

WELCOME TO  
CHEROKEE HIGH SCHOOL'S  
**DUAL ENROLLMENT**  
**INFO NIGHT**



CHS School Counseling Department

# What is Dual Enrollment?

- Dual enrollment provides up to **30 credit hours** of funding for students enrolled in eligible high schools to attend Georgia colleges, universities, and technical schools, and to take approved college-level coursework for credit towards both high school and college graduation requirements.
  - Participants must meet admission requirements for the individual institution for which they wish to enroll.
  - Offered during Summer, Fall, and Spring terms.
- 11th and 12th-grade students are eligible.
  - 10th grade students eligible for approved CTAE courses at a technical college.
  - 10th grade students eligible for core classes at USG or technical schools with specific SAT/ACT and GPA requirements.
  - Funded limited to core or CTAE classes (Art, PE, etc. not funded)

This program covers standard tuition, mandatory fees, and required books. This funding does not come out of a student's Future Hope or Zell Miller funding.

# Is DE a fit for your student?

- Students considered a good fit for DE are:

- Mature
- Organized
- Responsible
- Self-Motivated
- On track for graduation

- Students considered a good fit for DE can:

- Take initiative
- Communicate with adults independently without parent support
- Check email regularly and able to manage two schedules (high school and college)
- Keep up with their plan for DE coursework fitting into the HS 4-year plan
- Work ahead to meet deadlines successfully
- Overcome any logistical challenges of traveling to and from the local high school and college

If you (the parent) are completing any paperwork, applications, or sending materials on behalf of your student, this is a strong indicator that Dual Enrollment is NOT a good fit for your student yet.

Students prepared for taking this next step should be able to read through directions and complete this process independently.

# DE Options

## FULL TIME

- At least 3 college courses (3.0 credits)
- All classes are taken on the college campus or online.
- No courses would be taken at CHS.
- Student is still enrolled at CHS and is fully eligible to participate in clubs, extracurricular activities, sports, and events.

## PART-TIME

- Fewer than 12 College Credit Hours.
- Must be enrolled in minimum of 3.0 credits between CHS and college.
- Needs to coordinate DE courses with periods CHS classes are offered.
- Allow for SAFE driving time between CHS and the college.
- Not allowed to enter/exit the CHS campus multiple times a day.
- Have to navigate CHS and college platforms and BOTH emails.

## SAMPLE PART-TIME SCHEDULE

## SAMPLE FULL TIME SCHEDULE

GAHIGH ENGL 1101A AP - DE Eng/LA USG Eng Comp I
GAHIGH MATH 1111 - DE Math USG Col Algebra
GAHIGH POLS 1101A AP - DE SocStud USG Am Gov't
GAHIGH PSYC 1101 AP - DE Soc Sci USG Psychology

Semester 1			
0	YR	00.0000011-LOR-MAZ	00.0000011 - Homeroom 11th
1	S1	27.0831001-12	27.0831001 - Advanced Algebra A
2	S1	23.0530051-4	23.0530051 - AP Eng Lang/Comp/Am Lit A
3	S1	25.4400001-1	25.4400001 - Essentials Healthcare A
4	S1	40.0810001-2	40.0810001 - Physics 1A
5	S1	64.0320001-1	64.0320001 - American Sign Language 2A
6	S1	00.0000001-7	00.0000001 - Lunch Semester 1
9	S1	CTC HIST 2111A-1	CTC HIST 2111A AP - DE SocSci TCSG USHist I

# Full-Time DE vs. Part-Time DE

Dual Enrollment (DE) students MAY enroll in up to 4 DE courses per semester (not to exceed 15 total college credit hours). ALL students MUST maintain full time CCSD enrollment status (minimum of 3 high school credits per semester in any of the following combinations):

College Classes	Minimum Required HS Classes	Total HS Credits per semester
4+ (Not to exceed 15 total hours)	0	4
3	0	3
2	2	3
1	4	3
0	6	3

