

**Governor Wentworth Regional School District
Joint Loss Committee
Meeting Minutes
October 7, 2025 @ 8:15 AM**

Committee Members:

- | | |
|---|--|
| ☐ Sarah Custeau, Maintenance Admin Ast | ☐ Kathy O'Blenes, Business Admin |
| ☐ Lisa Rogers, District Custodial Supervisor | ☐ Grady Charland, KRHS Ast. Principal |
| ☐ Kevin Welch, KRMS Ast. Principal | ☐ Kathy Tetreault, LRTC Principal |
| ☐ Brittany McGuire, CLS Principal | ☐ Corrine Rowe, CES Principal |
| ☐ Andrea Fournier, OCS Principal | ☐ Patricia Morrissey, EES Principal |
| ☐ Kelly Colby-Seavey, NDE Principal | ☐ Katie Small, TCS Principal |
| ☐ Ivy Leavitt-Carlson, MES Principal | ☐ Robert Booth, Maintenance |
| ☐ Paul Michalski, IT | ☐ Nicole Towle, GWEA |
| ☐ Christine Zimmer, GWEA | ☐ Roman Ruzbasan |
| ☐ | ☐ |

Absent from meeting:

- Grady Charland
- Katie Small
- Paul Michalski
- Roman Ruzbasan
- Rob Booth
- Nicole Towle
- Kathy O'Blenes

- I. Approval of Minutes:**
 - A. April 8, 2025
- II. Old Business:**
 - A. Please see attached
- III. New Business:**
 - A. Review of first report of injury
 - B. Safety Concerns
- IV. Future Agenda Items:**
- V. Next Meeting**
 - A. February 3, 2026
- VI. Meeting Adjourned:**
 - A. 9:05

12/10/24

Virtual meeting due to snow

Started at 10am

Reviewed incident report

discussed safety concerns at LRTC

- *Telephones in the classrooms

- *Microphone at the front door

- *Keeping the crosswalk in the front clear for sending students

2/4/25

Meeting started @8:15

Reviewed incident report

Discussed safety concerns

- LRTC exterior handicap pad, Crack on upper ramp
- CES main office door does not latch
- EES entry buzzer

Kathy O'Blenes discussed student interactions and making sure the staff feel safe.

4/8/25

Meeting started at 8:15

Reviewed incident report

Discussed safety concerns

- KAC room 147 bogan switch location
- KAC front camera not recording
- OCS main entrance hole in concrete
- LRTC handicap pad

MS- Lot lighting
EES- Locking vestibule
LRTC- Camera is blurry in Collision and front door communication
TCS- Fire alarm sound in the primary wing

2/20/24

Started @8:15

Reviewed incident report

LRTC- Camera install @culinary arts and Auto

MES- Roof ladder and back camera install

CES-Office door, Vestibule door, gym hardware

OCS-Fence and Cameras

NDE-Lead in plumbing

HS- outside cameras

4/9/24

Started @8:20

Reviewed incident report

HS-front camera

EES Floor tiles

NDE- Tree damage, broken faucet in girls by laundry room, lead, storm power outage/food waste

TCS- playground wasps, tree in field

CES- Gate, cafe floor

OCS- concrete hole in front, freezer, teachers room flooring and girls bathroom by the pit

LRTC- preschool fencing timbers, guardrail, broken window in magic moments

SAU- bathroom ceiling

10/8/24

Started @8:15

Reviewed incident report

discussed training suggestions to prevent injuries

Bloodborne Pathogens

Playground Safety

Slip,trip and fall prevention

Joint Loss Committee Meeting # 80, April 8, 2025

11/7/25

BUILDING	SAFETY CONCERNS
Carpenter	Vestibule, Main office door lock
Crescent Lake	Locks, Front visitor speakers
Effingham	Gym floor is slippery, cameras lag and 1 not working
High School	
Lakes Region Tech Center	Front entrance interior door locks, locking doors between High school and LRTC
Middle School	Gym sound boards loosening, bathroom vandalism
Middleton	Camera's, classroom windows, Arsenic in the water
New Durham	Card swipe on the cafeteria door, Camera's blind spots and not recording
Ossipee	Front sidewalk hole, fire door by preschool sticks, chipped tiles
Tuftsboro	Curbing trip hazards
SAU office	

Lost time? Date returned to work Misc.

Date of Injury	Location-Principal	Employee Occupation	Injury Description	Lost time?
8/4/2025	KRMS	Custodian	Slip and fall	NLT
9/2/2025	OCS	Para	Student Interaction	NLT
9/8/2025	OCS	Para	Student Interaction	NLT
9/9/2025	EES	Teacher	Student Interaction	NLT
9/10/2025	OCS	Teacher	Slip and fall	NLT
9/15/2025	TCS	Teacher	Student Interaction	NLT
9/16/2025	MES	Teacher	Dropped ream of paper on toes	NLT
9/17/2025	MES	Para	Student Interaction	NLT
9/17/2025	MES	Teacher	Student Interaction	NLT
9/17/2025	NDS	Para	Student Interaction	NLT
9/22/2025	OCS	Para	Student Interaction	NLT
9/24/2025	MES	Teacher	Student Interaction	NLT
9/24/2025	CES	Para	Lost balance and fell	NLT
9/25/2025	EES	Para	Rapid Heart	NLT
9/30/2025	KRMS	Coach	Twisted Ankle	NLT
10/6/2025	MES	Principal	Student Interaction	NLT
10/10/2025	OCS	Para	Student Interaction	NLT
10/15/2025	OCS	Para	Trip and Fall	LT
10/15/2025	OCS	Para	Student Interaction	NLT
10/20/2025	MES	Para	Student Interaction	NLT
10/20/2025	CLS	Principal	Student Interaction	NLT
10/23/2025	NDS	Teacher	Slip and fall	NLT
10/27/2025	MES	Teacher	Student Interaction	NLT
10/30/2025	MES	Teacher	Student Interaction	NLT
10/30/2025	CES	Teacher	Student Interaction	NLT
11/4/2025	CLS	Para	Student Interaction	NLT
11/4/2025	NDS	Para	Student Interaction	NLT
11/5/2025	MES	Principal	Student Interaction	NLT
11/6/2025	EES	Food Service	Burn	NLT
11/6/2025	OCS	Para	Student Interaction	NLT
11/14/2025	OCS	Custodian	Back Strain	LT

12/1/2025

11/18/2025	MES	Principal	Student Interaction	NLT
11/18/2025	CES	Para	Trip and Fall	NLT
11/19/2025	MES	Para	Trip and Fall	NLT
12/1/2025	OCS	Maintenance	Back Strain	NLT

GWRSD BUILDING MAINTENANCE NOTES

From: 10/7/25

- **MIDDLE SCHOOL**
 - Camera's
 - Water fountain filters
- **CRESCENT LAKE**
 - Camera's
 - Bathroom finish
- **MIDDLETON**
 - Camera's
 - Window Coverings
- **LRTC**
 - Spreadsheet
- **NEW DURHAM**
 - Camera blind spots and not recording
 - Stage stairs
 - 175 cold wing
- **EFFINGHAM**
 - Camera lags or doesnt work
- **CARPENTER**
 - Rug cleaning plan
 - Bathrooms- lack of
 - Hallway cameras
 - Windows
- **OSSIPEE**
 - Shed roof
 - Tile chips-cafe
 - Ramp by gym
 - Color of tile by boys bathroom by kindergarten