculum based PowerPoints	September - May	5th grade students	Class	-formative, classroom discussions	-School Counselor -Victim Services	School Counselor

• Body Safety								

Middle School 6-8

Lesson/Program Content	ASCA Mindset/ Behavior CEW Domain SIS Domain	Curriculum & Materials	Start & End Dates	# Students Affected	Location	Evaluation and Assessment	Stakeholder Delivering	Contact Person
6 - Intro Supports/Bullying Prevention	M1/M2 CEW 13.3.8	PowerPoint	October/ November	6th grade	WMS	Reflection	School Counselor	Grade level counselor
6 - Career Day	M6 CEW 13.1.8	Speaker Presentations	March	6th grade	WMS	Reflection	Career Speaker(s)	Gus Baldassano
6 - Time Management/ Organization	M1/M5 CEW 13.3.8	PowerPoint	December	6th grade	WMS	Reflection	School Counselor	Grade level counselor
6 – Drug/ Alcohol Prevention (Marijuana)	M2/M3/M4/M5	PowerPoint	January	6th grade	WMS	Assessment	Aldersgate Counselor	Aldersgate
6 - Goal Setting/ Workplace Skills	M1/M3/M6 CEW 13.2.8	PowerPoint	April	6th grade	WMS	Reflection	School Counselor	Grade level counselor
7 - Conflict Resolution	M1/M2/M4 CEW 13.2.8 CEW 13.3.8	PowerPoint	January	7th grade	WMS	Reflection	School Counselor	Grade level counselor
7 - Career Day	M6 CEW 13.1.8	Speaker Presentations	March	7th grade	WMS	Reflection	Career Speaker(s)	Gus Baldassano
7 – Drug/Alcohol Prevention Vaping	M2/M3/M4/ M5	PowerPoint	January	7th grade	WMS	Assessment	Aldersgate Counselor	Aldersgate
Program - Grow Your Own Teacher	M6	Field Experience	February-May	20-25	WMS/LG	Reflection	Classroom Teacher	LG/WMS Principals
8 - Career Interest Inventory/Entrepreneurship	M5/M6.8 CEW 13.1.8 CEW 13.4.8	PowerPoint, Career Ready Cluster Finder	December	8th grade	WMS	Inventory	School Counselor	Grade level counselor
8 – Career Day	M6 CEW 13.1.8	Speaker Presentations	March	8th grade	WMS	Reflection	Career Speaker(s)	Gus Baldassano
8 – HS Course Selection	CEW 13.1.8	PowerPoint	January/ February	8th grade	WMS	Reflection	School Counselor	Grade level counselor
8 – HS Program of Studies	CEW 13.1.8	PowerPoint	February	8th grade	WMS	Reflection	School Counselor	Grade level counselor
8 - Career Pathways Goals	CEW 13.2.8	PowerPoint	March/ April	8th grade	WMS	Career Ready Profile	School Counselor	Grade level counselor

8 – Drug & Alcohol Prevention Vaping	M2/M3/M4/M5	PowerPoint	January	8th grade	WMS	Assessment	Aldersgate Counselor	Aldersgate
Program - Grow Your Own Teacher	M6	Classroom Presentation	December/ January	5-10	WMS	Survey	Classroom Teacher	LG/WMS Principals

