



Meeting Minutes
Site-Based Decision Making Committee
Science & Engineering Magnet
November 11, 2025

Scheduled Time: 5:30 PM – 6:30PM	Location: Room 211	Virtual Option: Available
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I. Call to Order

Called to order at: 5:36pm by Ricardo Rodriguez, SBDM Chair

Quorum present? Yes

Attendance:

SBDM Members	Present	Absent
Ricardo Rodriguez, Community Member, Chair	X	
Joshua Newton, Principal	X	
Julie Carver, Teacher		X
Jose Gonzalez, Teacher	X	
Guy Hoyle, Teacher	X	
Mary Jane Martinez, Staff	X	
Cheree McCray, Counselor	X	
Molly Camp, Parent, Secretary	X	
Kathy Sticker, Parent	X	
George Cisneros, Business Rep	X	
Alaina Livingston, Parent	X	

Guests/Staff: Judy Kirera (parent)

II. Opening Statement

Mr. Rodriguez welcomed attendees and recognized Veterans on this Veteran’s Day.

III. Approval of Prior Minutes

Minutes from October were unanimously approved.

IV. Principal's Report

Recruitment: Applications are open, and so far the number is somewhat ahead of last year. SEM Showcase is next Tuesday, and Townview Open House on December 4th.

Panorama SEL Survey was just completed with students and results will be reviewed in the February meeting.

New student council sponsors have volunteered to take the place of a faculty member who was no longer available.

Mechatronics and AI course was supported with about 6k worth of donations through Donors Choose, as well as a \$2500 Junior League grant.

The after school speaker series started yesterday with a civil engineer. Additional talks are being planned, based on speaker availability. Discussion was held about placing a call for speakers in the newsletter.

Principal for a Day was two weeks ago, and a representative from Vistra Energy attended. Principal for a Day exists to connect campuses with industry. Kathy Stricker shared that applications open online at a future date and can be shared with the group if there is interest.

Freshmen have a field trip scheduled to the Dallas ISD Environmental Education Center in mid-February. Seniors are going to the Perot Museum. Dates for the sophomores and juniors are being scheduled. In addition to classwide field trips, there are opportunities for smaller trips for students with specific interests. About 10 students did a Gresham Smith tour; another group is visiting UT Southwestern; Mr. Gonzalez took students to UT Arlington for aerospace engineering; Mr. Gonzalez is speaking with UTD and UTA for another trip for bioengineering. Kathy Stricker has been working on a trip to TI for some students.

V. Chair's Report

Mr. Rodriguez presented Roberts Rule of Order, using a handout summary. This was received favorably by the group who thought that this would be helpful.

VI. Old Business

Bylaws Report: Updated bylaws were presented to the group. Changes were primarily in wording, with no content changes. Ms. Stricker made a motion to approve. Mr. Cisneros made a motion to second. There was unanimous approval from the group.

Restroom Facilities Update: Bathroom locks and sinks in Townview have been tested. Work

orders have been submitted and most have already been repaired. They are still working on a request for dividers in the urinals. Mr. Newton and Ms. Martinez will add this item to the summer to-do list for future repairs.

Student Lounge and Access to Microwaves: Student lounge space has been difficult to locate in a physical proximity that would be useful. Another idea was to place a microwave on a cart to be wheeled out during B lunch. A volunteer is needed to donate a cart and microwave, and Ms. Livingston will reach out to parents about this.

Ms. Livingston asked what can be done to help morning security line go faster. Mr. Newton has already been in meetings within Townview to find strategies to speed the line and also locate indoor space for kids to wait.

VII. New Business

SBDM Nominations and Elections Process: Next year, there will be vacancies for 3 teachers, 2 staff, 1 parent, 1 community member, and 1 business representative. Mr. Gonzalez will create a google form for nominations. In March, new members are presented and chair, vice chair, and notetaker are selected. The nomination form, once approved by SBDM, will be posted on the newsletter, likely around January.

VIII. Announcements

Ms. Camp asked about testing requirements for SEM admissions. Mr. Newton clarified that our test score requirement is 70% which is the same at TAG.

Ms. Livingston asked if the school could allow decorating of hallways to create atmosphere for prospective students. Mr. Newton will check with staff.

The **meeting adjourned** at 6:28pm. The next meeting date is February 10th, 5:30pm.

Minutes prepared by: Molly Camp

Minutes approved on: 02/10/2026