*Keep in mind travel time if participating as a part-time DE student*

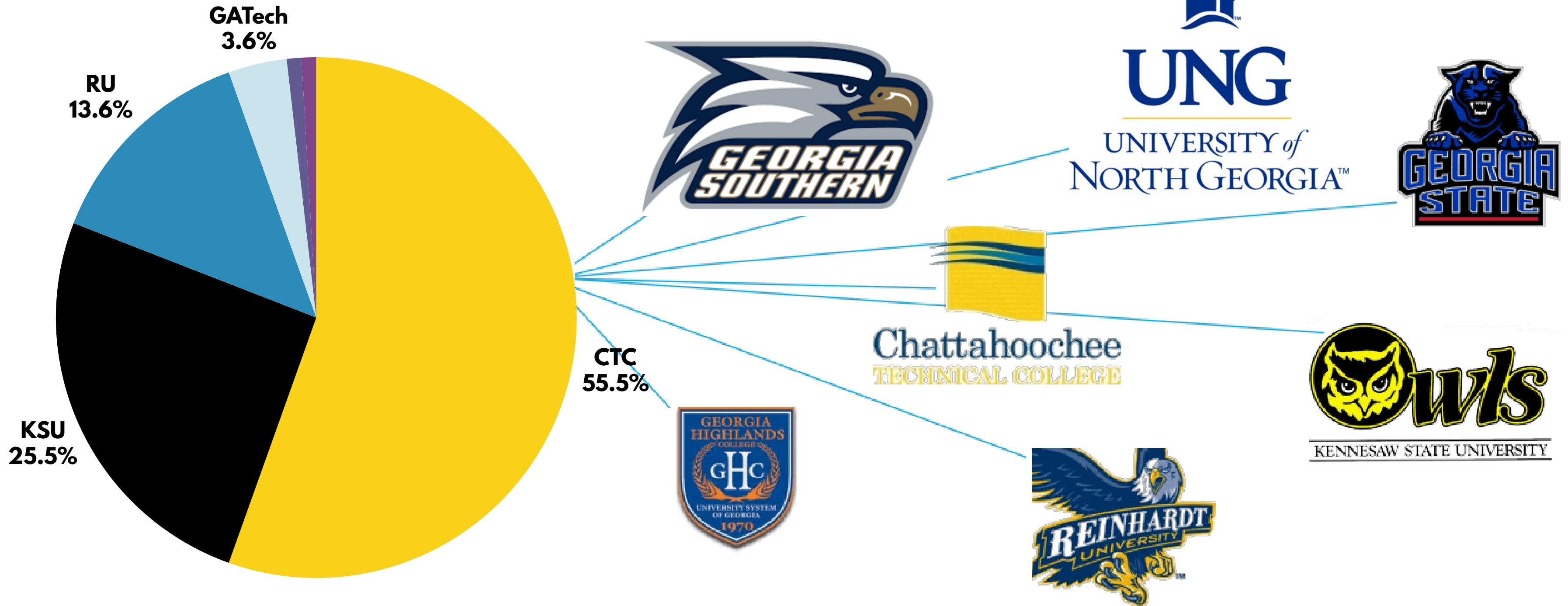
# DE General Info

**CCSD HAS STRICT DEADLINES FOR DE!**

CCSD Dual Enrollment Participation	Deadlines
Summer 2026 Deadline:	March 13, 2026
Fall 2026 Deadline:	March 27, 2026
Spring 2027 Deadline:	October 9, 2026
Summer 2027 Deadline:	March 12, 2027
Fall 2027 Deadline:	March 26, 2027

**CCSD Dual Enrollment deadlines may not be the same as the deadlines for individual institutions.**

# CHS Dual Enrollment Data 2024-2025



110 Students  
83 Seniors/27 Juniors

# DE General Info

- FERPA Laws are different for High Schools and Colleges
  - **ALL communication goes through the student.**
- Students with IEP or 504 accommodations must contact their college to request appropriate accommodations.
- A maximum of 15 credit hours per term allowed for funding.
- Each college can maintain their own deadlines, qualifications for admissions, institution specific guidelines, etc.
  - Example: Orientation, Institution Holds, FERPA Waivers, Picking up & Returning books.
- Breaks are different for CHS vs. other colleges (i.e. Spring Break)
- CHS is not responsible for overcoming logistics matters for students, or for ensuring students meet communicated dates and deadlines (including taking final exams).
  - **If students have specific questions related to their application, college courses, etc. - they need to contact the college.**
- Students can only participate in dual enrollment at colleges/universities that agree to participate. Full List on [www.GAFutures.org](http://www.GAFutures.org)

# What is your goal?

## Pros

- Tuition, fees, books are paid by the state
- Dual credit is earned for HS and College
- Can ease college transition and allow students to explore career interests earlier
- Variety of classes at college
- Schedule
- Some students are truly ready to “Move On”

## Cons

- Not “trying out” college – it is college
- If student does not do well, grade is on two transcripts, block vs A/B
- Working two systems (platforms/email)
- Two different calendars
- Out of touch with HS
- Transfer Equivalency after high school
- Transportation needed

# DE Grading-Credits-Weight-Withdrawals

- Colleges assign letter grades and CCSD converts them to numeric averages.
- Students will receive grade weighting on their CCSD High School Transcript for DE courses that are equivalent to an AP course
- The grade weighting will be the same as CCSD AP courses:
  - 1.0 on the GPA
  - 10 points on the NGA
- DE course equivalency to AP courses is determined by each individual institution; see specific institutional websites for details
- Students can only earn AP weighting for the same AP course once
  - Example: Student took AP Biology through CCSD and earned AP weighting. Later, the student took a DE Biology that is considered AP equivalent but would not receive AP weighting because it had been earned previously.
- DE classes (core) count as a “rigor” class
- Does not count as “attempted credits” for HOPE
- Some EOC tests may apply

## Grading

Many institutions use letter grading systems. When a numerical grade is unavailable, the correlation of students' grades earned at the post-secondary institution and the secondary grade shall be as follows:

<u>Post-secondary Grade</u>	<u>CCSD High School Grade</u>
A	95
B	85
C	75
D	70
F	60



# DE Considerations

- Potential to earn college credit:
  - Some schools may not accept all - or any - of the credits you've earned. Be sure to contact the college you'll be attending (or the colleges to which you are applying) and ask about their policies on their transfer credit guidelines.
- Some basic college classes may not be viewed as rigorously as an AP class:
  - In some instances, it's better for a student to stay in AP courses to remain competitive in an applicant pool for admissions to some colleges.
  - Contact the college for recommendations.
- DE Course Credit:
  - 1-2 Semester Credit Hours = 0.5 High School Credit
  - 3-5 Semester Credit Hours = 1.0 High School Credit
  - Example: ENGL 1101 is a 3-credit hour course at the college. Therefore, completion of ENGL 1101 would earn 1.0 High School Credit and earn the 4<sup>th</sup> English requirement for graduation.
- Students must maintain specific academic eligibility guidelines to retain participation each semester. See each DE institution for more information
- If you already have a busy and stressful schedule, the additional requirements of DE could cause your grades to suffer and defeat its own purpose (i.e. athletics, band, etc)
- The courses you take in DE are real college courses—meaning they'll go on your college transcript and stay there forever. You need to feel confident that you'll be able to do well.
- The schedule may not work with the classes you take at CHS, resulting in a student not being able to participate.

# DE Considerations

- If student is a Dual-Enrolled Student, please understand that one failed college course counts as 2 (1 full credit) courses here at CHS.
- A failed Dual-Enrolled Course could seriously jeopardize the student's GHSA athletics and activities eligibility status for the next semester.
- Most freshman students do NOT take a Social Studies Course in their freshman year, and instead have a 3rd elective.
- Summer School can be used to recover previously failed credits
- Going from 1st semester to 2nd semester offers very few recovery options.

<b><u>GHSA Eligibility (Total Credits)</u></b>	
Sophomore	5
Junior	11
Senior	17

**Student must earn 2.5 credits from the previous semester, in order to be eligible to play the next semester**

## Normal Student HS Schedule

<b><u>Semester 1</u></b>	<b><u>Credit</u></b>	<b><u>Semester 2</u></b>	<b><u>Credit</u></b>
English A	0.5	English B	0.5
Math A	0.5	Math B	0.5
Social Studies A/Elective	0.5	Social Studies B/Elective	0.5
Science A	0.5	Science B	0.5
Elective 1 A	0.5	Elective 1 B	0.5
Elective 2 A	0.5	Elective 2 B	0.5
Lunch		Homeroom Credit	0.5
		Lunch	
<b><i>Total from Semester 1</i></b>	<b>3</b>	<b><i>Total from Semester 2</i></b>	<b>3.5</b>

Total Credits Earned during the School Year- 6.5

# Dual Enrollment vs. AP Classes

## Dual Enrollment

---

Travel to college campus

---

It is always the decision of the receiving college to award credit

---

Many classes will transfer to colleges with a grade of C or better

---

Classes may affect future college GPA and credited attempted

---

Core classes are given .5 bonus points on HOPE GPA

## AP

---

College level class taught at high school

---

Some colleges consider AP classes more rigorous than DE classes

---

Must take AP Exam for potential credit

---

Classes are given 10 bonus points added to weighted NGA

---

# DE Participation – Roles & Responsibilities

## Student

- Apply to college(s)
- Submit all paperwork by deadlines (college and CCSD) & documents required for college applications
- Communicating acceptance/denial to their CHS school counselor
- Set up meeting with CHS school counselor to determine classes needed to graduate high school and complete CCSD Participation Agreement
- Attend college orientation
- Register for courses based off school counselor advisement and what is listed on CCSD Participation Agreement
- Complete DE Funding Application in GAFutures
- Work with college to complete FERPA waivers and/or services available to students with disabilities if applicable
- Provide your school counselor with a copy of your college schedule before summer
- Follow the college schedule & CHECK ALL EMAILS

## CHS School Counselor

- Communicate DE opportunities to students and families
- Provide academic advisement to meet high school graduation
- Sign CCSD Participation Agreement & complete GAFutures Funding Form
- Ensure high school schedule is finalized and DE classes are listed on CHS schedule.

## Parent/Guardian

- Physically sign the CCSD Participation Agreement. Please be familiar with the DE Policies you and your student are agreeing to as you enter into the DE experience
- Electronically sign the GA Futures Funding Application

# Items that CHS Counselors do not manage

- College Schedule and Course Availability
  - It is your responsibility to ensure you are at your college exams on the date and time outlined in your syllabus. Courses taken online may still require a face-to-face exam, so please mark your calendars and plan accordingly.
  - College breaks/holidays are different than those outlined by CCSD.
  - College classes are not always offered at times that align with CHS' schedule. Additionally, **popular course times and online courses fill up quickly.**
- Acceptance Process- Students should contact the DE Office at the college.
- Troubleshooting Holds on Admissions or Registration
  - Students should the contact the DE Office at the college to clear holds and/or troubleshoot any registration questions.
- Communicating between you and the college about individualized situations (example: an absence, textbooks, a missed quiz, grades etc.)

Your Counselor is here to advise and support your Dual Enrollment participation process, but it is important to remember that you will be an independent college student while you are still in high school and must meet the same expectations of an undergraduate student.

# Critically Important

- ALWAYS check your **COLLEGE EMAIL ACCOUNT**
  - Once accepted, communication between the college and DE student is primarily done via email.
- Check your college AND CCSD email account regularly
  - Communication from CHS regarding DE information is primary done via CCSD email.
- STUDENTS should complete the application process themselves--NOT PARENTS.
- Communicate directly with the college with questions about DE application, registration, classes, grades, textbooks, etc.
- CLEAR your account HOLDS as soon as possible! This impacts your ability to register for courses.
- Communicate any/all college schedule changes to your counselor **BEFORE** you make the change. The counselor must be updated with all changes, every time!
- Dropping a course: Please gain CHS counselor approval prior to dropping.
  - If college issues you a W for the course, the student gets a 60 on their CHS transcript.
- Be sure all forms are completed correctly and completely.
- **Pay attention to and meet all deadlines for both the college and CCSD - they are final. Try to work ahead of deadlines if possible!**
- Share your schedule with your counselor before we're out for summer break!

# Tips for Selecting Courses

- Students can take approved Career Tech (CTAE) and core classes. Check the DE course directory for a full list.
  - NOTE: Not all courses are available every term. The student will need to check the college's registration website for more information.
- College Prerequisites listed in the [Dual Enrollment Course Directory](#) should be consulted.
- [GATRACS](#) helps students identify courses that will transfer in Georgia.
- Students planning to attend a USG institution following high school graduation should consult the [USG's Staying on Course](#) document to ensure the USG's Required High School Curriculum (RHSC) is completed.
- Students starting at a TCSG institution with plans to transfer to a USG institution should consult the [TCSG-USG General Education Transfer Chart](#).