HIGH SCHOOL

Lesson/Program Content	ASCA Mindset/ Behavior CEW Domain SIS Domain	Curriculum & Materials	Start & End Dates	# Students Affected	Location	Evaluation and Assessment	Stakeholder Delivering	Contact Person
Freshman Meetings	M1. M2. A:C1 A:C1.2	Microsoft Forms, About Me, About You, Goal Setting	Fall	Grade 9	Counselor Offices	Discussion, Student reflection	School Counselors	WHS Counselors
Understanding Your Transcript, calculating your GPA and asking for help	Mi5. 13.3.9-12.C A:A1	Curriculum - Based Power Point Presentation	Ongoing Annually	Grade 9-11	Wellness Class	Class discussion, Student reflections	School Counselors	WHS Counselors
Connecting School with Career: Course Mapping and Career Research (multiple lessons)	M6. 13.4.9-12.B 13.1.9-12.A	Curriculum Based Power Point Presentation BLS.gov, Career Ready Pathful	Marking Period	Grade 9	Counselor Offices	End of Course Reflection	Freshman Seminar Teachers	WHS Counselors
Introduction to Scoir	M4. 13.4.9-12.C 13.1.9-12.E	Scoir Curriculum - Based Power Point Presentation	January-February	Grade 9	Social Studies Classes	Scoir account creation	College and Career Counselor	College Counselor
North Montco Career Program Presentations	CEW 13.1.9-12.E	Presentation	January	Grade 9	Auditorium	Student Reflections, course planning	School Counselor/ North Montco Liaison	Assigned Counselor
North Montco Field Trip	CEW 13.1.9-12.E	Information session and tour	January	Grade 9	NMTCC	Student Reflections, course planning	School Counselor/ North Montco Liaison	WHS Counselors
Career Speaker Presentations, Q+A (Freshman Seminar, Career Expo)	M5. C:A1.1 -10 13.1.9-12.E	Interview questions, Career Ready	March-May	Grade 9	Large Group Spaces	Student reflections	Career Presenters, Facilitator: School Counselors, Freshman	Freshman Seminar Teachers; Senior Internship Coordinator

							Seminar Teachers	
Resume and Cover Letter Writing	13.2.9-12.B	Resume writing template, Career Ready	November-May	Grade 11	WHS	Discussion, Completed resumes	Career Portfolio Advisors	WHS Counselors
Individual Course Planning Meetings	M6. 13.3.9-12.C	Program planning guide, Career Ready portfolio, course registration, Infinite Campus SMS	January-March	Grades 9-11	WHS	Discussion, course selection completion	School Counselor	Assigned Counselor
Pre-ACT Career Interest Inventory	CEW 13.4.9-12.B	Pre-ACT materials	Fall	Grade 10	WHS	Pre-ACT data	Pre-ACT Proctors/Coordinators	WHS Counselors
PSAT Overview and Testing	CEW 13.4.9-12.B	Practice materials from College Board and other resources	Fall	Grade 11	WHS	PSAT Data	Counselors, Students	WHS Counselors
Review of PSAT Results	13.4.9-12.B	College Board website	Winter	Grade 11	WHS	Student score reports	School Counselor	Assigned Counselor
Introduction to the College Application and Essay Process	13.4.9-12.B	College Essay Samples College Essay Guide Power Point Presentation	March-May	All 11th graders	WHS	Student applications	English Teachers, College and Career Counselor	WHS Counselors
College/Trade School Rep Presentations	13.1.9-12.E	College Information Handouts	September-November	11th-12th grade	WHS	Student Reflection	College Admissions Representatives	Assigned Counselor
Military Rep Presentations	13.1.9-12.E	Presentation	September-May	10th-12tgrade	WHS	Student reflections	Military Recruiter	Assigned Counselor
College Tour Field Trips	13.1.9-12.E	Information Session College Tour College Handouts	November-April	Approx. 100 students	College Campus	Student reflections	College and Career Counselor	College and Career Counselor
Gateway to College	SIS SIS.1, SIS.2, SIS.3 13.1.9-12.E	MCCC coursework materials	Yearlong	Approximately 6-10 students	MCCC	Completion of coursework assigned	MCCC Staff	WHS Counselors & Administration

Work Study Program	SIS 1, 2, 3 13.1.9-12.E	Rubrics/Site Supervisor Evaluation	Yearlong	Varies	Various locations	Monitored by IEP case manager and job coaches	Job Coaches	Transition Coordinator
Senior Internship	CEW 13.1, 13.2, 13.3 SIS 1, 2, 3 13.1.9-12.A 13.1.9-12.E 13.2.9-12.B	Rubrics/Site Supervisor Evaluation	Yearlong	Approximately 50 students	Various locations	Internship Supervisor Assessments & Student Reflection	Internship Supervisors	Senior Internship Supervisor

CAREER/POST-SECONDARY RESOURCES

CEW STRANDS	SIXTEEN CAREER CLUSTERS	
13.1 Career Awareness & Exploration 13.2 Employability Skills 13.3 Growth and Advancement 13.4 Personal Interests & Career Planning	• Agriculture, Food & Natural Resources • Hospitality & Tourism • Architecture & Construction • Human Services • Arts, A/V Technology, & Communications • Information Technology • Business Management & Administration	• Law, Public Safety, Corrections, & Security Education & Training • Manufacturing Finance • Marketing • Government & Public Administration • Science, Technology, Engineering, & Mathematics • Health Science • Transportation, Distribution, & Logistics

