

**School District U-46**

Elgin, Illinois

November 17, 2025

**The video of the November 17, 2025, meeting can be found here:**

[November 17, 202 BOE Meeting](#)

The meeting of the Board of Education was called to order at 7:00 p.m. at the Welcome Center, 1019 East Chicago Street, Elgin, IL 60120.

The following Board Members answered roll call: Sue Kerr, Samreen Khan, Dawn Martin, Veronica Noland, Chanda Schwartz, and Kate Thommes. President Owens was absent.

Present for the business session were Board members Sue Kerr, Samreen Khan, Dawn Martin, Veronica Noland, Chanda Schwartz, Kate Thommes, Superintendent, Dr. Suzanne Johnson, and Chief Legal Officer, Trisha Olson. Also present was Student Board member Dhanvi Dhandapani. The following were also present at the District's central office: Josh Beu, Robyn Cornelissen, Sheila Downs, Amanda Leatherby, Brian Lindholm, Jolene Linneman, Ashlee McHaney, Melissa Robison, Dr. Kyle VonSchnase, and Dr. Ann Williams.

Vice-President Thommes led the recitation of the Pledge of Allegiance.

1. Accent on Achievement - Dr. Johnson

A. American Education Week and Education Support Professionals Day

In recognition of American Education Week, November 17-21, 2025, a Proclamation of Appreciation was presented to the Elgin Teachers Association (ETA). ETA President Scott Sternal was in attendance to accept the Proclamation of Appreciation. In recognition of National Education Support Professionals Day, November 19, 2025, annually falling on the Wednesday of American Education Week, a Proclamation of Appreciation was also presented to Tina Pizzitola, Nancy Rodriguez, Heather Weiss, Rob Schweig, and Diane Goscinski on behalf of the support unions. Each day, our teachers and support staff play an important role in the lives of over 33,000 students in School District U-46. We appreciate your hard work and thank you for your dedication.

2. Strategic Plan Report - Dr. Johnson (Board Policy 2:20 - Powers and Duties of the Board of Education; Indemnification)

A. Facility Planning Update

Brian Lindholm, Chief of Staff, and Dr. Ann Williams, Deputy Superintendent of Operations, presented to the Board of Education an update on facility planning. The presentation included updates on construction projects at Kimball Middle School,

Kenyon Woods Middle School, Legacy Middle School, Century Oaks Elementary School, and the Larkin High School Athletic Complex.

B. Gallup Employee Engagement Survey Results

Brian Lindholm, Chief of Staff, presented the Gallup Employee Engagement Survey results to the Board of Education.

3. PUBLIC HEARING - 2025 Tax Levy (Board Policy 4:30 - Revenue and Investments)

A. Opening of Public Hearing

The Hearing was opened by a simple declaration by the Board Vice-President.

As required in the Truth-In-Taxation Act, a Public Hearing must be held by a public body when the proposed levy exceeds 105% of the previous year's actual extension. As required by the Act, notice of the Public Hearing was published in local newspapers in each of the three counties of our District. While the proposed levy does not exceed 105%, a hearing is being held in the interest of transparency. Dr. Ann Williams and Dr. Kyle VonSchnase, Deputy Superintendents of Operations, and Robyn Cornelissen, Executive Director of Financial Services, reviewed the proposed tax levies and were available for questions.

B. Comments from the Public

There were no public comments.

C. Close of Public Hearing

The Hearing was closed by a simple declaration by the Board of Education Vice-President.

4. Comments from the Audience - Ms. Thommes

A. Public Comments

There were no public comments.

5. Other Business - Board Member and Superintendent Update, If Necessary

A. Additional Information

Ms. Thommes stated that she attended the ILMEA where students from all five high schools performed and she was very impressed.

B. FOIA Requests – 9

Dr. Johnson stated that there were nine Freedom of Information Act requests, which will be available on BoardDocs and the District's website.

C. November 17, 2025, Finance Committee Meeting Overview

Dr. Ann Williams and Dr. Kyle VonSchnase, Deputy Superintendents of Operations, and Robyn Cornelissen, Executive Director of Financial Services, discussed with the Board of Education the Finance Committee Meeting held prior to the regularly scheduled Board Meeting.

