



About the Local Wellness Policy Activity and Assessment Tool

LEAs are required to have a written local wellness policy (LWP), and at least once every three years, they must assess the implementation of what is written in the policy. Some written components can be easily assessed by asking the question, "Did we do this?" while others are more difficult to measure. ADE recommends using this tool to document the exact actions you expect to be completed and determine if your LEA is doing what is written in the policy. The District Wellness Committee can use this list of actions to select from when writing goals and policies in the LWP. Note, you should select at least one action from each section; selecting all actions is not required.

National School Lunch Program: ADE recommends writing each of the selected actions into your LWP. This tool is designed to be an action plan that guides your implementation and assessment of your LWP.

SCHOOL: YUMA UNION HIGH SCHOOL DISTRICT

PERSON COMPLETING ASSESSMENT: ALENA HILDRETH

I. WELLNESS GOALS

The LWP must include goals in the areas of Nutrition Promotion, Nutrition Education, Physical Activity, and Other Activities to Promote Student Wellness. For each section, choose the activities you'll implement and determine how many schools will work toward implementing the activities. Then, use the activities selected to write a goal in each area on the LWP Template. When monitoring implementation of the LWP at each school, record the number of schools that successfully completed the action(s) selected.

GOAL: NUTRITION PROMOTION

Nutrition Promotion includes activities and participation in programs that promote and reinforce health and emphasize the school's commitment to a healthy school nutrition environment.

- The district encourages participation in meal programs as appropriate (School Breakfast, National School Lunch, Afterschool Care Snack, Fresh Fruit and Vegetable Program etc.).
- School meal program menus are posted on the district website or individual school sites.
- Menus include nutrient content and ingredients.
- Participation in meal programs is promoted to families.

Farm to School Activities (best practice is to choose a minimum of 4 activities):

- Local and/or regional products are incorporated into the school meal program.
- Messages about agriculture and nutrition are reinforced throughout the learning environment.
- School hosts a school garden.
- School hosts field trips to local farms.
- School utilizes promotions or special events to highlight local/regional products.

Smarter Lunchroom techniques are implemented in the cafeteria (best practice is to choose a minimum of 10 techniques to implement at each school):

- Eliminate serving juice during meal periods
- Implement share tables

	24-25		25-26		26-27	
	# schools working on this action	# schools successfully completing this action	# schools working on this action	# schools successfully completing this action	# schools working on this action	# schools successfully completing this action
<input type="checkbox"/> The district encourages participation in meal programs as appropriate (School Breakfast, National School Lunch, Afterschool Care Snack, Fresh Fruit and Vegetable Program etc.).		7		7		
<input type="checkbox"/> School meal program menus are posted on the district website or individual school sites.		7		7		
<input type="checkbox"/> Menus include nutrient content and ingredients.		7		7		
<input type="checkbox"/> Participation in meal programs is promoted to families.		7		7		
Farm to School Activities (best practice is to choose a minimum of 4 activities):						
<input type="checkbox"/> Local and/or regional products are incorporated into the school meal program.		7		7		
<input type="checkbox"/> Messages about agriculture and nutrition are reinforced throughout the learning environment.		0		0		
<input type="checkbox"/> School hosts a school garden.		0		0		
<input type="checkbox"/> School hosts field trips to local farms.		0		0		
<input type="checkbox"/> School utilizes promotions or special events to highlight local/regional products.		0		0		
Smarter Lunchroom techniques are implemented in the cafeteria (best practice is to choose a minimum of 10 techniques to implement at each school):						
<input type="checkbox"/> Eliminate serving juice during meal periods				7		
<input type="checkbox"/> Implement share tables				7		