Organizations & Agencies

Intermediary Organizations: *Connecting, Collaborating, Convening Organizations*		
Resource Type	**CEW Strand(s) 13.X**	**Career Cluster or District Pathway**
ACT	13.1, 13.2	Education & Training
American School Counselors Association	13.1, 13.2	Human Services
Montgomery County Counseling Association	13.1, 13.2	Human Services
College Board	13.1, 13.2	Education & Training
Guide Right	13.1, 13.2, 13.3	All Clusters
MontcoWorks NOW- Montgomery County Workforce Development Board	13.1, 13.2, 13.3	All clusters
Montco NEW	13.1, 13.2, 13.3	All clusters
PA CareerLink	13.1, 13.2, 13.3	All clusters
Montgomery County Career Services	13.1, 13.2, 13.3	All clusters
National Association of College Admissions Counselors (NACAC)	13.1, 13.2	Education & Training
Pennsylvania School Counselors Association	13.1, 13.2	Human Services
Pennsylvania Association of College Admissions Counselors (PACAC)	13.1, 13.2	Education & Training
Southern Regional Educational Board, PA Dept of Education	13.1	All clusters
US Army Recruiters	13.1, 13.2	Government & Public Administration
US Air Force Recruiters	13.1, 13.2	Government & Public Administration
US Coast Guard Recruiters	13.1, 13.2	Government & Public Administration
US Marine Corp Recruiters	13.1, 13.2	Government & Public Administration
US Navy Recruiters	13.1, 13.2	Government & Public Administration

Umbrella Organizations: *Organizations that represent a large group of business organizations with a common mission*		
Resource Type	**CEW Strand(s) 13.X**	**Career Cluster or District Pathway**
Montgomery County Intermediate Unit #23	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	Education & Training
Montgomery County Chamber of Commerce	13.4, 13.2.9-12.F	All clusters
Gateway to College Global	13.1, 13.2	All clusters
Builders Association of Bucks and Montgomery Counties	13.2, 13.4	Architecture & Construction

Community & State Organizations: *Agencies representing community and state initiatives, service to communities*		
Resource Type	**CEW Strand(s) 13.X**	**Career Cluster or District Pathway**

Bureau of Labor and Statistics	13.1, 13.2, 13.3	All Clusters
Employment Advancement and Retention Network (EARN)	13.3, 13.4, 13.2.9-12.F	All clusters
ASVAB Career Exploration Program	13.1, 13.2	All Clusters
Pennsylvania Apprentice Coordinators Association	13.1, 13.2, 13.2	All Clusters
Montgomery Youth Committee	13.1, 13.2	All Clusters
Rotary Club of Ambler	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	All clusters
Rotary Club of Blue Bell	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	All clusters
Wissahickon Foundation for Educational Innovation	13.1	All clusters
United Way, PA CareerLink, Youth Workforce Development Council	13.1, 13.2, 13.3	All clusters
Community Services for Children	13.1	All clusters
Mattie Dixon Community Cupboard	13.2, 13.3	All clusters
Montgomery County Business Services	13.1, 13.2	All Clusters
Montgomery County Community Foundation	13.4	All clusters
Magellan Behavioral Health	13.2, 13.3	All clusters
Foundations Behavioral Health	13.2, 13.3	All clusters

Networking Opportunities

Community Partnerships: *Contacts acquired through networking and interaction*		
Resource Type	**CEW Strand(s) 13.X**	**Career Cluster or District Pathway**
Aldersgate Youth Service Bureau	13.1	Human Services; Health Science
Child and Family Focus	13.1, 13.2	Human Services
Minding Your Mind	13.1, 13.2, 13.3	Human Services
HATCH Engineering	13.1, 13.2	Science, Technology, Engineering, & Mathematics
Lockheed Martin	13.1, 13.2	Science, Technology, Engineering, & Mathematics
Key Financial	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	All clusters
TruMark Financial	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	All clusters
Gwynedd-Mercy University – Grow Your Own Teacher	13.1, 13.2, 13.3	Education & Training

