

MIFFLINBURG AREA SCHOOL DISTRICT
Mifflinburg, Pennsylvania 17844-0285
Regular Meeting
Board Minutes
January 13, 2026 – 6:30 p.m.
Intermediate School LGI

CALL TO ORDER – President Eberhart called the meeting to order at 6:32 p.m.

OPENING PROCEDURES – President Eberhart called for a moment of silent meditation after which he led the group in a pledge to the flag.

ROLL CALL found the following in attendance:

<u>Board Members:</u>	Mindy Benfer	Tim Scholl
	Tom Eberhart	Tyler Snook
	Carl Emery	Brandon Straub-ABSENT
	Brandon Hommel	Melissa Wagner
		Troy Zimmerman

<u>Administration:</u>	Kenneth Dady, Superintendent
	Renee Jilinski, Business Administrator
	Peter Geipel, IT Director
	School Police Officers - 1

<u>Others:</u>	Tammy L. Boop, Board Secretary
	Austin White, Solicitor
	Others: 2 – Newspaper Reporters
	3 – Community Members
	1- Lewisburg Resident

APPROVAL OF MINUTES - The minutes of December 2, 2025, are presented for approval.

Motion by Tom Eberhart and seconded by Tyler Snook to approve the minutes of December 2, 2025, as presented. Motion #1 carried.

EXECUTIVE SESSION - Prior to the start of the regular meeting, the Board met in Executive Session for a legal matter.

ITEMS TO BE ADDED TO THE AGENDA

Agenda Item 7.3 – Change wording to Separation Agreement instead of Stipulation Agreement.

PUBLIC PARTICIPATION ON AGENDA ITEMS

Mary Ann Williard ask the Board to define “treatment” as related to Policy 216.1.

SUPERINTENDENTS REPORT

- January is School Board Recognition Month - We thank our Board Members for their service and dedication to our district.

POLICY COMMITTEE REPORT – Mr. Zimmerman

1. Policies – First Reading – Attachment 6.1

The administration recommends approving the first reading of the following policy:

101-Mission Statement

Motion by Troy Zimmerman and second by Mindy Benfer to approve the first reading of Policy 101 as presented. Motion #2 carried.

2. Policies – Final Reading – Attachment 6.2

The administration recommends approving the final reading of the following policy:

216.2-Student Records-Name, Sex and Gender Identity

Motion by Troy Zimmerman and seconded by Mindy Benfer to approve the final reading of Policy 216.2 with recommended amendments and to be effective in thirty (30) days. Motion #2 carried.

EDUCATION COMMITTEE REPORT – Tyler Snook

3. Education Committee Chairperson

The Board needs to appoint an Education Committee Chairperson.

Motion by Tom Eberhart and seconded by Melissa Wagner to appoint Tyler Snook as the Education Committee Chairperson. Motion #3 carried.

4. Library Book Donation

The administration recommends accepting the donation of a book, *"Remarkably You"* by Pat Zietlow Miller from PSBA for the elementary library.

Motion by Tyler Snook and seconded by Mindy Benfer to accept the donation of an elementary library book as presented. Motion #4 carried.

5. Separation Agreement 25-26-01

The administration recommends approving Separation Agreement #25-26-01.

Motion by Tyler Snook and seconded by Mindy Benfer to approve Separation Agreement #25-26-01 as presented. Motion #5 carried.

PROPERTY COMMITTEE REPORT – Mr. Straub was not present.

FINANCE COMMITTEE REPORT – Mrs. Benfer

6. Financial Reports/Ratification of Expenditures –Attachment 9.1

The administration recommends approving all financial reports as presented, subject to audit and ratify the expenses for the month of December 2025.

Motion by Mindy Benfer and seconded by Tyler Snook to approve the financial reports for December 2025 as presented. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Hommel, Scholl, Snook, Wagner, Zimmerman. Absent: Straub. Results: 8 yes, 1 absent. Motion #6 carried.

7. Monetary Donations – Attachment 9.2

The administration recommends accepting the following monetary donations:

\$3359.00 from the Band Boosters for the purchase of a 49 cubic foot two door glass front Migali cooler for the Band Boosters Stand.

\$1390.00 from the Boys' Lacrosse Boosters for the purchase of 5 new lacrosse helmets.

Motion by Mindy Benfer and seconded by Melissa Wagner to accept the recommended monetary donations as presented. Vote by roll call was: Yes – Eberhart, Emery, Hommel, Scholl, Snook, Wagner, Zimmerman, Benfer. Absent: Straub. Results: 8 yes, 1 absent. Motion #7 carried.