	24-25	25-26	26-27
<input type="checkbox"/> Implement self serve fresh fruit & vegetable stations during lunch		7	
<input type="checkbox"/> Provide no cost suppers to all students attending after school activities on and off campus		7	
<input type="checkbox"/> Increase scratch recipe production by 15% annually		7	
<input type="checkbox"/> Offer fresh made entree salads with homemade salad dressing at lunch		7	
<input type="checkbox"/> Student advisory meetings for student feedback		7	
<input type="checkbox"/> Implement second chance breakfast/breakfast after the bell at all campuses		7	
<input type="checkbox"/> Get regular student feedback on menu items		7	
<input type="checkbox"/> Increase student awareness on menu and allergens		0	

	24-25	25-26	26-27
<p>GOAL: NUTRITION EDUCATION <i>Nutrition education teaches behavior-focused skills and may be offered as part of a comprehensive, standards-based program designed to provide students with the knowledge and skills necessary to safeguard their health and make positive choices regarding food and nutrition, or nutrition education can be offered as sequential individual lessons throughout the school year.</i></p>	# schools working on this action	# schools working on this action	# schools working on this action
<input type="checkbox"/> Nutrition education is taught in the following grades:			
<input type="checkbox"/> K <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5			
<input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8			
<input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> 10 <input checked="" type="checkbox"/> 11 <input checked="" type="checkbox"/> 12		7	
<input type="checkbox"/> Elementary Schools: Nutrition education is offered as part of sequential, comprehensive standards-based health education curriculum.		NOT APPLICABLE HIGH SCHOOL DISTRICT	
<input type="checkbox"/> Nutrition education is taught through other subjects like math, science, language arts, social sciences and electives.		7	
<input type="checkbox"/> Health education teachers provide opportunities for students to practice or rehearse the skills taught through the health education curricula.		7	
<input type="checkbox"/> Teachers and other staff receive training in nutrition education.		7	
<input type="checkbox"/> Media literacy is taught with an emphasis on food and beverage marketing.		7	
<input type="checkbox"/> Nutrition education is taught in collaboration with community partner:		7	
<input type="checkbox"/> Community Partner		7	

<p>Nutrition education is included in health education lessons or physical education and the following topics are covered (best practice is to choose a minimum of 12 topics):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Relationship between healthy eating and personal health and disease prevention <input type="checkbox"/> Food guidance from MyPlate <input checked="" type="checkbox"/> Reading and using the FDA's nutrition fact labels <input checked="" type="checkbox"/> Eating a variety of foods every day <input checked="" type="checkbox"/> Balancing food intake and physical activity <input checked="" type="checkbox"/> Eating more fruits and vegetables and whole grain-rich products <input checked="" type="checkbox"/> Choosing foods that are low in fat, saturated fat, and cholesterol and do not contain trans fat <input type="checkbox"/> Choosing foods and beverages with little added sugar <input type="checkbox"/> Eating more calcium rich foods <input type="checkbox"/> Preparing healthy meals and snacks <input type="checkbox"/> Risks of unhealthy weight control practices <input type="checkbox"/> Accepting body size difference 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Food safety <input checked="" type="checkbox"/> Importance of water consumption <input checked="" type="checkbox"/> Importance of eating breakfast <input type="checkbox"/> Making healthy choices when eating at restaurants <input type="checkbox"/> Eating disorders <input checked="" type="checkbox"/> The Dietary Guidelines for Americans <input checked="" type="checkbox"/> Reducing sodium intake <input type="checkbox"/> Social influences on healthy eating, including media, family, press and peers <input type="checkbox"/> How to find valid information or services related to nutrition and dietary behavior <input type="checkbox"/> How to develop a plan and track progress toward achieving a personal goal to eat healthfully <input type="checkbox"/> Resisting peer pressure related to unhealthy dietary behavior <input type="checkbox"/> Influencing, supporting, or advocating for others' healthy dietary behavior 		
<p>Nutrition education includes experiential, hands-on learning experiences</p>			
<ul style="list-style-type: none"> <input type="checkbox"/> Lessons link with school meal programs, cafeteria nutrition promotion activities, school gardens/Farm to School, and other nutrition related community activities. 			
<ul style="list-style-type: none"> <input type="checkbox"/> Cooking demonstrations <input type="checkbox"/> Taste testing <input type="checkbox"/> Promotion of new school menu items <input type="checkbox"/> School gardens <input type="checkbox"/> Farm tours 		<p style="text-align: center;">7</p>	<p style="text-align: center;">7</p>