Community Events: *Conferences, Workshops, Grand Openings*		
Resource Type	**CEW Strand(s) 13.X**	**Career Cluster or District Pathway**
Career Days	13.1, 13.2, 13.3, 13.4, 12.2.9-12.F	All clusters
ManuFest	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	All clusters
Financial Aid Night	13.1, 13.2	Finance
High Schools College Information Night	13.1, 13.2	Education & Training
Local & Regional College Fairs	13.1	All clusters

Online & Other Resources

Internet Based Links: *Websites educating others and promoting career development and related topics*		
Resource Type	**CEW Strand(s) 13.X**	**Career Cluster or District Pathway**
www.pacareerzone.com	13.1, 13.2, 13.3	All clusters
www.scoir.com	13.1	All Clusters
www.collegboard.com	13.1, 13.2	Education & Training
www.pathful.com/explore	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	All Clusters
www.learnhowtobecome.org	13.1, 13.2, 13.3	Education & Training
www.apprentice.org	13.1, 13.2, 13.3	All Clusters
www.search-institute.org	13.1, 13.2	Education & Training
www.schoolcounselor.org	13.1, 13.2, 13.3	Education & Training
www.studentaid.gov	13.1, 13.2	Finance
www.pacareerstandards.com	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	Education & Training
www.ncaa.com	13.1, 13.2	Health Science
www.naviance.com	13.1, 13.2	Education & Training
www.actstudent.com	13.1, 13.2	Education & Training
www.educationplanner.org	13.1, 13.2, 13.3	All clusters
www.onetonline.org	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	All clusters
www.pacareercoach.org	13.1, 13.2, 13.3	All clusters
www.mynextmove.org	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	All clusters
www.myfuture.com	13.1, 13.2, 13.3	All clusters
www.careertech.org	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	All clusters
www.roadtripnation.org	13.1, 13.2, 13.3	All clusters
www.asvab.com	13.1, 13.2, 13.3	Government & Public Administration
www.succeed.naviance.com	13.1, 13.2, 13.3	All clusters
www.bls.gov/k12	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	All clusters
www.paworkforce.state.pa.us	13.1, 13.2, 13.3	All clusters
www.careeronestop.org	13.1, 13.2, 13.3	All clusters
www.keystoneedge.com	13.1, 13.4, 13.2.9-12.F	All clusters
www.cwds.state.pa.us	13.1, 13.2, 13.3	All clusters
www.mymajors.com	13.1	Education & Training
www.myplan.com	13.1, 13.2, 13.3	All clusters
www.pheaa.org	13.1	All clusters
www.fafsa.gov	13.1	Finance
www.finaid.org	13.1	Finance
www.fastweb.com	13.1	All clusters
www.direct.ed.gov	13.1	All clusters
www.princetonreview.org	13.1	Education & Training
www.scholarships.com	13.1	Finance
www.student scholarships.org	13.1	Finance
www.scholarships360.org	13.1	Finance

Media & Advertising: *Various marketing methods that provide contacts, career awareness, ideas and workforce information*		
Resource Type	**CEW Strand(s) 13.X**	**Career Cluster or District Pathway**
MontcoLinks	13.1, 13.2, 13.3, 13.4, 13.2.9-12.F	All Clusters
Ambler Gazette	13.1, 13.2	Arts, A/V Technology, & Communications
Job Boards	13.2	All Clusters
Philadelphia Inquirer	13.1, 13.2	Arts, A/V Technology, & Communications
Wissahickon Communications and Digital Media	13.1, 13.2	Arts, A/V Technology, & Communications

Post-Secondary Options

Post-secondary Options: *Colleges, Apprenticeships, Military, Vocational Training*		
Resource Type	**CEW Strand(s) 13.X**	**Career Cluster or District Pathway**
Montgomery County Community College	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Automotive Training Center	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Vocational Training
ASPIRA City College	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Vocational Training
Bloomsburg University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Cheyney University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Delaware Valley University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
East Stroudsburg University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Gwynedd Mercy University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Kutztown University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Lincoln Tech	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Vocational Training
Lock Haven University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Mansfield University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Millersville University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Shippensburg University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
West Chester University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Pennco Tech	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Vocational Training
Pennsylvania State University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Pittsburgh University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Saint Joseph's University	13.1, 13.2, 13.3, 13.4	Education & Training

