

# Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road  
Sheffield, OH 44054

February 12, 2026

5:30 P.M. Regular Meeting

Forestlawn Early Learning Center

Mr. Kreig Brusnahan  
Mrs. Pat Czech, Vice President  
Mrs. Amy DeLuca, President  
Mrs. Sandra Jensen  
Mr. Jack Petrucci  
Mr. Michael F. Cook, Superintendent  
Mr. Adam Hines, Treasurer



**INSPIRE ~ EXCITE ~ EDUCATE**



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for a presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

**DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**I. OPENING ITEMS**

- A. Call to Order
- B. Roll Call

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

- C. Pledge of Allegiance

**II. AGENDA**

- a. Motion to approve the agenda.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**III. INFORMATIONAL ITEMS**

Kindness Club Presentation – Mrs. Heather Carollo and Mrs. Michelle Szczepanski  
Tech Financial Forecast – Mr. Jon Grega

**IV. TREASURER’S BUSINESS**

- A. Reports
- B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Organizational Meeting – January 8, 2026**  
**Regular Meeting – January 8, 2026**

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**C. Approval of Financial Statements**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**D. AMVETS POST 55 Donation**

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donations from **AMVETS POST 55**:

- a. \$1,000 for BHS Prom



- b. \$1,200 for Knollwood PBIS & Family game night
- c. \$600 for BHS Custodial Staff
- d. \$3,000 for BHS DVC Club
- e. \$1,000 for BHS Wrestling
- f. \$5,591.54 for Robotics
- g. \$5,000 for BHS Wrestling
- h. \$5,000 for BHS Softball

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**E. Mr. Brusnahan Salary Donation**

It is recommended that the Sheffield-Sheffield Board of Education approved the donation of Mr. Kreig Brusnahan’s salary for Board services during the 2026 calendar year.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**F. Five-Year Forecast**

It is recommended that the Sheffield -Sheffield Lake Board of Education approve the attached Five-Year Forecast.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**G. Approval of Purchase Orders**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$3,000.00 with issues.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**V. SUPERINTENDENT’S BUSINESS/HUMAN RESOURCES**

**A. Resignations/Leave Requests/Retirements**

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Shawn Calvert**, resigning from Brookside High School Assistant Baseball Coach, effective February 3, 2026.
- b. **Savannah Collins**, Brookside Intermediate School, School Support Paraprofessional, resigning effective February 12, 2026, to accept another position within the district.



- c. **Roderick Davis**, Brookside Intermediate School, Educational Support Paraprofessional, resigning effective January 20, 2026.
- d. **Melissa Eakins**, Knollwood Elementary, School Support Paraprofessional, resigning effective November 28, 2025, to accept another position within the district.
- e. **Manuel Figueroa**, Brookside Intermediate School, Custodian, resigning effective January 30, 2026.
- f. **Darlene Hite**, Forestlawn Early Learning Center, Cleaner, resigning effective February 27, 2026, for the purpose of retirement.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**B. Certified**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Nathan Mack**, Brookside High School Social Studies Teacher, BA, Step 1, effective for the 2026-27 school year.
- b. **Robert Staudt**, Brookside High School Math Teacher, BA, Step 1, effective for the 2026-27 school year.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**C. Classified**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Savannah Collins**, Brookside Intermediate School, Educational Support Paraprofessional, Step 1, 7 hrs./day, 181 days/year plus contracted holidays (pro-rated), effective February 13, 2026.
- b. **Roderick Davis**, *Classified Substitute* Educational Support Paraprofessional, effective January 30, 2026

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_



**D. Supplemental**

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

a. **Robert Staudt**, BHS Football Coach, Class I, Step 0, effective February 4, 2026

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**VI. BUSINESS OPERATIONS**

**A. Sheffield-Sheffield Lake Board Policy Update**

It is recommended that the Sheffield-Sheffield Lake Board of Education adopt and replace the following board policies with our board policy manual in accordance with the law:

Policy #:	Description of Policy
1.03	Formulation, Amendment, Dissemination, and Update of Policies
1.15	Board of Education Meetings
6.01	Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation
6.08	Student Absences and Excuses
6.14	Artificial Intelligence
7.38	NIL/Personal Branding Rights
9.10	Complaints of Sexual Harassment
9.21	Loss of Driving Privileges (to be <b>RESCINDED</b> )
9.26	Prohibition and Reporting of Sexual Abuse (to be <b>RESCINDED</b> )

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**B. Cuyahoga Community College Credit Plus MOU Agreement**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **Cuyahoga Community College Credit Plus MOU** agreement for the 2026-2027 school year.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_



**C. Lorain County School Health Service Agreement**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **Lorain County School Health Services** agreement for the 2026-2027 school year.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**D. Ohio High School Athletic Association Resolution**

It is recommended that the Sheffield-Sheffield Lake Board of Education adopt a resolution with **Ohio High School Athletic Association** authorizing continued membership for the 2026-27 school year.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**E. District Calendars**

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the attached District Calendars for the 2026-2027 and 2027-2028 school years.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**F. Brookside High School Curriculum Guide**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Brookside High School Curriculum Guide adjustments/changes for the 2026-27 school year.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**VII. COMMENTS FROM THE PUBLIC**

*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."*



**VIII. STANDING COMMITTEE REPORT**

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance

**IX. EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**TIME:** \_\_\_\_\_

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) \_\_\_\_\_ Appointment;
- 2)  X  Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4) \_\_\_\_\_ Discipline;
- 5) \_\_\_\_\_ Promotion;
- 6) \_\_\_\_\_ Demotion;
- 7) \_\_\_\_\_ Compensation;

A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.



F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

**X. ADJOURNMENT**

Time: \_\_\_\_\_

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

The next regular meeting will be on March 12, 2026, at 5:30 PM at Brookside Middle School.