

Governor Wentworth Regional School District

Joint Loss Committee

Meeting # 80

April 8, 2025

The meeting began at 8:15 a.m.

Those in attendance:

*	Kathy O'Blenes	Business Administrator
	Paul Famulari	KRHS Principal
*	Grady Charland	KHRS Asst Principal
*	Kathy Tetreault	LRTC Principal
	Kevin Welch	KRMS Asst Principal
	Kerry Hunt	KRMS Principle
	Brian Beaverstock	Crescent Lake Principal
*	Corrine Rowe	Carpenter School Principal
*	Andrea Fournier	Ossipee School Principal
	Kelly Colby-Seavey	New Durham School Principal
*	Katie Small	Tuftonboro School Principal
	Patricia Morrissey	Effingham School Principal
*	Aaron Bronson	Middleton Principal
*	Lisa Rogers	District Custodial Supervisor
	Paul Michalski	District IT Director
	Roman Ruzbasan	District Food service Director
	Phil Custeau	District Maintenance Director
*	Sarah Custeau	Administrative Assistant for GWRSD maintenance
	Rob Booth	GWRSD Maintenance
	Adam Rogers	Ossipee Head Custodian
	Brian Slavik	Tuftonboro Head Custodian
	Pam Buswell	Effingham Head Custodian
	Marcia Berry	New Durham Head Custodian
	Zach Shaw	Middleton Head Custodian
*	Nicole Towel	Union Representative
*	Christine Zimmer	Union Representative
*	Tammy Scott	Admin ast. to HR & grants management

*Indicates individual was present.

Joint Loss Committee Meeting # 80, April 8, 2025

2/8/22

Meeting canceled due to inclement weather

4/5/22

Discussed incident report

Sweeping parking lot @ OCS

Camera

10/4/22

Discussed incident report

Slips and falls

12/13/22

Discussed incident report

-PA system, parking lot lights, Staff parking lot

2/7/23

Discussed incident report

Mic and camera for the LRTC front door

Trip hazard for OCS main entry

5/9/23

Discussed incident report

Pole in transportation-paint or tape it
swing set seating

10/17/23

Discussed incident report

MS front door

HS cameras

ND rear parking lot lights, front door lock

EES blind spots for camera, gym speaker

TCS exterior gym door lock

OCS exterior camera, playground fence

CLS front door latch

SAU AED machine

LRTC magic moments fence, collision camera, lift in AG

12/12/23

Joint Loss Committee Meeting # 80, April 8, 2025

MS- Lot lighting
EES- Locking vestibule
LRTC- Camera is blurry in Collision and front door communication
TCS- Fire alarm sound in the primary wing

2/20/24

Started @8:15

Reviewed incident report

LRTC- Camera install @culinary arts and Auto

MES- Roof ladder and back camera install

CES-Office door,Vestibule door, gym hardware

OCS-Fence and Cameras

NDE-Lead in plumbing

HS- outside cameras

4/9/24

Started @8:20

Reviewed incident report

HS-front camera

EES Floor tiles

NDE- Tree damage, broken faucet in girls by laundry room, lead, storm power outage/food waste

TCS- playground wasps, tree in field

CES- Gate, cafe floor

OCS- concrete hole in front, freezer, teachers room flooring and girls bathroom by the pit

LRTC- preschool fencing timbers, guardrail, broken window in magic moments

SAU- bathroom ceiling

10/8/24

Started @8:15

Reviewed incident report

discussed training suggestions to prevent injuries

Bloodborne Pathogens

Playground Safety

Slip,trip and fall prevention

Joint Loss Committee Meeting # 80, April 8, 2025

12/10/24

Virtual meeting due to snow

Started at 10am

Reviewed incident report

discussed safety concerns at LRTC

- *Telephones in the classrooms

- *Microphone at the front door

- *Keeping the crosswalk in the front clear for sending students

2/4/25

Meeting started @8:15

Reviewed incident report

Discussed safety concerns

- LRTC exterior handicap pad, Crack on upper ramp
- CES main office door does not latch
- EES entry buzzer

Kathy O'Blenes discussed student interactions and making sure the staff feel safe.

4/8/25

Meeting started at 8:15

Reviewed incident report

Discussed safety concerns

- KAC room 147 bogan switch location
- KAC front camera not recording
- OCS main entrance hole in concrete
- LRTC handicap pad

Date of Injury	Location-Principal	Employee Occupation	Injury Description	Lost time?	Date returned to work	Misc.
8/4/2025	KRMS	Custodian	Slip and fall	NLT		
9/2/2025	OCS	Para	Student Interaction	NLT		
9/8/2025	OCS	Para	Student Interaction	NLT		
9/9/2025	EES	Teacher	Student Interaction	NLT		
9/10/2025	OCS	Teacher	Slip and fall	NLT		
9/15/2025	TCS	Teacher	Student Interaction	NLT		
9/16/2025	MES	Teacher	Dropped ream of paper on toes	NLT		
9/17/2025	MES	Para	Student Interaction	NLT		
9/17/2025	MES	Teacher	Student Interaction	NLT		
9/17/2025	NDS	Para	Student Interaction	NLT		
9/22/2025	OCS	Para	Student Interaction	NLT		