	13.2.9-12.F	
Technical Training Center IPC	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Vocational Training
Temple University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Villanova University	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
University of Pennsylvania	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Education & Training
Universal Technical Institute	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Vocational Training
US Army	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Government & Public Administration
US Army Reserves	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Government & Public Administration
US Army ROTC	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Government & Public Administration
US Marine Corp	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Government & Public Administration
US Navy	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Government & Public Administration
US Navy ROTC	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Government & Public Administration
US Air Force	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Government & Public Administration
US Merchant Marines	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Government & Public Administration
US Coast Guard	13.1, 13.2, 13.3, 13.4 13.2.9-12.F	Government & Public Administration

INDIVIDUALIZED ACADEMIC/CAREER PLAN

Academic & Career Plan	Name: District: Wissahickon School District

Level	Grade	Evidence of Career Readiness by Grade Level					
		Activity #1	Evidence for Activity #1	Activity #2	Evidence for Activity #2	Other Activities	Evidence for Other Activities
Middle School	6						
	7						
	8						

Making Some Decisions 6-8:

A. My High School Plan is to (mark with an "X"):
___ Attend High School ___ Attend High School and North Montco Technical Career Center

B. My Current Career Interests Are:
1. _____
2. _____
3. _____

C. Possible courses that I will need to take in High School or at North Montco Technical Career Center, connected to my career interests are:
_____
_____

D. My current post-secondary plans are (mark with an "X"):
____ 4-Year College ____2-Year/ Community College ____Technical School
____Apprenticeship ____ Certification/Diploma Program ____On the Job Training
____Military ____ Not Sure

Level	Grade	Self-Assessments			Influences	Career Field of Interest		
SECONDARY PLAN OF STUDIES: ASSESSMENTS AND EXPERIENCES TO DETERMINE A CAREER CLUSTER OR PATHWAY								
		Interests	Abilities/ Skills	Values/Setting Preference	Learning Style	Activities/ Hobbies	Career Cluster	Pathway
High School	9							
	10							

	11							
	12							

WHS Course Map	English	Mathematics	Science	Social Studies	Required Courses or Recommended Electives				
SECONDARY PLAN OF STUDIES: MUST INCLUDE ACADEMIC CORE COURSES AND OTHER SELECTED ELECTIVE COURSES CONNECTED TO CHOSEN PATHWAY/CLUSTER									
Grade									
9									
10									
11									
12									

Making Some Decisions 9-12:

A. My High School Plan is to (mark with an "X"):
___ Attend WHS Pathways ___ Attend WHS Pathways and North Montco Technical Career Center

Current Career Pathway Goals

B. Top Three Careers Explored:
1. _____
2. _____
3. _____

My WHS Pathways Choice _____ My Technical Career Education Choice _____

C. Top Three Colleges or Trade Schools of Interest:
1. _____
2. _____
3. _____

CAREER/TECHNICAL CENTER (CTC) STRATEGIES

Student Awareness

Grade(s)	Intervention/Program/ Events	Stakeholder Delivering	Timeframe	Location	Point of Contact
5	Career lessons highlighting NMTCC programs	Elementary School Counselors and Classroom Teachers	Spring	Elementary Schools	Elementary School Counselors
5	NMTCC Student Visits	Elementary School Counselor and WHS NMTCC Students	Spring	Elementary Schools	Elementary School Counselors
6-8	Career Cluster reflection/HS course planning meeting	Middle School Counselors	Fall/Spring	WMS	Middle School Counselors
6-8	Participate in Career Day Event	Career Day Panelists – Parents and Community Members	Spring	WMS	Middle School Counselors
8	Career Cluster reflection/HS course planning	Middle School Counselors	Winter	WMS	Middle School Counselors
8	NMTCC Educator Tours	NMTCC Staff, Administrators	Fall	NMTCC	Administrators
9-12	CTC & Career Information in Program of Studies	School Counselors, Administrators	Spring	WHS	High School Counselors
9	Presentation of opportunities at NMTCC	NMTCC Staff and School Counselors	Winter	WHS	High School Counselors
9	Technical School meetings with students during IE period	NMTCC Staff and School Counselors	Winter	WHS	High School Counselors
9	Visit the Technical School to learn about CTE programs	Admin/Staff/ Students at NMTCC	Winter	NMTCC	High School Counselors
9	Visit #2 - Program shadowing to experience CTE program	Admin/Staff/ Students at NMTCC	Early Spring	NMTCC	High School Counselors