	24-25		25-26		26-27	
	# schools working on this action	# schools successfully completing this action	# schools working on this action	# schools successfully completing this action	# schools working on this action	# schools successfully completing this action
GOAL: PHYSICAL ACTIVITY						
<i>Physical activity is defined by the Centers for Disease Control and Prevention (CDC) as any bodily movement produced by skeletal muscles that result in energy expenditure. Regular physical activity in childhood and adolescence improves strength and endurance, helps build healthy bones and muscles, helps control weight, reduces anxiety and stress, increases self-esteem and may improve blood pressure and cholesterol levels. Incorporating regular physical activity in your school(s) is an important contributor to student wellness.</i>						
Physical Activity						
<input type="checkbox"/> Physical activity is available for at least ___ minutes per day for all students.			7			
<input type="checkbox"/> Physical activity during the day (including but not limited to recess, classroom physical activity breaks, or physical education) is not used or withheld as punishment for any reason.			7			
<input type="checkbox"/> The district provides teachers and other school staff with a list of ideas for alternative ways to discipline students.			7			
<input type="checkbox"/> A comprehensive school physical activity program (CSPAP) is used to coordinate physical activity before, during and after school.			7			
<input type="checkbox"/> To the extent practicable, schools ensure that their grounds and facilities are safe and that equipment is available to all students to be active.			7			
<input type="checkbox"/> Through a formal joint- or shared-use agreement, indoor and outdoor physical activity facilities and spaces are open to students, their families, and the community outside of school hours.			7			
<input type="checkbox"/> Schools ensure that inventories of physical activity supplies and equipment are known and, when necessary, work with community partners to ensure sufficient quantities of equipment are available to encourage physical activity for as many students as possible.			7			
Before and After School Activities						
<input type="checkbox"/> Students have opportunities to participate in physical activity before school.					7	
<input type="checkbox"/> Students have opportunities to participate in physical activity after school.					7	
Physical Education						
<i>In Arizona, LEAs are recommended to review the Arizona PE Standards. Arizona does not have PE requirement, but the national recommendation for PE minutes is 150 per week at the elementary level and 225 minutes per week at the secondary level (middle school and high school level).</i>						
Elementary students (grades K-5) in each grade receive physical education for at least (choose one):						
<input type="checkbox"/> 45 minutes per week						
<input type="checkbox"/> 60-89 minutes per week						
<input type="checkbox"/> 90-149 minutes per week						
<input type="checkbox"/> 150 or more minutes per week						
<input type="checkbox"/> Other:						

<input type="checkbox"/> Teachers serve as role models by being physically active alongside students whenever possible.			7	
Physical Activity Topics in Health Education				
<input type="checkbox"/> Health education is required in all elementary grades.	N/A		7	
<input type="checkbox"/> Middle and high school students are required to take and pass at least one health education course.				
<input type="checkbox"/> At least 12 of the following essential topics on physical activity are in the health education curriculum:				
<input type="checkbox"/> The physical, physiological, or social benefits of physical activity				
<input type="checkbox"/> How physical activity can contribute to a healthy weight				
<input type="checkbox"/> How physical activity can contribute to the academic learning process				
<input type="checkbox"/> How an inactive lifestyle contributes to chronic disease				
<input type="checkbox"/> Health-related fitness, including cardiovascular endurance, muscular endurance, muscular strength, flexibility, and body composition				
<input type="checkbox"/> Differences between physical activity, exercise and fitness				
<input type="checkbox"/> Phases of an exercise session including warm up, workout, and cool down				
<input type="checkbox"/> Decreasing sedentary activities such as TV watching				
<input type="checkbox"/> How to influence, support, or advocate for others to engage in physical activity				
<input type="checkbox"/> Opportunities for physical activity in the community				
Active Transport (best practice is to choose a minimum of 6)				
<input type="checkbox"/> Safe or preferred routes to school are designated.			7	
<input type="checkbox"/> Activities such as participation in International Walk to School Week are promoted.			7	
<input type="checkbox"/> Crosswalks on streets leading to school are used.			7	
<input type="checkbox"/> Secure storage facilities for bicycles and helmet are present on school grounds.			7	
<input type="checkbox"/> Instruction on walking/bicycling safety is provided to students.			7	
<input type="checkbox"/> Crossing guards are used.			N/A	
<input type="checkbox"/> Walking school buses are coordinated.			N/A	
<input type="checkbox"/> The number of children walking and/or biking to and from school is documented.			7	

