

NORTH ALLEGHENY SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED: May 2025

201-AR-1. EARLY ADMISSION OF STUDENTS

A child who does not meet the established age requirements until after the beginning of the school term may be considered for admission to kindergarten or first grade upon the written request of the parents/guardians.

- A. A child who is a North Allegheny School District resident when they start Kindergarten at another private, parochial, or charter school that might permit enrollment at an earlier age than the District may not enter Kindergarten during that school year.
- B. Any child who has completed kindergarten in another **public school** system will be admitted into first grade without regard to age, upon satisfactory documentation from the sending school.
- C. A child seeking admission to first grade upon completion of a **non-public** kindergarten program will follow criteria outlined in early admission to first grade if born after September 1 but before December 1.
- D. Any child who has completed first grade in another school system will be admitted to second grade without regard to age, upon satisfactory documentation from the sending school.

The procedures for early admission to kindergarten are as follows:

1. Only students who are born after September 1 but before October 1 may be considered.
2. Parents/Guardians must submit a written request by June 1 of the year of enrollment to the Superintendent or designee requesting early admission. For the 2025-26 school year only, parental requests will be accepted until June 30, 2025.
3. The Superintendent or designee will forward the request to the appropriate central office administrator, building principal and counselor.
4. At the time of the request, early admission application materials will be shared and must be completed by the child's parent/caregiver and preschool staff prior to individual early admission testing being scheduled.

5. Within 10 school days of the receipt of the early admission application materials, a testing session appointment will be scheduled to occur in the summer.
6. Early admission to kindergarten shall be considered upon meeting all of the following criteria:
 - a. The child must obtain a minimum standard score of 121 or higher on an individually administered assessment of cognitive ability.
 - b. The child must demonstrate adequate levels of academic preparedness commensurate with the age group of the Kindergarten level in which he/she is seeking enrollment (84th percentile or higher for the student's chronological age on a standardized achievement assessment).
 - c. The child must demonstrate adequate levels of school readiness commensurate with the age group of the Kindergarten level in which he/she is seeking enrollment (84th percentile or higher for the student's chronological age in at least two school readiness domains).
7. Testing will be conducted by the District at no cost to the parent(s)/guardian(s).
8. If the admission of the student would cause class size to exceed the recommended cap of twenty- four (24) students per classroom, early admission may be denied regardless of the results of the evaluation.
7. The Superintendent or designee will submit a written list of recommendations for a child's early admission to kindergarten to the Board for its approval.
8. The Superintendent or designee will notify the parents/guardians in writing of the Board's final decision to allow or deny the child's early admission to school by August 1 of each year.

The procedures for early admission to first grade are as follows:

1. Beginners are students entering the lowest grade of the primary school above the Kindergarten level. A beginner is eligible for admission to the lowest grade of the primary school above the Kindergarten level if s/he has attained the age of six (6) on or before September 1.
2. Only students who are born after September 1 but before December 1 may be considered.
3. Parents/Guardians must submit a written request by June 1 of the year of enrollment to the Superintendent or designee requesting early admission. *For the 2025-26 school year only, parental requests will be accepted until June 30, 2025.*
4. The Superintendent or designee will forward the request to the appropriate central office administrator, building principal and counselor.
5. At the time of the request, early admission application materials will be shared and *must be* completed by the child's parent/caregiver and preschool staff prior to individual early admission testing being scheduled.

6. Within 10 school days of the receipt of the early admission application materials, a testing session appointment will be scheduled to occur in the summer.
7. Early admission to first grade shall be considered upon meeting all of the following criteria:
 - a. The child must obtain a minimum standard score of 121 or higher on an individually administered assessment of cognitive ability.
 - b. The child must demonstrate adequate levels of academic preparedness commensurate with the age group of the first grade level in which he/she is seeking enrollment (84th percentile or higher for the student's chronological age on a standardized achievement assessment).
 - c. The child must demonstrate adequate levels of school readiness commensurate with the age group of first grade level in which he/she is seeking enrollment (84th percentile or higher for the student's chronological age in at least two school readiness domains .
8. Testing will be conducted by the District at no cost to the parent(s)/guardian(s).
9. If the admission of the student would cause class size to exceed the recommended cap of twenty- four (24) students per classroom, early admission may be denied regardless of the results of the evaluation.
10. The Superintendent or designee will communicate in writing a written list of recommendations for child's early admission to first grade and submit such to the Board for its approval.
11. The Superintendent or designee will notify the parents/guardians in writing of the Board's final decision to allow or deny the child's early admission to school by August 1 of each school year.
12. The Board is not required to admit as a beginner any child whose age is less than the District's admission age for beginners.