Parent Awareness

Grade(s)	Intervention/Program/ Events	Stakeholder Delivering	Timeframe	Location	Point of Contact
K-5	Career Information in School Newsletters	Principal/School Counselors/Classroom Teachers	Fall/Spring	Elementary Schools	Elementary School Counselors
6-8	Career Day Information at Back to School Night and School Newsletters	Principal/School Counselors	Spring	WMS	Middle School Counselors
8	Career reflection/course planning documentation shared with parents	Middle School Counselors	Winter	WMS	Middle School Counselors
9-12	CTC & Career Information in Program of Studies	School Counselors, Administrators	Spring	WHS	High School Counselors
9	Presentation on opportunities at NMTCC at Program of Studies Night	NMTCC Staff and School Counselors	Winter	WHS	High School Counselors

Educator Awareness

Grade(s)	Intervention/Program/ Events	Stakeholder Delivering	Timeframe	Location	Point of Contact
5	NMTCC Program Overview	Elementary School Counselors	Spring	Elementary Schools	Elementary School Counselors
6-8	Career Day Information/Participation	Principal/School Counselors	Spring	WMS	Middle School Counselors
8	Career interest reflection meetings schedule	Middle School Counselors	Winter	WMS	Middle School Counselors
9-12	CTC & Career Information in Program of Studies	School Counselors, Administrators	Spring	WHS	High School Counselors
9-12	NMTCC Educator Tours	NMTCC Staff and School Counselors	Annually	NMTCC	High School Counselors
9	Presentation on opportunities at NMTCC at Program of Studies Night	NMTCC Staff and School Counselors	Winter	WHS	High School Counselors
9	Technical school visit information/chaperones	Admin/Staff/ Students at NMTCC	Early Spring	NMTCC	High School Counselors

Business/Community Awareness

Grade(s)	Intervention/Program/ Events	Stakeholder Delivering	Timeframe	Location	Point of Contact
6-8	Career Day Participation & Website Story/Picture	Principal/School Counselors/ Communications Department	Spring	WMS	Middle School Counselors
9-12	Career Fair & Website Story/Picture	Principal/School Counselors/ Communications Department	Winter	WHS	High School Counselors
11-12	NMTCC Pre-Apprenticeship Program	Educators	Yearly	Community	High School Counselors

SCHOOL COUNSELOR JOB DESCRIPTIONS

Position Title: *Elementary Guidance Counselor*

Position Summary:

The Elementary Guidance Counselor is a skilled, certified professional whose chief responsibility is to provide individual and group counseling. The counselor is a consultant to teachers and parents, a team member with the other members of the pupil personnel staff, an interpreter of records and tests, a source for a wide variety of information, a helper, a confidant and an advocate for students.

Duties and Responsibilities:

1. Works with students on an individual basis to help resolve problems related to emotional, social, academic, and physical concerns.
2. Works with students on a group basis to help develop coping skills as related to decision making, peer relationships, conflict resolution, changing family structures and other relevant issues.
3. Provides developmental lessons for class groups. Developmental class lessons are a method of helping children focus on their feelings, values, and behavior in a class setting.
4. Serves as a resource person to teachers, parents and administrators in identifying and providing for the needs of students and in program development and implementation.
5. Consults with teachers, parents, administration and pupil service personnel concerning the specific needs of a student or students.
6. Assists with the psychological referral process.
7. Meets with the teachers throughout the year to outline available guidance services.
8. Serves on district committees as assigned.
9. Monitors in-school recommendations of psychological evaluations.
10. Conferences with parents who are experiencing difficulty with their children.
11. Makes classroom visits to acquaint the students with counseling services.
12. Conducts needs assessment to determine the needs of the students.
13. Maintains familiarization with community agencies and mental health professionals.
14. Obtains and disseminates career awareness information to students and to classes studying careers.
15. Interprets students' aptitudes and abilities through individual standardized test scores and other pertinent data.
16. Orients new students to school procedures and counseling services.
17. Arranges for summer camp referrals for needy students.
18. Develops materials for individual and group activities.
19. Performs other duties commensurate with the position as assigned.

