



Garfield County School District 16  
PO Box 68, 0460 Stone Quarry Road  
Parachute, CO 81635  
Telephone: 970.285.5701

Certified: November 11, 2025  
TRUE AND CORRECTED COPY AS ADOPTED  
BY THE BOARD OF DIRECTORS ON  
November 11, 2025

**Marilyn A. Mondragon, Secretary to the Board**

**Board of Directors  
Regular Meeting - October 14, 2025**

**A. Board of Directors Regular Meeting - October 14, 2025 - 5:00 PM - Opening Items - (3 Mins. Allotted)**

1. Call to Order/Roll Call - (Vincent T. Tomasulo, Board President)

District Administration Office/Board of Directors meeting room; President Vincent T. Tomasulo called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 5:00 p.m.

Brent Baker - Present  
Keith Gronewoller - Present  
Samuel W. Stewart - Present  
Vincent T. Tomasulo - Present  
Kimberly S. Whelan - Present

**Staff Present:**

Dr. Jennifer A. Baugh, Superintendent  
Amber Clark, Assistant Superintendent  
Chelsey Gerard, Chief Financial Officer  
Nathan A. Humphrey, Chief of Operations & Innovation  
Marilyn A. Mondragon, Exec. Asst. to the Supt. & BOE/HR Spec.

2. Pledge of Allegiance - (Vincent T. Tomasulo, Board President)

3. Approval of Agenda - October 14, 2025 - (Vincent T. Tomasulo, Board President)

**M/S Stewart/Baker:**

Motion was made to approve the agenda as presented.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

**B. Executive Session as Authorized by C.R.S. 24-6-402(4)(b) "Conferences with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions, specifically concerning CASB Policies JRA/JRC, KLG, KLG-R, AC-R-1 and ACA" - Brent Case, Semple, Farrington, Everall & Case Attorneys at Law - (30 Mins Allotted)**

**M/S Tomasulo/Whelen:**

"I move that the Board of Education go into executive session at 5:01 p.m. as authorized by C.R.S. 24-6-402(4)(b) - Conferences with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions, specifically concerning CASB policies JRA/JRC, KLG, KLG-R, and ACA.

Those present at the outset of the executive session shall be Dr. Jennifer Baugh, Amber Clark, Chelsey Gerard, Nathan Humphrey, Marilyn Mondragon, and all members of the Board.

As required by the Colorado Open Meetings Law, a record is being kept of the executive session.

I remind each participant to confine all discussion to the stated purpose of the executive session and that no formal action may occur in the executive session.

If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection."

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

"The time is now 5:55 p.m., and the executive session has been concluded. The participants in the executive session were Dr. Jennifer Baugh, Amber Clark, Chelsey Gerard, Nathan Humphrey, Marilyn Mondragon , and all members of the Board."

"If any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. An improper matter would include something not included in the motion to go into executive session or an improper vote or decision."

**C. Work Session - (30 Mins. Allotted)**

1. School Resource Officers Report - James Miller, Garfield County Sheriff Department and William Van Teylingen, Parachute Police Department - (10 Mins. Allotted)
2. Bea Underwood Elementary Transformation Grant - Colorado Department of Education Representatives - (10 Mins. Allotted)
3. Colorado Department of Education Unified Improvement Planning - Amber Clark, Assistant Superintendent - (10 Mins. Allotted)

**D. Consent Agenda/Blanket Motion for Items - (3 Mins. Allotted)**

1. Board of Education Meeting Minutes - September 9, 2025 - (Marilyn Mondragon, Executive Assistant to the Superintendent & Board)
2. Personnel Matters - Contracted Certified/Classified Employees - (Dr. Jennifer Baugh, Superintendent)
3. Financial Matters - (Chelsey Gerard, Chief Financial Officer)

#### 4. Approval of Consent Agenda - (Vincent T. Tomasulo, Board President)

**M/S Stewart/Gronewoller:**

Motion was made to approve the Consent Agenda/Blanket Motion for Items as presented.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