	24-25	25-26	26-27
	# schools working on this action	# schools working on this action	# schools working on this action
<input type="checkbox"/> Maps of the school environment (sidewalks, crosswalks, roads, pathways, bike racks) are distributed. <input type="checkbox"/> Safe routes to school program is promoted to students, staff, parents via newsletters, websites, and local newspaper.	7	7	
GOAL: OTHER ACTIVITIES THAT PROMOTE STUDENT WELLNESS			
School Sponsored Events			
<input type="checkbox"/> School-sponsored events incorporate wellness components including physical activity and healthy eating opportunities.	7		
Relationships with Community Partnerships			
<input type="checkbox"/> Hospitals		7	
<input type="checkbox"/> Universities/colleges		7	
<input type="checkbox"/> Local businesses		7	
<input type="checkbox"/> SNAP-Ed Providers		7	
Community Health Promotion and Family Engagement			
<input type="checkbox"/> The benefits of and approaches to healthy eating and physical activity are promoted to parents/caregivers, families, and the general community throughout the school year (e.g., the school provides information about nutrition and physical activity to parents throughout the year).		7	
<input type="checkbox"/> Families are informed and invited to participate in school-sponsored activities and receive information about health promotion efforts.		7	
<input type="checkbox"/> Electronic and non-electronic mechanisms are used to ensure that all families are actively notified of opportunities to participate in school-sponsored activities and receive information about health promotion efforts.		7	
Staff Wellness and Health Promotion			
<input type="checkbox"/> The District Wellness Committee has a staff wellness subcommittee that focuses on staff wellness issues, identifies and disseminates wellness resources and performs other functions that support staff wellness in coordination with human resources staff. This subcommittee focuses on staff wellness in ___ schools. If yes, best practice to list subcommittee leader's name in the policy.		7	
<input type="checkbox"/> Schools implement strategies to support staff in actively promoting and modeling healthy eating and physical activity behaviors, and 3-4 strategies are listed.		7	
<input type="checkbox"/> Provide Staff access to purchase nutritious breakfast, lunch and supper meals		7	
<input type="checkbox"/>			
<input type="checkbox"/>			

<input type="checkbox"/>					
<input type="checkbox"/>	The district promotes staff member participation in health promotion programs.			7	
<input type="checkbox"/>	The district has a healthy meeting policy for all events with available food options, created by the district wellness committee to optimize healthy food options.			7	
Professional Learning					
<input type="checkbox"/>	The district offers annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and schools.			7	
Other Activities to Promote Wellness					
<input type="checkbox"/>	Each school has a health professional on site for at least half the school day.			7	
<input type="checkbox"/>	The district supports health fairs			7	
<input type="checkbox"/>	Other:				
<input type="checkbox"/>	Other:				