Reporting Relationship:

The Elementary Guidance Counselor reports directly to and is evaluated by the building principal.

Position Title: *Secondary Guidance Counselor*

Position Summary:

The Secondary Guidance Counselor helps students overcome problems that impede learning and assists them in making educational, occupational, and life plans that hold promise for their personal fulfillment as mature and responsible men and women. The Secondary Guidance Counselor is a consultant to teachers and parents, a team member with other members of the pupil personnel staff, an interpreter of records and tests, a source for a wide variety of information and a helper, confidant and advocate for students.

Duties and Responsibilities:

1. Works with students on an individual basis to help resolve problems related to emotional, social, academic, and physical concerns.
2. Works with students on a group basis to help develop coping skills as related to decision making, peer relationships, conflict resolution, changing family structures and other relevant issues.
3. Provides developmental lessons for class groups. Developmental class lessons are a method of helping children focus on their feelings, values, and behavior in a class setting.
4. Serves as a resource person to teachers, parents and administrators in identifying and providing for the needs of students and in program development and implementation.
5. Consults with teachers, parents, administration and pupil service personnel concerning the specific needs of a student or students.
6. Assists with the psychological referral process.
7. Meets with the teachers throughout the year to outline available guidance services.
8. Serves on district committees as assigned.
9. Monitors in-school recommendations of psychological evaluations.
10. Conferences with parents who are experiencing difficulty with their children.
11. Makes classroom visits to acquaint the students with counseling services.
12. Conducts needs assessment to determine the needs of the students.
13. Maintains familiarization with community agencies and mental health professionals.
14. Obtains and disseminates career awareness information to students and to classes studying careers.
15. Interprets students' aptitudes and abilities through individual standardized test scores and other pertinent data.
16. Orients new students to school procedures and counseling services.
17. Arranges for summer camp referrals for needy students.
18. Develops materials for individual and group activities.
19. Performs other duties commensurate with the position as assigned.

Reporting Relationship:

The Secondary Guidance Counselor reports directly to and is evaluated by the building principal.

Position Title: *Secondary College Counselor*

Position Summary:
To assist students to understand themselves, to achieve to their capacity, and to make appropriate post-secondary decisions through personal, educational and precollege counseling and guidance services.

Duties and Responsibilities:

1. Build and maintain professional and personal relationships within the college admission community.
2. Maintain involvement in professional organizations to enhance networking and professional development.
3. Coordinate campus visits with college representatives coming to Wissahickon High School.
4. Provide precollege counseling with students and parents individually and in groups, as necessary in the development of plans for post-secondary success.
5. Assist students in relating their abilities, aptitudes, and interests to current and future educational and occupational choices.
6. Assist students and parents in understanding the techniques and strategies of educational exploration in the college admission process.
7. Provide college-related classroom Instruction.
8. Introduce students to the wide array of educational environments and opportunities that exist.
9. Provide information regarding PSATs/SATs admissions/test dates/locations.
10. Assist in orientation of incoming classes regarding the college application process and post-secondary education planning.
11. Provide information and assist students and parents in such area as: college entrance requirements, financial aid, costs, admission and financial aid deadlines, curricular offerings and admission programs.
12. Develop and disseminate a school profile for use by colleges and universities.
13. Develop and maintain specific webpage college information on the WSD(Guidance site.
14. Plan and execute a series of college and financial aid information sessions for students and parents.
15. Facilitate the organization of applications for admission to post-secondary institutions.
16. Maintain appropriate confidentiality of all students-related information or data as well as building/district specific information.
17. Collaborate with the transition coordinator and the alpha counselor on transitional requirements regarding the college process and post-secondary education planning.
18. Research and familiarize post-secondary programs for students with moderate to severe cognitive abilities.
19. Perform other duties as assigned by supervisors.

Reporting Relationship:
The Secondary College Counselor reports directly to and is evaluated by the building principal and the Director of Student Services.