2/7/23

HS- flag light, cat walk unlocked

Middleton- Heat in the main office

NDE- Cabinet doors, cafe rear door is rusty, leaking pump louvers for the boiler, 119 motor
Rob working on cabinets, Siemens repaired leaking pump and motor in 119

TCS- PA system doesn't work on the field, doors, bulkhead,
TNT for PA system, Door locks repaired by A&B lock

LRTC- spreadsheet

OCS- Sidewalks, playground entry, fencing, gym railing outside, keys for support staff
front Sidewalk replaced, Additional keys for support staff

CES- Windows, room 111, light for parking
Room 111 heat repaired, light adjusted

EES- Winterizing, heat, rusty frames, PA system, music room diverter
Jody is working on winterizing, TNT for PA system

MS- portable chair lift, exterior lighting
Portable chair lift install in stairwell, Quote for light upgrade

Meeting adjourn @ 8:43

5/9/23

CES- outside PA system, install 2 new camera, window screens, AC units, window replace, front garden
Jody installed AC units, Hales took care of the garden

CLS- locks for gym doors, picnic tables
A&B lock adjusted the gym door locks, picnic tables repaired in house

SAU- upstairs phone
IT repaired/replaced phone

EES- kindergarten exterior doors, back gym roof, locking vestibule in the front

OCS- trees, keys, concrete, sidewalk, upper windows, gym door holes
pruned trees in house, keys made by A&B lock, front sidewalk replaced by Sunday paving

NDE- cabinet doors, rusty door frames, fire panel, septic area
cabinet doors are being worked on in house, fire panel upgrade completed by Johnson Controls, septic area done in house

KRHS- victory bell bolts
repaired in house

LRTC-door hinges on ladies bathroom in lobby, promethean board in AG and Collision, front entry camera/intercom, "J" install

hinges adjusted in house, boards are hung, camera installed at front door, "J"'s installed

meeting adjourned @ 8:45

10/17/23

MS- Clocks are off by 1 ½ minutes, gym camera, science lab bench, front door

IT adjusted time and gym camera, maintenance installed science lab end caps in room 221, A&B repaired front door

HS- Main and Practice gym storage door replacement

Main gym doors are on order

ND- gutter heat tape, remove balls from the roof, 112 unit ventilator, snow plowing, lead testing, parking lot lights out, door frames, cabinets

Maintenance repaired heat tape, removed balls, parking lot lights, and some cabinets, Siemens repaired 112 ventilator

EES- kindergarten door is rusty, back gym roof, music room diverter, locking vestibule

TCS- bulkhead, gym entrance icing, blocks corroding, main entrance sign

OCS- heating-BLN failure, gym ramp outside, shed roof

MES- cafe door handle, parking and sidewalks sealed, clogged piping in kindergarten/ staff area

CLS- front door, unit in cafe, trim missing, gazebo roof, peep hole for delivery door

maintenance repaired front door, Trane repaired cafe unit

SAU- good

LRTC- brick in the front entrance, window film, interior door locks, remove left handles, peep holes for exterior doors, door locks from interior HS doors

Maintenance repaired door locks

12/12/23

SAU- good

MS-Smell in 2 classrooms

found smell of cleaning wipes and polyurethane from wood shop

HS-Fuller floor, front main office carpet lifting

Maintenance repaired lifting carpet

MES- Custodian needed, water heater replacement

Hired second shift custodian

TCS- Gutter needed near gym entrance

Scheduled for spring

EES- Roof, gutter by music entry, brick stains, gym mullion

Roof quotes needed, gutter scheduled for spring, Brick stain removal in spring/summer

NDE- lead testing from secondwind, rust door frames, rm 112, kitchen leak over dishwasher

Siemens repaired rm 112, maintenance repaired roof leak in kitchen

CLS- Bricks in the front

scheduled for spring

OCS- playground fence, outside gym ramp concrete

Good neighbor fence replacement spring/summer

LRTC- Safety film

2/20/24

TCS- Lead, Roof leaks, gutter, front sign

Faucets replaced in the kitchen, front sign and gutter is scheduled for spring

LRTC- Paint exterior doors and add cameras to culinary rear door and automotive rear door

Exterior doors painted, Quotes for camera's

MES- Hot water heater replaced Feb break, handicap push button, sink in 6th grade, staff bathroom clog fixed