6. Consent Agenda - Dr. Johnson

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meeting - September 8, 2025
- C. Resolution for the Disposal of Surplus Personal Property (Books)
- D. Proposal - Information Services - Analog Replacement
- E. Proposal - Plant Operations - Kimball Middle School Unit Ventilator Purchase
- F. Proposal - Plant Operations - District Wide Access Control Migration to Genetec Security Center
- G. Bid - Plant Operations - Data Center Dry Fire Suppression System, HVAC, and Generator, Project #335-25
- H. Bid - Plant Operations - Snow Removal Services Re-Bid - Regions 1 and 3
- I. Contract - Plant Operations - Joint Purchase Agreement for Rock Salt
- J. Contract - Office of Schools - Graduation Ceremonies at the NOW Arena
- K. Contract - Specialized Student Services - Occupational Therapy Services
- L. Change Order - Plant Operations - Bartlett, Elgin, Larkin, South Elgin, and Streamwood High Schools Backstop Replacement, Project #2072-25
- M. Change Order - Plant Operations - Ronald D. O'Neal Elementary School Parking Lot Paving, Project #1406-25
- N. Change Order - Plant Operations - Larkin High School Roof Replacement, Project #274-25
- O. Building Permit - 1

Ms. Martin requested item J be removed from the Consent Agenda.

Motion by Ms. Martin, seconded by Ms. Kerr, to approve the Consent Agenda items A-O except for Item J. Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and Vice-President Thommes. No votes: 0. The motion was carried by a vote of 6-0.

Motion by Ms. Kerr, seconded by Ms. Noland, to approve the Consent Agenda item J.

Ms. Martin stated that she would be voting yes on this item. She is concerned that this contract sets a date for a graduation ceremony, but the school calendar has not yet been approved by the Board.

Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and Vice-President Thommes. No votes: 0. The motion was carried by a vote of 6-0.

7. Discussion/Action - Dr. Johnson

A. Itemized Bills – November 17, 2025

Robyn Cornelissen, Executive Director of Financial Services, was available to respond to questions from the Board of Education regarding the List of Bills. Administration recommended the Board of Education approve the List of Bills in the amount of \$36,066,972.93.

Motion by Ms. Martin, seconded by Ms. Kerr, to approve the List of Bills in the amount of \$36,066,972.93. Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and Vice-President Thommes. No votes 0. The motion was carried by a vote of 6-0.

B. Resolution Declaring the Intention to Issue \$32,000,000 Working Cash Fund Bonds of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, for the Purpose of Increasing the District's Working Cash Fund, and Directing that Notice of such Intention be Published in the Manner Provided by Law

Dr. Ann Williams and Dr. Kyle VonSchnase, Deputy Superintendents of Operations, were available to respond to questions from the Board of Education. Administration recommended the Board of Education adopt the Resolution Declaring the Intention to Issue \$32,000,000 Working Cash Fund Bonds of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, for the Purpose of Increasing the District's Working Cash Fund, and Directing that Notice of such Intention be Published in the Manner Provided by Law.

Motion by Ms. Kerr, seconded by Ms. Martin, to approve the Resolution Declaring the Intention to Issue \$32,000,000 Working Cash Fund Bonds of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, for the Purpose of Increasing the District's Working Cash Fund, and Directing that Notice of such Intention be Published in the Manner Provided by Law. Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and Vice-President Thommes. No votes 0. The motion was carried by a vote of 6-0.

C. Order Calling a Public Hearing Concerning the Intent of the Board of Education of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, to sell \$32,000,000 Working Cash Fund Bonds

Dr. Ann Williams and Dr. Kyle VonSchnase, Deputy Superintendents of Operations, were available to respond to questions from the Board of Education. Administration recommended the Board of Education adopt the Order Calling a Public Hearing Concerning the Intent of the Board of Education of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, to sell \$32,000,000 Working Cash Fund Bonds.

Motion by Ms. Martin, seconded by Ms. Kerr, to adopt the Order Calling a Public Hearing Concerning the Intent of the Board of Education of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, to sell \$32,000,000 Working Cash Fund Bonds. Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and Vice-President Thommes. No votes 0. The motion was carried by a vote of 6-0.

8. Other Business - Dr. Johnson

A. September Financial Report

Robyn Cornelissen, Executive Director of Financial Services, reviewed the Financial Reports and was available to respond to questions from the Board of Education.

B. Secondary Schools Financial Report for the First Quarter

Robyn Cornelissen, Executive Director of Financial Services, reviewed the Secondary Schools Quarterly Financial Report and was available to respond to questions from the Board of Education.

9. Work Session - 2025 Tax Levy (Board Policy 4:30 - Revenue and Investments)

A. Estimate of 2025 Tax Levy

Dr. Ann Williams and Dr. Kyle VonSchnase, Deputy Superintendents of Operations, and Robyn Cornelissen, Executive Director of Financial Services, reviewed the Estimate of the 2025 Tax Levy and were available to respond to questions from the Board of Education. The proposed 2025 Tax Levy will be recommended to the Board of Education for adoption during the regular Board meeting on Monday, December 15, 2025. The tax levy must be filed with County Clerks by the last Tuesday in December. The Township Assessor's determine property values. The County Clerks set the tax rates associated with property values. In order for the District to receive the maximum tax extensions, levy amounts must be estimated higher to account for the unknown factors in the process. Since the equalized assessed valuation (EAV) of property and new construction numbers are unknown at the time the levy is submitted, it is a common practice to establish a defensive levy. Regardless of the amount levied, the County Clerks will

reduce levies as needed to ensure all taxing bodies comply with the Property Tax Extension Limitation Law. For Tax Year 2025, the District is entitled to an increase of 2.9% over the previous year for existing property.

B. Truth in Taxation Certificate

Dr. Ann Williams and Dr. Kyle VonSchnase, Deputy Superintendents of Operations, and Robyn Cornelissen, Executive Director of Financial Services, reviewed the Truth in Taxation Certificate and were available to respond to questions from the Board of Education. Administration recommended adoption of the Truth in Taxation Certificate.

C. Certificate of Tax Levy

Dr. Ann Williams and Dr. Kyle VonSchnase, Deputy Superintendents of Operations, and Robyn Cornelissen, Executive Director of Financial Services, presented the Certificate of Tax Levy and were available to respond to questions from the Board of Education. The Certificate is the final draft of the levy amounts that will be filed with the county clerks. This Certificate must be filed by the last Tuesday in December. Administration recommended the Board of Education adopt the Certificate of Tax Levy.

D. Resolution Authorizing the Adoption of the Certificate of Tax Levy

Dr. Ann Williams and Dr. Kyle VonSchnase, Deputy Superintendents of Operations, and Robyn Cornelissen, Executive Director of Financial Services, reviewed the Resolution Authorizing the Adoption of the Certificate of Tax Levy and were available to respond to questions from the Board of Education. The Certificate of Tax Levy and the Resolution Authorizing the Adoption of the Certificate of Tax Levy are being presented and adoption will be requested on December 15, 2025. Administration recommended adoption of the proposed levy resolution.

10. Work Session - Bids/Proposals (Board Policy 4:60 - Purchases and Contracts)

A. Bid - Operations - Unite U-46 - Century Oaks Elementary School Electrical

Dr. Ann Williams, Deputy Superintendent of Operations, and Brian Lindholm, Chief of Staff, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Associated Electrical Contractors, Inc., in the total amount of \$3,543,000.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Capital Projects Fund. The cost is included in the budget for the 2025-2026 through 2026-2027 fiscal years.

B. Bid - Operations - Unite U-46 - Glenbrook Elementary School Electrical

Dr. Ann Williams, Deputy Superintendent of Operations, and Brian Lindholm, Chief of Staff, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidder, Associated Electrical Contractors, Inc., in the total amount of \$2,753,300.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Capital Projects Fund. The cost is included in the budget for the 2025-2026 through 2026-2027 fiscal years.

C. Bid - Operations - Unite U-46 - Illinois Park Elementary School

Dr. Ann Williams, Deputy Superintendent of Operations, and Brian Lindholm, Chief of Staff, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidders regarding the bid packages listed below in the total amount of \$12,399,356.27, and requested authorization for District administration to execute related documents.

<b>Bid</b>	<b>Contractor</b>	<b>Base Bid</b>
#001	Twin Oaks Landscaping, Inc.	\$583,000.00
#002	Kellenberger, Inc.	\$1,031,000.00
#003	Concrete by Wagner, Inc.	\$230,183.00
#004	MPZ Masonry & Construction	\$746,900.00
#005	McKinney Steel & Sales, Inc	\$577,079.00
#006	WBMM Joint Venture/dba/Metalmaster Roofmaster	\$358,282.00
#007	RB Construction, Inc.	\$1,440,000.00
#008	IG Commercial, Inc.	\$176,900.00
#009	Cosgrove Construction, Inc.	\$67,325.00
#010	Pinnacle Flooring Company, Inc.	\$138,900.00
#011	Stafford-Smith, Inc.	\$195,532.27
#012	C.L. Doucette, Inc.	\$199,200.00
#013	Hartwig Mechanical LLC	\$281,380.00
#014	F.E. Moran, Inc.	\$2,992,995.00
#015	Peters Electric & Technology, Inc.	\$2,998,680.00
#016	Chadwick Contracting Co.	\$382,000.00

This expenditure will be charged to the Capital Projects Fund. The cost is included in the budget for the 2025-2026 through 2026-2027 fiscal years.

D. Proposal - Plant Operations - Kimball Middle School Emergency Chiller Repairs

Ashlee McHaney, Assistant Director of Plant Operations, and Josh Beu, Coordinator of Maintenance Operations, presented the proposal summary and were available to respond to questions from the Board of Education. Administration

recommended approval of the proposal from Premistar Mechanical in the amount of \$55,486.00, and requested authorization for District administration to execute related documents. This expenditure was charged to the Operations Fund. The cost is included in the budget for the 2025-2026 fiscal year.

11. Work Session - Contracts Over \$35,000.00 (Board Policy 4:60 - Purchases and Contracts)

A. Contract - Specialized Student Services - Contract Related Service Staff

Amanda Leatherby, Director of Specialized Student Services, and Melissa Robison, Assistant Director of Specialized Student Services, presented the proposal and were available to respond to questions from the Board of Education. Administration recommended approval of the contracts with the prior Board-approved agencies, not to exceed the approved total amount in the Board Proposal presented on September 22, 2025, and requested that funds projected to be spent with Stepping Stones/SSG Healthcare, be redelegated to Sage Connections, as follows:

The Stepping Stones Group, LLC. - \$638,884.00

Sage Connections - \$179,876.00

This expenditure will be charged to the Education Fund. The cost is included in the budget for the 2025-2026 fiscal year.

12. Work Session - Change Orders (Board Policy 4:60 - Purchases and Contracts)

A. Change Order - Plant Operations - Streamwood High School Pathways Phase 2: Automotive, Culinary, and Engineering Renovation, Project #321

Sheila Downs, Assistant Superintendent of Operations, and Jolene Linneman, Capital Project Coordinator, presented the change order and were available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Northwest Contractors, Inc. in the amount of minus \$373,987.89.

B. Change Order - Plant Operations - Heritage Elementary School Electrical Switchboard Replacement and Emergency Generator Installation, Project #879

Sheila Downs, Assistant Superintendent of Operations, and Jolene Linneman, Capital Project Coordinator, presented the change order and were available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Newcastle Electric, Inc. in the amount of minus \$50,000.00.

C. Change Order - Plant Operations - Lords Park Elementary School Emergency Generator Installation, Project #1153

Sheila Downs, Assistant Superintendent of Operations, and Jolene Linneman, Capital Project Coordinator, presented the change order and were available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Newcastle Electric, Inc. in the amount of minus \$40,572.88.

D. Change Order - Plant Operations - Horizon Elementary School Electrical Switchboard Replacement and Emergency Generator Installation, Project #980

Sheila Downs, Assistant Superintendent of Operations, and Jolene Linneman, Capital Project Coordinator, presented the change order and were available to respond to questions from the Board of Education. Administration recommended the Board of Education approve the change order from Newcastle Electric, Inc. in the amount of minus \$48,089.36.

13. Adjournment - Ms. Thommes

Motion by Ms. Schwartz, seconded by Ms. Noland, to adjourn the Board meeting of November 17, 2025, at 8:43 p.m. Upon roll call, yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, and Vice-President Thommes. No votes 0. The motion was carried by a vote of 6-0.

Approved this 9th day of February, 2026.

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President



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Secretary