II. DISTRICT POLICIES					
In each of the following sections, select and/or describe the policies that will apply to all schools in the district. Some of the policies are required and thus, already selected. Then, write the selected policies in the LWP Template . When you monitor implementation, you will report on how many schools comply with the district policies, or if the district as a whole is in compliance with the policy.					
DISTRICT POLICY: SCHOOL MEALS STANDARDS					
<i>At a minimum, the school meal standards should meet the New Meal Pattern requirements. LEAs can establish additional standards important to the district. This section should also include standards for the meal service area, menu composition (use of local produce) and guidelines for water availability during meals.</i>					
National School Lunch Program					
<input type="checkbox"/>	All schools in the district participate in the National School Lunch Program.			7	
<input type="checkbox"/>	Lunch meals served meet the new meal pattern requirements including minimum requirements for fruits, vegetables (and subgroups), whole grain-rich foods, meat/meat alternates and 2 varieties of milk.			7	
<input checked="" type="checkbox"/>	100 percent of lunch items will be prepared from scratch or speed scratch			7	
<input type="checkbox"/>	Students are served lunch at a reasonable and appropriate time of the day.			7	
<input type="checkbox"/>	Lunch follows recess to better support learning and healthy eating.				
<input type="checkbox"/>	Students have adequate time to eat:				
<input type="checkbox"/>	Students have 10 minutes of seated time				
		24-25	25-26	26-27	% of schools in compliance

<input checked="" type="checkbox"/> Students have 20 minutes of seated time <input type="checkbox"/> Students have 30 minutes of seated time (ADE best practice) <input type="checkbox"/> Students have ___ minutes of seated time		7
School Breakfast Program		
<input type="checkbox"/> All schools in the district participate in the School Breakfast Program.		7
<input type="checkbox"/> Breakfast meals served meet the new meal pattern requirements including minimum requirements for fruits/vegetables, whole grain-rich foods, and 2 varieties of milk.		7
<input type="checkbox"/> The district encourages schools to provide breakfast in the classroom or via mobile grab and go carts.		7
School Meal Standards meet the following additional guidelines established by the district:		
<input type="checkbox"/> Meals are appealing and attractive to students.		7
<input type="checkbox"/> Meals are served in clean and pleasant settings.		7
<input type="checkbox"/> When available local and/or regional products are incorporated into the school		7
<input type="checkbox"/> Fresh fruits and vegetables are served ___ 5 ___ times per week.		7
<input type="checkbox"/> District offers two varieties of milk: non-fat chocolate and 1% white		7
<input type="checkbox"/> Menus are created/reviewed by a Registered Dietitian or other certified nutrition professional.		0
<input type="checkbox"/> School meals are administered by a team of nutrition professionals.		7
<input type="checkbox"/> Arizona Healthy Schools Act HB2164		7
<input type="checkbox"/> Recipes and Menus are in compliance with USDA meal requirements		7
<input type="checkbox"/>		
<input type="checkbox"/>		
Water		
<input type="checkbox"/> Free, potable water is available to all students during the meal period.		7
<input type="checkbox"/> Water sources and containers are maintained on a regular basis to ensure good hygiene and health safety standards.		7
<input type="checkbox"/> Students are allowed to bring and carry approved water bottles with only water in them throughout the day.		7

	24-25	25-26	26-27
<p>DISTRICT POLICY: COMPETITIVE FOOD AND BEVERAGES (FOOD SOLD TO STUDENTS) <i>Competitive foods and beverages are those foods that are sold outside of and in competition with the federally reimbursable meal programs. At a minimum, LEAs must ensure all foods and beverages sold on campus, during the school day defined as midnight to thirty minutes after the end of the school, will meet the USDA Smart Snack guidelines for grades K-12. LEAs can establish additional standards.</i></p> <p><input type="checkbox"/> Foods and beverages sold outside the school meal programs will meet the <u>USDA Smart Snacks in School</u> nutrition standards on the school campus during the school day (midnight to thirty minutes after the end of the school day). This applies to foods sold:</p> <p><input type="checkbox"/> Not applicable, district does not sell competitive foods.</p> <p><input type="checkbox"/> A la Carte</p> <p><input type="checkbox"/> In student stores</p> <p><input type="checkbox"/> In vending machines</p> <p><input type="checkbox"/> Other:</p> <p><i>Foods and beverages sold outside of the school meal programs meet the following additional guidelines established by the district:</i></p> <p><input type="checkbox"/> All foods and beverages sold outside the school meal programs will meet the <u>USDA Smart Snacks in School</u> nutrition standards on the school campus (midnight to midnight).</p> <p><input type="checkbox"/> Fundraisers scheduled during normal school hours are pre-approved by ADE</p> <p><input type="checkbox"/> Student accessible vending machines are in compliance with Arizona Healthy Schools Act HB2164</p>			
		7	
		7	