**E. Audience Members Who May Wish to Address the Board - (3 Mins. Allotted Per Person)**

The following individual presented a certificate of recognition of generous support as a silver sponsor for the 31st Annual Colorado River Scramble from the Grand Valley/Parachute Kiwanis Foundation:

Lynn Shore  
97 River View Place  
Battlement Mesa, CO 81635

**Break: A short break was taken from 7:10 -7:14 pm****F. Unfinished Business - Information Items - Discussion**

1. There being no "Unfinished Business - Information Items" to discuss, this matter was passed.

**G. Unfinished Business - Action Items - (10 Mins. Allotted)**

1. Authorization of the following CASB Recommended Board of Education Policies, Regulations, and Exhibits – 2nd Reading/Final Vote - Dr. Jennifer Baugh, Superintendent - (5 Mins. Allotted)

AC-R1 Harassment and Discrimination Investigation Procedures for Students (we missed this one with the bunch of AC and Title IX policies)

ACA Name Changes

EF-E-2 Civil Rights Complaint Procedure for School Nutrition Program

GBEE-E Staff Use of Technology Acceptable Use Agreement

GBGL Staff Victim Leave

IJ Instructional Materials and Library Resources

JICJ Student Use of Cell Phones and Other Personal Technology Devices

JLCD Administering Medications to Students

JLCD-R Administering Medications to Students

JLDAC Screening/Testing of Students and Treatment of Mental Disorders

KEC Public Concerns/Complaints about Instructional Materials and Library Resources

KFA Public Conduct on District Property

**M/S Gronewoller/Baker:**

Motion was made to approve the CASB Recommended Board of Education Policies, Regulations, and Exhibits for 2nd Reading/Final Vote as amended.

A brief discussion was held with questions being addressed.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-no.

**Motion Carried.**

2. Authorization of the following CASB Recommended Board of Education Policies, Regulations, and Exhibits – 1st Reading/1st Vote - Dr. Jennifer Baugh, Superintendent - (5 Mins. Allotted)

JRA/JRC Student Records/Release of Information on Students  
KLG Relations with State and Federal Agencies  
KLG-R Relations with Federal Immigration Officials

**M/S Baker/Stewart:**

Motion was made to approve the CASB Recommended Board of Education Policies, Regulations, and Exhibits for 1st Reading/1st Vote as amended.

A brief discussion was held with questions being addressed.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

## **H. New Business - Information Items - Discussion**

1. There being no "New Business - Information Items" to discuss, this matter was passed.

## **I. New Business - Action Items - (40 Mins. Allotted)**

1. Authorization to approve the 2025 Unified Improvement Plan-Dr. Jennifer Baugh, Superintendent and Amber Clark, Assistant Superintendent- (5 Mins. Allotted)

**M/S Gronewoller/Whelen:**

Motion was made to approve the 2025 Unified Improvement Plan as presented.

A brief discussion was held with questions being addressed.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

2. Authorization of the Retroactive Costs for School Bus Repairs for the Transportation Department - Dr. Jennifer Baugh, Superintendent, and Nathan Humphrey, Chief of Operations and Innovation - (5 Mins. Allotted)

**M/S Baker/Gronewoller:**

Motion was made to approve the retroactive costs for school bus repairs for the Transportation Department as presented.

A brief discussion was held with questions being addressed.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

3. Authorization of an Exception to Board of Education Policy GCQC/GCQD Resignation of Instructional Staff/Administrative Staff for Employee #CO12969 - Dr. Jennifer Baugh, Superintendent - (5 Mins. Allotted)

**M/S Gronewoller/Stewart:**

Motion was made to approve an exception to Board of Education policy GCQC/GCQD Resignation of Instructional Staff/Administrative Staff for employee #CO12969 as presented.

