

Harper Archer Elementary School

Date: **January 20, 2026**

Time: **4:15 PM**

Location: **Virtual Zoom Meeting**

- I. Call to order: 4:23 p.m.
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Crystal January	Present
Parent/Guardian	Janenin Collins	Absent
Parent/Guardian	April Waits	Present
Parent/Guardian	Bernikka Elder	Present
Instructional Staff	Tabetha Barker	Present
Instructional Staff	Medalana Smith	Present
Instructional Staff	Satin Booker	Present
Community Member	Cynthia Culbreath	Absent
Community Member	Cynthia Jewell	Present
Swing Seat	Cheryl Jackson	Present
Non-Voting Member	Matthew Graves	-----
Student (High Schools)		

Quorum Established: Yes

III. Action Items

A. Approval of Agenda

Motion made by: April Waits ; Seconded by: Bernikka Elder

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion Pass

B. Approval of Previous Minutes:

Motion made by: Bernikka Elder; Seconded by: Cynthia Jewell

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion Pass

IV. Discussion Items

A. Proposed Program Changes (If needed)

B. Review 2025-2030 Strategic Plan

Dr. January reviewed the 2025-2030 strategic plan and stated that the plan must be approved and ranked by January 2026. She also stated that the plan must be in alignment with the district’s expectations. The process for solidifying the plan must be grounded in the work and results that satisfy scholars and the community. Dr. January stated that our plan is in alignment with the district's goals around literacy and numeracy.

C. Review 2026-2027 Strategic Objectives Ranking

Dr. January shared that during the last meeting we reviewed the proposed mission vision, goals for 2025-2030, and identified the strategic objectives for 2025-2030.

Ms. Barker reviewed goals 1-4. The team found that goals 3 and 4 were identical. Dr. January updated the goals to include literacy and numeracy specifications.

Dr. Pope reviewed strengthening the core objectives. Ms. Barker highlighted that the word innovate should be innovative and Dr. January updated on the slide.

Dr. January stated that the goals are in alignment with KPIs.

The team took the survey on instructional priorities rankings. Dr. January shared that the goal is to have the order of ranking for the strategic objectives based on the survey results. The results of the survey will be reviewed in the next meeting.

D. FY27 Budget Development Preparation: School Allocation (Optional)

V. Information Items

A. Principal’s Report

i. CCRPI Results

Dr. January shared the CCRPI results and stated that this information was posted online. The data shows that SWD is a strong area of focus. The data also speaks to the strengths and areas of improvement needed. Dr. January shared that the winter MAP data shows a decrease in the number of scholars in the beginning level and an increase in proficiency levels.

B. Cluster Advisory Team Report

i. Charter System Renewal

ii. FY27 Budget Preparation

iii. Attendance

Dr. January stated that HAES is not impacted by the Comprehensive Long Range Facilities plan.

VI. Announcements

Dr. January reminded the team that we must attend the district's GO team budget training meeting next week or whichever meeting date and time that works best for our individual schedules.

- Parents will be in the building on January 28th for APTT
- Ms. Julian's class won the cluster's 99Math challenge for the 2nd year in a row
- Winter Holiday program, Donuts with Dad, and Book Fair were all a success
- Students were able to see The Grinch performance at Douglas High School
- Upcoming Events: Math Bowl, Candy Gram Fundraiser, Podium Awards, Black History Month Celebration

Dr. January shared that the climate survey is open for students, staff, and parents

VII. Public Comment

There were no public comments.

VIII. Adjournment

Motion made by: MD Smith Seconded by: Bernikka Elder

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion Pass

ADJOURNED AT 5:06 p.m.

Minutes Taken By: Satin Booker

Position: Go Team Secretary

Date Approved: 02.10.2026