8. CMSU SAP Agreement – Attachment 9.3

The administration recommends approving the renewal of an agreement with CMSU for Student Assistance (SAP) Team Services - January 1, 2026-June 30, 2030.

Motion by Mindy Benfer and seconded by Tyler Snook to approve an agreement with CMSU as presented. Vote by roll call was: Yes – Emery, Hommel, Scholl, Snook, Wagner, Zimmerman, Benfer, Eberhart. Absent: Straub. Results: 8 yes, 1 absent. Motion #8 carried.

9. Piano Accompaniment – Attachment 9.4

The administration recommends approving a \$200 stipend to Kelsey Hurst for piano accompaniment for Christkindl and the Winter Holiday Concerts.

Motion by Mindy Benfer and seconded by Tyler Snook to approve a \$200 stipend for Kelsey Hurst as presented. Vote by roll call was: Yes – Hommel, Scholl, Snook, Wagner, Zimmerman, Benfer. No – Eberhart, Emery. Absent: Straub. Results: 6 yes, 2 no, 1 absent. Motion #9 carried.

10. Reallocated Fall Play Stipends – Attachment 9.5

The administration recommends approving the reallocated Fall play stipends as presented.

Motion by Mindy Benfer and seconded by Tyler Snook to approve the reallocated Fall play stipends as recommended. Vote by roll call was: Yes – Scholl, Snook, Wagner, Zimmerman, Benfer, Eberhart, Emery, Hommel. Absent: Straub. Results: 8 yes, 1 absent. Motion #10 carried.

11. Community Giving Foundation Agreement – Attachment 9.6

The administration recommends approving an agreement with the Community Giving Foundation.

Motion by Mindy Benfer and seconded by Tyler Snook to approve an agreement with the Community Giving Foundation. Vote by roll call was: Yes – Snook, Wagner, Zimmerman, Benfer, Eberhart, Emery, Hommel, Scholl. Absent: Straub. Results: 8 yes, 1 absent. Motion #11 carried.

PERSONNEL COMMITTEE REPORT – Mr. Scholl

12. Retirement/Resignations

The administration recommends accepting the following retirement and resignations as presented:

Retirement - Debra Rapson, vocal music teacher at the middle school effective at the end of the 2025-2026 school year

Resignation - Aleigha Hakes, Category 2 Aide at the elementary school effective December 31, 2025

Resignation - Miranda Myer, Library Media Aide at the middle school effective January 7, 2026

Motion by Tim Scholl and seconded by Mindy Benfer to accept the recommended retirement and resignations. Motion #12 carried.

13. Substitutes

The administration recommends approving the following substitutes for the remainder of the 2025-2026 school year:

Laine Martin, Lewisburg - Guest Teacher
Holly Tucker, Milton - Guest Teacher
Kathryn Weaver, Milton - Guest Teacher

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended substitutes for the remainder of the school year. Motion #13 carried.

14. FMLA Leave

The administration recommends approving FMLA leave for the following staff:

Employee #26-014 beginning December 4, 2025
Employee #26-015 beginning January 2, 2026
Employee #26-016 beginning January 5, 2026

Motion by Tim Scholl and seconded by Melissa Wagner to approve the recommended FMLA leave as presented. Motion #14 carried.

15. Uncompensated Leave

The administration recommends approving an uncompensated leave for Employee #26-006 from March 2 through March 5, 2026.

Motion by Tim Scholl and seconded by Melissa Wagner to approve an uncompensated leave for Employee #26-006 as presented. Motion #15 carried.

16. Deduct Days

The administration recommends approving the following deduct days:

Employee #26-017 - 2 days
Employee #26-018 - 1 day

Motion by Tim Scholl and seconded by Mindy Benfer to approve deduct days for the recommended employees. Motion #16 carried.

17. Coaches

The administration recommends approving the following volunteer coaches for the 2025-2026 sports season:

Annalise Bond, Assistant Girls Track Coach - \$3400
Katy Baker, Assistant Track Coach - \$3400
Rebekah Lloyd, Assistant Track Coach - \$3400

Volunteer Coach

Jaden Keister, Softball

Motion by Tim Scholl and seconded by Mindy Benfer to approve the recommended coaches as presented. Vote by roll call was: Yes – Wagner, Zimmerman, Benfer, Eberhart, Emery, Hommel, Scholl, Snook. Absent: Straub. Results: 8 yes, 1 absent. Motion #17 carried.

18. Event Staff Worker

The administration recommends approving Gwenda Cohick as an event staff worker for the remainder of the school year.

Motion by Tim Scholl and seconded by Melissa Wagner to approve Gwenda Cohick as an event staff worker as recommended. Motion #18 carried.

19. Ski Club Volunteer

The administration recommends approving Chad Bailey as a volunteer for the high school ski club.

Motion by Tim Scholl and seconded by Mindy Benfer to approve Chad Bailey as a ski club volunteer at the high school. Motion #19 carried.

20. To Be Hired

The administration recommends approving Ashley Walter as the district's ESL Teacher. Her salary for this position will remain at Step 1 of the Bachelors' Degree pay scale, \$56,100 for the remainder of the 2025-2026 school year.

Motion by Tim Scholl and seconded by Mindy Benfer to approve Ashley Walter as the district's ESL Teacher as presented. Vote by roll call was: Yes – Zimmerman, Benfer, Eberhart, Emery, Hommel, Scholl, Snook. Absent: Straub. Results: 8 yes, 1 absent. Motion #20 carried.

21. Staff Transfer

The administration recommends approving the transfer of Destiny Woolsey from a part-time Category 2 Aide to a full-time Category 2 Aide at the middle school. Her salary will remain at Level 3 of the Category 2 Aide pay scale, \$14.03 per hour.

Motion by Tim Scholl and seconded by Mindy Benfer to approve the transfer of Destiny Woolsey as presented. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Hommel, Scholl, Snook, Wagner, Zimmerman. Absent: Straub. Results: 8 yes, 1 absent. Motion #21 carried.

22. Short-Term Substitute

The administration recommends approving Kelly Heimbach as a short-term substitute teacher at the elementary school beginning on or around February 17 and continuing until May 4, 2026.

Motion by Tim Scholl and seconded by Melissa Wagner to approve Kelly Heimbach as a short-term substitute as presented. Vote by roll call was: Yes – Eberhart, Emery, Hommel, Scholl, Snook, Wagner, Zimmerman, Benfer. Absent: Straub. Results: 8 yes, 1 absent. Motion #22 carried.

23. Job Descriptions – First Review

The administration recommends approving the first review of the Certified Occupational Therapy Assistant (COTA) job description.

Motion by Tim Scholl and seconded by Mindy Benfer to approve the first review of the COTA job description. Motion #23 carried.

SUN Area Career and Technology Center – Mr. Emery

24. 2026-2027 Proposed Budget – Attachment 11.1

The administration recommends approving the 2026-2027 SUN Tech Proposed Budget in the amount of \$7,721,295.00.

Motion by Carl Emery and seconded by Mindy Benfer to approve the 2026-2027 budget as presented. Vote by roll call was: Yes – Emery, Hommel, Scholl, Snook, Wagner, Zimmerman, Benfer, Eberhart. Absent: Straub. Results: 8 yes, 1 absent. Motion #24 carried.

25. SUN Student Recognition – Information Item Only

The following students have been chosen as the Lewisburg Sunrise Rotary Students of the Month at Sun-Tech:

November 2025 - Jack Whittaker - Masonry program
December 2025 - Landon Murray - Electrical program
January 2026 - Xzavier Croll, Masonry

COMMUNICATIONS AND ANNOUNCEMENTS

Dr. Dady announced that he attended the Keystone Farm Show and the PA Farm Show to speak to businesses regarding the district's ag renovation project.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

OLD BUSINESS

26. Support Staff Pay Scale – Attachment 13.1

The administration recommends approving the school police officers' pay scale as presented.

Motion by Tom Eberhart and seconded by Mindy Benfer to approve the school police officers' pay scale as presented. Vote by roll call was: Yes – Hommel, Scholl, Snook, Wagner, Zimmerman, Benfer, Eberhart, Emery. Absent: Straub. Results: 8 yes, 1 absent. Motion #25 carried.

NEW BUSINESS

ADJOURNMENT – With there being no further business to come before the Board, on a motion by Mindy Benfer and seconded by Melissa Wagner the meeting was adjourned at 7:00 p.m. Motion #26 carried.

Respectfully Submitted,

Tammy L. Boop
School Board Secretary

All supporting documents not contained herein are maintained in a separate file at the Administration Office.