A brief discussion was held with questions being addressed.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

4. Authorization of an Exception to Board of Education Policy GBQE Voluntary Longevity Incentive Program for Employees #JO60300 - Dr. Jennifer Baugh, Superintendent - (5 Mins. Allotted)

**M/S Stewart/Gronewoller:**

Motion was made to approve an exception to Board of Education policy GBQE Voluntary Longevity Incentive Program for employee #JO60300 as presented.

A brief discussion was held with questions being addressed.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

5. Authorization of the Acceptance of the Aspen Community Foundation Belonging Fund Grant - Dr. Jennifer Baugh, Superintendent - (5 Mins. Allotted)

**M/S Gronewoller/Baker:**

Motion was made to approve the acceptance of the Aspen Community Foundation Belonging Fund Grant as presented.

A brief discussion was held with questions being addressed.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

6. Authorization of the Acceptance of the Aspen Community Foundation Early Childhood Grant - Dr. Jennifer Baugh, Superintendent - (5 Mins. Allotted)

**M/S Stewart/Whelan:**

Motion was made to approve the acceptance of the Aspen Community Foundation Early Childhood Grant as presented.

A brief discussion was held with questions being addressed.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

7. Authorization of a Financial Audit Extension for Fiscal Year 2024-2025 - Chelsey Gerard, Chief Financial Officer - (5 Mins. Allotted)

**M/S Baker/Stewart:**

Motion was made to approve the financial audit extension for fiscal year 2024-2025 as presented.

A brief discussion was held with questions being addressed.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

8. Determination/Input for Future Work Session(s)/Meeting(s) - Vincent T. Tomasulo, Board President - (5 Mins. Allotted)

- Colorado River BOCES Presentation - Leon Hanhardt, Executive Director
- Bea Underwood Elementary Project Wrap-Up - Coleen Kanada, Principal at Dynamic Program Management, LLC

**J. New Business - Reports - (25 Mins. Allotted)**

1. Chief Financial Officer's Report (Chelsey Gerard) - (5 Mins. Allotted)

- The budget reflects the student count at 1,158. As of today, the district is down 7 students.
- The various systems will be cleaned up by the end of the year.
- Bi-monthly pay will be implemented by July 1, 2026.

2. Chief of Operations & Innovation Report (Nathan Humphrey) - (5 Mins. Allotted)

- The district has applied for a Garfield County Federal Mineral Lease District Grant for \$200,000.00 for the purchase of one school bus.
- A Director of Transportation has been hired and will commence employment on November 4, 2025.

3. Assistant Superintendent's Report (Amber Clark) - (5 Mins. Allotted)

- A district-wide professional development will be held next Monday, October 19, 2025

4. Superintendent's Report (Dr. Jennifer Baugh) - (5 Mins. Allotted)

- The road construction on the overpass bridge in Parachute has caused some delays.

5. Board of Education Reports - (5 Mins. Allotted)

1. Colorado of School Boards (CASB) 85th Annual Convention
  - December 11-13, 2025
  - The Broadmoor, Colorado Springs
2. Ballot Measure 7A
  - Confluence Early Childhood Development Service District
  - Early Childcare Support Initiative
3. November Regular Board Meeting
  - November 11, 2025
  - Farewell Ceremony
  - Certificate of Election Certificates and Oath of Office - Newly Elected Board Members
  - Affidavit of Confidentiality - All Board Members
  - Reorganization of the Board

**K. Audience Members Who May Wish to Address the Board - (3 Mins. Allotted Per Person)**

There being no audience members present to address the Board; this matter was passed.

**L. Adjournment - (1 Min. Allotted)**

1. Adjourn October 14, 2025, Regular Meeting of the Board of Directors for Garfield County School District 16

**M/S Gronewoller/Baker:**

Motion was made to adjourn October 14, 2025, regular meeting of the Board at 7:39 p.m.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 7:39 p.m.

**Submitted by:**

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**Marilyn A. Mondragon**  
**Secretary to the Board of Directors**

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**Vincent T. Tomasulo, Board President**

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**Keith Gronewoller, Board Secretary/Treasurer**

NOTE: All documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.