

BUTLER AREA SCHOOL DISTRICT Safety Committee

A G E N D A

February 11, 2026

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of January 14, 2026 Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Report Of Injury forms (Exhibit B)
 - Workplace Safety Inspection Checklist (Exhibit C)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - March 11, 2026
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
JANUARY 14, 2026**

ROLL CALL

Members Present Virtually: Dave Andrews, Chad Broman, Kristen Clouse, Breit Cochran, and Les Zang.

Members Present: Melissa Evans, Dave Mariotti, and Helen Walker.

Members Absent:

Recording Secretary: Ellen Scott

Guests Present Virtually: Ryan Benton (Risk Control Professional, UPMC WorkPartners).

Guests Present: Shannon Drischler (UPMC WorkPartners Account Manager-Workers' Compensation) and Vince DiMenno (Senior Risk Control Consultant, Arthur J. Gallagher).

- Ellen Scott opened the Safety Committee meeting and welcomed all members who were in attendance.
- Helen Walker motioned for approval of the December 10, 2025, meeting minutes. Melissa Evans seconded the motion with all safety committee members in favor and the motion carried.

OLD BUSINESS:

- From the December Workplace Safety Inspection Checklists:
 - Emily Brittain Elementary School
 - A work order submitted to address the outdoor ramp to the playground continues to be a work in progress.
 - Senior High School
 - The plug and socket hanging in Room 304 has been corrected.
 - The gym's extinguishers are charged and being inspected monthly by maintenance staff per Les Zang.
 - The reason the key cards were not working at Door 20 was due to a controller needing replaced according to Les Zang. Les also noted the controller was under warranty.
 - The issue with broken tiles in the 300 wing will be addressed in the future.
 - Dave Mariotti reported only one (1) of the two (2) lights on campus near the old Dairy Queen is out. Maintenance will address the one (1) light once the weather clears and the lift is available for use.
- Chad Broman, principal at Summit Elementary School, noted the issue of having an extension cord running openly on the ground from the building to the chicken coop has been resolved.
- The traffic congestion at the end of the day at the Senior High School should be discussed with Superintendent Dr. Brian White and Senior High School principal Jason Huffman.

NEW BUSINESS:

- Shannon Drischler, UPMC WorkPartners Account Manager-Workers' Compensation, shared with the Safety Committee a year-to-date review of accidents reported. As of the date of the Safety Committee meeting, nineteen (19) accident claims have been reported with five (5) of those claims remaining open.
- Safety Committee Members reviewed the Workman's Compensation Report since the last Safety Committee meeting on December 10, 2025. A total of four (4) accidents were reported with one of the accidents resulting in treatment being sought. None of the accidents resulted in a loss of work time.

- Safety Committee Members reviewed the Report Of Injury forms for the four (4) accidents reported for the month. One corrective action noted was to ensure the proper soap is used on the floor as well as determining if a soap dispenser is dripping. If a soap dispenser is dripping, maintenance should be notified. No corrective action is required for the remaining three (3) accidents reported.
- The December UPMC WorkPartners Risk Control, Health & Safety Services Newsletter was shared with the Safety Committee. The newsletter reviewed Hazard Identification with the following being noted:
 - Recognizing conditions, behaviors, or practices that could lead to injury, illness or property damage.
 - Methods for identifying hazards include walkthrough surveys, inspection checklists, reviewing past records, and consulting with external experts.
 - Types of hazards to watch for include physical hazards, chemical hazards, biological hazards, ergonomic hazards, psychosocial hazards, and general housekeeping.
 - Safety Committee responsibilities include monitoring compliance with safety policies, conducting annual evaluations of safety programs, promoting hazard surveillance and corrective action, and maintaining records of meetings and incident investigation.
- The district's 3rd quarter newsletter was shared with the Safety Committee. The newsletter covered winter driving and safety information. The newsletter will be posted on the district website.

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- Next Safety Committee meeting: Wednesday, February 11, 2026, @ 7:30 AM at the Administration Building.
 - Melissa Evans motioned to adjourn the meeting which was seconded by Helen Walker. All members were in favor and the motion carried.