	24-25	25-26	26-27
<p>DISTRICT POLICY: CELEBRATIONS AND REWARDS (FOOD SERVED TO STUDENTS) <i>Arizona Law (ARS 15-242) referred to as Arizona Nutrition Standards states that all food and beverages supplied at school sponsored events to students in grades K-8 must meet the USDA's Smart Snacks in Schools guidelines. The USDA's Smart Snacks in Schools and Arizona Nutrition Standards guidelines do not apply to foods brought to school in bagged lunches or for activities such as birthday parties, holidays, or other celebrations.</i></p> <p><i>School Sponsored Events</i></p> <p><input type="checkbox"/> Foods served to students in grades K-8 meet (or exceed) the <u>USDA Smart Snacks in School</u> nutrition standards, per the Arizona Nutrition Standards (ARS 15-242).</p> <p><input type="checkbox"/> Foods served to students in grades 9-12 meet (or exceed) the <u>USDA Smart Snacks in School</u> nutrition standards, per the Arizona Nutrition Standards (ARS 15-242).</p> <p><i>Classroom Celebrations/Rewards</i></p>			
		N/A	
		7	

<input type="checkbox"/> Foods served to students during classroom celebrations and parties (holidays and birthdays) meet (or exceed) the USDA Smart Snacks in School nutrition standards, per the Arizona Nutrition Standards (ARS 15-242).		7	
<input type="checkbox"/> Parents and teachers receive a list of healthy party ideas, including non-food celebration ideas.		7	
<input type="checkbox"/> Classroom snacks brought in by parents meet (or exceed) the USDA Smart Snacks in School nutrition standards, per the Arizona Nutrition Standards (ARS 15-242).		0	
<input type="checkbox"/> Parents receive a list of foods and beverages that meet the USDA Smart Snacks nutrition standards.		0	
<input type="checkbox"/> Food and beverage is not used as a reward.		0	
<input type="checkbox"/> Teachers and other school staff receive a list of alternative ways to reward students.		0	
<i>The district has established additional guidelines for all foods and beverages served to students:</i>			
<input type="checkbox"/>			

	24-25	25-26	26-27
	% of schools in compliance	% of schools in compliance	% of schools in compliance
DISTRICT POLICY: FUNDRAISING			
<i>In Arizona, all fundraisers are exempted from the Smart Snacks guidelines when an exemption request form is submitted, per HNS 04-2015. However, regulations state that no exempted fundraiser foods or beverages may be sold in competition with school meals in the food service area during the meal service. Additionally, LEAs have the authority to implement more restrictive fundraising food standards.</i>			
<i>The district has adopted the following fundraising policy:</i>			
<input type="checkbox"/> The district does not allow exempt fundraisers. All food sold on campus during the school day as part of a fundraiser must meet Smart Snacks guidelines.		7	
<input type="checkbox"/> The district allows infrequent, exempt fundraisers, where food sold on campus during the school day does not meet Smart Snacks guidelines and complies with the following:		7	
<input type="checkbox"/> The district submits the exemption request form to ADE for all food-related fundraisers, intended for consumption on school campus during the school day, that do not meet the Smart Snacks guidelines.		7	
<input type="checkbox"/> The district defines what it considers to be 'infrequent' as it relates to exempt fundraisers as:		7	
<input type="checkbox"/> The district defines what it considers to be an appropriate short duration for exempt fundraisers as:		7	
Notifying Public of Fundraising Policy			
<input type="checkbox"/> The district fundraising policy is distributed to all schools.		7	
<input type="checkbox"/> The district fundraising policy is distributed to all parents/guardians.		7	
<i>The district has established additional guidelines for fundraising:</i>			
<input type="checkbox"/> Procedure @3-102.E Revenue- Student Activities		7	
<input type="checkbox"/> Procedure @3-301.A Food Services- Nutrition		7	