CHAPTER 339 CAREER EVIDENCE

Elementary

Grade	13.1 Career Awareness and Exploration	13.2 Employability Skills	13.3 Growth and Advancement	13.4 Personal Interests and Career Planning
K	Students will name a job they think is interesting. Students will name 5 different jobs in their community.			
1	Students will list interests and hobbies. Students will name things they don't like to do.			
2	Students will identify the career ideas that go along with their interests. Students will identify a career they would like to learn more about.			
3	Students will identify two subject areas that are connected to their career interests.		Students will identify personal habits that contribute to career retention	Students will connect two personal interests and abilities with career interests.
4		Students will be able to identify interview skills that contribute to acquiring a job.	Students will be able to identify work habits that contribute to retaining a job.	Students will be able to identify personal strengths that contribute to retaining a job.
5	Students will be able to identify at least one character trait of an entrepreneur.	Students will be able to identify at least one skill connected to entrepreneurship.		Students will be able to identify at least one risk and reward of entrepreneurship.

Middle School

Grade	13.1 Career Awareness and Exploration	13.2 Employability Skills	13.3 Growth and Advancement	13.4 Personal Interests and Career Planning
6	*Introduction to Career Ready	*Basic skills taught in Core and other classes	*Study skills and Time management classroom lessons *Teamwork and collaboration skills taught in core subjects and other classes *Career Day - focus on lifelong learning opportunities	*Student learning activities include exposure to 'Career Ready' program for development of career goals
7	*Goal Setting class lesson	*Basic skills taught in Core and other classes	*Conflict resolution lessons	*Student learning opportunities in the Middle School Makerspace learning center provide exposure to

			*Teamwork and collaboration skills taught in core subjects and other classes *Career Day - focus on lifelong learning opportunities	new and innovative career skills and opportunities *Exposure to use of higher level thinking skills and career skills needed for success
8	*Career Interest Inventory *Career Day *Course Selection process *Review of the HS Program of Studies *Intro to NMTCC *Selection of electives that could impact career interests and academic strengths	*Basic skills taught in Core and other classes	*Teamwork and collaboration skills taught in core subjects and other classes *Career Day - focus on lifelong learning opportunities	*Students will examine traditional and non-traditional career opportunities through the use of a career interest inventory

High School

Grade	13.1 Career Awareness and Exploration	13.2 Employability Skills	13.3 Growth and Advancement	13.4 Personal Interests and Career Planning
9	Take career assessment during Freshmen Seminar Student reflection of results	• Students complete the Pathway Portfolio Goals in Career Ready program • Students will select up to three careers of interest, one pathway choice, an optional technical education interest area (if interested in attending North Montco Technical Career Center), a post-secondary education plan, and up to three colleges/schools.		
10	**Career Experience & Reflection (10th)** Explore and reflect on 3 careers through 3 different categories: May select career experiences: Career Options: career presentations, community service, internship, job		**End of Course Reflection (10th)** Write a one paragraph reflection that answers the questions in the prompt about an elective course that you took in 9th grade. *Prompt: What is the name of the course for this reflection? What did you learn in this*	**Entrepreneurial Prompt Paper (10th)** *Prompt: "I can give three examples of how entrepreneurial traits (i.e. adaptability, ethical behavior, leadership, positive attitude, and risk-taking) match or do*

	shadowing, school-based enterprise, industry-based career program, leadership experience, part-time employment.		*course that you will be able to use in future classes? Did you face any struggles in the course? If so, how did you overcome them? Explain whether this course fits your career path. Why or why not?*	*not match my personality."*

11	• Identify plans for after junior year that align with post-graduation goals
	  ○ Summer plans: job, community service, internship, job shadowing
	• 12th grade options: Senior Internship, Allied Health, Advanced Placement courses, Honors courses, Academic courses, Montgomery County Technical School, after-school job, community service, after-school internship, etc.)
		Resume & Cover Letter Assignment (11th)
		• Utilizing a template from Word or Google docs, create a resume for yourself.
		• Create a cover letter to address how your personality and academic strengths make you a great candidate for a career or scholarship
			Post junior year plan & reflection (11th)
			• Identify plans for after junior year that align with post-graduation goals
			  ○ Summer plans: job, community service, internship, job shadowing
			• 12th grade options: Senior Internship, Allied Health, Advanced Placement courses, Honors courses, Academic courses, Montgomery County Technical School, after-school job, community service, after-school internship, etc.)	