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**Westford Public Schools
Administrative Offices**

23 Depot St. • Westford, Massachusetts 01886
www.westfordk12.us • (978) 692-5560 • FAX (978) 392-4497

ATTENTION: Child Find Obligation

It is the responsibility of Westford Public Schools to identify any child who may have a disability who is either a resident of Westford or who attends a private school within the geographic boundaries of Westford even if the student is not a resident of Westford. This also includes students who are homeschooled.

Westford Public Schools is also responsible for the evaluation of those students to determine if they are eligible for special education or related services under Federal law, IDEA (Individuals with Disabilities Education Act) or, Massachusetts State Law, 603 CMR 28 (Massachusetts Special Education Regulations).

Westford Public Schools is also committed to identifying children before their 3rd birthday in order to provide early intervention services for three and four year-olds with disabilities. If you have questions or concerns regarding your child's development and would like to have them screened, please contact Gerard Coughlin, Director of Special Education and Social Emotional Learning, at gcoughlin@westfordk12.us

If you suspect that your child may need an evaluation to determine eligibility for special education services, you may request an evaluation, at no cost, through Westford Public Schools, Office of Special Education and Social Emotional Learning.

Please contact us at the following:

Westford Public Schools
Office of Special Education and Social Emotional Learning
23 Depot Street
Westford, MA 01886
978-692-5560 x 2111
gcoughlin@westfordk12.us