# Shepherd School District #37

## NONRESIDENT STUDENT ATTENDANCE FORM

**1 form must be filled out per child** **Student Number: _____**

TO BE COMPLETED BY PARENT/GUARDIAN - OR - OFFICAL OF STATE AGENCY/COURT

NAME OF PARENT/GUARDIAN:_____

ADDRESS OF PARENT/GUARDIAN:_____
Address City State Zip

ADDRESS OF STUDENT(S):_____
Address City State Zip

PHONE NUMBER:_____ EMAIL ADDRESS:_____

STUDENT INFORMATION

I request the following student be allowed to attend Shepherd School District #37, Shepherd, MT, for the **2026-27** School Year.

| STUDENT NAME | DOB | GRADE (next school YR) | DISTRICT OF RESIDENCE | CURRENT SCHOOL | ADMINISTRATION APPROVAL |
|---|---|---|---|---|---|
| | | | | | |

**Reason for Request:**

_____

**Please check any of the following that apply to your child:**

☐ My child has been truant as defined in Section 20-5-106, MCA, in the last school district he/she attended;

☐ My child has been expelled by another school district at any time; or

☐ My child has been suspended in another school district in any of the 3 school fiscal years preceding the school fiscal year for which attendance is requested.

**Please check one of the following if they apply to your child:**

☐ My child is a child of a Shepherd School District employee.

☐ My child was a previously enrolled student at Shepherd School District.

☐ My child is a sibling of a student who was previously enrolled the prior year in the Shepherd School District as nonresident student.

_____ _____

**Signature of Parent or Guardian** **Date**

Adopted On: May 10, 2006

Revised On: March 18, 2020, Revised On: February 21, 2024

THIS PAGE WAS INTENTIONALLY LEFT BLANK.

# OUT-OF-DISTRICT ATTENDANCE AGREEMENT (FP-14.1)

## School Year 2026 - 2027

### SECTION I: TO BE COMPLETED BY PARENT/GUARDIAN

I request that the following student be allowed to attend a school district outside the student's district of residence:

| | |
|---|---|
| Student Name<br>(last, first, middle initial) | Birthdate |
| Parent/Guardian<br>Address (physical) | |
| Student Address<br>(group home only) | |

**Parent/Guardian Signature (or Group Home Manager, in Place of Parent/Guardian)**

This agreement will be returned to the parent/guardian if accepted by the district of choice. The agreement will specify the costs, if any, such as transportation and other fees for which the parent/guardian may be charged. If the student attends under this agreement, the parent/guardian agrees to pay the applicable costs under the terms of this agreement.

Printed Name of Parent/Guardian _____

Signature of Parent/Guardian _____ Date: _____

Contact Phone Number _____

### SECTION II: TO BE COMPLETED BY DISTRICT OF ATTENDANCE

| | |
|---|---|
| Student State ID | Student Grade |
| District of Attendance | District of Residence |
| Individual Making Request<br>☐ Parent/Guardian<br>☐ District | |
| Enrollment Start Date | Annual Pupil Instruction Days |

### SECTION III: TRANSPORTATION – TO BE COMPLETED BY DISTRICT OF ATTENDANCE

**Transportation may be determined per, 20-5-320(2)(b), MCA:**

- Transportation is provided by the parent/guardian;
- Transportation can be provided by agreement of the district of residence and the district of attendance; or
- Transportation is discretionarily provided by the district of attendance.

*Select one of the following:*

**Transportation Provided by Parent/Guardian**

☐ No transportation will be provided by the district of residence or the district of attendance. Parent/guardian will provide.

**Transportation is Discretionarily Provided by the District of Attendance**

☐ Bus Service at No Cost

☐ Bus Service, charging parent/guardian $_____ per _____ (attach payment schedule)

☐ Mileage reimbursement to the parent/guardian under a TR-4 Individual Transportation Contract (more than 3 miles school/bus stop)

**Transportation Provided by Agreement of the District of Residence and the District of Choice**

☐ Bus Service at No Cost

☐ Bus Service, charging ☐ parent/guardian **or** ☐ District of Residence $_____ per_____ (attach payment schedule)

☐ Mileage reimbursement to the parent/guardian under a TR-4 Individual Transportation Contract (3 miles from school/bus stop)

## SECTION IV: AGREEMENTS AND SIGNATURES

**A. DISTRICT OF ATTENDANCE**

The Board of Trustees:

_____ APPROVES this Out-of-District Attendance Agreement

_____ DISAPPROVES this Out-of-District Attendance Agreement (Provide explanation in Notes)

Board Chair _____

Signature _____ Date: _____

**B. DISTRICT OF RESIDENCE**

The Board of Trustees:

_____ ACKNOWLEDGES receipt of this Out-of-District Attendance Agreement*

_____ APPROVES this Out-of-District Attendance Agreement

Board Chair _____

Signature _____ Date _____

| District of Residence Determination 1-1-215, MCA (check one): | |
|---|---|
| ☐ | The residence of the minor's parents. |
| ☐ | If one of the parents is deceased or the parents do not share the same residence, the residence of the parent having legal custody. |
| ☐ | If neither parent has legal custody, the residence of the legal guardian or custodian appointed by a court of competent jurisdiction (not a foster parent). |
| ☐ | The district of residence for a child following the termination of parental rights and before a permanent placement is accomplished is the physical location of the district court that ordered termination. |
| ☐ | The district of residence of a child whose custodial parent is incarcerated is the school district where the custodial parent resided prior to incarceration. |
| ☐ | If there are questions concerning legal residency, consult with the agency responsible for the child's placement in the district. |
| ☐ | In the case of controversy, the district court has jurisdiction over residence. |

**** Tuition rates determined in accordance with 20-5-323, MCA.***

Notes: