

West Muskingum Board of Education
Agenda
February 12, 2026
West Muskingum Administration Center, 5:00 p.m.

Board Members:

Dan Ankrum, Marcus Farley, Julie MacLaine, Bryan Melsheimer, Ab Vousden

Note:

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question a board member individually. All cellphones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

Call to Order:

Pledge:

Roll Call:

Mr. Ankrum ____ Mr. Farley ____ Mrs. MacLaine ____ Mr. Melsheimer ____ Mr. Vousden ____

Additions to the Agenda:

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

I. Oath of Office

The Oath of Office is the swearing in and the official seating on newly elected and re-elected board members.

Kimberly Downs, Treasurer, will administer the Oath of Office to Julie MacLaine.

Public Participation:

Presentations:

II. TREASURER'S REPORT

1. **Minutes of previous meeting(s)** - Attachment

Recommendation to approve the minutes from the January 8, 2026 Organizational and regular board meetings.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

2. **Financial Report** - Attachments

Recommendation to approve the January 2026 financial reports as presented.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

3. **Amended Certificate and Appropriation Modifications** - (Hand Carry)

Recommendation to approve the appropriation and amended certificate modifications, as presented.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

4. **Finance and Audit Committee**

Recommendation to approve the Audit Committee minutes for the audit period ending June 30, 2025.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

5. **Records Retention**

Recommendation to approve the revised retention schedule update and approve the annual records retention/finance committee meeting minutes.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

6. **Financial Forecast** - Attachment

Recommendation to approve the Financial Forecast, as presented for the required February 2026 submission.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

7. **Discussion Item(s)**

Board of Education Workshop

III. SUPERINTENDENT'S REPORT - PERSONNEL

1. Retirement(s)

Recommendation to approve the following retirement(s).

- Carol Murphy, WMES Secretary, effective July 1, 2026
- Donna Gatewood, WMMS Cook, effective end of contract year
- Leslie (Lee) Lyons, WMHS Custodian, effective March 27, 2026

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

2. Classified New Employee Contract(s)

Recommendation to approve the following new classified contract(s) FY26 school year, pending proper completion of personnel requirement:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Regina Cano	Bus Driver (floating)	March 2, 2026

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

3. Supplemental/Limited 3313.53 Contract(s) FY25

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2025-2026 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Cole Smith	Assistant Baseball Coach	\$2,374.87
Andrew McGee	Assistant Baseball Coach	\$2,374.87
Christopher Pettit	Assistant Baseball Coach (funded by athletic account)	\$2,374.87
Joshua Bobo	Head Softball Coach	\$3,958.10
David Bowers, Jr.	Assistant Softball Coach	\$2,374.87
Ashley Dillon	Assistant Softball Coach	\$2,374.87
Chloe Armstrong	Assistant Softball Coach (.5 FTE) (funded by athletic account)	\$1,187.44
Katlynn Foster	Assistant Softball Coach (.5 FTE) (funded by athletic account)	\$1,187.43
Miranda Fraunfelter	Assistant Softball Coach	Volunteer
Courtney Prang	Head Track Coach	\$3,958.10
Robert Moon	Assistant Track Coach	\$1,583.24
Benton Mowery	7-8 Track Coach	\$1,583.24
Jason Wayne	7-8 Track Coach	\$1,583.24
Alexus Bell	Assistant Track Coach	Volunteer
Amanda Perkowski	Assistant Track Coach	Volunteer

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

4. **FMLA Leave(s) of Absence**

Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

- Madeline Gaskill, WMMS Teacher

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

5. **Unpaid Leave**

Recommendation to approve unpaid leave for the following employee(s). Accumulated personal and birthday days will be used before unpaid leave.

<u>Name</u>	<u>Position</u>	<u># of Days</u>
Mary Beth Jones	WMES Cook/Cashier	10

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

6. **WMLSD Classified Substitute List**

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Emily Smith	Custodial; Cook/Cashier; Bus Aide	February 13, 2026
Marcia Wamack	Sub Bus Driver	February 13, 2026

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

7. **MVESC Master Certificate Substitute List**

Recommendation to approve the February 2026 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

SUPERINTENDENT'S REPORT

8. **August Board Meeting**

Recommendation to approve the August Board Meeting date change to _____.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

9. **Sale of Buses**

Recommendation to approve the sale of the following buses to Yellow Bus Sales:

- Bus #1 - \$1,500.00
- Bus #2 - \$1,500.00

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

10. Disposal of Fixed Asset

Recommendation to approve the scrap sale of the 2005 Ford F5D DRW SuperDuty Truck with Dump Bed, no trade-in value and not road worthy.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

11. E-rate Technology Equipment Purchase

Recommendation to approve the technology equipment purchase contract with SHI International Corp. following the E-Rate procurement guidelines for the E-Rate Category 2 Funding Cycle.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

12. FBLA State Leadership Conference

Recommendation to approve the overnight student field trip to the FBLA Ohio State Conference being held at the Cherry Valley Hotel and Ohio Conference Center. Students will be leaving on February 25, 2026, and returning February 26, 2026.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

13. Ohio High School Athletic Association Membership

Recommendation to approve the yearly membership into the Ohio High School Athletic Association for the 2026-2027 school year.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

14. Third Grade State Assessments - Paper Testing

Recommendation to approve resolution requesting use of paper testing for third grade state assessments for the school year 2026-2027, to be submitted to the Ohio Department of Education.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

15. Calamity Make-up Hours

Recommendation to revise the student time schedule at the HS and MS starting March 1, 2026 and ending at the end of the school year to add 15 minutes each day to meet the State of Ohio's minimum hours requirement for 2025-2026 school year. The new time schedule for students will be 7:55am to 2:40pm.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

16. 2026-2027 School Year Calendar - Attachment

Recommendation to approve the 1st and 2nd reading of the 2026-2027 School Year Calendar

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

17. Donations

Recommendation to approve the following donation(s):

- Muskingum Valley Educational Service Center to West Muskingum School District, Power Max 824 OE Snowblower (estimated value \$1,349.99)

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

18. Discussion Items

IV. Board Member Reports and Concerns

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report

V. Executive Session

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- _ personnel matters
 - o appointment of employee(s) (re-employment)
 - o promotion or compensation
 - o dismissal, discipline, or demotion of employee(s) or student(s)
 - o investigation of charges or complaints of employee(s) or student(s)
- _ consider the purchase of property for public purposes
 - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _ conference with an attorney to discuss matters which are subject of pending or imminent court action
- _ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _ matters required by federal law or state statutes to be confidential
- _ specialized details of security arrangements

Motion: Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

§ Time entered executive session: _____ p.m.

§ Time returned to public session: _____ p.m.

Roll Call:

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

VI. Adjournment

Meeting Adjournment at _____ P.M.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___