Guideline:

	24-25	25-26	26-27
DISTRICT POLICY: FOOD AND BEVERAGE MARKETING <i>LEAs that allow marketing of food and beverages to students must include plans and policies that allow the marketing of only those foods and beverages that may be sold on the school campus during the school day (i.e. that meet the USDA's Smart Snacks in Schools) LEAs have the discretion to enact broader policies that address marketing that occurs at events outside of school hours.</i>	% of schools in compliance	% of schools in compliance	% of schools in compliance
<input type="checkbox"/> All foods and beverages advertised on the school campus during the school day meet or exceed the USDA Smart Snacks in School nutrition guidelines. These guidelines apply to (Check all that apply)			
<input type="checkbox"/> Vending machine exteriors		7	
<input type="checkbox"/> School equipment such as marquees, message boards, scoreboards, busses etc.		7	
<input type="checkbox"/> Cups used for beverage dispensing, menu boards, coolers, trash cans, and other food service equipment		7	
<input type="checkbox"/> Posters, book covers, school supplies display, etc.		7	
<input type="checkbox"/> Advertisements in school publications or mailings		7	
<input type="checkbox"/> Free product samples, taste tests, or coupons of a product or free samples displaying advertising of a product		7	
The district has established additional guidelines for all foods and beverages marketed to students:			
<input type="checkbox"/> As the district, school nutrition services, athletic director, PTO/PTA reviews existing contracts and considers new contracts, equipment and purchasing, decisions reflect applicable marketing guidelines established by the LWP.		7	
<input type="checkbox"/> Utilize electronic communication -Canvas for menu posting and feedback		7	
<input type="checkbox"/> Menu signs in cafeteria and on grab & go carts		7	

III. DISTRICT WELLNESS COMMITTEE <i>The District is required to convene a representative district wellness committee that meets to establish goals and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level wellness policy.</i>			
COMMITTEE ROLE AND MEMBERSHIP <i>The district must notify the public of their ability to participate in the LWP process. LEAs should establish details of how the LWP will be convened and how it will operate.</i>			
<input type="checkbox"/> The district convenes a representative District Wellness Committee (DWC).			
<input type="checkbox"/> The District Wellness Committee meets <u>1</u> times per year.			
	24-25	25-26	26-27
	YES	NO	YES
			NO
		YES	
		NO	
		YES	
		NO	

IV. IMPLEMENTATION, MONITORING, ACCOUNTABILITY AND NOTIFICATION

Convening a district wellness committee and writing the policy is the first step in the LWP process. However, districts are also responsible for implementing, monitoring, and notifying the public about the LWP. Annual reviews and updates to the policy are recommended, while a thorough assessment of compliance is required every three years.

	24-25		25-26		26-27	
	YES	NO	YES	NO	YES	NO
<p>IMPLEMENTATION PLAN <i>Once the wellness policy is written, the district will need to communicate to the goals and policies to all schools. Schools will then implement the policies and begin working toward the goals as appropriate. The implementation of the policies should be consistent across all schools, but the actions that work toward meeting the goals may vary from school to school.</i></p>						
<p><input type="checkbox"/> Schools conducted a school-level assessment prior to developing an implementation plan. The assessment used was:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The Alliance for a Healthier Generation Healthy Schools Program; <input type="checkbox"/> The School Health Index <input type="checkbox"/> Action for Healthy Kids Game On program <input type="checkbox"/> Other program: _____ 						
<p><input type="checkbox"/> The district has a plan for implementation to manage and coordinate the execution of this wellness policy at each school.</p>						
<p><input type="checkbox"/> The plan includes roles, responsibilities, actions and timelines specific to each school and includes information about who will be responsible to make changes.</p>						