EES- Roof quotes, sidewalk repair, chlorinator, heat

Temporary Chlorinator installed and permanent to be installed

CES-Carpets

CLS-Call button, phone system

Call button repaired by Maintenance

OCS-Key swipe cards, dishwasher, shed roof, concrete on ramp

Dishwasher repaired by pine tree

NDE- Roof leaks, magnetic closer by trophy case, pump for the boiler room, plowing repair, bus door, window replacement

Roof repairs are being fixed in house, pump repaired by maintenance, window replacement scheduled when school ends

SAU- Septic pump fixed, shredding, deadbolt installed at bus garage entry

4/9/24

IT-Smoke detector for room 175

KRMS- Girls bathroom ceiling leak, phone issues in guidance, TV hardware

TV hardware completed, leak fixed

EES- walking trail items removed, brackets under boiler, front door handle

Front door handle repaired and secure vestibule installed, walking trail items removed

NDE- Floor tiles, door frames, drainage, swipe card for lockdown

TCS- Front sidewalk, gutter, AC outlets in K&1st grade

Sidewalk repaired/replaced

CES- Gym hardware, front entry, teachers room lock change

All completed

CLS- 4th/5th bathrooms exhaust, branches/tree from storm, fire lane gravel, sign, oc-sensor, bridge repair, phone system

All completed

OCS- lead results, front handle removal, shed roof, fence

Fence replaced, plan for Lead, quote from A&B lock

LRTC-Google docs

SAU-Speed bump

Speed bump installed

10/8/24

SAU- Window in transportation door

Getting quote from GSG

OCS- shed roof, front handles, lead plan, exterior doors, preschool playground fence, main entrance concrete, gym ramp railings and concrete, Gym HVAC-loud, nurse leak

Quote for shed roof, Doors are on order, Lead remediation scheduled for Christmas vacation, playground fence repaired, nurses leak repaired

CES- Playground shed, Door installation in hallway by teacher room

Playground shed repaired, A&B lock for hallway door

EES- 6th grade leak, 160 unit ventilator, boiler condensation, chlorinator outlet, floor tiles, fire panel, gym door mullion

160 unit ventilator repaired, Trane is working on boiler condensation drip, electrician for chlorinator outlet, fire panel is working properly

CLS- door locks, speech room ceiling unit, bridge boards

Door lock replaced, speech room unit installed and running

TCS- skylight leak, AC outlets, gutter

LRTC- Peep holes in exterior doors

KRHS- lobby tile, front clock, 12H duct smoke

lobby tile replaced, front clock adjusted, 12H duct smoke repaired

KRMS- flashing in the front fixed, gym door, bathroom piping across from the gym

flashing repaired, quote for bathroom piping

NDE- Benches removed from playground, floor tiles, door frame-cafe, playground upgrade/inspection

Benches removed, quote for door frame, playground inspected and in use

Middleton- Septic/grease trap pumping, ceiling tiles, floor tiles

12/10/24

Virtual Meeting started at 10:10

OCS- Girls bathroom completed-188, new camera install

Cameras are on order

CES- Heat. sewer drain grate, tile recoat in room 110

Sewer drain grate-temp fix, tiles recoated over shut down

LRTC- Granite state glass to finish window film caulk during christmas break, cross walk out front, front door visual ID and microphone, Pole barn door to be completed week of 16-20

GSG complete, Pole barn door complete

CLS- Tree by bridge has bark falling

MS- Additional cameras needed, Bathroom piping

HS-Exterior bricks loose by side practice gym door, faded no parking sign in front of KAC, gym roof skylight leak

No parking signs replaced

Middleton- Snow removal guidelines

sent

TCS- outlets for AC units, kitchen and skylight leaks, curbing lip, Gutter by the gym

2/4/25

TCS- No new business

EES- Gym roof repair/replace, moss on the bricks, gym floor slippery

HS- room 221 door hinge, AC exit sign

Repaired hinge and exit sign

LRTC- Thanks to Paul and Custodial staff

Paul- IT AC unit replacement

Middleton- HVAC defaulted due to calendar date, Poison IVY

suggested contacting landscaper for poison ivy

CLS- Thanks for bridge repair, men's room buzzing sound (OCC sensor), gym floor slippery

Sensor replaced, gym floor was recoated

CES- Room 113 coil

OCS- Bubblers are great, shed roof repair, Entry door placement, leak in hallway by guidance, concrete patch

Doors replaced by gym, preschool, and flag pole, leak in hallway is inactive but will keep an eye on it

End meeting @8:45

4/8/25

HS- Knee wall stones in the bus line up, bathrooms by Struble would like to make staff and lock from the inside or key access only

KAC- faculty bathroom needs a key locking entry

Middleton- Gym floor is slippery, poison ivy

LRTC- Handicap pad

OCS- card swipes for new doors, AC unit start up, camera server
Card swipes are up and running, AC units are working

CES- Room 113 coil, Cafe floor slippery
Room 113 coil replaced

NDE- trees in the woods, lead in the water, cafe door
Cafe door replaced, working on the lead with the state