

Hanford Elementary School District

Hanford Elementary School District (HESD)
Parent Advisory Committee
PAC #1 Meeting Minutes

Date of Meeting: December 9, 2025

Starting Time: 9:00 a.m.

Location: Board Room

Purpose of the Meeting: To consult, review, and comment on the Hanford Elementary Local Control Accountability Plan.

- I. Welcome
 - a. Introductions: Mr. Heugly welcomed all attendees, A quorum was established, introductions were conducted.
 - b. Public Comments: Mr. Heugly made a call for public comments. A few members commented on their Trimester Awards ceremonies at their schools and the difference in which they were conducted at the different schools.
- II. Approval of Minutes from PAC Meeting #4 (2025): Mr. Heugly and the committee reviewed the PAC minutes from Meeting #4. Mr. Heugly called for a motion to approve the PAC Minutes from meeting #4. B. McVay made a motion to approve the minutes with no changes. M. Mejia seconded. All were in favor.
- III. Approval of the PAC Bylaws: Mr. Heugly and the committee reviewed the PAC bylaws. Mr. Heugly called for a motion to approve the PAC Bylaws. B. McVay made a motion to approve the bylaws. C. Buchanan seconded. All were in favor.
- IV. Uniform Complaint Process Annual Notice: Mr. Heugly noted that the district's UCP Annual Notice is posted on the public website. He briefly explained the purpose of the notice and the UCP process.
- V. Approval of PAC Meeting Schedule for 2025-26: L. Hollis made a motion to approve the calendar. J. Ethridge seconded. All were in favor.
- VI. Elect Officers: Mr. Heugly made a call for a motion for Chair and Vice Chair.
 - a. Chairperson: Per Bylaws, the chairperson is Director of PDAA, R. Heugly.
 - b. Vice Chairperson: C. Chavez was nominated by R. Heugly. M. Mejia seconded.
 - c. All voted in favor.
- VII. Review the District Parent Involvement Policy: BP 6020: Members were provided with a copy of BP6020 and reviewed the policy in detail. Mr. Heugly opened the meeting to committee members for discussion on BP6020.
 - a. Discussion and Recommendations BP 6020: The committee made the following recommendations: The committee recommends that the Board of Trustees approve BP 6020.
 - b. Approval of Recommendations BP 6020: B. McVay made a motion to approve the recommendation. C. Buchanan seconded. All voted in favor.
- VIII. Information: Local Control Accountability Plan (LCAP) and the California School Dashboard
 - a. Introduction to the LCAP: Mr. Heugly conducted an introduction to the LCAP. (Note members had previously received training on the role and function of the PAC, evidence-based decision-making, the basics of the district's funding including the LCFF, The State's Eight Priorities, and the district's LCAP goals.) Mr. Heugly explained that the LCAP has four main sections and provided an overview of each of the sections:
 - i. Plan Summary
 1. General Information
 2. Reflections: Annual Performance
 3. Reflections: Technical Assistance
 - ii. Engaging Educational Partners
 1. How we received input from our various education partner groups
 - iii. Goals and Actions
 1. Measuring and Reporting Results: The data and evidence that leads us toward planning an action, program or service
 2. Goal Analysis: Reporting of how we did with implementing our planned actions (toward the end of the year)

3. Actions and Expenditures: The specific programs and services we plan to provide for students and the estimated cost of each action.
4. Learning Recovery Block Grant
- iv. Increased or Improved Services
 1. A discussion/report of how our planned actions increased or improved services for students who are low-income, English learners, or foster youth
- b. Introduction to the California School Dashboard: Mr. Heugly conducted an introduction to the California School Dashboard and provided members with an explanation of the State Indicators and Local Indicators.
- c. Relationship between LCAP and Dashboard: Measuring Progress Toward Goals: Mr. Heugly reminded members that these indicators are part of the data that we can analyze to help us determine progress toward our goals.
- d. District Goals: Mr. Heugly reviewed the district's six LCAP goals, focusing on Goal 1 for this meeting.
 - i. Discussion among the committee was had regarding:
 1. Libraries and Washington not have a dedicated building/room (currently is a classroom) for the library.
 2. Internet access for Homeless and Foster students. The district does checkout hotspots to students who need internet access.
 3. Junior High afterschool extracurricular activities, including a study hall.
 4. The use of ELOP funds for Junior High
 5. Attendance recovery for both Junior High and Elementary students.
- e. Expected Outcomes: Mr. Heugly explained that the committee would now review the expected outcomes on a subsection of the Local Indicators (Facilities, Instructional Materials, and Teacher Credentialing)

IX. The California School Dashboard: Hanford Elementary's Performance on Local Indicators

- a. Instructional Materials: Mr. Heugly explained the process for determining the sufficiency of instructional materials.
- b. Instructional Materials: *Percent Of Students Without Access To Their Own Copies Of Standards-Aligned Instructional Materials For Use At School And At Home*
 - i. All students have access to their own copies of standards-aligned materials for use at school and home.
 1. All students have access to the standards-aligned materials.
 2. Board Resolution #6-22 Sufficiency of Instructional Materials on 9/10/2025.
 3. Discussion, Recommendations, Approval of Recommendations: Mr. Heugly opened the meeting to committee members for discussion on instructional materials. C. Buchanan made a motion and seconded by B. McVay that the PAC continue to ensure that all students have the required instructional materials.
- c. Facilities: *Instances Where Facilities Do Not Meet The "Good Repair" Standard (Including Deficiencies and Extreme Deficiencies)*
 - i. Facilities: Mr. Heugly explained that each year, the district's Director of Facilities and Operations, along with our partners from the Kings County Office of Education, conducts an inspection of our facilities using a document called the Facilities Inspection Tool (FIT).
 - ii. All facilities meet the "Good Repair" Standard.
 1. Williams Inspection with partners from the Kings County Office of Education was long completed in August/September 2025 and showed no findings.
 2. Facilities Inspection Tool (FIT) for the 2025-26 school year showed all schools were found to be in "Exemplary" condition.
 3. Discussion, Recommendations, Approval of Recommendations: Mr. Heugly opened the meeting to committee members for discussion on the FIT. M. Mejia made a motion and seconded by S. Green that there were no comments or recommendations.
- d. Teacher Credentialing: Mr. Heugly reviewed the California Department of Education's *Promoting Equitable Access to Teachers (PEAT)* tools. Mr. Heugly provided the definitions of "Ineffective Teacher," "Out-of-Field Teacher," and "Inexperienced Teacher." Mr. Heugly reviewed, in detail, each of the following PEAT tools:
 - i. Review the California Equity Tools from the CDE
 1. Ineffective/misassigned teachers and low-income students and minority students
 2. Out-of-field teachers and low-income students and minority students
 3. Inexperienced teachers and low-income students and minority students
 4. Conditions and policies may have contributed to educator equity data
 5. Discussion, Recommendations, Approval of Recommendations: Mr. Heugly opened the meeting for discussion and recommendations on teacher equity, credentials, experience, and distribution. A discussion was had regarding "inexperienced" teachers and new teachers, the credentialing process, as well as inequity among schools.

- a. Recommendations were made regarding aligning with the High School and Local colleges for teacher pathways and recruitment.
- b. Starting with elementary schools and continuing through the Junior High, students interested in becoming teacher when they grow up, having a club on how to become a teacher.
- c. Having Career Days, College/Vocational Days
- d. B. McVay made a motion and seconded by C. Buchanan. All were in favor of the above comments, recommendations, and discussion.

X. Adjournment