# RESOURCES

- Technical College System of GA (TCSG) Dual Enrollment Site  
<https://tcsge.edu/dual-enrollment/>
- GaFutures  
<https://www.gafutures.org/>
- GaDOE Dual Enrollment Information  
<http://www.gadoe.org/Curriculum-Instruction-and-Assessment/CTAE/Pages/Transition-Career-Partnerships.aspx>
- University System of GA (USG) Site for Transfer Students  
[https://www.usg.edu/student\\_affairs/prospective\\_students/transfer](https://www.usg.edu/student_affairs/prospective_students/transfer)
- GATRACS  
<https://www.gatracs.org/>
- USG Staying on Course Document (lists acceptable courses for 4-Year College Admissions)  
[https://www.usg.edu/assets/student\\_affairs/documents/Staying\\_on\\_Course.pdf](https://www.usg.edu/assets/student_affairs/documents/Staying_on_Course.pdf)



## CHEROKEE HIGH SCHOOL DUAL ENROLLMENT CHECKLIST

Follow the steps below to participate in the Dual Enrollment Program at Cherokee High School for the 2026-2027 school year.

**DEADLINE #1: MARCH 27, 2026**

- View CHS DE Tab on Website**
- Complete the CCSD Participation Agreement with a parent/guardian**  
Make sure to read through the entire [CCSD Participation Agreement](#) carefully with your parent/guardian. Feel free to leave the courses portion blank until you meet with your counselor.
- View the DE Course Directory**  
Come ready to discuss what Dual Enrollment course(s) you want to take at your desired college. A course catalog can be found on this [link](#).
- Book an appointment with your assigned counselor**  
At this meeting, you will go through the CCSD Participation Agreement (bring this with you) and graduation plan. Ensure you schedule the appointment early enough to meet the deadline for materials.
- Apply to your desired DE college(s)**  
Keep your school counselor in the loop! Follow the directions to the right. Remember, you can apply to more than 1 school and let your school counselor know which college you choose once you hear back.

**DEADLINE #2: MAY 25, 2026**

- Send a copy of your college course registration to your assigned counselor**  
The schedule you send to your counselor should clearly show your name, the college's name, course name, date/times of course meetings.

**ADDITIONAL RESOURCES**

- [Cherokee HS DE Website](#)
- [Dual Enrollment FAQs](#)
- [Funding Dual Enrollment Courses](#)
- [Conditional Eligibility Requirements for 10th Graders](#)

\*\*If you plan to take a DE course that require a prerequisite, send your AP scores through [www.collegeboard.org](http://www.collegeboard.org) at the time you apply.

### How do I apply to the college?

- Complete the admission application for the college(s) you plan to attend by the college deadline.  
[Chattahoochee Tech](#)  
[Georgia Highlands](#)  
[Kennesaw State University](#)  
[Reinhardt University](#)  
[University of North Georgia](#)
- Send transcripts to the colleges through [www.GAFutures.org](http://www.GAFutures.org) [\[Steps\]](#)
- Complete Funding Application on [www.GAFutures.org](http://www.GAFutures.org) (Parent Signature Required). [\[Steps\]](#)
- Send official SAT/ACT scores through the testing agency (if required)
- Submit any additional documents required by the college (residency, immunizations, emergency contacts, etc.) to remove holds for registration.

### How can I be successful in this process from start to finish?

- Check your personal email for correspondence from your counselor and college regarding the program information such as acceptance, additional required documentation, course registration, etc.
- Start the application process early! The sooner you get an acceptance letter and all of your documents into CHS, the more likely it will be that you get a seat in the desired DE course.
- You are signaling to the college and CHS that you are ready to be considered a college student. Taking responsibility for your application and registration will help ensure your success in the non-academic piece of participating in the Dual Enrollment program.

VISIT THE CHS DUAL ENROLLMENT PAGE!

Print this checklist out from our DE website!

# CHS SCHOOL COUNSELORS

Last Name	Counselor
A-Ch	Collins
Ci-Garc	St. Vrain
Gard-Joh	Murillo
Joi-Mel	Nichols
Mem-Pri	Cuomo
Prj-Sn	von Schilling
So-Z	Holton