	24-25		25-26		26-27	
	YES	NO	YES	NO	YES	NO
<p>TRIENNIAL PROGRESS ASSESSMENTS <i>At least once every three years, the District must assess compliance with their wellness policy and assess progress toward meeting the goals of the wellness policy.</i></p>						
<p><input type="checkbox"/> At least once every three years, the district evaluates compliance with the wellness policy.</p>						
<p>The evaluation includes:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The extent to which schools under the jurisdiction of the district are following the wellness policy. <input type="checkbox"/> The extent to which the district's policy compares to a model policy. <input type="checkbox"/> A description of the progress made in attaining the goals of the district's wellness policy. 						
<p><input type="checkbox"/> The district designated a person responsible for managing the triennial assessment: This designee is: _____</p>						

	24-25		25-26		26-27	
	YES	NO	YES	NO	YES	NO
REVISIONS AND UPDATING THE POLICY						
<i>LEAs are required to update or modify the wellness policy as appropriate.</i>						
<input type="checkbox"/> Policy is updated when appropriate, including when:						
<input type="checkbox"/> District priorities change						
<input type="checkbox"/> Community needs change						
<input type="checkbox"/> Wellness goals are met						
<input type="checkbox"/> New health science information emerges						
<input type="checkbox"/> New state or federal guidance/standards are issues						
<input type="checkbox"/> The DWC conducts an annual School Health Index at each school.						
<input type="checkbox"/> Updates to the policy are made based on the results of the School Health Index.						

	24-25		25-26		26-27	
	YES	NO	YES	NO	YES	NO
NOTIFICATION OF WELLNESS POLICY, POLICY UPDATES AND TRIENNIAL ASSESSMENT						
<i>LEAs must make available to the public (1) at all times the wellness policy (2) on an annual basis, at minimum, any updates to and about the wellness policy, and (3) the Triennial Assessment which includes progress toward meeting their wellness goals and compliance with the written policy over a three year period.</i>						
Availability of the LWP						
<input type="checkbox"/> The public has access to the LWP at all times.						
<input type="checkbox"/> The wellness policy is posted online. The URL is: _____						
Notification/Availability of Revisions and Updates to the LWP						
<input type="checkbox"/> The district informs families and the public each year of basic information about the policy, including its content, updates, and implementation status. Best practice is to include last revision date on LWP.						
<input type="checkbox"/> The district informs families and the public each year of basic information about the policy, including its content, updates, and implementation status by:						
<input type="checkbox"/> Email						
<input type="checkbox"/> Notices on district website						
<input type="checkbox"/> Newsletters						
<input type="checkbox"/> Presentations to parents						
<input type="checkbox"/> Sending information home						
<input type="checkbox"/> Other						
<input type="checkbox"/> Communications include culturally and linguistically appropriate language.						
Availability of the Triennial Assessment						

<input type="checkbox"/> The district actively notifies households of the availability of the triennial progress report.						
<input type="checkbox"/> The triennial assessments are available to the public. The URL is:						

	24-25		25-26		26-27	
	YES	NO	YES	NO	YES	NO
RECORDKEEPING <i>The district retains the following documents to demonstrate compliance with the wellness policy.</i>						
Documentation kept on file includes:						
<input type="checkbox"/> Written wellness policy						
<input type="checkbox"/> Documentation demonstrating it has been made available to the public						
<input type="checkbox"/> Documentation of efforts to review and update the policy, including indication of who is involved in the update and the methods the district uses to make stakeholders aware of their ability to participate						
<input type="checkbox"/> Documentation to demonstrate compliance with the annual public notification requirements						
<input type="checkbox"/> The most recent assessment on implementation of the school wellness policy						
<input type="checkbox"/> Documentation demonstrating the most recent assessment on the implementation of the policy has been made available to the public.						

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

*mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;*

fax: (833) 256-1665; or (202) 690-7442

email: program.intake@usda.gov.

This institution is an equal opportunity provider.